

Pepperell, Ashby, Townsend Regional 911 Emergency Communications District Planning Committee

9/25/19 Townsend Fire Department

Members present:

Pepperell Communications Director David Stairs  
Pepperell Chief of Police David Scott  
Pepperell Fire Chief Brian Borneman

**Ashby Chief of Police Fred Alden**  
Ashby Fire Chief Michael Bussell  
Ashby Selectman Michael McCallum

Townsend Fire Captain Michael Grimley  
Townsend Deputy Police Chief James Sartell

Members absent:

Townsend Fire Chief Mark Boynton

Other parties present:

Lillian Whitney  
Jordan Mayblum (John Guilfoil Public Relations)

Director Stairs called the meeting to order at 0911

Stairs advised the board of some information being put out over social media regarding the committee and its work that is inaccurate and misleading. He suggested putting out a letter clarifying the objective of the committee and the status of our study. A conversation took place about the objective of the committee and the need to get accurate information out.

Motion was made by Sartell to ensure that agendas, minutes, and documents provided to the committee have been forwarded to the respective town clerks and made available through the normal channels. Seconded by Borneman; passed unanimously

Motion was made by Mr. McCallum to request that the agendas, minutes, and documents provided to the committee along with a fact sheet be posted on a specific webpage on Pepperell's website dedicated to the committee and its work. Seconded by Chief Alden; passed unanimously. Director Stairs will work with Jordan Mayblum in crafting the fact sheet which will be reviewed by the committee at the next meeting.

The next meeting was scheduled for 10/2 at 1100 hours to be held at the Townsend Fire Department Headquarters.

Motion to adjourn made by Chief Borneman seconded by Capt. Grimley. Motion passed unanimously.

Adjourned at 1000 hours.

Submitted by:

James Sartell