



**Master Plan Advisory Committee's
Climate Change Resiliency and Sustainability Work Group
Meeting Minutes – Final**

Date: Monday, October 15, 2018
Time: 1:30-3:30 PM
Location: Town Hall, Conference Room A

Meeting was called to order at 1:54 PM (unexpected delay due to auto troubles)
Attending: Ken Hartlage, Renee D'Argento, Paula Terasi, Deb Fountain, Sherrill Rosoff, Rob Rand

1. Open Forum

There were no public attendees at the meeting. The Work Group used this time to unanimously approve the Meeting Minutes from the October 2nd meeting, with no changes.

2. Work Session

Prior to beginning work on the report, we discussed emails that D Fountain and S Rosoff sent out related to our approach on format and content of the report. R Rand brought a document which he read stating his opinions on both. We discussed our different thoughts on the matter and ultimately agreed that the latest version of the Introduction section, as worked by S Rosoff and K Hartlage, will be submitted with our documents in November. However, this is what we all consider to be more appropriate to be incorporated in the general section of the final Master Plan document. S Rosoff stated that this Introduction "sets the table" for the rest of our document, where we will blend facts and data, our approach and our recommendations. There was a motion made and seconded to approve the Introduction Section as shared at the meeting, and a unanimous vote of approval.

D Fountain shared a proposed format to use as a summary of the recommendations developed from the Assessment Table reviews by the town offices/boards. There was no further discussion on this and we will reconsider this when we finalize the rest of the recommendations .

Discussion then began on the Recommendations section, as drafted by R D'Argento. We agreed that the first paragraph on this document is not necessary, but that the second paragraph is a good introductory statement for the Land Use and Zoning section of our report.

The following agreements were made

- The "Tools" paragraph will be struck and in lieu of this, we will add a statement referring readers to an Appendix where the sources will be listed
- We will include cross reference annotations with any of our recommendations that are already in NMCOG's preliminary draft recommendations, however, the group feels that its important to include them in our report also
- If a recommendation is suitable for the Land Use and Zoning MP element, but may also fit into another plan element, we will show it in both sections and include a statement saying it may apply to more than one element

The Work Group continued reviewing the recommendations with R D'Argento and S Rosoff making edits on their electronic copies as we discussed any changes to each. We did not get through the entire document and agreed to schedule an interim meeting on October 18th at 7 PM. D Fountain will issue the Agenda and reserve the room.

3. Matters That May Be Raised That the Chair Didn't Reasonably Anticipate

Future meetings scheduled

October 18 – 7 PM at Town Hall Conference Room A or B, depending on availability

October 22 and 29, both at 1:30 PM, at Town Hall, Conference Room A, depending on availability.

All meetings will be to continue work on the report.

The meeting adjourned at 3:15 PM.