

PRESENT: Selectmen Roland P. Nutter, Lisa M. Ferolito and Bill Greathead; Andrew MacLean, Town Administrator; Tracie Looney, Administrative Assistant

The meeting was called to order at 7:00 PM. Pledge of Allegiance was said. Mr. Nutter announced that the meeting is being broadcast live and recorded for rebroadcast.

11/19/2018 - Minutes

1. Executive Session

- 1.1. 7:00 PM To Discuss The Reputation, Character, Physical Condition Or Mental Health, Rather Than Professional Competence, Of An Individual, Or To Discuss The Discipline Or Dismissal Of, Or Complaints Or Charges Brought Against, A Public Officer, Employee, Staff Member Or Individual
On a motion made by Ms. Ferolito and seconded by Mr. Greathead, it was unanimously voted that the Board of Selectmen go into Executive Session at 7:00 PM.

Further, the Chair declared that the Board will reconvene back in open public session for the purpose of continuing with the posted agenda. A roll call vote was taken as follows:

Roland Nutter Aye

Lisa Ferolito Aye

Bill Greathead Aye

The Board reconvened at 7:10 PM for the regular Board Meeting.

2. Acceptance Of Minutes

No minutes to accept at this meeting.

3. Approve Warrant And Sign Purchase Orders

The Board signed the Payroll Warrant with the exception of Ms. Ferolito.

4. Public Communications

Mr. Greathead read an update from Charter. (Exhibit 1)

Mr. Greathead read a memo from MassDot regarding the Town receiving Chapter 90 funds for Fiscal Year 2019. The town will be getting a supplemental amount of \$83,826. (Exhibit 2)

Renee D'Argento asked if the citizen Timothy Brothers that represents the Dark Skies movement will present in front of the Board soon. Ms. Looney mentioned he has been busy and the office will reach out to him again.

5. Action Items

- 5.1. Warrant For Special Town Election / December 10, 2018

The Board signed the Warrant. Renee D'Argento asked if the Town will have to vote on the marijuana issue at this election. The answer was no, not until the Annual Town Election. (Exhibit 3)

- 5.2. BOS Budget Message

The TA suggests the attached budget message for FY2020 staff planning. Discussions followed on where the Town is financially, what are the department budget expectations of the staff when discussing each department budget, the Boards role in the budget process/policy and also the process on voting the Town budget at the Annual Town Meeting. Mr. MacLean spoke about level funding of the budget this year and how the schools budget impacts the overall budget numbers. On a motion made by Mr. Greathead and seconded by Ms. Ferolito it was unanimously voted to approve the FY20 budget message as presented. (Exhibit 4)

- 5.3. Senior Tax Worker Rate

Mr. MacLean explained to the Board how the current Senior Tax work off program functions within the Town. The Commonwealth of Massachusetts allows local homeowners of a certain age to work for the town to reduce their property taxes owed. The work is compensated at minimum wage and there is a \$1500.00 maximum 'work off' allowed. Currently, Pepperell allows a \$1000 maximum work off. Most of

those taking advantage of this program are on fixed incomes and with taxes increasing the benefit is reducing. With minimum wage rising (to \$12.00 in Calendar 2019 and to \$15.00 by 2023) the number of work hours available to the town offices is being reduced.

On a motion made by Ms. Ferolito, and seconded by Mr. Greathead, it was unanimously voted to increase the maximum amount available to each tax worker to \$1,500.00 from \$1,000 based on a year to year assessment. (Exhibit 5)

5.4. Request For Town By-Law

The Pepperell Watchers' Group requests that the Select Board discuss the need for a noise by-law and the formation of a Study Committee, as outlined in Chairman Dapcic's email. Brief discussion on the need for an ad hoc committee for light, noise and air. On a motion made by Mr. Greathead, and seconded by Ms. Ferolito, it was unanimously voted to allow an ad hoc committee to discuss light, air and noise to be formed with no more than 15 people. (Exhibit 6)

6. **Town Administrator's Report**

Mr. MacLean prepared a Town Administrator's Report that highlighted important news from different departments around Town. Deb Fountain mentioned she would like to see this report on the Town website as many citizens may not be aware of all these department happenings. Ms. Ferolito mentioned she would like to see more of what the Town Administrator is doing and Mr. MacLean responded with some goals he has for the next two weeks including grant writing. (Exhibit 7)

7. **Old Business**

7.1. 161 Nashua Road Proposal

Mr. Nutter explained that the land owners of 161 Nashua Road have filed an appeal with the Zoning Board of Appeals regarding the Town's Building Inspector's zoning determination letter. This appeal will be added to the list of Soil Reclamation Proposal documents listed on the Town website. Brief discussion followed on the appeal process with the ZBA and when the hearing will take place and what kind of participation will be allowed by the citizens. The Board also mentioned a letter that was received from the Board of Health regarding the reclamation project which also included a memo from the Nashua Water Shed Association. (Exhibit 8)

8. **New Business**

There was brief discussion regarding the Town Hall hours on the day after Thanksgiving. The Board mentioned to the Town Administrator that they would like to have the Town Hall opened from 9:00AM-12:00PM which is regular operating hours for a Friday. Mr. MacLean mentioned he had given the Town Hall employees the option to take that day as either vacation day or personal day as he expects very little traffic for that day.

9. **Public Packet**

On a motion made by Mr. Greathead and seconded by Ms. Ferolito, it was unanimously voted to adjourn the meeting at 9:00 PM.

Respectfully submitted,

Tracie Looney, Administrative Assistant

APPROVED:

Roland P. Nutter, Chairman

Lisa M. Ferolito, Clerk

Bill Greathead

Encl: Memo from Charter Communications (Exhibit 1)

Memo from MassDOT (Exhibit 2)

Warrant for Special Town Meeting (Exhibit 3)

Memo from TA to staff regarding budget message (Exhibit 4)

Memo from Board of Assessors / Council on Aging (Exhibit 5)

Correspondence from Michael Dapcic (Exhibit 6)

Town Administrator's Report (Exhibit 7)

Memo from Board of Health / Nashua River Watershed Association (Exhibit 8)