



**Master Plan Advisory Committee's**  
**Climate Change Resiliency and Sustainability Work Group**  
**Meeting Minutes – Final**

Date: Monday, October 18, 2018

Time: 7-8:30 PM

Location: Town Hall, Conference Room A (subsequently changed to Room B)

Meeting was called to order at 7 PM

Attending: Renee D'Argento, Deb Fountain, Sherrill Rosoff. P Terasi was not able to attend, but provided written comments.

**1. Open Forum**

There were no public attendees at the meeting.

**2. Work Session**

Discussion focused on the proposed Recommendations section of the report, drafted by R D'Argento.

- Introduction - We agreed at a previous meeting that the second paragraph of this section will serve as the introductory statement for the Land Use and Zoning section of our report. At this meeting, we agreed that some language in the first sentence will need re-work as it refers back to the (now) deleted first paragraph. Also, Deb asked that Renee add a sentence or two that explains how our recommendations all tie back to the Climate Change/Sustainability Land Use and Zoning goals as shown in the NMCOG preliminary draft chapter.

Recommendations - R. D'Argento made most minor edits electronically as we worked through each item. Major edits are below, as well as a list of some recommendations that will be saved to be addressed in another MP element/chapter.

- Municipal and Associated Infrastructure
  - o Demolition Delay Bylaw – to be addressed under MP Historical section
- Transportation
  - o first three bullets will move to the MP Transportation section
  - o Scenic Bylaw - per P. Terasi's written comments, Pepperell already has a scenic roads bylaw in place. This recommendation will be deleted.
- Housing and Commercial Districts
  - o Fourth bullet (restrict commercial enterprises), to be deleted as it is already stated in the NMCOG draft and had received wide MPAC approval.

- Fifth bullet will be changed to read “Allow special permit mixed residential/commercial uses related to the farm to table and hospitality industries in the Historic District northwest of the rotary in designated areas including Main, Elm, Park, Heald, Prescott and Townsend streets.

We completed review through the Industrial District Recommendations.

D Fountain asked members to consider holding the recommendations in the Open Space Preservation and Natural Resource Protection section to be addressed when the MPAC gets to that plan element. She explained that K. Hartlage has expressed an interest in inviting other conservation-minded organizations to attend the meeting or Visioning Session for this element, and we may want to wait to see how those discussions align with what we have in this draft. No decision was made on this suggestion and we will re-visit with full work group.

There was also discussion concerning the Agriculture recommendations. Some members feel that we should engage with the Agricultural Advisory Board in review of these recommendations and to see if they have any others they would like added. S. Rosoff will reach out to Tony Beattie, one of the Ag Board Members to discuss. The work group will reconsider this at our next meeting.

There was a brief discussion about work that must be accomplished prior to our November 1<sup>st</sup> submission to NMCOG. The below list will be reviewed again at the next meeting.

#### Timelines

- Oct 30 - Final report draft sent to all work group members for last review
- Nov 1 – Final report to NMCOG (should a cc also go to MPAC Chair?)
- TBD – Send report to full MPAC
- TBD – Final presentation sent to all work group members for last review

#### Report Sections/Work still to be assigned/completed

- Table of Contents - ?
- Introduction/ Approach – Renee
- Data - will this be in the main body of the report, or part of the Appendices? If they will be in the Appendices, do we need at least an introductory para with a few graphs/tables? If so, could Ken draft this?
- Recommendations – Renee and Sherrill / Deb adds recs from Assessment Tables
- Appendices – Deb (content: Assessment tables, Tools, References)
- Presentation – Ken and Rob

### **3. Matters That May Be Raised That the Chair Didn't Reasonably Anticipate**

Future meetings scheduled:

October 22 and 29, both at 1:30 PM, at Town Hall, Conference Room A, depending on availability.  
All meetings will be to continue work on the report.

The meeting adjourned at 8:45 PM.