

## Dedication



### PEPPERELL SPRING COALITION

On September 20, 2004, over 400 residents attended a Special Town Meeting called for the sole purpose of authorizing and funding the Town's acquisition of 265 acres of ecologically crucial land surrounding the site of the old Pepperell Spring bottling works. On a motion made jointly by the Board of Selectmen, the Conservation Commission, the Planning Board and the Finance Committee, the Town *unanimously* voted to buy the property for conservation purposes.

That Town Meeting vote was the culmination of several years' mutually supportive work by a coalition of involved parties, with the Trust for Public Land acting as the negotiating agent for the group. Town Boards and Officials, the Nashoba Conservation Trust, the Nissitissit River Land Trust, the Nashua River Watershed Association, our State Representative and State Senator, our Congressional Delegation, and a phenomenally energetic corps of volunteer fund-raisers all banded together to bring the project to fruition - and to fully fund the \$3.2 million cost.

## In Memoriam



Frank was in his early twenties when he first came to the Pepperell area as a member of the Civilian Conservation Corps, assigned to help with the cleanup work following the devastating floods of 1937.

While attending St. Joseph's Church, he met Frances Cotton, and Pepperell began to look rather more appealing than his native Tewksbury, or Charlestown, where he grew up. He decided to stay, and married Frances in 1941. They purchased their Hollis Street home in 1945, and raised four children there; by the time of his death, 14 grandchildren and 7 great-grandchildren had joined the family.

After 25 years of employment with the Bemis Bag Company, Frank went to work as an independent plumber, and became Pepperell's part-time Plumbing Inspector in 1976. He held that position into 2004.

Frank was an avid gardener and antique collector. He was a dedicated Town employee; a prudent and careful inspector who was considerate of homeowners and contractors alike; a lover of the Town of Pepperell; and a gentleman of the old school.

He will be missed.

## STATE AND NATIONAL OFFICIALS

### United States Senators

Edward M. Kennedy  
315 Russell Senate Office Building  
Washington, DC 20510

2400 JFK Building  
Boston, MA 02203  
617/565-3170

John F. Kerry  
304 Russell Senate Office Building  
Washington, DC 20510

One Bowdoin Square, 10<sup>th</sup> Floor  
Boston, MA 02214  
617/565-8519

### United States Representatives

1<sup>st</sup> Congressional District:

John W. Olver  
463 Main Street  
Fitchburg, MA 01420  
978/342-8722

1027 Longworth House Office Bldg.  
Washington, DC 20515  
202/225-5335

### State Officials

Gov. Mitt Romney  
State House, Room 360  
Boston, MA 02133  
617/727-6250

Lt. Gov. Kerry Healey  
State House  
Boston, MA 02133

Secretary of State William Francis Galvin  
State House, Room 337  
Boston, MA 02133  
617/727-9180

### State Treasurer

Timothy Cahill  
State House, Room 227  
Boston, MA 02133  
617/367-6900

### Senator (1st Middlesex District)

Steven Panagiotakos  
State House Room 518  
Boston, MA 02133  
617/722-1630

### Representative (1st Middlesex District)

Robert S. Hargraves  
State House Room 237  
Boston, MA 02133  
617/722-2305

### Attorney General

Thomas F. Reilly  
One Ashburton Place, 20<sup>th</sup> Floor  
Boston, MA 02108  
617/727-2200

436 Dwight Street  
Springfield, MA 01103  
413/784-1240

### State Auditor

A. Joseph DeNucci  
State House, Room 230  
Boston, MA 02133  
617/727-2075

### District Attorney

Martha Coakley  
40 Thorndike Street, 2<sup>nd</sup> Floor  
Cambridge, MA 02141  
617/494-4050

### Sheriff – Middlesex County

James V. DiPaola  
Superior Courthouse  
40 Thorndike Street  
Cambridge, MA 02141

## ELECTED OFFICIALS

### ASSESSORS

Michael T. Coffey	2007
Jon E. Kaiser	2006
Paul V. McGovern	2005

### HEALTH, BOARD OF

Holly Bradman	2007
Conrad F. Eaton	2005
Robert J. Lambert	2006

### HOUSING AUTHORITY

Mary Duprey	2006
Thomas Pena	2005
Robert Russell	2008
James Triehy	2007

### LIBRARY TRUSTEES

Charles Burnham	2007
Mary Campano	2006
Margaret Kimball	2006
Frederick Kobs	2005
Amos Mahony	2005
Joan Wright	2004

### MODERATOR

Scott N. Blackburn	2005
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### NORTH MIDDLESEX REGIONAL SCHOOL

#### DISTRICT SCHOOL COMMITTEE

Anne E. Buchholz (At-large member)	2005
Sue C. Fitzgerald	2006
Theresa A. Morse (At-large member)	2005
Sharon Santy	2006
Arnold Silva, Jr.	2007
Lisamarie Proctor (At-large member)	2005

### RECREATION COMMISSION

Jennifer Hardy	2006
David Priddle	2005
P. Derek Tenbroeck	2007

### PLANNING BOARD

Nicholas Cate	2005
Jeffrey Chabot	2008
Jim Daddona*	2004
David Patnaude*	2004
Joseph Sergi	2007
Stephen Themelis	2006
Open Seat	2009
<u>Associate Member (appointed)</u>	
Dirk Bakker	2005

### PUBLIC WORKS, BOARD OF

George Clark	2007
Frederick Farmer	2006
Louis D. Shattuck	2005
<u>Appointed Members:</u>	
Gregory Rice	2005
Lewis Lunn	2006

### SELECTMEN, BOARD OF

Darrell W. Gilmore	2005
Lyndon B. Johnson	2006
John W. Lynch	2007

### TOWN CLERK

Lois Libby	2007
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### TREASURER/TAX COLLECTOR

Michael Hartnett	2006
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### TREE WARDEN

Peter Shattuck	2006
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\* Resigned/term expired

\*\* Appointed to fill unexpired term

**STAFF POSITIONS  
for  
ELECTED & APPOINTED BOARDS, COMMISSIONS, OFFICIALS**

ACCOUNTANT

Theresa Walsh	Town Accountant
Lyn Sharpe	Asst. Town Accountant
Den Connors	Systems Administrator

ASSESSOR'S OFFICE

Susan J. Smith	Assistant Assessor
Kevin Visnaskas	Administrative Assessor
Jacqueline West	Senior Clerk

CONSERVATION COMMISSION

Ellen Fisher	Conservation Administrator
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BOARD OF FIRE ENGINEERS

Susan H. Smith	Secretary
Costa Bozicas	Fire Chief

BOARD OF HEALTH

Edward Wirtanen	Health Agent
Kenneth West	Animal Health Inspector
Kathy Comeau	Asst. Animal Health Inspector
Ellen Castellano	District Nurse
Lynda Pozerski	Secretary

BOARD OF SELECTMEN

Robert B. Hanson	Town Administrator
Peggy Mazzola	Administrative Assistant
Albert White	Head Custodian

INSPECTION DEPARTMENT

Susan H. Smith	Assistant to Building Inspector/Zoning Officer
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PLANNING BOARD

Inez Gove	Planning Administrator
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BOARD OF PUBLIC WORKS

Robert E. Lee	DPW Director/Town Engineer
Seth Durno	Cemetery/Parks Superintendent
Peter Shattuck	Highway Superintendent
Nancy Cyr	Highway Dept. Secretary
Patricia A. DeLorey	Water Dept. Secretary
Mark Richardson	Asst. DPW Director/ WWTP Superintendent
Cathy Knox	WWTP Secretary
Susan Gurney	WWTP Clerk

SENIOR CENTER

Sharon Mercurio	Director
Virginia Spinney	Coordinator of Volunteers
Joan Goddard	Outreach Coordinator
Albert Harris	Custodian

TOWN CLERK'S OFFICE

Barbara Smith	Assistant Town Clerk
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TREASURER/TAX COLLECTOR

Jane Carrubba	Deputy Office Collector
Debbie Nutter	Asst. Treasurer/Collector

ZONING BOARD OF APPEALS

Sarah Custer*	Assistant
Cheryl Lutcza**	Assistant

\* Resigned/retired/appointment expired

\*\* Appointed to fill unexpired term

## APPOINTED BOARDS/COMMITTEES

### ANIMAL CONTROL OFFICER

Kathleen Comeau	2005
Christopher Comeau, Assistant	2005
Wayne Comeau, Assistant	2005
Christopher Cordio, Assistant	2005

### CABLE TV ADVISORY COMMITTEE

Brian Church	2004
Den Connors	2005
Stephen R. Phipps	2005
Randolph P. Sanford	2005
Charles Smith	2005

### CAPITAL PROGRAM COMMITTEE

Andrew Ferris	2005
James Friend	2005
Diane Gaspar	2005
Robert Hanson	2005
Michael Hartnett	2005

### COMMUNICATIONS DEPARTMENT

Frank Quattrochi, Director	2005
David Stairs, Assistant Director	2005

#### Dispatchers

Kristine M. Crooker	2005
Michelle Kettner	2005
Earl F. Merrill	2005
Matthew Power	2005

#### Spare Dispatchers

Rosemarie Page	2005
Eileen Lundstrom	2005
Nick Pentedemos	2005
Joshua Yenetchi	2005

### CONSERVATION COMMISSION

Steven D. Bezanson*	2004
James Casserly	2007
Robert Elliott	2006
Richard W. England	2006
Linda Moody	2007
Robert Rand	2006
Patricia Swain Rice	2006
Jeffrey Sauer	2005

### CONSTABLES

Roger Beauchamp	2005
Joseph Connell	2005
Neil McGorty	2005
David H. Muscovitz	2005
Clarke Paige, Jr.	2005
Frank Quattrochi	2005
Robert Russell	2005

### COUNCIL ON AGING

Jerrilyn T. Bozicas	2006
Cathy Forrest	2006
Barry R. Fuller**	2006
Merle Green, Jr.	2005
Katherine Harris	2007
Patricia Liberis*	2006
Virginia Malouin	2007
M. Pauline Mahony	2005

### CULTURAL COUNCIL

Alexandra C. Bodnar	2007
Donna Fallabella	2006
Rebecca Jeffreys	2005
Bobbie L. Kopec*	2004
Brandon Liberis	2006
Monique Paturel*	2004
Margaret Scarsdale	2006
Norma Wilton	2006

### DISABILITIES COMMISSION

Robert Call	2007
William O'Brien	2005
Robert Plet	2006

### EMERGENCY MANAGEMENT

George Ux, Director	2005
Nicholas Livadas, Deputy Director	2005
Edward Passerello, Deputy Director	2005
Paul Surette, Deputy Director	2005
David Peabody, Communications Officer	2005
Ronald Winch, Asst. Communications Officer	2005
Izzy Santiago, Communications Unit	2005

### Auxiliary Police

David Querze, Captain	2005
Paul Nelson, Lieutenant	2005
Richard Timpani, Lieutenant	2005
Mary Femino, Sergeant	2005
Edward Lane, Sergeant	2005
Lawrence J. McNamara, Sergeant	2005
Glenn Caswell	2005
Michael P. Doherty	2005
Michael Duprey	2005
Joseph Hauptman	2005
Eileen Lundstrom	2005
Anthony J. Mazzola	2005
Matthew Power	2005
David J. Richardson	2005
Michelle Y. Roop	2005

EMERGENCY MANAGEMENT

Auxiliary Police (cont.)

Leslie Spoth 2005  
Brian E. Trickett 2005  
Daniel C. Tyo 2005

Radio Amateur Civil Emergency Services (RACES)

Dennis Connors 2005  
Mark Giubardo 2005  
James Hein 2005  
Peter Nordberg 2005  
David Peabody 2005  
Lynda Pozerski 2005  
Stanley Pozerski 2005  
Scott Pyles 2005  
Erik Stromsted 2005  
Kenneth E. Young 2005

EMERGENCY PLANNING COMMITTEE

Holly Bradman 2005  
Costa Bozicas 2005  
Den Connors 2005  
Alan Davis 2005  
Ann O'Donnell 2005  
Frank Quattrochi 2005  
Peter Shattuck 2005  
George Ux 2005

FENCE VIEWER

Richard Aubin 2005

FINANCE COMMITTEE

George Aggott\* 2004  
W. Burke Bero 2005  
Stephanie Cronin 2005  
John E. Croteau 2006  
Shaun Cummings\*\* 2006  
Chris DeSimone 2005  
Diane Gaspar 2005  
Bill Green\*\* 2006  
David Young\* 2004

FIRE ENGINEERS, BOARD OF

Costa Bozicas, Chief 2005  
James H. Straitiff 2005  
Toby Tyler 2005

Firefighters

Joshua Alix 2005  
Robert Archer 2005  
Michael Blood 2005  
Milton Blood, Jr. 2005  
William Butts 2005  
Brad Desrochers 2005  
Michael Doherty 2005  
Seth Durno 2005  
Kenneth English 2005  
Derek Flanders 2005

FIRE DEPARTMENT

Firefighters (cont.)

Dana Franzek 2005  
Albert Harris 2005  
Wayne Keefner 2005  
Jonathan Kinney 2005  
Leo Lamy, Lieutenant 2005  
Robert Manley 2005  
John Marriner 2005  
Paul McBrearty, Jr. 2005  
Earl Merrill 2005  
Vincent Messina, Jr. 2005  
Edward Michaud, Lieutenant 2005  
Timothy Morine 2005  
Mark Newell 2005  
Raul Pena 2005  
Charles Pentedemos 2005  
Peter Quintin 2005  
Garry Ricard 2005  
John Rose, Captain 2005  
Greg Ross 2005  
Mike Schrader 2005  
Peter Shattuck, Captain 2005  
Thomas Shattuck 2005  
Terry Spaulding 2005  
Steve Symonds 2005  
James Taplin, Jr., Captain 2005  
Christopher Thielbar 2005  
Michael Tierney 2005  
Timothy Tierney, Lieutenant 2005  
Kurtis Trieby 2005  
Jeffrey Winch 2005  
Kyle Winch 2005  
Joshua Yenetchi 2005

Ambulance Personnel

James Casserly, Captain 2005  
David Hargraves, Lieutenant 2005  
Mary Archer 2005  
Costa Bozicas 2005  
Mike Derderian 2005  
Michael Doherty 2005  
Edward Foss 2005  
Jim Friend 2005  
Donna Galotta 2005  
Rachel Jamieson 2005  
Wayne Keefner 2005  
Robert Manley 2005  
Paul McBrearty, Jr. 2005  
Frank Melendy 2005  
Greg Rich 2005  
Christopher Rynne 2005  
Kathy Santos 2005  
Suzanne Schmidt 2005  
Jodi Shaffer 2005

FIRE DEPARTMENT

Ambulance Personnel (cont.)

James Taplin	2005
Jean Taubert	2005
Jill Taubert	2005
Michael Tierney	2005
Toby Tyler	2005
Ronald Winch	2005
Joshua Yenetchi	2005

FOREST WARDEN

Peter Shattuck	2005
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GIS COMMITTEE

Martin Beck	2005
Inez Gove	2005
Robert B. Hanson	2005
Robert E. Lee, Jr.	2005
Susan Smith	2005

HANDICAPPED COORDINATOR

William O'Brien	2005
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HISTORICAL COMMISSION

Michael Coffey	2006
Ronald Karr	2005
Hillary Pember	2007
Susan J. Smith	2006
Peter L. Uhlendorf	2005

INFORMATION SYSTEMS TECHNOLOGY

COMMITTEE

Marcel Kates	2005
Margaret Lowry	2005
Peggy Pomeroy	2005
Stanley Pozerski	2005
Den Connors, Systems Administrator	2005
Jeff Sauer, Webmaster	2005
Theresa Walsh, Coordinator	

INSPECTORS

Kenneth West, Building Inspector/ Assistant Zoning Officer	2005
Rudolph Schultz, Assistant Building Inspector/ Zoning Officer	2005
Louis Shattuck, Electrical Inspector	2005
John Dee III, Asst. Electrical Inspector	2005
Eugene Douglas, Gas Inspector	2007
Ralph Gilmore, 2 <sup>nd</sup> Asst. Elec. Insp.	2005
Robert Russell, Asst. Gas Inspector	2005
Frank Cotter, Plumbing Inspector	2005
John Cryan, Asst. Plumbing Inspector	2005

LOCAL LICENSING AUTHORITY

Alan Davis	2005
William Greathead	2005
Armando Herrera	2005
Alan Lessieur	2005
James Peters	2005
David Scott	2005

MOTH SUPERINTENDENT

Peter Shattuck	2005
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NASHOBA VALLEY TECHNICAL HIGH SCHOOL

COMMITTEE

Jerrilyn Bozicas	2005
Albert Buckley	2007
Joy Dalrymple	2006
Sandra M. Proctor, Alt.	2007

PARKING CLERK

Cathy Forrest	2005
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PERSONNEL BOARD

John Lynch, Selectmen's Rep.	2005
Judith Dalton, At-large Representative	2006
Peter Shattuck, Employee Rep.	2005
Charleyne Stumpf, At-large Representative	2005
Burke Bero, Finance Comm. Rep.	2005

PEPPERELL CRANK-UP COMMITTEE

James Dunn	2005
Kim C. Spaulding	2005

POLICE DEPARTMENT

Alan Davis, Chief	2007
William Greathead, Detective	2005
Armando Herrera, Sergeant	2005
Alan Lessieur, Sergeant	2005
James Peters, Sergeant	2005
David Scott, Sergeant	2005
Cathy Forrest, Administrative Assistant	2005

Officers

Steven Bezanson	2005
Todd Blain	2005
Steven A. Burke	2005
Edmond D. Bussiere	2005
Gordon A. Candow	2005
Jared J. Carrubba	2005
Bruce Haskins	2005
Stephen Mulkerin	2005
Nick Parker	2005
Richard Smith	2005
Fabrizio Vestri	2005

Part-time Officers

Kenneth Beers	2005
Cathy Forrest	2005
Nikolaos Lividas	2005
Benjamin McDonald	2005
Paul Nelson	2005
Edward Passerello	2005
David Querze	2005
Paul Surette	2005
Richard Timpani	2005
Eileen Lundstrom, Special Police Officer	2005

POLICE DEPARTMENT  
Detention Room Supervisors

Mary Femino	2005
Cathy Forrest	2005
Edward Lane	2005
Stuart List	2005
Nikolaos Livadas	2005
Eileen Lundstrom	2005
Paul Nelson	2005
Rosemarie Page	2005
Nicholas Pentedemos	2005
Leslie Jean Spoth	2005
Joshua R. Yenetchi	2005

Special Police - Dunstable

George Aggott	2005
James Dow	2005
James Downes, Jr.	2005
James Downes III	2005
Eric Hoar	2005
Daniel Kowalski	2005
John J. Koyutis	2005
Michael Lynn	2005
Nicholas Papageorgiou	2005
Sean Ready	2005
Benjamin Sargent	2005
Cory Waite	2005

Special Police – Groton

Paul Connell	2005
Elizabeth Crowley	2005
Michael Crowley	2005
James Cullen	2005
Arthur Darviris	2005
Donald Delorey	2005
Richard Elie	2005
Jeffrey Frates-Fox	2005
Derrick J. Gemos	2005
Jeffrey Gigliotti	2005
Catherine Glejzer	2005
Jason Goodwin	2005
Ryan Griffin	2005
Keith Keady	2005
Sean Lando	2005
Robert Mulhern	2005
Irmin Pierce, III	2005
John Rooney	2005
Edward Sheridan	2005
Eric M. Watkins	2005

POLICE DEPARTMENT  
Special Police - Hollis

Richard Bergeron	2005
Christopher Bonin	2005
Richard Darling	2005
Tracy A. Dunne	2005
Kevin Irwin	2005
Brendan LaFlamme	2005
Richard Mello	2005
Barry Palmer	2005
James Sartelle	2005
Kris Thibault	2005
David Turgeon	2005
Russell Ux	2005

Special Police - Townsend

Barbara Ammendolia	2005
Robert Breault	2005
Tony Brennan	2005
James Capsalis	2005
Austin Cote	2005
Mark Francis	2005
Mark Giancotti	2005
Randy Girard	2005
Andrew Gomes	2005
James Johnson	2005
John Johnson	2005
Mary Ann Kinirey	2005
James Marchand	2005
Erving Marshall	2005
Cheryl Mattson	2005
Daniel Morrison	2005
Thomas Pearson	2005
David Profit	2005
Kimberly Rebovich	2005
Robert Rebovich	2005
George Reidy	2005
Travis Rixford	2005
Thaddeus Rochette	2005
Jeffrey Thibodeau	2005
Christopher VanVoorhis	2005

REGISTRARS

Deborah Cicchetti	2007
Jane Eshleman	2006
Patricia A. Osten	2005
Barbara A. Smith, Assistant	2005

SEALER OF WEIGHTS & MEASURES

Eric Aaltonen	2005
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SURVEYOR OF LUMBER

David I. Walsh	2005
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SURVEYOR OF WOOD & BARK

David I. Walsh	2005
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TOWN COUNSEL

Edward J. Richardson, Esq. 2005

TOWN FOREST COMMITTEE

James Dunn 2005

O. Bernhard Olsen 2005

Peter Shattuck 2005

VETERANS' SERVICE OFFICER

Myron B. Harmon 2005

VETERAN'S GRAVE OFFICER

Stuart List 2005

VIETNAM MEMORIAL & HONOR ROLL  
COMMITTEE

Michael Flaminio 2005

Joseph M. Moore 2005

WEIGHER OF COAL

David I. Walsh 2005

ZONING BOARD OF APPEALS

Christine Morrissey 2006

Vince Premus\* 2004

Thomas McGrath 2005

Sherrill Rosoff\*\* 2006

Paul Harris, Associate Member\* 2005

Susan Whittemore, Associate Member 2006

ELECTION WORKERS

Judith Azarowski 2005

Judith Nolan 2005

Donna Shea 2005

Precinct 1

Craig R. Williams Warden

Mary A. Duprey Deputy Warden

Adele B. Spoth Clerk

Robert E. Evensen Deputy Inspector

Geraldine T. Forrest \* Deputy Inspector

Mark A. Forrest Deputy Inspector

Elfriede K. Parker Deputy Inspector

Judith M. Pentedemos Deputy Inspector

Elizabeth N. Rossi Deputy Inspector

Paul Spoth Deputy Inspector

T. Marilyn Tremblay Deputy Inspector

Jacqueline L. West Deputy Inspector

Robin VanAmburg Inspector

Virginia G. Stakun Inspector

Jerrilyn T. Bozicas Inspector

Janet M. Labelle Inspector

Kathleen M. McGuire Inspector

Mary L. Williams Inspector

ELECTION WORKERS

Precinct 2

Bernard St. Laurent Warden

Mary Theall Deputy Warden

Marie M. St. Laurent Clerk

Barbara Z. Stromsted Deputy Clerk

Michael Coffey Inspector

Barbara Cronin Inspector

Chester Johnson Inspector

Lorna R. Levi Inspector

Mary Lynch Inspector

Paul R. Maynard Inspector

Thomas McGrath Inspector

David Theall Inspector

Winifred M. Wheeler Inspector

Gertrude T. Dapcic Deputy Inspector

Margaret M. Judge Deputy Inspector

Joan M. Katsines Deputy Inspector

Joan P. Ladik Deputy Inspector

Rose M. Landry Deputy Inspector

Suzanne C. Marchand Deputy Inspector

Sue Ann Maynes Deputy Inspector

Precinct 3

Carole M. Babineau Warden

Barbara A. Smith Deputy Warden

Diane B. Karr Clerk

Elizabeth B. Hunt Deputy Clerk

Susan Buckley Inspector

Rita Cleveland Inspector

Amos J. Mahony Inspector

Virginia Malouin Inspector

Ruth Moses Inspector

Marjorie Nickerson Inspector

Marylou Nordberg Inspector

Ann O'Donnell Inspector

Dorothy Prozeller Inspector

Jennifer Putnam Inspector

Suzanne Rowse Inspector

Gwendolyn Spitale\* Inspector

Peggy W. Huntington Inspector

Irene F. Campbell Deputy Inspector

Doris E. Livadas Deputy Inspector

Madge A. Meehan Deputy Inspector

Joan Paden Deputy Inspector

Leonard Spitale\* Deputy Inspector

George T. Ux Deputy Inspector

Joan E. Ux Deputy Inspector

Grace H. Williams Deputy Inspector

\* Resigned/retired/appointment expired

\*\* Appointed to fill unexpired term

## **BOARD OF SELECTMEN**

The Pepperell Board of Selectmen respectfully submits its report to the citizens of Pepperell, regarding activities conducted in 2004. The Board met on 14 occasions during the year, and continues its general practice of meeting on the second and fourth Mondays of the month. In synchrony with the volume of work before the Board, the Board reserves the option to meet more or less frequently, or, occasionally, informally to deal with minor or administrative issues. All meetings are posted and public, and all citizens are invited to attend. Formal meetings are televised on Cable TV, Channel 15.

### Board Membership/Reorganization:

John Lynch was re-elected to a three-year term. Upon re-organization, Darrell Gilmore was elected Chairman, and Lyndon Johnson, Clerk.

### Resignations Accepted:

Paul Harris – Affordable Housing Committee  
Darrell Lehman – Information Services Technology Committee  
Patricia Liberis – Council on Aging  
Kathy Newell – Dog Leash Law Study Committee  
Lynda Pozerski – Associate Member, Zoning Board of Appeals  
Laurie Toupin – Conservation Commission

### New Appointments Made:

Dirk Bakker – Planning Board Associate Member (joint appointment)  
Burke Bero – Finance Committee Representative to the Personnel Board  
Costa Bozicas – Board of Fire Engineers  
Jim Casserly – ACEC Great Ponds Steering Committee  
Christopher Cordio – Assistant Animal Control Officer  
Shaun K. Cummings – Finance Committee  
Michael Doherty – Auxiliary Police Officer  
Richard England – Conservation Commission  
Ellen Fisher – ACEC Great Ponds Steering Committee  
Barry Fuller – Council on Aging  
Diane Gaspar – Finance Committee Representative to the Capital Expenditure Committee  
Joan Goddard – Outreach Coordinator, Council On Aging  
Paul Harris – Associate Member, Zoning Board of Appeals  
Michelle Ketner – Dispatcher  
Margaret Lowry – IST Committee  
Matthew Marotta – IST Committee  
Anthony Mazzola – Auxiliary Police Officer  
Sharon Mercurio – Director, Council on Aging; Emergency Management Committee  
Stephen Mulkerin – Police Patrolman  
Ann O'Donnell – Receptionist, Senior Center  
Peggy Pomeroy – IST Committee  
Matthew Power – Auxiliary Police Officer  
Sherrill Rosoff – Zoning Board of Appeals  
Rudolph Schultz – Assistant Building Inspector  
Peter Shattuck – Employee Representative to Personnel Board  
Lynette Sharp – Assistant Town Accountant  
James Straitiff – Board of Fire engineers  
Toby Tyler – Board of Fire Engineers

R. Braybrook Walsh III – Board of Assessors (joint appointment to Election of April 2004)  
Kenneth West – Building Inspector  
Susan Whittemore – Associate Member, Zoning Board of Appeals  
Kerri A. Williams – Detention Room Monitor

Selectmen’s Special Permit Applications

ER02-04 earth removal – Daniel Locapo - Lomar Park – earth removal incidental to construction

Miscellaneous Highlights:

In the course of 2004:

- Legal authority having been granted by the State Legislature and approved by local referendum, the Board of Selectmen issued “Beer and Wine” licenses for Crumpet’s and Pizza Depot. These are the first on-premises “restaurant” licenses issued in Pepperell in several decades.
- After several years of discussion and negotiation, the Town, with invaluable assistance from the Trust for Public Land (as well as the Nashua River Watershed Association, the Nashoba Conservation Trust, the Nissitissit River Land Trust, and a hard-working, dedicated group of interested citizens), secured the 265-acre “Pepperell Springs” property for permanent preservation as conservation land. On a unanimous vote of a packed Special Town Meeting on September 20<sup>th</sup>, the Town’s share of the necessary funding was approved, and, following further negotiation by the Trust for Public Land (which executed an up-front purchase of the property), a Purchase and Sale Agreement was signed by the Board of Selectmen on December 20<sup>th</sup>. Upon receipt of Federal grant monies awarded under the Forest Legacy program, the Trust will make a final transfer of title to the Town, and the property will be protected in perpetuity.

The Board extends its appreciation and gratitude to the many volunteers and employees who have invested countless hours and enormous energy to make our Town function. We appreciate your efforts, and your dedication to the Town of Pepperell.



**PERSONNEL BOARD**

The Personnel Board is a five-person board appointed by the Board of Selectmen. The Personnel Board is charged with the interpretation of questions of policy, and the resolution of issues related to the Town’s personnel, classification, compensation, and benefits policies, as they affect Town Employees covered by the personnel By-law.

In 2004, the Board met on four occasions, to address various issues:

- COLA for FY 2005
- FY05 Compensation for elected officials
- Re-alignment of job titles within the Fire Department
- Re-consideration of the grading of the position of COA Director
- Re-grading of the EMT I-Administrative position
- Re-grading of the position of Systems Administrator

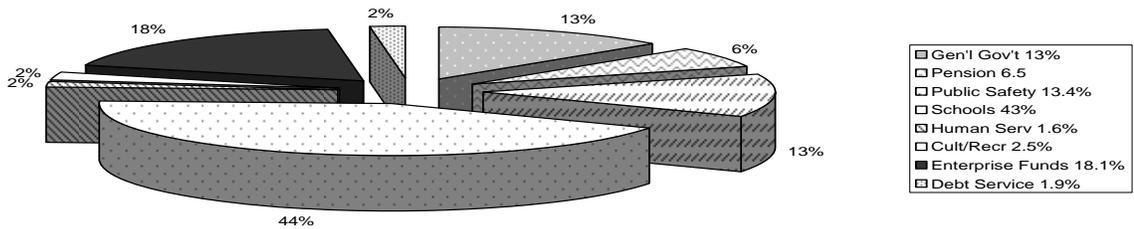
## BOARD OF ASSESSORS

The Board of Assessors submits herewith its annual report for the fiscal year ending June 30, 2005

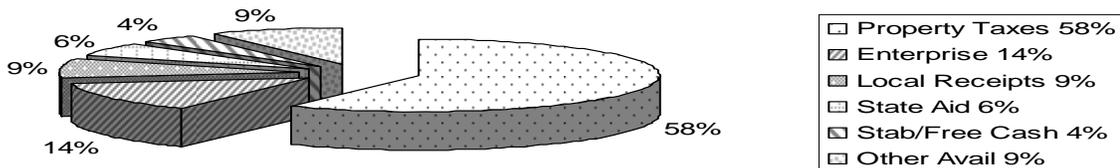
	FY 02	FY 03	FY 04	FY 05
Gross to be Raised	17,684,417	17,425,568	18,360,849	19,775,605
Estimated Receipts				
Available Funds	7,349,791	6,651,871	7,223,689	8,127,454
Property Valuations	817,612,803	828,108,931	841,153,994	1,151,003,077
Tax Rate	12.64	13.01	13.24	10.12

The reader will note that FY 05 saw a revaluation of all real property as required by the Department of Revenue. Previously, municipal assessors were required to update real property values every three years. Now value must be reviewed each year for compliance with standards put forth by the DOR. Property owners should be aware that real estate assessed values may change annually, increased or decreased, depending upon the strength or weakness of real estate values as evidenced by sales.

**Fiscal 2005 Expenditures**



**Fiscal Year 2005 Revenues**



# REPORT OF THE TOWN TREASURER

FOR FISCAL YEAR ENDING JUNE 30, 2004

	<u>Pooled</u> <u>Investments</u>	<u>Money Market</u> <u>Fund Accounts</u>	<u>Oper. Accounts</u> <u>Vendor/Payroll</u>	<u>Total</u> <u>Funds</u>
<b><u>Fund Balances:</u></b>				
General Fund	\$ 131,171.73	\$ 2,485,779.29	\$ (60,597.04) **	\$ 2,556,353.98
Highway Improvement Fund		-		-
Special Revenue Fund		456,838.12		456,838.12
Ambulance Fund		73,884.98		73,884.98
Capital Project Fund		358,283.10		358,283.10
Sewer Enterprise Fund		1,054,604.46		1,054,604.46
Water Enterprise Fund		156,294.96		156,294.96
Transfer Station Enterprise Fund		289,702.41		289,702.41
Agency Funds		368,448.34		368,448.34
<b><u>Unexpendable Trust Funds:</u></b>				
Cemetery Perpetual Fund	121,699.38			121,699.38
Brooks Fund	45,000.00			45,000.00
Farrar Flag Pole Fund	150.00			150.00
Lawrence Library Perpetual Fund	62,435.95			62,435.95
Lawrence Library Carter Fund	13,834.48			13,834.48
Lawrence Library Thurston Fund	500.00			500.00
<b><u>Expendable Trust Funds:</u></b>				
Cemetery Perpetual Income Fund	38,225.15			38,225.15
Brooks Income Fund	22,436.83			22,436.83
Farrar Flag Pole Income Fund	556.37			556.37
Lawrence Library Income Fund	44,475.98			44,475.98
Lawrence Library Carter Income Fund	259.63			259.63
Lawrence Library Thurston Income Fund	242.33			242.33
Lawrence Library Heald Income Fund	12,266.65			12,266.65
Lawrence Library Smith Income Fund	7,558.12			7,558.12
<b><u>Other Trust Funds:</u></b>				
Stabilization Fund	2,036,403.25			2,036,403.25
Retirement Fund	1,437,142.43			1,437,142.43
Conservation Fund	23,158.47			23,158.47
Land Fund	400,010.74			400,010.74
<b>Total Funds, June 30, 2003- Cash Basis</b>	4,397,527.49	5,243,835.66	(60,597.04)	9,580,766.11
(GASB 31 FMV Adjustment) *	<u>122,398.86</u>	<u>-</u>	<u>-</u>	<u>122,398.86</u>
<b>Total Funds, June 30, 2004</b>	<b><u>\$4,519,926.35</u></b>	<b><u>\$ 5,243,835.66</u></b>	<b><u>\$ (60,597.04)</u></b>	<b><u>\$ 9,703,164.97</u></b>

Respectfully submitted,

Michael Hartnett, CPA  
Treasurer/Collector

\* Required GASB 31 disclosure representing FMV year-end adjustment of trust fund investments.

\*\* Normal periodic timing difference due to correlation of weekly warrants & transfer of funds.

# REPORT OF THE COLLECTOR OF TAXES

For the Calendar Year Ending December 31, 2004

Levy Year	Tax / Fee / Lien	Balance 1/1/2004	Levy Commitment/ Transfer	Collections Net of Refunds	Abatements Exemptions Adjustments	Balance 12/31/2004
2005	Real Estate *	\$0.00	11,491,614.60	5,340,092.98	1,028.08	\$6,150,493.54
2005	Personal Property *	\$0.00	156,536.64	159,388.20	790.78	-\$3,642.34
2005	Util.Liens/Com Int.	\$0.00	85,198.71	0.00	-	\$85,198.71
2005	Appor.Bett./Com Int.	\$0.00	117,748.34	453.56	-	\$117,294.78
2004	Real Estate	\$5,524,212.61	0.00	5,361,887.55	59,289.59	\$103,035.47
2004	Personal Property	\$174,029.61	0.00	173,283.14	28.07	\$718.40
2004	Util.Liens/Com Int.	\$64,480.44	0.00	57,437.17	1,593.13	\$5,450.14
2004	Appor.Bett./Com Int.	\$335,119.85	0.00	167,744.82	654.96	\$166,720.07
2003	Real Estate	\$106,020.15	-	70,018.36	9,788.74	\$26,213.05
2003	Personal Property	\$978.82	-	30.65	0.00	\$948.17
2003	Util.Liens/Com Int.	\$6,788.53	-	3,394.57	3,393.96	\$0.00
2002	Real Estate	\$12,754.72	-	3,502.90	8,072.01	\$1,179.81
2002	Personal Property	\$391.07	-	0.00	-	\$391.07
2001	Real Estate	\$2,258.70	-	64.87	2,193.83	\$0.00
2004	Motor Vehicle Excise	\$0.00	1,318,890.34	1,209,207.62	56,687.57	\$52,995.15
2003	Motor Vehicle Excise	\$51,713.38	27,095.67	61,537.44	5,121.13	\$12,150.48
2002	Motor Vehicle Excise	\$1,570.45	0.00	1,031.38	0.00	\$539.07
2001	Motor Vehicle Excise	\$276.35	0.00	0.00	0.00	\$276.35
PRIOR	Motor Vehicle Excise	-\$1,135.34	3,456.36	3,240.62	-	-\$919.60
	Taxes In Litigation	\$0.00	-	-	-	\$0.00
	Tax Possessions	\$27,182.35	1,505.53	-	-	\$28,687.88
	Tax Title Lien	\$39,338.15	41,728.19	17,945.46	-	\$63,120.88
	Tax Title Util. Lien	\$13,334.41	5,376.16	0.00	-	\$18,710.57
	Deferred Taxes	\$4,945.32	2,552.67	0.00	-	\$7,497.99
	Farmland Rollback	\$0.00	0.00	0.00	-	\$0.00
	Unapport. Sewer Bett.	\$543,623.95	254,059.36	138,878.03	83,971.75	\$574,833.53
	Mobile Home Fees			20,280.00		
	Interest Collected			46,050.92		
	Municipal Lien Cert.			13,525.00		
	Collection Fees			<u>21,520.00</u>		
<b>TOTAL COLLECTIONS</b>				<b>\$12,870,515.24</b>		

\* Note- Real Estate and Personal Property Reflect FY 2005 Revaluation (last revalue FY 2001)

Respectfully submitted,  
Michael Hartnett  
Treasurer-Collector, CPA

## **INFORMATION SYSTEMS TECHNOLOGY COMMITTEE**

### Committee Members:

Stan Pozerski, Chairman  
Marcel Kates, Vice Chairman  
Maggie Lowry  
Peggy Pomeroy

### Committee Coordinator:

Theresa E. Walsh, Town Accountant  
System Administrator: Den Connors  
Web Master: Jeff Sauer

The Information Systems Technology Committee (a.k.a Data Processing Committee) has been involved in a number of issues, which continue to significantly improve the operation, and reliability of the Town's Electronic Data Processing infrastructure.

### System Administrator Position

The Town System Administrator position has been expanded to a full time status and Den Connors continues in that position. Den has updated the equipment inventory and support requirements and reports to the Board at the regular meetings.

### Town web site

Jeff Sauer continues to update and maintain the Town's web site found at <http://www.town.pepperell.ma.us>. Jeff has made many improvements to the organization and usability of the web site. A stipend was approved to cover this position. Jeff also maintains the Conservation Commission web site.

### Backup Policy and Procedures

With the backup policy in place systems are regularly backed up ensuring recovery of data in the event of failures. We continue to test and refine the process to ensure recovery from significant failures and to watch for new areas of critical data as they develop.

### DPW (Water, Sewer, Highway)

There has been ongoing support for the handheld readers, and well monitoring equipment for the Water Department.

### Internet Access (email, web access)

We continue to use Charter cable modem network access to support email and Internet access for the Town Hall. This includes the addition of a firewall for security. Cable modem access has been added to connect the Public Safety Complex, Park Street Fire Station, Highway Department, Waste Water Treatment Facility, Senior Center, and Canal St for Water Department and Emergency Management. The network and phone systems are now protected with backup and surge suppression equipment.

### Exchange Server Upgrade

The Exchange server has been upgraded to a current version of Windows. Exchange Server software for email will be upgraded next.

### Disaster Recovery

We continue to investigate the possibility of cooperation with an area town with similar hardware to serve as an alternate site for the accounting operations in the case of a disaster.

### Five Year Capital Expense Program

The Committee continues to review its Five-Year Capital expense program to account for changing requirements within budget constraints. The Five Year Plan will be submitted to the Capital Program Committee for their review, approval, and subsequent submission to the Finance Committee.

### Donation of PC's

Thanks to the efforts of the IST Chairman, Stan Pozerski, the Town accepted the donation of 9 PC's from Mitsubishi Electric Research Laboratories.

### Rough Survey of PC's (now including DPW)

12 servers  
65 workstations  
10 laptops

The Systems Administrator has been surveying the existing machines that are running older Operating Systems such as Win98 or WinNT to determine if they will support a newer OS. The older Operating Systems are obsolete. Support as well as compatibility with new software will increasingly become a problem. Operating system upgrades for fixes, features, and security are no longer available for the older operating systems so they become a security risk. The donated PC's will be used to replace some of the existing machines that are not suitable for operating system upgrades.

### Increasing Requirements Outside of Town Hall

The support requirements have expanded for the Library, Sewer, Water, and Cemetery Departments. Also included is the Public Safety Complex, Senior Center, and Park Street Fire Station which houses the Ambulance Service. The IST will be reviewing proposed new billing software for the Ambulance Division of the Fire Department.

### Massachusetts Alert Network (formerly Health Alert Network)

The System Administrator and the Board of Health continues to participate in the pilot program of the State Health Alert Network (HAN)

### Major Projects

We continue to support the Graphical Information System with the addition of new views and components. Maggie Lowry, IST member, works on the GIS development.

### Committee Members

The Committee had increased its full membership from five to seven members but we are currently short of members. The Committee strongly urges anyone who would like to participate in advising the Town in the architecture, administration, and use of the EDP infrastructure to contribute their knowledge. Technical expertise is not a prerequisite. We currently have three open positions on the Committee.

### Resignation

We accepted, with regret, the resignations of Doug Yenko, Matthew Moratta, and Richard Cunningham from the Committee.

Respectfully submitted,

Stanley Pozerski Chairman, Information Systems Technology Committee

## ZONING BOARD OF APPEALS

Responsibilities/Duties:

1. To hear and decide appeals in accordance with Section 9200 of the Zoning By-Law.
2. To hear and decide applications for special permits as provided in Section 9221 of the Zoning By-Law.
3. To hear and decide appeals or petitions for variances as provided in Section 9222 of the Zoning By-Law.
4. To hear and decide appeals as provided in Section 9223 of the Zoning By-Law.
5. To hear and decide comprehensive permits as provided in Section 9224 of the Zoning By-Law.

Authority:

Town of Pepperell zoning By-Law Section 9220 and Mass. General Laws Chapters 40A, 40B, and 41.

2004 Activities:

22 Public hearings were requested in 2004:

	<b>Granted</b>	<b>Denied</b>	<b>Pending</b>	<b>Withdrawn</b>
Variance (9)	6	1	1	1
40B Comprehensive Permits (1)	0	0	1	0
Administrative Appeals (2)	1	1	0	0
Special Permits (11)	9	2	0	0
Amendments to Decisions (1)	1	0	0	0

In April, Sarah Custer resigned as ZBA Assistant. In May, Cheryl Lutcza was appointed as ZBA Assistant. In July, Vince Premus' term expired. Sherrill Rosoff was appointed as a full member. In July, Barry Fuller's term expired. Susan Whittemore was appointed as an associate member. In December, Paul Harris resigned as associate member. The Board elected Thomas McGrath as Chairperson and Christine Morrissey as Clerk.



## TOWN CLERK

**POPULATION:** 11,038 (January 1, 2004 Town Census)  
 11,142 (2000 Federal Census)

**LAND AREA:** 22.9 Square miles

**ELEVATION:** 244 Feet above mean sea level

**DISTRICTS:** First Congressional  
 Third Councilor  
 First Middlesex Senatorial  
 First Middlesex Representative

**REGISTERED VOTERS:** 7,704

Democrats	1,807
Unenrolled	4,334
Republicans	1,470
Libertarian	69
Green-Rainbow	12
Green Party USA	1
Inter. 3rd	7
Reform	4
<b>TOTAL</b>	<b>7,704</b>

**PRECINCT 1**

Republican	475
Democrats	628
Unenrolled	1,476
Libertarian	30
Green-Rainbow	3
Inter. 3rd	5
Reform	2
<b>TOTAL</b>	<b>2,619</b>

**PRECINCT 2**

Republican	530
Democratic	568
Unenrolled	1,411
Green Party USA	1
Green-Rainbow	6
Libertarian	21
Reform	2
<b>TOTAL</b>	<b>2,539</b>

**PRECINCT 3**

Republican	465
Democratic	611
Unenrolled	1,447
Libertarian	18
Green Party USA	
Green-Rainbow	3
Inter. 3rd	2
Reform	
<b>TOTAL</b>	<b>2,546</b>

**ATTENTION VOTERS**

I would like to take the opportunity to remind registered voters when you sign a nomination paper or a petition, please do the following: 1. Only sign if you are a registered voter. 2. Sign your name and your residential address (no post office boxes allowed). 3. If you have normally bad penmanship, print your name under your signature (if the registrars can't read it – we can't verify it). And, most important, 4. Do not sign your husband's or wife's name or any other than your own. If you move, please inform the Town Clerk so that we will change our records and you will be notified of any change in your voting precinct.

Please encourage any of your family members who are not registered voters to register. Anyone who attains the age of 18 may register if you are 18 by the date of the next election you may register (you still must register 20 days prior to the election to be eligible).

**ELECTIONS SCHEDULED FOR 2005**

ANNUAL TOWN ELECTION – MONDAY, APRIL 25, 2005

Last day to register –April 5<sup>th</sup>

Registration sessions run from 9:00 a.m. – 8:00 p.m. on the above day.

**VITAL RECORDS**

**BIRTHS, DEATHS AND MARRIAGES RECORDED IN 2004**

BIRTHS:	78
DEATHS:	63
MARRIAGES:	33

Due to the late returns of 2004 births for Pepperell, the above figure is not accurate. Records of births will eventually be sent to Pepperell and figures will be listed in next year’s annual report. Late returns for 2003 were 8 births and 3 deaths. Pepperell residents who gave birth to their children in New Hampshire were not recorded in Pepperell.

**2004 LICENSES**

1,659	Dog Licenses
19	Kennel Licenses (4 dogs)
2	Kennel Licenses (10 dogs)
4	Kennel License (20 dogs)
38	Late Fees

2004 dog licenses will expire March 31, 2005. A rabies certificate must be shown before a license may be issued. If you are renewing a 2004 license, a record of our dog's most recent rabies shot should be on file in this office.

A grace period is given until May 31st to allow residents to obtain rabies vaccinations for their dog(s). The Board of Health will hold a rabies clinic on the first Saturday in April each year. The next clinic is scheduled for Saturday, April 2, 2005.

The Town of Pepperell by-laws require in addition to the license fee, a late fee of \$25.00 if the dog is licensed after May 31, 2005. Section 81-12 states that failure to license your dog will result in a \$25.00 violation fee. This fine will be added to the late fee of \$25.00, plus the licensing fee.

**LICENSING FEES**

Male or Female	\$10.00
Spayed or Neutered	\$6.00

**BUSINESS CERTIFICATES**

Businesses in Pepperell must file for a Business Certificate, which is required under Massachusetts General laws, Chapter 110, Section 5.

**FILING A BUSINESS CERTIFICATE**

**WHO MUST FILE?**

Any person or persons conducting a business under any title other than the complete real name of the owner.

Any corporation doing business in a name other than the corporate name.

**WHERE DOES ONE FILE?**

With the City or Town Clerk in every city or town where an office of any such business is located.

**WHAT ABOUT CHANGE?**

Upon discontinuing, retiring or withdrawing from such business or in the case of a change of residence or location of such business, such change must be filed with the clerk’s office.

**DOES A BUSINESS CERTIFICATE EXPIRE?**

Yes, a business certificate is in effect for four (4) years from the date of issue whereupon it must be renewed if the business continues to operate.

**DO I HAVE TO DISPLAY THE CERTIFICATE?**

No, however, a copy must be provided upon request during regular business hours to any person purchasing goods or services from such business.

**FEES**

Business Certificate Filing	\$20.00 (includes one certified copy)
Withdrawals, Discontinuance, Changes	\$10.00 (includes one certified copy)

**PENALTIES**

Violation of these provisions shall be subject to a fine of not more than three hundred (\$300.00) for each month during which such violation continues.

**HOW TO OBTAIN A CERTIFICATE**

Contact the Town Clerk’s office at 433-0339 to make an appointment. All persons to be named on the certificate must be present to sign the certificate, which is then notarized or certified by the Town Clerk. If you have any questions, please contact the Clerk’s Office.

**OFFICE HOURS**

Mondays 8:00 a.m. – 7:00 p.m., Tuesday – Thursday 8:00 a.m. – 4:30 p.m. Fridays 8:00 a.m. – Noon

Appointments can be made in the evening for Marriage Intentions  
(978) 433-0339

Lois A. Libby  
Town Clerk

**THE COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

MIDDLESEX, SS.

To either of the Constables of the Town of Pepperell

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at:

**PRECINCTS 1, 2 & 3  
VARNUM BROOK SCHOOL  
HOLLIS STREET  
PEPPERELL, MASSACHUSETTS**

On TUESDAY, THE SECOND DAY OF MARCH, 2004, from 7:00 a.m. 8:00 p.m. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices.

PRESIDENTIAL PREFERENCE	FOR THE COMMONWEALTH
STATE COMMITTEE MAN	FIRST MIDDLESEX DISTRICT
STATE COMMITTEE WOMAN	FIRST MIDDLESEX DISTRICT
TOWN COMMITTEE	FOR THE TOWN OF PEPPERELL

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 9th day of February, 2004.

Darrell Gilmore  
Lyndon B. Johnson  
Selectmen of the Town of Pepperell

Posted five places within the Town of Pepperell

Frank Quattrochi  
Constable  
February 13, 2004

**PRESIDENTIAL PRIMARY**  
**MARCH 2, 2004**  
**VARNUM BROOK SCHOOL GYMNASIUM**  
**7:00 A.M. – 8:00 P.M.**

**DEMOCRATIC PARTY**

	PREC. 1	PREC. 2	PREC. 3	TOTALS
<b>PRESIDENTIAL PREFERENCE</b>				
RICHARD GEPHARDT	1	0	1	2
JOSEPH LIEBERMAN	4	2	1	7
WESLEY K. CLARK	1	1	8	10
HOWARD DEAN	13	14	12	39
CAROL MOSELEY BRAUN	0	1	0	1
JOHN EDWARDS	70	82	68	220
DENNIS J. KUCINICH	2	7	8	17
<b>JOHN F. KERRY</b>	<b>185</b>	<b>224</b>	<b>196</b>	<b>605</b>
LYNDON H. LAROUCHE, JR.	0	0	0	0
AL SHARPTON	4	0	0	4
NO PREFERENCE	2	0	1	3
WRITE-INS				
RALPH NADER	1	0	1	2
GEORGE BUSH	1	0	0	1
HILARY CLINTON	0	1	0	1
SCATTERED	0	1	0	1
BLANKS	4	1	0	5
<b>TOTALS</b>	<b>288</b>	<b>334</b>	<b>296</b>	<b>918</b>
<b>STATE COMMITTEE MAN</b>				
<b>CURTIS J. LEMAY</b>	<b>185</b>	<b>219</b>	<b>193</b>	<b>597</b>
WRITE-INS				
JEFFREY WILSON	3	0	0	3
SCATTERED	2	0	1	3
BLANKS	98	115	102	315
<b>TOTALS</b>	<b>288</b>	<b>334</b>	<b>296</b>	<b>918</b>
<b>STATE COMMITTEE WOMAN</b>				
<b>PATRICIA KIRWIN-KEILTY</b>	<b>186</b>	<b>218</b>	<b>191</b>	<b>595</b>
WRITE-INS				
SCATTERED	1	1	1	3
BLANKS	101	115	104	320
<b>TOTALS</b>	<b>288</b>	<b>334</b>	<b>296</b>	<b>918</b>

	PREC. 1	PREC. 2	PREC. 3	TOTALS
<b>TOWN COMMITTEE (NOT MORE THAN 19) GROUP</b>				
THOMAS J. MCGRATH	166	197	169	532
CHRISTINE E. MORRISSEY	141	184	162	487
ELLEN J. MCDERMOTT	138	182	148	468
CATHERINE W. MCDERMOTT	133	182	145	460
RITA A. MCGRATH	149	190	161	500
MARY J. THEALL	134	181	155	470
SUSAN S. BOKLAGA	135	185	154	474
ALMA G. HASKELL	129	179	146	454
BARBARA Z. STROMSTED	131	196	156	483
MICHAEL J. RECCO	135	184	149	468
DAVID E. THEALL	131	182	151	464
RAUL A. PENA	143	186	160	489
M. PAULINE MAHONY	146	202	166	514
AMOS J. MAHONY	152	207	168	527
ADELINE P. SCHOLEFIELD	131	181	154	466
SCOTT P. SCHOLEFIELD	128	176	150	454
JAMES J. GALLAGHER III	126	181	148	455
DEBORAH K. COHEN	126	175	160	461
SUSAN A. EDWARDS	131	179	154	464
JAMES J. MORRISSEY	129	179	143	451
JOHN J. VEYSEY	145	193	175	513
HAROLD COHEN	125	177	152	454
MARGARET L. LOWRY	123	174	151	448
CHARLOTTE C. BENNETT	135	189	155	479
TARYN G. RECCO	133	185	146	464
MICHAEL J. RECCO, JR.	139	186	151	476
HOLLY STIFFLEMIRE			1	1
MICHAEL DOHERTY	1			1
JEFFREY CRONIN	1			1
STEPHANIE DEMARCO	1			1
DAVID WALSH	2			2
GARY LEMAY	1			1
T. MARILYN TREMBLAY		1		1
SCATTERED	4		2	6
BLANKS	6,536	8,424	6,328	21,288
<b>TOTALS</b>	<b>10,080</b>	<b>13,237</b>	<b>10,360</b>	<b>33,677</b>

**REPUBLICAN PARTY**

	PREC. 1	PREC. 2	PREC. 3	TOTALS
<b>PRESIDENTIAL PREFERENCE</b>				
<b>GEORGE W. BUSH</b>	<b>66</b>	<b>62</b>	<b>58</b>	<b>186</b>
NO PREFERENCE	4	11	3	18
WRITE-INS				
JOHN KERRY			2	2
JEFFREY WILSON			1	1
SCATTERED				
BLANKS	1	3	1	5
<b>TOTALS</b>	<b>71</b>	<b>76</b>	<b>65</b>	<b>212</b>
<b>STATE COMMITTEE MAN</b>				
WRITE-INS				
ALAN RUBIN	6	7	6	19
<b>JEFFREY W. WILSON</b>	<b>19</b>	<b>33</b>	<b>32</b>	<b>84</b>
SCATTERED	7		1	8
BLANKS	39	36	26	101
<b>TOTALS</b>	<b>71</b>	<b>76</b>	<b>65</b>	<b>212</b>
<b>STATE COMMITTEE WOMAN</b>				
<b>SUSAN S. SLADE</b>	<b>49</b>	<b>57</b>	<b>50</b>	<b>156</b>
WRITE-INS				
SCATTERED				
BLANKS	22	19	15	56
<b>TOTALS</b>	<b>71</b>	<b>76</b>	<b>65</b>	<b>212</b>
<b>TOWN COMMITTEE (NOT MORE THAN 35)</b>				
WRITE-INS				
<b>PATRICIA OSTEN</b>	<b>9</b>	<b>6</b>	<b>5</b>	<b>20</b>
<b>THOMAS OSTEN</b>	<b>9</b>	<b>7</b>	<b>5</b>	<b>21</b>
<b>WALTER PETREIKO</b>	<b>9</b>	<b>5</b>	<b>5</b>	<b>19</b>
<b>THEODORE GENTILE</b>	<b>8</b>	<b>5</b>	<b>4</b>	<b>17</b>
<b>LUCY KEYES</b>	<b>9</b>	<b>7</b>	<b>4</b>	<b>20</b>
<b>BRUCE CAMPBELL</b>	<b>8</b>	<b>6</b>	<b>4</b>	<b>18</b>
<b>DOROTHY MARRINER</b>	<b>8</b>	<b>8</b>	<b>4</b>	<b>20</b>
<b>DEBRA BUTCHER</b>	<b>9</b>	<b>4</b>	<b>4</b>	<b>17</b>
<b>SCOTT BUTCHER</b>	<b>9</b>	<b>4</b>	<b>3</b>	<b>16</b>
<b>ROBERT RUSSELL</b>	<b>8</b>	<b>4</b>	<b>5</b>	<b>17</b>
<b>LINDA WHITMORE</b>	<b>8</b>	<b>4</b>	<b>5</b>	<b>17</b>
<b>RANDY LAAKSO</b>	<b>8</b>	<b>4</b>	<b>5</b>	<b>17</b>
RICHARD BROUGH	1	0	0	1
KYLE BRADLEY	1	0	0	1
WENDELL PACKARD	0	0	1	1
SCATTERED	13	1	3	17
BLANKS	2368	1685	2218	6271
<b>TOTALS</b>	<b>2485</b>	<b>1750</b>	<b>2275</b>	<b>6510</b>

	PREC. 1	PREC. 2	PREC. 3	TOTALS
<b>LIBERTARIAN PARTY</b>				
<b>PRESIDENTIAL PREFERENCE</b>				
JEFFREY DIKET	1	0	0	1
RUBEN PEREZ	0	0	0	0
AARON RUSSO	0	0	1	1
MICHAEL BADNARIK	0	0	0	0
GARY NOLAN	0	0	0	0
NO PREFERENCE	0	0	0	0
WRITE-INS	0	0	0	0
JOHN KERRY	0	0	2	2
SCATTERED	0	1	0	1
BLANKS	0	0	1	1
<b>TOTALS</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>6</b>
<b>STATE COMMITTEE MAN</b>				
WRITE-INS	0	0	0	0
SCATTERED	0	0	0	0
BLANKS	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>STATE COMMITTEE WOMAN</b>				
WRITE-INS	0	0	0	0
SCATTERED	0	0	0	0
BLANKS	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOWN COMMITTEE (NOT MORE THAN 35)</b>				
WRITE-INS	0	0	0	0
SCATTERED	0	0	0	0
BLANKS	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GREEN-RAINBOW</b>				
<b>PRESIDENTIAL PREFERENCE</b>				
KENT MESPLAY	0	0	0	0
LORNA SALZMAN	0	0	0	0
PAUL GLOVER	0	0	0	0
DAVID COBB	0	0	0	0
NO PREFERENCE	0	0	0	0
WRITE-INS	0	0	0	0
SCATTERED	0	0	0	0
BLANKS	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

	PREC. 1	PREC. 2	PREC. 3	TOTALS
<b>STATE COMMITTEE MAN</b>				
WRITE-INS	0	0	0	0
SCATTERED	0	0	0	0
BLANKS	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>STATE COMMITTEE WOMAN</b>				
WRITE-INS	0	0	0	0
SCATTERED	0	0	0	0
BLANKS	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOWN COMMITTEE</b>				
WRITE-INS	0	0	0	0
SCATTERED	0	0	0	0
BLANKS	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

COUNTING COMPLETED AT 12:00 PM

TOTAL REGISTERED VOTERS: 7249

TOTAL VOTES CAST: 1136

DEMOCRATIC: 918 (Prec. 1: 288, Prec. 2: 334, Prec. 3: 296)

REPUBLICAN: 212 (Prec. 1: 71, Prec. 2: 76, Prec. 3: 65)

LIBERTARIAN: 6 (Prec. 1: 1, Prec. 2: 1, Prec. 3: 4)

GREEN-RAINBOW: 0

True copy attest:

Lois A. Libby  
Town Clerk

**TOWN OF PEPPERELL**

MIDDLESEX SS:

TO EITHER OF THE CONSTABLES OF THE TOWN OF PEPPERELL

GREETING:

IN THE NAME OF THE COMMONWEALTH YOU ARE HEREBY REQUIRED TO NOTIFY AND WARN THE INHABITANTS OF SAID TOWN WHO ARE QUALIFIED TO VOTE IN THE ANNUAL TOWN ELECTION TO VOTE AT:

PRECINCT 1 – VARNUM BROOK SCHOOL  
PRECINCT 2 – VARNUM BROOK SCHOOL  
PRECINCT 3 – VARNUM BROOK SCHOOL

ON MONDAY, APRIL 26, 2004 FROM 7:00 A.M. TO 8:00 P.M. FOR THE FOLLOWING PURPOSE:

TO CAST THEIR VOTE IN THE ANNUAL TOWN ELECTION FOR CANDIDATES FOR THE FOLLOWING OFFICES:

ONE ASSESSOR FOR THREE YEARS  
ONE ASSESSOR FOR ONE YEAR  
ONE BOARD OF HEALTH MEMBER FOR THREE YEARS  
TWO LIBRARY TRUSTEES FOR THREE YEARS  
ONE NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT COMMITTEE MEMBER FOR THREE YEARS  
ONE PLANNING BOARD FOR FIVE YEARS  
ONE PLANNING BOARD FOR TWO YEARS  
ONE BOARD OF PUBLIC WORKS MEMBER FOR THREE YEARS  
ONE RECREATION COMMISSIONER FOR THREE YEARS  
ONE SELECTMAN FOR THREE YEARS  
ONE TOWN CLERK FOR THREE YEARS

QUESTION #1

SHALL LICENSES BE GRANTED IN THE TOWN OF PEPPERELL FOR THE SALE OF WINES AND MALT BEVERAGES (WINES, BEER, ALE AND OTHER MALT BEVERAGES) TO BE DRUNK ON THE PREMISES?

YES

NO

HEREOF FAIL NOT AND MAKE RETURN OF THIS WARRANT WITH YOUR DOINGS THEREON AT THE TIME AND PLACE OF SAID MEETING.

GIVEN UNDER OUR HANDS THIS 29th DAY OF MARCH 2004.

ROBERT C. RUSSELL  
CONSTABLE  
MARCH 30, 2004

JOHN W. LYNCH, JR.  
DARRELL W. GILMORE  
LYNDON B. JOHNSON  
BOARD OF SELECTMEN

**ANNUAL TOWN ELECTION  
PEPPERELL, MASSACHUSETTS  
VARNUM BROOK SCHOOL GYMNASIUM  
APRIL 26, 2004**

**ASSESSOR**

Three Years

Vote for **ONE**

	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<b>MICHAEL T. COFFEY</b> Candidate for Re-election	<b>137</b>	<b>193</b>	<b>191</b>	<b>521</b>
Write-ins				
Thomas McGrath	1			1
Rocco Giambrocco			1	1
Scattered	1			1
Blanks	43	43	53	139
<b>TOTALS</b>	<b>182</b>	<b>236</b>	<b>245</b>	<b>663</b>

**ASSESSOR**

One Year

Vote for **ONE**

<b>R. BRABROOK WALSH,III</b>	<b>130</b>	<b>169</b>	<b>181</b>	<b>480</b>
Write-ins				
Mr. Hartnett	1			1
Scattered	1			1
Blanks	50	67	64	181
<b>TOTALS</b>	<b>182</b>	<b>236</b>	<b>245</b>	<b>663</b>

**BOARD OF HEALTH**

Three Years

Vote for **ONE**

<b>HOLLY J. BRADMAN</b> Candidate for Re-election	<b>135</b>	<b>187</b>	<b>179</b>	<b>501</b>
Write-ins				
Scattered	1	1		2
Blanks	46	48	66	160
<b>TOTALS</b>	<b>182</b>	<b>236</b>	<b>245</b>	<b>663</b>

**LIBRARY TRUSTEES**

Three Years

Vote for **TWO**

<b>CHARLES P. BURNHAM</b> Candidate for Re-election	<b>139</b>	<b>193</b>	<b>186</b>	<b>518</b>
<b>JOAN M. WRIGHT</b> Candidate for Re-election	<b>134</b>	<b>183</b>	<b>170</b>	<b>487</b>
Write-ins				
David I. Walsh	1			1
Scattered	1			1
Blanks	89	96	134	319
<b>TOTALS</b>	<b>364</b>	<b>472</b>	<b>490</b>	<b>1326</b>

**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT COMMITTEE**

Three Years

Vote for **ONE**

	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
LISA M. FEROLITO	63	77	68	208
<b>ARNOLD SILVA, JR.</b>	<b>110</b>	<b>147</b>	<b>158</b>	<b>415</b>
Write-ins				
Scattered				
Blanks	9	12	19	40
<b>TOTALS</b>	<b>182</b>	<b>236</b>	<b>245</b>	<b>663</b>

**PLANNING BOARD**

Five Years

Vote for **ONE**

Write-ins				
Frank Bottino	3			3
David Patnuade	8	7	9	24
Stephen Themelis	1	6	3	10
Ron Karr	1	1		2
Tim Butler	1			1
Michael Rielly		1		1
Hallie Sartelle		1		1
George Clark		1		1
Rocco Giambrocco		1	2	3
Louis Shattuck		1		1
Paul Knox			1	1
Bill Graves			1	1
John Veysey			2	2
George Ux			1	1
Dana Parker			1	1
Thomas McGrath			1	1
Holly Stifflemire			1	1
Scattered	4	1	3	8
Blanks	164	216	220	600
<b>TOTALS</b>	<b>182</b>	<b>236</b>	<b>245</b>	<b>663</b>

**PLANNING BOARD**

Two Years

Vote for **ONE**

DAVID E. PATNAUDE	76	77	88	241
<b>STEPHEN C. THEMELIS</b>	<b>95</b>	<b>133</b>	<b>126</b>	<b>354</b>
Write-ins				
Tom Schulz		1		1
George Gonnella			1	1
Scattered				
Blanks	11	25	30	66
<b>TOTALS</b>	<b>182</b>	<b>236</b>	<b>245</b>	<b>663</b>

**BOARD OF PUBLIC WORKS**

Three Years

Vote for **ONE**

	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<b>GEORGE E. CLARK</b> Candidate for Re-election	<b>129</b>	<b>182</b>	<b>183</b>	<b>494</b>
Write-ins				
Kim Spaulding	1	1		2
Scattered	2			2
Blanks	50	53	62	165
<b>TOTALS</b>	<b>182</b>	<b>236</b>	<b>245</b>	<b>663</b>

**RECREATION COMMISSIONER**

Three Years

Vote for **ONE**

<b>DAVID T. PRIDDLE</b> Candidate for Re-election	<b>147</b>	<b>193</b>	<b>186</b>	<b>526</b>
Write-ins				
Kevin Buckley			1	1
Scattered	2			2
Blanks	33	43	58	134
<b>TOTALS</b>	<b>182</b>	<b>236</b>	<b>245</b>	<b>663</b>

**SELECTMAN**

Three Years

Vote for **ONE**

<b>JOHN W. LYNCH, JR.</b> Candidate for Re-election	<b>150</b>	<b>180</b>	<b>186</b>	<b>516</b>
Write-ins				
Joseph Sergi			1	1
Stephen Themelis			1	1
Jim Whitcomb			1	1
Scattered	3		2	5
Blanks	29	56	54	139
<b>TOTALS</b>	<b>182</b>	<b>236</b>	<b>245</b>	<b>663</b>

**TOWN CLERK**

Three Years

Vote for **ONE**

<b>LOIS A. LIBBY</b> Candidate for Re-election	<b>164</b>	<b>209</b>	<b>209</b>	<b>582</b>
Write-ins				
Blanks	18	27	36	81
<b>TOTALS</b>	<b>182</b>	<b>236</b>	<b>245</b>	<b>663</b>

**QUESTION NO. 1**

Shall licenses be granted in the town of Pepperell for sale of wines and malt beverages (wines, beer, ale and other malt beverages) to be drunk on the premises?

	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<b>YES</b>	<b>107</b>	<b>148</b>	<b>153</b>	<b>408</b>
NO	59	62	69	190
Blanks	16	26	23	65
<b>TOTALS</b>	<b>182</b>	<b>236</b>	<b>245</b>	<b>663</b>

COUNTING COMPLETED AT 10:05 P.M.

TOTAL VOTERS 7314

NUMBER VOTED 664 (9%)

TRUE COPY ATTEST:

LOIS A. LIBBY

TOWN CLERK



**COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 3<sup>rd</sup> of May, A.D. 2004 at 7:30 PM to act on the following articles:

**ANNUAL TOWN MEETING**

MAY 3, 2004

The Annual Town Meeting was called to order at 7:35 p.m. by the Moderator, Scott N. Blackburn. A quorum was present. The Pledge of Allegiance was said. The opening and closing of the warrant were read by the Town Clerk, Lois A. Libby.

The Moderator asked if a motion would be accepted to dispense the reading of each article. Motion seconded and a vote was taken with a unanimous vote in favor of the motion.

Traditionally done, the Annual Town Meeting would adjourn at 8:00 p.m. to the Special Town Meeting, when the articles are completed, we would return to the Annual Town Meeting.

**COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

**GREETINGS:**

In the name of the Commonwealth aforesaid, you are herby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 3rd of May, A.D. 2004 at 7:30 PM to act on the following articles:

**ARTICLE 1  
TOWN OFFICERS AND COMMITTEES**

To choose all Town Officers and Committees for the ensuing year (July 1, 2004 - June 30, 2005) not required to be elected by ballot.

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that all Town Officers and Committees for the ensuing year (July 1, 2004 - June 30, 2005) not required to be elected by ballot be appointed by the appropriate appointing authority.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 2  
ELECTED OFFICIALS COMPENSATION**

To see if the Town will vote to fix the salary and compensation of Elected Officers of the Town for the Fiscal Year July 1, 2004- June 30, 2005, as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended; or take any other action relative thereto.

Salaries of the Elected Officers are included in the Departmental Appropriations.

<b>Elected Official</b>	<b>Voted Salaries 7/1/03-6/30/04</b>	<b>Requested Salaries 7/1/04-6/30/05</b>	<b>Recommended Salaries 7/1/04-6/30/05</b>
<u>Town Clerk</u> Range \$41,100* -- \$54,936	\$ 51,703	\$54,936	\$54,936
<u>Treasurer/Tax Collector</u> Range \$46,237.50* -- \$59,676	\$ 56,048	\$59,676	\$59,676
<u>Assessors</u>			
Chairman of the Board	\$ 1,000	\$ 1,000	\$ 1,000
Each Member (2)	\$ 750	\$ 750	\$ 750
<u>Board of Health</u>			
Chairman of the Board	\$ 750	\$ 750	\$ 750
Each Member (2)	\$ 500	\$ 500	\$ 500
<u>Board of Public Works</u>			
Chairman of the Board	\$ 600	\$ 600	\$ 600
Each Elected Member (2)	\$ 500	\$ 500	\$ 500
<u>Lawrence Library Trustees</u>	\$ 0	\$ 0	\$ 0
<u>Moderator</u>	\$ 150	\$ 150	\$ 150
<u>NMRSD Committee</u>	\$ 0	\$ 0	\$ 0

<u>Planning Board</u>			
Chairman of the Board	\$ 750	\$ 750	\$ 750
Each Member (4)	\$ 500	\$ 500	\$ 500
<u>Recreation Commission</u>			
Chairman of the Board	\$ 300	\$ 300	\$ 300
Each Member (2)	\$ 250	\$ 250	\$ 250
<u>Selectmen</u>			
Chairman of the Board	\$1,500	\$1,500	\$1,500
Each Member (2)	\$1,250	\$1,250	\$1,250

\* Shall be the pay for anyone who is not the incumbent officeholder as of 7/1/04 and who is appointed or elected during the fiscal year. The above salary recommendations to become effective under the dates specified above.

*Recommended by Finance Committee.*

Motion made by Lyndon B. Johnson, Selectman, and seconded.

I move that the Town vote to fix the salary and compensation of Elected Officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal Year July 1, 2004 - June 30, 2005 as set forth in the official Town Warrant of the Annual Town Meeting and published in the Finance Committee Report.

Majority vote requires

Voice vote – Majority voted favor of motion **MOTION CARRIED**

**ARTICLE 3  
COMPENSATION PLAN**

To see if the Town will vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, for the Fiscal Year July 1, 2004 through June 30, 2005, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as follows:

APPENDIX B  
COMPENSATION PLAN  
FISCAL 2005 (EFFECTIVE JULY 1, 2004)  
REGULAR FULL-TIME AND REGULAR PART-TIME HOURLY  
EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	11.69	12.16	12.65	13.14	13.68	14.23
2	12.40	12.89	13.41	13.93	14.49	15.08
3	13.64	14.19	14.74	15.33	15.95	16.59
4	15.00	15.60	16.22	16.87	17.55	18.24
5	16.49	17.16	17.84	18.56	19.29	20.06
6	18.15	18.86	19.62	20.41	21.23	22.07
7	19.96	20.76	21.59	22.44	23.36	24.29
8	21.96	22.83	23.75	24.69	25.68	26.72
9	24.16	25.12	26.12	27.17	28.25	29.38
10	26.56	27.64	28.74	29.89	31.07	32.32

APPENDIX C  
 COMPENSATION PLAN  
 FISCAL 2005 (EFFECTIVE JULY 1, 2004)  
 REGULAR FULL-TIME AND REGULAR PART-TIME SALARIED  
 EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	11.69	12.16	12.65	13.14	13.68	14.23
2	12.40	12.89	13.41	13.93	14.49	15.08
3	13.64	14.19	14.74	15.33	15.95	16.59
4	15.00	15.60	16.22	16.87	17.55	18.24
5	16.80	17.47	18.17	18.89	19.64	20.43
6	18.81	19.57	20.35	21.16	22.00	22.89
7	21.06	21.92	22.78	23.71	24.64	25.63
8	23.60	24.54	25.52	26.54	27.60	28.71
9	26.42	27.48	28.58	29.72	30.92	32.15
10	29.59	30.78	32.02	33.29	34.63	36.02

APPENDIX D  
 COMPENSATION PLAN  
 FISCAL 2005 (EFFECTIVE JULY 1, 2004)  
 SEASONAL, TEMPORARY & NON-REGULARLY SCHEDULED  
 EMPLOYEES

GRADE	MINIMUM	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
0	6.75	7.75	8.06	8.38	8.72	9.07	9.43
1		11.69	12.16	12.65	13.14	13.68	14.23
2		12.40	12.89	13.41	13.93	14.49	15.08
3		13.64	14.18	14.75	15.34	15.96	16.59
4		15.00					18.24
5		16.49					20.06
6		18.15					22.07
7		19.96					24.29
8		21.96					26.72

*Recommended by Finance Committee.*

Motion made by John W. Lynch, Jr., Personnel Board, and seconded.

I move that the Town vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, for the Fiscal Year July 1, 2004 through June 30, 2005, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as set forth in the official Town Warrant of this Annual Town Meeting and published in the Finance Committee Report.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4  
BUDGETS**

To determine the specific sums the Town will vote to raise and appropriate or appropriate from available funds, to defray the regular expenses of the Town for the Fiscal Year July 1, 2004 through June 30, 2005 for General Government; Public Safety; Education; Public Works and Facilities; Human Services; Culture and Recreation; Debt Service; Employee Benefits and Insurance; Ambulance Fund; Sewer Enterprise Fund; Water Enterprise Fund; and Transfer Station Fund, or take any other action relative thereto. The following budgets are for the fiscal year covering the twelve-month period July 1, 2004 through June 30, 2005:

Preliminary Motion:

Motion made by John W. Lynch, Jr., Selectman, and seconded.

I move that Article 4 be divided into separate parts One through Thirteen, excluding Part Three, for the purpose of voting on motions under this article.

Majority vote required

Voice vote – Majority voted in favor of the motion **MOTION CARRIED**

**ARTICLE 4  
BUDGETS**

**PART I: GENERAL GOVERNMENT**

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that all items in Part I of Article 4 totaling \$1,057,023 providing funds for the period July 1, 2004 to June 30, 2005 be appropriated for “General Government” as follows:

- \$ 1,034,363 Raise and appropriate
- \$ 11,330 Appropriate from Sewer Enterprise Revenue
- \$ 11,330 Appropriate from Water Surplus Revenue

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4  
BUDGETS**

**PART II: PUBLIC SAFETY**

Motion made by Lyndon B. Johnson, Selectman, and seconded.

I move that all items in Part II of Article 4 totaling \$1,861,252 providing funds for the period July 1, 2004 to June 30, 2005 be raised and appropriated for “Public Safety” in accordance with the recommendation of the Finance Committee.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4  
BUDGETS  
PART IV: PUBLIC WORKS**

Motion made by Frederick Farmer, Board of Public Works Member, and seconded.

I move that all items in Part IV of Article 4 totaling \$863,056 providing funds for the period July 1, 2004 to June 30, 2005 be raised and appropriated for “Public Works” in accordance with the recommendation of the Finance Committee.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4  
BUDGETS  
PART V: HUMAN SERVICES**

Motion made by Lynda Pozerski, Board of Health Secretary, and seconded.

I move that all items in Part V of Article 4 totaling \$324,409 providing funds for the period July 1, 2004 to June 30, 2005 be raised and appropriated for “Human Services” in accordance with the recommendation of the Finance Committee.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4  
BUDGETS  
PART VI: CULTURE AND RECREATION**

Motion made by Amos Mahony, Library Trustee, and seconded.

I move that all items in Part VI of Article 4 totaling \$494,994 providing funds for the period July 1, 2004 to June 30, 2005 be raised and appropriated for “Culture and Recreation” in accordance with the recommendation of the Finance Committee.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4  
BUDGETS  
PART VII: DEBT SERVICE**

Motion made by Michael Hartnett, Tax Collector/Treasurer, and seconded.

I move that all items in Part VII of Article 4 totaling \$377,413 providing funds for the period July 1, 2004 to June 30, 2005 be raised and appropriated for “Debt Service” in accordance with the recommendation of the Finance Committee.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4  
BUDGETS  
PART VIII: EMPLOYEE BENEFITS & INS.**

Motion made by Michael Hartnett, Tax Collector/Treasurer

I move that all items in Part VIII of Article 4 totaling \$1,112,325 providing funds for the period July 1, 2004 to June 30, 2005 be appropriated for “Employee Benefits and Insurance” in accordance with the recommendation of the Finance Committee as follows:

- \$ 953,973 Raise and appropriate
- \$ 102,376 Appropriate from Sewer Enterprise Revenue
- \$ 55,976 Appropriate from Water Enterprise Revenue

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4  
BUDGETS  
PART IX: AMBULANCE**

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that all items in Part IX of Article 4 totaling \$173,060 providing funds for the period July 1, 2004 to June 30, 2005 be raised and appropriated for “Ambulance Fund” in accordance with the recommendation of the Finance Committee.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4  
BUDGETS  
PART X: SEWER ENTERPRISE FUND**

Motion made by George Clark, Board of Public Works, and seconded.

I move that all items in Part X of Article 4 totaling \$1,457,412 providing funds for the period July 1, 2004 to June 30, 2005 be appropriated for “Sewer Enterprise Fund” in accordance with the recommendation of the Finance Committee as follows:

- \$ 1,123,156 Appropriate from Sewer Enterprise Revenue
- \$ 110,000 Appropriate from Sewer Betterment Fund
- \$ 110,550 Appropriate from Special Revenue, Sewer Surplus Inventory Account
- \$ 113,706 Included in other budgets as appropriated in Article 4, Parts I and VIII

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4  
BUDGETS  
PART XI: WATER ENTERPRISE FUND**

Motion made by Lewis Lunn, Board of Public Works Member, and seconded.

I move that all items in Part XI of Article 4 totaling \$819,143 providing funds for the period July 1, 2004 to June 30, 2005 be appropriated for “Water Enterprise Fund” in accordance with the recommendation of the Finance Committee as follows:

\$751,837      Appropriate from Water Enterprise Revenue

\$ 67,306      Included in other budgets as appropriated in Article 4, Parts I and VIII

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

Motion made to adjourn to the Special Town Meeting, and when completed return to the Annual Town Meeting and seconded.

Voice vote – Unanimous **MOTION CARRIED**

At 8:08 p.m. the Annual continued.

**ARTICLE 4  
BUDGETS  
PART XII: TRANSFER STATION ENTERPRISE FUND**

Motion made by Gregory Rice, Board of Public Works Member, and seconded.

I move that all items in Part XII of Article 4 totaling \$308,056 providing funds for the period July 1, 2004 to June 30, 2005 be appropriated for “Transfer Station Enterprise Fund” in accordance with the recommendation of the Finance Committee as follows:

\$ 51,945      Raise and appropriate

\$ 238,867      Appropriate from Transfer Station Revenue

\$ 17,244      Appropriate from Transfer Station Free Cash

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**



































## **ARTICLE 5**

### **NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT ASSESSMENT**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$7,595,121.90, for the purpose of funding the Town's apportioned share of the North Middlesex Regional School District operating budget and debt service for the fiscal year July 1, 2004 through June 30, 2005, as most recently certified to the Town by the District Treasurer, and, by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or, by not appropriating this sum, explicitly disapprove the certified budget; or take any other action relative thereto.

*Recommendation to be given at Town Meeting. (4 for the budget and 2 against)*

*Some of the members of the Finance Committee gave an explanation of why they voted for and against this article. The main reason why some members did not recommend this article was due to late budget information and an increase of \$514,000 over last years budget was asked to be appropriated.*

Motion made by Sharon Santy, North Middlesex Regional School Committee Member, and seconded.

I move that the Town vote to raise and appropriate \$7,595,121.90 for the purpose of funding the Town's apportioned share of the North Middlesex Regional School District operating budget and debt service for the fiscal year July 1, 2004 through June 30, 2005, as most recently certified to the Town by the District Treasurer, and, by virtue of appropriating this sum, approve the certified budget for the said fiscal year.

Phillip Durno made a motion to move the question and seconded.

Majority vote required

Voice Vote

Unanimous **MOTION CARRIED**

## **ARTICLE 6**

### **NASHOBA VALLEY TECHNICAL HIGH SCHOOL ASSESSMENT**

To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of \$985,183, for the purpose of providing funds for the Town's apportioned share of the Nashoba Valley Technical High School operating budget and debt service for the fiscal year July 1, 2004 through June 30, 2005, as most recently certified to the Town by the District Treasurer, and by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or by not voting to appropriate the sum, explicitly disapprove the certified budget; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Sandra Proctor, Nashoba Valley Technical High school Committee Member, and seconded.

I move that the Town vote to raise and appropriate \$985,183 for the purpose of providing funds for the Town's apportioned share of the Nashoba Valley Technical High School operating budget and debt service for the fiscal year July 1, 2004 through June 30, 2005, as most recently certified to the Town by the District Treasurer, and by virtue of appropriating this sum, approve the certified budget for the said fiscal year.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 7**

**By: Police Department  
POLICE CRUISERS**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow a sum not to exceed \$60,000 for the purpose of purchasing and equipping two (2) police cruisers, along with any related expenses, this appropriation to be under the control of the Chief of Police, and to allow for the disposal of used police vehicles by trade, transfer or sale; or take any other action relative thereto.

*Funding from this article will be used to purchase two marked police cruisers. The Finance Committee recommends this article as it is a necessary capital purchase made on a yearly basis to maintain the police fleet.*

Motion made by John W. Lynch, Jr., Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$60,000 for the purpose of purchasing and equipping two (2) police cruisers, along with any related expenses, this appropriation to be under the control of the Chief of Police; and to allow for the disposal of used police vehicles by trade, transfer or sale.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 8**

**By: Board of Selectmen  
AMENDMENT – PERSONNEL BY-LAW**

To see if the Town will vote to amend the Personnel By-law of the Town of Pepperell by adding, at the end of Section 1a, the following new paragraph:

The Board of Selectmen shall annually set the amounts of all stipends to be paid to incumbents in positions not included in the classification schedule of this Personnel By-law, but who are compensated for services by flat fees or independent payment schedules.

or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to amend the Personnel By-law of the Town of Pepperell by adding, at the end of Section 1a, the following new paragraph:

The Board of Selectmen shall annually set the amounts of all stipends to be paid to incumbents in positions not included in the classification schedule of this Personnel By-law, but who are compensated for services by flat fees or independent payment schedules.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 9**

**By: Conservation Commission  
CONSERVATION FUND**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$3,450 to the Conservation Fund, which was established on February 15, 1965 by Article 21 of the Annual Town Meeting, pursuant to Massachusetts General Laws, Chapter 40, §5 (51); or take any other action relative thereto

*Recommended by Finance Committee. Passage of this article allows monies collected from the Wetlands By-law Filling Fees to be transferred to the Conservation Fund. With the exception of the Commission’s single staff person who is a municipal employee, the use of this funding directly supports the Conservation Commission without further taxpayer support.*

Motion made by James Casserly, Conservation Commission Member, and seconded.

I move that the Town vote to raise and appropriate the sum of \$3,450 to the Conservation Fund, which was established on February 15, 1965 by Article 21 of the Annual Town Meeting, pursuant to Massachusetts General Laws, Chapter 40, §5 (51).

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 10**

**By: Board of Fire Engineers  
NEW AMBULANCE**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$145,000, for the purchase of a new Class 1 Ambulance, said appropriation to be under the control of the Board of Fire Engineers; or take any other action relative thereto.

*The Finance Committee recommends passage of this article, which is also supported by the Capital Program Committee. The older of our two ambulances (which had been scheduled for replacement in FY '06), is in need of significant repairs before it faces the next State Inspection. Purchasing the new vehicles now, and selling or trading in the old vehicle, will save money on repair costs and lost value for the old vehicle, as well as limiting the “down time” for repairs, when the Town would be dependent on a single vehicle in on-duty status.*

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that the Town vote to raise and appropriate the sum of \$145,000, for the purchase of a new Class 1 Ambulance and any related expenses; said appropriation to be under the control of the Board of Fire Engineers.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 11**

**By: Board of Fire Engineers  
AIR BOTTLES**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$10,000, for the purchase of air bottles, to be used with self-contained breathing apparatus, said appropriation to be under the control of the Board of Fire Engineers; or take any other action relative thereto.

*Recommended by Finance Committee. State regulations establish time limits for the useful life of the air bottles, and this appropriation will begin the process of replacing the Department's existing stock of bottles, prior to their expiration date.*

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that the Town vote to raise and appropriate the sum of \$10,000, for the purchase of air bottles, to be used with self-contained breathing apparatus; said appropriation to be under the control of the Board of Fire Engineers.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

## **ARTICLE 12**

**By: Treasurer-Collector**

### **ERI RETIREMENT CHARGES**

To see if the Town will vote to appropriate from the Retirement Fund the sum of \$338,900, to be paid to the Middlesex Retirement System as a lump-sum settlement of all extra charges resulting from retirements effected under the Early Retirement Incentive in 2002, said appropriation to be under the control of the Town Treasurer; or take any other action relative thereto.

*Recommended by Finance Committee. Passage of this Article completes the funding phase of the Town's July 1, 2002 acceptance of the provisions of Chapter 116 of the Acts of 2002, the 'Early Retirement Incentive Bill', which made eligible several senior town employees for early retirement within the Middlesex Retirement System. This Article authorizes an up front, one-time payment, in lieu of annual installments of \$37,900 over 15 years, thereby saving the Town approximately \$230,000 in interest costs. Funding for this Article will come from the Retirement Fund.*

Motion made by Michael Hartnett, Treasurer/Collector, and seconded.

I move that the Town vote to appropriate from the Retirement Fund the sum of \$334,300, to be paid to the Middlesex Retirement System as a lump-sum settlement of all extra charges resulting from retirements effected under the Early Retirement Incentive in 2002; said appropriation to be under the control of the Town Treasurer.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

## **ARTICLE 13**

**By: Planning Board**

### **ROAD DISCONTINUANCE**

To see if the Town will vote to discontinue and abandon the layout of those portions of the "Road over the Throne" that lie within the boundaries of the Town of Pepperell, as shown on Assessors Maps 36, 37, and 39 - said action being consistent with the vote of the Groton Town Meeting of April 3, 1871, to discontinue those portions of the same road which lie within the Town of Groton - the foregoing action being in no way intended to nullify, in whole or in part, the acceptance by the Pepperell Town Meeting of April 19, 1884 of the layout of that portion of Townsend St. which was, by action of the Town on March 7, 1979, re-named as Lakin St.; or take any other action relative thereto.

(See Appendix A for a History of "The Road over the Throne")

Motion made by Joseph Sergi, Planning Board Member, and seconded.

I move that the Town vote to discontinue and abandon the layout of those portions of the “Road over the Throne” that lie within the boundaries of the Town of Pepperell, as shown on Assessors Maps 36, 37, and 39 - said action being consistent with the vote of the Groton Town Meeting of April 3, 1871, to discontinue those portions of the same road which lie within the Town of Groton - the foregoing action being in no way intended to nullify, in whole or in part, the acceptance by the Pepperell Town Meeting of April 19, 1884 of the layout of that portion of Townsend St. which was, by action of the Town on March 7, 1979, re-named as Lakin St.

Majority vote required

Voice vote – Majority voted in favor of this motion. **MOTION CARRIED**

Appendix A – Article 13

**History of “The Road over the Throne”**

**Pepperell MA**

Martin R. Beck

© January 17, 2004

During the reign of King Charles I of England, the Massachusetts Bay Colony, under his authority, in 1632 created a district named Petapawag Plantation which in 1655, during the reign of the then uncrowned (during the Cromwell period) Charles II, became known as the Town of Groton. As is the case today, the center of the town was located east of the Nashua River, known at that time as the Lancaster River. Beginning about 1655, farmers crossed that river westward to fields they were tending. This first crossing was at the “stony wading place” near the end of what is now Mt. Lebanon St. in Pepperell. Once on the west side of the river, they generally followed the flow of the river to the north to what became known as Lakin’s Side Hill, and now known as Mt. Lebanon, in order to view the surrounding countryside, thus making Mt. Lebanon St. most probably the oldest street in Pepperell. This well traveled entry to the land west of the Nashua River is also probably the reason for the location of the murder of the last white man, Jacob Ames, by Indians in the general area in 1744. His son subsequently murdered the Indian during the encounter. Several homes dating from the mid 1700’s remain on this street, and for a long time, until its demolition in about 1980, the oldest building in Pepperell was a shed on lower Mt. Lebanon St.

Although the emphasis on road layout in Groton in these early years was to roads leading to Chelmsford and thence onward to Boston, other crossings of the Lancaster, now Nashua, River were established following this original fording of the river at Mt. Lebanon St. Mentions were made in Groton town records of a crossing at Walnut Run as early as 1717, to the road already laid out by the Selectmen of Groton to the west. The Groton Town Meeting of May 19, 1726 authorized the funding of a cart bridge over the Lancaster River to be erected within the following two years at Walnut Run to connect with this same road laid out from Groton center to Townsend. This road was known as “The Road to Townshend” and is what is now known as “The Road over the Throne”. The lay out of this road is also confirmed by the Groton Town Meeting of 1750 which attempted to have the Town of Townsend contribute to the maintenance of the road since its existence was primarily for the benefit of the citizens of Townsend, which town was established on June 29, 1732. At the time of the vote it was clearly the main road between the two towns.

On April 12, 1753, the Massachusetts General Court voted to establish the “Second, or West” Precinct of Groton as a separate district to be called Pepperell; King George II having prohibited the creation of any new towns in the Massachusetts Bay Colony. The King did allow the creation of new districts of existing towns but they were not to be allowed to have representation in the General Court of the Massachusetts Bay Colony other than through the representatives of the existing towns. The boundary between the Town of Groton and the District of Pepperell was established, in part, along the northerly edge of “The Road over the Throne” or “The Road to Townshend”.

The initial petition of the 42 families of this “Second or West” Precinct of Groton to the Massachusetts General Court for separate status as a town, was made in November 1742. A limited separation status of a separate precinct rather than a town was granted in 1742 because, among other reasons, no name had been chosen. No documentation of boundaries between Groton and this separate precinct have been found. The most important first act of the new precinct however, was to choose a minister. Joseph Emerson was selected on September 24, 1746, and arrived later in 1746. He was related to William Pepperell and the chaplain for the forces of this victorious hero of the 1<sup>st</sup> siege of Louisburg on Cape Breton Island in Nova Scotia in 1745, which seized this fortress from the French on behalf of the British. Upon his arrival in the “Second or West” Precinct of Groton, Emerson almost immediately successfully argued strongly for the new precinct to be named Pepperell in his honor. The British ceded the fortress of Louisburg back to the French in the treaty

of Aix la Chappelle in 1748, at which time the New England fervor for its local hero, by then “Sir” William Pepperell (a Baronet), rapidly waned. By 1748 Sir William Pepperell had retired to his estate in Kittery Maine (Massachusetts at the time) and did not have any further known notable accomplishments. The British successfully recaptured the fortress again in the 2<sup>nd</sup> battle of Louisburg in 1758, thus making all of Canada British. The next most important task befalling the Selectmen of this separate precinct was to arrange for the ordination of Joseph Emerson as a minister in 1748. A petition was voted by the precinct to be submitted to the Massachusetts General Court for establishment of a town to be called Pepperell on July 1, 1750 with its border in part along “the road to Townshend”. This petition failed and a second vote was held by the precinct to petition the Massachusetts General Court for establishment as a district to be called Pepperell on March 4, 1752. This petition succeeded. The family preference at that time, as well as the acts of the Massachusetts General Court of 1753, used the spelling “Pepperell”; not “Peperell”. This 1753 Massachusetts General Court vote merely enforced the separation of Pepperell from Groton. The assumption was obvious that the intent was to have the road remain entirely in the Town of Groton. In fact, the March 5, 1791 Groton Town Meeting voted to continue to maintain this way in its entirety all the way to Townsend.

The first documented appearance of the 9 granite monuments along the road seems to be in the 1830 map of Pepperell, but it is clear that they were put in place some time previous to that, and perhaps as early as 1747. No record has been located documenting when these stones were put in place, although clearly it was after the name Pepperell was chosen. There is evidence to suggest that it is more likely that they were put in place during the period 1803 to 1830. In 1907, the Massachusetts Harbor and Land Commission, in meeting its mandate to officially define more accurately the boundaries between towns in Massachusetts, used the 9 granite monuments along “The Road to Townshend” as boundary corners between Pepperell and Groton, having traced them back to at least the 1830 map. In spite of there being no specific legislation designating these bounds and the straight lines connecting them as the boundary between the two towns, both towns and the Commonwealth of Massachusetts now accept them as marking the boundary between Groton and Pepperell in preference to the inexact boundary description of the 1753 legislation.

Not only did the Selectmen of the District of Pepperell assume the responsibility for the roads within its borders that were previously laid out by the Selectmen of Groton when the district was established, but they also clearly had that responsibility when the status of Pepperell was changed by the Massachusetts General Court from a district to a separate town having the same borders as the district, on August 23, 1775. By that time the Massachusetts General Court had voted to sever all ties with King George III. In fact, the Selectmen of the District of Pepperell were laying out and discontinuing roads on their own, prior to the creation of the Town of Pepperell.

With independence from England, the Massachusetts General Court, like the Legislatures in other New England States, encouraged the building of roads connecting towns, by private turnpike authorities chartered by the Legislature, and if appropriate, by the Legislatures of the several States through which the turnpikes were to be built. Several hundred of these private turnpike authorities were created, but only a small percentage actually succeeded in raising the necessary funds to implement the rights of their charters and to actually construct the roads. Interestingly enough, there was actually a Groton Pepperell Turnpike Authority which was authorized to build a road from Westford Massachusetts to Milford New Hampshire. It was unsuccessful in raising enough money and that road was never constructed. There were two local turnpikes that were constructed however. One was the Ashby Turnpike which went from Ashburnham at the New Hampshire State Line to Townsend center at Goss’ bridge over the Squannacook River. It was part of a network that essentially ended in Keene New Hampshire. Construction was completed in 1810, tolls were collected in Ashby, and the turnpike became free in 1833. It is the basis for what is now route 119 in that area. The other local turnpike that was constructed was the Third New Hampshire Turnpike that went from Milford New Hampshire to the same point in Townsend as the end of the Ashby Turnpike, namely Goss’ bridge, beginning in 1801. This turnpike became free in New Hampshire in 1824 and free in Massachusetts in 1826. It is the basis for what is now route 13 between these 2 points.

It became quickly obvious in the planning of these turnpikes that there would be no turnpike built between Townsend center and the maze of turnpikes leading from Boston that ended in Concord. This break in the turnpike planning became known as the “Westford Gap”. The Middlesex County Commissioners assumed responsibility for constructing a road to fill this gap and in fact completed it considerably sooner than the private turnpike authorities were able to construct their projects. It is the basis for route 119 in this area. The map of Groton, Shirley, and Pepperell of 1794, shows this county road as the only road in Pepperell, although clearly on that date, other roads did exist in Pepperell, such as Mt Lebanon St. The creation of this county road sounded the death knell for “The Road over the Throne” as the main road from Groton to Townsend.

The “Road over the Throne” fell into disuse as the few dwellings along the road were abandoned. What was thought to be the final blow was to be dealt at the Groton Town Meeting of March 6, 1871, when an article was presented to discontinue the road. The article did not pass and was referred to the Selectmen for further review with a report to be generated for action by a subsequent Town Meeting. The Selectmen subsequently reported and recommended that the road should be discontinued, and on April 3, 1871 Groton Town Meeting voted to discontinue the road.

Unfortunately “the Road over the Throne” did not end with the 1871 vote of Groton Town Meeting. When the straight lines are drawn between the 9 granite bounds marking the boundary between Groton and Pepperell, which are still in their original location and can be seen today, modern surveying finds that three loops of the road lie entirely within the Town of Pepperell. Because the date of the discontinuance by Groton Town Meeting is after the establishment of the Town of Pepperell, the loops within the Town of Pepperell were not discontinued by the vote of Groton Town Meeting of April 3, 1871.

The westernmost loop can be reached from Lakin St. in Pepperell and in fact the end of that loop is actually the end of Lakin St. at the Groton Pepperell town line. The other end of that loop traverses through the fairly well developed (with swing sets and stone walled terraces etc.) back yards of private dwellings facing on a common drive off Lakin St. The other two loops that are in Pepperell however, can only be reached by traveling on the discontinued portion of the road within the Town of Groton in the stretch from Lakin St. to Shirley St. Pepperell/ Pepperell Rd. Groton. Driving on this road with a motor vehicle, while difficult, is in fact, possible today. It is occasionally used by fire wardens and others to reach the large undeveloped area of the hill known as “The Throne”.

As no town has the right under Massachusetts law to discontinue and/or abandon a public way which provides the only access to a public way in another town, it will be necessary to either discontinue and abandon these three loops in Pepperell, to the extent they do not coincide with the existing layout of Lakin St., or require the Town of Groton to maintain “the Road over the Throne” to provide access to the loops within the boundaries of the Town of Pepperell.

It makes sense, although it is 133 years after the Town of Groton vote; that the Pepperell Town Meeting finally votes to discontinue and abandon the appropriate portions of “The Road over the Throne” in 2004.

## **ARTICLE 14**

**By: Planning Board**

### **ROAD DISCONTINUANCE**

To see if the Town will vote to discontinue and abandon the layout adopted by the April 19, 1884 Town Meeting, of that 33-foot way subsequently named by the March 25, 1907 Town Meeting as “Shipley St.” – said action being in no way intended to nullify, in whole or in part, the acceptance of Hog Hill Road by the April 22, 1975 Town Meeting, as shown on a plan by Charles Perkins Co., Inc., dated October 1974, and entitled “Proposed layout of Hog Hill Road, Pepperell, Mass.”; or take any other action relative thereto.

Motion made by Joseph Sergi, Planning Board Member, and seconded.

I move that the Town vote to discontinue and abandon the layout adopted by the April 19, 1884 Town Meeting, of that 33-foot way subsequently named by the March 25, 1907 Town Meeting as “Shipley St.” – said action being in no way intended to nullify, in whole or in part, the acceptance of Hog Hill Road by the April 22, 1975 Town Meeting, as shown on a plan by Charles Perkins Co., Inc., dated October 1974, and entitled “Proposed layout of Hog Hill Road, Pepperell, Mass.”

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

## **ARTICLE 15**

**By: Planning Board**

### **ROAD DISCONTINUANCE**

To see if the Town will vote to discontinue and abandon that portion of the prior layout of River St. not included in the relocated layout of River St., as voted by the Middlesex County Commissioners on May 13, 1938, both prior and revised layouts being shown on the plan entitled “A plan of a portion of River St. Pepperell as ordered by the County Commissioners 1938,” and referenced in County Commissioners Order 2264, dated November 15, 1938; or take any other action relative thereto.

Motion made by Joseph Sergi, Planning Board Member, and seconded.

I move that the Town vote to discontinue and abandon that portion of the prior layout of River St. not included in the relocated layout of River St., as voted by the Middlesex County Commissioners on May 13, 1938, both prior and revised layouts being shown on the plan entitled "A plan of a portion of River St. Pepperell as ordered by the County Commissioners 1938," and referenced in County Commissioners Order 2264, dated November 15, 1938.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

## **ARTICLE 16**

**By: Board of Selectmen**

### **ACCEPTANCE OF LAYOUT: ADAMS STREET**

To see if the Town will vote to accept and maintain as a public way the layout of Adams Street, as shown on a plan entitled, "Street Acceptance Plan, Adams St.," dated October 10, 2003 (with revisions of 2/10/04 and 3/10/04), prepared by Landtech Consultants, Inc., and on file with the Town Clerk; and to authorize the Board of Selectmen to acquire by donation, purchase, or eminent domain, the right of way to implement said layout, or to discontinue portions of the former layout as shown on the above referenced plan; or take any other action relative thereto as shown on the above-referenced plan.

Motion made by Lyndon B. Johnson, Board of Selectmen Member, and seconded.

I move that the Town vote to accept and maintain as a public way the layout of Adams Street, as shown on a plan entitled, "Street Acceptance Plan, Adams St.," dated October 10, 2003 (with revisions of 2/10/04 and 3/10/04), prepared by Landtech Consultants, Inc., and on file with the Town Clerk; and to authorize the Board of Selectmen to acquire by donation, purchase, or eminent domain, the right of way to implement said layout, or to discontinue portions of the former layout as shown on the above referenced plan.

Majority vote required

Voice vote – Majority voted in favor of this motion. **MOTION CARRIED**

## **ARTICLE 17**

**By: Board of Selectmen**

### **CONTRACT – POLICE PATROLMEN**

To see what sum of money the Town will vote to raise and appropriate or appropriate from available funds to implement the terms of a contract entered into between the Town and the Pepperell Police Officers' Association, MASSCOP Local 288, said monies to be distributed into the proper accounts by the Town Accountant and expended at the direction of the Chief of Police; or take any other action relative thereto.

*Recommendation to be given at Town Meeting.*

Motion made by John W. Lynch, Jr., Selectman, and seconded.

I move that the Town vote to take no action on Article 17.

Majority vote required

Voice vote – Unanimous vote to **take no action**

**ARTICLE 18**

**By: Board OF Selectmen**

**CONTRACT – SUPERIOR OFFICERS**

To see what sum of money the Town will vote to raise and appropriate or appropriate from available funds to implement the terms of a contract entered into between the Town and the Pepperell Police Department Superior Officers’ Association, MASSCOP Local 288A, said monies to be distributed into the proper accounts by the Town Accountant and expended at the direction of the Chief of Police; or take any other action relative thereto.

*Recommendation to be given at Town Meeting.*

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to take no action on Article 18.

Majority vote required

Voice vote – **Unanimous vote to take no action**

**ARTICLE 19**

**By: Board of Public Works**

**TRANSFER STATION SCALES**

To see if the Town will vote to appropriate from Transfer Station Free Cash the sum of \$30,000 for the procurement and installation of a vehicle scale at the Transfer Station, along with any other related charges and expenses, said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*The Finance Committee recommend this article, which will provide the means for the staff at the Transfer Station to accurately and uniformly charge for disposal of materials that are assessed by weight. The cost will be paid from the Transfer Station free cash account, and will have no effect on the tax rate.*

Motion made by Louis Shattuck, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate from Transfer Station Free Cash the sum of \$30,000 for the procurement and installation of a vehicle scale at the Transfer Station, along with any other related charges and expenses, said appropriation to be under the control of the Highway Superintendent.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 20**

**By: Board of Public Works**

**RECYCLING CONTAINERS**

To see if the Town will vote to appropriate from Transfer Station Free Cash the sum of \$9,500 for purchase of replacement recycling containers at the Transfer Station, including any related charges or expenses, said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*The Finance Committee recommends this article. The existing recycling containers are deteriorated, and well past their useful life. The cost will be paid from the Transfer Station free cash account, and will have no effect on the tax rate.*

Motion made by Frederick Farmer, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate from Transfer Station Free Cash the sum of \$9,500 for purchase of replacement recycling containers at the Transfer Station, including any related charges or expenses, said appropriation to be under the control of the Highway Superintendent.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

## **ARTICLE 21**

**By: Board of Public Works**

### **TRACTOR TRAILER PURCHASE**

To see if the Town will vote to appropriate from Transfer Station Free Cash the sum of \$49,000, to be deposited in the Sewer Division Surplus Equipment Account, for the purchase of a tractor, trailer, and related equipment from the Sewer Division, said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*This article transfers ownership of a tractor and trailer from the Sewer Division to the Transfer Station. This article also helps reduce the Sewer Division debt. The cost will be paid from the Transfer Station free cash account, and will have no effect on the tax rate. The Finance Committee recommends this article.*

Motion made by George Clark, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate from Transfer Station Free Cash the sum of \$49,000, to be deposited in the Sewer Division Surplus Equipment Account, for the purchase of a tractor, trailer, and related equipment from the Sewer Division, said appropriation to be under the control of the Highway Superintendent.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

## **ARTICLE 22**

**By: Board of Public Works**

### **WATER TANK INSPECTION, CLEANING, REPAIR**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$150,000 for the purpose of procuring services necessary for rehabilitation and/or renovation of the Mason Street Water Tank, Townsend Street Water Tank, and Heald St. Water Tank, said appropriation to be under the control of the Director of Public Works; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by George Clark, Board of Public Works Member, and seconded.

I move that the Town vote to borrow the sum of \$150,000 for the purpose of procuring services necessary for rehabilitation and/or renovation of the Mason Street Water Tank, Townsend Street Water Tank, and Heald St. Water Tank; said appropriation to be under the control of the Director of Public Works.

2/3 vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 23**

**By: Board of Public Works**

**NON-BINDING RESOLUTION**

To see if it be the sense of the Town to approve the concept underlying the current, ongoing negotiation between the Town of Pepperell and the Town of Dunstable, relative to provision, by Pepperell, of capital improvements to the Dunstable water system, in exchange for access by Pepperell to a dependable public water supply in the Town of Dunstable; or take any other action relative thereto

*Recommended by Finance Committee.*

Motion made by Lewis Lunn, Board of Public Works Member, and seconded.

I move that the Town vote to approve the concept underlying the current, ongoing negotiation between the Town of Pepperell and the Town of Dunstable, relative to provision, by Pepperell, of capital improvements to the Dunstable water system, in exchange for access by Pepperell to a dependable public water supply in the Town of Dunstable.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 24**

**By: Board of Public Works**

**LOWELL ROAD WATER LINE REPLACEMENT**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$520,000 for the purpose of replacing the antiquated and under-sized water line in Lowell Road, from East Street to the Dunstable Town Line, with a new, eight-inch (8”) water line, with connections and appurtenant works (including hydrants), said appropriation to be under the control of the Director of Public Works; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Gregory Rice, Board of Public Works Member, and seconded.

I move that the Town vote to borrow the sum of \$520,000 for the purpose of replacing the antiquated and under-sized water line in Lowell Road, from East Street to the Dunstable Town Line, with a new, eight-inch (8”) water line, with connections and appurtenant works (including hydrants); said appropriation to be under the control of the Director of Public Works.

2/3 Vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 25**

**By: Board of Selectmen, by request**

**DEDICATED USE OF TOWN PROPERTY**

To see if the Town will vote to authorize the exclusive, dedicated use of a portion of Town property in Railroad Square for the erection of a free-standing clock; to authorize the Pepperell Businessmen’s Association to install said clock (with the intent of having the Town ultimately assume ownership of and responsibility for same), at a specific location approved by the DPW Director and Highway Superintendent; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Lyndon B. Johnson, Selectman, and seconded.

I move that the Town vote to authorize the exclusive, dedicated use of a portion of Town property in Railroad Square for the erection of a free-standing clock; and to authorize the Pepperell Businessmen's Association to install said clock (with the intent of having the Town ultimately assume ownership of and responsibility for same), at a specific location approved by the DPW Director and Highway Superintendent.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

## **ARTICLE 26**

**By: Recreation Commission**

### **DEDICATED USE OF TOWN PROPERTY**

To see if the Town will vote to authorize the exclusive, dedicated use of a portion of Town Field, so-called, for a skateboard park, as shown on a plan dated March 24, 2004, entitled "Sketch of Town Field," on file in the office of the Town Clerk; to authorize a citizen's group to construct said skateboard park (subject to the approval of the Board of Public Works as to materials and layout of the structural elements thereof), with the intention of having the Town ultimately accept ownership of and responsibility for same; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Derek TenBroeck, Recreation Commissioner, and seconded

I move that the Town vote to authorize the exclusive, dedicated use of a portion of Town Field, so-called, for a skateboard park, as shown on a plan dated March 24, 2004, entitled "Sketch of Town Field," on file in the office of the Town Clerk; to authorize a citizen's group to construct said skateboard park (subject to the approval of the Board of Public Works as to materials and layout of the structural elements thereof), with the intention of having the Town ultimately accept ownership of and responsibility for same.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

## **ARTICLE 27**

**By: Board of Selectmen, by request**

### **DEDICATED USE OF TOWN PROPERTY**

To see if the Town will vote to authorize the Pepperell Little League to erect a storage shed on Town property at the Jersey St. ball fields (subject to the approval of the Parks Superintendent and the Board of Public Works as to location, size, design, appearance, materials, and structural composition), with the intention of having the Town ultimately accept ownership of and responsibility for same, at which time the tenancy of the building will fall under the statutory provisions regarding disposition of real property; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Tom Bartelson, Pepperell Little League, and seconded.

I move that the Town vote to authorize the Pepperell Little League to erect a storage shed on Town property at the Jersey St. ball fields (subject to the approval of the Parks Superintendent and the Board of Public Works as to location, size, design, appearance, materials, and structural composition), with the intention of having the Town ultimately accept ownership of and

responsibility for same, at which time the tenancy of the building will fall under the statutory provisions regarding disposition of real property.

Majority vote required

Voice vote - Majority voted in favor of the motion **MOTION CARRIED**

**ARTICLE 28**

**By: Board of Public Works – Water Department  
Water Department Loan Payment**

To see if the Town will vote to appropriate the sum of \$60,000 from Water Enterprise Revenue, as the fourth payment against a 5-year loan made to the Water Department from the General Fund; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Louis Shattuck, Board of Public Works, and seconded.

I move that the Town vote to appropriate the sum of \$60,000 from Water Enterprise Revenue, as the fourth payment against a 5-year loan made to the Water Department from the General Fund.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

Motion made to adjourn the Annual Town Meeting and seconded. Voice vote – Unanimous

Town Meeting adjourned at 10:10 p.m.

Checkers were: Jane Eshleman, Patricia Osten and Deborah Cicchetti.

Counters were: Amos Mahony and George Clark.

There were 201 registered voters and 21 non-voters in attendance.

And you will serve this warrant by posting a true and attested copy of same, in said Town, seven days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 16<sup>th</sup> day of April, A.D. 2004.

John W. Lynch, Jr., Chairman  
Darrell Gilmore, Clerk  
Lyndon B. Johnson  
PEPPERELL BOARD OF SELECTMEN

Robert C. Russell  
CONSTABLE OF PEPPERELL  
April 16, 2004  
True copy attest:  
Lois A. Libby, Town Clerk

**SPECIAL TOWN MEETING  
COMMONWEALTH OF MASSACHUSETTS**

The meeting was called to order at 8:00 p.m. by the Moderator, Scott N. Blackburn, and continued to read the opening and closing of the warrant

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

**GREETINGS:**

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 3<sup>rd</sup> of May, A.D. 2004 at 8:00 PM to act on the following articles:

**ARTICLE 1**

**By: Various Departments  
TRANSFERS OF FUNDS**

To see if the Town will vote to transfer the following amounts of money in FY '04:

Ambulance:

\$2,500 from Other Charges and Expenses to Purchase of Services  
\$9,000 from Wages Hourly to Supplies  
\$1,500 from Wages Hourly to Capital Outlay

Engineer:

\$1,000 from Safety...Traffic Controls to Safety...Traffic Signs

Council on Aging:

\$7,100 from Salaries to Wages Hourly

DPW - Sewer Division:

\$12,829.71 from Bennett St. Sewer Project to Lowell Road Sewer Project  
\$120,185.53 from Jewett St. Sewer Project to Lowell Rd. Sewer Project  
\$15,989.59 from River Rd. Sewer Project to Lowell Rd. Sewer Project

DPW - Water Division:

\$10,000 from Salaries to Purchase of Services  
\$5,000 from Salaries to Supplies  
\$10,000 from Salaries to Overtime  
\$5,000 from Salaries to Capital Outlay

Library:

\$10,000 from Wages Hourly to Building Repair and Maintenance

Police:

\$15,000 from Wages to Overtime

or take any other action relative thereto.

*Recommended by Finance Committee. Money previously appropriated is being moved from one line item to another to cover actual expenses.*

Motion made by Selectman, Darrell Gilmore, and seconded.

I move that the Town vote to transfer the amounts of money in FY '04 as set forth in the official Town Warrant of this Special Town Meeting and published in the Finance Committee Report as recommended by the Finance Committee.

2/3 Vote required

Voice vote – Unanimous **MOTION CARRIED**

## **ARTICLE 2**

**By: Board of Public Works**

### **INCREMENTAL PAYMENT**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$25,000, for deposit in the Sewer Division Surplus Equipment Account, representing the second and final payment for the purchase of the CAT320 Excavator, as agreed with the Finance Committee and initiated under Article 7 of the November 3, 2003 STM, said appropriation to be under the Direction of the Highway Superintendent; or take any other action relative thereto.

*This Article moves money to complete a transaction initiated a year ago. It will help reduce the Sewer Dept. debt and allow the town to keep a needed piece of equipment. The Finance Committee recommends this Article.*

Motion made by George Clark, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate from free cash the sum of \$25,000, for deposit in the Sewer Division Surplus Equipment Account, representing the second and final payment for the purchase of the CAT320 Excavator, as agreed with the Finance Committee and initiated under Article 7 of the November 3, 2003 STM; said appropriation to be under the Direction of the Highway Superintendent.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

## **ARTICLE 3**

**By: Police Department**

### **SUPPLEMENTAL APPROPRIATION**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$7,500 to supplement the FY 04 Police Overtime account, this appropriation to be under the control of the Chief of Police; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Lyndon B. Johnson, Selectman, and seconded.

I move that the Town vote to appropriate from free cash the sum of \$7,500 to supplement the FY '04 Police Overtime account; said appropriation to be under the control of the Chief of Police.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 16<sup>th</sup> day of April, A.D. 2004.

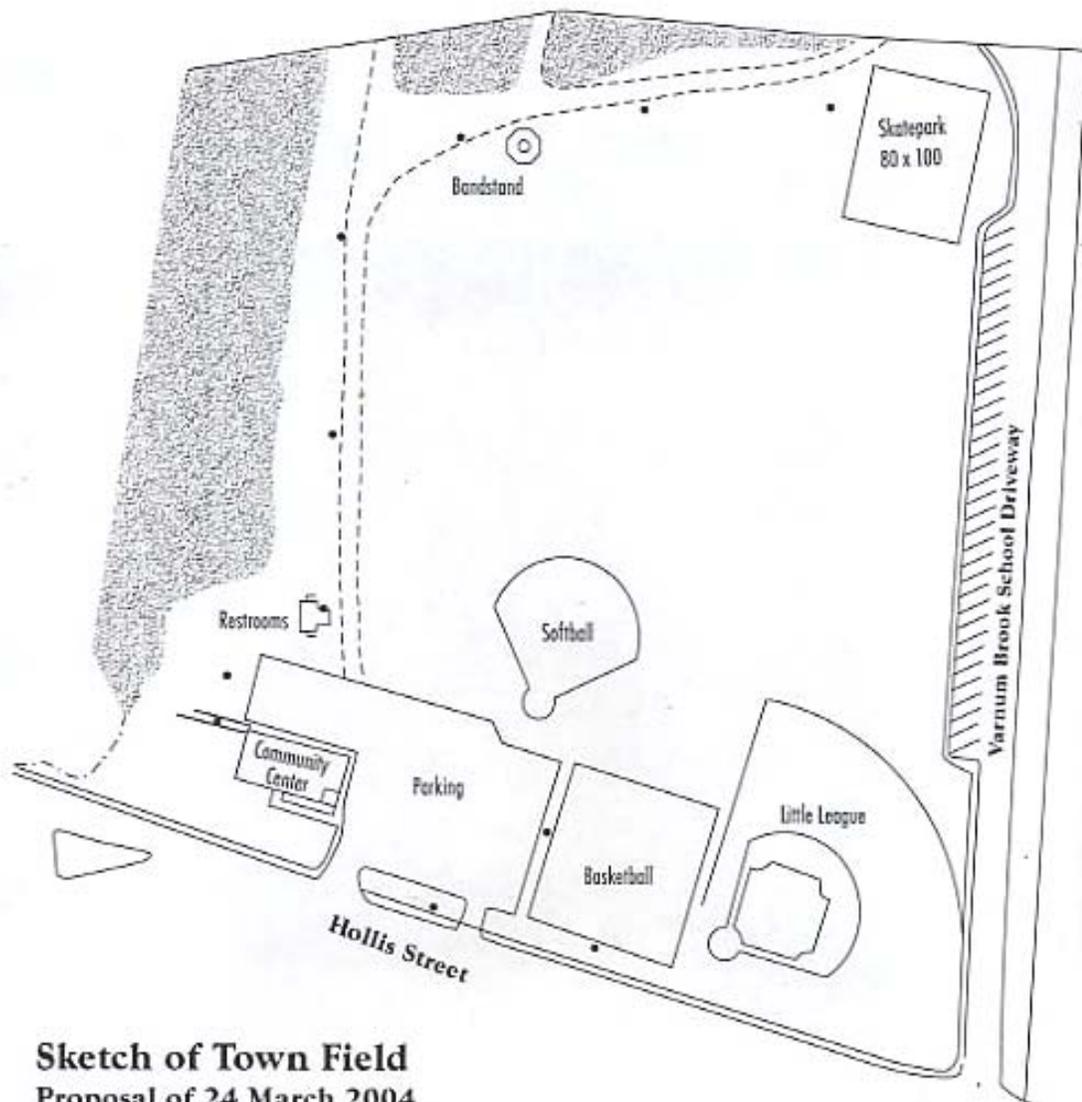
John W. Lynch, Jr., Chairman  
Darrell Gilmore, Clerk  
Lyndon B. Johnson  
PEPPERELL BOARD OF SELECTMEN

Robert C. Russell  
CONSTABLE OF PEPPERELL  
April 16, 2004

True copy attest:  
Lois A. Libby  
Town Clerk



Appendix B – Article 26



**Sketch of Town Field**  
**Proposal of 24 March 2004**  
Approximate scale 1" = 100'

Access drive can either exit onto school circular drive where there is an existing curb cut (as shown), or pass behind the skatepark and exit onto the main drive.

Distance from skatepark to softball home plate is approx. 370 ft., to bandstand is approx. 210 ft.

Diagonal parking spaces shown on the main drive would be a separate project.

**STATE PRIMARY  
SEPTEMBER 14, 2004  
Varnum Brook School Gymnasium**

**7:00 a.m. – 8:00 p.m.**

**DEMOCRATIC PARTY**

	PREC. 1	PREC. 2	PREC. 3	TOTALS
<b>REPRESENTATIVE IN CONGRESS</b>				
John W. Olver	47	45	58	150
Write-ins				
Scattered				
Blanks	6	7	12	25
<b>TOTALS</b>	<b>53</b>	<b>52</b>	<b>70</b>	<b>175</b>
<b>COUNCILLOR</b>				
Marilyn M. Petitto Devaney	46	44	51	141
Write-ins				
Scattered				
Blanks	7	8	19	34
<b>TOTALS</b>	<b>53</b>	<b>52</b>	<b>70</b>	<b>175</b>
<b>SENATOR IN GENERAL COURT</b>				
Steven C. Panagiotakos	48	46	60	154
Write-ins				
Scattered				
Blanks	5	6	10	21
<b>TOTALS</b>	<b>53</b>	<b>52</b>	<b>70</b>	<b>175</b>
<b>REPRESENTATIVE IN GENERAL COURT</b>				
Write-ins				
Scattered		10	3	13
Blanks	53	42	67	162
<b>TOTALS</b>	<b>53</b>	<b>52</b>	<b>70</b>	<b>175</b>
<b>SHERIFF</b>				
James V. Dipaola	26	26	40	92
Robert A. DeMoura	23	20	26	69
Brian M. Gillis	2	5	2	9
Write-ins				
Scattered				
Blanks	2	1	2	5
<b>TOTALS</b>	<b>53</b>	<b>52</b>	<b>70</b>	<b>175</b>

**REPUBLICAN PARTY**

	<b>PREC. 1</b>	<b>PREC. 2</b>	<b>PREC. 3</b>	<b>TOTALS</b>
<b>REPRESENTATIVE IN CONGRESS</b>				
Write-ins				
Scattered	2	5	3	10
Blanks	45	19	24	88
<b>TOTALS</b>	<b>47</b>	<b>24</b>	<b>27</b>	<b>98</b>
<b>COUNCILLOR</b>				
Write-ins				
Scattered		4	2	6
Blanks	47	20	25	92
<b>TOTALS</b>	<b>47</b>	<b>24</b>	<b>27</b>	<b>98</b>
<b>SENATOR IN GENERAL COURT</b>				
Brooks T. Lyman	43	21	25	89
Write-ins				
Scattered	1	1		2
Blanks	3	2	2	7
<b>TOTALS</b>	<b>47</b>	<b>24</b>	<b>27</b>	<b>98</b>
<b>REPRESENTATIVE IN GENERAL COURT</b>				
Robert S. Hargraves	46	24	26	96
Write-ins				
Scattered			1	1
Blanks	1			1
<b>TOTALS</b>	<b>47</b>	<b>24</b>	<b>27</b>	<b>98</b>
<b>SHERIFF</b>				
Write-ins				
Diapola	2		2	4
Demora	1	2	1	4
Scattered		4	1	5
Blanks	44	18	23	85
<b>TOTALS</b>	<b>47</b>	<b>24</b>	<b>27</b>	<b>98</b>

**LIBERTARIAN PARTY**

	<b>PREC. 1</b>	<b>PREC. 2</b>	<b>PREC. 3</b>	<b>TOTALS</b>
<b>REPRESENTATIVE IN CONGRESS</b>				
Write-ins				
Scattered				
Blanks				
<b>TOTALS</b>	<b>NO VOTES CAST</b>			
<b>COUNCILLOR</b>				
Write-ins				
Scattered				
Blanks				
<b>TOTALS</b>	<b>NO VOTES CAST</b>			

	PREC. 1	PREC. 2	PREC. 3	TOTALS
<b>SENATOR IN GENERAL COURT</b>				
Write-ins				
Scattered				
Blanks				
<b>TOTALS</b>				<b>NO VOTES CAST</b>
<b>REPRESENTATIVE IN GENERAL COURT</b>				
Write-ins				
Scattered				
Blanks				
<b>TOTALS</b>				<b>NO VOTES CAST</b>
<b>SHERIFF</b>				
Write-ins				
Scattered				
Blanks				
<b>TOTALS</b>				<b>NO VOTES CAST</b>
<b>GREEN-RAINBOW PARTY</b>				
<b>REPRESENTATIVE IN CONGRESS</b>				
Write-ins				
Scattered				
Blanks				
<b>TOTALS</b>				<b>NO VOTES CAST</b>
<b>COUNCILLOR</b>				
Write-ins				
Scattered				
Blanks				
<b>TOTALS</b>				<b>NO VOTES CAST</b>
<b>SENATOR IN GENERAL COURT</b>				
Write-ins				
Scattered				
Blanks				
<b>TOTALS</b>				<b>NO VOTES CAST</b>
<b>REPRESENTATIVE IN GENERAL COURT</b>				
Write-ins				
Scattered				
Blanks				
<b>TOTALS</b>				<b>NO VOTES CAST</b>
<b>SHERIFF</b>				
Write-ins				
Scattered				
Blanks				
<b>TOTALS</b>				<b>NO VOTES CAST</b>

**TOTAL REGISTERED VOTERS: 7373**

Unenrolled	4124
Republicans	1406
Democrats	1747
Green Party USA	1
Green-Rainbow	12
Unter. 3rd Party	7
Libertarian	72
Reform	4

**TOTAL VOTES CAST: 273**

**PERCENTAGE OF VOTERS:**

Democrats	4%
Republican	175
	98

**VOTING COMPLETED AT: 9:00 P.M.**



**SPECIAL TOWN MEETING**

**September 20, 2004**

The meeting was called to order at 8:20 P.M. by the Moderator, Scott N. Blackburn. A quorum was present. The Pledge of Allegiance was said. The opening and closing of the warrant was read by the Town Clerk, Lois A. Libby.

**COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

**GREETINGS:**

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 20<sup>th</sup> of September, A.D. 2004 at 7:30 PM to act on the following articles:

**ARTICLE ONE**

**By: Board of Selectmen**

**BELMONT SPRINGS PROPERTY**

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise, parcels of land totaling 265 +/- acres, known as the "Belmont Springs Property," located at 74-80 Chestnut Street, 43-53 Bayberry St., 55-57 Chestnut St., 114-116 Oak Hill St., 66-72 Chestnut St., 50-64 Chestnut St., 29-41 Bayberry St., 44A Chestnut St., 42-48 Chestnut St., 33 Chestnut St., 26 Maple St., and 26-40 Chestnut St., in the Town of Pepperell, MA, now or formerly owned by the DS Waters of America LP/dba Belmont Springs and/or the Trust for Public Land. Said property is shown on the Pepperell Assessors' Maps as Map 7, Lots 33 and 34; Map 8, Lots 45, 46, 47, and 48; Map 12, Lot 10; and Map 13, Lots 1,2,3,12, and 17 – being more fully described in Book 14117, Page 482 in the Middlesex South Registry of Deeds. Not less than 235 acres of the said property shall be acquired for conservation purposes, to be held in the care and custody of the Pepperell Conservation Commission, pursuant to MGL, Ch. 40, s. 8C or any other enabling authority; the balance of the property (if any) is to be acquired for any municipal purpose. All portions of the subject property dedicated to conservation purposes shall be subject to a conservation restriction, to be held by the Commonwealth of Massachusetts,

or any other organization qualified and willing to hold such a restriction.

And, further, in order to fund such acquisition, to appropriate a sum not to exceed \$1,500,000, and to authorize the Treasurer, subject to the approval of the Board of Selectmen, to provide for such appropriation by issuing, pursuant to MGL Ch. 44, sections 7 and 8C, as well as Ch. 40, s. 8C (if applicable) and any other enabling authority, bonds or notes of the Town therefore, in an amount not to exceed \$1,500,000.

And, further, to authorize the Conservation Commission to file, on behalf of the Town, applications for grants and/or reimbursements from the Commonwealth of Massachusetts under Ch. 132A, s. 11 (the "Self Help" Act) and/or any other source(s) which might provide funding for activities falling within the scope and intent of this article; and to authorize the Board of Selectmen and Conservation Commission to enter into all such contracts, and execute all such agreements as may be necessary on the part of the Town to effect such acquisition and/or such reimbursement, and to grant a perpetual conservation easement over the property in accordance with MGL Ch. 184.

Or take any other action relative thereto.

*This article is supported by the Board of Selectmen, Conservation Commission, Planning Board and Finance Committee. Passage of this article will allow the Town of Pepperell to have its share of the funding in place for the purchase of a 265 acre parcel of undeveloped real estate. The funding for the balance of the purchase price will come from Federal Forest Legacy Program; State Self-Help Program; and private grants, gifts and fund-raising. The Town of Pepperell's funding will come from several sources, to include the Stabilization Fund, Land Fund, transfer from existing articles, Conservation Fund and bonds or notes not to exceed \$800,000. All funding sources are within the town's operating budget. No funding for this article will require debt exclusion or override from proposition 2 1/2 regulations. The Finance Committee recommends this article.*

Motion by: Board of Selectmen, Conservation Commission, Planning Board, and Finance Committee – Lyndon Johnson, Selectman, presenter.

Motion made by Lyndon Johnson, Selectman, and seconded.

I move that the Town vote to authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise, parcels of land totaling 265 +/- acres, known as the "Belmont Springs Property," located at 74-80 Chestnut Street, 43-53 Bayberry St., 55-57 Chestnut St., 114-116 Oak Hill St., 66-72 Chestnut St., 50-64 Chestnut St., 29-41 Bayberry St., 44A Chestnut St., 42-48 Chestnut St., 33 Chestnut St., 26 Maple St., and 26-40 Chestnut St., in the Town of Pepperell, MA, now or formerly owned by DS Waters of America LP/dba Belmont Springs, and/or the Trust for Public Land. Said property is shown on the Pepperell Assessors' Maps as Map 7, Lots 33 and 34; Map 8, Lots 45, 46, 47, and 48; Map 12, Lot 10; and Map 13, Lots 1,2,3,12, and 17 – being more fully described in Book 14117, Page 482 in the Middlesex South Registry of Deeds. The parcel designated as Map 13, Lot 2, consisting of approximately 10.7 acres, shall be acquired for any municipal purpose; the remainder of said property shall be acquired for conservation purposes, to be held in the care and custody of the Pepperell Conservation Commission, pursuant to MGL, Ch. 40, s. 8C or any other enabling authority. All portions of the subject property dedicated to conservation purposes shall be subject to a conservation restriction, to be held by the Commonwealth of Massachusetts, or any other organization qualified and willing to hold such a restriction.



**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

MIDDLESEX, SS.

To either of the Constable of the Town of Pepperell

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in the State Election to vote at:

**PRECINCTS 1, 2 & 3  
VARNUM BROOK SCHOOL GYMNASIUM  
HOLLIS STREET  
PEPPERELL, MASSACHUSETTS**

On TUESDAY, THE SECOND DAY OF NOVEMBER, 2004, from 7:00 A.M. to 8:00 p.m. for the following offices:

ELECTORS OF PRESIDENT AND VICE PRESIDENT	STATEWIDE
REPRESENTATIVE IN CONGRESS	FIRST DISTRICT
COUNCILLOR	THIRD DISTRICT
SENATOR IN GENERAL COURT	FIRST MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT	FIRST MIDDLESEX DISTRICT
SHERIFF	MIDDLESEX COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 4th day of October, 2004.

s/Darrell W. Gilmore

s/Lyndon B. Johnson

s/John W. Lynch, Jr.

Selectmen of the Town of Pepperell

Posted five places within the Town of Pepperell

Robert C. Russell

Constable

Posted October 6, 2004

**STATE ELECTION  
NOVEMBER 2, 2004  
Varnum Brook School Gymnasium  
7:00 a.m. – 8:00 p.m.**

	PREC. 1	PREC. 2	PREC. 3	TOTALS
<b>ELECTORS OF PRESIDENT AND VICE PRESIDENT</b>				
Badnarik and Campagna	10	23	7	40
Bush and Cheney	1037	917	977	2931
Cobb and LaMarche	3	9	9	21
Kerry and Edwards	937	1003	947	2887
Write-ins	4	5	16	25
Scattered				
Blanks	2	9	2	13
<b>TOTALS</b>	<b>1993</b>	<b>1966</b>	<b>1958</b>	<b>5917</b>
<b>REPRESENTATIVE IN CONGRESS</b>				
John W. Olver	1358	1329	1313	4000
Write-ins	12	17	21	50
Scattered	21		11	32
Blanks	602	620	613	1835
<b>TOTALS</b>	<b>1993</b>	<b>1966</b>	<b>1958</b>	<b>5917</b>
<b>COUNCILLOR</b>				
Marilyn M. Petitto Devaney	1301	1267	1250	3818
Write-ins	4	7	21	32
Scattered	21		5	26
Blanks	667	692	682	2041
<b>TOTALS</b>	<b>1993</b>	<b>1966</b>	<b>1958</b>	<b>5917</b>
<b>SENATOR IN GENERAL COURT</b>				
Steven C. Panagiotakos	1186	1102	1150	3438
Brooks T. Lyman	691	727	667	2085
Write-ins			1	1
Scattered				
Blanks	116	137	140	393
<b>TOTALS</b>	<b>1993</b>	<b>1966</b>	<b>1958</b>	<b>5917</b>
<b>REPRESENTATIVE IN GENERAL COURT</b>				
Robert S. Hargraves	1517	1469	1431	4417
Write-ins	10	15	34	59
Scattered	23	0	10	33
Blanks	443	482	483	1408
<b>TOTALS</b>	<b>1993</b>	<b>1966</b>	<b>1958</b>	<b>5917</b>
<b>SHERIFF</b>				
James V. DiPaola	1372	1330	1352	4054
Write-ins	6	13	16	35
Scattered	21		5	26
Blanks	594	623	585	1802
<b>TOTALS</b>	<b>1993</b>	<b>1966</b>	<b>1958</b>	<b>5917</b>

**QUESTION 1**  
**THIS QUESTION IS NOT BINDING**

Shall the state representative from this district be instructed to vote in favor of legislation requiring that in all separation and divorce proceedings involving minor children, the court shall uphold the fundamental rights of both parents to the shared physical and legal custody of their children and the children's right to maximize their time with each parent, so far as is practical, unless one parent is found unfit or the parents agree otherwise, subject to the requirements of existing child support and abuse prevention laws.

	<b>PREC. 1</b>	<b>PREC. 2</b>	<b>PREC. 3</b>	<b>TOTALS</b>
YES	1551	1515	1555	4621
NO	193	192	158	543
Blanks	249	259	245	753
<b>TOTALS</b>	<b>1993</b>	<b>1966</b>	<b>1958</b>	<b>5917</b>

TOTAL REGISTERED VOTERS: 7692

TOTAL VOTES CAST: 5917

PERCENTAGE OF VOTERS: 77%

VOTING COMPLETED AT: 10:00 P.M.

True copy attest:

Lois A. Libby  
 Town Clerk



**SPECIAL TOWN MEETING**  
**NOVEMBER 8, 2004**

The Special Town meeting was called to order at 7:39 p.m. by the Moderator, Scott N. Blackburn. A quorum was present. The Pledge of Allegiance was said. The opening and closing of the warrant was read by the Town Clerk, Lois A. Libby. Checkers were Jane Eshleman, Deborah Cicchetti, Patricia Osten and Counters were Thomas Hamilton, George Clark and Amos Mahony.

The Moderator asked if a motion would be accepted to dispense the reading of each article. Motion seconded and a vote was taken with a unanimous vote in favor.

**COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 8th of November, A.D. 2004 at 7:30 PM to act on the following articles:

**ARTICLE ONE**

**By: Board of Fire Engineers**

**Lock Box By-law**

To see if the Town will vote adopt the following new By-law:

Effective January 1, 2005, any new business located in a commercially or industrially zoned district, must, within thirty (30) days of recording said business in the Office of the Town Clerk, have a high security key control lockbox installed in a conveniently accessible location on the exterior of the business premises. This box must meet acceptable specifications, as determined by the Fire Department.

or take any other action relative thereto.

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that the Town vote to adopt the Lock Box By-law as printed in Article One of the warrant of this Special Town Meeting.

Majority vote required.

Voice vote – Majority vote in favor **MOTION CARRIED**

**ARTICLE TWO**

**By: Planning Board**

**Amendment to Zoning By-law**

To see if the Town will vote to amend Sec. 5110 (“Parking Requirements – General”), Appendix B, line 5 (“Single, multiple family and other dwellings”), column B of the Zoning By-law, by deleting the existing language in its entirety and replacing it with the following language:

2 spaces per dwelling unit, plus 1 space for each nonresident employee in cases where there is a permitted home occupation. In addition, for multiple-family dwellings, 1 space for every 4 units shall be reserved for visitor parking.

and

to amend Sec. 7324 (“Multifamily Residential Development – Design Requirements – On-site drained parking areas”) by inserting the following language between the first and second sentences:

Visitor parking spaces shall be clustered and distributed throughout the site to complement the design and layout of the site and to ensure safe vehicular and pedestrian flow.

or take any other action relative thereto.

Purpose: This will address the need for visitor parking areas and their distribution more clearly than is accomplished under the existing language of the Zoning By-law.

Motion made by Joe Sergi, Planning Board Member, and seconded.

I move that the Town vote to amend section 5110 and section 7324 of the Zoning By-law as printed in Article Two of the warrant of this Special Town Meeting.

Joe Sergi, Planning Board Member, read the report of the Planning Board.

2/3 Vote required

Counted vote 111 YES 2 NO **MOTION CARRIED**

**ARTICLE THREE**

**By: Board of Selectmen  
Collective Bargaining Agreement**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$28,292 to implement the terms of a collective bargaining agreement entered into by the Town and The Pepperell Police Department Superior Officers’ Association, and to authorize the Town Accountant to distribute said monies into the appropriate accounts; said appropriation to be under the control of the Chief of Police;

or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$28,292 to implement the terms of a collective bargaining agreement entered into by the Town and The Pepperell Police Department Superior Officers’ Association, and to authorize the Town Accountant to distribute said monies into the appropriate accounts; said appropriation to be under the control of the Chief of Police.

Majority vote required.

Voice vote – Majority voted in favor **MOTION CARRIED**

**ARTICLE FOUR**

**By: Board of Selectmen  
Collective Bargaining Agreement**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$60,250 to implement the terms of a collective bargaining agreement entered into by the Town and The Pepperell Police Officers’ Association, Masscop Local 288; and to authorize the Town Accountant to distribute said monies into the appropriate accounts; said appropriation to be under the control of the Chief of Police;

or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Lyndon B. Johnson, Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$60,250 to implement the terms of a collective bargaining agreement entered into by the Town and The Pepperell Police Officers’ Association, Masscop Local 288; and to authorize the Town Accountant to distribute said monies into the appropriate accounts; said appropriation to be under the control of the Chief of Police.

Majority vote required.

Voice vote – Majority voted in favor **MOTION CARRIED**

**ARTICLE FIVE**

**By: Board of Selectmen  
Fair Labor Standards Act Overtime Adjustment**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$26,770.75 to provide for retroactive payment of overtime monies in the Police Department, as required by the Fair Labor Standards Act in the context of recent court judgments; and to

authorize the Town Accountant to allocate said monies among the affected individuals; said appropriation to be under the control of the Chief of Police;

or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by John W. Lynch, Jr., Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$26,770.75 to provide for retroactive payment of overtime monies in the Police Department, as required by the Fair Labor Standards Act in the context of recent court judgments; and to authorize the Town Accountant to allocate said monies among the affected individuals; said appropriation to be under the control of the Chief of Police.

Majority vote required

Voice vote – Majority voted in favor **MOTION CARRIED**

## **ARTICLE SIX**

### **By: Planning Board**

#### **Zoning Map**

To see if the Town will vote to amend the Zoning Bylaw by striking Section 2300 in its entirety, and replacing same with a new Section 2300, as follows:

The location and boundaries of the zoning districts are established as shown on a map entitled “Town of Pepperell / Zoning Map” dated 3/29/04, produced by the Northern Middlesex Council of Governments (NMCOG); they are, additionally, defined and delineated verbally in a written addendum to the map. Both the map and the addendum to the map are on file in the Office of the Town Clerk and the Office of the Board of Selectmen. The map, including all explanatory legend and memoranda thereupon or attached thereto (i.e. the addendum) is hereby declared to constitute the Official Zoning Map of the Town of Pepperell. Any alteration in the location of the boundaries of a zoning district hereafter approved by Town Meeting and the Attorney General shall be reflected in a corresponding alteration of the Map (including the addendum), and the Map, thus altered, is declared to be part of the By-law thus amended. Direct photographic reproductions of this Zoning Map may serve as copies of the Zoning Map.

or take any other action relative thereto.

Purpose: The GIS unit of the Northern Middlesex Council of Governments (NMCOG) acted as the Planning Board’s Consultant in updating the base map (i.e. parcel lines and new subdivision roadways; re-defining the color-coding scheme; etc.) It is most important to recognize that there has been no change to the zoning layers, other than those changes that have been authorized by prior Town Meeting votes. Although the zoning layers may look different in terms of colors or visual appearance, the zoning district boundaries have not changed. The Town has been provided with electronic copies of the map in several sizes for distribution, and the capability to make the map available on the Town’s website. Also, a written description of the zoning districts was painstakingly prepared, and is added to the map itself as an addendum. This will facilitate future mapping, and serve as a helpful reference.

Motion made by Joe Sergi, Planning Board Member, and seconded.

I move that the Town vote to amend Section 2300 of the Zoning By-law as printed in Article Six of the warrant of this Special Town Meeting.

Joe Sergi, Planning Board Member, read the report of the Planning Board.

2/3 Vote required.

Voice vote - Unanimous **MOTION CARRIED**

**ARTICLE SEVEN**

**By: Planning Board**

**Amendment to Zoning By-law**

To see if the Town will vote to amend Section 10000 of the Zoning By-law (“Definitions”) by adding the following definitions:

LOT, CORNER – A lot or parcel of land abutting upon two (2) or more streets at their intersection or upon two (2) parts of the same street forming an interior angle of less than 135 degrees.

LOT, THROUGH – A lot that fronts upon two (2) parallel streets or that fronts upon two (2) streets that do not intersect at the boundaries of the lot.

or take any other action relative thereto.

*Purpose: The subject terms are referenced in the definitions of rear yard and side yard, but are not otherwise specifically defined within the By-law.*

Motion made by Joe Sergi, Planning Board Member, and seconded.

I move that the Town vote to amend Section 10000 of the Zoning By-law as printed in Article Seven of the warrant of this Special Town Meeting.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE EIGHT**

**By: Board of Selectmen**

**Supplemental Appropriation**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$12,000 to supplement the General Insurance Account;

or take any other action relative thereto.

*This appropriation will address the increased costs of insurance premiums. Recommended by Finance Committee.*

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$12,000 to supplement the General Insurance Account.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE NINE**

**By: Board of Selectmen  
Unpaid Bill of Prior Year**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$114.80 to pay an FY 04 bill to Ikon Office Solutions; said appropriation to be under the control of the Board of Selectmen;

or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Lyndon B. Johnson, Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$114.80 to pay an FY 04 bill to Ikon Office Solutions; said appropriation to be under the control of the Board of Selectmen.

9/10 Vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE TEN**

**By: Board of Selectmen, at the request of the Affordable Housing Study Committee  
Consultant Services – Affordable Housing**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$15,000, to pay for consulting services and any allied costs relative to the development of an Affordable Housing Plan for the Town of Pepperell; said appropriation to be under the control of the Board of Selectmen;

or take any other action relative thereto.

*The Town is faced with the near-time necessity of creating an Affordable Housing Plan, which will, among other things, provide an important tool for dealing with future 40B applications. The purpose of this appropriation is to provide professional assistance in expeditiously developing a plan, tailored to the particular circumstances of Pepperell, yet acceptable to the State.  
Recommended by Finance Committee.*

Motion made by Lyndon B. Johnson, Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$15,000, to pay for consulting services and any allied costs relative to the development of an Affordable Housing Plan for the Town of Pepperell; said appropriation to be under the control of the Board of Selectmen.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE ELEVEN**

**By: Board of Selectmen  
Supplemental Appropriation - Revised Stipends**

To see what sum of money the Town will vote to raise and appropriate or appropriate from available funds to implement stipend adjustments, as recommended by the Board of Selectmen; and to authorize the Town Accountant to distribute said monies among the appropriate accounts;

or take any other action relative thereto.

*The 2004 ATM revised the Personnel By-law, placing the responsibility for recommending stipend compensation for various positions with the Board of Selectmen. This article funds the changes for the subject positions for FY 05. Recommended by Finance Committee.*

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$13,300 to implement stipend adjustments, as recommended by the Board of Selectmen; and to authorize the Town Accountant to distribute said monies among the appropriate accounts.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

## **ARTICLE TWELVE**

**By: Board of Selectmen**

### **Supplemental Appropriation**

To see if the Town will vote to transfer the sum of \$2,500 from Animal Control – Salaries, and, further, to raise and appropriate or appropriate from available funds the sum of \$2,000; said monies to be used to fund the Animal Control - Wages Hourly account for FY 05;

or take any other action relative thereto.

*The Assistant Animal Control Officer has previously been compensated on a stipend basis, without regard to whether any work was actually performed. This article reflects a change to “hours actually worked” compensation, as well as a more realistic appropriation for the AACO’s time in covering the ACO’s sick leave, vacation, personal days, etc. Recommended by Finance Committee.*

Motion made by Lyndon B. Johnson, Selectman, and seconded.

I move that the Town vote to transfer the sum of \$2,500 from Animal Control – Salaries, and to raise and appropriate the sum of \$2,000 to the Animal Control - Wages Hourly account for FY 05.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

## **ARTICLE THIRTEEN**

**By: Board of Selectmen**

### **Fourth of July Fireworks**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$10,000, for the purpose of providing fireworks for the Town’s 2005 Fourth of July celebration; said appropriation to be under the control of the Town Administrator;

or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by John W. Lynch, Jr., Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$10,000, for the purpose of providing fireworks for the Town’s 2005 Fourth of July celebration; said appropriation to be under the control of the Town Administrator.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE FOURTEEN**

**By: Treasurer/Collector  
Supplemental Appropriation**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$11,527, to supplement the FY05 Unemployment Insurance budget (“Unemployment Claims”);

or take any other action relative thereto.

*This appropriation is necessary due to an unanticipated volume of claims for Unemployment Compensation. Recommended by Finance Committee.*

Motion made by Michael Hartnett, Treasurer/Collector, and seconded.

I move that the Town vote to raise and appropriate the sum of \$11,527, to supplement the FY05 Unemployment Insurance budget (“Unemployment Claims”).

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE FIFTEEN**

**By: Treasurer/Collector  
Supplemental Appropriation**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$1,200 to supplement the “Purchase of Services” Account in the FY05 Treasurer/Collector’s budget, to cover an increase in data processing fees charged for the annual maintenance of tax collection software;

or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Michael Hartnett, Treasurer/Collector, and seconded.

I move that the Town vote to raise and appropriate the sum of \$1,200 to supplement the “Purchase of Services” Account in the FY05 Treasurer/Collector’s budget, to cover an increase in data processing fees charged for the annual maintenance of tax collection software.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE SIXTEEN**

**By: Board of Fire Engineers  
Reel Truck**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$280,000 for the purpose of procuring and equipping a new reel truck for the Fire Department, including any additional costs or charges associated therewith; said appropriation to be under the control of the Board of Fire Engineers;

or take any other action relative thereto.

*The new vehicle will replace a 1957 truck which is marginally functional and mechanically tenuous, and which has long since lost its function as a tank truck/pumper. Previously approved by CAP Program. Recommended by Finance Committee.*

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that the Town vote to appropriate from the Stabilization Fund the sum of \$280,000 for the purpose of procuring and equipping a new reel truck for the Fire Department, including any additional costs or charges associated therewith; said appropriation to be under the control of the Board of Fire Engineers.

2/3 Vote required.

Voice vote – 1 Nay **MOTION CARRIED**

#### **ARTICLE SEVENTEEN**

**By: Board of Public Works**

#### **Purchase of Used Trucks**

To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of \$85,000 to procure used trucks as replacements for existing vehicles; said appropriation to be under the control of the Highway Superintendent;

or take any other action relative thereto.

*The purchase of good-quality used vehicles as replacements for aging elements of the fleet has been a long-standing practice of the Highway Department, and, given the Department's high standards for repair and maintenance, has been demonstrated to be a financial and practical benefit for the Town. Previously approved by CAP Program. Recommended by Finance Committee.*

Motion made by Louis Shattuck, Board of Public Works, and seconded.

I move that the Town vote to appropriate from the Stabilization Fund the sum of \$85,000 to procure used trucks as replacements for existing vehicles; said appropriation to be under the control of the Highway Superintendent.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

#### **ARTICLE EIGHTEEN**

**By: Board of Public Works**

#### **Well Repairs and Improvements**

To see what sum of money the Town will vote to appropriate from available funds or borrow for the purpose of making upgrades, improvements, or repairs to Town wells; said appropriation to be under the control of the Board of Public Works;

or take any other action relative thereto.

*This article addresses the need for work to be performed on various wells in our water system. Since the Water Division is an Enterprise Fund, monies approved will come from Water Revenue Surplus, and not from the tax levy. Recommended by Finance Committee.*

Motion made by Fred Farmer, Board of Public Works Member, and seconded.

I move that the Town vote to authorize the Treasurer, subject to the approval of the Board of Selectmen, to borrow the sum of \$694,100 for the purpose of making upgrades, improvements, or repairs to Town wells; said appropriation to be under the control of the Board of Public Works.

There was much discussion on this article, due to no information in advance on what upgrades, improvements and repairs were being done.

2/3 Vote required.

Voice vote – Inconclusive Standing vote taken YES 65 NO 48 **MOTION DID NOT CARRY**

**ARTICLE NINETEEN**

**By: Board of Public Works**

**Multi-task Machine**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$80,000 for purchase of a multi-task machine, including attachments, appurtenances, and any related costs, to be used, among other things, as a sidewalk plow, sweeper, and trimmer; said appropriation to be under the control of the Highway Superintendent;

or take any other action relative thereto.

*The Highway Division is in dire need of a new sidewalk plow. Rather than invest in a machine which would have no function outside of the winter months, it is the intent of this article to provide for a machine which, besides plowing snow, would have attachments or capabilities for serving in a number of other capacities. Previously approved by CAP Program. Recommended by Finance Committee.*

Motion made by George Clark, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate from the Stabilization Fund the sum of \$80,000 for purchase of a multi-task machine, including attachments, appurtenances, and any related costs, to be used, among other things, as a sidewalk plow, sweeper, and trimmer; said appropriation to be under the control of the Highway Superintendent.

2/3 Vote required.

Voice vote – 1 Nay **MOTION CARRIED**

**ARTICLE TWENTY**

**By: IST Committee**

**Supplemental Appropriation**

To see if the Town will vote to transfer the sum of \$14,613 from Information Systems Technology – Wages Hourly, and, further, to raise and appropriate the sum of \$16,275; said monies to be used to supplement the FY 05 budget for Information Systems Technology - Salaried Wages;

or take any other action relative thereto.

*The workload and span of responsibilities which have devolved upon the Systems Administrator have increased exponentially, to the point that the existing part-time position has been swallowed up by triage missions, or addressing “brush-fire” issues, to the exclusion of work that needs to be done on major systems. This appropriation will fund a shift, already approved by the Personnel Board, to an upgraded, full-time position for the balance of FY '05. Revised job particulars have been approved by the Personnel Board. Recommended by Finance Committee.*

Motion made by Stanley Pozerski, IST Committee Member and seconded.

I move that the Town vote to transfer the sum of \$14,613 from Information Systems Technology – Wages Hourly, and, further, to raise and appropriate the sum of \$16,275; said monies to be used to supplement the FY 05 budget for Information Systems Technology - Salaried Wages.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE TWENTY-ONE**

**By: Board of Fire Engineers  
Supplemental Appropriation**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$37,000, to provide for personnel adjustments relative to the Ambulance service, in the FY 05 Fire Department – Wages Hourly Account;

or take any other action relative thereto.

*This appropriation will address FY '05 funding for a grade change, approved by the Personnel Board, for two existing EMTI/Administrative positions; as well as the creation of a new EMTI position to help with shift coverage issues. Recommended by Finance Committee.*

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that the Town vote to raise and appropriate the sum of \$30,500, to provide for personnel adjustments relative to the Ambulance service, in the FY 05 Fire Department – Wages Hourly Account.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE TWENTY-TWO**

**By: Board of Public Works  
Vehicle Diagnostic Equipment**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$3,500, for the purchase of diagnostic equipment to be used at the Town vehicle repair facility; said appropriation to be under the control of the Highway Superintendent;

or take any other action relative thereto.

*The Town vehicle repair facility at the Highway Garage is currently dependent on the good will of outside entities that allow us to transport vehicles to their locations for electronic diagnosis services. This appropriation will allow the purchase of the electronic equipment to do the job in-house. Recommended by Finance Committee.*

Motion made by Gregory Rice, Board of Public Works Member, and seconded.

I move that the Town vote to raise and appropriate the sum of \$3,500, for the purchase of diagnostic equipment to be used at the Town vehicle repair facility; said appropriation to be under the control of the Highway Superintendent.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE TWENTY-THREE**

**By: Planning Board  
Supplemental Appropriation - Zoning Map Maintenance**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$1,000, to be placed in the “Zoning Map Maintenance” account in the Planning Board’s FY 05 budget;

or take any other action relative thereto.

*This addition to the Planning Board budget will allow for intermittent, but necessary expenditures regarding the upkeep or printing of the Town’s Zoning Map. Recommended by Finance Committee.*

Motion made by Joe Sergi, Planning Board Member, and seconded.

I move that the Town vote to raise and appropriate the sum of \$1,000, to be placed in the “Zoning Map Maintenance” account in the Planning Board’s FY 05 budget.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE TWENTY-FOUR**

**By: Board of Public Works**

**Wheeler Street Improvements**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$15,000 for tree removal, ledge removal, and any other activity related to the repair or reconstruction of Wheeler Street; said appropriation to be under the control of the Highway Superintendent;

or take any other action relative thereto.

*This appropriation will cover the cost of securing leased, specialized equipment or outside services to perform various functions (notably ledge removal and tree removal) relative to the improvement of Wheeler Street. Recommended by Finance Committee.*

Motion made by Gregory Rice, Board of Public Works Member, and seconded.

I move that the Town vote to take no action on Article Twenty-four of this Special Town Meeting.

Majority vote required.

Voice vote – Unanimous **PASSED OVER**

**ARTICLE TWENTY-FIVE**

**By: Finance Committee**

**Tax Levy Offset**

To see if the Town will vote to determine the specific amount which the Town will direct the Assessors to take from available funds to reduce the net amount to be raised for FY 05;

or take any other action relative thereto.

*This article uses free cash to balance the FY '05 budget. Recommended by Finance Committee.*

Motion made by Chris DeSimone, Finance Committee Member, and seconded.

I move that the Town vote to direct the Assessors to appropriate from Free Cash the sum of \$770,397.45 to reduce the net amount to be raised for FY 05.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE TWENTY-SIX**

**By: Board of Public Works**

**Road Discontinuance**

To see if the town will vote to discontinue a portion of the accepted layout of Bemis Road, beginning at the point where Bemis Road intersects the lot line of the Town-owned property shown on Assessors map 3 as parcel 3, and continuing approximately 700 feet to the end of said layout at the water pumping station;

or take any other action relative thereto.

Motion made by Louis Shattuck, Board of Public Works Member, and seconded.

I move that the Town vote to discontinue a portion of the accepted layout of Bemis Road, beginning at the point where Bemis Road intersects the lot line of the Town-owned property shown on Assessors map 3 as parcel 3, and continuing approximately 700 feet to the end of said layout at the water pumping station.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

#### **ARTICLE TWENTY-SEVEN**

**By: Board of Public Works**

#### **Revision to Zoning Map**

To see if the Town will vote to amend the Official Zoning Map of the Town of Pepperell by deleting the Water Resources Overlay Protection District (WRPOD) related to land located off Nashua Road that was adopted under Article 23 of the November 2003 STM;

or take any other action relative thereto.

*Purpose: The Department of Public Works is not pursuing the proposed Nashua Road well site, so there is no need to have said WRPOD zone in place.*

Motion made by Fred Farmer, Board of Public Works Member, and seconded.

I move that the town vote to amend the Official Zoning Map of the Town of Pepperell by deleting the Water Resources Overlay Protection District (WRPOD) related to land located off Nashua Road that was adopted under Article 23 of the November 2003 STM.

2/3 Vote required.

Voice vote – Inconclusive

Standing vote - YES 24 NO 82 **MOTION DID NOT CARRY**

#### **ARTICLE TWENTY-EIGHT**

**By: Board of Fire Engineers**

#### **Funeral Benefit**

To see if the Town will vote to accept the provisions of MGL, Chapter 41, s. 100G ¼, relative to a Town payment of up to \$5,000 (subject to Town Meeting vote in each instance) toward the burial expenses of any Pepperell Police Officer or Firefighter killed in the line of duty;

or take any other action relative thereto.

*This article relates to the acceptance of an authorizing statute; in the event of a qualifying circumstance, the Town will henceforth be authorized to make an appropriation, not to exceed \$5,000, toward burial expenses. Recommended by Finance Committee.*

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that the Town vote to accept the provisions of MGL, Chapter 41, s. 100G ¼, relative to a Town payment of up to \$5,000 (subject to Town Meeting vote in each instance) toward the burial expenses of any Pepperell Police Officer or Firefighter killed in the line of duty.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE TWENTY-NINE**

**By: Board of Fire Engineers**

**Residential Garage Fire Protection**

To see if the Town will vote to adopt the following new By-law:

All new residential structures that include an integral or attached garage, if construction is based upon a building permit issued by the Town on or after January 1, 2005, must have a rate compensated heat detector above each garage bay. Said detectors must be tied into the already-mandated smoke detector system for the house, to provide whole-house alarm response for an alarm originating in the garage.

A “rate compensated detector” shall be defined as a device that triggers an alarm when the temperature of the air surrounding the device reaches a pre-determined level, regardless of the rate of temperature rise.

or take any other action relative thereto.

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that the Town vote to adopt the Residential Garage Fire Protection By-law as printed in Article Twenty-nine of the warrant of this Special Town Meeting.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE THIRTY**

**By: Planning Board**

**Amendment to Zoning By-law**

To see if the Town will vote to amend Section 10000 (“Definitions”) of the Zoning By-law by deleting the existing definition of a “Bed and Breakfast Establishment” in its entirety, and replacing it with the following:

**BED AND BREAKFAST ESTABLISHMENT:** Accommodations with not more than five bedrooms occupied by bed and breakfast guests, in which the owner of the establishment also resides. Bed and breakfasts are intended for guests on intermittent visits, and shall not be used as long-term rental units or apartments; any meals served shall be for guests only. All parking for residents and guests shall be off-street. A bed and breakfast may be allowed as a home occupation by special permit under Section 3320 of the zoning by-law.

or take any other action relative thereto.

*Purpose: To tighten up the definition: questions frequently arise regarding how one can establish a bed and breakfast operation.*

Motion made by Nicholas Cate, Planning Board Member, and seconded.

I move that the Town vote to amend Section 10000 of the Zoning By-law as printed in Article Thirty of the warrant of this Special Town Meeting.

Report was read by the Planning Board Member.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE THIRTY-ONE**

**By: Planning Board**

**Amendment to Zoning By-law**

To see if the Town will vote to amend Section 10000 (“Definitions”) of the Zoning By-law by deleting, under the definition of “BUILDING HEIGHT,” the phrase “two and one-half (2½) stories, but not more than”, so the new definition will read:

**BUILDING HEIGHT:** The vertical distance as measured from the average finished grade at the intersection with the front wall of the building to the top of the roof structure. The maximum building height for any building shall be thirty-five (35) feet, except in the Urban Residence or Commercial Districts, as provided in section 4300 of this By-law.

or take any other action relative thereto.

*Purpose: Clarification. Proposed amendment resulted from discussion between Town Counsel and Building Inspector/Zoning Officer.*

Motion made by Joe Sergi, Planning Board Member, and seconded.

I move that the Town vote to amend Section 10000 of the Zoning By-law as printed in Article Thirty-one of the warrant of this Special Town Meeting.

Report read by the Planning Member.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE THIRTY-TWO**

**By: Planning Board**

**Amendment to Zoning By-law**

To see if the Town will vote to amend Section 3231 (“Boarders in Single Family Dwelling”) of the Zoning By-law by replacing, in the last sentence, the word “five” with the word “four,” so that the revised section shall read:

**3231. Boarders in Single-Family Dwelling.** The renting of rooms and/or furnishing of board to not more than two persons in a single-family dwelling by the owner/occupant thereof shall be a permitted accessory use. The renting of rooms and/or furnishing of board to three or four persons in a single-family dwelling by the owner/occupant thereof shall be allowed as an accessory use upon the grant of a special permit. The renting of rooms and/or furnishing of board to four or more persons shall be deemed a boarding house subject to the provisions of the Table of Use Regulations.

or take any other action relative thereto.

**Purpose: To parallel the requirements for a “Boarding House,” as defined in Section 10000.**

Motion made by Joe Sergi, Planning Board Member, and seconded.

I move that the Town vote to amend Section 3231 of the Zoning By-law as printed in Article Thirty-two of the warrant of this Special Town Meeting.

2/3 Vote required.

Counted vote 111 YES 2 NO **MOTION CARRIED**

**ARTICLE THIRTY-THREE**

**By: Planning Board**

**Amendment to Zoning By-law**

To see if the Town will vote to amend the Zoning By-law by replacing, in Section 8130, Line 13, under the heading “Well Protection Zone and Aquifer-Watershed Protection Zone,” the existing notation “SP” with the new notation of “Y;”

*and*

to amend Section 8151 by deleting the words “In the event of an application for a Special Permit for a swimming pool in the WRPOD, the Special Permit Granting Authority shall impose as a condition that” so the revised section will read:

“8151. Swimming Pools. Should it be necessary at any time to empty the water from the pool, the water shall be left untreated and exposed to sunlight for a period of three days prior to its being released into the soils at the site”

or take any other action relative thereto.

*Purpose: The intent of these amendments is to eliminate the requirement for a special permit for a swimming pool in the WRPOD, while leaving the general performance standards of Sec. 8150 intact.*

Motion made by Joe Sergi, Planning Board Member, and seconded.

I move that the Town vote to amend Section 8130 and Section 8151 of the Zoning By-law as printed in Article Thirty-three of the warrant of this Special Town Meeting.

Joe Sergi, Planning Board Member, read the report of the Planning Board.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE THIRTY-FOUR**

**By: Cable TV Advisory Committee**

**Expansion of Scope of Article**

To see if the Town will vote to expand the scope of Article 25 of the November 1, 1999 STM (“Consultant Services”), to include expenditure of said funds for purchase, repair, and maintenance of equipment and supplies related to public access cable TV activities;

or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Den Connors, TV Advisory Committee Member, and seconded.

I move that the Town vote to expand the scope of Article 25 of the November 1, 1999 STM (“Consultant Services”), to include expenditure of said funds for purchase, repair, and maintenance of equipment and supplies related to public access cable TV activities.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE THIRTY-FIVE**

**By: Cable TV Advisory Committee**  
**Expansion of Scope of Article**

To see if the Town will vote to expand the scope of Article 24 of the May, 2000 ATM (“Hourly Cable TV Assistance”) to include expenditure of said funds for purchase, repair, and maintenance of equipment and supplies related to public access cable TV activities;  
or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Den Connors, TV Advisory Committee Member, and seconded.

I move that the Town vote to expand the scope of Article 24 of the May, 2000 ATM (“Hourly Cable TV Assistance”) to include expenditure of said funds for purchase, repair, and maintenance of equipment and supplies related to public access cable TV activities.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE THIRTY-SIX**

**By: Board of Public Works**  
**Re-allocation of funds**

To see what sum of money the Town will vote to appropriate from the balance remaining in the Lowell Road Sewer project account, approved under Article 10 of the 1995 Annual Town Meeting, to be transferred to the account established under Article 9 of the 2002 Annual Town Meeting, and applied against the cost of borrowing on the SRF Loan for the rehabilitation and expansion of the Sewer Treatment Plant;  
or take any other action relative thereto.

*Once the few outstanding bills have been paid, the Lowell Road Sewer Project will have been completed. Monies remaining in the account were derived from a bond issue, and can only be expended for purposes related to a similarly bonded project. Transferring some of the remaining balance, to be applied against bonding costs related to the Sewer Treatment Plant, benefits the Sewer Division by application of the funds to another eligible project. Recommended by Finance Committee.*

Motion made by George Clark, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate the sum of \$35,700 from the balance remaining in the Lowell Road Sewer project account, approved under Article 10 of the 1995 Annual Town Meeting, to be transferred to the account established under Article 9 of the 2002 Annual Town Meeting, and applied against the cost of borrowing on the SRF Loan for the rehabilitation and expansion of the Sewer Treatment Plant.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

Motion made to adjourn the Special Town Meeting and seconded.

Voice vote – Unanimous **TOWN MEETING ADJOURNED AT 10:10 P.M.**



## CONSERVATION COMMISSION

The Conservation Commission’s job is to work to protect Pepperell's natural resources. We do this in several ways. For examples, we are the local administrators of the Massachusetts Wetlands Protection Act and the Pepperell Wetlands Protection By-Law; we plan for and manage the Town's Conservation Land; we work with and advise other Town bodies such as the Planning Board, the Board of Health, and the Building Inspector's Office on natural resources issues, and we provide information to Town residents.

The Wetlands Protection Act and the Pepperell Wetlands Protection By-Law are designed to provide a review process for projects that could affect our valuable wetlands. In simplified form, the Act says that no one may remove, fill, dredge, or alter a wetland without a permit. Under the Wetlands Protection Act, the Commission’s job, which we do with the help of our administrator, is to review applications and decide about wetland permits. Our By-Law provides further protection for some types of wetlands. This is time-consuming, but vital work. Healthy, functioning wetlands protect our water supply, provide flood control, prevent some types of pollution, and enrich our community's wildlife habitat. The Wetlands Protection Act usually applies to any project, such as new buildings and driveways, changes to existing buildings, and improvements to roads and utilities, if the project occurs in or near wetlands.

Our records of Wetlands Protection Act applications for the past 5 years are shown in the table below.

<b>Wetlands Protection Act Applications</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
Notices of Intent	42	19	23	26	31
Requests for Determination of Applicability	17	25	20	23	20
Extended/Amended Orders of Conditions	3	6	4	3	3
Abbreviated Notices of Resource Area Delineation	2	3	4	7	3
Requests for Certificates of Compliance	31	11	34	22	19
<b>TOTALS</b>	<b>95</b>	<b>64</b>	<b>86</b>	<b>81</b>	<b>76</b>
Building Permit Applications reviewed	167	145	165	169	115

The successful protection of the 265-acre property known as Pepperell Springs (formerly Belmont Springs), essentially accomplished in 2004, is the largest conservation story in many years. The Conservation Commission, along with the Selectmen, represented the Town as a part of the Pepperell Springs Preservation Coalition. The members of the coalition were the Trust for Public Land, the Nashoba Conservation Trust, the Nissitissit River Land Trust, the Nashua River Watershed Association, and the Town. During this year the Coalition planned and ran a large-scale campaign to build support for the Pepperell Springs Preservation Project. The Coalition developed and distributed a 4-page, color “case statement” for the project, created a professionally-produced video, put up a web site, provided speakers for numerous public events, sponsored neighborhood meetings, provided articles and information to the local newspapers, and held many public walks and tours of the property. The success of the campaign was demonstrated by the Special Town Meeting, held September 20, 2004 with record attendance, which unanimously approved the largest appropriation the Town has ever made for a conservation project.

Little springhouse on Pepperell Springs property Photo by: © Jeanne Nevard

The Coalition members also worked tirelessly to raise the money necessary to purchase the Pepperell Springs property. A federal Forest Legacy grant, a Massachusetts Self-Help grant, the Town Meeting appropriation, several grants from private foundations, and contributions from many generous individuals combined to make the protection of Pepperell Springs possible.

The Trust for Public Land took the lead in negotiations with the land owners, and after a complex and lengthy process finally purchased the property on December 29, 2004. When all the details are complete, the Town will own the land and with a Conservation Restriction held by the Massachusetts Department of Conservation and Recreation over about 253 acres of Conservation Land and a Conservation Restriction over the remaining about 12 acres of Municipal Land (containing the buildings) held by the Nashoba Conservation Trust. At the time of this report, the Trust for Public Land is temporarily holding title to the property until all the committed grant moneys can be released.

We invite you to visit our page on the Town's web site by going to **[www.town.pepperell.ma.us](http://www.town.pepperell.ma.us)** and clicking on "Town Hall." From there, go to "Boards, Depts, Committees." Finally, click on "Conservation" to find us. Our page details the workings of the Commission, including upcoming meeting dates and agendas, access to permit applications, and information about Pepperell's conservation lands.

Please call the Conservation Commission office, 978-433-0325, if you would like to ask questions or give comments about wetlands permit applications, conservation land, or other natural resources issues. We also welcome reports of unusual wildlife or plant sightings. Our Conservation Administrator, Ellen Fisher, staffs our office in the Trailer behind Town Hall Monday through Thursday.

Bob Elliott, Chairman  
Rob Rand

Jim Casserly  
Patricia Swain Rice

Rick England  
Jeff Sauer

Linda Moody

## **INSPECTION DEPARTMENT**

### Appointed Positions:

Rudolph F. Schultz, Building Inspector/Zoning Officer

Kenneth A. West, Assistant Building Inspector/Zoning Officer

Louis Shattuck, Electrical Inspector

Frank Cotter, Plumbing Inspector

Eugene Douglas, Gas Inspector

John Cryan, Plumbing Inspector

Susan H. Smith, Assistant to the Inspectors

The Inspection Department accepted three hundred five (305) building permit applications during 2004. Sixteen (16) permits were issued for single-family homes with five of the new home permits coming under the Rate of Development zoning for ANR lots and seven for subdivisions that fell under this zoning.

The Department also issued three hundred three (303) electrical permits, one hundred sixty-five (165) gas permits and one hundred seventy-two (172) plumbing permits.

The Building Inspector attended the New England Municipal Building Officials Seminar in October and continued to attend monthly Building Officials District Meetings. In October, Kenneth West was appointed Building Inspector and Rudolph Schultz became Assistant Building Inspector. Mr. Schultz continues to be the Zoning Officer.

Plumbing Inspector Frank Cotter passed away in late November. Assistant Plumbing Inspector John Cryan was been appointed as Plumbing Inspector.



## **PLANNING BOARD**

The elected Planning Board members (five year term), and an Associate member (one year term), appointed annually jointly by the Planning Board and Board of Selectmen, serving during 2004 were:

### Elected:

Nicholas Cate .....Term Expires 2005.....Clerk as of 5/04

Jeffrey Chabot.....Term Expires 2008

Joseph Sergi .....Term Expires 2007.....Chairman as of 5/04

Stephen Themelis.....Term Expires 2006

James Daddona .....Term Ended 4/04

David E. Patnaude.....Term Ended 4/04

Open Seat .....Term ends 2009

### Appointed:

Dirk Bakker.....Associate Member .....Appointed 6/04.....Term Expires 6/05

The Planning Board held eighteen (18) meetings to carry out its duties and responsibilities which include: approving new subdivisions under the Rules and Regulations Governing the Subdivision of Land, which are written and adopted by the Planning Board, and overseeing the construction of the roads in subdivisions; issuing Special Permits under the Rules and Regulations for Special Permits written by the Board; making other planning studies and reporting on zoning amendments, activity on scenic roads and layout of new public ways; providing advisory opinions to the public, the Board of Appeals and Board of Selectmen on planning related issues, petitions for variances and special permit applications.

In 2004, the Planning Board oversaw the continuing development in two (2) approved, active subdivision. The Board denied one definitive subdivision plan showing two lots and denied one modification to a definitive subdivision plan.

The Board heard and decided nine (9) special permits with one other pending. The Board oversaw the completion of projects previously approved by special permit, including reviewing and approving as-built plans for common driveways prior to signing off on the Certificates of Occupancy for the residences and took action to enforce compliance with the conditions of approval on previously granted special permits.

The Board held public hearings on eight zoning amendment articles over the course of the year and held two scenic roads public hearings.

In addition, the Board reviewed and endorsed nineteen (19) “Approval Not Required” (ANR) plans; reviewed building permit applications and endorsed Certificates of Occupancy for the Inspections Department.

Goals of the Board for 2005 are to finish the complete revision of the Subdivision Rules & Regulations and make them available on-line; begin a comprehensive review of the Special Permit Rules & Regulations and make them available on-line; initiate an update of the Comprehensive Plan; review the Open Space Zoning By-law; and continue to provide the services necessary to oversee subdivision development and special permit projects.



## **POLICE DEPARTMENT**

The responsibilities and duties of the police department include the protection of life and property and the investigation of all criminal activity and motor vehicle accidents within the community.

POLICE ACTIVITY:	2004
Calls for service .....	6,236
Burglaries .....	20
Larcenies .....	81
Disturbance calls (general) .....	190
Disturbance calls (domestic violence) .....	108
Assaults .....	48
Motor vehicle accidents investigated.....	210
Arrests/Protective custodies.....	192
Motor vehicle citations issued .....	1,924
Drunk driving cases .....	34
Burglar/Robbery alarm responses.....	347
Animal Complaints .....	166

Represented by the listed police activity is an overview of incidents the police department responds to and investigates throughout the year. A variety of other initiatives conducted by the police department include directed traffic enforcement (radar posts), bicycle patrols in the downtown area and railtrail path and ATV patrols just to name a few.

Officer Stephen Mulkerin was hired as a full-time patrol officer in July to replace Officer Daniel Cote who resigned earlier in the year to pursue his career in Florida. All officers continue to be recertified annually in core tasks including firearms (twice a year), first aid/CPR/defibrillator,

defensive tactics and legal updates. Much of this training is accomplished through the required annual in-service training at The Lowell Police Training facility. Those officers trained in less-lethal weapons applications also receive recertification training. I am currently researching the possible acquisition of tasers as a force option for officers to utilize in dealing with violent and uncontrollable individuals. Recent legislation in Massachusetts now allows for the use of tasers by police officers. Forty-eight other states already allow for the use of this less-lethal technology.

In 2004 there were five inquiries regarding citizens wishing to file formal complaints against officers. Two complaints that were filed were determined to be valid and the officers received appropriate remedial action. One complaint was deemed to be unjustified and two complaint forms were never returned for investigation. I encourage anyone that is dissatisfied with our service to contact my office. All officers are expected to act professionally and provide fair and equal services to all citizens.

The police department did not conduct the annual pancake breakfast with Santa in 2004, however we did continue to provide gifts to those less fortunate. Many thanks to those officers that volunteered their time to conduct this project and also to the community members who donated both money and toys to this event. Additionally, we held our annual holiday event with the seniors and provided gifts and flowers to many of them.

As individuals living and working in our community I again welcome your comments and encourage you to report suspicious activities in your neighborhoods. We ask that all community members be diligent in protecting your property by securing your homes, businesses and automobiles. We encourage parents to be involved with your children and be aware of their activities and associations with friends.

The department wishes to thank the many members of the community who continue to support our police department and we will continue to provide the best possible service to keep Pepperell a safe and pleasant community in which to live and work.

Respectfully submitted,

Alan S. Davis  
Chief of Police



## FIRE DEPARTMENT

The Pepperell Fire Department is committed to protecting life and property in the community. The department responded to the following calls in 2004:

11 Structure Fires	682 Medical Patient Contacts
8 Motor Vehicle Fires	5 Mutual-Aid Given (ambulance)
8 Chimney Fires	2 State Police Bomb Squad Assists
9 Electrical Fires	41 Investigations (fire calls not included)
8 Brush Fires	2 Rescues
13 Food on Stove	2 Animal Rescues
1 Tree (lightning)	5 Haz-Mat Spills
2 Bark Mulch	10 Wires Arcing
1 Mail Box	2 Kids Playing w/Matches
3 Oven Fires	9 Furnace Malfunctions
2 Trash Fires	8 Carbon Monoxide Calls
17 Natural Gas Leaks	2 Smoke Removals
20 Mutual-Aid Given (fire)	3 Good Intent Calls
46 Alarm Malfunctions	29 Unauthorized Burnings
20 Alarm Activations caused by workers, lightning, etc.	53 Motor Vehicle Accidents w/PI

### PERMIT / INSPECTION:

Oil Burners	79	Woodstoves	33
Propane Storage	38	Tank Trucks	38
UG Tank Removals	13	Black Powder	3
Agricultural Permits	14	Occupancy	45
Open Burning	831	Fuel Storage	7
Smoke Detector	178	Public Safety	22
Fireworks Display	1	Blasting	1

On December 12th the Pepperell Fire Department lost firefighter William C. Parenteau to cancer. Bill was a firefighter in Dover, Colorado before joining the Pepperell Fire Department. He will be missed by all of us.

On December 6<sup>th</sup>, Pepperell's new ambulance arrived to replace the 1996 one. Among other new features is the four-wheel drive feature, which will enable easier access to home driveways during and after winter storms.

Again this year, the Pepperell Fire Department went into the schools and the community to teach Fire Prevention.

Training is something the department does to stay proficient and in 2004 we trained on SCBA's at the smoke house in Nashua, Ice Rescue on the Nashua River and Rapid Intervention Training at Devens. Among other trainings were Pumping, Ladders, Hydrants, CPR/Defib, Auto Extrication, Explosives, HIPPA Laws, Fire Safety, Fire Attack, Infectious Diseases, Head Trauma, Back Injuries, Pediatrics, COPD vs CHF, Traction Splinting, Heat Emergencies, Paramedic Assistance and Assistive Albuterol.

The Board of Fire Engineers would like to thank the other town departments that help us through out the year and the neighboring towns for their mutual aid in times of need. Also, a special thank you to the ladies auxiliary for being there anytime of the day or night.

Respectfully submitted,

Costa Bozicas, Chief      James Straitiff, Deputy Chief      Toby Tyler, Deputy Chief



### **SEALER OF WEIGHTS AND MEASURES**

The following inspections for accuracy were performed during the year 2004:

- 10 Oil Trucks
- 57 Gasoline Pump Nozzles
- 19 Scales of various sizes
- 1 Apothecary Scale
- 8 Supermarket computerized scales

During this past spring Donelan's Market had installed new scanners and computer scales at the registers, which had to be re-certified. Anyone acquiring new or replacement scales or pumps must have them officially checked and sealed before they can be used. Appointments to have pumps and scales inspected and sealed are made through the Selectmen's office in Pepperell by calling 978/433-0333.

I attended a 15-hour course this past year that is required by the Commonwealth of Massachusetts. This course provides updates or any changes that increases my ability to provide the best possible service for Pepperell.

Over this past year it has been a pleasure to serve this Town, and I am looking forward to another joyful year of serving the Town of Pepperell in this capacity.

Respectfully submitted,

Eric Aaltonen, Sealer of Weights and Measures



## ANIMAL CONTROL OFFICER

Our office has been quite busy with a multitude of animal problems this year. Calls consisted of nuisance, strays, and injured animals and the unfortunate dogs, cats and wildlife hit by vehicles. We also had a few alleged abuse cases to investigate.

I would like to remind everyone again to license their dogs. To the people who do license their dogs, I would like to say thank you. Please be reminded that you may be fined if you do not license your dog, and if you are fined and do not pay, you may have to appear in court. A license is the only way for me to identify your dog – it's also the only way for me to get your dog home if it is lost. If all dogs were licensed, we would have no strays and no lost dogs.

Have a safe, healthy and prosperous 2005, and thanks for your anticipated cooperation.

Kathleen Comeau, Animal Control Officer  
Christopher Cordio, Assistant Animal Control Officer



## COMMUNICATIONS DEPARTMENT

Appointing Authority: Board of Selectmen

Appointed Officials and Titles:

Frank Quattrochi..... Communications Director  
David R. Stairs..... Assistant Director  
Matthew Power..... Dispatcher  
Kristine Crooker ..... Dispatcher  
Michelle Kettner..... Dispatcher  
Rosemarie Page ..... Spare Dispatcher  
Eileen Lundstrom ..... Spare Dispatcher  
Joshua Yenetchi..... Spare Dispatcher  
Nick Pentedemos..... Spare Dispatcher

Responsibilities/Duties:

Emergency and routine radio dispatching of Pepperell Police, Fire, Ambulance, Highway, Water, and Sewer Departments; and Dunstable Fire Department, on a 24 hour per day basis.

Answering telephone calls for all the above departments, except for Highway, Water, and Sewer Depts., answering those lines during non-business hours.

Operation of the NCIC/LEAPS Computer/Teletype; allowing for input and retrieval of driver and criminal history on a nationwide basis.

Chronological documentation of all incidents and calls.

Coordination with Civil Defense personnel during times of emergencies/disasters.

Major 2004 Activities:

Calls for emergency service:

647 Pepperell Fire Calls (includes investigations)  
34 Dunstable Fire Calls  
659 Ambulance Calls  
6441 Police Calls

Goals for 2005:

Continuing the implementation of the radio communications upgrade for all Town Departments.  
CAD system upgrade. Increase workforce.

Respectfully submitted,

Frank Quattrochi, Communications Director



**EMERGENCY MANAGEMENT AGENCY**

I hereby submit the report for the Pepperell Emergency Management Agency for the year ending December 31, 2004.

The RACES ham radio operators have continued to be the eyes and ears of the community, with the monthly checks with the state radio net. In June they held a 24-hour field day test, with communications around the world.

Our local Emergency Planning Committee held three planning meetings this year.

Our 11-town Regional Emergency Planning Committee has been meeting bi-monthly at the Ayer Police Station, with Director Ux and Fire Chief Bozicas attending these meetings. In September the region held a decon drill at Nashoba Valley Medical Center, which was a regional training exercise.

In April we had a lot of rain and high water on the Nashua River, which caused flooding of some of the businesses on Route 119. We also had four calls for water pumping of flooded cellars. I have been working with the Northern Middlesex Council of Governments on a flood mitigation plan for the Town.

I attended two meetings with Massachusetts Electric on power restoration.

Captain David Querze reports from the Auxiliary Police over 2,400 hours of service for 2004. These are unpaid volunteers. Officers have 143 cumulative years of service, ranging from one to 31 years. Officers attended 10 training classes and received certifications in CPR, firearms, shotgun, night fire, OC and straight baton. Events supported included storm support, motor vehicle accidents, Memorial Day parade, 4<sup>th</sup> of July parade and fireworks, Halloween, Groton Road Race, Dunstable Road Race and Christmas toy distribution. Officer of the Year was Glenn Caswell.

My thanks to all the volunteers who give so much of their time to make this program work. I also want to thank the Fire and Police chiefs, Board of Selectmen, Town Administrator, Red Cross and other department heads for their cooperation this year. Special thanks to the Water Department for the use of storage and office space.

Respectfully submitted,

George Ux, Director



## NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Nashoba is celebrating its 35<sup>th</sup> Jubilee and grand opening of the new building this year! Many events have been planned throughout the school year.

The school has added two new programs this year. Cosmetology started in September and Theatre Arts/TV Media will begin in January.

### **Description of Nashoba Valley Technical High School District**

Nashoba Valley Technical High School is a regional technical school established in 1969 to serve high school-aged students grades 9 – 12. With a mission to provide the highest quality academic and technical education possible to prepare our students for their future success in a technology world, Nashoba has earned an impressive reputation for producing community leaders as well as providing community service. With an enrollment of approximately 600 students from seven communities, Nashoba Valley Technical High School offers career preparation in 18 technical programs including-but not limited to – pre-engineering, electronics/robotics, early childhood education, medical occupations and telecommunications.

### **Administration**

Dr. Judith L. Klimkiewicz	Superintendent
Mr. Victor Kiloski	Assistant Superintendent/Principal
Ms Carol Heidenrich	Director of Technology
Ms Melissa LeRay	Special Education/Testing Administrator
Ms Danya Sclar	Guidance/Admissions Administrator
Ms Diane Paradis	Director of Curriculum
Mr. Richard Coyle	Dean of Students
Mr. George Kalarites	Facilities Manager

### **School Committee**

Samuel Poulten - Secretary	Chelmsford	Irene Macheimer	Townsend
Robert Joyce	Chelmsford	Hajo Koester – Chairman	Westford
Ralph Hulslander	Chelmsford	Joan O’Brien	Westford
Kevin McKenzie	Groton	<u>Alternates:</u>	
Augustine Kish – Vice Chair	Littleton	Donald Ayer	Chelmsford
Joy Dalrymple	Pepperell	Sandra Proctor	Pepperell
Jerrilyn Bozicas	Pepperell	William Foster	Littleton
Al Buckley	Pepperell	Joshua Negrich	Townsend
Dolores Guercio	Shirley	Diana Greenwood	Westford
Barbara Sherritt	Townsend		

### **SCHOOL DATA**

Type: Public, regional, four-year vocational-technical high school

Accreditation: New England Association of Schools and Colleges.

College Board Code Number: 222-333

Faculty: 59 certified teachers

Pupil Teacher Ratio: 10:1

*Three twelve-week trimesters.* Eight forty-five minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a vocational-technical program for grades ten through twelve.

Student Enrollment: 10/1/04

Chelmsford	97	Townsend	79
Groton	39	Westford	43
Littleton	27	Ayer	33
Pepperell	101	School Choice	79
Shirley	50	Total Enrollment	<b>548</b>

### ***Vocational-Technical Programs***

Auto Body Repair	Graphic Communications
Automotive Technology	Horticulture/Landscape Design
Banking, Marketing & Retail	Hotel/Restaurant Management
Construction/Cabinet Making	Machine Tool Technology
Cosmetology	Medical Occupations
Culinary Arts	Office Technology/Telecommunications
Dental Assistant	Painting & Decorating/Interior Design
Early Childhood Education	Plumbing/Heating
Electrical Technology	Pre-Engineering
Electronics/Robotics	Theatre Arts/TV Media (1/05)

### ***MCAS INTENSIVE PROGRAMS***

Nashoba has had an **MCAS Summer Program** for the last three years for incoming students and current students free of charge.

**MCAS Academies** in English and Math are provided for freshmen and sophomores during the school day.

**Academic Success Center** is an after school program for ninth through twelfth grade students focusing on individualized assistance in areas of weakness.

**Individual Student Success Plans** assigns students with a mentor who will identify areas of weakness and work with Academy Teachers, Success Center Tutors, and the student's regular academic teachers to help the student improve on these targeted areas. Tutoring sessions focus on improving students' achievement.

**Eleventh Grade Academies** allows any student needing to retake the MCAS exam the opportunity to attend an upper class English and Math Academy.

### ***SPECIAL ACADEMIC PROGRAMS***

College preparatory courses are available in all core subjects

Foreign language is offered all four years for interested students.

### ***Dual Enrollment***

Juniors who are eligible may elect to enter the Dual Enrollment Program and take their junior and senior year at a community or state college facility in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of credit from the college.

Nine students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence and higher pace for those students desiring it. In the 2003/04 school year our first student was granted early acceptance to Massachusetts Institute of Technology (MIT).

### **Tech Prep**

Students enrolled in specific technical areas receive college credits while at Nashoba.

### ***STUDENT ACTIVITIES***

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in ten high school sports with equal opportunities for both male and female students. Other extracurricular activities may include Student Council, National Honor Society, Yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, peer mediation, and many special interest clubs. *Nashoba does not charge user fees.*

### **Continuing & Community Education**

Approximately 1500 adult students a year attend the Continuing Community Education Program in late afternoon and evenings at Nashoba.

### **The Kids Career Exploration Program**

A free after school program offering students in grades five, six, and seven an opportunity to explore career opportunities. Availability and programs are subject to change from year to year.

### **Summer Programs**

Nashoba Valley's **Allst★rs Summer Program** is offered to 5th, 6th, and 7th graders in the area. Students enjoy outdoor adventures, sports programs, computer applications, graphics and academic enrichment.

Also "**Jump Start**" a program for incoming freshman students is offered to acquaint the new students with the school, programs, facility and staff. Community Service Projects

Nashoba is unique in its construction programs. Students go out to district towns to work on community service projects. Rather than building one house a year, the students perform needed projects for the district towns. This program educates students in a real world setting, allows the towns the benefit of viewing Nashoba students at work and having a major work project completed without expending extra town tax dollars for capital improvement.

There are a variety of opportunities offered at Nashoba Valley Technical High School for every student.



## **NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SUPERINTENDENT OF SCHOOLS**

This is my 14<sup>th</sup> greeting as Superintendent of Schools of the North Middlesex Regional School District and my 26<sup>th</sup> year as an administrator in the District.

The North Middlesex Regional School District has a student population with a total enrollment of 4,743. This year we will be losing Paul Sweet, Principal of Ashby Elementary School who has served as Principal for the past 8 years. Prior to serving as Principal, Paul was Assistant Principal at Hawthorne Brook Middle School for 8 years. Paul will be retiring in June and we all wish him a healthy and relaxing retirement. In addition to Mr. Sweet's retirement, 8 teachers will be retiring from our District in June, many after teaching in our District for over 25 years.

This past year we have continued our excellent level of academic standards. With our most recent MCAS results we have passed all levels of the exam. All of our seniors again were able to graduate. Recently our District made the front page of *The Wall Street Journal* in an article that addressed our success with the Singapore Math Program. Stanford University conducted an independent study, which validated the enormously successful test results. Currently we have 106 classes involved in this accelerated math program. Special thanks goes out to the numerous teachers and Dr. Mary Waight, Associate Superintendent, for spearheading this effort.

We continue to implement Year II of our Strategic Plan with the exception of our capital projects improvement program, which has slowed due to the tight fiscal times in which we find ourselves

Through the efforts of many outside groups Pop Warner, TAP, Little League, Youth Soccer, Athletic & Music Boosters to name a few we were able to continue to offer no user fees for extra curricular after school programs. In fact, we were able to add Junior Varsity Lacrosse to our High School program due to the fundraising efforts of the lacrosse parents.

Approximately 84% of our seniors continue to go on to college or universities. This year also brought about the final completion of the Townsend Harbor Bridge. A year and a half of patience by our parents and bus drivers was rewarded with the re-opening of the bridge.

Our School Committee has discussed the Mason, NH proposal and will be sitting down with the Mason, New Hampshire representatives when and if they receive approval from the State of New Hampshire to send their students to North Middlesex in 2006.

The Nissitissit Middle School building project continues to be incomplete due to the numerous punch list items that need to be completed by the General Contractor. We hope to see this fully completed by the end of the school year.

North Middlesex is an extremely busy and positive educational environment. The many achievements by our students would fill pages.

The support that the community, parents, and area businesses has given us is tremendous. Despite the continuation of difficult fiscal times, I am confident that we will continue to offer the same quality programs afforded to all of our students in the past.

To the dedicated staff, students and citizens of Ashby, Pepperell and Townsend, I want to thank you for the opportunity and privilege to lead you.

Respectfully submitted,

James W. McCormick  
Superintendent of Schools

## **NORTH MIDDLESEX REGIONAL HIGH SCHOOL**

In June of 2004, North Middlesex Regional High School graduated a class of 256. We are proud of all of their accomplishments both academically and in their contributions to our school and community. A survey of this graduating class shows that 84% continued on to post secondary education; 11% went directly out into the work force, and 3% joined the armed services.

This fall, NMRHS welcomed a freshman class of over 340 students. The current enrollment at NMRHS is 1226 students in grades 9 – 12.

All academic and enrichment classes continue to be updated and align with state frameworks. Interdisciplinary course offerings have expanded and continue to be taught in English and Social Studies; a strong Advanced Placement program continues to be offered; and the inclusion process, which is assisting students with special needs, continues to expand. Current 11<sup>th</sup> grade students who participated in the state mandated testing (MCAS) last spring scored higher than the state average in all subtests. Students at the high school who took the tests in grade 10 did exceptionally well increasing the percentage of students performing in the Advanced and Proficient ranges in both English and Mathematics. We are currently making every effort to develop new strategies to continue to increase scores on these assessments. Again, I am happy to report that no student in the Class of 2004 failed to receive their high school diploma as a result of not passing the MCAS.

The 2004 – 2005 year marks the second year since NMRHS underwent a reaccreditation visit from the NEASC. The results of this visit were quite positive and NMRHS was reaccredited fully. During these two years, the faculty, staff, and administration have worked diligently to address those recommendations made by the visiting committee and to prepare the two year follow-up report which is due in October 2005. I believe these efforts and this process will allow our schools to more successfully achieve our mission.

NMRHS students continue to achieve excellence in various academics and extra curricular areas, receiving top honors in the NE Math League, voice, band, drama, art competition, and athletic events. Students have also been active in school organizations including the National Honor Society (NHS), Student Council, Students Against Destructive Decisions (SADD), The Gay/Lesbian Alliance, Yearbook, Junior States of America, Debate Team, Flight Literary Magazine, and Relay for Life.

I am very happy to serve as Principal of North Middlesex Regional High School. The sense of community that exists within our building and our district plays a major role in the success of our students and our school. This sense of community, along with the commitment and hard work of our dedicated teachers and administration, will continue to make NMRHS a school we can all be proud of.

James F. O’Shea  
Principal



## **NISSITISSIT MIDDLE SCHOOL**

The Nissitissit Middle School opened its doors for a third year to 586 children and staff on August 31, 2004. This beautiful facility, constructed on a 22 acre site, was designed to serve the middle school age population of Pepperell. Students in grades 6-8 experience a state of the art facility which has the capacity to serve nearly 800 children. The school has a 504 seat auditorium with a full stage that is equipped for professional productions.

The Nissitissit Middle School core values are direct, powerful, and simple. These core values are intended to carry improvement objectives into the future. By being both provocative and far reaching, the core values can be integrated into many facets of Nissitissit Middle School life for students, parents, and faculty. Courage, Leadership, Integrity, Curiosity, and Kindness are values appreciated by most individuals and are universally understood. They have been relevant in an educational environment. Together, the first letters of the core values form the acronym CLICK, a contemporary, direct, and to-the-point summary of these values. All members of the school community can carry these values with them. The CLICK concept serves as a basis for a variety of future initiatives. Each of our five school improvement goals represents one of these core values.

The middle school is designed to support the arts and has a band rehearsal room, general music classroom, choral rehearsal room, two art rooms with kilns, and a photography darkroom. A health classroom and large gymnasium help support our commitment to developing healthy activities for our students. A modern well equipped fitness room is also part of our health/physical education program. Technology and literacy resources are notably evident in our (2) computer labs and state of the art library media center. Each classroom at Nissitissit Middle School is equipped with three computers, cable television, a 36 inch TV/monitor, dvd/vcr, and power point presentation capabilities. Several smart boards are used throughout the school. Each of our (9) science labs is equipped with advanced materials which support the curriculum. Each science classroom has (6) lab stations which are equipped with water, electricity, and natural gas. The science lab experience for Nissitissit children is outstanding.

The Nissitissit Middle School is pleased with its ability to offer a varied educational setting that meets the needs of all its children. A continued effort in maintaining a strong middle school model is a powerful school goal. Students are organized into instructional teams. It is a goal of the middle school to create smaller challenging learning environments for the adolescent. Teachers currently utilize common planning time and team meeting time to develop curriculum, communicate with school staff, parents, and students, and plan team activities. Teaming allows teachers and students to develop positive relationships, which will increase learning opportunities for all.

The curriculum at Nissitissit reflects the standards written within the Massachusetts Curriculum Frameworks. We are committed to offering a challenging and accelerated curriculum to our students. Many revisions have been made in our math, science, language arts, social studies, world language, and unified arts curriculum through the efforts of district curriculum groups. In math, we offer an accelerated curriculum which replicates math programming from Singapore. Students from Singapore have scored amongst the highest in international math testing. In addition, all grade 7 and 8 students follow a pre-algebra to algebra sequence over two years of study. Our Spring 2004 MCAS scores reflect a strong growth in the overall performance of our students in math and language arts.

Nissitissit has powerful technology resources in all classrooms. Each teacher has appropriate and safe access to the Internet. The use of the Homework Zone allows parents the opportunity to

use the Internet as a strong communication tool with the school. They can view homework assignments, the school calendar, their child's schedule, and more. School newsletters are emailed to a parent distribution list. Our library and two computer labs have been equipped with outstanding resources. The media center is equipped with many computers which allows it to serve as a third lab for any classroom to visit. The NMS staff is involved in a student support program called Winter Academy. These programs were created to support students in language arts & math as they prepare for the MCAS exams.

The faculty at Nissitissit is involved in many professional development activities. They have focused their attention on a variety of educational topics to improve learning at Nissitissit. The following is a list of topics being studied: Middle School Organization, State Curriculum Frameworks, Reading Instruction, Bullying and Harassment training, Differentiating Instruction, Classroom Technology Applications, and Looking at Student Work. Our teachers are both members and leaders of district curriculum review committees.

Nissitissit offers its students a comprehensive educational experience through a variety of opportunities: Student Council, Women In Science Education, Destination Imagination, Concert Band, Chorus, Math League, Yearbook, Newspaper, Jazz Band, PEP Squad, Geography Bee, Interscholastic Boys' and Girls' Basketball, Interscholastic Cross Country Track, Interscholastic Girls' Field Hockey, Spring Track, Intramural Programs, and a Project Adventure Physical Education Program.

There is a powerful Unified Arts program at Nissitissit Middle School. Courses in Art, Library, Guidance, Music, Computer Technologies, World Languages (7-8), Health, and Physical Education provide vital learning opportunities for children in all grades. Our band and choral programs have received many accolades and awards for their efforts. Nissitissit Middle School has been selected to host the 2005 Central District Junior Auditions. Over 1,000 instrumental and choral musicians will audition for the Central District Festival performing groups. Each year the staff organizes a highly successful "Celebration of the Arts" event at the school. The community has shown tremendous support for this initiative.

Nissitissit Middle School also promotes powerful interactions with its parents. The Parent Teacher Support Group (PTSG) supports many activities at the school. This organization has created meaningful activities for NMS students in its after school program. C.L.A.S.P. (Children Learning After School Program) organizes high interest activities for children. The PTSG also supports the children and staff at NMS by sponsoring contests, funding enrichment assemblies, and by providing field trip scholarships and other special projects within the school. The entire organization is a very positive part of the school community. An active Pepperell Parent Pro-Musica group contributes greatly to our award winning jazz and concert bands. Our Choral Parent Association has also contributed to our award winning choral program. Many of our musical students have earned district honors at the state level. The Nissitissit School Council continues to develop and implement a yearly school improvement plan. Copies of the plan are available for the public at the school's office. Nissitissit Middle School is always striving for excellence in education with its active parents, dedicated staff, and supportive community leading the way. We are a middle school that is committed to maintaining a safe, respectful, and challenging learning environment for all of our children.

The staff at NMS would like to thank the North Middlesex Regional School Committee and the entire Pepperell community for their continued support. We recognize the exceptional work that is done within this school district which enables Nissitissit Middle School to serve its children at a very high level.

## **VARNUM BROOK ELEMENTARY SCHOOL**

The 2004-2005 school year marks the third year of Varnum Brook Elementary School's existence as an upper elementary school. This year, over seventy-five dedicated staff members are committed to supporting and educating 512 children in Grades 3-5. Several new staff members joined the Varnum Brook School Community during the year. Ms. Jennifer Blauvelt joined the Third Grade teaching team and Mrs. Jeanette Mihill and Mrs. Jean Greelis became Fourth Grade teachers. Ms. Kim Brooks and Ms. Kelly McMullen formed the Title I team. In the area of Unified Arts, Mrs. Celeste Falcone is the Varnum Brook librarian; Mrs. Jennifer Ellars teaches music and choral instruction and Mr. Andrew Tetreault is the Physical Education instructor. Support personnel new to Varnum Brook include Mrs. Lynn LaGasse and Mrs. Linda Kauppi as instructional aides; Ms. Sharon Carr joined Food Services; Mrs. Kathy Michelin and Mrs. Doris Casey provide supervision in the lunchroom.

This year, the PTSG implemented and hosted various activities and events that supported and enriched the curricula as well as the whole educational experience for each child: a Library Donation Program, a School/Community-wide Talent Show, Singapore Math Night for Parents, installation of the WeatherBug Achieve program including a parent informational night, Community Reading Day, and an International Dinner for the VBES school community. The PTSG also organized an extensive parent volunteer program of over 100 volunteers. These volunteers help in many capacities throughout the school such as monitoring the student absence line, helping with duplication and distribution of the bi-monthly newsletter as well as individual classroom duplication needs, and working with staff members to enrich and support the high quality curriculum that has come to be expected in the North Middlesex Regional School District.

The Varnum Brook Elementary School Council consisting of parents, teachers, and administrators includes Mrs. Evelyn Herrick, Mrs. Linda Boden, Mrs. Susan Dagle, Mrs. Patricia Urbanowski, Mrs. Jennifer Koulopoulos and Mr. William Vasel. This advisory council meets monthly and each meeting is open to all who are interested in attending. The School Council reviews the current two-year School Improvement Plan, notes achievements made, and makes recommendations for further school improvement based on a parent survey. This year, the Council developed an Internet accessible version of the school survey, hoping to make it more accessible for parents and more easily tallied by volunteers.

All staff members continue to participate in the many professional development opportunities provided by the North Middlesex Regional School District as well as in graduate level programs and workshops. Along with these educational experiences, all staff members attend weekly professional development meetings. For instance, this year staff development includes discussion and sharing of best practices and further development in the use of writing/reading/math rubrics. Staff also focus on developing further expertise of students in answering open response questions in both math and reading as they appear on the MCAS.

The Varnum Brook Elementary School Community continually seeks to foster and support attitudes and behaviors that communicate confidence in and promote the success of every child. In addition to our comprehensive academic program, Varnum Brook Elementary School offers every child the opportunity to participate in programs such as the Student Council, S.A.F.E, DARE, the "Officer Phil" program, band instruction, chorus at each grade level, Destination Imagination, the Young Inventors' Program, Citizen of the Month, CIA (Caught In the Act of Being Kind) and the after school enrichment program, CLASP. In addition, Mrs. Jhum Sarcar, Varnum Brook's guidance counselor, and Mrs. Linda Charron, Varnum Brook's Health teacher,

have implemented the Kelso Program, a conflict management program that teaches children to take responsibility for minor conflicts as well as learning when to seek help from an adult.

On behalf of the children, staff, and administration, I would like to thank the Pepperell community, Mr. James McCormick, Superintendent of Schools, and the North Middlesex Regional School Committee for their continued support. My pledge to you: The Varnum Brook Elementary School Community is and always will be a learning community where administrators, staff, parents, and children learn and grow together. The Varnum Brook Elementary School is where children learn to care and care about learning.

Sincerely,

Mrs. Evelyn H. Herrick  
Principal



## **PETER FITZPATRICK SCHOOL**

Peter Fitzpatrick School began the 2004/2005 school year on August 31<sup>st</sup> and ended the calendar year with a total of 601 Pre-Kindergarten to Grade 2 students. Due to the retirement of two longtime district teachers, Marilyn McMahan and Randy LaRosa, and the resignations of Susan Farr, Christine Joseph, and Nicole LaPietra, five teachers have joined the PFS faculty. They are Jeffrey Maider, Carolyn Berg, Pamela Mark, Jessica Sheridan, and Lisa Fuller.

The mission of Peter Fitzpatrick School is to maintain a safe and nurturing environment where children, parents, and the community work together to foster academic success and social growth. The staff at Peter Fitzpatrick School is dedicated and committed to fulfilling this mission and providing a quality education for all children. We are joined in this effort by the following:

PTA and Parent Volunteer Program Our strong parent/teacher organization works cooperatively with the school and provides many opportunities for parent involvement. We are fortunate to have this type of partnership in Pepperell.

Crisis Response Team Members of the school staff, community, and police and fire departments meet to develop and review school safety guidelines, procedures, and protocol that must be in place in case of an emergency. Fire, bus evacuation, and intruder drills are held during the year.

School Council Teachers, parents, and a community member join the principal in the formation of the Peter Fitzpatrick School Council. Members of this year's council are JoAnn Northrop, Alice Riportella, Jeanne Wholey, Julie Daly, Jennifer Hardy, Eileen Lundstrom, Angela Kimble, and Sergeant David Scott. Plans are presently underway to help us to meet three school improvement goals:

*Improve the Implementation of the Massachusetts Curriculum Frameworks through the use of best practices, current research, and data.* Actions include integrating Singapore Math into the instructional program for grades one and two; reviewing and analyzing test results; and improving our balanced literacy program.

*Develop and Promote a Safe Learning Environment.* Actions include providing classroom safety kits; monitoring outside traffic flow; changing classroom locations; and addressing safety and social issues during grade level and classroom meetings.

*Improve Communication Within the School Community.* Actions include purchasing and maintaining a school sign; scheduling a step-up day in June; sending summer welcoming notes to all students; updating the student/parent handbook; and using student home/school folders.

Curriculum Committees Staff members serve on district committees under the direction of the Associate Superintendent. Curriculum guides for individual subject areas are developed, reviewed, and revised on a regular basis to meet the standards that are set by the state frameworks.

The Peter Fitzpatrick School Community will work to maintain its strong advocacy for all children. We know that children have been entrusted to us, and we make their safety, welfare, and education our primary concern.

Respectfully submitted,

Pauline A. Cormier, Ed.D.

Principal, Peter Fitzpatrick School



## **DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS AND TOWN ENGINEER**

2004 was another extremely busy and productive year for the Department of Public Works and the Town Engineer, with over a dozen major projects completed (or near completion by the end of the year) to the benefit of the Town. In a slightly different format, I'll summarize the major projects, then the other work done by the DPW Divisions. A major point of emphasis is that I'm certainly not taking credit for the projects I'll be describing – that will go to the superb group that makes up the DPW management and their staff. My job is to put plans into action, coordinate and stay on top of these DPW project, and keep the DPW Board fully apprised of our activities so they can make the proper necessary decisions.

- The \$5.1M wastewater treatment plant upgrade was substantially completed (short of punch list work) by the end of the year. I believe this is the largest public works project in Pepperell's history. Mark Richardson and Carmen DeFillipo had the dubious task of upgrading and expanding an existing plant while keeping it in operation. They accomplished this task, with the help of our consultant engineers SEA. This facility will serve the Town for the next 20 years as well as accommodate its growth.
- The Lowell Road waterline was upgraded from East Street to the Dunstable Town line. This old line was the scene of more water breaks that any other section of Town because of its age. More importantly, the existing 4" line was upgraded to an 8" line which is the minimum size to provide adequate fire protection for the residents of Lowell Street and connecting roads. The design of this project, including the preparation of all plans, specs, and bid documents, was done by the Town Engineer using existing information, the input of all DPW Divisions, and a minor review by our consultant engineers at a tremendous savings to the ratepayers. The work was done as a public bid by a private contractor. The completion of this project will now allow this section of roadway to have its final course of pavement installed in 2005, something that the Highway Division has wanted to complete since the completion of sewer installations here in the late 90s. With new sidewalks, new utilities, and a new travel surface, this main thoroughfare will have been completely reconstructed, with credit going to the coordinated effort of three DPW Divisions.

- The final aspects of the Lowell Road Sewer Project were completed, work that included new sewers on Yvonne Drive, Hyacinth Drive, and James Circle. A small portion of this work was done at the expense of an abutter and another section was done by DPW forces at half the usual cost. The design was modified by the Town Engineer to further reduce costs. The work was publicly bid and an excellent job was done by a private contractor. Many residents had requested that this work be completed over the last couple of years so its completion is appreciated. The project also included a small section of Bennett Street, completing that area of Town as well.
- I'm very happy to have worked with private concerns on projects that benefit both the Town's interests as well as theirs since the creation of the DPW. This happened again with the installation of new sewer and water lines in Lowell Street, from Lowell Road to Railroad Street. The new sewer line was built at the cost of the Tarbell Street developer to accommodate that project but it will also serve many properties on Lowell Street. The waterline was replaced, also at the cost to the developer, to provide a new, properly sized line that replaced a line nearly 100 years old. The new travel surface was paid for by the developer, coordinated by the Highway Division. Another classic "win-win" situation.
- In 2004, the Department of Environmental Protection issued a Consent Order to the Water Division, which had fallen behind on many requirements of a municipal water supply system. In May, DEP issued the Order which consisted of eight issues that had to be addressed within a time frame detailed in the Order. By the end of the year, all items had been taken care of to the satisfaction of DEP. This includes inspections and cleaning of Town storage tanks and improvements to the treatment system. New Chief Operator Matt Walsh had this issue dropped on his lap in September but we were able to continue in our efforts to be compliant. We now plan to be more proactive in our maintenance and operations responsibilities in the Water Division so as to provide a safe and reliable public water supply.
- Three major roadway improvement projects were completed by the Highway Division in 2004 as Superintendent Peter Shattuck continues his aggressive pursuit of improving roads in the Town. Shirley Street between South Road and Mt. Lebanon Street has long felt the effects of poor drainage, with potholes every spring causing an uneven and unsafe traveled surface. With the cooperation of an abutter who provided the Town with drainage easements, Highway was able to install two new drainage systems as well as replace an old culvert, prior to a full depth, full width reconstruction of the roadway. On Brookline Street, a very old culvert was actually in danger of collapsing and it was replaced by a new concrete box culvert. This work was done in an amazingly short period of time because of the importance of the main road, resulting in a very limited shut down period. Pierce Street, the widening of which has been planned for five years, was completed up to the base course and will be completed in 2005. The cooperation of abutters was also necessary for this work to move forward as the right-of-way had to be widened from 20' (the narrowest right-of-way in Town) to a full 40'. The Town Engineer provided field layout, project management, and coordination with the Conservation Commission on all three of these projects.
- The Parks maintenance garage has been in the planning stage for over five years and many times looked like it would never move forward. Even over this past year we attempted to work with a pre-engineered building, then even doing the project in-house with a "barn-raising" done by volunteers. Fortunately, with the help of former School Building Committee member Bill Kenison and Jerry Martin of the School District, funding was made available for the joint Parks/Schools maintenance garage that was recently completed at the end of Tucker

Avenue. Constructed to resemble the adjacent new Nissitissit Middle School, this attractive and solid structure is centrally located for both the School's fields as well as for the growing list of fields maintained by Superintendent Seth Durno and the Parks and Cemetery Division. I would also add that the construction of the Glow soccer fields adjacent to the new garage, a joint project of the Town and the youth soccer group, was completed this year with the irrigation system, fencing, and an improved drainage system finished and will be ready for use in 2005.

- If there was a disappointment in 2005 it was in our search for a new municipal well location. The Town of Dunstable decided they did not want to enter into an agreement with Peppercell in a capital improvements-for-water deal, and then an agreement could not be reached with the owners of land off Nashua Road for an approved site at that location. In 2005 we will begin testing at other locations in Town which appear promising.

In addition to the above major projects and issues, the Department of Public Works also accomplished the following;

- **Highway Division:** In addition to the major Highway projects detailed above, Superintendent Peter Shattuck and I determined the best case for a realigned "Dirt Jewett Street", from West Street to Shattuck Street, which will be presented at Town Meeting in 2005 for approval. Once all the necessary deeds are executed and approval received from the Conservation Commission, the construction work can begin. Highway assisted in the repair of the railroad embankment adjacent to Shirley Street, which had collapsed – further collapse would have resulted in possible flooding of the street. The land is owned by Nashoba Conservation Trust, with whom the project was coordinated, and a safe walking trail has now been restored. The Chestnut Street reconstruction project was finally 100% completed with the construction of a wetlands replication area. Highway continues to add to the list of streets that receive striping each year. The Transfer Station, which is under the control of the Highway Division, instituted positive changes in 2004, ranging from better financial controls and onsite signage to the installation of a scale, which will be completed in 2005. Illegal dumping continues to be a Town-wide problem that Highway tries to stay on top of, but it is a major problem. Once again, the Highway Superintendent, the Police Chief, and the Town Engineer met twice a year to discuss traffic signs and markings as well as other traffic safety issues. Although we were unable to implement a realignment plan, all necessary approvals were obtained for the south end of Wheeler Street and this section of road, from Cranberry Street to a point 900' to the north, will be reconstructed in 2005. Discussions were held with the owners and developers of land adjacent to the Highway Garage with the hope of obtaining slightly more land for the future use of a growing Highway Division. Although not successful to date, we remain hopeful that an agreement can be reached that would have minimal impact on the proposed subdivision while being extremely beneficial to the Town. Peter also served with the Street Depiction Committee, along with the Town Engineer and others, to determine and finalize the legal status of every street in Town prior to the implementation of the GIS system. Peter's input on all utility projects in Town roads was also invaluable in assuring that, when complete, the road will be in the best condition possible. We are also looking into improvements to the intersections at Tarbell Street and Lowell Road, Park Street at Oak Hill Street, and a possible turnaround at the end of Elliott Street, now one of the longest dead end roads in Town.
- **Sewer Division:** In addition to the major projects involving the treatment plant and the completion of all designed-but-not-installed sewers, the DPW Board approved a sewer

connection for the Suburban Mobile Home Park on Chestnut Street. This took much negotiation and discussion and, once finalized and constructed, will allow abutters the chance to connect to the sewer system which otherwise would not be available. This major project is expected to be completed in 2005. A possible extension of the system up Townsend Street will be evaluated again next year. As the treatment plant upgrade work nears completion, the Sewer Division is also looking at a possible expansion of the onsite lab facility, a project that can only be considered because the overall project came in on budget and on time. Sewer is also looking to obtain a parcel of land directly adjacent to the current property which would allow continued onsite composting operations as well as allow further expansion in another 20 years, should that be necessary. Again, congratulations to Carmen and Mark for their success in the monumental task of maintaining operations at a functioning treatment plant during a significant upgrade project. Finally, Sewer and Water revised their billing systems in 2004 to begin staggered billings, where semi-annual bills continue to be sent to customers but not all in April and October. This system will be more efficient.

- **Water Division:** We once again had a turn-over in personnel at the Water Division with Pepperell resident Matt Walsh assuming the duties of Chief Operator by the end of the year. Another licensed operator also began work in the Division in December. As stated above, the Division plans to be proactive in making improvements to the water system in 2005, first bringing back to Town Meeting a funding article to upgrade our wells, pumps, stations, and treatment facilities. The Water Division had two studies finalized in 2004, one a wellhead protection study funded by the State and another a final report on possible bedrock well locations in Town, should locations for possible gravel-packed wells be found not to exist. The Division also participated in a Water Assets study done by DEP in which all Towns in the Interstate Route 495 corridor evaluated their available water supplies as part of an overall regional study. Water also had an evaluation done of the possibility of citing a municipal well at the Pepperell Springs parcel, which concluded that both bedrock and gravel wells were possibilities but it was determined not to pursue these at this time.

My regular duties as DPW Director include reviewing all bills payable, holding regular meeting with all Division Superintendents, preparation of all DPW articles for the Annual Town Meeting and Special Town Meeting, discussing the concerns of residents, and personnel issues. I was also privileged to have spoken to the Rotary Club last June.

I continue to serve in the dual position of DPW Director and Town Engineer, to the financial benefit of the Town and hopefully to the overall benefit of the Town as well. Although it was not as busy a year as expected for my work with the **Planning Board**, it was not uneventful. Common driveways were completed off Pierce Street, Chestnut Street, Groton Street, and Sheffield Street; plans for new common driveways were submitted for two off Prescott Street; and inspections were required for an ongoing common driveway off Mt. Lebanon Street. Bond reviews were also done for a number of ongoing projects. I worked with the DPW to revise and update the Planning Board's subdivision regulations. Inspections were done at Julia Lane and Heritage Estates, two approved subdivisions now in the preliminary construction stage. Aside from the short stretch of Adams Street located at the Dunstable Town Line, there were no accepted streets, although two or three new subdivisions may be at the acceptance stage in 2005. I also reviewed plans submitted to the Board for other special permits. I continued to work with the **Board of Health** on aspects of the post-closure testing required of the Boynton Street landfill as well as coordinating the status of the sewer connection at Suburban Mobile Home Park. For the **Board of Selectmen** I reviewed two earth removal permit applications and did a review of the existing layout for Lawrence Street. I reviewed plans for the **Zoning Board of Appeals**,

most recently for a 40B multi-housing project proposed for Lowell Road. Finally, as **Town Engineer** I continued to watch the progress of the construction of the new Covered Bridge, which I been working on since 1998 and is scheduled to begin in 2005; I worked on the GIS Street Depiction Committee which served to finalize the status of all accepted public streets in Town for the development of the GIS system; I attended three educational seminars dealing with better road construction, traffic signal warrants, and traffic calming (I used the signal warrant seminar to analyze the intersection in front of Town Hall); I testified in Land Court relative to the MCGI case; I did survey for drainage improvements at Jersey and East Streets and for the new scales that will be installed at the Transfer Station; and the everyday tasks such as miscellaneous drainage issues, beaver control, and keeping our filing system up to date.

I look forward to 2005 – if it turns out to be anywhere near as productive as 2004 it will be considered a success.



**HIGHWAY SUPERINTENDENT, TREE WARDEN,  
MOTH SUPERINTENDENT AND TOWN FOREST WARDEN**

To the Honorable Board of Selectmen and the residents of Pepperell:

The following is the daily activity of the Highway Department, Transfer Station, Tree Warden and Moth Departments calendar year 2004:

Our first snow of the season fell on November 13th; we had 2” of snow and a total of 41” of snow this winter with three ice storms in between. In December we had a little of everything. Heavy rain on December 10th, 2” of snow and ice on December 7th, 4” on December 21st, 6” on December 27th. All were plowable storms, the rest of the winter followed suit. The Highway Dept. crew was busy with winter operations all the way through March 17th with 8” of snow followed by the most rain fall I have ever seen having 6” fall on April 1st. The department was very busy with shoulder work from wash outs for a few days and with rain and road thawing patching potholes is always on our work schedule.

The Highway Department assisted the Sewer Department with a sewer main extension on Yvonne Drive.

With spring time in full swing the crew was sweeping sidewalks and streets.

We have only a few dirt roads in town now, but we still need to run the road grader over them. This was done in April and is done 3-4 times a year as needed.

At least once sometimes twice during the week our tractor trailer hauls a load of trash to Saugus. I will mention that the purchase of this truck transferring from Sewer to Highway has been a great help to the department with the respect to road rebuilding. Having a larger truck helps. On April 13th we started hauling ledge to Pierce Street, this was one of our projects this year. The material I have been stockpiling for a couple of years will be the foundation for this street ending up with a huge savings to the residents. We also installed new culverts in Pierce Street and built a new turn around at the end. Paving will be done in 2005.

Catch basins in the town were cleaned some 900 of them. On April 20th we as we do many times through out the year helped the Water Department at #72 Lowell Road with yet another water break. Again this year the department helped with the cleanup of Pepperell, we covered the town picking up all the orange trash bags.

This year we have had many beaver problems at our cross culverts, this is always a problem and a large cost to the tax payers.

May 3rd, the culvert on Brookline Street was replaced. Two 42" round culverts were replaced with a box type culvert. This will last the town for many years. A job well done by the department.

May 13th, we replaced a replication area for the Conservation Commission on Chestnut St. this puts the reconstruction of Chestnut Street completed.

May 24th we started a complete drainage system on Shirley Street installing a total of 9 catch basins. This street was reclaimed in place by a private contractor. A geotextile mat was installed by the Highway Department and a course of recycled hot top 6-8" deep to provide for a good foundation, then a binder course of hot top. The job was finished in mid July. This project was done by the department that resulted in a large savings to the town.

The Tree Department has had many hazardous trees removed and we also took some down for the Water Department. Twenty-two trees were planted as replacements.

Street signs were on our list of things to do. Many signs were replaced and we also added a few more yellow and red reflectors to help the motoring public.

This year I hired private contractors to help with controlling roadside vegetation. We painted all the crosswalks and repainted the center and fog lines on our main roads. This is done at night to avoid daytime traffic.

This year we resurfaced the following streets: Lawrence, Park, Countryside and a short part of Prescott, some of Oak hill from Sewer extensions. We also put some drainage in East and Jersey Streets, and then put a course of hot top on.

July 27<sup>th</sup> we started the two sidewalk projects, Prospect Hill and Pleasant Street, using existing curbs that were reset. With a new sidewalk foundation and binder course of the hot top installed. A few fire hydrants were moved to better locations on both of these projects.

A new water main on Lowell Road and sewer main on Yvonne, Hyacinth, James Circle, even though a private contractor installed them the Highway was needed to assist from time to time. A new water main and sewer installed on Lowell Street with a new section of sidewalk was also completed.

This year we assisted the School Department with some brush mowing with our side arm mower and we also made an attempt to make it around town with our road side mowing, always a long trip.

The Highway Department put up the voting booths for the residents.

We assisted the Fire Department with truck repairs to their fleet at our maintenance facility.

Our employees also work at the Transfer Station assisting them from time to time. We hauled 1,171.3 tons of trash to Saugus this year.

In October we made a trip around town for hot top patching. Many water break areas and spots that needed attention before winter. Graded the dirt roads, fixed signs and cold patched potholes. With winter on its way we were filling sand and salt sheds checking our plows and sanders.

November 10th we had our brush pile ground up and hauled some of the chips to the Sewer Department to be used as a drying material for their operation.

In December we purchased one of our used trucks and the crew is getting it into shape for our use when time allows. I am on the look out for the second truck.

As you can see it's been a very busy year for my Department.

I would like to thank all departments for their help through out the year. We have completed many projects and made many improvements to our infrastructure. As always the Highway Department stands ready to help when we can to any department in need.

Respectfully Submitted,

Peter J. Shattuck, Sr.  
Highway Department Superintendent  
Tree Warden/Moth Superintendent  
Town Forest Warden



## WATER DEPARTMENT

The year 2004 was a very challenging and productive year for the Pepperell Water Division. This past summer we upgraded the Lowell Road and Lowell Street water mains; replacing old and outdated mains, hydrants and water services. This major undertaking contributes to the improvement of the water quality and fire protection provided to our residents.

The Pepperell Water Division has also worked diligently to comply with the Massachusetts Department of Environmental Protection Administrative Consent Order. Many improvements have been made throughout our system, including installing security fencing around our facilities, the cleaning and upgrading of our water storage tanks, improvements to our existing wells and the calibration of our flow meters.

The Water Division was extremely busy with day-to-day operations and maintenance for the overall system. We replaced 20 fire hydrants and installed or replaced approximately 90 house service lines. We flushed the entire distribution system and will continue to do so every spring and fall. We believe that by instituting an aggressive flushing program, our water quality in the Town of Pepperell will continue to improve. In the past year, we have replaced 200 old style water meters. We will continue with this effort in hopes to replace the last 300 water meters that need to be replaced over the next several months.

We are pleased to report that December's Lead and Copper samples did not exceed the Massachusetts D.E.P. and E.P.A. standards for the first time in two years. This good news reflects the overall improvements being made to our system.

The Pepperell Water Division would like to thank all of our customers for their continued patience while we work to improve the quality of water at the lowest possible cost. We would also like to extend our appreciation to the other divisions in the Department of Public Works, the Police and Fire Departments, the Library and Schools, and everyone in the Town Hall.

Respectfully submitted by the Water Division of the Department of Public Works,

Matthew J. Walsh,  
Chief Treatment Operator



## SEWER DEPARTMENT

We are pleased to submit the twenty-fifth annual report of the Wastewater Treatment Plant. 2004 had a variety of activities added to the regular operational functions of the division.

The DPW Sewer & Wastewater Division started the year with the wastewater treatment plant upgrade in full swing. The aeration tanks were being enlarged; two new clarifiers were also being added. During the summer and fall the headworks area of the plant was upgraded along with the replacement of many pumps and controls. By year's end the plant had reached the 90 percent completion point and continued to make progress.

In April, N. Cibotti began the final phase of the Lowell Road Sewer Project; Yvonne Drive, Hyacinth Drive and James Circle. These streets were included in the project that was initiated in 1995. In addition to the Lowell Road Project, N. Cibotti also finished the last section of the Bennett Street Sewer Project. The completion of these two projects added another 3,115 feet of sewer and made sewer available to 38 homes.

In June, R.M. Hicks installed 885 feet of gravity sewer on Lowell Street as part of the Tarbell Townhouse project. This completed a section of sewer installation that had been designed but not approved as part of the Lowell Road Construction Project. This installation had a positive benefit to those residents that are now served by this installation. In addition to the 32 condominium units, this project provided sewer availability for 4 additional residential connections and one commercial building.

The Sewer & Wastewater Division spent the fall inspecting the installation of sewer mains on Julia Lane which is an extension to the Hadley Estates Development. When completed this extension will add another 1,526 feet of sewer main and 25 new connections.

At year's end the Sewer & Wastewater Division inspected 50 new connections and over 5,788 of sewer main installed by private drain layers licensed in the Town of Pepperell. The Sewer Division also cleaned over 3,500 feet of sewer main and repaired numerous manhole structures throughout the collection system.

In December, the Board of Public Works voted to increase the sewer rates by five percent effective January 1, 2005. The rate increase was necessary to meet the financial needs of the Sewer Division. Sewer rates in Pepperell still remain within the State Average for sewer use charges. The use of deduct meters is allowed after inspection by the Water Division. A significant number of residents have opted for these meters and are now benefiting from the deduction.

The Wastewater Treatment Plant and pumping stations continue to perform well. Throughout the construction the treatment plant has averaged greater than 92% removal efficiency of all major pollutants for the year. The total wastewater flow for 2004 decreased by 9.0% to just over 162.72 million gallons of wastewater. The average wastewater flow from Pepperell was 330,000 gallons daily, and Groton flows averaged 116,700 gallons per day. The reduction in flows may be attributed to several projects that helped remove infiltration from the system.

The composting operation at the Wastewater Treatment Plant processed 132.17 dry tons of wastewater sludge which equates to approximately 4,000 cubic yards of compost. We continue to actively market our compost as a useful soil conditioner.

Throughout the year, the Sewer Division continued to remove the beaver dams in the area of Shawnee Road and Herget Drive as part of its annual beaver maintenance program. By

maintaining these areas and preventing beavers from building dams we are able to reduce water infiltration into the sewer system.

We have been pleased to work with other Divisions and Departments throughout the year and called upon their services as well. We continue to work with other Town Departments sharing equipment and personnel during times of need.

We would like to thank the Townspeople, and particularly our ratepayers, for their support and understanding over the past year. The staff of the Wastewater Treatment Plant & Sewer Division along with the other Departments have been very helpful and we extend our appreciation for their efforts.

Respectfully submitted for the Board of Public Works,

Mark A. Richardson, Superintendent



### **CEMETERY/PARKS DEPARTMENT**

During the year 2004 we continued to operate the cemetery on a twelve-month basis. There were a total of 27 burials at the Woodlawn Cemetery. The total revenue generated from these burials was \$8,150.00. Out of the 29 burials, nine were cremations and 20 were full burials in vaults.

This year we also had 28 lots sold – 20 full burial lots and eight cremation lots. The revenue generated from the lot sales was \$8,400.00.

The Parks Department continues to maintain an approximate 50 acres of residential land. The goal for the year of 2004 was to complete the Glow field irrigation. I am pleased to say it is now complete. The field will be on line for the year 2005.

The Parks Department is also happy to report that the new garage located on Tucker Avenue near the Nissitissit School is well underway. It will be in working use for the recreational season of 2005. I would like to thank everyone that has been involved in this garage project.

I would also like to thank the entire staff at the Town Hall and the other Town departments for their continued support, guidance and help throughout this very busy and changing year of 2004.

Respectfully submitted,

Seth E. Durno

Cemetery & Parks Department Superintendent



## BOARD OF HEALTH

### ELECTED OFFICIALS AND TERMS

Robert Lambert, Chairperson	April 2006
Conrad F. Eaton	April 2005
Holly J. Bradman	April 2007

### APPOINTED OFFICIALS AND TITLES

Edward F. Wirtanen, R.S., C.H.O.	Health Agent
Kenneth West	Animal Inspector
Kathleen Comeau	Assistant Animal Inspector
Lynda Pozerski	Board Secretary

**RESPONSIBILITIES / DUTIES:** To administer and enforce State and local regulations and Massachusetts General Laws pertaining to the Public Health and the environment.

**AUTHORITY:** Massachusetts General Laws, State Regulations and the Code of the Town of Pepperell.

During 2004 the Board of Health issued the following permits/licenses:

<u>Type of permit / license</u>	<u>Quantity</u>	<u>Type of permit / license</u>	<u>Quantity</u>
Septic System Permits (New)	24	Temporary Food Service Permits	31
Septic Repair Permits (of failed systems)	25	Manufacturing Frozen Desserts	2
Disposal Works Installer Permits	29	Funeral Directors	2
Septage Hauler Permits	8	Tanning Facility	4
Collection of Rubbish	5	Massage Therapy Establishment	3
Mobile Home Park	3	Massage Therapist	5
Food Service Permits	44	Recreational Day Camp for Children	2
Well Permits	14	Family Type Campground	1
Soil Testing (49 test sites)	26	Emergency Action Beaver Permit Applications	4

### BOARD ACCOMPLISHMENTS AND ACTIVITIES

The long term monitoring of the former Town landfill continues. Quarterly testing is performed by the consultant, GZA, in conjunction with the comprehensive site assessment and post-closure monitoring of the former landfill.

The annual rabies clinic was held on the first Saturday in April. With the assistance of the Board members, the Town Clerk, the North Middlesex Regional High School Honor Society Volunteers and the Pepperell Veterinary Hospital, 154 rabies vaccinations were administered. The Town Clerk was also present to issue dog licenses for the year.

The Hazardous Waste Collection day was held on June 5, 2004. The event, attended by 152 residents, included a fireworks, firearms and ammunition drop off supervised by the Pepperell Police Department. The next collection day is planned for June 11, 2005.

In June the office hosted intern Amanda Dalia, a student from Stonehill College. During her six week program she provided invaluable information on morbidity and mortality within the town.

In September the office began incorporating new wireless technology to enhance rapid response capabilities.

There have been 252 inspections, 369 plan reviews, including 42 formal requests from other Town Departments and approximately 2,069 calls and visitors to the office. The Department responded to 27 complaints regarding trash, odor, noise, food and housing.

Respectfully submitted,

Robert J. Lambert  
Chairperson

Conrad F. Eaton

Holly J. Bradman



### PUBLIC HEALTH NURSE

The nursing services included the following:

- Administration of immunizations to adults and children
- Disease Investigation/Reporting/Case Management
- Assessment and implementation of nursing services in home, office or clinic setting
- Health Clinics included Blood Pressure Screenings and Influenza clinics
- Tuberculosis(TB) testing
- Inform and educate the public regarding health issues

Administration of immunizations were available throughout the year following guidelines set by the Massachusetts Department of Public Health. We belong to the Medicare Mass Immunization Provider program, this helps offset the cost of the immunization program. Disease investigations were followed as diseases were reported to this office. The type and length of nursing services provided was based on the needs of the individual and the resources available.

Health Clinics held this year were: Monthly Blood Pressure Screenings at the Senior Center and Babbitassitt Village: Influenza Immunization Clinics were held in the fall/winter months and Blood Drives were held in August and December with The American Red Cross. The File of Life, which is a prepared medical history and information packet, continues to be available to residents.

The health care needs of the community continue to grow; therefore, the nursing services are augmented by Nashoba Nursing Services and Lipton Center.

Work continues on an emergency response plan in the event of an environmental or biological event.

Ellen Castellano, Public Health Nurse



### VETERANS' GRAVE OFFICER

There has been an increase of eight (8) veterans interred as follows at the Pepperell cemeteries during the year 2004: Woodlawn = 5; Pepperell Association = 3.

#### TOTAL INTERMENTS BY WARS

	Walton	Woodlawn	Pepperell Assoc.	St. Joseph's	Total
Revolutionary	27				27
War of 1812		1			1
Civil War	13	9	10	5	37
Spanish-American		2	1	7	10
World War I	1	44	33	38	116
World War II	7	133	46	79	265
Korean War	2	18	4	7	31
Vietnam	1	9	1	5	16
<b>TOTALS</b>	<b>51</b>	<b>216</b>	<b>95</b>	<b>141</b>	<b>503</b>

## VETERANS' SERVICE OFFICER

AUTHORITY: Massachusetts General Laws Chapter 115  
APPOINTING AUTHORITY: Board of Selectmen  
APPOINTED OFFICIAL/TITLE: Myron "Ted" Harmon, Veterans' Service Officer  
RESPONSIBILITIES/DUTIES:

1. To assist eligible veterans and/or their families with financial aid, medical aid or other help as needed.
2. To assist Veterans and/or their families in applying for State or Federal aid if qualified or to help secure information as needed.
3. To expedite the return of funds from the State as quickly as possible.

### MAJOR 2004 ACTIVITIES:

1. Have four (4) active cases on the rolls.
2. Assisted personnel with request for information regarding Federal benefits, DD 214 (Discharge Requests), payroll problems, other veteran related issues.
3. Held various Americanism programs in conjunction with the Peter Fitzpatrick School (Valentines for Vets, Memorial Day activities, Veterans' Day, Flag Day).
4. Attended 3-day seminar of Veterans' Service Officers held to update all on recent changes in benefits and procedures.
5. Attended meetings of local Veterans' Service Officers in sharing ideas and experience of other agencies that can help veterans, i.e., job fairs – other avenues of assistance.
6. Arranged for transportation to medical facilities for veterans.

### GOALS FOR 2005:

To continue to assist veterans and their families whenever and however possible as the Town's Veterans' Service Officer.

To promote awareness of the plight of the veteran due to downsizing in funds and programs of assistance, i.e., medical cutbacks and military honor cutbacks at funerals.



## COUNCIL ON AGING

The Pepperell Senior Center, located on 37 Nashua Road, has been occupied now since June 2003. The long awaited for kitchen was completed in April 2004 and Sharon Mercurio was hired as the new Director.

The Senior Center itself provides a gathering place where seniors enjoy social, recreational, health and educational activities. Regular activities include Aerobics, Art Classes, Bingo, Bowling, Cards, Computer Classes, Crafts, Drama Group, Harmonica, Knitting / Crocheting, Line Dancing, Men's Group, Movies, Singing and Yoga.

Intergenerational programs have been beneficial to all involved. Our seniors discussed Pepperell's history and read to the elementary students, line danced with pre-school and kindergarten classes, wrote to fourth grade pen-pals and were entertained by the Nissitissit Chorus. The 4H Club came to visit the Men's Group twice (once on horseback) and the students from Nashoba Tech. taught a Handyman Class to our women.

The Council on Aging also provides a variety of services to the residents of Pepperell including; fuel assistance, support groups, weight management, health benefit counseling, friendly visitors, File of Life,

congregate and home delivered meals. Over 5,000 meals were prepared and served to home bound residents this year. Surplus Food is now housed at the center and has been re-named the Pepperell Food Pantry. Food distribution takes place the third Friday of every month.

Health and wellness clinics include blood pressure checks, hearing screenings, influenza clinics and on going education provided by a variety of professionals on medical issues.

As the only social service agency operated by the town, we work closely with the District Nurse, Board of Health, Veteran's Agent and the Fire, Police and Ambulance Departments and outside agencies including Montachusets Home Care, Montachusett Opportunity Council, the Lowell Transit Authority and the Central Mass Area Agency on Aging

In 2004, 1,450 of Pepperell's residents were age 60 or over. Programs are designed for residents over 60 but there is no age qualification to utilize them. A monthly newsletter is mailed to over 1,000 households which provides up to date information and is now also available on line through the town's web site.

The senior center has over 130 volunteers without which we would not be able to provide the services we do. St. Joseph's Church, Christian Fellowship, Faith Worship and our own Seniors take turns preparing and serving a home cooked meal every Wednesday. Our Friends' Group has also been vital in supplying equipment and ongoing support.

Several non-profit groups and other town departments utilize the building after hours. The Senior Center has also been available for rentals with profits being turned over to the town's General Fund.

We are grateful for the community's on going support of the Council on Aging and appreciate your donations and volunteer work.

Thank You,

Sharon Mercurio, COA Director

Seniors get all "decked out" for an intergenerational holiday get-together

He protects, we serve. Sgt. Peters joins us each month for lunch

## LAWRENCE LIBRARY

	<b>2002</b>	<b>2003</b>	<b>2004</b>
<b>Items Borrowed</b>	151,749	160,372	166,140
<b>Special Events</b>	263	294	300
<b>Special Event Attendance</b>	8,244	8,039	6,587
<b>Volunteer Hours</b>	739	580	332
<b>Items sent to us from other libraries to fill requests</b>	2,913	3,277 (July '02-June'03)	4,936 (July '03-June '04)
<b>Items loaned to other libraries to fill their requests</b>	1,001	2,059 (July '02-June'03)	3,686 (July '03-June '04)

2004 was the second of two consecutive years of reduced hours of operation. Each staff member's hours were reduced by one hour per week and the library opened one hour later, four days per week. The children's book budget was reduced by more than 60% and the Friends of the Library pledged their support to make up the difference. The result was a reduced number of special events for children as the money raised by the Friends supported the book budget and fewer events.

Despite these reductions, the annual circulation increased 3.5% over last year's. The number of inter-library loan requests, placed by readers from home or by the staff at the library, has continued to increase dramatically. This was the first full year of patron-placed requests, and the numbers attest to the service's popularity.

The Pepperell Cultural Council was again generous and we are grateful for their support. The PCC funded two musical programs held at the library: Michael Myers' Little Hands: A Musical Adventure, and Peter & Ellen Allard's Interactive Family Concert. Both events were well attended and greatly appreciated.

Various support groups have continued to use the facility for another year. ARC, La Leche League, and Parents of Autism Spectrum Kids meet at the library at least once a month. Knitting classes were held for adults and the Conversational Spanish Club has continued to meet weekly. The Book Club, meeting since 1998, has continued for another year, ending the year with a See and Taste Night, highlighting favorite cookbooks.

In February, Claire Ebel, the Executive Director of New Hampshire's ACLU, spoke about the Patriot Act. This was part of the 2003-2004 Speaker Series by Planning for Peace, serving Pepperell, Groton, and the surrounding area. Another highlight for the year was Jessa Piai's portrayal of Susanna Haswell Rowson (1862-1824), America's first lady of letters and female educator.

The Summer Reading Program featured a beach party, bubble blast, making I Spy Bottles, an International Film Festival, and a Trivial Pursuit Tournament. Prizes were awarded from Barnes and Noble, McDonalds, Doc Davis Ice Cream and Toys R Us. Family passes for a Cape Ann Whale Watch in Gloucester were generously donated and awarded as grand prizes. A total of 498 children participated and read a total of 5,190 hours. Younger children had a total of 6,380 books read to them. The Summer Reading Program was a huge success. The end of the summer brought the Woburn City Band to Pepperell, commemorating Pepperell's 229<sup>th</sup> birthday.

Quarterly Poetry Nights have continued since 1998. This year's guest poets were Michael Casey, Sophie Wadsworth, and Elizabeth Cooper. Poetry nights feature a guest poet then the audience is invited

to share their own work. In August the microphone was turned over to musicians as well as poets and the event was a rousing success.

This was the second year that for an entire week in June, the Pepperell Siding Model Railroad Club had an operating layout during library hours. The layout filled the entire art gallery and entranced visitors with minutely detailed designs featuring Pepperell buildings as well as new models.

The Friends of the Library have provided us with another year of unequalled support. Their annual fund-raising events included the toy yard sale, which raised \$839; the book sale which raised \$8,961; and membership, which raised \$5906. They had a successful year and presented the library with a check for \$12,000 to be used mostly for children's book purchases and special events. The Friends continue to fund all of our museum passes, at a cost to them of \$3,655; they also organize artist receptions, the annual holiday tree lighting, and Earth Day events. We could not accomplish all we do without their support. They are truly friends.

At the end of the year we celebrated Cheryl Murray's twenty-eight years of service. Cheryl was our Children's Librarian since 1977 and was the first Children's Librarian for Pepperell. Many children, who now have children of their own, remember Cheryl's warmth and gentleness. She introduced thousands of children to the love of reading over the years and she will be greatly missed.

The staff and trustees look forward to 2005 with restored funding, restored programming, and a new children's librarian who will be warmly welcomed.



## **RECREATION COMMISSION**

The Recreation Commission is proud to continue to offer so many programs and events for all members of our town. Each quarter, we review, modify, or remove existing programs and create new ones to maintain interest and keep up with the times. In 2004, we held classes ranging from Reiki, Yoga and Pilates to CPR, Household Organization, and Gardening Basics.

Fitness programs have continued to grow and maintain a loyal participant base. Attendance in programs focused on stress management or weight management reflect increased national interest and awareness. Toward that end, we added a Weight Watchers® program that has generated positive feedback.

Our trips have been growing in popularity - particularly the Radio City Christmas Spectacular trip to Boston. Fifty people had a great time enjoying the show and letting someone else do the organization and planning.

Of course, year after year, we coordinate and sponsor our most popular events. The Summer Playground, Ski Program, Egg Hunt, Ice Cream Socials, and Scarecrow Festival continue to attract many participants of all ages. As an indicator of its popularity, the number of eggs retrieved on Town Field this year during the Egg Hunt increased from 2000 to 3000! And next year, we are planning for more.

In 2004, the Summer Playground was expanded to include children from ages four to six. We even ventured to Townsend to spend a day participating in events with their summer program participants.

Nearly 200 children participated in the ski program, an event that always sells out.

The McGrath Community Center continues to be a popular place for use by many organizations and individuals in town. This year, we have updated the building to complete the bathroom for people with physical disabilities. In addition, we have painted, refinished, and refurbished inside and out to keep the facility in top shape for all our users.

The Commission continues to support and work with the many athletic organizations in town to coordinate, improve, and maintain playing fields. The addition of the fields at the Nissittissit Middle School and on the former Glow property will help to accommodate the increased participation in youth sports in our town.

Once again in 2004, the Commission helped to sponsor the Summer Band Concert Series coordinated by The Pepperell Business and Professional Association.

Early in the year, the Commission spearheaded a committee to investigate, organize, and plan a new skateboard park. This independent group has now run many fund raisers as they near their goal of making this park a reality. We look forward to breaking ground soon.

The participation and number of volunteers in our events continue to grow each year and the positive feedback indicates that folks really appreciate community spirit and involvement.

We would like to thank the Conservation Commission for coordinating and leading hikes on Conservation land. These events been well attended.

The Commission also wishes to thank its many volunteers and coordinators that oversee our programs and make them wonderful events for our citizens. A special thanks goes to Sue DeFillippo, the Community Center Coordinator; Janie Marshall, the Recreation Program Director; Alise Manley, the Summer Program Director; and Charlie Grant, the Ski Program Director.

Please continue to look for our program flyers announcing the upcoming events as we continue to add new activities for 2005.

Respectfully submitted,

David T. Priddle  
Secretary

P. Derek TenBroeck  
Chairman

Jennifer Hardy  
Treasurer



The Town of Pepperell celebrates the Red Sox World Series Victory!

## CULTURAL COUNCIL

In Massachusetts, public funding for the arts, humanities and interpretive sciences is provided through a central state agency, the Massachusetts Cultural Council (MCC), and through a network of local cultural councils that serve every city and town in the Commonwealth. The Pepperell Cultural Council (PCC) is one of over 335 local and regional councils representing all 351 cities and towns in the state.

The mission of the MCC is *to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities.*

The MCC receives funding from the Massachusetts Legislature and from the National Endowment for the Arts. One of the ways in which it dispenses funds is through distributions to local cultural councils, which then regrant the funds to individuals, schools and organizations in their own communities. For the 2004 fiscal year, the Pepperell Cultural Council was allocated \$2,250.00 from the MCC.

Programs and events funded in whole or in part included:

- The Moppet School/Maple Dene Elementary – A Family Event with Jay O’Callahan
- Three Apples Storytelling Festival
- Varnum Brook Elementary PTSG – Museum of Science Program
- Michael G. Myers – Little Hands: A Musical Adventure
- Pepperell 4<sup>th</sup> of July Committee – Charlie Zahm Concert at Bull Run
- Peter and Ellen Allard – Interactive Family Concert
- Council on Aging – Programs for Seniors
- Jasmine Flute Trio – Concert
- Fitchburg Art Museum – 69th Regional Exhibition of Art & Craft
- DeCordova Museum and Sculpture Park – Art in the Park 2004

Announcements of grant application deadlines were made in the form of press releases to area newspapers. Occasional requests were run in the papers for new members. In 2004, Bobbye Kopec completed her term as a Pepperell Cultural Council member.

After the funds were granted, the list of grant recipients, along with the program or event to take place, was posted at the Lawrence Library and Town Hall and was run as a press release in local newspapers.

In late 2004, the Massachusetts Cultural Council notified our council that we would again receive level funding, or \$2,250.00, for fiscal year 2005.

In past years, the council submitted its own grant, requesting monies to support granted events with increased advertising and concentrated marketing efforts. With such a sharp cut in available funds, the Council did not submit such a grant application for fiscal year 2005.

The Council held nine meetings in 2004. The Council maintains a “streamlined” status. All members either attended the required orientation seminar conducted by the Massachusetts Cultural Council or completed an online orientation program.

This past year the Council conducted a community input survey to collect opinions to help set the funding priorities for the next three years. Responses from the survey indicated that the most important priorities that the Council should consider for LCC funding are: communitywide gatherings, such as festivals, concerts and plays; projects celebrating local history and cultural diversity; nature, science, and environmental education projects; field trips for students to museums or performances; and arts education in the schools.

Thanks to Georgette Rogers, a former Pepperell Cultural Council member, a Town Cultural Events Calendar was created and distributed throughout the community. The calendar highlighted the LCC-

sponsored events happening in 2004, including dates, times, places, targeted populations, and if it benefited a particular group.

Plans for the coming year include creating another Calendar of Events to be distributed throughout the community and a campaign to recruit new members.

In light of the widespread budget cuts at all levels of government, the members of the Pepperell Cultural Council, on behalf of the citizens of Pepperell, are grateful to Senator Steven Panagiotakos and Representative Robert Hargraves and their colleagues at the State House for their continued support of the Massachusetts Cultural Council.

Alexandra Bodnar, Chairperson  
Norma Wilton, Treasurer  
Brandon Liberis, Publicity

Rebecca Jeffreys, Secretary  
Margaret Scarsdale, Grants Coordinator  
Donna Falabella, Grant Liaison



### **HISTORICAL COMMISSION**

In the upcoming year the Commission is partnering with Freedom’s Way Heritage Association and the Massachusetts Historical Commission to document the historic rural landscape in North Pepperell. This area includes several farms dating from the early eighteenth century and a history of early industries typical to this part of New England. Fortunately, much of the land surrounding the Nissitissitt River, including a former railroad bed has been protected through purchases by the Commonwealth and the municipality. Active agricultural land has also been preserved through two Agricultural Preservation Restrictions secured by the votes of the Townspeople and financial assistance of state and federal agencies.

More information on this project can be obtained at:  
[www.mass.gov/dcr/stewardship/histland/histland/htm](http://www.mass.gov/dcr/stewardship/histland/histland/htm).

**TOWN ACCOUNTANT**



































## CITIZEN ACTIVITY APPLICATION FORM

If you are interested in serving on a Town Committee, please fill out this form and mail to the Board of Selectmen, Town Hall, One Main Street, Pepperell, MA 01463. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

<b>NAME:</b> _____	<b>DATE:</b> _____
<b>ADDRESS:</b> _____	<b>PRECINCT:</b> _____
<b>TELEPHONE: HOME:</b> _____	<b>WORK:</b> _____
<b>E-MAIL:</b> _____	
<b>PRESENT BUSINESS INTEREST OR OCCUPATION:</b> _____	
<b>EXPERIENCE OR SPECIAL SKILLS: VOLUNTEER, SOCIAL SERVICE, BUSINESS (INCLUDE PREVIOUS TOWN EXPERIENCE, IF ANY):</b> _____ _____ _____	
<b>AREA(S) WHERE YOU WOULD BE INTERESTED IN SERVING:</b> _____ _____ _____	
<b>TIME AVAILABILITY:</b> _____	<b>NUMBER OF HOURS:</b> _____ <b>Weekly</b> _____ <b>Monthly</b>
<b>COMMENTS:</b> _____ _____ _____ _____	

## **APPOINTED COMMITTEES**

Cable TV Advisory Committee

Capital Program Committee

Conservation Commission

Council on Aging

Cultural Council

Disabilities Commission

Election Workers

Emergency Management

Finance Committee

Fire Department

Historical Commission

Information Systems Technology Committee

Personnel Board

Zoning Board of Appeals

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