



Town of Pepperell
OFFICE OF THE TOWN CLERK
 One Main Street - Town Hall
 Pepperell, Massachusetts 01463
 (978) 433-0339 fax: (978) 433-0338
<http://town.pepperell.ma.us>

Please pay in person at the
Town Clerk's Office from
Monday 8:00 – 6PM
Tues – Thurs 8:00 – 4:30PM
Fri 9:00 – 12:00
Closed lunch 12:30 – 1PM

OR
Mail to: Town Clerk
1 Main Street
Pepperell, MA 01463

Kennel Licensing 2018

DUE on or before 6:00PM on MONDAY.....April 2nd

2018 KENNEL LICENSE APPLICATION

Please check applicable box: renewal application or initial application

Name of Applicant/Owner: _____

DBA (if applicable): _____, 501(c)(3): (check if applicable) Yes or No

Address: _____, Town, State, Zip Code: _____

Mailing Address (if different): _____

* **Emergency contact #:** _____. Telephone: _____. E-mail (optional) _____

I am the owner of the property at which the kennel is located, and I maintain the kennel for the purpose of breeding, raising, and training of dogs owned by me, Yes or No.

Applying for: (list type of Kennel) _____ **Fee: \$** _____

TYPE OF KENNEL	NUMBER OF DOGS	FEE
Kennel License I	1-4	\$ 40.00
Kennel License II	5-9	\$ 70.00
Kennel License III	10 and over	\$ 100.00

The undersigned hereby makes application to the Town of Pepperell for a Kennel License as specified on this form. The undersigned acknowledges that the Kennel License is permissive only and does not grant any authority to violate any provision(s) of State law or Federal regulations as they pertain to animals. The undersigned agrees to abide by all regulations, requirements and sections as set forth in the Pepperell Town Code: DOGS. In addition, the undersigned understands this license must be renewed annually and a completed renewal license application form must be submitted to the Town Clerk no later than March 31st of each year to remain compliant.

 PRINTED NAME OF APPLICANT

 SIGNATURE OF APPLICANT / DATE

***APPLICANT IS RESPONSIBLE TO SCHEDULE ALL APPOINTMENTS. TO SCHEDULE APPOINTMENTS PLEASE CALL:**

Animal Control Officer: (ACO) Mary Letourneau @ 978-433-2737 or 978-597-5868

NOTES:				
Inspection	Date	Circle One	Comments	Animal Control Officer Signature
1st		PASS or FAIL		
2nd		PASS or FAIL		

Kennel Tag number issued: _____ By: _____ (date) _____
 Town Clerk (signature)

NOTICE: TO ALL KENNEL LICENSE APPLICANT(S) AND/OR OWNER(S)

A completed and signed Form must be submitted in person to the Town Clerk by the end of business on March 31st, annually. Scheduling dates for inspections/approvals is the **sole responsibility of the applicant**. Payment forms; cash, check or money order, made payable to: **TOWN OF PEPPERELL**. Upon full payment and submission of completed form to the Town Clerk a kennel license and tags will be issued to the applicant and available for pick up at the office of the town clerk during normal office hours.

FAILURE TO LICENSE BEFORE OR ON THE DEADLINE OF MARCH 31st WILL RESULT IN ISSUANCE OF A CRIMINAL CITATION

RENEWAL APPLICATION (ANNUAL)

Every holder of a kennel license shall renew the license annually by submitting a completed renewal application to the Town Clerk. Renewing a Kennel license shall be contingent upon receipt by the Town Clerk of the following information:

- Documentation of renewal inspection and approval by the Animal Control Officer
- Copy of current rabies certificates for all dogs in the kennel for inclusion in the Town Clerk's files
- Keep and maintain at all times on its premises accurate records of descriptions with regard to the identities of all dogs kept on the premises, valid copies of current rabies certificates for all dogs over six months of age and documentation of the current number of dogs on the premises on each day, and
- Keep and maintain at all times on its premises current and accurate records containing the name and address of the owner of each dog kept in the kennel if owned by someone other than the person maintaining the kennel.

Kennel License Period

A kennel license shall be issued on an annual basis and must be renewed each year before March 31st. Scheduling of all dates for inspections or permitting processes as outlined in this section shall be the sole responsibility of the kennel applicant.

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