

Dedication



If you didn't know - and you'd *never* guess it - Ethel Morrill is 92 years old! Still spry and vibrant (and still very proud of her legs!) she is one of our premier Townies.

Pepperell born and bred, a scion of the venerable Blood family, Ethel married her husband Eugene in Pepperell in 1935, and raised their family in their home on Pleasant Street. Eugene worked as a Steam Engineer at the mill, and later at the Billerica House of Correction, while Ethel had a long career in production at Bemis Bag.

Ethel was a founder of the Thrift Shop at the Methodist Church, and ran it successfully for 25 years – and now, having passed control on to a new generation, she still keeps a beneficent eye on the operation. In her spare time, she is an active member of the Ladies Auxiliary of the Veterans of Foreign Wars, and is a Past Commander of that organization.

In 2005, Ethel was a recipient of the prestigious NFDAR Community Service Award - a national citation presented by the Daughters of the American Revolution, in recognition of her long-term participation in the fabric and the life of the Town of Pepperell.

Community, country, family, and lifelong participation... we dedicate this Town Report to Ethel Morrill, who represents all the best in our community.

In Memoriam

Thomas Hamilton

Tom was long identified with the Pepperell Planning Board, on which he served for almost twenty years, including several years as Chairman. In extension of that interest, he was for many years the Pepperell Representative to the North Middlesex Council of Governments, and, at the time of his passing, was a member of the Town's Affordable Housing Study Committee. An actively participating member of the Pepperell Lion's Club, Tom was also a member, and served as Moderator of the Pepperell Community Church.

His family, his sense of community, and his concern for Pepperell were in the forefront of his life.



Ernest Morton

Ernie was a local businessman, the proprietor of Morton Motor Repair for some four decades. Active for over fifty years in the local Lions Club, his accomplishments included service at the District level.

On the Town side, Ernie served at various times as a Pepperell Police Officer, a Selectman, and – for 20 years – a Sewer Commissioner. Over the years, he was a participant in numerous study committees on one issue or another of concern to the Town.

Although not a Pepperell native, Ernie gave unstintingly of his time and effort in support of his adopted Town.

STATE AND NATIONAL OFFICIALS

United States Senators

Edward M. Kennedy
315 Russell Senate Office Building
Washington, DC 20510

2400 JFK Building
Boston, MA 02203
617/565-3170

John F. Kerry
304 Russell Senate Office Building
Washington, DC 20510

One Bowdoin Square, 10th Floor
Boston, MA 02214
617/565-8519

United States Representatives

1st Congressional District:

John W. Olver
463 Main Street
Fitchburg, MA 01420
978/342-8722

1027 Longworth House Office Bldg.
Washington, DC 20515
202/225-5335

State Officials

Gov. Mitt Romney
State House, Room 360
Boston, MA 02133
617/727-6250

Lt. Gov. Kerry Healey
State House
Boston, MA 02133

Secretary of State William Francis Galvin
State House, Room 337
Boston, MA 02133
617/727-9180

State Treasurer

Timothy Cahill
State House, Room 227
Boston, MA 02133
617/367-6900

Senator (1st Middlesex District)

Steven Panagiotakos
State House Room 518
Boston, MA 02133
617/722-1630

Representative (1st Middlesex District)

Robert S. Hargraves
State House Room 237
Boston, MA 02133
617/722-2305

Attorney General

Thomas F. Reilly
One Ashburton Place, 20th Floor
Boston, MA 02108
617/727-2200

436 Dwight Street
Springfield, MA 01103
413/784-1240

State Auditor

A. Joseph DeNucci
State House, Room 230
Boston, MA 02133
617/727-2075

District Attorney

Martha Coakley
40 Thorndike Street, 2nd Floor
Cambridge, MA 02141
617/494-4050

Sheriff – Middlesex County

James V. DiPaola
Superior Courthouse
40 Thorndike Street
Cambridge, MA 02141

ELECTED OFFICIALS

ASSESSORS

Michael T. Coffey	2007
Jon E. Kaiser	2006
R. Braybrook Walsh	2008

HEALTH, BOARD OF

Holly Bradman	2007
Robert J. Lambert	2006
Virginia Malouin	2008

HOUSING AUTHORITY

Mary Duprey	2006
Katherine L. Harris	2010
Robert Russell	2008
James Triehy	2007

LIBRARY TRUSTEES

Charles Burnham	2007
Mary Campano	2006
Margaret Kimball	2006
Frederick Kobs	2008
Amos Mahony	2008
Joan Wright	2007

MODERATOR

Scott N. Blackburn	2008
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NORTH MIDDLESEX REGIONAL SCHOOL

DISTRICT SCHOOL COMMITTEE

Anne E. Buchholz (At-large member)	2008
Sue C. Fitzgerald	2006
Theresa A. Morse (At-large member)	2008
Lisamarie Proctor (At-large member)	2008
Sharon Santy	2006
Arnold Silva, Jr.	2007

RECREATION COMMISSION

William Koutrouba	2008
David Priddle	2007
P. Derek Tenbroeck	2006

PLANNING BOARD

Nicholas Cate	2010
Jeffrey Chabot	2008
Richard C. McHugh, Jr.	2009
Joseph Sergi	2007
Stephen Themelis	2006
<u>Associate Member (appointed)</u>	
Dirk Bakker	2006

PUBLIC WORKS, BOARD OF

George Clark	2007
Frederick Farmer	2006
Louis D. Shattuck	2008
<u>Appointed Members:</u>	
Paul Tierney, Jr.	2007
Lewis Lunn	2006

SELECTMEN, BOARD OF

Darrell W. Gilmore	2008
Lyndon B. Johnson	2006
John W. Lynch	2007

TOWN CLERK

Lois Libby	2007
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TREASURER/TAX COLLECTOR

Michael Hartnett	2006
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TREE WARDEN

Peter Shattuck	2006
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STAFF POSITIONS

for

ELECTED & APPOINTED BOARDS, COMMISSIONS, OFFICIALS

ACCOUNTANT

Theresa Walsh Town Accountant
Lyn Sharpe Asst. Town Accountant
Den Connors Systems Administrator

ASSESSOR'S OFFICE

Susan J. Smith Assistant Assessor
Kevin Visnaskas Administrative Assessor
Jacqueline West Senior Clerk

CONSERVATION COMMISSION

Ellen Fisher Conservation Administrator

BOARD OF FIRE ENGINEERS

Costa Bozicas Fire Chief
Susan H. Smith Secretary

BOARD OF HEALTH

Edward Wirtanen Health Agent
Kenneth West Animal Health Inspector
Kathy Comeau Asst. Animal Health Inspector
Ellen Castellano District Nurse
Lynda Pozerski Secretary

BOARD OF SELECTMEN

Robert B. Hanson Town Administrator
Peggy Mazzola Administrative Assistant
Albert White Head Custodian

INSPECTION DEPARTMENT

Susan H. Smith Assistant to Building
 Inspector/Zoning Officer

PLANNING BOARD

Inez Gove Planning Administrator

RECREATION COMMISSION

Janie Marshall Program Director
Alise Manley Summer Program Director
Sue Defillippo Community Center Coordinator

LAWRENCE LIBRARY

Shannon Brittain Library Technician
Sherrill Burgess Library Technician
Nancy Hayes Clune Adult Services
Sharon King Library Technician
Myra Lane Circulation
Richard Palmer Custodian
Patricia Payer Inter-Library Loans
Teresa Vadakin Children's Librarian
Pamela Vance Senior Library Technician
Ann Wirtanen Library Director

BOARD OF PUBLIC WORKS

Robert E. Lee DPW Director/Town Engineer
Terrence Spaulding Cemetery/Parks Supt.
Peter Shattuck Highway Superintendent
Nancy Cyr Highway Dept. Secretary
Patricia A. DeLorey Water Dept. Secretary
Mark Richardson Asst. DPW Director/
 WWTP Superintendent
Cathy Knox Administrative Assistant
Susan Gurney WWTP Clerk

SENIOR CENTER

Sharon Mercurio Director
Virginia Spinney Coordinator of Volunteers
Joan Goddard Outreach Coordinator
Ann O'Donnell Receptionist
Albert Harris Custodian

TOWN CLERK'S OFFICE

Barbara Smith Assistant Town Clerk

TREASURER/TAX COLLECTOR

Jane Carrubba Assistant Treasurer/Benefits
 Administrator
Debbie Nutter Assistant Collector

ZONING BOARD OF APPEALS

Cheryl Luteza Assistant

APPOINTED BOARDS/COMMITTEES

AFFORDABLE HOUSING COMMITTEE

Richard Colangelo	2006
Stephanie Cronin	2006
Nicholas Cate	2006
Lyndon B. Johnson	2006
Gregory Rice	2006
Angela C. Shwom	2006

ANIMAL CONTROL OFFICER

Kathleen Comeau	2006
Christopher Comeau, Assistant	2006
Wayne Comeau, Assistant	2006

CAPITAL PROGRAM COMMITTEE

Andrew Ferris	2006
James Friend	2006
Diane Gaspar	2006
Robert Hanson	2006
Michael Hartnett	2006

COMMUNICATIONS DEPARTMENT

Frank Quattrochi, Director	2006
David Stairs, Assistant Director	2006

Dispatchers

Kristine June	2006
Michelle Kettner	2006
Matthew Power	2006

Spare Dispatchers

Rosemarie Page	2006
Eileen Lundstrom	2006
Nick Pentedemos	2006
Joshua Robichaud	2006

CONSERVATION COMMISSION

James Casserly	2007
Robert Elliott	2006
Richard W. England	2006
Linda Moody	2007
Robert Rand	2006
Patricia Swain Rice	2006
Jeffrey Sauer	2008

CONSTABLES

Roger Beauchamp	2006
Joseph Connell	2006
Neil McGorty	2006
David H. Muscovitz	2006
Clarke Paige, Jr.	2006
Frank Quattrochi	2006
Robert Russell	2006

COUNCIL ON AGING

Jerrilyn T. Bozicas	2006
Cathy Forrest	2006
Barry R. Fuller	2006
Merle Green, Jr.	2008
Katherine Harris	2007
M. Pauline Mahony	2008
Virginia Malouin	2007

CULTURAL COUNCIL

Alexandra C. Bodnar	2007
Sharon Dunn	2008
Donna Fallabella	2006
Rebecca Jeffreys	2008
Ann R. Komer	2008
Brandon Liberis	2006
Margaret Scarsdale	2006
Norma Wilton	2006

DISABILITIES COMMISSION

Robert Call	2007
William O'Brien	2008
Robert Plet	2006

EMERGENCY MANAGEMENT

George Ux, Director	2006
Nicholas Livadas, Deputy Director	2006
Edward Passerello, Deputy Director	2006
Paul Surette, Deputy Director	2006
David Peabody, Communications Officer	2006
Ronald Winch, Asst. Communications Officer	2006
Izzy Santiago, Communications Unit	2006

Auxiliary Police

David Querze, Captain	2006
Paul Nelson, Lieutenant	2006
Richard Timpani, Lieutenant	2006
Mary Femino, Sergeant	2006
Edward Lane, Sergeant	2006
Lawrence J. McNamara, Sergeant	2006
Christopher Bellofatto	2006
Glenn Caswell	2006
Joseph Hauptman	2006
Matthew Power	2006
David J. Richardson	2006
Michelle Y. Roop	2006
Brian E. Trickett	2006
Daniel C. Tyo	2006
Justin Zink	2006

Radio Amateur Civil Emergency Services (RACES)

Dennis Connors	2006
Mark Giubardo	2006
James Hein	2006

EMERGENCY MANAGEMENT

Radio Amateur Civil Emergency Services (RACES)

Peter Nordberg	2006
David Peabody	2006
Lynda Pozerski	2006
Stanley Pozerski	2006
Scott Pyles	2006
Erik Stromsted	2006
Kenneth E. Young	2006

EMERGENCY PLANNING COMMITTEE

Holly Bradman	2006
Costa Bozicas	2006
Den Connors	2006
Alan Davis	2006
Ann O'Donnell	2006
Frank Quattrochi	2006
Peter Shattuck	2006
George Ux	2006

FENCE VIEWER

Richard Aubin	2006
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FINANCE COMMITTEE

W. Burke Bero	2007
Stephanie Cronin	2007
John E. Croteau	2006
Shaun Cummings	2006
Chris DeSimone	2007
Diane Gaspar	2007

FIRE ENGINEERS, BOARD OF

Costa Bozicas, Chief – EMT	2006
James H. Straitiff, Deputy Chief	2006
Toby Tyler, Deputy Chief	2006

Firefighters

Joshua Alix*	2006
Robert Archer	2006
Michael Blood	2006
Milton Blood, Jr.	2006
William Butts	2006
Jonathan Caten	2006
Den Connors	2006
Brad Desrochers	2006
Michael Doherty	2006
Seth Durno	2006
Kenneth English	2006
Derek Flanders	2006
Dana Franzek	2006
Scot Gardner	2006
Albert Harris	2006
Wayne Keefner	2006
Jonathan Kinney	2006
Leo Lamy, Lieutenant	2006
Robert Manley	2006
John Marriner	2006

FIRE DEPARTMENT

Firefighters (cont.)

Paul McBrearty, Jr.	2006
Earl Merrill*	2006
Vincent Messina, Jr.	2006
Edward Michaud, Lieutenant	2006
Timothy Morine	2006
Mark Newell	2006
Raul Pena	2006
Charles Pentedemos	2006
Peter Quintin	2006
Garry Ricard	2006
John Rose, Captain	2006
Greg Ross	2006
Mike Schrader	2006
Peter Shattuck, Captain	2006
Thomas Shattuck	2006
Terry Spaulding	2006
Steve Symonds	2006
James Taplin, Jr., Captain	2006
Christopher Thielbar	2006
Michael Tierney*	2006
Timothy Tierney, Lieutenant	2006
Kurtis Triehey	2006
Jeffrey Winch	2006
Kyle Winch	2006
Joshua Robichaud	2006

Ambulance Personnel

James Casserly, Captain	2006
David Hargraves, Lieutenant	2006
Mary Archer	2006
Costa Bozicas	2006
Mike Derderian	2006
Michael Doherty	2006
Edward Foss	2006
Jim Friend	2006
Donna Galotta	2006
Rachel Jamieson	2006
Wayne Keefner	2006
Robert Manley	2006
Paul McBrearty, Jr.	2006
Frank Melendy	2006
Greg Rich	2006
Christopher Rynne	2006
Kathy Santos	2006
Suzanne Schmidt	2006
Jodi Shaffer	2006
James Taplin	2006
Jean Taubert	2006
Jill Taubert	2006
Michael Tierney*	2006
Toby Tyler	2006
Ronald Winch	2006
Joshua Robichaud	2006

<u>FOREST WARDEN</u>	
Peter Shattuck	2006
<u>GIS COMMITTEE</u>	
Martin Beck	2006
Inez Gove	2006
Robert B. Hanson	2006
Robert E. Lee, Jr.	2006
Susan Smith	2006
<u>HANDICAPPED COORDINATOR</u>	
William O'Brien	2006
<u>HISTORICAL COMMISSION</u>	
Michael Coffey	2006
Ronald Karr	2008
Hillary Pember	2007
Susan J. Smith	2006
Peter L. Uhlendorf	2008
<u>INFORMATION SYSTEMS TECHNOLOGY COMMITTEE</u>	
Stephen Brady	2006
Margaret Lowry	2006
Peggy Pomeroy	2006
Stanley Pozerski	2006
Dale Sinclair	2006
Anders Swenson	2006
Jennifer Walsdorf	2006
Den Connors, Systems Administrator	2006
Jeff Sauer, Webmaster	2006
Theresa Walsh, Coordinator	
<u>INSPECTORS</u>	
Kenneth West, Building Inspector/ Assistant Zoning Officer	2006
Rudolph Schultz, Assistant Building Inspector/ Zoning Officer	2006
Louis Shattuck, Electrical Inspector	2006
John Dee III, Asst. Electrical Inspector	2006
Eugene Douglas, Gas Inspector	2007
Ralph Gilmore, 2 nd Asst. Elec. Insp.	2006
Robert Russell, Asst. Gas Inspector	2006
Frank Cotter, Plumbing Inspector	2006
John Cryan, Asst. Plumbing Inspector	2006
<u>LOCAL LICENSING AUTHORITY</u>	
Alan Davis	2006
William Greathead	2006
Armando Herrera	2006
Alan Lessieur	2006
James Peters	2006
David Scott	2006
<u>MOTH SUPERINTENDENT</u>	
Peter Shattuck	2007

<u>NASHOBA VALLEY TECHNICAL HIGH SCHOOL COMMITTEE</u>	
Jerrilyn Bozicas, Alt.	2007
Albert Buckley	2007
Joy Dalrymple	2006
Sandra M. Proctor	2008
<u>PARKING CLERK</u>	
Cathy Forrest	2006
<u>PERSONNEL BOARD</u>	
John Lynch, Selectmen's Rep.	2006
Judith Dalton, At-large Representative	2006
Peter Shattuck, Employee Rep.	2006
Burke Bero, Finance Comm. Rep.	2006
<u>PEPPERELL CRANK-UP COMMITTEE</u>	
James Dunn	2006
Kim C. Spaulding	2006
<u>POLICE DEPARTMENT</u>	
Alan Davis, Chief	2007
Armando Herrera, Sergeant	2006
Alan Lessieur, Sergeant	2006
James Peters, Sergeant	2006
David Scott, Lieutenant	2006
Cathy Forrest, Administrative Assistant	2006
Eileen Lundstrom, Senior Clerk	2006
<u>Officers</u>	
William Greathead, Detective	2006
Steven Bezanson	2006
Todd Blain	2006
Steven A. Burke	2006
Edmond D. Bussiere	2006
Gordon A. Candow	2006
Jared J. Carrubba	2006
Bruce Haskins	2006
Stephen Mulkerin	2006
Nick Parker	2006
Richard Smith	2006
Fabrizio Vestri	2006
<u>Part-time Officers</u>	
Kenneth Beers	2006
Cathy Forrest	2006
Nikolaos Lividas	2006
Benjamin McDonald	2006
Paul Nelson	2006
Edward Passerello	2006
David Querze	2006
Paul Surette	2006
Richard Timpani	2006
Eileen Lundstrom, Special Police Officer	2006
<u>POLICE DEPARTMENT Detention Room Supervisors</u>	
Mary Femino	2006
Cathy Forrest	2006
Edward Lane	2006
Nikolaos Lividas	2006
Eileen Lundstrom	2006

POLICE DEPARTMENT

Detention Room Supervisors (cont.)

Paul Nelson 2006
Rosemarie Page 2006
Nicholas Pentedemos 2006

Special Police - Dunstable

George Aggott 2006
James Dow 2006
James Downes, Jr. 2006
James Downes III 2006
Eric Hoar 2006
Daniel Kowalski 2006
John J. Koyutis 2006

POLICE DEPARTMENT

Michael Lynn 2006
Nicholas Papageorgiou 2006
Sean Ready 2006
Benjamin Sargent 2006
Cory Waite 2006

Special Police – Groton

Paul Connell 2006
Elizabeth Crowley 2006
Michael Crowley 2006
James Cullen 2006
Arthur Darviris 2006
Donald Delorey 2006
Richard Elie 2006
Jeffrey Frates-Fox 2006
Derrick J. Gemos 2006
Jeffrey Gigliotti 2006
Catherine Glejzer 2006
Jason Goodwin 2006
Ryan Griffin 2006
Keith Keady 2006
Sean Lando 2006
Robert Mulhern 2006
Irmin Pierce, III 2006
John Rooney 2006
Edward Sheridan 2006
Eric M. Watkins 2006

Special Police - Hollis

Richard Bergeron 2006
Christopher Bonin 2006
Richard Darling 2006
Tracy A. Dunne 2006
Kevin Irwin 2006
Brendan LaFlamme 2006
Richard Mello 2006
Barry Palmer 2006
James Sartelle 2006
Kris Thibault 2006
David Turgeon 2006
Russell Ux 2006

POLICE DEPARTMENT

Special Police - Townsend

Barbara Ammendolia 2006
Robert Breault 2006
Tony Brennan 2006
James Capsalis 2006
Austin Cote 2006
Mark Francis 2006
Mark Giancotti 2006
Randy Girard 2006
Andrew Gomes 2006
James Johnson 2006
John Johnson 2006
Mary Ann Kinirey 2006

POLICE DEPARTMENT

James Marchand 2006
Erving Marshall 2006
Cheryl Mattson 2006
Daniel Morrison 2006
Thomas Pearson 2006
David Profit 2006
Kimberly Rebovich 2006
Robert Rebovich 2006
George Reidy 2006
Travis Rixford 2006
Thaddeus Rochette 2006
Jeffrey Thibodeau 2006
Christopher VanVoorhis 2006

REGISTRARS

Deborah Cicchetti 2007
Jane Eshleman 2006
Emilie H. Presnall 2008
Barbara A. Smith, Assistant 2006

SEALER OF WEIGHTS & MEASURES

Eric Aaltonen 2006

SURVEYOR OF LUMBER

David I. Walsh 2006

SURVEYOR OF WOOD & BARK

David I. Walsh 2006

TOWN COUNSEL

Edward J. Richardson, Esq. 2006

TOWN FOREST COMMITTEE

James Dunn 2006
O. Bernhard Olsen 2006
Peter Shattuck 2006

VETERANS' SERVICE OFFICER

Myron B. Harmon 2006

VETERAN'S GRAVE OFFICER

Joseph Arsenaault 2006

VIETNAM MEMORIAL & HONOR ROLL

COMMITTEE

Michael Flaminio	2006
James M. McKenna	2006
Joseph M. Moore	2006

WEIGHER OF COAL

David I. Walsh	2006
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ZONING BOARD OF APPEALS

Christine Morrissey	2006
Thomas McGrath	2008
Sherrill Rosoff	2006
Annette R. McLean, Associate Member	2007
Susan Whittemore, Associate Member	2006

ELECTION WORKERS

Precinct 1

Craig R. Williams	Warden
Mary A. Duprey	Deputy Warden
Adele B. Spoth	Clerk
Jerrilyn T. Bozicas	Inspector
Robert E. Evensen	Inspector
Mark A. Forrest	Inspector
Janet M. Labelle	Inspector
Kathleen M. McGuire	Inspector
Beverly J. McPherson	Inspector
David A. McPherson	Inspector
Elfriede K. Parker	Inspector
Judith M. Pentedemos	Inspector
Elizabeth N. Rossi	Inspector
Marjory L. Spence	Inspector
Paul Spoth	Inspector
Virginia G. Stakun	Inspector
T. Marilyn Tremblay	Inspector
Robin VanAmburg	Inspector
Jacqueline L. West	Inspector
Mary L. Williams	Inspector

ELECTION WORKERS

Precinct 2

Mary Theall	Warden
David Theall	Deputy Warden
Barbara Cronin	Clerk
Michael Coffey	Inspector
Gertrude T. Dapcic	Inspector
Chester Johnson	Inspector
Margaret M. Judge	Inspector
Joan M. Katsines	Inspector

ELECTION WORKERS

Precinct 2 (cont.)

Joan P. Ladik	Inspector
Rose M. Landry	Inspector
Lorna R. Levi	Inspector
Mary E. Lynch	Inspector
Suzanne C. Marchand	Inspector
Paul R. Maynard	Inspector
Sue Ann Maynes	Inspector
Thomas J. McGrath	Inspector
Bernard St. Laurent	Inspector
Marie M. St. Laurent	Inspector
Barbara Z. Stromsted	Inspector
Winifred M. Wheeler	Inspector

Precinct 3

Carole M. Babineau	Warden
Barbara A. Smith	Deputy Warden
Diane B. Karr	Clerk
Elizabeth B. Hunt	Deputy Clerk
Susan Buckley	Inspector
Peggy W. Huntington	Inspector
Doris E. Livadas	Inspector
Amos J. Mahony	Inspector
Virginia Malouin	Inspector
Madge A. Meehan	Inspector
Ruth Moses	Inspector
Marjorie Nickerson	Inspector
Judith Nolan	Inspector
Marylou Nordberg	Inspector
Anne O'Donnell	Inspector
Joan Paden	Inspector
Lynda J. Pozerski	Inspector
Dorothy Prozeller	Inspector
Jennifer Putnam	Inspector
Suzanne Rowse	Inspector
George Ux	Inspector
Joan E. Ux	Inspector
Grace H. Williams	Inspector

* Resigned/retired/appointment expired

** Appointed to fill unexpired term

BOARD OF SELECTMEN

The Pepperell Board of Selectmen respectfully submits its report to the citizens of Pepperell, regarding activities conducted in 2005. The Board met on 17 occasions during the year, and continues its general practice of meeting on the second and fourth Mondays of the month. In synchrony with the volume of work before the Board, the Board reserves the option to meet more or less frequently, or, occasionally, informally to deal with minor or administrative issues. All meetings are posted and public, and all citizens are invited to attend. Formal meetings are televised on Cable TV, Channel 15.

Board Membership/Reorganization:

Darrell Gilmore was re-elected to a three-year term. Upon re-organization, Lyndon Johnson was elected Chairman, and John Lynch, Clerk.

Resignations Accepted:

Bernard C. St. Laurent – Election Warden
Marie M. St. Laurent – Election Clerk
Marcel Kates – IST Committee
Patricia Osten – Registrar of Voters
Bill Green – Finance Committee

New Appointments Made:

Virginia Malouin – Board of Health (vacant position)
James McKenna – Vietnam Memorial and Honor Roll Committee
Jennifer Walsdorf – IST Committee
Annette R. McLean – Zoning Board of Appeals (Associate Member)
Sandra Proctor – NVTHS Committee Member
Jerrilynn Bozicas – NVTHS Committee Member (Alternate)
Stephen Brady – IST Committee
Emilie H. Presnall – Registrar of Voters
Paul Tierney – Board of Public Works
Barry Fuller – LRTA Selectmen’s Representative
Eileen Lundstrom – Senior Clerk (Police Department)
David Scott – Lieutenant, Pepperell Police Department
Justin Zink – Auxiliary Police
Christopher Bellofatto – Auxiliary Police
Brian O’Connor – Auxiliary Police
Ann K. Komer – Cultural Council
Dale Sinclair – IST Committee
Sharon Dunn – Cultural Council
Anders Swenson – IST Committee
Gregory Rice – Affordable Housing Committee
Angela Shwom – Affordable Housing Committee

Miscellaneous Highlights:

In the course of 2005, the Board:

- finalized renewal contracts with the Library employees and the DPW employees, and a new contract with the Town Accountant
- accepted designation as a “Heartsafe Community” – the product of hard work and dedication by members of the Fire Department

- conducted renewal, violation, and change-of-manager hearings regarding the All-Alcoholic Club License belonging to the Knights of Columbus
- conducted the usual run of dog hearings, street layout hearings, conferences with the Finance Committee, and overall conduct of Town business.

The Board extends its appreciation and gratitude to the many volunteers and employees who have invested countless hours and enormous energy to make our Town function. We appreciate your efforts, and your dedication to the Town of Pepperell.



PERSONNEL BOARD

The Personnel Board is a five-person board appointed by the Board of Selectmen. The Personnel Board is charged with the interpretation of questions of policy, and the resolution of issues related to the Town’s personnel, classification, compensation, and benefits policies, as they affect Town Employees covered by the Personnel By-law.

In 2005, the Board met on two occasions, to address various issues:

- COLA for FY 2006
- FY06 Compensation for elected officials
- Re-alignment of job titles within the Department of Public works
- Re-consideration of the grading of the position of COA Director
- Re-grading of the secretarial position in the DPW office



ZONING BOARD OF APPEALS

Responsibilities/Duties:

1. To hear and decide appeals in accordance with Section 9200 of the Zoning By-Law.
2. To hear and decide applications for special permits as provided in Section 9221 of the Zoning By-Law.
3. To hear and decide appeals or petitions for variances as provided in Section 9222 of the Zoning By-Law.
4. To hear and decide appeals as provided in Section 9223 of the Zoning By-Law.
5. To hear and decide comprehensive permits as provided in Section 9224 of the Zoning By-Law.

Authority:

Town of Pepperell zoning By-Law Section 9220 and Mass. General Laws Chapters 40A, 40B, and 41.

2005 Activities:

22 new applications were submitted to the Zoning Board of Appeals in 2005. Breakdown of decided and pending applications:

	Granted	Denied	Pending	Withdrawn
Variances	8	0	2	2
40B-Comprehensive Permits	1	0	0	0
Administrative Appeals	0	0	0	0
Special Permits	12	1	1	1
Amendments to Decisions	0	0	0	0

In 2005, Annette McLean was appointed as an associate member. The Board reorganized in July 2005 with Thomas McGrath being re-elected as Chairperson and Sherrill Rosoff elected as Clerk.

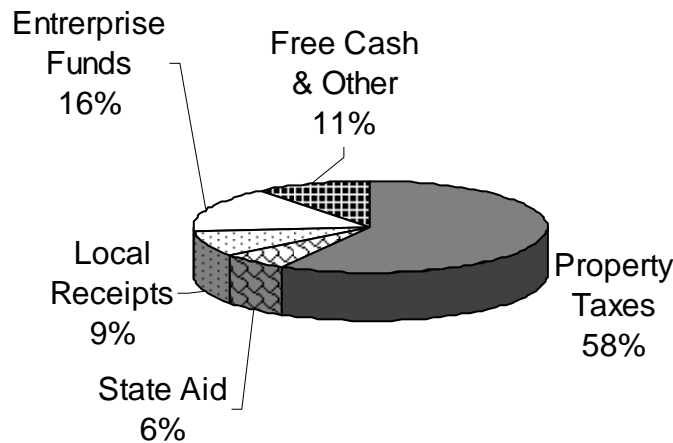
BOARD OF ASSESSORS

The Board of Assessors submits herewith its annual report for the fiscal year ending June 30, 2006

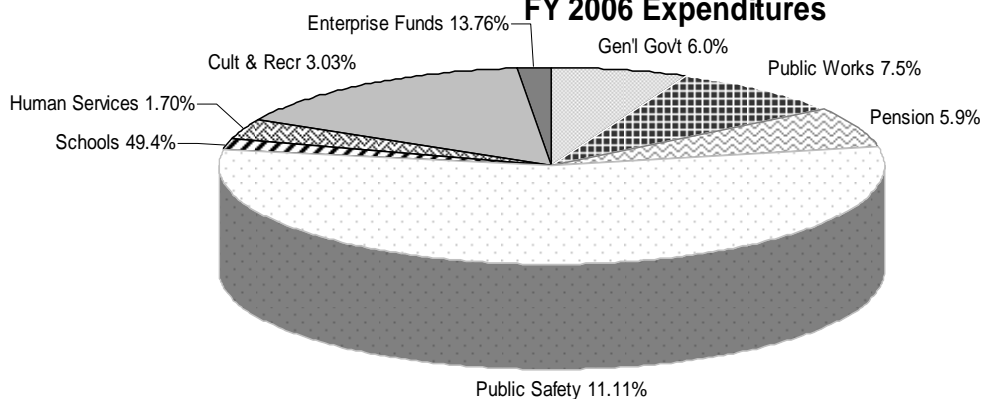
	FY '03	FY '04	FY '05	FY '06
Gross to be raised	17,425,568	18,360,849	19,775,605	21,147,363
Estimated receipts				
Available Funds	6,651,871	7,223,689	8,127,454	8,833,173
Property Valuations	828,108,931	841,153,994	1,151,003,077	1,170,550,361
Tax Rate	13.01	13.24	10.12	10.52

Each year the Assessors' inventory is maintained through site visits to properties with new construction, extensive renovations or demolition. Additionally the Department of Revenue requires annual review and analysis of real estate sales to determine the level of assessment. The difference between assessed valuations and qualified sale prices must be no greater than 10%. Corrections must be made to assessed values, either increased or decreased, depending upon the results of the sales analysis. For the first year in at least the last five, the housing market has stayed quite flat with little up or down movement in prices. Because of this the Assessors did not make any across the board changes in property valuations. If the trend for the last months of 2005 continues, the Assessors may be faced with a rare happenstance of reducing assessed valuations. Taxpayers should be cautioned that reduction of all property values does not decrease the tax bill as the tax rate increases to cover expenses so voted at Town Meeting.

FY 2006 Revenue



FY 2006 Expenditures



REPORT OF THE TOWN TREASURER

FOR FISCAL YEAR ENDING JUNE 30, 2005

	<u>Pooled</u>	<u>Money Market</u>	<u>Oper. Accounts</u>	<u>Total</u>
	<u>Investments</u>	<u>Fund Accounts</u>	<u>Vendor/Payroll</u>	<u>Funds</u>
<u>Fund Balances:</u>				
General Fund	\$134,096.65	\$ 2,869,690.55	\$ 12,285.00	\$3,016,072.20
Highway Improvement Fund *		(57,725.75)		(57,725.75)
Special Revenue Fund		360,801.54		360,801.54
Ambulance Fund		10,933.84		10,933.84
Capital Project Fund		233,612.60		233,612.60
Sewer Enterprise Fund		1,124,637.13		1,124,637.13
Water Enterprise Fund		437,458.11		437,458.11
Transfer Station Enterprise Fund		260,408.08		260,408.08
Agency Funds		374,733.00		374,733.00
 <u>Non-expendable Trust Funds: **</u>				
Cemetery Perpetual Fund	128,453.40			128,453.40
Brooks Fund	45,642.44			45,642.44
Farrar Flag Pole Fund	152.13			152.13
Lawrence Library Perpetual Fund	63,327.31			63,327.31
Lawrence Library Carter Fund	14,031.99			14,031.99
Lawrence Library Thurston Fund	507.15			507.15
 <u>Expendable Trust Funds: **</u>				
Cemetery Perpetual Income Fund	41,205.96			41,205.96
Brooks Income Fund	26,340.74			26,340.74
Farrar Flag Pole Income Fund	601.64			601.64
Lawrence Library Income Fund	50,758.19			50,758.19
Lawrence Library Carter Income Fund	708.97			708.97
Lawrence Library Thurston Income Fund	178.62			178.62
Lawrence Library Heald Income Fund	12,943.29			12,943.29
Lawrence Library Smith Income Fund	7,315.74			7,315.74
 <u>Other Trust Funds: **</u>				
Stabilization Fund	1,365,099.74			1,365,099.74
Retirement Fund	1,546,965.02			1,546,965.02
Conservation Fund	20,354.17			20,354.17
Land Fund	224,807.97			224,807.97
Total Funds, June 30, 2005	3,683,491.12	5,614,549.10	12,285.00	9,310,325.22

Respectfully submitted,

Michael Hartnett, CPA
Treasurer-Collector

* Normal timing difference of Mass. Highway paving expenditures and offsetting State reimbursement.

** Trust fund balances inclusive of required GASB-31 Fair Market Value adjustments.

REPORT OF THE COLLECTOR OF TAXES

For the Calendar Year Ending December 31, 2005

Levy Year	Tax / Fee / Lien	Balance 1/1/2005	Levy Commitment/ Transfer	Collections Net of Refunds	Abatements Exemptions Adjustments	Balance 12/31/2005
2006	Real Estate	-	12,142,850.85	5,668,947.54	80,718.38	6,393,184.93
2006	Personal Property	-	171,339.05	75,616.92	-	95,722.13
2006	Util.Liens/Com Int.	-	81,636.96	3,449.46	-	78,187.50
2006	Appor.Bett./Com Int.	-	129,487.80	1,461.58	-	128,026.22
2005	Real Estate	6,150,493.54	1,413.77	5,905,416.81	148,405.04	98,085.46
2005	Personal Property	(3,642.34)	-	(4,390.77)	86.22	662.21
2005	Util.Liens/Com Int.	85,198.71	-	73,530.48	7,314.00	4,354.23
2005	Appor.Bett./Com Int.	117,294.78	-	113,099.87	478.36	3,716.55
2004	Real Estate	103,035.47	-	67,391.41	17,066.27	18,577.79
2004	Personal Property	718.40	-	-	-	718.40
2004	Util.Liens/Com Int.	5,450.14	-	-	1,106.53	4,343.61
2004	Appor.Bett./Com Int.	166,720.07	-	166,720.07	-	0.00
2003	Real Estate	26,213.05	-	17,262.63	8,950.42	-
2003	Personal Property	948.17	-	-	-	948.17
2002	Real Estate	1,179.81	-	56.57	-	1,123.24
2002	Personal Property	391.07	-	-	-	391.07
2005	Motor Vehicle Excise		1,346,566.82	1,241,093.71	61,375.89	44,097.22
2004	Motor Vehicle Excise	52,995.15	25,096.89	57,100.97	4,096.30	16,894.77
2003	Motor Vehicle Excise	12,150.48	-	4,281.04	513.98	7,355.46
2002	Motor Vehicle Excise	539.07	-	356.36	11.98	170.73
2001	Motor Vehicle Excise	276.35	-	122.50	-	153.85
PRIOR	Motor Vehicle Excise	(919.60)	2,856.03	1,881.24	-	55.19
	Tax Possessions	28,687.88	-	-	-	28,687.88
	Tax Title Lien	63,120.88	70,412.29	42,989.38	-	90,543.79
	Tax Title Util. Lien	18,710.57	7,093.50	15,804.99	-	9,999.08
	Deferred Taxes	7,497.99	5,242.50	-	-	12,740.49
	Farmland Rollback	-	-	-	-	-
	Unapport. Sewer Bett.	<u>574,833.53</u>	<u>185,683.98</u>	<u>120,692.81</u>	<u>86,604.25</u>	<u>553,220.45</u>
		7,411,893.17				7,591,960.42
	Mobile Home Fees- In Lieu Of			21,900.00		
	Interest Collected- Taxes			81,515.31		
	Municipal Lien Cert.			13,825.00		
	Collection Fees/Charges			<u>36,734.33</u>		
	TOTAL COLLECTIONS			13,726,860.21		

**Respectfully submitted,
Michael Hartnett
Treasurer-Collector, CPA**

INFORMATION SYSTEMS TECHNOLOGY COMMITTEE

Committee Members:

Stan Pozerski, Chairman

Marcel Kates, Vice Chairman – resigned 9/1/05

Maggie Lowry

Peggy Pomeroy

Stephen Brady - appointed 3/14/05

Jennifer Walsdorf – appointed 1/31/05

Dale Sinclair – appointed 9/12/05

Anders Swenson – appointed 12/14/05

Committee Coordinator:

Theresa E. Walsh, Town Accountant

System Administrator, Den Connors

The Information Systems Technology Committee has been involved in a number of issues, which continue to significantly improve the operation, and reliability of the Town's digital communications and information infrastructures.

System Administrator

Den Connors continues to update the computer equipment, networking components and specialized systems for DPW and other departments. He has maintained inventory and support requirements and reports to the Board at the regular meetings.

Town web site

Jeff Sauer, the Town's Webmaster maintains and updates the Town's web site found at <http://www.town.pepperell.ma.us>. Jeff continues to make improvements to the organization and usability of the web site. Jeff also maintains the Conservation Commission web site.

Backup Policy and Procedures

With the backup policy in place systems are regularly backed up ensuring recovery of data in the event of failures. Completion of new town-wide private network components will allow remote backup of systems in all of the major town buildings. This effort has been started this year.

DPW (Water, Sewer, Highway)

Water Department well and pump monitoring equipment has suffered major problems this year, and several projects to repair or replace individual antenna and radio components were completed. Additional work is planned for next year.

Domain Server Upgrades

Both NT domain servers have been replaced with new machines, as well as a current version of Windows. One of the application servers was upgraded from NT to Server 2003 as well. A third file server is operational, and will be used to retire the old file and print server.

Internet Access (email, web access)

The cable modem access points for major town buildings have been operating well all year. We continue to use Charter cable modem network access to support email and Internet access for the Town Hall. New servers have been installed, which will allow transition to internal email and web services in the future.

Five Year Capital Expense Program

The Committee continues to review its Five-Year Capital expense program to account for changing requirements within budget constraints. The Five Year Plan will be submitted to the Capital Program Committee for their review, approval, and subsequent submission to the Finance Committee.

Rough Survey of PC's (now including DPW)

12 servers have been expanded to 14 machines.

65 workstations have increased to 76 units.

10 laptops have expanded to 12 laptops or tablet PCs (for ambulance).

The Systems Administrator replaced all remaining Windows 98 machines with Windows XP equipment, or has upgraded older machines with new software. Enterprise-wide virus protection has been included in newer machine upgrades as well.

Increasing Requirements Outside of Town Hall

The application and communications support requirements continue to expand for the Library, Sewer, Water, Senior Center, and Cemetery Departments. Networking equipment has been installed at the Public Safety Complex and Park Street Fire Station which houses the Ambulance Service. The IST Committee and Town Meeting approved new billing software for the Ambulance Division of the Fire Department.

GIS Projects

We continue to support the Graphical Information System with the addition of new views and components. Maggie Lowry, IST member, works on the GIS development. Pepperell uses an ARC GIS system from ESRI for wireless planning and design work, and is currently planning a Computer-Assisted Dispatch facility, which will also use GIS.

Town-wide Wireless Broadband Network

The Town is completing phase one of an internal wireless network, to enable a town-wide virtual private network system.

Pepperell is installing 5.8 GHz wireless components for initial core point-to-multipoint and backhaul components to connect subnets and endpoints. There are three subnets sharing components – Town Government, Department of Public Works, and Public Safety, with three-point redundancy of internet access, data backup and network operation. All town departments have access to shared applications, files, documents, and images as needed. Many nodes are operational, and more will be coming up in 2006.

The Town will use the wireless network for access to the internet for some distributed applications, and for email and general web access at all town-owned public buildings. We have completed the first two nodes of an IP PBX phone system which will run over the network using Voice over IP (VOIP) connections. We have also been evaluating IP-based security systems, with appropriate employment of perimeter alarms, hazard sensors and cameras.

The primary impetus for the first phase of the private wireless project is to provide cost savings by eliminating duplicate, unused internet connectivity to affected buildings, and by avoiding the installation and monthly charges associated with laying land-lines into all of the DPW, public safety, and government buildings, with a tertiary benefit of possibly removing existing SCADA radio systems (Supervisory Control and Data Acquisition, i.e., remote control), and eliminating some telephone connections and cell phone usage from manned facilities in the future. The combined savings from these installations should approach \$25,000 per year.

Committee Members

The Committee had increased its full membership from five to seven members. The Committee strongly urges anyone who would like to participate in advising the Town in the architecture, administration, and use of the EDP infrastructure to contribute their knowledge. Technical expertise is not a prerequisite.

Resignation

We accepted, with regret, the resignation of longtime Committee member Marcel Kates. Marcel served on the Committee since 1995. With his departure the Town has lost a valuable IST expert and dedicated public servant. The Committee would like to formally recognize and thank Marcel for his time and efforts over these past 10 years and wish him the best.

Respectfully submitted,

Stanley Pozerski Chairman,
Information Systems Technology Committee



TOWN CLERK

POPULATION: 12,110 (January 1, 2005 Town Census)
11,142 (2000 Federal Census)

LAND AREA: 22.9 Square miles

ELEVATION: 244 Feet above mean sea level

DISTRICTS: First Congressional
Third Councilor
First Middlesex Senatorial
First Middlesex Representative

REGISTERED VOTERS: 7,437

Democrats	1,752
Unenrolled	4,203
Republicans	1,422
Libertarian	43
Green-Rainbow	6
Green Party USA	1
Inter. 3 rd	6
Reform	4
TOTAL	7,437

PRECINCT 1

Republican	470
Democrats	608
Unenrolled	1,437
Libertarian	19
Green-Rainbow	1
Inter. 3 rd	5
Reform	2
TOTAL	2,542

PRECINCT 2

Republican	506
Democratic	563
Unenrolled	1,356
Green Party USA	1
Green-Rainbow	4
Inter. 3 rd	1
Libertarian	12
Reform	2
TOTAL	2,445

PRECINCT 3

Republican	446
Democratic	581
Unenrolled	1,410
Libertarian	12
Green Party USA	0
Green-Rainbow	1
Inter. 3 rd	0
Reform	0
TOTAL	2,450

ATTENTION VOTERS

I would like to take the opportunity to remind registered voters when you sign a nomination paper or a petition, please do the following: 1. Only sign if you are a registered voter. 2. Sign your name and your residential address (no post office boxes allowed). 3. If you have normally bad penmanship, print your name under your signature (if the registrars can't read it – we can't verify it). And, most important, 4. Do not sign your husbands or wife's name or any other than

your own. If you move, please inform the Town Clerk so that we will change our records and you will be notified of any change in your voting precinct.

Please encourage any of your family members who are not registered voters to register. Anyone who attains the age of 18 may register if you are 18 by the date of the next election you may register (you still must register 20 days prior to the election to be eligible).

ELECTIONS SCHEDULED FOR 2006

ANNUAL TOWN ELECTION – MONDAY, APRIL 24, 2006

Last day to register is April 4, 2006

STATE PRIMARY – TUESDAY, SEPTEMBER 19, 2006

Last day to register and change party enrollment is August 30, 2006

STATE ELECTION – TUESDAY, NOVEMBER 7, 2006

Last day to register and change party enrollment is October 18, 2006

Registration sessions run from 9:00 a.m. – 8:00 p.m. on the above dates

VITAL RECORDS

BIRTHS, DEATHS AND MARRIAGES RECORDED IN 2005

BIRTHS:	74
DEATHS:	62
MARRIAGES:	51

Due to the late returns of 2005 births for Pepperell, the above figure is not accurate. Records of births will eventually be sent to Pepperell and figures will be listed in next year's annual report. Late returns for 2004 were 5 births and 2 deaths. Pepperell residents who gave birth to their children in New Hampshire were not recorded in Pepperell.

2005 LICENSES

1,652	Dog Licenses
17	Kennel Licenses (4 dogs)
3	Kennel Licenses (10 dogs)
4	Kennel License (20 dogs)
137	Late Fees

2005 dog licenses will expire March 31, 2006. A rabies certificate must be shown before a license may be issued. If you are renewing a 2005 license, a record of your dogs most recent rabies shot should be on file in this office.

A grace period is given until May 31st to allow residents to obtain rabies vaccinations for their dog(s). The Board of Health will hold a rabies clinic on the first Saturday in April each year. The next clinic is scheduled for Saturday, April 1, 2006.

The Town of Pepperell by-laws require in addition to the license fee, a late fee of \$25.00 if the dog is licensed after May 31, 2005. Section 81-12 states that failure to license your dog will result in a \$25.00 violation fee. This fine will be added to the late fee of \$25.00, plus the licensing fee.

LICENSING FEES

Male or Female	\$10.00
Spayed or Neutered	\$6.00

BUSINESS CERTIFICATES

Businesses in Pepperell must file for a Business Certificate, which is required under Massachusetts General Laws, Chapter 110, Section 5.

FILING A BUSINESS CERTIFICATE

WHO MUST FILE?

Any person or persons conducting a business under any title other than the complete real name of the owner.

Any corporation doing business in a name other than the corporate name.

WHERE DOES ONE FILE?

With the City or Town Clerk in every city or town where an office of any such business is located.

WHAT ABOUT CHANGE?

Upon discontinuing, retiring or withdrawing from such business or in the case of a change of residence or location of such business, such change must be filed with the clerk's office.

DOES A BUSINESS CERTIFICATE EXPIRE?

Yes, a business certificate is in effect for four (4) years from the date of issue whereupon it must be renewed if the business continues to operate.

DO I HAVE TO DISPLAY THE CERTIFICATE?

No, however, a copy must be provided upon request during regular business hours to any person purchasing goods or services from such business.

FEES

Business Certificate Filing	\$20.00 (includes one certified copy)
Withdrawals, Discontinuance, Changes	\$10.00 (includes one certified copy)

PENALTIES

Violation of these provisions shall be subject to a fine of not more than three hundred (\$300.00) for each month during which such violation continues.

HOW TO OBTAIN A CERTIFICATE

Contact the Town Clerk's office at 433-0339 to make an appointment. All persons to be named on the certificate must be present to sign the certificate, which is then notarized or certified by the Town Clerk. If you have any questions, please contact the Clerk's Office.

OFFICE HOURS

Mondays 8:00 a.m. – 7:00 p.m., Tuesday – Thursday 8:00 a.m. – 4:30 p.m.

Friday 8:00 a.m. – Noon

Appointments can be made in the evening for Marriage Intentions

(978) 433-0339

Lois A. Libby, Town Clerk

**ANNUAL TOWN ELECTION
PEPPERELL, MASSACHUSETTS
VARNUM BROOK SCHOOL GYMNASIUM
APRIL 25, 2005**

ASSESSOR

Three Years

Vote for ONE

	Prec. 1	Prec. 2	Prec. 3	Totals
R. BRABROOK WALSH, III Candidate for Re-election	150	183	196	529
Write-ins				
Scattered	1	2		3
Blanks	65	55	37	157
TOTALS	216	240	233	689

BOARD OF HEALTH

Three Years

Vote for ONE

VIRGINIA I. MALOUIN Candidate for Re-election	152	183	191	526
Write-ins				
Scattered	1			1
Blanks	63	57	42	162
TOTALS	216	240	233	689

HOUSING AUTHORITY

Five Years

Vote for ONE

KATHERINE L. HARRIS	160	190	189	539
Write-ins				
Scattered				
Blanks	56	50	44	150
TOTALS	216	240	233	689

LIBRARY TRUSTEES

Three Years

Vote for TWO

FREDERICK E. KOBBS Candidate for Re-election	133	138	145	416
AMOS J. MAHONY Candidate for Re-election	180	185	189	554
HALEY A. LAKEN	47	80	69	196
Write-ins				
Scattered				
Blanks	72	77	63	212
TOTALS	432	480	466	1378

MODERATOR

Three Years

Vote for ONE

	Prec. 1	Prec. 2	Prec. 3	Totals
SCOTT N. BLACBURN Candidate for Re-election	157	188	192	537
Write-ins				
John Veysey			1	1
Tim Tierney			1	1
Scattered	1	3	1	5
Blanks	58	49	38	145
TOTALS	216	240	233	689

PLANNING BOARD

Five Years

Vote for ONE

	Prec. 1	Prec. 2	Prec. 3	Totals
NICHOLAS A. CATE Candidate for Re-election	147	181	190	518
Write-ins				
David Patnaude			1	1
Michael Coffey			1	1
Scattered		4		4
Blanks	69	55	41	165
TOTALS	216	240	233	689

PLANNING BOARD

Four Years

Vote for ONE

	Prec. 1	Prec. 2	Prec. 3	Totals
RICHARD C. MCHUGH, JR.	146	173	181	500
Write-ins				
Tim Butler	1			1
Vince Premus			1	1
Scattered		2		2
Blanks	69	65	51	185
TOTALS	216	240	233	689

BOARD OF PUBLIC WORKS

Three Years

Vote for ONE

	Prec. 1	Prec. 2	Prec. 3	Totals
LOUIS D. SHATTUCK Candidate for Re-election	162	184	188	534
Write-ins				
Peter Shattuck	1			1
Carl Shattuck			1	1
Scattered		3		3
Blanks	53	53	44	150
TOTALS	216	240	233	689

RECREATION COMMISSIONER

Three Years

Vote for ONE

	Prec. 1	Prec. 2	Prec. 3	Totals
WILLIAM H. KOUTROUBA	139	175	183	497
Write-ins				
Tim Tierney			1	1
Scattered		1		1
Blanks	77	64	49	190
TOTALS	216	240	233	689

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT COMMITTEE

Three Years

Vote for ONE

	Prec. 1	Prec. 2	Prec. 3	Totals
LISA M. FEROLITO	63	77	68	208
ARNOLD SILVA, JR.	110	147	158	415
Write-ins				
Scattered				
Blanks	9	12	19	40
TOTALS	182	236	245	663

RECREATION COMMISSIONER

Three Years

Vote for ONE

	Prec. 1	Prec. 2	Prec. 3	Totals
DAVID T. PRIDDLE Candidate for Re-election	147	193	186	526
Write-ins				
Kevin Buckley			1	1
Scattered	2			2
Blanks	33	43	58	134
TOTALS	182	236	245	663

SELECTMAN

Three Years

Vote for ONE

	Prec. 1	Prec. 2	Prec. 3	Totals
DARRELL W. GILMORE Candidate for Re-election	181	158	184	523
STEVE J. LAKEN	34	79	47	160
Scattered				
Blanks	1	3	2	6
TOTALS	216	240	233	689

REGIONAL SCHOOL DISTRICT COMMITTEE – NORTH MIDDLESEX AT-LARGE MEMBERS
Three Years Vote for **THREE**

	Prec. 1	Prec. 2	Prec. 3	Totals
ANNE E. BUCHHOLZ Candidate for Re-election	160	165	182	507
THERESA A. MORSE Candidate for Re-election	110	124	137	371
LISA MARIE PROCTON Candidate for Re-election	138	155	155	448
REBECCA J. SZUM	95	127	118	340
Scattered		4		4
Blanks	145	145	107	397
TOTALS	648	720	699	2067

RESULTS OF ASHBY, PEPPERELL AND TOWNSEND
NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT AT-LARGE MEMBERS
THREE MEMBERS - 3 YEARS

	Ashby	Pepperell	Townsend	Totals
ANNE E. BUCHHOLZ	55	507	531	1093
THERESA A. MORSE	85	371	865	1320
LISA MARIE PROCTON	55	448	517	1020
REBECCA J. SZUM	37	340	309	686

The total votes cast for candidates were given to me by each town clerks office.

Respectfully submitted,
 Lois A. Libby
 Pepperell Town Clerk

COUNTING COMPLETED AT 10:05 P.M.

TOTAL VOTERS

NUMBER VOTED 689

PERCENTAGE 9%

PREC. 1 2608 216 VOTED

PREC. 2 2539 240 VOTED

PREC. 3 2538 233 VOTED

True copy attest:

Lois A. Libby, Town Clerk

ANNUAL TOWN MEETING
MAY 2, 2005
FINANCE COMMITTEE REPORT

Introduction

Welcome to the Finance Committee Report and Town Warrant. If you are reading this, you are probably planning to attend Annual Town Meeting on May 2. If you are **not** planning to attend Town Meeting, we highly recommend it. Town Meeting is democracy in its purest form. It requires active participation by the citizens of the Town to succeed. Although the Selectmen and other elected boards represent the executive government of Town, it is the Town Meeting that makes the ultimate decision as to how and where money will be spent.

Please take the time to read this report. The Finance Committee (FinCom) has spent many hours, some of them quite noisy, attempting to make sense of the budget situation for the Town. This report represents a distillation of FinCom opinions on the budget and other Annual Town Meeting Articles, and the discussion may be of value, whether you agree with Finance Committee recommendations or not. **If you don't want to read the whole report,** use the discussion of recommendations on specific Articles of interest.

Purpose of the Finance Committee

The Finance Committee consists of seven citizens appointed by the Board of Selectmen for two year terms. The principal function of the Committee is the development of the Town budget, and to make recommendations to Town Meeting regarding any Article that has a financial impact upon the Town.

The Finance Committee can also meet with Town departments during the year to discuss matters that have financial impact upon the Town

The Finance Committee has power only to the extent that Town Meeting agrees with its recommendations; Town Meeting is free to ignore irresponsible recommendations from the Finance Committee. As a result, the Finance Committee is obligated to make sensible recommendations and explain them well if it wishes to avoid rejection by Town Meeting. At Town Meeting, members of the Finance Committee will speak to explain the Committee's recommendations.

Glossary of Terms

A number of terms are tossed about by those used to budget operations in the Town. For those who may not be so familiar with these terms, but who do not wish to be snowed by those who are, we present a glossary of some of the more popular buzzwords:

Appropriate

To set aside or assign money "so that the executive officers of the government are authorized to use that money, and no more, for that object and no other". Money that is appropriated for a purpose may not be spent for any other purpose unless Town Meeting approves such a transfer.

Raise

To tax.

Raise and Appropriate

This is the standard term used for money Articles at Annual Town Meeting. This terms grants authority to tax and spend for a specified purpose. Certain Articles at Town Meetings will have other wordings.

For example, a capital purchase may be funded from the Stabilization Fund, and thus the motion would be read with the phrase "appropriate from Stabilization Fund".

Levy Limit

This is the maximum money the Town can raise under Proposition 2-1/2.

Free Cash (Available Funds)

This fund is certified annually by the Bureau of Accounts as available for appropriation. The amount of money in Free Cash presents a quick picture of a Town's financial health. Bond rating agencies look for a Free Cash amount of roughly 3% to 5% or more of total budget as an indication that things are OK. For Pepperell, this 3% to 5% figure is \$619,597 to \$1,032,628. The Town's recently adopted funds balance policy established 3% of the total budget as a goal for the free cash balance. Please note that Free Cash is an accounting device and does not represent the actual cash in the Town's accounts.

Pepperell's certified free cash as of October 7th, 2004 was \$1,749,365. Actions of Special Town Meetings since have resulted in a balance of \$987,967 as of April 25, 2005.

Stabilization Fund

A special account that is created to provide for future large expenditures. It represents an actual amount of money that is invested until appropriated by 2/3 vote of Town Meeting. The Stabilization Fund had a balance of \$1,290,452 as of April 25, 2005. The funds balance policy established a targeted minimum balance of 5% of budgeted expenditures, which translates to approximately \$1,032,628.

Conservation Fund

A fund backed by invested money that is earmarked for purchase and maintenance of Conservation land. Conservation Fund Balance was \$19,579 as of April 25, 2005.

Land Fund

A special account created to stabilize the impact of land purchases on Pepperell taxpayers and to respond in a timely manner to available parcels of real estate. The fund is to be used for acquiring options for the purchase of conservation restrictions, agricultural preservations rights, and real estate for general municipal purposes. Land Fund Balance was \$221,683 as of April 25, 2005.

Retirement Fund

The Retirement Fund was established by the Town to set aside money to offset pension liabilities. The Town is required to pay an actuarially determined rate. The current rate is 11.59%. The Retirement Fund balance as of April 25, 2005 was \$1,488,049.

Reserve Fund

The Reserve Fund is a fund amount not to exceed 5% of the previous year's tax levy. For Pepperell, this maximum would represent roughly \$582,407. However, the Finance Committee typically budgets \$75,000. The Reserve Fund is under exclusive control of Finance Committee for "extraordinary or unforeseen expenditures". For instance, unexpected large repair costs could deplete a department's budget for Purchase of Services. Upon request from the elected board in control of the account, the Finance Committee could authorize transfer from the Reserve fund to the specified account. This is the only transfer that can be made without Town Meeting approval. Un-spent Reserve Fund amounts are closed out at the end of the Fiscal Year to Free Cash.

Allowance for Abatements and Exemptions

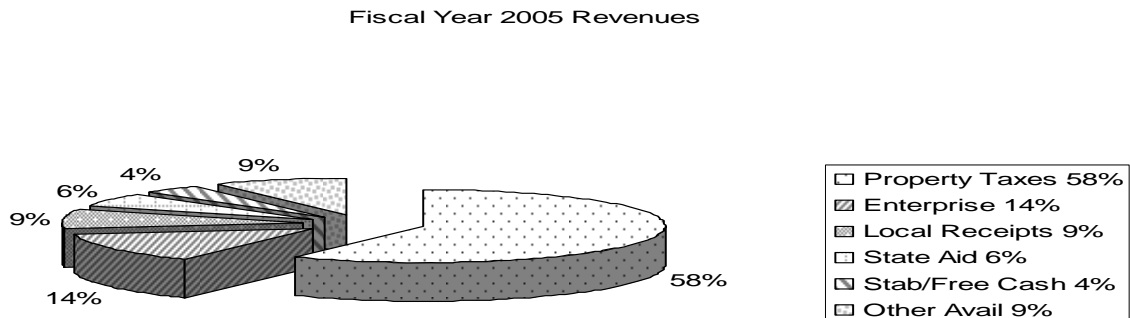
The Allowance for Abatements and Exemptions (formerly Overlay) is an amount determined by the Board of Assessors to cover the cost of tax abatements.

❑ Cherry Sheet

The name comes from the color of paper upon which they were once printed. The Cherry Sheets are two state forms that spell out all revenues that the state will give the Town, and all charges and assessments that the Town must pay the state and county.

Revenue Sources

Where does the Town of Pepperell get money to pay its bills?:



❑ Property Tax

As might be expected, the largest source of revenue comes from local property tax. Under the terms of Proposition 2-1/2, this can increase by only 2.5% per year except for new growth or an override. In FY 2006 new growth is estimated at \$150,000. Estimated total property tax revenues for FY 2006 are \$12,261,073.

❑ State Revenue Sharing

Pepperell receives relatively little direct state revenue sharing (also known as local aid). The majority of the estimated \$1,341,661 is an estimated \$1,281,720 in lottery revenue. Note that although the original bill authorizing the lottery specified that all earnings were to be distributed to the cities and towns, the state government has taken to withholding a portion of the money each year to satisfy its own budget demands. The formula used to calculate state aid is, essentially, unknown. Under the governor's new proposed budget plan, a number of categories that were formerly spelled out separately on the Cherry Sheet have been consolidated into one, smaller, amount. Pepperell receives no Chapter 70 (formerly called resolution aid), but it does indirectly receive a relatively large amount of Education Foundation aid via the North Middlesex Regional School District.

❑ Local Revenues

Local revenues represent a miscellaneous revenue grouping. The largest piece of local revenues is the motor vehicle excise tax. Also included are, building permits, dog licenses, and traffic tickets, etc. This number is an estimate generated by the Town Treasurer, Town Accountant, Assessors, and Finance Committee chairman, in conjunction with various department heads, based on trends and projections. In other words, it's an educated guess. This is typically estimated conservatively, as a revenue surplus is easier to handle than a shortfall. We try to avoid excessive conservatism, as this leads to an unduly pessimistic estimate.

❑ Enterprise Revenues

Enterprise revenues are the money taken in by the Sewer , Water, and Transfer Station departments. These numbers also represent a forecast by the respective departments.

❑ Stabilization Fund

To date, no capital items for this year are recommended to be funded through this fund. This may be revisited at the fall Town Meeting

❑ Free Cash

Special Town Meeting in the fall usually applies Free Cash to balance the budget. This tradition has developed due to the continual uncertainty in Cherry Sheet aid.

GENERAL COMMENTS TO THE 2005 ANNUAL TOWN MEETING

Municipal finance committees have very definitive and stringent responsibilities and little authority to carry these out (we're allowed to make transfers from the Reserve Account). Prime among these responsibilities, is our duty to make informed recommendations to Town Meeting. We study the Budget and the Warrant articles, question the department heads and proponents, pour over all the available data (read available funds), and after a great deal of discussion vote to make a recommendation to Town Meeting. This year this task took us every Thursday evening for approximately ten weeks.

Coincident with studying this year's budget and warrant we focused on the long term financial planning of the Town, while dealing with the current financial, economic, and political issues (both local and on Beacon Hill) that confront and impact Pepperell. While we've been appointed by the Board of Selectmen, we are a body politic of Town Meeting and are your eyes and ears. Our responsibility is to the entire town, and at all times we act in as objective a manner as is possible. This year's Finance Committee is as follows: Chris De Simone, Chairman; Diane Gaspar, Vice Chairman; John Croteau, Burke Bero, Stephanie Cronin, Bill Green, and Shaun Cummings.

You've no doubt read in the local papers that this year's town financial picture is somewhat cloudy, if not downright foreboding. And, while we generally resist reciting number after number some numbers must be stated in order for all to understand Pepperell's fiscal situation.

In Fiscal 2006 Pepperell will be budgeting \$20,704,260 as opposed to the \$19,739,905 that was budgeted in Fiscal 2005; an increase of \$964,353. These amounts include both the Town and Schools budgets, bond payments, and state and county assessments. Our total income projected (for 2006) is \$19,353, 280, a short-fall of \$1, 350,980. Normally, at our Annual Spring Town Meeting we do have a short-fall and each year at the Fall Special Town Meeting we balance the budget with a transfer from our Free Cash Account. Free cash is the result of budgeted funds unspent in the previous fiscal year and income over what was expected (budgeted) from the previous fiscal year.

However, our expected Free Cash balance in the Fall will only be approximately \$1,284,298. Obviously, there's not enough Free Cash to balance the budget this year. Therefore, we will be making a transfer from our Stabilization account (read Savings account); something we've never had to do. And, since the bond market people watch a town's free cash account very closely, our bond rating very well may suffer, therefore costing us higher interest rates whenever we may bond a project.

How did we reach this point? Again, we must go into detail for an explanation. All Town department heads have worked and cooperated with the Finance Committee in paring down their budgets as much as possible. Union contracts call for approx. a 3% raise, vehicles must be replaced, equipment (mostly safety equipment) must be supplied, and service contracts must be honored. And, despite all this, exclusive of salaries, most town side budgets have been level funded, or increased slightly. This is an extraordinary feat by department managers.

The School side of the budget also reflects an extreme effort by the Administration of the North Middlesex Regional School District (NMRSD) in keeping costs down. However, years of level funding of State Aid preceded by severe cuts are now taking their toll. The NMRSD budget is (read “must be”) approximately \$670,000 over the State (mandated) amount (SMA), and, given that the SMA was \$ 179,561 over last year’s amount, the total NMRSD operating budget of \$7,916,043 is \$849,561 more than last year. Add debt expenditure increases and the total NMRSD budget is up \$986,455. Thus, as you can see, the majority of our shortfall comes from NMRSD.

A brief note. NMRSD is not a villain. They are doing their absolute best to educate our children without any increase in State Aid. Even with the near \$1,000,000 increase this is not a “level services” budget. In other words, 2006’s budget will not buy everything that the 2005 budget bought. They will have to make some cuts.

You will see some articles in the warrant which ask for an expenditure. These, we assure you, are absolutely necessary and the Finance Committee deliberated deeply before voting to recommend these. Sometime we just must buy something.

The conservative approach used by your Finance Committee is a must. Given inflation, level-funded State Aid, escalating contracts, etc., any approach other than conservative would be fiscally unwise.

In closing, there are many people to thank. The Town Department Heads, who gave us their time and experience, made our job a lot easier. The NMRSD School Committee and Administration who worked with us and cooperated (read debated) with us made a difficult task somewhat lighter, and, the Town Administrator who gave us his advice, knowledge, and time deserves a big “thank you”.

We must give a special thanks to the Finance Committee Recording Secretary, Kathy Newell. She spends many very long evenings listening to us drone on and on. Not an easy task and one that’s greatly appreciated. Thanks also to Lyn Sharpe, Assistant Town Accountant for her help with the data entry for the budgets.

Finally, the biggest and most special thanks goes to Terry Walsh, our Town Accountant. If it wasn’t for her tireless effort in collecting budgets, data, numbers, and correspondence there would be no way of meeting our responsibilities. Her professionalism, her attention to detail, her patience with our foibles, and her uplifting spirit and dedication to completing the task correctly and on-time is just so impressive. Terry, the Finance Committee says, “thank you, thank you, thank you”.

Tonight, at Town Meeting, listen to the proponents, listen to the Finance Committee, listen to all the speakers, and then make up your own mind and vote your conscience. It’s your right!

Respectfully submitted,

Chris De Simone, Chairman

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 2nd of May, A.D. 2005 at 7:30 PM to act on the following articles:

ANNUAL TOWN MEETING

May 2, 2005

The Annual Town Meeting was called to order at 7:35 P.M., by the Moderator, Scott N. Blackburn. A quorum was present. The Pledge of Allegiance was said. The opening and closing of the warrant was read by the Town Clerk, Lois A. Libby.

Darrell Gilmore, Selectman, - gave recognition to those who worked and gave their time at the fire tragedy that occurred at Babbitassit Village. An address was given for donations.

The Moderator explained that the Town Meeting would recess at 8:00 P.M. to take action on the Special Town Meeting articles and return to the Annual as soon as the Special was completed.

The Moderator thanked those that attended the Annual Town Meeting and asked for their participation and welcomed questions.

ARTICLE 1

TOWN OFFICERS AND COMMITTEES

To choose all Town Officers and Committees for the ensuing year (July 1, 2005 - June 30, 2006) not required to be elected by ballot.

Recommended by the Finance Committee.

Motion made by Darrell Gilmore, Selectman and seconded.

I move that all Town Officers and Committees for the ensuing year (July 1, 2005 - June 30, 2006) not required to be elected by ballot be appointed by the appropriate appointing authority.

Voice Vote – Unanimous **MOTION CARRIED**

**ARTICLE 2
ELECTED OFFICIALS COMPENSATION**

To see if the Town will vote to fix the salary and compensation of Elected Officers of the Town for the Fiscal Year July 1, 2005 - June 30, 2006, as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended; or take any other action relative thereto.

Salaries of the Elected Officers are included in the Departmental Appropriations.

Elected Official	Voted Salaries 7/1/04-6/30/05	Requested Salaries 7/1/05-6/30/06	Recommended Salaries 7/1/05-6/30/06
<u>Town Clerk</u> Range \$42,333* -- \$56,544	\$54,936	\$56,544	\$56,544
<u>Treasurer/Tax Collector</u> Range \$47,625* -- \$64,639	\$59,676	\$64,639	\$64,639
<u>Assessors</u>			
Chairman of the Board	\$ 1,000	\$ 1,000	\$ 1,000
Each Member (2)	\$ 750	\$ 750	\$ 750
<u>Board of Health</u>			
Chairman of the Board	\$ 750	\$ 750	\$ 750
Each Member (2)	\$ 500	\$ 500	\$ 500
<u>Board of Public Works</u>			
Chairman of the Board	\$ 600	\$ 600	\$ 600
Each Elected Member (2)	\$ 500	\$ 500	\$ 500
<u>Lawrence Library Trustees</u>	\$ 0	\$ 0	\$ 0
<u>Moderator</u>	\$ 150	\$ 150	\$ 150
<u>Planning Board</u>			
Chairman of the Board	\$ 750	\$ 750	\$ 750
Each Member (4)	\$ 500	\$ 500	\$ 500
<u>Recreation Commission</u>			
Chairman of the Board	\$ 300	\$ 300	\$ 300
Each Member (2)	\$ 250	\$ 250	\$ 250
<u>Selectmen</u>			
Chairman of the Board	\$1,500	\$1,500	\$1,500
Each Member (2)	\$1,250	\$1,250	\$1,250
Tree Warden			\$1,200

* Shall be the pay for anyone who is not the incumbent officeholder as of 7/1/05 and who is appointed or elected during the fiscal year. The above salary recommendations to become effective under the dates specified above.

Recommended by the Finance Committee.

Motion made by Lyndon B. Johnson, Selectman, and seconded.

I move that the Town vote to fix the salary and compensation of Elected Officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal Year July 1, 2005 - June 30, 2006 as set forth in the official Town Warrant of the Annual Town Meeting and published in the Finance Committee Report.

Voice Vote – Unanimous **MOTION CARRIED**

**ARTICLE 3
COMPENSATION PLAN**

To see if the Town will vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, for the Fiscal Year July 1, 2005 through June 30, 2006, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as follows:

**APPENDIX B
COMPENSATION PLAN
FISCAL 2006 (EFFECTIVE JULY 1, 2005)
REGULAR FULL-TIME AND REGULAR PART-TIME HOURLY
EMPLOYEES**

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	12.04	12.53	13.03	13.54	14.09	14.66
2	12.77	13.28	13.81	14.35	14.93	15.53
3	14.05	14.61	15.19	15.79	16.42	17.09
4	15.45	16.07	16.71	17.38	18.07	18.79
5	16.99	17.67	18.38	19.11	19.87	20.67
6	18.69	19.43	20.21	21.02	21.87	22.74
7	20.56	21.38	22.24	23.12	24.06	25.02
8	22.62	23.52	24.46	25.43	26.45	27.52
9	24.88	25.87	26.90	27.99	29.09	30.27
10	27.36	28.46	29.60	30.79	32.00	33.29

**APPENDIX C
COMPENSATION PLAN
FISCAL 2006 (EFFECTIVE JULY 1, 2005)
REGULAR FULL-TIME AND REGULAR PART-TIME SALARIED
EMPLOYEES**

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	12.04	12.53	13.03	13.54	14.09	14.66
2	12.77	13.28	13.81	14.35	14.93	15.53
3	14.05	14.61	15.19	15.79	16.42	17.09
4	15.45	16.07	16.71	17.38	18.07	18.79
5	17.30	18.00	18.71	19.46	20.23	21.04
6	19.37	20.16	20.96	21.79	22.66	23.57
7	21.70	22.57	23.46	24.42	25.38	26.40
8	24.31	25.28	26.28	27.34	28.43	29.57
9	27.22	28.30	29.44	30.61	31.85	33.12
10	30.48	31.71	32.98	34.29	35.67	37.10

APPENDIX D
 COMPENSATION PLAN
 FISCAL 2006 (EFFECTIVE JULY 1, 2005)
 SEASONAL, TEMPORARY & NON-REGULARLY SCHEDULED
 EMPLOYEES

GRADE	MINIMUM	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
0	6.75	7.98	8.30	8.63	8.98	9.34	9.71
1		12.04	12.53	13.03	13.54	14.09	14.66
2		12.77	13.28	13.81	14.35	14.93	15.53
3		14.05	14.61	15.19	15.80	16.43	17.09
4		15.45					18.79
5		16.99					20.67
6		18.69					22.74
7		20.56					25.02
8		22.62					27.52

Special Rates: Special Police Officer: Step 1 from Patrolmen's Contract
 Detention Room Monitor: C3-1

Recommended by the Finance Committee.

Motion made by John W. Lynch, Jr., Selectman and seconded.

I move that the Town vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, for the Fiscal Year July 1, 2005 through June 30, 2006, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as set forth in the official Town Warrant of this Annual Town Meeting and published in the Finance Committee Report.

Voice Vote – Unanimous **MOTION CARRIED**

**ARTICLE 4
 BUDGETS**

To determine the specific sums the Town will vote to raise and appropriate or appropriate from available funds, to defray the regular expenses of the Town for the Fiscal Year July 1, 2005 through June 30, 2006 for General Government; Public Safety; Education; Public Works and Facilities; Human Services; Culture and Recreation; Debt Service; Employee Benefits and Insurance; Ambulance Fund; Sewer Enterprise Fund; Water Enterprise Fund; and Transfer Station Fund, or take any other action relative thereto. The following budgets are for the fiscal year covering the twelve-month period July 1, 2005 through June 30, 2006:

Preliminary Motion:

Motion made by John W. Lynch, Jr., Selectman and seconded.

I move that Article 4 be divided into separate parts One through Thirteen, excluding Part Three, for the purpose of voting on motions under this article.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

Motion made to recess to the Special Town Meeting.

Voice vote – Unanimous

PART I: GENERAL GOVERNMENT

I move that all items in Part I of Article 4 totaling \$1,126,582 providing funds for the period July 1, 2005 to June 30, 2006 be appropriated for “General Government” as follows:

- \$ 1,099,154 Raise and appropriate
- \$ 13,714 Appropriate from Sewer Enterprise Revenue
- \$ 13,714 Appropriate from Water Surplus Revenue

Motion made by Darrell Gilmore, Selectman and seconded.

Majority vote required

Voice Vote Unanimous **MOTION CARRIED**

PART II: PUBLIC SAFETY

Motion made by Lyndon B. Johnson, Selectman and seconded.

I move that all items in Part II of Article 4 totaling \$2,052,662 providing funds for the period July 1, 2005 to June 30, 2006 be raised and appropriated for “Public Safety” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

PART IV: PUBLIC WORKS

Motion made by Fred Farmer, Board of Public Works and seconded.

I move that all items in Part IV of Article 4 totaling \$914,819 providing funds for the period July 1, 2005 to June 30, 2006 be raised and appropriated for “Public Works” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

PART V: HUMAN SERVICES

Motion made by Lynda Pozerski, Board of Health Secretary, and seconded.

I move that all items in Part V of Article 4 totaling \$328,985 providing funds for the period July 1, 2005 to June 30, 2006 be raised and appropriated for “Human Services” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

PART VI: CULTURE AND RECREATION

Motion made by Amos J. Mahony, Library Trustee, and seconded.

I move that all items in Part VI of Article 4 totaling \$510,445 providing funds for the period July 1, 2005 to June 30, 2006 be raised and appropriated for “Culture and Recreation” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

PART VII: DEBT SERVICE

Motion made by Michael Hartnett, Tax Collector/Treasurer and seconded.

I move that all items in Part VII of Article 4 totaling \$311,088 providing funds for the period July 1, 2005 to June 30, 2006 be raised and appropriated for “Debt Service” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

PART VIII: EMPLOYEE BENEFITS & INS.

Motion made by Michael Hartnett, Tax Collector/Treasurer, and seconded.

Majority vote required.

I move that all items in Part VIII of Article 4 totaling \$1,129,903 providing funds for the period July 1, 2005 to June 30, 2006 be appropriated for “Employee Benefits and Insurance” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

PART IX: AMBULANCE

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that all items in Part IX of Article 4 totaling \$219,850 providing funds for the period July 1, 2005 to June 30, 2006 be raised and appropriated for “Ambulance Fund” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

PART X: SEWER ENTERPRISE FUND

Motion made by George Clark, Board of Public Works, and seconded.

I move that all items in Part X of Article 4 totaling \$1,850,539 providing funds for the period July 1, 2005 to June 30, 2006 be appropriated for “Sewer Enterprise Fund” in accordance with the recommendation of the Finance Committee as follows:

- \$ 1,500,539 Appropriate from Sewer Enterprise Revenue
- \$ 350,000 Appropriate from Sewer Enterprise Betterment Fund.
- \$ 13,714 Included in other budgets as appropriated in Article 4, Part I

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

PART XI: WATER ENTERPRISE FUND

Motion made by Greg Rice, Board of Public Works, and seconded.

I move that all items in Part XI of Article 4 totaling \$982,893 providing funds for the period July 1, 2005 to June 30, 2006 be appropriated for “Water Enterprise Fund” in accordance with the recommendation of the Finance Committee as follows:

- \$982,893 Appropriate from Water Enterprise Revenue
- \$ 13,714 Included in other budgets as appropriated in Article 4, Part I

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

PART XII: TRANSFER STATION ENTERPRISE FUND

Motion made by George Clark, Board of Public Works, and seconded.

I move that all items in Part XII of Article 4 totaling \$335,350 providing funds for the period July 1, 2005 to June 30, 2006 be appropriated for “Transfer Station Enterprise Fund” as follows:

- \$ 60,000 Raise and appropriate
- \$ 275,350 Appropriate from Transfer Station Revenue

Not recommended by the Finance Committee.

Motion made by John Croteau, Finance Committee Member, and seconded.

I move to amend the motion by changing the division of the total to read:

- \$30,000 Raise and Appropriate
- \$305,350 Appropriate from Transfer Station Revenue

There was discussion on this article and a motion was made to move the question and seconded.

Voice vote – Unanimous **QUESTION MOVED**

Voice vote taken on the amended motion.

Voice vote - Unanimous **AMENDMENT TO THE MOTION CARRIED**

Majority vote required on the amended motion.

Voice vote – Majority voted in favor **AMENDED MOTION CARRIED**

ARTICLE 5

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT ASSESSMENT

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$8,581,577 for the purpose of funding the Town’s apportioned share of the North Middlesex Regional School District operating budget and debt service for the fiscal year July 1, 2005 through June 30, 2006, as most recently certified to the Town by the District Treasurer, and, by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or, by not appropriating this sum, explicitly disapprove the certified budget; or take any other action relative thereto.

Recommended by the Finance Committee.

Motion made by Sharon Santy, NMRSD School Committee Member, and seconded.

I move that the Town vote to raise and appropriate the sum of \$8,581,577 for the purpose of funding the Town’s apportioned share of the North Middlesex Regional School District operating budget and debt service for the fiscal year July 1, 2005 through June 30, 2006, as most recently certified to the Town by the District Treasurer, and, by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or, by not appropriating this sum, explicitly disapprove the certified budget.

Majority vote required.

Voice vote – Majority voted in favor **MOTION CARRIED**

ARTICLE 6

NASHOBA VALLEY TECHNICAL HIGH SCHOOL ASSESSMENT

To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of \$945,533 for the purpose of providing funds for the Town’s apportioned share of the Nashoba Valley Technical High School operating budget and debt service for the fiscal year July 1, 2005 through June 30, 2006, as most recently certified to the Town by the District Treasurer, and by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or by not voting to appropriate the sum, explicitly disapprove the certified budget; or take any other action relative thereto.

Recommended by the Finance Committee.

Motion made by Sandra Proctor NVTHS Committee Member, and seconded.

I move that the Town vote to raise and appropriate, the sum of \$945,533 for the purpose of providing funds for the Town’s apportioned share of the Nashoba Valley Technical High School operating budget and debt service for the fiscal year July 1, 2005 through June 30, 2006, as most recently certified to the Town by the District Treasurer, and by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or by not voting to appropriate the sum, explicitly disapprove the certified budget.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 7

By: Library Trustees

ROOF REPAIR

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$20,000 for the purpose of replacing the rubber roof on the Library addition, this appropriation to be under the control of the Board of Library Trustees; or take any other action relative thereto.

The subject roof has necessarily been the subject of tender treatment for some time; this appropriation will resolve the problems once and for all. Recommended by CAP Program; recommended by the Finance Committee.

Motion made by Amos Mahony, Library Trustee, and seconded.

I move that the Town vote to raise and appropriate the sum of \$20,000 for the purpose of replacing the rubber roof on the Library addition, this appropriation to be under the control of the Board of Library Trustees.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 8

By: Board of Public Works

CHAPTER 90 MONEY – FY 05

To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of \$238,818 for resurfacing and related expenses on eligible roads, said funds approved for 100% reimbursement by the Commonwealth of Massachusetts under Chapter 90; said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

Recommended by the Finance Committee.

Motion made by Lou Shattuck, Board of Public Works and seconded.

I move that the Town vote to appropriate from available funds the sum of \$238,818 for resurfacing and related expenses on eligible roads, said funds approved for 100% reimbursement by the Commonwealth of Massachusetts under Chapter 90; said appropriation to be under the control of the Highway Superintendent.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 9

By: Board of Public Works

CHAPTER 90 MONEY – FY 06

To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of \$237,878 for resurfacing and related expenses on eligible roads, said funds approved for 100% reimbursement by the Commonwealth of Massachusetts under Chapter 90; said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

Recommended by the Finance Committee.

Motion made by Fred Farmer, Board of Public Works, and seconded.

I move that the Town vote to appropriate from available funds the sum of \$237,878 for resurfacing and related expenses on eligible roads, said funds approved for 100% reimbursement by the Commonwealth of Massachusetts under Chapter 90; said appropriation to be under the control of the Highway Superintendent.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 10

By: Police Department

POLICE CRUISERS

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum not to exceed \$60,000 for the purpose of purchasing and equipping two (2) police cruisers, with any related expenses, said appropriation to be under the control of the Chief of Police; and, further, to authorize disposal of used police vehicles by trade, transfer or sale; or take any other action relative thereto.

This article represents the FY 06 element of a long-standing, cyclical program for planned replacement of Police Department vehicles. Recommended by CAP Program; recommended by the Finance Committee.

Motion mad by John Lynch, Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$60,000 for the purpose of purchasing and equipping two (2) police cruisers, with any related expenses, said appropriation to be under the control of the Chief of Police; and, further, to authorize disposal of used police vehicles by trade, transfer or sale.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 11

By: Board of Public Works

WELL IMPROVEMENTS – Bemis Road

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$506,000 for the purpose of making improvements to the Bemis Road Well(s), said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

This article addresses several issues of necessary maintenance and improvement, the end product of which will be optimization of function and capacity of the subject facility. Recommended by CAP Program; recommended by the Finance Committee.

Motion made by George Clark, Board of Public Works, and seconded.

I move that the Town vote to raise by borrowing the sum of \$506,000 for the purpose of making improvements to the Bemis Road Well(s), and that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow said sum under and pursuant to MGL Ch. 44 or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Board of Public Works, with the approval of the Board of Selectmen, may apply for, accept, and expend any Federal, State, or other grants or gifts from any sources that may be available to effect such acquisition, and to provide for any associated costs.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 12

By: Board of Public Works

WELL IMPROVEMENTS – Jersey Street

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$135,000 for the purpose of making improvements to the Jersey Street well(s), said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

This article, similar to the preceding article, is directed toward optimization of the existing facility. Recommended by CAP Program; recommended by the Finance Committee.

Motion made by Greg Rice, Board of Public Works, and seconded.

I move that the Town vote to raise by borrowing the sum of \$135,000 for the purpose of making improvements to the Jersey Street Well(s), and that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow said sum under and pursuant to MGL Ch. 44 or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Board of Public Works, with the approval of the Board of Selectmen, may apply for, accept, and expend any Federal, State, or other grants or gifts from any sources that may be available to effect such acquisition, and to provide for any associated costs.

2/3 Vote required.

Voice vote – Inconclusive

Standing vote - YES 102 NO 1 **MOTION CARRIED**

ARTICLE 13

By: Conservation Commission

CONSERVATION FUND

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$4,250 to the Conservation Fund, established under Article 21 of the 1965 Annual Town Meeting, pursuant to MGL, Ch. 40, s. 5(51); or take any other action relative thereto.

As has been the Town’s practice for some time, this article takes the monies collected by the Conservation Commission through fees and charges, and places them in the Conservation Fund, to be used for Conservation purposes. Recommended by the Finance Committee.

Motion made by Robert Rand, Conservation Commission Member, and seconded.

I move that the Town will vote to raise and appropriate the sum of \$4,250 to the Conservation Fund, established under Article 21 of the 1965 Annual Town Meeting, pursuant to MGL, Ch. 40, s. 5(51).

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 14

By: Board of Public Works

SEWER OVERLAY DISTRICT

To see if the Town will vote to amend the Official Zoning Map of the Town of Pepperell by adding a Sewer Overlay District, as delineated on a map entitled “Proposed Sewer District Overlay Map” dated March 22, 2005 and drawn by R.E. Lee, Town Engineer (being a further revision of a map dated June 2002, and revised March 2003, prepared by Earth Tech, 196 Baker St., Concord), copies of which are on file with the Town Engineer and the Board of Selectmen;

And, further, to see if the Town will vote to adopt the following new language as an amendment to the Zoning By-law of the Town of Pepperell:

8400 SEWER ZONING DISTRICT

8410. Purpose. The purpose of this section is to delineate that portion of the Town of Pepperell in which sewer service is or may be planned to be provided, and to regulate sewer connections and use within that delineated area. Single family residences existing at the effective date of this section and lying outside the Sewer District, but adjacent thereto, may, on a case-by-case basis, with demonstrated hardship circumstances, be allowed to connect to the Pepperell sewer system. It is the specific intent of this section, however, with regard to all other properties lying outside the district, to preclude connection to the sewer system for new construction, for any part of any project that would require a sewer extension permit, or for any use other than a pre-existing single family residence, as exempted above.

8420. **Location.** The Sewer District shall consist of that area of land shown within the delineated area appearing on a map entitled “Proposed Sewer District Overlay Map” dated March 22, 2005 and drawn by R.E. Lee, Town Engineer (being a further revision of a map dated June 2002, and revised March 2003, prepared by Earth Tech, 196 Baker St., Concord), with such amendments as may be made to said map by subsequent action of Town Meeting.

8430. **Applicability.** The Sewer Zoning District shall be construed as an overlay district, and all elements of the underlying zoning shall remain in full force and effect.

8440. **Regulation.** All habitable structures, whether residential or commercial, constructed after the effective date of this chapter, lying within the Sewer Zoning District and having access to the sewers of the Town of Pepperell, shall connect to such sewer, by a sufficient drain, prior to any use or occupancy thereof.

And, further, to amend Section 10000 of the Zoning By-law by adding the following definition:

HABITABLE STRUCTURE: any building or edifice used for habitation, employment, or amusement, and any other facility requiring a potable water supply for sanitary or culinary purposes.

or take any other action relative thereto.

Recommended by the Finance Committee.

Motion made by George Clark and seconded.

I move that the Town vote to amend the Official Zoning Map of the Town of Pepperell by adding a Sewer Overlay District, as delineated on a map entitled “Proposed Sewer District Overlay Map” dated March 22, 2005 and drawn by R.E. Lee, Town Engineer (being a further revision of a map dated June 2002, and revised March 2003, prepared by Earth Tech, 196 Baker St., Concord), copies of which are on file with the Town Engineer and the Board of Selectmen;

And, further, I move that the Town vote to adopt the new language, as printed in the Warrant, as an amendment to the Zoning By-law of the Town of Pepperell;

And, further, to amend Section 10000 of the Zoning By-law by adding the following definition:

HABITABLE STRUCTURE: any building or edifice used for habitation, employment, or amusement, and any other facility requiring a potable water supply for sanitary or culinary purposes.

2/3 Vote required.

Standing vote YES 103 NO 4 **MOTION CARRIED**

ARTICLE 15

By: Planning Board

CONSULTING SERVICES – UPDATE OF COMPREHENSIVE PLAN

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$25,000 for the purpose of securing professional consulting assistance to update the Comprehensive Plan dated June 30, 1998, said appropriation to be under the control of the Planning Board; or take any other action relative thereto.

This article provides funding for professional services in connection with an update of the Town’s existing Comprehensive Plan; this updated document is State requirement, and is a prerequisite for many State grant and assistance programs. Recommended by the Finance Committee.

Motion mad by Stephen Themelis, Planning Board Member, and seconded.

I move that the Town will vote to raise and appropriate the sum of \$25,000 for the purpose of securing professional consulting assistance to update the Comprehensive Plan dated June 30, 1998, said appropriation to be under the control of the Planning Board.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 16

By: Information Systems Technology Committee

COMPUTER EQUIPMENT

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$17,100 for procurement of computer equipment and software, as well as upgrades to existing systems and any related expenses, said appropriation to be under the control of the Information Systems Technology Committee; or take any other action relative thereto.

This article represents an incremental step in a planned program of maintenance and upgrades for the Town’s computer systems. This request was deferred at the time of the last Town Meeting, and should not be delayed any further. Recommended by CAP Program; recommended by the Finance Committee.

Motion made by Den Connors, Systems Administrator, and seconded.

I move that the Town vote to raise and appropriate the sum of \$17,100 for procurement of computer equipment and software, as well as upgrades to existing systems and any related expenses, said appropriation to be under the control of the Information Systems Technology Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 17

By: Board of Public Works

SALT SHED ROOF REPLACEMENT

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$20,000 for the purpose of repairing or replacing the roof on the salt shed, said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

The existing roof is over fifteen years old, and is progressively demonstrating its age. Wet salt is not a good thing. Recommended by CAP Program; recommended by the Finance Committee.

Motion made by Lou Shattuck, Board of Public Works, and seconded.

I move that the Town vote to raise and appropriate the sum of \$20,000 for the purpose of repairing or replacing the roof on the salt shed, said appropriation to be under the control of the Highway Superintendent.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 18

By: Board of Public Works

WHEELER STREET IMPROVEMENTS

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$15,000 for tree removal, ledge removal, and any other activity related to the repair or reconstruction of Wheeler Street; said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

This appropriation was deferred from FY ‘05, and the work should not be further delayed. Recommended by the Finance Committee.

Motion made by Fred Farmer, Board of Public Works, and seconded.

I move that the Town vote to raise and appropriate the sum of \$15,000 for tree removal, ledge removal, and any other activity related to the repair or reconstruction of Wheeler Street; said appropriation to be under the control of the Highway Superintendent.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 19

By: Board of Selectmen, by request

BAND CONCERTS

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$2,000, for the purpose of defraying costs of the 2005 Bandstand Concert series on Town Field, said appropriation to be under the control of the Board of Selectmen; or take any other action relative thereto.

This is yet another instance of a credible and worthy project, funded privately (and promised to be kept private in perpetuity) which somehow comes back to the Town for financial adoption. The Finance Committee does not recommend this article.

Motion made by John Lynch, Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$2,000, for the purpose of defraying costs of the 2005 Bandstand Concert series on Town Field, said appropriation to be under the control of the Board of Selectmen.

Majority vote required.

Voice vote – Inconclusive

Standing vote – YES 66 NO 26 **MOTION CARRIED**

ARTICLE 20

By: Board of Public Works

NEW VEHICLE – Water Division

To see if the Town will vote to appropriate from Water Enterprise Free Cash the sum of \$30,000 for replacement of a 1994 utility truck with mechanical problems, said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

In the interest of providing a truck which presents a reasonable certainty of getting from the garage to the site and back again, the Finance Committee recommends this article.

Motion made by George Clark, Board of Public Works, and seconded.

I move that the Town vote to appropriate from Water Enterprise Free Cash the sum of \$30,000 for replacement of a 1994 utility truck with mechanical problems, said appropriation to be under the control of the Board of Public Works.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 21

By: Board of Public Works

NEW VEHICLE – Cemetery Division

To see if the Town will vote to appropriate from the Special Revenue Fund,, Sale of Cemetery Lots Fund, the sum of \$7,700 for the purpose of purchasing a 4x4 utility vehicle for use in the Town Cemeteries, said appropriation to be under the control of the Director of Public Works; or take any other action relative thereto.

The vehicle in question is a “gator,” which will allow access (with a cargo load) to areas of the cemeteries that are inaccessible or undesirable for truck travel. Not recommended at this time by the Finance Committee.

Motion made by Greg Rice, Board of Public Works and seconded.

I move that the Town vote to take no action on Article 21.

Majority vote required.

Voice vote – Majority **NO ACTION TAKEN ON THIS ARTICLE.**

ARTICLE 22

By: Board of Selectmen

COLLECTIVE BARGAINING AGREEMENT

To see what sum of money the Town will vote to raise and appropriate or appropriate from available funds for the purpose of implementing the terms of a contract entered into between the Town and the American Federation of State, County, and Municipal Employees, Council 93, AFL-CIO, Local #1703; to authorize the Town Accountant to distribute said monies into the appropriate accounts; or take any other action relative thereto.

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to take no action on Article 22.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 23

By: Board of Public Works

LANDTAKING – Tarbell Street and Lowell Street

To see if the Town will vote to authorize the Board of Selectmen to acquire by eminent domain or otherwise, for purposes of improvements to the roadway intersection at Tarbell Street and Lowell Street, a certain parcel of land, including the trees thereon, bounded and described as follows:

Beginning at a point on Lowell Street at land now or formerly of Loretta E. Clark and William R. Clark; thence,

Southeasterly along Lowell Street 93.00 feet, more or less; thence,

Southerly , along a curve, 43.70 feet in length, with a radius of 16.26 feet, forming the intersection of Lowell Street and Tarbell Street; thence,

Westerly along the line of Tarbell Street, a distance of 100.00 feet, more or less; thence,

Northerly along land now or formerly of Loretta E. Clark and William R. Clark, 81.00 feet, more or less, to the point of beginning.

Containing 5,528 square feet of land, more or less, being a portion of the land owned by the late John H. Boynton, who died intestate, Middlesex Probate No. 249304. Said premises are shown on Assessors Map 29, parcel 170.

and, further, to defray any cost of said taking, that the Town raise and appropriate the sum of \$1.00;

or take any other action relative thereto.

The subject intersection has been becoming increasingly hazardous as traffic increases and development continues; improvements are necessary. Recommended by the Finance Committee.

Motion made by George Clark, Board of Public Works, and seconde.

I move that the Town vote to authorize the Board of Selectmen to acquire by eminent domain or otherwise, for purposes of improvements to the roadway intersection at Tarbell Street and Lowell Street, a certain parcel of land, including the trees thereon, bounded and described as printed in the warrant; and, further, to defray any cost of said taking, that the Town raise and appropriate the sum of \$1.00.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 24

By: Board of Selectmen

COLLECTIVE BARGAINING AGREEMENT

To see what sum of money the Town will vote to raise and appropriate or appropriate from available funds for the purpose of implementing the terms of a contract entered into between the Town and the Lawrence Public Library Staff Association, MLSA, MFT, AFT, AFL-CIO, Local 4928; to authorize the Town Accountant to distribute said monies into the appropriate accounts; or to take any other action relative thereto.

Motion made by Lyndon Johnson and seconded.

I move that the Town vote to take no action on Article 24.

Majority vote required.

Voice vote – Unanimous **NO ACTION TAKEN ON THIS ARTICLE**

ARTICLE 25

By: Board of Public Works

LOAN PAYMENT

To see if the Town will vote to appropriate the sum of \$60,000 from Water Enterprise Revenue, as the final installment payment on a 5-year loan made to the Water Department from the General Fund; or take any other action relative thereto.

This article represents the final payment against a loan from the Town to the Water Enterprise Fund for settlement of a land-taking case for a Jersey Street parcel. Recommended by the Finance Committee.

Motion made by Lou Shattuck, Board of Public Works, and seconded.

I move that the Town vote to appropriate the sum of \$60,000 from Water Enterprise Revenue, as the final installment payment on a 5-year loan made to the Water Department from the General Fund.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 26

By: Board of Fire Engineers

AMBULANCE BILLING SOFTWARE

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$16,000 for the purchase of billing software required to effect compliance with new Medicare billing requirements, as well as any training and related expenses; said appropriation to be under the control of the Board of Fire Engineers; or take any other action relative thereto.

In order to receive Medicare payments for ambulance services, the Town must submit its billings in the new electronic format required by Medicare. Our existing software cannot perform this function. Recommended by CAP Program; recommended by the Finance Committee.

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that the Town vote to raise and appropriate the sum of \$16,000 for the purchase of billing software required to effect compliance with new Medicare billing requirements, as well as any training and related expenses; said appropriation to be under the control of the Board of Fire Engineers.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 27

By: Board of Public Works

SEWER EXTENSION ENGINEERING

To see if the Town will vote to borrow the sum of \$75,000 to provide for engineering services relating to a sewer extension from just west of Willow Street to just beyond the Townsend Street/ Mason Street intersection, said appropriation to be under the control of the Director of Public Works; or take any other action relative thereto.

This project (which has been in discussion stages for over ten years) will affect approximately 28 properties, including the Mason Street trailer park. Recommended by the Finance Committee.

Motion made by Fred Farmer, Board of Public Works, and seconded.

I move that the Town vote to raise by borrowing the sum of \$75,000 to provide for engineering services relating to a sewer extension from just west of Willow Street to just beyond the Townsend Street/Mason Street intersection, and that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow said sum under and pursuant to MGL Ch. 44 or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Board of Public Works, with the approval of the Board of Selectmen, may apply for, accept, and expend any Federal, State, or other grants or gifts from any sources that may be available to effect such acquisition, and to provide for any associated costs.

2/3 Vote required.

Standing vote YES 85 NO 6 **MOTION CARRIED**

ARTICLE 28

By: Board of Public Works

UTILITY CHARGES

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$19,768.26 to defray charges by Verizon relative to the relocation of four (4) poles which are obstructing the revised layout of Pierce Street, said appropriation to be under the control of the Director of Public Works; or take any other action relative thereto.

This matter was resolved after the posting of the Warrant. There will be no charge from Verizon.

Motion made by George Clark, Board of Public Works, and seconded.

I move that the Town vote to take no action on Article 28.

Majority vote required.

Voice vote – Unanimous **NO ACTION TAKEN ON THIS ARTICLE**

ARTICLE 29

By: Board of Public Works

LAND PURCHASE – Park at Oak Hill

To see if the Town will vote to authorize the Board of Selectmen to purchase approximately 553 square feet of land located at the intersection of Park and Oak Hill Streets, for the purpose of making intersection improvements; said parcel being now or formerly the property of Robert E. Wheeler and Jeanne K. Wheeler, constituting a portion of the property more fully referenced at Book 12295, page 328 in the Middlesex Registry of Deeds, and specifically described as follows:

- a triangular parcel at the intersection of Park and Oak Hill Street, bounded:
- southerly along Park Street from the intersection of Oak Hill Street a distance of 32.00’;
- westerly along Oak Hill Street from the intersection of Park Street a distance of 47.13’;
- and northerly by a line connecting the termini of the above referenced lines, along land of Robert E. and Jeanne K. Wheeler, a distance of 34.59’;

and, further, to raise and appropriate or appropriate from available funds the sum of \$2,500 to fund said purchase, this appropriation to be under the control of the Board of Selectmen; or take any other action relative thereto.

As in Article 23, this request represents a proposed improvement to a problematical intersection. The price has been agreed with the property owner, and is the same amount the Town would have had to pay for an appraisal of the subject parcel, anyway. Recommended by the Finance Committee.

Motion made by Greg Rice, Board of Public Works, and seconded.

I move that the Town vote to authorize the Board of Selectmen to purchase approximately 553 square feet of land located at the intersection of Park and Oak Hill Streets, for the purpose of making intersection improvements; said parcel being now or formerly the property of Robert E. Wheeler and Jeanne K. Wheeler, constituting a portion of the property more fully referenced at Book 12295, page 328 in the Middlesex Registry of Deeds, and specifically described as printed in this warrant; and, further, to raise and appropriate the sum of \$2,500 to fund said purchase, this appropriation to be under the control of the Board of Selectmen.

2/3 Vote required.

Voice vote – 1 Nay **MOTION CARRIED**

ARTICLE 30

BY: Board of Public Works

ACCEPTANCE OF EASEMENTS – Covered Bridge Project

To see if the Town will vote to authorize and accept easements from the Commonwealth of Massachusetts, Division of Fisheries and Game, as well as the Swift River Company, said easements being required by MassHighway as a precondition for performance of work relating to replacement and/or subsequent maintenance of the Groton Street covered bridge; or take any other action relative thereto.

Motion made by George Clark, Board of Public Works, and seconded.

I move that the Town vote to authorize and accept easements from the Commonwealth of Massachusetts, Division of Fisheries and Game, as well as the Swift River Company, said easements being required by Mass Highway as a precondition for performance of work relating to replacement and/or subsequent maintenance of the Groton Street covered bridge.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 31

By: Police Department

BAT-PROOFING

To see if the Town will vote to raise and appropriate or appropriate from available funds, a sum not to exceed \$6,200 for the purpose of bat removal and bat-proofing of the Public Safety Complex located at 59 Main Street, said appropriation to be under the control of the Chief of Police; or take any other action relative thereto.

Bats are very beneficial beasts in the outdoors. Indoors, however, they present all manner of potential health problems for humans who share the premises. Recommended by CAP Program; recommended by the Finance Committee.

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$6,200 for the purpose of bat removal and bat-proofing of the Public Safety Complex located at 59 Main Street, said appropriation to be under the control of the Chief of Police.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 32

By: Board of Library Trustees

BOOK FINE MONIES

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$7,168 for the purchase of books and supplies, this appropriation to be under the control of the Library Trustees; or take any other action relative thereto.

Similar to the monies appropriated to the Conservation Fund (Article 13), this article will appropriate monies collected from library fines, and apply them to library purposes.

Motion made by Amos Mahony, Library Trustee, and seconded.

I move that the Town vote to raise and appropriate the sum of \$7,168 for the purchase of books and supplies, this appropriation to be under the control of the Library Trustees.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

Motion made to adjourn the Annual Town Meeting and seconded.

Voice vote – Unanimous

Town meeting adjourned at 10:55 P.M.

Checkers were: Jane Eshleman, Deborah Cicchetti and Emilie Presnall.

Counters were: Amos Mahony, Dennis Connors and Pen Burnham.

There were 135 registered voters and 25 non-registered voters in attendance.

And you will serve this warrant by posting a true and attested copy of same, in said Town, seven days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 15th day of April, A.D. 2005.

Darrell Gilmore, Chairman

Lyndon B. Johnson, Clerk

John W. Lynch, Jr.

PEPPERELL BOARD OF SELECTMEN

s/Robert C. Russell, CONSTABLE OF PEPPERELL April 16, 2005

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 2nd of May, A.D. 2005 at 8:00 PM to act on the following articles:

The meeting was called to order at 8:01 P.M. by the Moderator, Scott N. Blackburn.

SPECIAL TOWN MEETING

May 2, 2005

ARTICLE 1

By: Communications Department

TRANSFER OF FUNDS

To see if the Town will vote to transfer the sum of \$3,000.00 from Communications Department, Wages Hourly to Communications Department, Overtime; or take any other action relative thereto.

Recommended by the Finance Committee.

Motion made by Frank Quattrochi, Communications Dept., and seconded.

I move that the Town vote to transfer the sum of \$3,000.00 from Communications Department, Wages Hourly to Communications Department, Overtime.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 2

By: Police Department

SUPPLEMENTAL APPROPRIATION

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$10,000 to supplement the FY 05 Police Purchase of Services account; or take any other action relative thereto.

Recommended by the Finance Committee.

Motion made by Lyndon Johnson, Selectman, and seconded.

I move that the Town vote to appropriate from Free Cash the sum of \$10,000 to supplement the FY 05 Police Purchase of Services account.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 3

By: Board of Public Works

SUPPLEMENTAL APPROPRIATION – Water Division

To see if the Town will vote to appropriate the sum of \$7,558 from Water Enterprise Free Cash to supplement the FY 05 appropriation for “Water Division Interest – Short Term Debt;” or take any other action relative thereto.

Recommended by the Finance Committee.

Motion made by Fred Farmer, Board of Public Works, and seconded.

I move that the Town vote to appropriate the sum of \$7,558 from Water Enterprise Free Cash to supplement the FY 05 appropriation for “Water Division Interest – Short Term Debt.”

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 4

By: Board of Public Works

TRANSFER OF FUNDS – Sewer Division

To see if the Town will vote to transfer the sum of \$140,000 from the “Special Revenue Fund – Sale of Equipment” to “Sewer Enterprise Fund Revenue;” or take any other action relative thereto.

Recommended by the Finance Committee.

Motion made by George Clark, Board of Public Works, and seconded.

I move that the Town vote to transfer the sum of \$125,000 from the “Special Revenue Fund – Sale of Equipment” to “Sewer Enterprise Fund Revenue.”

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 5

By: Board of Public Works

SUPPLEMENTAL APPROPRIATION – Highway Division

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$40,000 to cover unanticipated charges to the Highway Division budget, resulting from snow and ice removal activities; to authorize the Town Accountant to distribute said monies to the appropriate accounts; or take any other action relative thereto.

Recommended by the Finance Committee.

Motion made by Greg Rice, Board of Public Works, and seconded.

I move that the Town vote to appropriate from Free Cash the sum of \$40,000 to cover unanticipated charges to the Highway Division budget, resulting from snow and ice removal activities; and authorize the Town Accountant to distribute said monies to the appropriate accounts.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 6

By: Board of Public Works

REPLACEMENT VEHICLES – Sewer Division

To see if the Town will vote to appropriate from Sewer Enterprise Free Cash the sum of \$40,000 for replacement of two (2) existing trucks, said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

Recommended by the Finance Committee.

Motion made by George Clark, Board of Public Works, and seconded.

I move that the Town vote to appropriate from Special Revenue Fund – Sale of Equipment the sum of \$40,000 for replacement of two (2) existing trucks, said appropriation to be under the control of the Board of Public Works.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 7

By: Board of Public Works

TRANSFER OF FUNDS/SUPPLEMENTAL APPROPRIATION – Parks and Cemetery Division

To see if the Town will vote to transfer the sum of \$3,554.04 from Parks Department Salaries, Appointed Officials to Parks Department, Wages Hourly, and to raise and appropriate the sum of \$4,669 to Parks Department, Wages Hourly; or take any other action relative thereto.

Recommended by the Finance Committee.

Motion made by Lou Shattuck, Board of Public Works, and seconded.

I move that the Town vote to transfer the sum of \$3,554.04 from Parks Department Salaries, Appointed Officials to Parks Department, Wages Hourly, and to appropriate from Free Cash the sum of \$3,472 to Parks Department, Wages Hourly.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 15th day of April, A.D. 2005.

Darrell Gilmore, Chairman
Lyndon B. Johnson, Clerk
John W. Lynch, Jr.

PEPPERELL BOARD OF SELECTMEN

Robert C. Russell
CONSTABLE OF PEPPERELL

True copy attest:
Lois A. Libby
Pepperell Town Clerk

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 24th of October, A.D. 2005 at 7:30 PM to act on the following articles:

SPECIAL TOWN MEETING

October 24, 2005

The meeting was called to order at 7:35 PM by the Moderator, Scott N. Blackburn. The Pledge of Allegiance was said. The opening and closing of the warrant was read by the Town Clerk, Lois A. Libby.

Checkers were: Jane Eshleman, Deborah Cicchetti and Emilie Presnall.

Counters were: Amos Mahony, Gregory Rice and George Clark.

Finance Committee Member, Chris DeSimone, introduced the Finance Committee to the voters. He explained that our finances were not so bleak and a little rosy compared to last fall. The local revenue was up, money in Free Cash and school state aid and we had more money than anticipated and the school gave money back to the town to help us help with fuel, transportation and group insurance.

ARTICLE ONE

By: Board of Selectmen

Fourth of July Fireworks

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$10,000, for the purpose of providing fireworks for the Town's 2006 Fourth of July celebration; said appropriation to be under the control of the Town Administrator; or take any other action relative thereto.

Recommended by Finance Committee. This is the standard, annual appropriation for Fourth of July fireworks, which has become the Town's portion of the celebration

Motion made by Board of Selectman, Lyndon Johnson and seconded.

I move that the Town vote to raise and appropriate the sum of \$10,000, for the purpose of providing fireworks for the Town's 2006 Fourth of July celebration; said appropriation to be under the control of the Town Administrator.

Majority vote required.

Voice Vote – Unanimous **MOTION CARRIED**

ARTICLE TWO

By: Council on Aging

Supplemental Appropriation

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$1,017 to supplement the FY '06 Council on Aging Salaries account; or take any other action relative thereto.

Recommended by Finance Committee. This appropriation reflects the cost of a classification adjustment for the Director, previously approved by the Personnel Board.

Motion made by Council on Aging Member, Virginia Malouin and seconded.

I move that the Town vote to raise and appropriate the sum of \$1,017 to supplement the FY '06 Council on Aging Salaries account.

Majority vote required.

Voice Vote – Unanimous **MOTION CARRIED**

ARTICLE THREE

By: Board of Selectmen

Funding of Contract

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$3,000 to fund a contract entered into between the Town and the Lawrence Public Library Staff Association, Local 4928, MLSA, MFT, AFT, AFL-CIO; and, further, to authorize the Town Accountant to distribute said monies to the appropriate line items; or take any other action relative thereto.

Recommended by Finance Committee. This appropriation implements the terms of a new contract with the Library Bargaining Unit (covering the period FY 2005-2008), and funds the first year's additional cost.

Motion made by Selectman, John W. Lynch, Jr. and seconded.

I move that the Town vote to raise and appropriate the sum of \$3,000 to fund a contract entered into between the Town and the Lawrence Public Library Staff Association, Local 4928, MLSA, MFT, AFT, AFL-CIO; and, further, to authorize the Town Accountant to distribute said monies to the appropriate line items.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE FOUR

By: Board of Selectmen

Funding of Contract

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$20,500 to fund a contract entered into between the Town and the American Federation of State, County and Municipal Employees, Council 93, AFL-CIO Local 1703; and, further, to authorize the Town Accountant to distribute said monies to the appropriate line items; or take any other action relative thereto.

Recommended by Finance Committee. This appropriation implements the terms of a new contract with the DPW Bargaining Unit, covering the period FY 2005-2008, and funds the first year's additional costs.

Motion made by Selectman, Darrell Gilmore and seconded.

I move that the Town vote to raise and appropriate the sum of \$16,000 and to appropriate from Transfer Station Free Cash \$4,500 to fund a contract entered into between the Town and the American Federation of State, County and Municipal Employees, Council 93, AFL-CIO Local 1703; and, further, to authorize the Town Accountant to distribute said monies to the appropriate line items.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE FIVE

By: Various Departments

Supplemental Appropriation

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$50,000 to supplement various departmental budgets for spiraling energy costs in the current fiscal year; to authorize the Town Accountant to distribute said sum into the appropriate accounts; or take any other action relative thereto.

Recommended by Finance Committee. No current-year budgets were developed with an expectation of the present run of wildly escalating energy costs, and this appropriation is a mid-course adjustment, intended as a hedge against the resulting, inevitable departmental budget shortfalls.

Motion made by Selectman, Lyndon B. Johnson and seconded.

I move that the Town vote to raise and appropriate the sum of \$49,500 and appropriate from Transfer Station Free Cash the sum of \$500 to supplement various departmental budgets for spiraling energy costs in the current fiscal year; to authorize the Town Accountant to distribute said sum into the appropriate accounts.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE SIX

By: Board of Public Works – Highway Division

EPA Compliance Study

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$5,000 to conduct an EPA compliance study regarding the Highway Garage; said appropriation to be under the control of the Director of Public Works; or take any other action relative thereto.

Recommended by Finance Committee. This appropriation will provide a professional assessment of the Highway Garage’s compliance with EPA regulations regarding of handling and storage of hazardous materials and supplies, work procedures, allowed/disallowed activities, and similar concerns; follow-up compliance activities will protect the Town against severe financial penalties for inadvertent violations.

Motion made by Board of Public Works, George Clark and seconded.

I move that the Town vote to raise and appropriate the sum of \$5,000 to conduct an EPA compliance study regarding the Highway Garage; said appropriation to be under the control of the Director of Public Works.

Majority vote required.

Voice Vote – Unanimous **MOTION CARRIED**

ARTICLE SEVEN

By: Petition

“Right to Farm” By-law

To see if the Town will vote to adopt the following new By-law:

RIGHT TO FARM

Section I: Intent

It is the purpose of this By-law to encourage the pursuit of agriculture, to promote agriculturally-based economic activities, and to assist in the protection of farmlands within the Town of Pepperell.

The Town specifically notes and emphasizes the rights granted under MGL, Ch. 40A, s.3; Chapter 90, s. 9; Ch. 111, s. 125A; and Ch. 128, s. 1A, relating to agricultural activities.

Section II: Definitions

The word “farm” shall include any parcel or contiguous parcels of land or bodies of water under private ownership, used for the primary purpose of commercial agriculture, or an accessory use thereto.

The term “farm,” for purposes of this By-law, shall include both uses which are exempt from local zoning under paragraph I of section 3 of MGL Ch. 40A, and non-exempt agricultural uses identified in Section D of the Table of Uses of the Pepperell Zoning By-law.

The term “farming” shall be defined as the commercial production of crops, horticultural items, or animal products for human use or consumption. “Farming” shall include (but not be limited to):

- Cultivation and tillage of the soil
- Dairying
- Production, cultivation, growing or harvesting of any agricultural, floricultural, viticultural, horticultural, or aquatic commodities for commercial purposes
- Growing and harvesting of forest products (i.e. “tree farms”)
- Keeping of horses as a commercial enterprise
- Keeping and raising of poultry, swine, cattle, raptures (e.g. emus, ostriches, rheas) and camelids (e.g. llamas, camels) and other animals, including bees and fur-bearing animals, for food or other agricultural purposes,

provided, in each instance, that such activity shall be subject to all applicable provisions of the Zoning By-law or any regulation legally instituted by any Town or State agency authorized to make such regulation.

Activities considered as an “accessory use” to farming shall include (but not be limited to):

- Operation and transportation of slow-moving farm equipment over roads within the Town of Pepperell
- Control of pests, including (but not limited to) insects, weeds, predators, and disease organisms of plants and animals
- Application of manure, fertilizer, and pesticides
- Conduct of agriculture-related, educational, farm-based recreational activities (including “agritourism”), provided such activities are related to marketing the agricultural output or services of the farm

- Processing and packaging of the agricultural output of the farm, including the operation of a farmer’s market or a farm stand (including related signage)
- Maintenance, repair, or storage of seasonal equipment or apparatus used for the purpose of propagation, processing, management, or sale of agricultural products
- On-farm relocation of earth and the clearing of ground for farming operations

provided, in each instance, that such activity shall be subject to all applicable provisions of the Zoning By-law, or any regulation legally instituted by any Town, State, or Federal agency authorized to make such regulation.

Section III: Right to Farm Declaration

- A. The Town of Pepperell hereby recognizes and acknowledges the existence of a Right to Farm within the Town. The agricultural activities defined in Section II, above, may occur at times which include holidays and weekends, and may generate incidental noise, odor, dust, or fumes normally associated with generally accepted agricultural “best practices.” It is the Town’s policy that whatever impacts may be imposed upon others by the reasonable practice of agriculture (within the parameters established by the Zoning By-law, State statute, or regulations legally established by authorized Town, State, or Federal agencies) is more than offset by the benefits of farming to the neighborhood, to the community, and to society in general. In keeping with this policy, farming, as defined in this By-law, shall not be deemed to be a nuisance.
- B. Nothing in this Right to Farm By-law shall be deemed to authorize acquisition of any interest in land. Nothing in this By-law may authorize the imposition of any land use regulation, nor be construed in a manner contrary to State statute, legally implemented regulation, or the Pepperell Zoning By-law.

Section IV: Agricultural Advisory Board

- A. For the furtherance of the goals of this By-law, there is hereby established an Agricultural Advisory Board, to consist of five (5) members, appointed by the Board of Selectmen, at least three of whom shall be representative of the Pepperell farming community. The term of appointment shall be for three (3) years, timed to coincide with the Town’s fiscal year. At the time said Board is first appointed, one member shall be appointed for one (1) year, two members for a term of two (2) years, an two members for a term of three (3) years; all subsequent appointments shall be made for terms of three (3) years.
- B. The Agricultural Advisory Board shall be authorized:
- To act as a spokesman for the Pepperell farming community
 - To present written or oral testimony in the context of public hearings before any Town Board or Committee
 - On its own initiative, to advise any Town Board or Committee on matters pertinent to the particular area of jurisdiction of that Board or Committee, insofar as the issue relates to the interests of agriculture
 - To advise the Board of Selectmen and/or the Planning Board on any Town-wide issues relating to agriculture which, in the opinion of the Advisory Board, require a concerted Town action or response
 - To respond to any request for information or advice from any Town Board or Committee
 - To provide public information or public education services regarding agriculture and the practice of agriculture in Pepperell, or in general

- To serve, at the written request of any Town Officer, Board, or Committee, as an arbitrator or negotiator in the resolution of disputes relating to agricultural issues, provided that no order or decision on the particular matter in question has already been issued by any Town entity legally authorized to do so; and that any resulting decision or recommendation shall be strictly advisory, and shall have no legal standing or definitive nature beyond the voluntary agreement of the parties to abide by it

C. The Agricultural Advisory Board, *per se*, is specifically not authorized:

- To acquire or hold property, real or personal
- To act as an agent or representative of any individual or entity in any matter pending before any Town or State agency
- To file warrant articles for Town Meeting, without the prior authorization of the Board of Selectmen
- To interfere with, litigate, or serve in any way as a conduit, agent, or forum for appeals relating to any decision made by a legally authorized Town Officer or agency

Section V: Severability

In the event that any part of this By-law is, for any reason, held to be unconstitutional, invalid, or void by any court or agency of competent jurisdiction, it shall not be construed to affect the validity or the continuation and implementation of all other elements of this By-law.

or take any other action relative thereto.

Recommended by Finance Committee.

Motion made by Catherine Tyler and seconded.

I move that the Town vote to adopt the “Right to Farm” By-law as printed in the warrant for this Special Town Meeting.

Majority vote required.

Voice Vote - Unanimous **MOTION CARRIED**

ARTICLE EIGHT

By: Board of Selectmen

Acceptance of Layout: Hadley Road

To see if the Town will vote to accept and maintain as a public way the layout of Hadley Road as shown on a plan entitled “Street Acceptance Plan, Hadley Estates, Pepperell, Massachusetts, prepared for Robert M. Hicks, Inc., 159 Main Dunstable Road, Suite 211, Nashua, NH 03060” by Meisner Brem Corporation, dated August 28, 2003 (with revision of 5/3/04), and on file with the Town Clerk; or take any other action relative thereto.

Motion made by Catherine Tyler and seconded

I move that the Town vote to take no action on Article Eight.

Voice Vote – Unanimous to take no action on this article.

ARTICLE NINE

By: Board of Public Works

Water Meter Repair/Service

To see if the Town will vote to appropriate from Water Division Free Cash the sum of \$50,000 for the purpose of water meter replacement, repair and service; said appropriation to be under the control of the Sewer/Water Superintendent; or take any other action relative thereto.

Recommended by Finance Committee. This appropriation is a supplement to an existing account for water meter work, and will allow for the more expensive repairs necessary for the largest non-residential meters in Town.

Motion made by Board of Public Works Member, Fred Farmer and seconded.

I move that the Town vote to appropriate from Water Division Free Cash the sum of \$50,000 for the purpose of water meter replacement, repair and service; said appropriation to be under the control of the Sewer/Water Superintendent.

Majority vote required.

Voice Vote – Unanimous **MOTION CARRIED**

ARTICLE TEN

By: GIS Committee

Operating Funds

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$20,000 for the purpose of procuring consultant or other specialized services, intern or other short-term assistance, software, hardware, or supplies for the continued development of the Town’s GIS system; said appropriation to be under the control of the Town Administrator; or take any other action relative thereto.

Recommended by Finance Committee. This appropriation will provide for ongoing development of the Town’s GIS program, which is task-driven, rather than budget-based or tightly scheduled; by this article, the money may be drawn upon as needed, rather than require a new budget appropriation every year.

Motion made by Systems Administrator, Den Connors and seconded.

I move that the Town vote to raise and appropriate the sum of \$20,000 for the purpose of procuring consultant or other specialized services, intern or other short-term assistance, software, hardware, or supplies for the continued development of the Town’s GIS system; said appropriation to be under the control of the Town Administrator.

Majority vote required.

Voice Vote – Unanimous **MOTION CARRIED**

ARTICLE ELEVEN

By: Board of Selectmen

Preliminary Planning Funding

To see if the Town will vote to appropriate from Special Revenue/ Sale of Town Buildings/ Foster Street Fire Station, the sum of \$31,425, for the purpose of securing consulting, engineering, surveying, or other professional services, as well as necessary supplies or other expenses involved in preliminary investigations into siting and planning issues regarding a new Town Hall and/or Public Safety Building; said appropriation to be under the control of the Town Administrator; or take any other action relative thereto.

Recommended by Finance Committee. There is a growing realization that the costs of attempting to significantly renovate or overhaul the existing Town Hall and Public Safety Complex would be astronomical, and would inevitably result in end products that would still be far less than optimal. This appropriation, seeking a better product for monies expended, will allow for study of existing Town land for potential use as a location for new facilities.

Motion made by Selectman, Darrell Gilmore and seconded.

I move that the Town vote to appropriate from Special Revenue/ Sale of Town Buildings/ Foster Street Fire Station, the sum of \$31,425, for the purpose of securing consulting, engineering, surveying, or other professional services, as well as necessary supplies or other expenses involved in preliminary investigations into siting and planning issues regarding a new Town Hall and/or Public Safety Building; said appropriation to be under the control of the Town Administrator.

Majority vote required.

Voice Vote – Unanimous **MOTION CARRIED**

ARTICLE TWELVE

By: Finance Committee

Allocation of Special Revenue Funds

To see if the Town will vote to appropriate the \$500,000 received by the Town as reimbursement for the purchase of the Belmont Springs property from Special Revenue/Belmont Springs/Self-Help Grant, for deposit into:

Stabilization Fund:	\$393,000
Conservation Fund:	7,000
Land Fund:	100,000

or take any other action relative thereto.

Recommended by Finance Committee. This is a division of the State’s reimbursement into reimbursements for Town Accounts that were tapped for part of the Town’s share of the purchase price for Belmont Springs.

Motion made by Finance Committee Member, Chris DeSimone and seconded.

I move that the Town vote to appropriate from Special Revenue/Belmont Springs/Self-Help Grant the sum of \$500,000 for deposit into:

Stabilization Fund:	\$393,000
Conservation Fund:	7,000
Land Fund:	100,000

Majority vote required.

Voice Vote – Unanimous **MOTION CARRIED**

ARTICLE THIRTEEN

By: Board of Library Trustees

Supplemental Appropriation

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$12,000, to be added to the \$20,000 previously appropriated for the purpose of replacing the rubber roof on the Library addition; said appropriation to be under the control of the Board of Library Trustees; or take any other action relative thereto.

Recommended by Finance Committee. Once put out to bid, the repairs of the Library roof proved to be more expensive than the original appropriation had anticipated. The low bidder has agreed to hold his price until after Town Meeting, and this supplemental appropriation will allow the work to proceed.

Motion made by Library Trustee, Amos Mahony and seconded.

I move that the Town vote to raise and appropriate the sum of \$7,000, to be added to the \$20,000 previously appropriated for the purpose of replacing the rubber roof on the Library addition; said appropriation to be under the control of the Board of Library Trustees.

Majority vote required.

Voice Vote – Unanimous **MOTION CARRIED**

ARTICLE FOURTEEN

By: Board of Library Trustees

Oil Tank Replacement

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$18,000 for the purpose of installing new oil tank(s) in the basement of the Lawrence Library, and removing the existing, exterior, underground tank(s); said appropriation to be under the control of the Town Administrator; or take any other action relative thereto.

Recommended by Finance Committee. The underground fuel tanks at the Library must be removed, but that action must be preceded by the installation of interior tanks, so continuity of heat for the building can be provided. Assuming no evidence of leakage appears during the tank removal, the project can be completed - for relatively short money - next Spring at the latest.

Motion made by Library Trustee, Amos Mahony and seconded.

I move that the Town vote to raise and appropriate the sum of \$18,000 for the purpose of installing new oil tank(s) in the basement of the Lawrence Library, and removing the existing, exterior, underground tank(s); said appropriation to be under the control of the Town Administrator.

Majority vote required.

Voice Vote – Unanimous **MOTION CARRIED**

ARTICLE FIFTEEN

By: Finance Committee

Tax Levy Offset

To see if the Town will vote to determine the specific amount which the Town will direct the Assessors to take from available funds to reduce the net amount to be raised for FY '06; or take any other action relative thereto.

Motion made by Finance Committee Member, Chris DeSimone and seconded.

I move that the Town vote to direct the Assessors to take from available funds the sum of \$1,012,170 to reduce the net amount to be raised for FY '06.

Majority vote required.

Voice Vote – Unanimous **MOTION CARRIED**

ARTICLE SIXTEEN

By: Board of Public Works

Security Cameras

To see if the Town will vote to appropriate the sum of \$5,000 from Transfer Station Free Cash, for the purpose of providing security cameras and related transmission facilities at the Transfer Station, along with any allied expenses; said appropriation to be under the control of the DPW Director; or take any other action relative thereto.

Recommended by Finance Committee. This appropriation is intended to address vandalism and other security issues which have been plaguing the Transfer Station, and will utilize existing funds to implement the project.

Motion made by Board of Public Works, Lewis Lunn and seconded.

I move that the Town vote to appropriate the sum of \$5,000 from Transfer Station Free Cash, for the purpose of providing security cameras and related transmission facilities at the Transfer Station, along with any allied expenses; said appropriation to be under the control of the DPW Director.

Majority votes required.

Voice Vote 1 NAY - **MOTION CARRIED**

ARTICLE SEVENTEEN

By: Board of Public Works

Transfer Station Funding

To see if the Town will vote to appropriate the sum of \$20,000 from Transfer Station Free Cash to offset the FY '06 operating budget for the Transfer Station, or take any other action relative thereto.

Recommended by Finance Committee. This is a bookkeeping exercise, involving a transfer of existing funds, to address Enterprise Fund reporting requirements for the State.

Motion made by Board of Public Works Member, Paul Tierney and seconded.

I move that the Town vote to appropriate the sum of \$20,000 from Transfer Station Free Cash to offset the FY '06 operating budget for the Transfer Station.

Majority vote required.

Voice Vote – Unanimous **MOTION CARRIED**

Motion made to adjourn the Special Town Meeting and seconded.

Voice vote – All in favor

Meeting adjourned at 8:18 P.M.

There were 128 in attendance of the Special Town Meeting.

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 7th day of October, A.D. 2005.

Lyndon B. Johnson, Chairman
John W. Lynch, Jr., Clerk
Darrell Gilmore
PEPPERELL BOARD OF SELECTMEN

Warrant posted October 4, 2005
Robert C. Russell
CONTABLE OF PEPPERELL
True copy attest:
Lois A. Libby
Pepperell Town Clerk

CONSERVATION COMMISSION

The Conservation Commission’s job is to work to protect Pepperell's natural resources. We do this in several ways. For examples, we are the local administrators of the Massachusetts Wetlands Protection Act and the Pepperell Wetlands Protection By-Law; we plan for and manage the Town's Conservation Land; we work with and advise other Town bodies such as the Planning Board, the Board of Health, and the Building Inspector's Office on natural resources issues, and we provide information to Town residents.

The Wetlands Protection Act and the Pepperell Wetlands Protection By-Law are designed to provide a review process for projects that could affect our valuable wetlands. In simplified form, the Act says that no one may remove, fill, dredge, or alter a wetland without a permit. Under the Wetlands Protection Act, the Commission’s job, which we do with the help of our administrator, is to review applications and decide about wetland permits. Our By-Law provides further protection for some types of wetlands. This is time-consuming, but vital work. Healthy, functioning wetlands protect our water supply, provide flood control, prevent some types of pollution, and enrich our community's wildlife habitat. The Wetlands Protection Act usually applies to any project, such as new buildings and driveways, changes to existing buildings, and improvements to roads and utilities, if the project occurs in or near wetlands.

Our records of Wetlands Protection Act applications for the past 5 years are shown in the table below.

Wetlands Protection Act Applications	2001	2002	2003	2004	2005
Notices of Intent	19	23	26	31	24
Requests for Determination of Applicability	25	20	23	20	9
Extended/Amended Orders of Conditions	6	4	3	3	9
Abbreviated Notices of Resource Area Delineation	3	4	7	3	2
Requests for Certificates of Compliance	11	34	22	19	15
TOTALS	64	86	81	76	59
Building Permit Applications reviewed	145	165	169	115	142

The year 2005 saw the completion of the protection of Pepperell Springs, 265 acres of forest and wetlands extending north to south from Oak Hill Street to Heald Street, extending east to west between Maple Street and Bayberry Streets. A celebration at the bottling plant on Chestnut Street was held on May 31st. Representatives from all the Pepperell Springs Preservation Coalition partners were joined by U.S. Congressman John Olver, U.S. Forest Service Chief Dale Bosworth, and MA Secretary of Environmental Affairs Ellen Roy Herzfelder to mark this significant accomplishment.

The latest update of Pepperell’s Open Space and Recreation Plan was completed and approved by the MA Division of Conservation Services in 2005. A copy of the plan will soon be posted on the Town web site. Paper copies may be read at the Library or purchased at the Conservation Office.

During 2005 several Commissioners have enjoyed leading well-attended public walks, snowshoe hikes, and paddles on Conservation Land. Look for announcements of upcoming events in the Recreation Bulletin, published quarterly by the Recreation Commission, or in local papers.

We invite you to visit our page on the Town’s web site by going to www.town.pepperell.ma.us and clicking on “Town Hall.” From there, go to “Boards, Depts., Committees.” Finally, click on “Conservation” to find us. Our page details the workings of the Commission, including upcoming meeting dates and agendas, access to permit applications, and information about Pepperell’s conservation lands.

Please call the Conservation Commission office, 978-433-0325, if you would like to ask questions or give comments about wetlands permit applications, conservation land, or other natural resources issues. We also welcome reports of unusual wildlife or plant sightings. Our Conservation Administrator, Ellen Fisher, staffs our office in the Trailer behind Town Hall Monday through Thursday.

Bob Elliott, Chairman Jim Casserly Rick England Linda Moody
Rob Rand Patricia Swain Rice Jeff Sauer



INSPECTION DEPARTMENT

Appointed Positions:

Kenneth A. West, Building Inspector
Rudolph F. Schultz, Zoning Officer/ Assistant Building Inspector
Louis Shattuck, Electrical Inspector
John Cryan, Plumbing Inspector
Eugene Douglas, Gas Inspector
Susan H. Smith, Assistant to the Inspectors

The Inspection Department accepted three hundred ten (310) building permit applications during 2005. Thirty-three (33) permits were issued for single-family homes with eight of the new home permits coming under the Rate of Development zoning for ANR lots and nine for sub-divisions that fell under this zoning.

The Department also issued two hundred eighty-two (282) electrical permits, one hundred forty-seven (147) gas permits and one hundred seventy-nine (179) plumbing permits.

The Building Inspectors attended the New England Municipal Building Officials Seminar in October and continued to attend monthly Building Officials District Meetings. In December, Mr. West completed a ten week Local Inspector Certification review course at Massasoit Community College.



PLANNING BOARD

The elected Planning Board members (five year term), and an Associate member (one year term), appointed annually jointly by the Planning Board and Board of Selectmen, serving during 2005 were:

Elected:

Nicholas CateTerm Expires 2010.....Clerk as of 5/05
Jeffrey Chabot.....Term Expires 2008
Joseph SergiTerm Expires 2007.....Chairman as of 5/05
Stephen Themelis.....Term Expires 2006
Richard McHugh, Jr...Term ends 2009

Appointed:

Dirk BakkerAssociate Member Appointed 6/05..... Term Expires 6/06

The Planning Board held nineteen (19) meetings to carry out its duties and responsibilities which include: approving new subdivisions under the Rules and Regulations Governing the Subdivision of Land, which are written and adopted by the Planning Board, and overseeing the construction of the roads in subdivisions; issuing Special Permits under the Rules and Regulations for Special Permits written by the Board; making other planning studies and reporting on zoning amendments, activity on scenic roads and layout of new public ways; providing advisory opinions to the public, the Board of

Appeals and Board of Selectmen on planning related issues, petitions for variances and special permit applications.

In 2005, the Planning Board oversaw the continuing development in five (5) approved, active subdivisions (Heritage Estates, Hadley Estates, North Village Estates, Rockwood Estates, Julia Lane Extension). The Board denied one modification to a definitive subdivision plan (Hampshire Estates) and acted on two preliminary subdivision plans (Beaver Creek Circle, Reedy Meadow Estates).

The Board heard and decided ten (10) special permits, one a carry-over from 2004, and reviewed three (3) minor site plans. The Board oversaw the completion of projects previously approved by special permit, including reviewing and approving as-built plans for common driveways prior to signing off on the Certificates of Occupancy for the residences and took action to enforce compliance with the conditions of approval on previously granted special permits.

The Board held public hearings on eight zoning amendment articles over the course of the year and held one scenic roads public hearing (Hog Hill Rd.).

In addition, the Board reviewed and endorsed twelve (12) "Approval Not Required" (ANR) plans and endorsed Certificates of Occupancy for the Inspections Department.

A major accomplishment of the Planning Board for 2005 was to finally complete the comprehensive revision of the Subdivision Rules and Regulations. The final step in that process is to make all the revised information, including application forms, available on the Town's website. Goals of the Board for 2006 are to begin and complete a comprehensive review of the Special Permit Rules & Regulations and make them available on the Town's website; work with the consultant to update the Comprehensive Plan; complete a review the Open Space Zoning By-law; work with the Affordable Housing Committee and consultant to get a housing plan to the state for approval; and continue to provide the services necessary to oversee subdivision development and special permit projects.

Joseph Sergi, Chairman
Jeffrey Chabot
Nicholas Cate, Clerk

Stephen Themelis
Richard McHugh, Jr.



POLICE DEPARTMENT

The responsibilities and duties of the police department include the protection of life and property and the investigation of all criminal activity and motor vehicle accidents within the community.

POLICE ACTIVITY:	2005
Calls for service	5,612
Burglaries	30
Larcenies	91
Disturbance calls (general)	206
Disturbance calls (domestic violence)	76
Assaults	44
Motor vehicle accidents investigated.....	220
Arrests/Protective custodies.....	193
Motor vehicle citations issued	1,714
Drunk driving cases	28
Burglar/Robbery alarm responses.....	324
Animal Complaints	160

Represented by the listed police activity is an overview of incidents the police department responds to and investigates throughout the year. A variety of other initiatives conducted by the police department include directed traffic enforcement (radar posts), bicycle patrols in the downtown area and railtrail path and ATV patrols just to name a few.

All officers continue to be recertified annually in core tasks including firearms (twice a year), first aid/CPR/defibrillator, defensive tactics and legal updates. Much of this training is accomplished through the required annual in-service training at The Lowell Police Training facility. Those officers trained in less-lethal weapons applications also receive recertification training. Officers Bezanson and Blain received instructor training in the use of Tasers (electronic control weapons) in March. The police department is in the process of acquiring these devices as a less lethal force option for officers to deploy when dealing with assaultive and unruly individuals.

In July Sergeant David Scott was promoted to Lieutenant filling this position which had been vacant since December 2002. Lieutenant Scott will share supervisory and administrative duties which includes moving the police department toward state certification. The purpose of our enrollment in the certification process is to reflect the best professional practices in police management, administration, and operations. A department must comply with one hundred and fifty-one standards in order to achieve certification.

In 2005 there were three inquiries regarding citizens wishing to file formal complaints against officers. Two complaint forms were never returned, however the officers were informed of the allegations of rude behavior. A third complaint was investigated and determined to be unjustified. I encourage anyone that is dissatisfied with our service to contact my office. All officers are expected to act professionally and provide fair and equal services to all citizens.

The police department did not conduct the annual pancake breakfast with Santa in 2005, however we did continue to provide gifts to those less fortunate. Many thanks to those officers that volunteered their time to conduct this project and also to the community members who donated both money and toys to this event. Additionally, we held our annual holiday event with the seniors and provided gifts and flowers to many of them.

As individuals living and working in our community I again welcome your comments and encourage you to report suspicious activities in your neighborhoods. We ask that all community members be diligent in protecting your property by securing your homes, businesses and automobiles. We encourage parents to be involved with your children and be aware of their activities and associations with friends.

The department wishes to thank the many members of the community who continue to support our police department and we will continue to provide the best possible service to keep Pepperell a safe and pleasant community in which to live and work..

Respectfully submitted,

Alan S. Davis
Chief of Police



FIRE DEPARTMENT

The Pepperell Fire Department is committed to protecting life and property in the community. The department responded to the following calls in 2005:

10 Structure Fires	670 Medical Patient Contacts
4 Motor Vehicle Fires	11 Mutual-Aid Given (ambulance)
5 Chimney Fires	1 State Police Bomb Squad Assist
4 Helicopter Landings	35 Investigations (fires not included)
8 Brush Fires	3 Rescues
3 Cooking Fires	3 Animal Rescues
2 Tree Fires	6 Haz-Mat Spills
9 Furnace Malfunctions	7 Assist other Departments
19 Carbon Monoxide Calls	10 Pole Fires
16 Gas odor/leak	8 Arcing Wires
18 Mutual-Aid Given (fire)	3 Good Intent Calls
28 Alarm Malfunctions	37 Unauthorized Open Burning
44 Alarm Activations caused by cooking, steam, workers.	34 Motor Vehicle Accidents w/PI
3 Service Calls (assist public)	1 False Alarm (malicious)
2 Dryer Fires	3 Smoke Investigations
1 Pail of Tar	4 Arson (included above)

* * * * *

PERMITS ISSUED:

Oil Burners	67	Woodstoves	42
Propane Storage	39	Tank Trucks (expire even yrs)	5
UG Tank Removals	10	Black Powder	4
Agricultural Permits	16	Occupancy	39
Open Burning	766	Fuel Storage	7
Smoke Detector	153	Public Safety	22
Fireworks Display	1	Blasting	1

In 2005 our Fire Prevention Team went into the schools in April and October to conduct fire and life safety education programs for students in grades K-8. The mission is to enable students to recognize the dangers of fire and fire hazards in the home. The students are also taught to make and practice Home Escape Plans.

Eleven new members attended the Department's Fire Fighting Recruit Class in 2005. In both a classroom and practical setting they were trained on the many aspects of firefighting, including Fire Behavior, Fire Safety, Personal Protective Equipment, Self Contained Breathing Apparatus, Rescue, Ladders, Fireground Hydraulics, Forcible Entry, Ventilation, Salvage and Overhaul.

On April 27th we had a multi alarm fire at Babbitassit Village, which turned out to be a challenge for the department. We not only had to worry about putting the fire out, but also the safe evacuation of the 58 elderly residents. The residents needed to be relocated to a shelter where they could be fed and found temporary homes. Many needed their medication as well as food. What could have been a logistical nightmare went fairly smoothly thanks to the town departments, residents and local businesses that helped out. The Board of Fire Engineers would like to thank everyone who helped out that night and in the days after.

Also, the Board of Fire Engineers would like to thank the other town departments that worked with us during the year and the neighboring towns for their mutual aid, with a special thanks to the Pepperell Fire Department's Ladies Auxiliary for their help throughout the year.

Respectfully submitted,

Costa Bozicas, Chief James Straitiff, Deputy Chief Toby Tyler, Deputy Chief



ANIMAL CONTROL OFFICER

Our office has been quite busy with a multitude of animal problems this year. Calls consisted of nuisance, strays, and injured animals and the unfortunate dogs, cats and wildlife hit by vehicles.

I would like to remind everyone again to license their dogs. To the people who do license their dogs, I would like to say thank you. Please be reminded that you may be fined if you do not license your dog, and if you are fined and do not pay, you may have to appear in court. A license is the only way for me to identify your dog – it's also the only way for me to get your dog home if it is lost. If all dogs were licensed, we would have no strays and no lost dogs.

Have a safe, healthy and prosperous 2006, and thanks for your anticipated cooperation.

Kathleen Comeau, Animal Control Officer



SEALER OF WEIGHTS AND MEASURES

The following inspections for accuracy were performed during the year 2005:

10	Oil Tanks
57	Gasoline Pump Nozzles
21	Scales of various sizes
1	Apothecary Scale

As Sealer of Weights and Measures it is my job to inspect new scales or replace scales, do the readings of gas pumps, which must be officially checked and sealed before they can be used. If you are inquiring about or in need of this service, appointments can be made through the Selectmen's Office by calling (978)433-0333.

Every year I attend a fifteen-hour course, which is required by the State of Massachusetts. This course provides updates, or any changes that increases my knowledge to provide the best possible service for Pepperell. With the high cost of fuel increase I have had numerous complaints of citizens being shortchanged at the gas pumps; I have found there has been no false readings at the pumps in Pepperell.

During this past year Pepperell has opened a new market called the "Big Kahuna Fish Market." This required calibrating two new computer scales.

I have served for many years as Sealer of Weights and Measures and I will continue to serve the Town to the best of my ability. I am looking forward to another year serving the Town of Pepperell in this capacity.

Respectfully submitted,

Eric Aaltonen, Sealer of Weights and Measures



COMMUNICATIONS DEPARTMENT

Department: Communications Center

Appointing Authority: Board of Selectmen

Appointed Officials and Titles:

Frank QuattrochiCommunications Director
David R. StairsAssistant Director
Matthew PowerDispatcher
Kristine JuneDispatcher
Michelle KettnerDispatcher
Rosemarie Page.....Spare Dispatcher
Eileen Lundstrom.....Spare Dispatcher
Joshua RobichaudSpare Dispatcher
Nick PentedemosSpare Dispatcher

Responsibilities/Duties:

Emergency and routine radio dispatching of Pepperell Police, Fire, Ambulance, Highway, Water, and Sewer Departments; and Dunstable Fire Department, on a 24 hour per day basis.

Answering telephone calls for all the above departments, except for Highway, Water, and Sewer Depts., answering those lines during non-business hours.

Operation of the NCIC/LEAPS Computer/Teletype; allowing for input and retrieval of driver and criminal history on a nationwide basis.

Chronological documentation of all incidents and calls.

Coordination with Civil Defense personnel during times of emergencies/disasters.

Major 2005 Activities:

Calls for emergency service:

629	Pepperell Fire Calls (includes investigations)
36	Dunstable Fire Calls
634	Ambulance Calls
5612	Police Calls

Goals for 2006:

Continuing the implementation of the radio communications upgrade for all Town Departments. Records Management system upgrade.

Respectfully submitted,

Frank Quattrochi



EMERGENCY MANAGEMENT AGENCY

I hereby submit the report for the Pepperell Emergency Management Agency for the year ending December 31, 2005.

It has been a busy year for this department. Our local Emergency Planning Committee has held four meetings this year. We have completed the Flood Mitigation Plan with the Northern Middlesex Council of Governments. We are also working on a new warning system for the Town.

Our 11-town Regional Emergency Planning Committee has been meeting bi-monthly at the Ayer Police Station, with Director Ux and Fire Chief Bozicas attending these meetings.

We have had high water in the Nashua River two times this year, due to heavy rains (once in the spring and once in the fall) that reached flood stage.

The RACES ham radio operators have continued to be the eyes and ears of the community, with monthly checks with the State radio net. In June they held a 24-hour field day test with communications around the world.

I attended one meeting with National Grid electric on power restoration.

Captain David Querze reports from the Auxiliary Police unit, over 2,000 hours of service for 2005. These are unpaid volunteers. Officers have 148 cumulative years of service, ranging from one to 32 years. Ten training classes were held during the year, including building search, motor vehicle stops, handcuffing, basic patrol procedures, alarm response, observation and description, certifications in CPR, firearms, night fire and straight baton. Events supported: storm support, motor vehicle accidents, Memorial Day parade, 4th of July parade and fireworks, Halloween, Babbitassit fire, Groton Road Race, Groton Anniversary parade, Dunstable Road Race and Christmas Toy distribution. The Officer of the Year for 2005 was Joseph Haupman, and best attendance for the year was Glenn Caswell.

Christmas came early this year; in December, we received from Northeast Homeland Security \$14,000 worth of equipment, which included 50 cots, 50 blankets with protective cases, 50 emergency blankets, two 10' X 10' pop-up shelters, an emergency lighting trailer that lights up three to seven acres, one

6,000 KW generator and one heavy duty trash pump. We moved our equipment into the old Parks garage on Elm Street. This building is used to store car 100 and the Bronco, plus the light trailer and other equipment.

My thanks to all the volunteers who give so much of their time to make this program work. I also want to thank the Fire and Police Chiefs, Board of Selectmen, Town Administrator, Red Cross and other department heads for their cooperation this year.

Respectfully submitted,

George Ux, Director



NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Description of Nashoba Valley Technical High School District

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve high school-aged students grades 9 – 12. With a mission to provide the highest quality academic and technical education possible to prepare our students for their future success in a technology world, Nashoba has earned an impressive reputation for producing community leaders as well as providing community service. With an enrollment of approximately 600 students from seven communities, Nashoba Valley Technical High School offers career preparation in 20 technical programs including-but not limited to – pre-engineering, electronics/robotics, dental assisting, cosmetology, and TV media production/theatre arts.

Administration

Dr. Judith L. Klimkiewicz	Superintendent
Mr. Victor Kiloski	Assistant Superintendent/Principal
Ms Carol Heidenrich	Director of Technology
Ms Melissa LeRay	Director of Special Education/Testing
Ms Danya Sclar	Director of Guidance/Admissions
Ms Denise Page	Director of Curriculum/Grants
Mr. Richard Coyle	Dean of Students
Mr. George Kalarites	Facilities Manager
Dr. Arthur Melia	Business Manager

School Committee

Samuel Poulten - Secretary	Chelmsford	Irene Machermer	Townsend
Robert Joyce	Chelmsford	Hajo Koester -- Chairman	Westford
Ralph Hulslander	Chelmsford	Joan O'Brien	Westford
Kevin McKenzie	Groton		
Augustine Kish – Vice Chair	Littleton	Alternates:	
Joy Dalrymple	Pepperell	Donald Ayer	Chelmsford
Sandra Proctor	Pepperell	Jerrilyn Bozicas	Pepperell
Al Buckley	Pepperell	William Foster	Littleton
Dolores Guercio	Shirley	Joshua Negrich	Townsend
Barbara Sherritt	Townsend	Diana Greenwood	Westford

SCHOOL DATA

Type: Public, regional, four-year vocational-technical high school

Accreditation: New England Association of Schools and Colleges.

College Board Code Number: 222-333

Faculty: 50 certified teachers

Pupil Teacher Ratio: 18:1

Three twelve-week trimesters. Eight forty-five minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades nine through twelve.

Vocational-Technical Programs:

Auto Body Repair	Graphic Communications
Automotive Technology	Horticulture/Landscape Design
Banking, Marketing & Retail	Hotel/Restaurant Management
Construction/Cabinet Making	Machine Tool Technology
Cosmetology	Medical Occupations
Culinary Arts	Office Technology/Telecom.
Dental Assistant	Painting /Interior Design
Early Childhood Education	Plumbing/Heating
Electrical Technology	Pre-Engineering
Electronics/Robotics	TV Media Production/Theatre Arts

SPECIAL ACADEMIC PROGRAMS

Honors and college preparatory courses are available in all core subjects. Foreign language is offered all four years for college bound & other interested students.

Dual Enrollment

Juniors who are eligible may elect to enter the Dual Enrollment Program and take their junior and senior year at a two or four-year college or private institution located in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit.

Over twenty students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence and higher pace for those students desiring it. Over the past five years many of our students have been accepted at such distinguished universities as MIT, Ithaca, Emerson, Boston University, University of Mass and others with partial or full scholarships assistance.

STUDENT ACTIVITIES

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in ten high school sports with equal opportunities for both male and female students. Other extracurricular activities may include Student Council, National Honor Society, Yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, peer mediation, and many special interest clubs. ***Nashoba does not charge user fees. No user fees are imposed on any sport or school sponsored club.***

Continuing & Community Education

Approximately 1,500 adult students a year attend the Continuing Community Education Program in late afternoon and evenings at Nashoba.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district communities. Students are expected to go out with their instructors to district towns to work on community service projects. Rather than building a single home for one individual per year, the students perform needed projects for the district towns. This program educates students in a real world setting, allows the towns the benefit of viewing Nashoba students at work and having a major work project completed without expending limited town resources for capital improvement.

There are a variety of opportunities offered at Nashoba Valley Technical High School for every student.



NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SUPERINTENDENT OF SCHOOLS

This is my 15th greeting as Superintendent of Schools of the North Middlesex Regional School District and my 27th year as an administrator in the District. Sadly, this will be my last greeting for I, along with Dr. Mary Waight, Associate Superintendent, will be retiring on June 30, 2006.

At the time of this writing, the School Committee is beginning the search process to select a new Superintendent of Schools. Hopefully, they will be selecting my replacement in April.

In my 27 years, I have seen so many changes in our towns and the school district. I believe most of these changes have been extremely positive. We are very fortunate that we have such strong community and parent support. When I first started in the District, our standardized test scores were average, the drop out rate high, and the percentage of students going onto college was approximately 55%. How things have changed. Eighty-eight to ninety-two percent of our students go onto college. We have a nationally recognized math program. We have new school buildings throughout the District. After school and extra-curricular programs have been expanded and strengthened. Our schools are used continuously by outside community organizations. These organizations also support financially our scholarship and school programs.

I think of all the new teachers and administrators we have hired over these many years. I am now hiring teachers who I had as a principal in kindergarten. (This is a reality check.)

We continue to plan for the future with our updated strategic plan, a committee looking at a potential future renovation of the high school, and the implementation of a new reading program in our elementary schools.

In my opinion, Education Reform has made a tremendous difference in our school system. I believe it has greatly strengthened us. The accountability standards have helped us become a better school district.

The North Middlesex Regional School District continues to excel in MCAS, SAT, and Iowa test results. Our teachers continue to upgrade their professional skills by taking workshops, graduate courses and seminars. Mason, New Hampshire continues to request that they join our District. There isn't a day when I don't hear positive things going on in our schools.

It will be a sad day for me on June 30th, but I will take with me many fond and positive memories of all the students and adults I have met and interacted with. I am certain that the support will even strengthen from the community. I am extremely confident that we will

continue to offer and expand the many quality programs afforded to all of our students past and present.

To the staff, students, and citizens of Ashby, Pepperell, and Townsend, I want to thank you for the opportunity and privilege to lead you.

In closing, I want to thank my family for their tremendous patience, support, and sacrifice they have given over these 27 years.

Respectfully submitted,

James W. McCormick
Superintendent of Schools



NORTH MIDDLESEX REGIONAL HIGH SCHOOL

In June of 2005, North Middlesex Regional High School graduated a class of 278. We are proud of all of their accomplishments both academically and in their contributions to our school and community. A survey of this graduating class shows that 88% continued on to post secondary education, 6% went directly out into the work force and 3% joined the armed services.

This fall, NMRHS welcomed a freshman class of over 319 students. The current enrollment at NMRHS is 1206 students in grades 9 – 12.

The 2005-2006 school year brought additions to school resources and changes to course offerings at NMRHS. During the summer of 2005, two new 24 station Mac computer labs were installed in the Technology/Engineering department. These new labs will aid our students in continuing to access a state of the art program in Drafting, Desktop Publishing, Pre-engineering Technology, and Digital Imaging. This year NMRHS has also expanded our Art program, which along with the new computer labs and the redesigned course offerings in technology allow us to continue to provide a dynamic comprehensive educational program for all of our students.

All academic and enrichment classes continue to be updated and align with state frameworks. Interdisciplinary course offerings continue to be taught in English and Social Studies; a strong Advanced Placement program continues to be offered; and the inclusion process, which is assisting students with special needs, continues to expand. Current 11th grade students (Class of 2007) who participated in the state mandated testing (MCAS) last spring scored higher than the state average in all subtests. Students in the Class of 2007 did exceptionally well increasing the percentage of students performing in the Advanced and Proficient ranges in both English and Mathematics. Although we have observed statistical improvements over the past few years, we continue to focus our energies on meeting the ever increasing goals for our student success, set by the state. Again, I am happy to report that no student in the Class of 2005 failed to receive their high school diploma as a result of not passing the MCAS.

NMRHS students continue to achieve excellence in a variety of academics and extra curricular areas, receiving top honors in the NE Math League, voice, band, drama, art competition, and athletic events. Students have also been active in school organizations including the National Honor Society (NHS), Student Council, Students Against Destructive Decisions (SADD), The Gay/Lesbian Alliance, Yearbook, Junior States of America, Debate Team, Flight Literary Magazine, Relay for Life, and a new Dance Squad.

I am very happy to serve as Principal of North Middlesex Regional High School. The sense of community that exists within our building and our district plays a major role in the success of our

students and our school. This sense of community, along with the commitment and hard work of our dedicated teachers and administration, will continue to make NMRHS a school we can all be proud of.

James F. O'Shea
Principal



NISSITISSIT MIDDLE SCHOOL

The Nissitissit Middle School opened its doors for a fourth year to 582 children and staff on August 31, 2004. This beautiful facility, constructed on a 22 acre site, was designed to serve the middle school age population of Pepperell. Students in grades 6-8 will experience a state of the art facility which has the capacity to serve nearly 800 children. The school has a 504 seat auditorium with a full stage that is equipped for professional productions.

The mission of Nissitissit Middle School is to recognize the unique needs of the middle school student while providing a safe and respectful learning environment that inspires the students to exhibit the core values of **CLICK**: **C**ourage, **L**eadership, **I**ntegrity, **C**uriosity, and **K**indness. The Nissitissit Middle School core values are direct, powerful, and simple. These core values are intended to carry improvement objectives into the future. The core values can be integrated into many facets of Nissitissit Middle School life for students, parents, and faculty. Courage, Leadership, Integrity, Curiosity, and Kindness are values appreciated by most individuals and are universally understood. They have keen relevance in an educational environment. Together, the first letters of the core values form the acronym *CLICK*, a contemporary, direct, and to-the-point summary of these values. All members of the school community can carry these values with them. The *CLICK* concept serves as a basis for a variety of future initiatives. Each of our five school improvement goals represents one of these core values.

The middle school is designed to support the arts and has a band rehearsal room, general music classroom, choral rehearsal room, two art rooms with kilns, and a photography darkroom. A health classroom and large gymnasium help support our commitment to developing healthy activities for our students. A modern well equipped fitness room is also part of our health/physical education program. Technology and literacy resources are notably evident in our (2) computer labs and state of the art library media center. Each classroom at Nissitissit Middle School is equipped with three computers, cable television, a 36 inch TV/monitor, dvd/vcr, and power point presentation capabilities. Several smart boards are used throughout the school. Each of our (9) science labs are equipped with advanced materials which support the curriculum. Each science classroom has (6) lab stations which are equipped with water, electricity, and natural gas. The science lab experience for Nissitissit children is outstanding.

The Nissitissit Middle School is pleased with its ability to offer a varied educational setting that meets the needs of all its children. A continued effort in maintaining a strong middle school model is a powerful school goal. Students are organized into instructional teams. It is a goal of the middle school to create smaller challenging learning environments for the adolescent. Teachers currently utilize common planning time and team meeting time to develop curriculum, communicate with school staff, parents, and students, and plan team activities. Teaming allows teachers and students to develop positive relationships, which will increase learning opportunities for all.

The curriculum at Nissitissit reflects the standards written within the Massachusetts Curriculum Frameworks. We are committed to offering a challenging and accelerated curriculum to our

students. Many revisions have been made in our math, science, language arts, social studies, world language, and unified arts curriculum through the efforts of district curriculum groups. In math, we offer an accelerated curriculum which replicates math programming from Singapore. Students from Singapore have scored amongst the highest in international math testing. Our Spring 2005 MCAS scores reflect a strong growth in the overall performance of our students in math, language arts, and science.

Nissitissit has powerful technology resources in all classrooms. Each teacher has appropriate and safe access to the Internet. The use of the Homework Zone allows parents the opportunity to use the Internet as a strong communication tool with the school. They can view homework assignments, the school calendar, their child's schedule, and more. School newsletters are emailed to a parent distribution list. Our library and two computer labs have been equipped with outstanding resources. The media center serves as a third lab for any classroom to visit.

The faculty at Nissitissit is involved in many professional development activities. They have focused their attention on a variety of educational topics to improve learning at Nissitissit. The following is a list of topics being studied: Middle School Organization, Making Inclusion Work, State Curriculum Frameworks, Reading Instruction, Second Step – a prevention program for bullying and harassment training, Differentiating Instruction, Classroom Technology Applications, and Looking at Student Work. Many of our teachers are both members and leaders of district curriculum review committees.

Nissitissit offers its students a comprehensive educational experience through a variety of opportunities such as: Student Council, Women In Science Education, Destination Imagination, Concert Band, Chorus, Math League, Yearbook, Newspaper, Jazz Band, PEP Squad, Geography Bee, Interscholastic Boys' and Girls' Basketball, Interscholastic Cross Country Track, Interscholastic Girls' Field Hockey, Spring Track, Intramural Programs, and a Project Adventure Physical Education Program.

There is a powerful Unified Arts program at Nissitissit Middle School. Courses in Art, Library, Guidance, Music, Computer Technologies, World Languages (7-8), Health, and Physical Education provide vital learning opportunities for children in all grades. Our band and choral programs have received many accolades and awards for their efforts. Once again, Nissitissit Middle School has been selected to host the 2006 Central District Junior Auditions. Over 1,400 instrumental and choral musicians will audition for the Central District Festival performing groups. Each year the staff organizes a highly successful "Celebration of the Arts" event at the school. The community has shown tremendous support for this initiative.

Nissitissit Middle School also promotes powerful interactions with its parents. The Parent Teacher Support Group (PTSG) supports many activities at the school. This organization has created meaningful activities for NMS students in its after school program. C.L.A.S.P. (Children Learning After School Program) organizes high interest activities for children. The PTSG also supports the children and staff at NMS by sponsoring contests, funding enrichment assemblies, providing field trip scholarships, and other special projects within the school. The entire organization is a very positive part of the school community. An active Pepperell Parent Pro-Musica group contributes greatly to our award winning jazz and concert bands. Our Choral Parent Association has also contributed to our award winning choral program. Many of our musical students have earned district honors at the state level. The Nissitissit School Council continues to develop and implement a yearly school improvement plan. Copies of the plan are available for the public at the school's office. Nissitissit Middle School is always striving for excellence in education with its active parents, dedicated staff, and supportive community

leading the way. We are a middle school that is committed to maintaining a safe, respectful, and challenging learning environment for all of our children.

The staff at NMS would like to thank the North Middlesex Regional School Committee and the entire Pepperell community for their continued support. We recognize the exceptional work that is done within this school district which enables Nissitissit Middle School to serve its children at a very high level.

Respectfully submitted,
Michael Tikonoff, Principal



VARNUM BROOK ELEMENTARY SCHOOL

I am pleased to submit my fourth annual report as principal of Varnum Brook Elementary School. This year, over seventy-five dedicated staff members are committed to supporting and educating approximately 520 children in Grades 3-5. Several new staff members joined the Varnum Brook School Community. Ms. Kelly McMullen, formerly a Title I teacher at Varnum Brook, joined the Third Grade teaching team due to the retired of Mrs. Rita Moyer, a long time, valued employee of the District. Mrs. Ellen Potter assumed a fourth grade classroom position. Ms. Melissa Marine replaced Mrs. Pamela Campolieto, another long time dedicated teacher in the District. Ms. Kelly Rourke, Ms. Lisa Letourneau and Mrs. Susan VanWormer, formerly a special education assistant at Varnum Brook, formed the Title I team. Ms. Melissa Brogan assumed a fifth grade teaching position due to the vacancy created by Mrs. Linda Crewe who accepted an administrative position. Support personnel new to Varnum Brook include Mrs. Tina Rotondi as a special education instructional aide.

This year the PTSG Board consists of two co-presidents, Mrs. Kelly Miranda and Mrs. Tricia Proulx. Treasurer is Mrs. Ann Izbicki. Secretary is Mrs. Lourrie Barrille. Volunteer Coordinators are Mrs. Annaliza Bethel and Mrs. Sharon Sheehan. Fundraiser co-chairs are Mrs. Mary Morgan and Mrs. Linda DeMarines. The PTSG implemented and hosted various activities and events that supported and enriched the curricula as well as the whole educational experience for each child: a Library Donation Program, a School/Community-wide Talent Show, Singapore Math Night for Parents, and Community Reading Day. The PTSG also organized an extensive parent volunteer program of over 150 volunteers. These volunteers help in many capacities throughout the school such as monitoring the student absence line, helping with duplication and distribution of the bi-monthly newsletter as well as individual classroom duplication needs, and working with staff members to enrich and support the high quality curriculum that has come to be expected in the North Middlesex Regional School District.

The Varnum Brook Elementary School Council consisting of parents, teachers, and administrators includes Mrs. Evelyn Herrick, Mrs. Linda Boden, Mrs. Patricia Urbanowski, Mrs. Jennifer Koulopoulos, Mrs. Sharon Sheehan, Mrs. Jill Peterson and Mrs. Janet Marple. This advisory council meets monthly and each meeting is open to all who are interested in attending. The School Council reviews the current two-year School Improvement Plan, notes achievements made, and makes recommendations for further school improvement based on a parent survey.

All staff members continue to participate in the many professional development opportunities provided by the North Middlesex Regional School District as well as in graduate level programs and workshops. Along with these educational experiences, all staff members attend weekly professional development meetings. For instance, this year staff development included discussion and sharing of best practices in the area of writing. Staff have also focused on an in-

depth analysis of last year's MCAS tests in order to identify areas in need of improvement and further development of a remediation plan to address these specific areas. During the last District professional development day, several staff members had an opportunity to attend a Responsive Classroom workshop.

The Varnum Brook Elementary School Community continually seeks to foster and support attitudes and behaviors that communicate confidence in and promote the success of every child. In addition to our comprehensive academic program, Varnum Brook Elementary School offers every child the opportunity to participate in programs such as the Student Council, S.A.F.E, DARE, the "Officer Phil" program, band instruction, chorus at each grade level, Destination Imagination, an Invention Convention Program, Citizen of the Month, CIA (Caught In the Act of Being Kind), an after school tutoring program staffed by high school students and the after school enrichment program, CLASP.

On behalf of the children, staff, and administration, I would like to thank the Pepperell community, Mr. James McCormick, Superintendent of Schools, and the North Middlesex Regional School Committee for their continued support. I can assure you that the Varnum Brook Elementary School Community will continue to support and implement educational programs and enrichment activities that will benefit each child: *The mission of Varnum Brook Elementary School is to provide a challenging, comprehensive education within a safe and caring community where children are respected as individuals and encouraged to reach their highest potential.*

Sincerely,

Mrs. Evelyn H. Herrick
Principal



PETER FITZPATRICK SCHOOL

Peter Fitzpatrick School began the 2005/2006 school year on August 30th and ended the 2005 calendar year with a total of 591 Pre-Kindergarten to Grade 2 students. Due to the resignation of Lisa Fuller, Marybeth Burns joined the PFS faculty as a preschool teacher.

The mission of Peter Fitzpatrick School is to maintain a safe and nurturing environment where children, parents, and the community work together to foster academic success and social growth. The staff at Peter Fitzpatrick School is dedicated and committed to fulfilling this mission and providing a quality education for all children. We are joined in this effort by the following:

PTA and Parent Volunteer Program Our strong parent/teacher organization works cooperatively with the school and provides many opportunities for parent involvement. We are fortunate to have this type of partnership in Pepperell.

Crisis Response Team Members of the school staff, community, and police and fire departments meet to develop and review school safety guidelines, procedures, and protocol that must be in place in case of an emergency. Fire, bus evacuation, and intruder drills are held during the year.

School Council Teachers, parents, and a community member join the principal in the formation of the Peter Fitzpatrick School Council. Members of this year's council are JoAnn Northrop, Alice Riportella, Jeanne Wholey, Melissa Lynch, Jennifer Hardy, Eileen Lundstrom, Angela

Kimble, and Lt. David Scott. Plans are presently underway to help us to meet three school improvement goals:

Improve the implementation of the Massachusetts Curriculum Frameworks through the use of best practices, current research, and data. Actions include developing grade level brochures to describe the curriculum; reviewing and analyzing test results to improve instruction; and providing opportunities for professional development.

Develop and Promote a Safe Learning Environment. Actions include utilizing classroom safety kits; adding staff members to monitor dismissal; conducting a feasibility study to assess parking and traffic needs; and addressing safety and social issues during grade level and classroom meetings.

Improve Communication Within the School Community. Actions include improving and increasing technology use; providing families with *Early Years* newsletters; using agenda folders; and maintaining school newsletters, web page, handbook, lobby bulletin board, and marquee sign as communication tools.

Curriculum Committees Staff members serve on district committees under the direction of the Associate Superintendent. Curriculum guides for individual subject areas are developed, reviewed, and revised on a regular basis to meet the standards that are set by the state frameworks.

The Peter Fitzpatrick School Community will work to maintain its strong advocacy for all children. We know that children have been entrusted to us, and we make their safety, welfare, and education our primary concern.

Respectfully submitted,

Pauline A. Cormier, Ed.D., Principal

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**DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS AND TOWN
ENGINEER**

All four divisions of the Department of Public Works, along with the office of the Town Engineer, had a very productive year in 2005 while continuing to work within the framework of the unified DPW to the benefit of the Town. While there were some changes in the Department, many major projects were successfully completed and others begun, all while maintaining and improving the service to the Town.

Again I would like to thank both the Division heads and the Board for their hard work for the Department. The Division heads meet monthly to properly coordinate all DPW activities as well as to meet with other Town Departments so as to be kept aware of each other's activities. The Board of Public Works met sixteen times to oversee all facets of the operations of the DPW. George Clark replaced Lou Shattuck as Chairman of the Board (Lou had been the first and only Chairman to that time); Mark Richardson was appointed to the new position of Superintendent of Sewer and Water; Matt Walsh completed his first year as Chief Operator of the Water Division; and Terry Spaulding took over the duties of running the Parks and Cemetery Division as the new Division Manager. This group, along with Peter Shattuck as Highway Superintendent and Carmen DeFillippo as Chief Operator of the wastewater treatment plan, make the DPW an efficient, well-run organization.

The DPW moved forward on its wireless communication system. Under the direction and technical wizardry of Systems Administrator Den Connors, this system will provide complete communications and data transmission at each DPW site, including security, fire protection, and employee safety. Because standard “land-line” communications would no longer be necessary, and because the work is being done “in-house” through Den, savings will allow the new system to pay for itself within two to three years. The DPW also joined the “Digsafe” excavation reporting system, a state-wide system that requires notification of any excavation so as to make any utility systems in the area (in our case water, sewer, and drainage) aware of the pending work and to mark-out the location of their underground facilities. This should reduce the incidence of damage done to the Town’s systems.

Highway: The Highway Division completed two major road improvement projects in 2005, continuing their recent history of successfully completing road project using Highway work forces (Chestnut Street, Shirley Street, Tucker Avenue/Chase Avenue Connector among others) at huge savings to the Town. Pierce Street, previously the narrowest right-of-way in Town as well as being the longest dead end road, was completed after the bulk earthwork was done at the end of 2004. Drainage improvements and full-width, full-depth pavement installation has made this road a much safer roadway. I would also note that through the efforts of this office and the help of Representative Bob Hargraves, Verizon rescinded their demand for nearly \$20,000 in utility relocation costs, another savings to the Town. Highway also completed the final section of Wheeler Street where it approaches the Cranberry Street intersection. The improvements were kept within the limits of the existing right-of-way but a combination of tree removal and ledge excavation resulted in a much better alignment and the new paving provides a markedly improved surface.

Highway completed plans for a realignment of the west end of Jewett Street, the longest remaining stretch of unpaved road in Town commonly referred to as “Dirt Jewett”. This project, initiated by a petition of residents, was subsequently dropped by a combination of environmental requirements that would have proven much too costly and opposition by abutters. The project was ultimately downsized so as to include the replacement of an old crushed outlet culvert, along with a temporary replacement pipe, and a slight raising of the roadway grade to provide minimum cover to the culvert.

Two ongoing but difficult drainage problems were also taken care of by Highway with the installation of an infiltration system at Boynton Street and the rehabilitation and enlargement of an existing drainage system at Tucker Park. The annual resurfacing work focused on the streets off Main Street this year, along with a long section of Brookline Street. Also, due to the efforts of Peter Shattuck, the State paved a long section of South Road (Route 119 which they maintain). Turnarounds were installed at the ends of both William Street and Elliot Street, with the appreciated cooperation of abutting property owners in each case.

The Covered Bridge, a project being undertaken by Mass Highway, took its biggest steps toward reality in 2005 with a public hearing in February and “100% Plans being distributed in December. It appears now that the project, a covered bridge of timber construction, will be put out for bids in March for a project that should begin in June and continue to completion in early 2008. This office was responsible for obtaining the necessary easements and utility coordination.

At the end of the year, Highway did preliminary work on two projects that will continue into 2006. The intersection of Tarbell Street and Lowell Road will be realigned into a “tee” configuration and the necessary documentation to provide a much safer intersection was completed. Also, a “Self-Audit” will be done in conjunction with our consultant CEI, as

approved by Town Meeting, that will evaluate compliance of the Highway Garage complex with EPA environmental requirements.

Transfer Station: This facility, which is operated under Highway Division management, also had some changes in 2005. In a move that was the first of its kind in the DPW, a new employee was hired who is splitting time between Highway and the Transfer Station. As he works weekends, it will serve to improve the operation (including security) as well as drastically reduce overtime. The biggest change, however, was Town Meeting approving a proposal to make the Transfer Station run itself as an Enterprise Fund. With the direct tax subsidy dropping from \$51,945 in FY05 to \$30,000 in FY06 to zero in subsequent fiscal years, the usage fees must be raised so revenues balance expenses. The cost of the “pay-as-you-throw” bag tags were raised from \$1.20 to \$1.40 after Town Meeting but it was known at that time that rates would have to go substantially higher. Peter Shattuck and I did significant research into both the finances and the policies of the Transfer Station from September through November, working with Town Accountant Terry Walsh and the regional recycling group the North Central Regional Solid Waste cooperative, and visiting other recycling operations in the area. Out of that research came our recommended new fee structure that was approved by the Board, and new policies, which will include a contract with a major recycling firm that will allow us to recycle “mixed paper” for the first time. This contract will also increase recycling revenues as well as obtain for the facility’s use, at no cost, a new baler that we were going to purchase anyway for \$30,000. As unfortunate as fee increases are, they are being minimized by these changes in policies at the operation.

Sewer: The Sewer Division completed the largest public works project in the Town’s history in 2005 with the completion of the upgrade and expansion of the wastewater treatment plant. Originally built in the late 1970s with a 20-year life-span, this much needed upgrade has provided state-of-the-art technologies in the plant (SCADA monitoring equipment and ultra-violet effluent treatment among many others) as well as the capacity to handle flows projected in the future from the Sewer District. Also, a low interest loan from the **State Revolving Fund** (an SRF loan) will save the Division upwards of \$72,000 each year. The final cost of the project came within 1.2% of the original bid price and was completed on time. In June, DEP wrote to the Division to comment that there has been a “noticeable improvement in effluent quality” since the completion of the upgrade. Congratulations to Superintendent Mark Richardson and Carmen DeFillippo who successfully met the unenviable task of making this \$5.1M project work while maintaining operations in a functioning plant. The only remaining aspect of this project, already included in the appropriated funding, is the relocation of the lab into the existing office space, which will require modifications, and new office space which will be done with a combination of a modular structure and in-house construction to save money. As referenced above, the approval of Town Meeting for the creation of a zoning overlay Sewer District was very important. Although a similar proposal was rejected in 2003, the Division pursued it, strongly emphasizing that without such a district, available capacity of the treatment plant would be usurped by developers in any part of Town at the expense of those properties within the district.

Two extensions of the collection system were close to implementation as the year ended. With an appropriation approved by Town Meeting, the engineering was nearing completion for an extension of the sewer line on Townsend Street that would carry it up to the limits of the Sewer District as well as up Mason Street to the top of the hill. The abutting property owners expressed a desire for the extension in a 1999 poll and again in 2004. Funding will be sought at the May 2006 Town Meeting for this new line and if approved will be constructed from May to August 2006. As this new line will also serve Clark’s Mobile Home Park, the betterment charges (which

will pay for the entire project) will be especially low for abutters. This engineering for this project will also provide a cost estimate for the replacement of a parallel 100-year-old waterline in a nearby easement and an existing drainage problem in Townsend Street. The second extension would be a privately funded connection in Heald and Maple Streets that will serve Suburban Mobile Home Park. The Board has approved this as a gravity sewer so abutters along the proposed route would be able to connect but at year's end, it was unclear if a gravity system would be financially feasible for the Park. The Board will continue to push for a system that will allow abutters to connect should they desire.

Water: The Water Division made significant strides in improving the quality of the Town's drinking water as well as upgrading the system's infrastructure. At the beginning of the year, the system was declared to be in compliance with DEP requirements eight months after being given an Administrative Consent Order for being non-compliant. Among other improvements, the cleaning and inspection of the Town's three storage tanks helped reach this goal. The Division also had a continuation of good results in the lead and copper testing program, such that the extent and frequency of the testing required was significantly reduced. Also, because of having no incidents of contamination in the system throughout the past year, testing requirements in that regard were also reduced. All three of these positive results show the success of the Division's commitment to a good maintenance program that will continue to provide the highest quality of water to the Town.

By the end of the year, the Well Improvements Project, the funding for which was approved by Town Meeting, was ongoing. This project started out to investigate the failure of the Bemis well (the Town's prime source) to pump anywhere near its registered capacity. Further initial investigation at all three wells found that the required backup power systems did not properly function, that upgraded electrical systems would produce significant savings, that existing SCADA monitoring systems required upgrading, and that treatment systems also needed to be upgraded. Most importantly, we decided to investigate a possible "satellite well" near the existing Bemis well that would provide the additional pumping capacity to reach our registered withdrawal and to provide "redundancy" to the existing well, or backup protection should the Town's prime water source go down. By the end of the year, the well had been cleaned and a new pump and motors ordered, and our consultant engineers were preparing bid specifications for the remaining work. We expect that by the end of 2006 all components of the pumping, treatment, monitoring, and backup power systems will have been upgraded.

Even with our being able to pump to the maximum extent allowed under our registrations and permits, additional sources of water must be obtained to serve future population projections. After an agreement was reached with the owners of a parcel adjacent to the Nashua River and the Rail Trail, just below the Dunstable town line, field testing at the site in early November proved very promising. We are currently are dealing with both DEP and Mass Electric, who have an easement for overhead lines that run through the entire parcel and would impact a well siting, before moving on. Final decisions on the suitability of this location will be made in 2006.

Parks and Cemetery; The Tucker Avenue Maintenance Garage, a facility shared with the School District, was completed in 2005. This facility is ideally located adjacent to the new Glow soccer fields, the new Nissitissit Middle Schools fields, and the Varnum Brook School fields, as well as being not too far from Town Field and Cavanaugh Field. With the help of the Highway Division, the driveway was installed for the garage last summer. With the help of the Water Division, the water service was also installed. The completion of this project allows Parks to

relocate their operations from a garage behind Town Hall, which was close to no fields they maintain, much too small, and in very poor condition.

New Parks Manager Terry Spaulding also coordinated the construction of a new practice field between the new garage and the Glow soccer fields. Again with the help of the Highway Division, as well as that of the soccer support group, this much needed field was built in an area of overgrown weeds, occasionally used for parking, and will be of great use to the Town when the field grows in.

Beyond these two improvements, Terry jumped right into his new Manager position and the condition of the fields, cemeteries, and other Town facilities he maintains are in great shape.

Town Engineer: I continue to fulfill the duties of the Town Engineer along with those of DPW Director, and had a busy year in that capacity as well. The following is a brief summary of the work of the Town Engineer in 2005;

- Field survey and layout was required for the Elliott Street turnaround, the Jewett Street culvert replacement, the new soccer practice field adjacent to the new Glow soccer fields, at the new Tucker garage to confirm proper grading and drainage, for the site design for the treatment plant modular office, and various drainage improvement projects for Highway throughout Town.
- Preparation of plans for “Notices of Intent” for the Conservation Commission for the Jewett Street project, the Wheeler Street project, and other smaller projects where “Requests for Determination” were required. The DPW maintains an excellent relationship with the Commission.
- Represent the Commission at site testing at Heritage Estates off East Street to determine if unsuitable materials were used as fill within the wetlands buffer zone.
- Review plans for projects requiring “Special Permits” from the Planning Board, including common driveways at Shattuck Street and Prescott Street and site plans for commercial projects at Lomar Park.
- Inspect (with the Highway Superintendent) and review all subdivision roads being proposed for Town acceptance. This year these included Hadley Road and Maura Lane at Rockwood Estates, neither of which could be recommended for acceptance.
- Plan reviews for the Board of Appeals which this year included a “40B” proposal for a parcel on Lowell Road.
- Meet with the Police Chief and the Highway Superintendent semi-annually to discuss traffic issues. These “Signs and Safety Meetings” have been a successful way of looking at traffic issues for the past 6 years. The Town Engineer has the responsibility of ordering traffic and street signs for the Town, as well as to maintain flashing beacons.



**HIGHWAY SUPERINTENDENT, TREE WARDEN,
MOTH SUPERINTENDENT AND TOWN FOREST WARDEN**

To the Honorable Board of Selectmen and the Residents of Pepperell,

The following report is from my daily diary. This is activity of the Highway Department, Transfer Station, Tree Warden and Moth Department.

The month of November started off fairly mild with temperatures in the mid 40-50, however old man winter hit November 24th, Thanksgiving Day with heavy wet snow. 4" blanketed the town putting a crew on the streets to treat the roads for the motoring public, with another 1 1/2" snow

squall on the 25th. With a break in the weather we installed a top course of hot top on Prospect St. and Pleasant St. sidewalks. As of now all our sanders are in operation and the plow equipment is checked and ready to go. On December 4th 1" of snow fell and December 9th we had a 15" storm that put all of our plow equipment on the streets. A fast moving storm let us clear things up quite fast. We put our new sidewalk plowing tractor into use this storm to make safe foot travel for our residents. December 16th we had another 2 ½" of snow that turned into an ice storm, making some tough going for a little while. We sanded all the sidewalks this storm for foot travel. With the weather very cold in December in the single digits the crew is in the garage working on our fleet of trucks to keep them in good shape. Sand and salt is being hauled in to our yard. We mix it with Ice-B-Gone deicer to help our sanding and salting operations to keep the road clear of snow.

On January 6th we had 6" of snow, January 8th 5" and on Jan 12th we had a heavy rain. We have had many rain storms this year keeping the Highway Dept. very busy with wash outs on the shoulders of the roads. Another 2" of snow Jan 16th, 20th we saw 4 more, 23rd another 20", Jan 26th and 27th, 7". These storms kept us busy sanding, salting and plowing. We also hauled snow from intersections and busy areas as needed.

Feb. 4th 5", 11th 2", 15th 1", 21st 5" and 25th 4". March 1st, 5", 2nd 2", 8th 6" 13th, 13" and the 24th 4".

Now with the winter under our belts we had 2.38" of rain. March 29th a very wet season. 110" of snow fell this year.

We are off to get ready for our spring clean up. Cold patching is always plentiful in the spring on a daily basis. Catch basin cleaning, sign work and street sweeping are in full swing. The Tree Warden is working on a list of trees that needs to come down. Side walks were all swept off in April.

In the month of April we fixed some drainage problems on Rt. 113 and East Street. We also worked on the roadway and parking lot to the new Parks garage on Tucker Ave. and roughed in a practice field at the garage site. We had to go over the dirt roads with the road grader.

The Highway Department put up the voting booths in April for elections. We picked up two dump trucks full of trash from the "Keep Pepperell Clean" program. Our tractor trailer hauls trash to Saugus each week and we have also had to haul in our own salt to the garage from time to time.

This year's major project was to pave Lowell Road-Route 113. We finished Pierce Street, Wheeler Street, full construction and a binder course of hot top.

We installed a new scale at the Transfer Station.

We paved many streets off our main streets, Franklin, Pleasant, Crescent, Davis, Cottage, Carter, Foster, Province, Prospect, William, Bennett, St. Ann's, Lowell St., and Shamrock St. Many drainage problems were fixed before paving and new sidewalks installed also.

Our rap pile was ground up in June. This gives us great material to work with all year long with a huge savings to the taxpayers.

We were busy repairing equipment for the Fire Department at our maintenance facility.

Road side mowing is going on as we try to get around town this year.

Brookline Street had a top course of pavement this year, Tucker Park and Parker Hill also. A drainage system was completed on Tucker Park. Cross walks were painted and line striping on our main roads.

This year we completed some turnarounds at our dead end streets. Elliott and William Street never had a turn around at the end.

We planted 18 new trees this year at locations that we took trees down. We also replaced the spruce tree at the rotary that blew over in a wind storm this summer. We installed a drain pipe in the shoulder of the road on Lawrence St. in stone.

Curb spraying took place for those ugly weeds in July.

Throughout the year the Highway Dept. repaired many ditches for the Water Department. Guard rails were installed this year on Lowell Road at Jersey and at the corner of Heald Pond on Heald Street.

This year we hired a replacement employee to our work force and added a person to the Highway Department to be split between the Transfer and Highway Depts. two days and three days respectively.

I would like to thank all the staff at the Town Hall and the Finance Committee for working with this department and all departments for any help they have offered to the Highway Department this past year.

With the winter not too far away we will be getting our salt and sand sheds full and rechecking all of our equipment. We always stand ready to assist any department when we can.

I would like to thank Bob Lee for all of his help with his engineering skills, another savings to the Town of Pepperell.

Respectfully Submitted,

Peter J. Shattuck, Sr.
Highway Superintendent
Tree Warden/Moth Superintendent
Town Forest Warden



WATER DEPARTMENT

We are pleased to submit the annual report of the Water Division, this being the 97th year in existence as either its own Department or as a part of the Department of Public Works.

The DPW Water continued to modify its operations by increasing the general maintenance of the system, flushing and improving the water treatment process. The flushing program is now done every six months and helps to reduce sediment build up in the water mains.

The water quality meets or exceeds the water standards set by the U.S.E.P.A. The April and July sampling which included lead and copper samples did not exceed the water quality standards. This is also the first year in many that the Water Division has not had any instances of coliform or other contaminants testing in excess of established limits. The improvements to both the maintenance and operation of the system are being seen. We continue to sample the various locations throughout the water system to ensure the quality of the water.

During 2005 the Water Division had two 8-inch taps for water service, repaired or installed 35 water services, replaced 200 old style meters, and repaired or replaced 20 fire hydrants. This was all in addition to the normal activities associated with operating a small water service.

In July the Water Division began upgrade process of the existing wells. A Request for Proposals was advertised and several engineers submitted credentials and proposals. After a lengthy review of the submittals, interviews were done and an engineer was selected. Weston & Sampson was selected to design the upgrades to the Bemis Well site and recommend any changes necessary to the Jersey Well site. By the end of the Year, the engineering process had begun.

The Bemis Well pump and motor were removed and inspected in December as part of the cleaning of the well. The well was video inspected and then chemically cleaned and then re-videoed at the end. The cleaning process removed the build up on the well screens and improved the pumping capacity of the well. The pump was inspected and replacement was highly recommended due to its condition. The complete pump, motor and controls for Bemis well are scheduled to be completed in 2006 along with other upgrades.

We have been pleased to work with other Divisions and Departments throughout the year and called upon their services as well. We continue to work with other Town Departments sharing equipment and personnel during times of need.

We would like to thank the Townspeople, and particularly our ratepayers, for their support and understanding over the past year. The staff of the Water Division along with the other Departments has been very helpful and we extend our appreciation for their efforts.

Respectfully Submitted for the Board of Public Works,
Mark A. Richardson, Superintendent



SEWER DEPARTMENT

We are pleased to submit the twenty-sixth annual report of the Wastewater Treatment Facility. 2005 had a variety of activities added to the regular operational functions of the division.

The DPW Sewer & Wastewater Division started the year in the final phases of the wastewater treatment plant upgrade. The punch list for the equipment installation and minor SCADA (Supervisory Control and Data Acquisition) system work was all that was left to complete.

During the Spring months the wastewater treatment facility was able to fully treat all storm waters that entered the system, some entering in through a broken water tight manhole in a drainage area. Even with the flows in excess of 1 million gallons per day the treatment facility maintained the process and easily met the NPDES permit.

Throughout the year the wastewater treatment facility staff has been adjusting the new process to optimize the treatment and maximize the efficiencies. This was clearly evident with the substantial drop in electricity over the twelve month period.

The Wastewater Treatment Facility performance is above expectations. The average removal efficiencies are greater than 97 percent of all permitted pollutants. The total wastewater flow for 2005 increased by 12% to just over 181 million gallons of wastewater. The average wastewater flow from Pepperell was 354,600 gallons daily, and Groton flows averaged 131,100 gallons per day. The increase in flows may be attributed to the increase in connections and some change of use for some business connected to the sewer.

The Composting operation at the Wastewater Treatment Facility processed 114 dry tons of wastewater sludge which equates to approximately 3,564 Cubic Yards of Compost. We continue to actively market our compost as a useful soil conditioner

In October the Facility Staff was increased by one additional Operator. This addition was the final stages of the upgrade and was in preparation for the new NPDES discharge permit. The position was filled with a grade VI Operator with several years of industrial wastewater operations. The Facility welcomes Mr. Jefferey Lee to its staff.

In the final days of December, the Facility received the final NPDES discharge permit for the newly upgraded treatment process. The permit included an increase flow to 1.1 Million Gallons per Day. Existing pollutant discharge limits were reduced to meet the increased in wastewater flows going to the river and several new parameters were added, phosphorous and ammonia being the two of major concern.

The collection system personnel spent the summer and fall inspecting the installation of sewer mains on Julia Lane which is an extension to the Hadley Estates Development. This completed an additional 1,100 feet of sewer main.

At year's end The Sewer & Wastewater Division inspected 54 new connections and over 1,100 feet of sewer main installed by private Drain layers licensed in the Town of Pepperell. The Sewer Division also cleaned over 4,500 feet of sewer main and repaired numerous manhole structures and raised over 30 manhole frame and covers throughout the collection system.

Throughout the year, the Sewer Division continued to remove the beaver dams that impact the operation and maintenance of the collection system as part of its annual beaver maintenance program. By maintaining these areas and preventing beavers from building dams we are able to reduced and water infiltration into the sewer system.

We have been pleased to work with other Divisions and Departments throughout the year and called upon their services as well. We continue to work with other Town Departments sharing equipment and personnel during times of need.

We would like to thank the Townspeople, and particularly our ratepayers, for their support and understanding over the past year. The staff of the Wastewater Treatment Plant & Sewer Division along with the other Departments have been very helpful and we extend our appreciation for their efforts.

Respectfully Submitted for the Board of Public Works,
Mark A. Richardson, Superintendent



CEMETERY/PARKS DEPARTMENT

During the year 2005 we continued to operate the cemetery on a twelve-month basis. There were a total of 27 burials at Woodlawn Cemetery. The total revenue generated from these burials was \$7,200.00. Out of the 27 burials, 14 were cremations, and 13 were full burials in vaults.

This year a total of 24 lots were sold, 22 were full burial lots, and 2 were cremation lots. The revenue generated from lot sales was \$6,050.00. The Cemetery Department also laid out 70 more full lots for the Woodlawn Cemetery.

The Parks Department continues to maintain 50 plus acres of recreational land. The Parks Department is also happy to report the new Parks garage on Tucker Avenue near the Nissitissit

School is completed and occupied. I would like to thank all that were involved in the garage project.

The Parks Department also laid out a practice field at the Glow field. With the Highway Department's help, that will be completed in spring 2006.

I would also like to thank the entire staff at the Town Hall, and the other Town Departments for their support and cooperation throughout 2005.

Respectfully submitted for the Board of Public Works,

Terence K. Spaulding
Cemetery & Parks Department Manager



BOARD OF HEALTH

ELECTED OFFICIALS AND TERMS

Robert Lambert, Chairperson	April 2006
Holly J. Bradman	April 2007
Virginia I. Malouin	April 2008

APPOINTED OFFICIALS AND TITLES

Edward F. Wirtanen, R.S., C.H.O.	Health Agent
Kenneth West	Animal Inspector
Kathleen Comeau	Assistant Animal Inspector
Lynda Pozerski	Board Secretary

RESPONSIBILITIES / DUTIES: To administer and enforce State and local regulations and Massachusetts General Laws pertaining to the Public Health and the environment.

AUTHORITY: Massachusetts Generals Laws, State Regulations and the Code of the Town of Pepperell.

During **2005** the Board of Health issued the following permits/licenses:

<u>Type of permit / license</u>	<u>Quantity</u>	<u>Type of permit / license</u>	<u>Quantity</u>
Septic System Permits (New)	9	Temporary Food Service Permits	64
Septic Repair Permits (of failed systems)	23	Manufacturing Frozen Desserts	2
Disposal Works Installer Permits	31	Funeral Directors	2
Septage Hauler Permits	8	Tanning Facility	3
Collection of Rubbish	6	Massage Therapy Establishment	4
Mobile Home Park	3	Massage Therapist	5
Food Service Permits	45	Recreational Day Camp for Children	2
Well Permits	3	Family Type Campground	1
Soil Testing (31 test sites)	29	Emergency Action Beaver Permit Applications	2

BOARD ACCOMPLISHMENTS AND ACTIVITIES

The long term monitoring of the former Town landfill continues. Quarterly testing is performed by the consultant, GZA, in conjunction with the comprehensive site assessment and post-closure monitoring of the former landfill.

The annual rabies clinic was held on the first Saturday in April. With the assistance of the Board members, the Town Clerk, and the Pepperell Veterinary Hospital, 171 rabies vaccinations were administered. The Town Clerk was also present to issue dog licenses for the year.

The Hazardous Waste Collection day was held on June 11, 2005. The event, attended by 153 residents, included a fireworks, firearms and ammunition drop off supervised by the Pepperell Police Department. The next collection day is planned for June 10, 2006.

In June the office hosted intern Annie Raich, a student from Boston University. During her six week program she provided invaluable information on morbidity and mortality within the town and assisted in improving the information network.

The Board continues to improve on its emergency response plans.

There have been 301 inspections, 252 plan reviews, including 53 formal requests from other Town Departments, 92 Title 5 inspection report review (70 passes, 4 conditional passes, 17 failures) and approximately 1,850 calls and visitors to the office. The Department responded to 26 complaints regarding trash, odor, noise, food and housing.

Respectfully submitted,

Robert J. Lambert
Chairperson

Holly J. Bradman

Virginia I. Malouin



PUBLIC HEALTH NURSE

The Nursing Services included the following:

- Administration of immunizations to Adults and children
- Disease Reporting/Investigation/Case management
- Assessment and implementation of nursing services in home, office or clinic setting
- Health Clinics included Blood Pressure screenings and Immunization Clinics
- Tuberculosis (TB) testing
- Inform and educate the public regarding health issues

Administration of immunizations were available throughout the year following guidelines set by the Massachusetts Department of Public Health. The Mass Immunization Provider Program helps offset the cost of the immunization program. Disease reports and investigations were done as diseases were reported to this office. The type and length of nursing services provided was based on the needs of the individual and the resources available.

Health Clinics held this year were; Monthly Blood Pressure Clinics at The Senior Center and Babbitassit Village and Influenza Immunization Clinics held in the fall/winter months. Blood Drives were held in August and December with the American Red Cross. The File of Life, which is a prepared medical history and information packet, continues to be available to residents.

This year we have established The Board of Health Volunteer Group. This group is being set up to help the Board respond to any health related emergency in Pepperell that would require extra measures.

Work continues on an emergency response plan in the event of an environmental or biological event.

Respectfully Submitted,

Ellen Castellano
Public Health Nurse



VETERANS' SERVICE OFFICER

AUTHORITY: Massachusetts General Laws Chapter 115
APPOINTING AUTHORITY: Board of Selectmen
APPOINTED OFFICIAL/TITLE: Myron "Ted" Harmon, Veterans' Service Officer
RESPONSIBILITIES/DUTIES:

1. To assist eligible veterans and/or their families with financial aid, medical aid or other help as needed.
2. To assist Veterans and/or their families in applying for State or Federal aid if qualified or to help secure information as needed.
3. To expedite the return of funds from the State as quickly as possible.

MAJOR 2005 ACTIVITIES:

1. Assisted personnel with request for information regarding Federal benefits, DD 214 (Discharge Requests), payroll problems, other veteran related issues.
2. Held various Americanism programs in conjunction with the Peter Fitzpatrick School (Valentines for Vets, Memorial Day activities, Veterans' Day, Flag Day).
3. Attended 3-day seminar of Veterans' Service Officers held to update all on recent changes in benefits and procedures.
4. Attended meetings of local Veterans' Service Officers in sharing ideas and experience of other agencies that can help veterans, i.e., job fairs – other avenues of assistance.
5. Arranged for transportation to medical facilities for veterans.

GOALS FOR 2006:

To continue to assist veterans and their families whenever and however possible as the Town's Veterans' Service Officer.

To promote awareness of the plight of the veteran due to downsizing in funds and programs of assistance, i.e., medical cutbacks and military honor cutbacks at funerals.



COUNCIL ON AGING

Mission Statement: The Pepperell Council on Aging is dedicated to providing services and programs for the senior citizens in the town of Pepperell that will promote independence, dignity and well being.

The Council on Aging Board meets the second Wednesday of each month at 3:00 in the Pepperell Senior Center, located on 37 Nashua Road. This meeting is open to the public.

The Senior Center itself provides a gathering place where seniors enjoy social, recreational, health and educational activities. Regular activities include Aerobics, Bingo, Bowling, Cards, Computer Classes, Crafts, Drama Group, Harmonica, Knitting/Crocheting, Line Dancing, Men's Group, Movies, Painting, Singing and Yoga.

The Council on Aging also provides a variety of services to the residents of Pepperell including; fuel assistance, support groups, weight management, health benefit counseling, friendly visitors, File of Life, congregate and home delivered meals. Over 4,000 meals were prepared and served to home bound residents this year. The Pepperell Food Pantry is housed at the senior center. Food distribution takes place the second Thursday of every month and is open to all residents of Pepperell.

Health and wellness clinics include blood pressure checks, hearing screenings, influenza clinics and on going education provided by a variety of professionals on medical issues. The Pepperell COA was the

recipient of various grants this year, which provided training and the right to utilize two different wellness programs. The Chronic Disease Self Management program and the ACCENT weight loss program were both found to be beneficial and will be repeated in the future.

As the only social service agency operated by the town, we work closely with the District Nurse, Board of Health, Veteran's Agent and the Fire, Police and Ambulance Departments and outside agencies including Montachusett Home Care, Montachusett Opportunity Council, the Lowell Transit Authority and the Central Mass Area Agency on Aging

In 2005, 1,450 of Pepperell's residents were age 60 or over. Programs are designed for residents over 60 but there is no age qualification to utilize them. A monthly newsletter is mailed to over 1,000 households, which provides up to date information and is now also available on line through the town's web site and at various locations around town.

The senior center has over 130 volunteers who together have worked over 6,000 hours. Without our incredible volunteers we would not be able to provide the services we do. St. Joseph's Church, Christian Fellowship, Grace Baptist and our own Seniors take turns preparing and serving a home cooked meal every Wednesday. Our Friends' Group has also been vital in supplying equipment and ongoing support.

Several non-profit groups and other town departments utilize the building after hours. The Senior Center has also been available for rentals with profits being turned over to the town's General Fund. Funding for an emergency generator was obtained through a state grant, allowing the senior center to be utilized as a shelter if necessary.

We are grateful for the community's on going support of the Council on Aging and appreciate your donations and volunteer work.

Sincerely,

Sharon Mercurio, COA Director

LOWELL REGIONAL TRANSIT AUTHORITY ADVISORY BOARD

The Lowell Regional Transit Authority (LRTA) is one of fifteen regional transit authorities established by the Commonwealth of Massachusetts in 1974 dedicated to the mission of increasing the use of mass transit on a regional basis. Headquartered at the Charles A. Gallagher Intermodal Transportation Center in Lowell, the LRTA provided nearly 1.7 million passenger trips on their fixed route bus service in nine cities and towns in fiscal year 2001. Additionally, the mobility of elderly and disabled citizens is enhanced through the Council's on Aging and the LRTA Road Runner program providing more than 61,000 passenger trips in fiscal year 2005. The LRTA serves an area of over 300,000 population with an operating budget of more than \$6 million annually.

The LRTA provides Road Runner van service to Pepperell town residents aged 60 years and older and those who are disabled. The LRTA provides weekday curb-to-curb transportation service in Pepperell and surrounding towns on a 24 hour advance registration basis. All vehicles are fully accessible and wheelchair lift-equipped.

Many trip purposes can be accommodated: shopping, medical appointments, visits to the Senior Center for activities, social and recreational. The fare schedule is \$1.00 one-way within town, and \$1.50 one-way out of town each way. Road Runner service may be arranged by calling 1-800-589-5782 or 978-459-0152.

The ridership for Pepperell in Fiscal Year 2005 was 1,921 passenger trips.

The LRTA Road Runner operates a 10 passenger 1995 Dodge Maxivan within the Town of Pepperell. New vehicles are acquired through the Commonwealth's Mobility Assistance Program, which provides 80% of the cost of the new vehicle, while the Federal Transit Administration provides the remaining 20% matching share.

Respectfully submitted,

Barry Fuller, LRTA Advisory Board



LAWRENCE LIBRARY

	2003	2004	2005
Special Events	294	300	261
Special Event Attendance	8,039	6,587	7,483
Volunteer Hours	580	332	989
Items sent to us from other libraries to fill requests	3,277 (July '02-June'03)	4,936 (July '03-June '04)	5,902 (July '04-June '05)
Items loaned to other libraries to fill their requests	2,059 (July '02-June'03)	3,686 (July '03-June '04)	5,200 (July '04-June '05)

This year, 136,000 items were checked out from Pepperell. We increased the loan period from 2 weeks to 3 weeks and reduced renewals to one. Book fines were also increased from \$0.05 per day to \$0.10 per day. The number of inter-library loan requests, placed by readers from home or by the staff at the library, has continued to increase dramatically. We also added software allowing patrons to reserve

museum passes from home, through our web site. This was the second full year of patron-placed requests, and the numbers attest to the service's popularity.

The Pepperell Cultural Council was generous and we are grateful for their support. The PCC funded in part our publication of *Poetry Night Poems*, an anthology of poems from poets who have participated in our quarterly poetry nights. PCC also helped fund, Davis Bates and Roger Tincknell during our Summer Reading Program. Both events were well attended and greatly appreciated.

Teresa Vadakin joined the Library staff this past March as our Children's Librarian. Teresa holds a Master's Degree in Library Science from the State University of New York at Buffalo. She wasted no time in bringing a fresh approach to programming and the children's collection. Star Wars, Harry Potter and Chronicles of Narnia all had special celebrations to coincide with the movie releases. Two new book clubs for children age 6 and up formed, were well attended, and will continue into the new year. Parents found Stepping into Kindergarten a wonderful bridge between Story Time and Kindergarten. Teresa also added Internet access for supervised children in the children's room.

Teresa's Summer Reading Program was *Around the World in 40 Days* and had 401 children and teens reading for hours. Interactive dance and drums, make your own barrier reef, origami, Hawaiian luau, rainforest sculpture, bubble blast, and designing your own alien, were all well attended, educational, and entertaining events for children.

Highlights for the year include the Seasons of Lights Puppet Show by Caravan Puppets, which was the first annual children's holiday event in memory of Millie Allard, a children's room volunteer for many years. The Christmas Victorian Tea featured delectable desserts and a healthy round of humor. April featured Fresh from the Farm events and speakers, including a visit by Jane Brox, author of *Clearing Land*; indoor market day where you could see, taste and buy fresh, locally produced products, perennials, jellies, beeswax & honey, and more. Farm activities included a celebration of Earth Day with tractors on the front lawn and the medieval art of falconry demonstrated in the Art Gallery.

Quarterly Poetry Nights have continued since 1998. This year's guest poets were Martha Carlson-Bradley, Dona Stein, and Susan Edwards Richmond. Poetry nights feature a guest poet then the audience is invited to share their own work. In April, the evening was dedicated to the poets published in *Poetry Night Poems*, sharing their favorites.

This year brought five published authors to the Library: David Spielgelman, M.D., Kathy Mackel, Allison Anneser, Jane Brox, and Laurie Toupin. Artists exhibiting in the Art Gallery were: Bonnie Ross, William Mixon, Squanicook Colonial Quilt Guild, Carol Case, Kathy Santos, and Tom Mungovan. We would like to thank Kathy Low, a volunteer for the Friends of the Library, for arranging for the artists and handling their publicity.

This was the third year that the Pepperell Siding Model Railroad Club had an operating layout during library hours. The layout filled the entire art gallery and entranced visitors with minutely detailed designs featuring Pepperell buildings as well as new models.

The Library has continued to offer meeting space to community groups: La Leche, ARC, Folk Dancing with the Nashoba Valley International Folk Dancers, Democratic and Republican town committees, and the Library's Spanish Club and Book Club for adults continue to meet at the Library on a regular basis. All these groups welcome new members.

In an effort to help those in need, we held Food for Fines in February to support the food pantry located at the Senior Center. Their shelves were bare and we were happy to help. Free tax help was offered through AARP volunteers. After hurricanes devastated Louisiana, we raised \$300 to aid libraries in Louisiana.

The Friends of the Library, with 179 members, provided us with another year of unequalled support. Their annual fund-raising events included the toy yard sale, which raised \$537; the book sale, which raised \$7,334; and membership, which raised \$7,116. They had a successful year and presented the library with a check for \$10,000 to be used for children's book purchases and special events. The Friends continue to fund all of our museum passes, at a cost of \$2,530; they also organize artist receptions, the annual holiday tree lighting, and Earth Day events. We could not accomplish all we do without their support. They are truly friends.

We will be beginning 2006 with extended Tuesday hours; our new hours will be Tuesday, Wednesday and Thursday 10am to 8pm, Friday 10am to 5pm, and Saturdays 10am to 4pm.

Respectfully Submitted,

Ann Wirtanen, Director

For the Board of Library Trustees



RECREATION COMMISSION

The Recreation Commission offered over 70 different programs and events designed to appeal to all ages. We continue to solicit ideas and add new programs while improving on regular favorites.

The Summer Playground continued to have high attendance. Mandy Norftill, a long-time playground counselor, presented a plan to create a program for children of middle school age. This program was conducted within the regular Summer Playground, but it had activities geared especially for this age group. Alise Manley, the Summer Playground Director ensured that the children enjoyed weekly field trips to interesting places in addition to daily activities of athletics, games, and crafts.

Janie Marshall, our Recreation Commission Program Director added exciting new events and trips in 2005. Among them were the Skyhawks programs, designed to introduce children to a positive experience in athletics by creating a fun and noncompetitive sports environment. New trips this year included seeing the Boston Red Sox play the New York Yankees, a Duck-boat tour of Boston, and Radio City Music Hall in New York.

For 2006, Janie has planned an outdoor movie night to be held on Town Field where the community can come together to enjoy a "night out on the Town". There are also plans to hold a battle of the bands where we can listen to the sounds of local talent.

The number of eggs hidden on Town Field for the annual Egg Hunt keeps going up and up. There were 4000 eggs retrieved by excited youngsters last year and we expect to add more next year. Also, due to its tremendous popularity, the Commission sponsored two ice cream socials in 2005. Adults and children of all ages created their own sundaes and had fun socializing.

Charlie Grant, the Ski Program Director, continues to coordinate a popular and fun-filled program at Wachusett Mountain. Again in 2005, nearly 200 children participated. The Commission wishes to thank the many chaperones who volunteer their time in making this event possible.

Sue DeFillippo maintains and schedules the many programs run at the McGrath Community Center. This building is used extensively for numerous activities and organizations within the Town. Sue ensures that this facility remains in top shape for all our users.

The group working with the Commission has raised more than half the funds required to build a new skateboard park. We are optimistic that construction will begin in the summer of 2006.

The Commission continues to support and work with the many athletic organizations in town to schedule, improve, and maintain playing fields.

Thanks to Georgette Rogers, a former Pepperell Cultural Council member, a Town Cultural Events Calendar was again created and distributed throughout the community. The calendar highlighted the LCC-sponsored events happening in 2005, including dates, times, places, targeted populations, and if it benefited a particular group.

Plans for the coming year include creating another Calendar of Events to be distributed throughout the community and a campaign to recruit new members.

In light of the widespread budget cuts at all levels of government, the members of the Pepperell Cultural Council, on behalf of the citizens of Pepperell, are grateful to Senator Steven Panagiotakos and Representative Robert Hargraves and their colleagues at the State House for their continued support of the Massachusetts Cultural Council.

Alexandra Bodnar, Chairperson
Donna Falabella, Grants Coordinator
Ann Komer, Treasurer
Sharon Dunn, Secretary

Norma Wilton, Member
Brandon Liberis, Member
Margaret Scarsdale, Member



Another busy day at the Senior Center

HISTORICAL COMMISSION

In the last year most efforts of the Commission were in answering public queries regarding local historic events, places and people.

Often persons who observe the destruction of historical architectural examples ask the Commissioners “Why did you let them do this?” As there is no district by-law, the Commissioners are left without resources to protect the historic assets in Pepperell.

In 2006 voters will be asked to change and amend zoning by-laws as part of the acceptance of a Comprehensive Plan intended to encourage affordable housing. Predictably the plan will propose increased housing density. An area proposed for increased density will presumably be currently serviced by certain municipal services, i.e., water and sewer. Those areas also tend to overlap the oldest sections of Town. While the tenor of the Town is to repeatedly ignore any pretense of historic preservation, members of the Commission feel that the voters should be presented an avenue of historic protection in context with increased housing density. It is hoped that the Planning Board will be cognizant of the very likely probability of more knockdowns on Main Street than experienced in the last 25 years. During the 1980’s seven historic buildings were demolished or so re-modeled that historical significance is lost. In the 1990’s five historic structures were lost and between 2000 and the present, another ten were destroyed. Only a couple of these instances were due to fires, the rest were intentional knockdowns to make way for new construction.

Truly the Town of Pepperell has entered the 21st century. One decision before the citizens and their elected planners is the future appearance of this community. Pepperell’s geographic location is, without discussion, the area of the United States from whence the country was born and most outsiders expect that the residents would respect the land these ancestors settled and the houses they built. However, we know this is not the situation or mindset.

The Commissioners urge the Townspeople to carefully study zoning changes to be presented during the year 2006 and to vote with full knowledge of the impact of their votes.

TOWN ACCOUNTANT

CITIZEN ACTIVITY APPLICATION FORM

If you are interested in serving on a Town Committee, please fill out this form and mail to the Board of Selectmen, Town Hall, One Main Street, Pepperell, MA 01463. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

NAME: _____	DATE: _____
ADDRESS: _____	PRECINCT: _____
TELEPHONE: HOME: _____	WORK: _____
E-MAIL: _____	
PRESENT BUSINESS INTEREST OR OCCUPATION: _____	
EXPERIENCE OR SPECIAL SKILLS: VOLUNTEER, SOCIAL SERVICE, BUSINESS (INCLUDE PREVIOUS TOWN EXPERIENCE, IF ANY): _____ _____ _____	
AREA(S) WHERE YOU WOULD BE INTERESTED IN SERVING: _____ _____ _____	
TIME AVAILABILITY: NUMBER OF HOURS: _____	Weekly _____ Monthly
COMMENTS: _____ _____ _____ _____	

APPOINTED COMMITTEES

Cable TV Advisory Committee

Capital Program Committee

Conservation Commission

Council on Aging

Cultural Council

Disabilities Commission

Election Workers

Emergency Management

Finance Committee

Fire Department

Historical Commission

Information Systems Technology Committee

Personnel Board

Zoning Board of Appeals

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