

Dedication

There are those among us who gave much of their time and talent in the past to make Pepperell the fine community it is today, a community we can be proud of. Richard Malley and Paul Straitiff, Sr., are two of those individuals.

Richard Malley might have been born in Maine, but he is a true Pepperellite, having come to this town at the tender age of one year.

Dick, as he is referred to by most, and his wife Rita raised five children in the town and he worked at Saint Regis Paper Mill to support his family. Of his many loves, Dick would probably include golf and dancing, but if you knew him, you would place volunteering at the top of this list.

Dick joined the Pepperell Fire Department as a firefighter in 1948. He moved up to Lieutenant and then Captain. While serving on the Board of Engineers, he became the Town's Fire Chief in 1978, serving in that capacity until 1982. Dick gave his all to the department and continued to give, volunteering when he saw the need. A firemen's muster wouldn't be complete without seeing Dick

Paul Straitiff and Richard Malley

bending over those hot coals cooking chickens.

He is a member of the Pepperell Veterans of Foreign Wars, Post 3291, and once again, you would see him volunteering his time at their cookouts. The 4th of July Committee always received a helping hand from Dick, as do the people who run the surplus food program at the Senior Center.

Sometime when you run into Dick on the streets of Pepperell, or perhaps at a dance, or on the golf course, or helping out at an event, why not say "thanks" for a job well done.

Paul Straitiff, Sr. was born in Pepperell, one of 11 children, and when he married, he and his wife, Ella Mae, raised five children in Pepperell and much of his adult life was spent serving the town, except for those four years he served his country in the Marine Corps.

Although he worked for 15 years at the Saint Regis Paper Mill to support his family, it is Paul's dedication as a 25-year member of the Pepperell Fire Department that is most remembered. Paul moved up the ladder to Lieutenant, then Captain. He became a Deputy Chief in 1968, serving in that capacity until 1982.

Paul is a life-time member of the Odd Fellows, a life member of the Pepperell Veterans of Foreign Wars, Post 3291, and served as an officer for that organization for many years. He was also a member of the Pepperell Boy Scouts.

Paul and his wife, Ella Mae, have recently celebrated their 50th wedding anniversary, so maybe if you see Paul you might want to congratulate him and say "thanks."

Both these former members of the Pepperell Fire Department played a big part in making the Department one of the finest in the country today.

Photograph and narrative submitted by Ann O'Donnell

In Memoriam

MARY DUPREY

Born and bred in Pepperell, Mary graduated from Pepperell High School, married and raised a family here, and worked for 33 years as a bookkeeper at the Bemis Company in Pepperell. Her dedication to her community extended far beyond her personal and family spheres, including deep involvement with the parish life of St. Joseph's Church; over three decades of service as an elected member of the Pepperell Housing Authority; long commitment as one of the dedicated volunteers for the Meals on Wheels program; and many years of work as a Town election official.

JAMES J. GALLAGHER III

Jim was a past member of the Council on Aging, the Board of Health, and the Friends of the Seniors. He was a member of the Democratic Town Committee, as well as a Fuel Assistance Volunteer. He served as a medical driver for the American Cancer Society, as well as the Groton and Pepperell Councils on Aging, and was also a past counselor for the SHINE ("Serving the Health Information Needs of Elders") Program in Pepperell and Townsend. He was compassionate and considerate in using his time to assist residents and non-residents alike.

WILLIAM ("BILLY") O'BRIEN

Bill was a Pepperell native, and operated a watch repair shop in Pepperell for some 15 years, until health issues forced his retirement. His handicap notwithstanding, he continued to actively participate in the life of his community. On the Town side, Bill was a long-term member of the Disabilities Commission, and served as the Town's Handicap Coordinator, reviewing building plans and project proposals for compliance with accessibility regulations. Privately, he was a member of the Knights of Columbus Pepperell Council #317, where he was the Recording Secretary for over 35 years, and was a frequent participant in the activities at the Pepperell Senior Center.

STATE AND NATIONAL OFFICIALS

United States Senators

Edward M. Kennedy
315 Russell Senate Office Building
Washington, DC 20510

2400 JFK Building
Boston, MA 02203
617/565-3170

John F. Kerry
304 Russell Senate Office Building
Washington, DC 20510

One Bowdoin Square, 10th Floor
Boston, MA 02214
617/565-8519

United States Representatives

1st Congressional District:

John W. Olver
463 Main Street
Fitchburg, MA 01420
978/342-8722

1027 Longworth House Office Bldg.
Washington, DC 20515
202/225-5335

State Officials

Gov. Mitt Romney
State House, Room 360
Boston, MA 02133
617/727-6250

Lt. Gov. Kerry Healey
State House
Boston, MA 02133

Secretary of State William Francis Galvin
State House, Room 337
Boston, MA 02133
617/727-9180

State Treasurer

Timothy Cahill
State House, Room 227
Boston, MA 02133
617/367-6900

Senator (1st Middlesex District)

Steven Panagiotakos
State House Room 518
Boston, MA 02133
617/722-1630

Representative (1st Middlesex District)

Robert S. Hargraves
State House Room 237
Boston, MA 02133
617/722-2305

Attorney General

Thomas F. Reilly
One Ashburton Place, 20th Floor
Boston, MA 02108
617/727-2200

436 Dwight Street
Springfield, MA 01103
413/784-1240

State Auditor

A. Joseph DeNucci
State House, Room 230
Boston, MA 02133
617/727-2075

District Attorney

Martha Coakley
40 Thorndike Street, 2nd Floor
Cambridge, MA 02141
617/494-4050

Sheriff – Middlesex County

James V. DiPaola
Superior Courthouse
40 Thorndike Street
Cambridge, MA 02141

ELECTED OFFICIALS

ASSESSORS

Michael T. Coffey	2007
Jon E. Kaiser	2009
R. Braybrook Walsh	2008

HEALTH, BOARD OF

Holly Bradman	2007
Robert J. Lambert	2009
Virginia Malouin	2008

HOUSING AUTHORITY

Mary Duprey	2011
Katherine L. Harris	2010
Robert Russell	2008
James Triehy	2007

LIBRARY TRUSTEES

Charles Burnham	2007
Mary Campano	2009
Margaret Kimball	2009
Frederick Kobs	2008
Amos Mahony	2008
Joan Wright	2007

MODERATOR

Scott N. Blackburn	2008
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NORTH MIDDLESEX REGIONAL SCHOOL

DISTRICT SCHOOL COMMITTEE

Anne E. Buchholz (At-large member)	2008
Sue C. Fitzgerald	2009
Kathy Low	2009
Theresa A. Morse (At-large member)	2008
Lisamarie Proctor (At-large member)	2008
Arnold Silva, Jr.	2007

RECREATION COMMISSION

William Koutrouba	2008
David Priddle	2007
P. Derek Tenbroeck	2009

PLANNING BOARD

Nicholas Cate	2010
Jeffrey Chabot	2008
Richard C. McHugh, Jr.	2009
Joseph Sergi	2007
Stephen Themelis	2011
<u>Associate Member (appointed)</u>	
Mark F. Marston	2007

PUBLIC WORKS, BOARD OF

George Clark	2007
Frederick Farmer	2009
Louis D. Shattuck	2008
<u>Appointed Members:</u>	
Paul Tierney, Jr.	2007
Lewis Lunn	2008

SELECTMEN, BOARD OF

Darrell W. Gilmore	2008
Lyndon B. Johnson	2009
John W. Lynch	2007

TOWN CLERK

Lois Libby	2007
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TREASURER/TAX COLLECTOR

Michael Hartnett	2009
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TREE WARDEN

Peter Shattuck	2009
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STAFF POSITIONS

for

ELECTED & APPOINTED BOARDS, COMMISSIONS, OFFICIALS

ACCOUNTANT

Theresa Walsh Town Accountant
Lyn Sharpe Asst. Town Accountant
Den Connors Systems Administrator

ASSESSOR'S OFFICE

Susan J. Smith Assistant Assessor
Kevin Visnaskas Administrative Assessor
Jacqueline West Senior Clerk

CONSERVATION COMMISSION

Ellen Fisher Conservation Administrator

BOARD OF FIRE ENGINEERS

Costa Bozicas Fire Chief
Susan H. Smith Secretary

BOARD OF HEALTH

Edward Wirtanen Health Agent
Kenneth West Animal Health Inspector
Ellen Castellano District Nurse
Lisa Herget** Secretary
Lynda Pozerski* Secretary

BOARD OF SELECTMEN

Robert B. Hanson Town Administrator
Peggy Mazzola Administrative Assistant
Albert White Head Custodian

INSPECTION DEPARTMENT

Susan H. Smith Assistant to the Inspectors

PLANNING BOARD

Inez Gove Planning Administrator

RECREATION COMMISSION

Janie Marshall Program Director
Alise Manley Summer Program Director
Sue Defillippo Community Center Coordinator

LAWRENCE LIBRARY

Shannon Brittain Library Technician
Sherrill Burgess Library Technician
Nancy Hayes Clune Asst. Director/Adult Services
Pam King Page
Sharon King Library Technician
Myra Lane Circulation
Taylor Murphy Page
Richard Palmer Custodian
Patricia Payer Inter-Library Loans
Teresa Vadakin Children's Librarian
Pamela Vance Senior Library Technician
Debra Spratt Library Director

BOARD OF PUBLIC WORKS

Robert E. Lee DPW Director/Town Engineer
Terrence Spaulding Cemetery/Parks Manager
Peter Shattuck Highway Superintendent
Nancy Cyr Highway Dept. Secretary
Patricia A. DeLorey Water Dept. Secretary
Mark Richardson Asst. DPW Director/
Sewer & Water Superintendent
Cathy Knox Administrative Assistant
Susan Guerney WWTP Clerk

SENIOR CENTER

Sharon Mercurio Director
Virginia Spinney Coordinator of Volunteers
Joan Goddard Outreach Coordinator
Ann O'Donnell Receptionist
Albert Harris Custodian

TOWN CLERK'S OFFICE

Barbara Smith Assistant Town Clerk

TREASURER/TAX COLLECTOR

Jane Carrubba Assistant Treasurer/Benefits
Administrator
Debbie Nutter Assistant Collector

ZONING BOARD OF APPEALS

Cheryl Lutcza Assistant

APPOINTED BOARDS/COMMITTEES

AFFORDABLE HOUSING COMMITTEE

Richard Colangelo*	2006
Stephanie Cronin	2007
Nicholas Cate	2007
Lyndon B. Johnson	2007
Gregory Rice	2007
Angela C. Shwom	2007

AGRICULTURAL ADVISORY BOARD

Renee Cyr	2007
James Friend	2008
Robin A. Hebert	2007
Larry Murphy	2008
Stephen Pearson	2009

ANIMAL CONTROL OFFICER

Kathleen Comeau	2007
Christopher Comeau, Assistant	2007
Wayne Comeau, Assistant	2007

CAPITAL PROGRAM COMMITTEE

Andrew Ferris	2007
James Friend*	2006
Diane Gaspar	2007
Robert Hanson	2007
Michael Hartnett	2007

COMMUNICATIONS DEPARTMENT

Frank Quattrochi, Director	2007
David Stairs, Assistant Director	2007

Dispatchers

Kristine June	2007
Matthew Power	2007
Justin Zink	2007

Spare Dispatchers

Rosemarie Page	2007
Eileen Lundstrom	2007
Nick Pentedemos	2007

CONSERVATION COMMISSION

James Casserly*	2007
Robert Elliott	2009
Linda Moody	2007
Robert Rand	2009
Patricia Swain Rice	2009
Jeffrey Sauer	2008
Peter Steeves	2008
Melissa Tzanoudakis	2007

CONSTABLES

Neil McGorty	2007
David H. Muscovitz	2007
Frank Quattrochi	2007
Robert Russell	2007

COUNCIL ON AGING

Jerrilyn T. Bozicas	2009
Cathy Forrest	2009
Barry R. Fuller	2009
Merle Green, Jr.	2008
Katherine Harris	2007
M. Pauline Mahony	2008
Virginia Malouin	2007

CULTURAL COUNCIL

Lynn Black	2009
Alexandra C. Bodnar	2007
Julie Curcuru	2009
Sharon Dunn	2008
Donna Fallabella	2009
Rebecca Jeffreys	2008
Maureen Johnson	2009
Ann R. Komer	2008
Jennifer Tripp	2009
Alice VanOrmer	2009

DISABILITIES COMMISSION

Robert Call	2007
William O'Brien	2008
Robert Plet	2009

EMERGENCY MANAGEMENT

George Ux, Director	2007
Nicholas Livadas, Deputy Director	2007
Edward Passerello, Deputy Director	2007
Den Connors, Deputy Director	2007
David Peabody, Communications Officer	2007
Ronald Winch, Asst. Communications Officer	2007
Izzy Santiago, Communications Unit	2007

Auxiliary Police

David Querze, Captain	2007
Paul Nelson, Lieutenant	2007
Mary Femino, Sergeant	2007
Edward Lane, Sergeant	2007
Lawrence J. McNamara, Sergeant	2007
Glenn Caswell	2007
Jeremiah Friend	2007
Joseph Hauptman	2007
Matthew Power	2007
David J. Richardson	2007
Nancy J. Sherman	2007
Kristin Simone	2007
Justin Zink	2007

EMERGENCY MANAGEMENT

Radio Amateur Civil Emergency Services (RACES)

Dennis Connors	2007
Mark Giubardo	2007
James Hein	2007
David Peabody	2007
Lynda Pozerski	2007
Stanley Pozerski	2007

EMERGENCY PLANNING COMMITTEE

Holly Bradman	2007
Costa Bozicas	2007
Den Connors	2007
Alan Davis	2007
Sharon Mercurio	2007
Ann O'Donnell	2007
Frank Quattrochi	2007
Peter Shattuck	2007
George Ux	2007

FENCE VIEWER

Richard Aubin	2007
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FINANCE COMMITTEE

W. Burke Bero	2007
Stephanie Cronin	2007
John E. Croteau*	2006
Shaun Cummings	2008
Chris DeSimone	2007
Diane Gaspar	2007
Jeanne LeBlanc	2008
R. Jeffrey Teller**	2008

FIRE ENGINEERS, BOARD OF

Costa Bozicas, Chief – EMT	2007
Peter Shattuck, Deputy Chief	2007
Toby Tyler, Deputy Chief	2007

Firefighters

Matt Allen	2007
Robert Archer	2007
Michael Blood	2007
Milton Blood, Jr., Captain	2007
William Butts	2007
Jonathan Caten	2007
Den Connors	2007
Brad Desrochers	2007
Michael Doherty	2007
Seth Durno	2007
Kenneth English	2007
Derek Flanders	2007
Dana Franzek, Lieutenant	2007
Derek Franzek	
Richard Gagne	2007
Wayne Keefner	2007
Jonathan Kinney	2007
John Marriner	2007

FIRE DEPARTMENT

Firefighters (cont.)

Paul McBrearty, Jr., Lieutenant	2007
Vincent Messina, Jr.	2007
Timothy Morine	2007
Bill Murdock	2007
Mark Newell	2007
Kevin Pena	2007
Raul Pena	2007
Charles Pentedemos	2007
Peter Quintin	2007
Garry Ricard	2007
Joshua Robichaud	2007
John Rose, Captain	2007
Greg Ross	2007
Shaun Shattuck	2007
Thomas Shattuck	2007
Terry Spaulding	2007
Steve Symonds	2007
James Taplin, Jr., Captain	2007
Christopher Thielbar	2007
Robert Thorne	2007
Timothy Tierney, Lieutenant	2007
Kurtis Triehy	2007
Jeffrey Winch	2007
Kyle Winch	2007

Ambulance Personnel

Geoffrey Auffinger	2007
James Casserly, Captain	2007
David Hargraves	2007
Costa Bozicas	2007
Den Connors	2007
Mike Derderian	2007
Michael Doherty	2007
Jim Friend, Lieutenant	2007
Donna Galotta	2007
Thomas Heuer	2007
Wayne Keefner	2007
Joan Kimball	2007
Richard Layne	2007
Paul McBrearty, Jr.	2007
Frank Melendy	2007
Greg Rich	2007
Joshua Robichaud	2007
Christopher Rynne	2007
Ben Simmons	
James Taplin	2007
Jean Taubert	2007
Jill Taubert	2007
Cathy Tyler	
Toby Tyler	2007

FOREST WARDEN

Peter Shattuck	2007
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GIS COMMITTEE

Martin Beck	2007
Inez Gove	2007
Robert B. Hanson	2007
Robert E. Lee, Jr.	2007
Frank Quattrochi	2007
Gregory Rice	2007
Susan Smith	2007

HANDICAPPED COORDINATOR

William O'Brien	2007
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HISTORICAL COMMISSION

Michael Coffey	2009
Ronald Karr	2008
Hillary Pember	2007
Susan J. Smith	2009
Peter L. Uhlendorf	2008

INFORMATION SYSTEMS TECHNOLOGY COMMITTEE

Stephen Brady	2007
Margaret Lowry*	2006
Scott Menice**	2007
Peggy Pomeroy	2007
Stanley Pozerski	2007
Dale Sinclair	2007
Anders Swenson	2007
Jennifer Walsdorf*	2007
Den Connors, Systems Administrator	2007
Jeff Sauer, Webmaster	2007
Theresa Walsh, Coordinator	

INSPECTORS

Kenneth West, Local Inspector*	2007
Rudolph Schultz, Local Inspector	2007
Louis Shattuck, Electrical Inspector	2007
John Dee III, Asst. Electrical Inspector	2007
Eugene Douglas, Gas Inspector	2007
Ralph Gilmore, 2 nd Asst. Elec. Insp.	2007
Robert Russell, Asst. Gas Inspector	2007
John Cryan, Plumbing Inspector	2007
Eugene Douglas, Asst. Plumbing Inspector	2007

LOCAL LICENSING AUTHORITY

Todd W. Blain	2007
Alan Davis	2007
William Greathead	2007
Armando Herrera	2007
Alan Lessieur	2007
James Peters	2007
David Scott	2007

MOTH SUPERINTENDENT

Peter Shattuck	2007
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NASHOBA VALLEY TECHNICAL HIGH SCHOOL COMMITTEE

Jerrilyn Bozicas, Alt.	2007
Albert Buckley	2007
Joy Dalrymple*	2006
Sandra M. Proctor	2008
Janet A. Young**	2009

PARKING CLERK

Cathy Forrest	2007
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PERSONNEL BOARD

John Lynch, Selectmen's Rep.	2007
Judith Dalton, At-large Representative	2008
Carl Schilling, At-large Representative	2007
Peter Shattuck, Employee Rep.	2007
Burke Bero, Finance Comm. Rep.	2007

PEPPERELL CRANK-UP COMMITTEE

James Dunn	2007
Kim C. Spaulding	2007

POLICE DEPARTMENT

Alan Davis, Chief	2007
Todd W. Blain, Sergeant	2007
Armando Herrera, Sergeant	2007
Alan Lessieur, Sergeant	2007
James Peters, Sergeant	2007
David Scott, Lieutenant	2007
Cathy Forrest, Administrative Assistant	2007
Eileen Lundstrom, Senior Clerk	2007

Officers

William Greathead, Detective	2007
Steven Bezanson	2007
Steven A. Burke	2007
Edmond D. Bussiere*	2006
Gordon A. Candow	2007
Jared J. Carrubba	2007
Bruce Haskins	2007
Stephen Mulkerin	2007
Nick Parker	2007
Richard Smith	2007
Fabrizio Vestri	2007

Part-time Officers

Kenneth Beers	2007
Cathy Forrest	2007
Nikolaos Lividas	2007
Benjamin McDonald	2007
Paul Nelson	2007
Edward Passerello	2007
David Querze	2007
Paul Surette	2007
Richard Timpani	2007
Eileen Lundstrom, Special Police Officer	2007

Detention Room Supervisors

Glenn B. Caswell	2007
Mary Femino	2007
Cathy Forrest	2007
Kristine June	2007

POLICE DEPARTMENT

Detention Room Supervisors (cont.)

Edward Lane	2007
Nikolaos Livadas	2007
Eileen Lundstrom	2007
Paul Nelson	2007
Rosemarie Page	2007
Nicholas Pentedemos	2007
Matthew Power	2007
Michelle Roop	2007
Justin Zink	2007

Special Police - Dunstable

George Aggott	2007
James Dow	2007
James Downes, Jr.	2007
James Downes III	2007
Eric Hoar	2007
Daniel Kowalski	2007
John J. Koyutis	2007
Michael Lynn	2007
Nicholas Papageorgiou	2007
Sean Ready	2007
Benjamin Sargent	2007

Special Police – Groton

Kellie Barhight	2007
Peter Breslin	2007
Paul Connell	2007
Elizabeth Crowley	2007
James Cullen	2007
Richard Elie	2007
Kevin Feeley	2007
Jeffrey Frates-Fox	2007
Derrick J. Gemos	2007
Jeffrey Gigliotti	2007
Catherine Glejzer	2007
Jason Goodwin	2007
Ryan Griffin	2007
Keith Keady	2007
Sean Lando	2007
Robert Mulhern	2007
Irmin Pierce, III	2007
John Rooney	2007
Dale Rose	2007
Edward Sheridan	2007
Corey Waite	2007
Eric M. Watkins	2007
Keith Weidlich	2007

Special Police - Hollis

Richard Bergeron	2007
Christopher Bonin	2007
Tracy A. Dunne	2007
Kevin Irwin	2007
Brendan LaFlamme	2007
Andrew MacInnis	2007

POLICE DEPARTMENT

Special Police - Hollis

Richard Mello	2007
Barry Palmer	2007
Daniel Pangburn	2007
James Sartelle	2007
Kris Thibault	2007
David Turgeon	2007
Russell Ux	2007

Special Police - Townsend

Robert Breault	2007
Tony Brennan	2007
James Capsalis	2007
Omar Connor	2007
Austin Cote	2007
Mark Francis	2007
Mark Giancotti	2007
Randy Girard	2007
Andrew Gomes	2007
James Johnson	2007
John Johnson	2007
Mary Ann Kinirey	2007
James Marchand	2007
Erving Marshall	2007
Cheryl Mattson	2007
Daniel Morrison	2007
Thomas Pearson	2007
David Profit	2007
Joseph Quinn	2007
Kimberly Rebovich	2007
Robert Rebovich	2007
George Reidy	2007
Thaddeus Rochette	2007
Jeffrey Thibodeau	2007
Christopher VanVoorhis	2007

REGISTRARS

Deborah Cicchetti	2007
Jane Eshleman	2009
Emilie H. Presnall	2008
Barbara A. Smith, Assistant	2007

SEALER OF WEIGHTS & MEASURES

Eric Aaltonen	2007
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SURVEYOR OF LUMBER

David I. Walsh	2007
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SURVEYOR OF WOOD & BARK

David I. Walsh	2007
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TOWN COUNSEL

Edward J. Richardson, Esq.	2007
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TOWN FOREST COMMITTEE

James Dunn 2007
Joseph Radwich 2007
Peter Shattuck 2007

VETERANS' SERVICE OFFICER

Myron B. Harmon 2007

VETERAN'S GRAVE OFFICER

Joseph Arsenault 2007

VIETNAM MEMORIAL & HONOR ROLL
COMMITTEE

Michael Flaminio 2007
James M. McKenna 2007
Joseph M. Moore 2007

WEIGHER OF COAL

David I. Walsh 2007

ZONING BOARD OF APPEALS

Christine Morrissey 2009
Thomas McGrath 2008
Sherrill Rosoff 2007
Annette R. McLean, Associate Member 2007
Mark Walsh, Associate Member** 2008
Susan Whittemore, Associate Member* 2006

ELECTION WORKERS

Margaret Lowry 2007
John Marriner 2007
Alice M. Peck 2007
Michael J. Recco 2007
Richard Vance 2007

Precinct 1

Craig R. Williams Warden
Mary A. Duprey Deputy Warden
Adele B. Spoth Clerk
Jerrilyn T. Bozicas Inspector
Mark A. Forrest Inspector
Janet M. Labelle Inspector
Kathleen M. McGuire Inspector
Beverly J. McPherson Inspector
David A. McPherson Inspector
Elfriede K. Parker Inspector
Judith M. Pentedemos Inspector
Elizabeth N. Rossi Inspector
Marjory L. Spence Inspector
Paul Spoth Inspector
Virginia G. Stakun Inspector
Robin VanAmburg Inspector
Jacqueline L. West Inspector
Mary L. Williams Inspector

ELECTION WORKERS

Precinct 2

Mary Theall Warden
David Theall Deputy Warden
Barbara Cronin Clerk
Michael Coffey Inspector
Gertrude T. Dapcic Inspector
Chester Johnson Inspector
Margaret M. Judge Inspector
Joan M. Katsines Inspector

ELECTION WORKERS

Precinct 2 (cont.)

Joan P. Ladik Inspector
Rose M. Landry Inspector
Lorna R. Levi Inspector
Mary E. Lynch Inspector
Suzanne C. Marchand Inspector
Paul R. Maynard Inspector
Sue Ann Maynes Inspector
Thomas J. McGrath Inspector
Barbara Z. Stromsted Inspector
Winifred M. Wheeler Inspector

Precinct 3

Carole M. Babineau Warden
Barbara A. Smith Deputy Warden
Diane B. Karr Clerk
Elizabeth B. Hunt Deputy Clerk
Susan Buckley Inspector
Peggy W. Huntington Inspector
Doris E. Livadas Inspector
Amos J. Mahony Inspector
Virginia Malouin Inspector
Madge A. Meehan Inspector
Ruth Moses Inspector
Marjorie Nickerson Inspector
Judith Nolan Inspector
Marylou Nordberg Inspector
Ann O'Donnell Inspector
Joan Paden Inspector
Lynda J. Pozerski Inspector
Dorothy Prozeller Inspector
Jennifer Putnam Inspector
Suzanne Rowse Inspector
George Ux Inspector
Joan E. Ux Inspector
Grace H. Williams Inspector

* Resigned/retired/appointment expired

** Appointed to fill unexpired term

BOARD OF SELECTMEN

The Pepperell Board of Selectmen respectfully submits its report to the citizens of Pepperell, regarding activities conducted in 2006. The Board met on 16 occasions during the year, and continues its general practice of meeting on the second and fourth Mondays of the month. In synchrony with the volume of work before the Board, the Board reserves the option to meet more or less frequently, or, occasionally, informally to deal with minor or administrative issues. All meetings are posted and public, and all citizens are invited to attend. Formal meetings are televised on Cable TV, Channel 15.

Board Membership/Reorganization:

Lyndon Johnson was re-elected to a three-year term. Upon re-organization, John Lynch was elected Chairman, and Darrell Gilmore, Clerk.

Resignations Accepted:

Margaret Lowry – GIS, IST Committees
Jennifer Walsdorf – IST Committee
John Croteau – Finance Committee
Jim Casserly – Conservation Commission

New Appointments Made:

Greg Rice – GIS Committee
Jeanne P. LeBlanc – Finance Committee
Carl Schilling – Personnel Board
Stephen Pearson – Agricultural Advisory Board
Renee Cyr – Agricultural Advisory Board
Robin Hebert – Agricultural Advisory Board
Larry Murphy – Agricultural Advisory Board
James Friend – Agricultural Advisory Board
James A. Young – NVTHS Board Member
Scott Menice – IST Committee
Peter Steeves – Conservation Committee
Justin Zink – Dispatcher
Nancy Jeanne Sherman – Auxiliary Police
Officer Todd Blain – promotion to Sergeant, Pepperell Police Department
Frank Quattrochi – GIS Committee
Julie Curcuru – Cultural Council
Lynn Black – Cultural Council
Jennifer Tripp – Cultural Council
Maureen Johnson – Cultural Council
Alice Van Ormer – Cultural Council
Jeffery Teller – Finance Committee
Mark Walsh – Alternate, Zoning Board of appeals
Mark Marston – Planning Board Associate Member
Den Connors – Deputy Director, Emergency Management Agency
Justin Zink – Detention Room Monitor
Glenn Caswell – Detention Room Monitor
Matthew Power – Detention Room Monitor
Jeremiah Friend – Auxiliary Police
Kristine Simone – Auxiliary Police
Melissa Tzanoudakis – Conservation Commission

Miscellaneous Highlights:

In the course of 2006, the Board:

- maintained an overview of the proposed redevelopment of the Mill property
- agreed to the restoration of a position (eliminated in 2002) for an additional Police Patrolman, effective January 1, 2007
- approved street layouts for Maura Lane and Juniper Road
- finalized a renewal employment contract with the Town Administrator
- endorsed a tree trimming/cutting proposal from National Grid, as a defense against future power outages
- became certified in NIMS (National Incident Management System)
- approved an Affordable Housing Plan for the Town, which was subsequently approved by the State
- addressed staffing issues within the Building Department
- continued to explore options for new Town Hall and Public Safety accommodations
- considered possible reorganization of the Fire Department hierarchy, implementing a “Strong Chief” position in lieu of the current Board of Engineers
- conducted the usual run of dog hearings, street layout hearings, conferences with the Finance Committee, and overall conduct of Town business.

The Board extends its appreciation and gratitude to the many volunteers and employees who have invested countless hours and enormous energy to make our Town function. We appreciate your efforts, and your dedication to the Town of Pepperell.



PERSONNEL BOARD

The Personnel Board is a five-person board appointed by the Board of Selectmen. The Board is charged with the interpretation of questions of policy, and the resolution of issues related to the Town’s personnel, classification, compensation, and benefits policies, as they affect Town Employees covered by the Personnel By-law.

In 2006, the Board met on three occasions, to address various issues:

- FY07 Compensation for elected officials
- Re-grade requests from various departmental personnel
- Request for waiver of waiting period for interim appointment to vacant position
- Consideration of an independent review of Classification and Compensation Schedules for FY 08

By action of the October 2006 Special Town Meeting, there will be a comprehensive, independent review of compensation and classification schedules for all non-contractual personnel, to be completed in time for action by the 2007 Annual Town Meeting, and possible implementation of its recommendations for FY 08.

ZONING BOARD OF APPEALS

Responsibilities/Duties:

1. To hear and decide appeals in accordance with Section 9200 of the Zoning By-Law.
2. To hear and decide applications for special permits as provided in Section 9221 of the Zoning By-Law.
3. To hear and decide appeals or petitions for variances as provided in Section 9222 of the Zoning By-Law.
4. To hear and decide appeals as provided in Section 9223 of the Zoning By-Law.
5. To hear and decide comprehensive permits as provided in Section 9224 of the Zoning By-Law.

Authority:

Town of Pepperell Zoning By-Law Section 9220 and Mass. General Laws Chapters 40A, 40B, and 41.

2006 Activities:

17 new applications were submitted to the Zoning Board of Appeals in 2006. Table contains breakdown of applications which were decided in 2006, or are currently pending:

	Granted	Denied	Pending	Withdrawn
Variances	5	2	1	1
40B-Comprehensive Permits	0	0	1	0
Administrative Appeals	0	0	0	0
Special Permits	7	0	3	0
Amendments to Decisions	0	0	1	0

The Board reorganized in July 2006, with Thomas McGrath being re-elected as Chairperson and Sherrill Rosoff elected as Clerk. Susan Whittemore resigned as an associate member (June 2006). Mark Walsh was appointed as an associate member (November 2006).



BOARD OF ASSESSORS

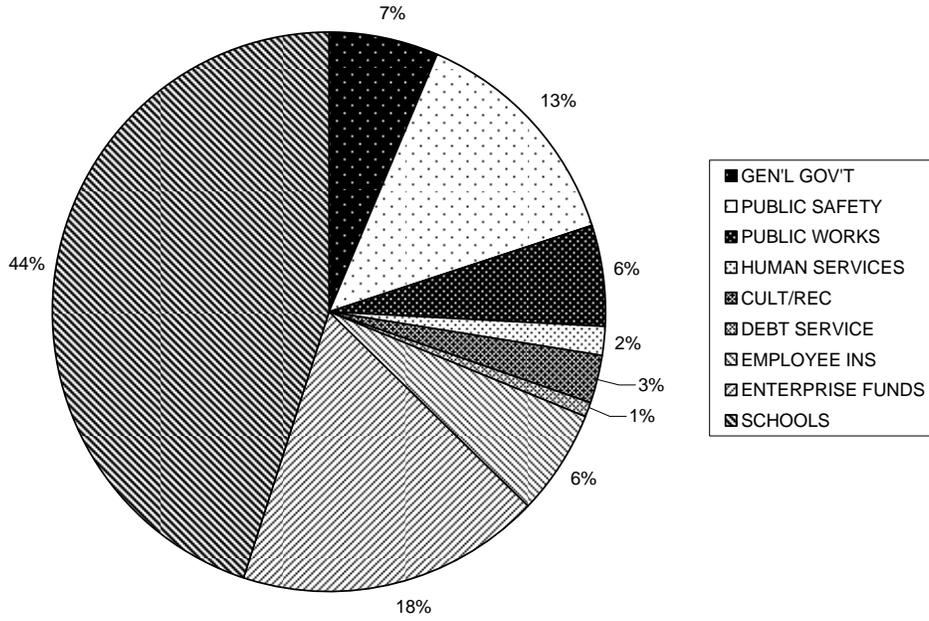
The Board of Assessors submits herewith its annual report for the fiscal year ending June 30, 2007.

	FY '04	FY '05	FY '06	FY '07
Gross to be Raised	18,360,849	19,775,605	21,147,363	20,994,120
Estimated Receipts Available Funds	7,223,689	8,127,454	8,833,173	8,130,529
Property Valuations	841,153,994	1,151,003,077	1,170,550,361	1,273,622,914
Tax Rate	\$13.24	\$10.12	\$10.52	\$10.10

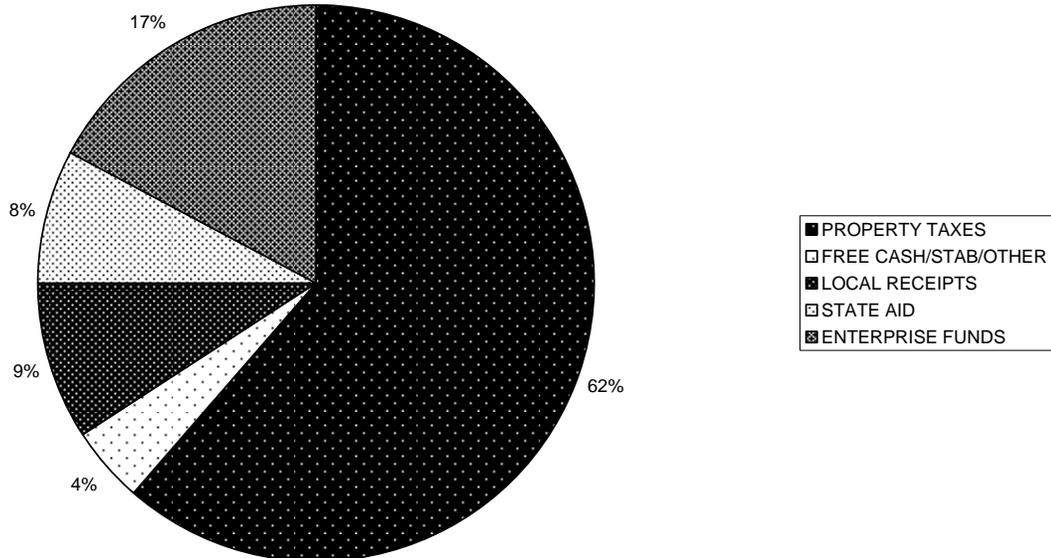
In conformance with Department of Revenue parameters, the Assessors reviewed assessed valuations and made appropriate changes to the mass appraisal model. Adjustments for the fiscal year 2007 were derived from 2005 sales data reflecting the January 1, 2006 assessment date mandated by statute.

The Assessors would like to make residents aware of the financial databases created and maintained by the Department of Revenue, Division of Local Services, office of Municipal Data Management and Technical Assistance Bureau. These municipal finance databases are easily accessible through the internet, specifically through www.dls.state.ma.us.

FISCAL YEAR 2007 EXPENDITURES



FISCAL YEAR 2007 REVENUES



REPORT OF THE TOWN TREASURER

FOR FISCAL YEAR ENDING JUNE 30, 2006

	<u>Pooled</u> <u>Investments</u>	<u>Money Market</u> <u>Fund Accounts</u>	<u>Oper. Accounts</u> <u>Vendor/Payroll</u>	<u>Total</u> <u>Funds</u>
<u>Fund Balances:</u>				
General Fund	\$ 139,814	\$2,247,864	\$(36,529) *	\$ 2,351,149
Highway Improvement Fund		0		0
Special Revenue Fund		315,256		315,256
Ambulance Fund		70,144		70,144
Capital Project Fund		217,256		217,256
Sewer Enterprise Fund		1,146,684		1,146,684
Water Enterprise Fund		1,042,908		1,042,908
Transfer Station Enterprise Fund		278,704		278,704
Agency Funds		404,825		404,825
<u>Non-expendable Trust Funds: **</u>				
Cemetery Perpetual Fund	130,713			130,713
Brooks Fund	44,875			44,875
Farrar Flag Pole Fund	150			150
Lawrence Library Perpetual Fund	62,263			62,263
Lawrence Library Carter Fund	13,796			13,796
Lawrence Library Thurston Fund	499			499
<u>Expendable Trust Funds: **</u>				
Cemetery Perpetual Income Fund	41,064			41,064
Brooks Income Fund	27,247			27,247
Farrar Flag Pole Income Fund	620			620
Lawrence Library Income Fund	54,318			54,318
Lawrence Library Carter Income Fund	485			485
Lawrence Library Thurston Income Fund	201			201
Lawrence Library Heald Income Fund	12,962			12,962
Lawrence Library Smith Income Fund	5,088			5,088
<u>Other Trust Funds: **</u>				
Stabilization Fund	1,899,245			1,899,245
Retirement Fund	1,578,752			1,578,752
Conservation Fund	21,356			21,356
Land Fund	133,728			133,728
Total Funds, June 30, 2006	\$4,167,175	\$5,723,641	\$(36,529)	\$ 9,854,287

Respectfully submitted,
Michael Hartnett, CPA
Treasurer-Collector

* Normal timing difference related to year-end vendor warrant and corresponding funds transfer.

** Trust fund balances inclusive of required GASB-31 Fair Market Value adjustments.

REPORT OF THE COLLECTOR OF TAXES

For the Calendar Year Ending December 31, 2006

<u>Levy Year</u>	<u>Tax / Fee / Lien</u>	<u>Balance 1/1/2006</u>	<u>Levy Commitment/ Transfer</u>	<u>Collections Net of Refunds</u>	<u>Abatements Exemptions Adjustments</u>	<u>Balance 12/31/2006</u>
2007	Real Estate	-	12,707,302.29	6,002,761.06	54,845.72	6,649,695.51
2007	Personal Property	-	156,924.11	68,537.13	-	88,386.98
2007	Util.Liens/Com Int.	-	103,049.66	3,872.78	681.99	98,494.89
2007	Appor.Bett./Com Int.	-	134,769.22	1,225.77	-	133,543.45
2006	Real Estate	6,393,184.93	-	6,148,757.90	87,128.73	157,298.30
2006	Personal Property	95,722.13	-	93,784.78	534.42	1,402.93
2006	Util.Liens/Com Int.	78,187.50	-	65,524.32	9,287.86	3,375.32
2006	Appor.Bett./Com Int.	128,026.22	-	119,360.78	163.18	8,502.26
2005	Real Estate	98,085.46	-	74,401.86	1,164.81	22,518.79
2005	Personal Property	662.21	-	-	-	662.21
2005	Util.Liens/Com Int.	4,354.23	-	-	1,933.10	2,421.13
2005	Appor.Bett./Com Int.	3,716.55	-	-	-	3,716.55
2004	Real Estate	18,577.79	-	10,849.49	6,965.94	762.36
2004	Util.Liens/Com Int.	4,343.61	-	-	2,699.01	1,644.60
2002	Real Estate	1,123.24	-	1,123.24	-	-
2006	Motor Vehicle Excise	-	1,314,830.10	1,214,801.10	60,548.81	39,480.19
2005	Motor Vehicle Excise	44,097.22	17,119.84	44,359.35	3,351.14	13,506.57
2004	Motor Vehicle Excise	16,894.77	-	5,025.25	1,458.31	10,411.21
2003	Motor Vehicle Excise	7,355.46	(394.49)	-	67.50	6,893.47
2002	Motor Vehicle Excise	170.73	27.40	156.88	-	41.25
2001	Motor Vehicle Excise	153.85	115.00	153.85	-	115.00
PRIOR	Motor Vehicle Excise	55.19	513.96	1,018.33	-	(449.18)
	Tax Possessions	28,687.88	-	-	-	28,687.88
	Tax Title Lien	90,543.79	66,958.47	21,919.67	-	135,582.59
	Tax Title Util. Lien	9,999.08	14,281.95	6,497.49	-	17,783.54
	Deferred Taxes	12,740.49	2,582.56	-	-	15,323.05
	Farmland Rollback	-	1,516.29	1,516.29	-	-
	Unapport. Sewer Bett.	<u>553,220.45</u>	491,400.00	52,319.72	98,970.39	<u>893,330.34</u>
		7,589,902.78				8,333,131.19
	Mobile Home Fees- In Lieu Of			19,392.00		
	Interest Collected- Taxes			43,947.40		
	Municipal Lien Cert.			10,025.00		
	Collection Fees/Charges			<u>32,054.00</u>		
	TOTAL COLLECTIONS			14,043,385.44		

Respectfully submitted,

Michael Hartnett
Treasurer-Collector, CPA

INFORMATION SYSTEMS TECHNOLOGY COMMITTEE

The Information Systems Technology Committee has been involved in improvements to the operation and reliability of the Town's digital communications and information infrastructures.

System Administrator

Den Connors has responsibility for the design, administration and maintenance of the computer and digital communications infrastructure for the Town. He continues to update the computer equipment, networking components and specialized systems for Town Hall, Department of Public Works and other departments. He has maintained inventory and support requirements and reports to the Board at the regular meetings.

Town Webmaster

Jeff Sauer, the Town's Webmaster maintains and updates the content of the Town's web site found at <http://www.town.pepperell.ma.us>. Jeff has made improvements to the organization and usability of the web site. Jeff also maintains the Conservation Commission web site.

Town-wide Wireless Broadband Network

The Town has completed the initial phase of implementation of a private municipal broadband wireless network. There are eighteen wireless links located in town-owned buildings throughout town. These links are shared by town government agencies, the DPW, and Public Safety. Many town departments now have access to shared applications, files, documents, and images, and multi-site data backup has been instituted.

The Town is using the wireless network for access to the internet for some distributed applications, and for email and general web access at several town-owned public buildings. An initial IP PBX phone system runs over the network using Voice over IP (VOIP) connections, and can be expanded in the future. IP-based security systems will be installed next year, with appropriate employment of perimeter alarms, hazard sensors and cameras.

DPW (Water, Sewer, Highway)

Additional work has been performed again this year on the monitoring and control radio systems for the wells and pumps. Improvements are planned for security monitoring and remote telephone access over the town's wireless network.

Server Upgrades

New computer servers provide support for the backup system, as well as several database applications. Servers have been added at other sites to provide distributed internet access and multi-site backup.

Application Upgrades and New Systems

Warrant articles for new accounting system, new Records Management System, new DPW billing system and new town-wide emergency notification system all passed in 2006. Upgrades and additions to current server systems are planned to accommodate these needs.

Five Year Capital Expense Program

The Committee continues to review its Five-Year Capital expense program to account for changing requirements within budget constraints. The Five Year Plan will be submitted to the Capital Program Committee for their review, approval, and subsequent submission to the Finance Committee.

Rough Survey of PC's and network components (now including DPW)

Servers have increased from 14 to 17 machines.

Workstations have increased from 76 to 85 machines.

Laptops (including tablet PC's for ambulance) have increased from 12 to 13.

The Town private computer network has roughly quadrupled in size, with dozens of new wireless nodes, routers, switches and hubs.

Increasing Requirements Outside of Town Hall

As part of the expanding private network, and to support many new or updated applications, computers and networking equipment have been installed by the Communications Department at the Public Safety Complex, and at several DPW sites. Existing equipment at many town buildings has been updated or replaced, to allow interoperating with the new distributed applications.

GIS Projects

The GIS Committee hired Maggie Lowry to implement core geodatabase capabilities, such as streets and parcels, and to create specific information and maps for DPW, Public Safety and other committees. IST worked with GIS to provide underlying server, PC and software upgrades and support, and assisted in the creation of Public Safety map products.

Committee Members

The Committee had added and lost members this year, and is currently short one member. The Committee strongly urges anyone who would like to participate in advising the Town in the architecture, administration, and use of the EDP infrastructure to contribute their knowledge. Technical expertise is not a prerequisite. Interest is growing in advancing information access to residents and a well-designed approach to web access, notification systems and underlying communications infrastructure needs to be planned for and implemented in the future.

Resignation

We accepted, with regret, the resignations of Committee members Jennifer Walsdorf and Maggie Lowry. Jennifer assisted us in the decision-making process for some of the above-mentioned projects this year, while Maggie continues to provide key technical support to the Town as the GIS consultant. Maggie has been instrumental in creating structures and implementing a host of maps for many internal departments this year, and will continue in this role.

Respectfully submitted,

Stanley Pozerski Chairman,
Information Systems Technology Committee.



CONSERVATION COMMISSION

The Conservation Commission’s job is to work to protect Pepperell's natural resources. We do this in several ways. For examples, we are the local administrators of the Massachusetts Wetlands Protection Act and the Pepperell Wetlands Protection By-Law; we plan for and manage the Town's Conservation Land; we work with and advise other Town bodies such as the Planning Board and the Building Inspector's Office on natural resources issues, and we provide information to Town residents.

The Wetlands Protection Act and the Pepperell Wetlands Protection By-Law are designed to provide a review process for projects that could affect our valuable wetlands. In simplified form, the Act says that no one may fill or alter a wetland without a permit. Under the Wetlands Protection Act, the Commission’s job, which we do with the help of our administrator, is to review applications and decide about wetland permits. Our By-Law provides further protection for some types of wetlands. This is time-consuming, but vital work. Healthy, functioning wetlands protect our water supply, provide flood control, prevent pollution, and enrich our community's wildlife habitat. The Wetlands Protection Act usually applies to any project if it occurs in or near wetlands. Typical projects include new buildings and driveways, changes to existing buildings or landscaping, and improvements to roads or utilities.

Our records of Wetlands Protection Act applications for the past 5 years are shown in the table below.

Wetlands Protection Act Applications	2002	2003	2004	2005	2006
Notices of Intent	23	26	31	24	13
Requests for Determination of Applicability	20	23	20	9	22
Extended/Amended Orders of Conditions	4	3	3	9	4
Abbreviated Notices of Resource Area Delineation	4	7	3	2	3
Requests for Certificates of Compliance	34	22	19	15	25
TOTAL APPLICATIONS	86	81	76	59	67
Building Permit Applications reviewed	165	169	115	142	138

This year the Town purchased an approximately 12-acre parcel of land at 36 Oak Hill Street for conservation purposes from Tony Beattie. The parcel includes a segment of Sucker Brook and its surrounding wetlands as well as hay fields. In a repetition of the shared funding model used to protect Pepperell Springs, the Mass. Department of Fish & Game purchased a Conservation Restriction on the parcel while the Town bought the land itself. The land, named the Twohig Parcel in honor of Tony Beattie’s grandfather, is across Oak Hill Street from the 50-acre Keyes Conservation Area. Both properties are excellent birding sites and open to the public.

We reluctantly said good-bye to fellow Commissioner, Jim Casserly, who resigned this year after 18 years on the Conservation Commission. We thank him for his long, devoted service. He will be missed.

During 2006 several Commissioners have enjoyed leading well-attended public nature walks and bird-watching events on Conservation Land. Look for announcements of upcoming events in the Recreation Bulletin, published quarterly by the Recreation Commission, or in local papers.

We invite you to visit our page on the Town’s web site by going to www.town.pepperell.ma.us and clicking on “Boards/Committees” under “Town Hall.” Finally, click on “Conservation Commission” to find us. Our page details the workings of the Commission, including upcoming meeting dates and agendas, access to permit applications, and information about Pepperell’s conservation lands.

Please call the Conservation Commission office, 978-433-0325, if you would like to ask questions or give comments about wetlands permit applications, conservation land, or other natural resources issues.

We also welcome reports of unusual wildlife or plant sightings. Our Conservation Administrator, Ellen Fisher, staffs our office in Town Hall Monday through Thursday.

Robert Elliott, Chairman Linda Moody Robert Rand Patricia Swain Rice
Jeffrey Sauer Peter Steeves Melissa Tzanoudakis



INSPECTION DEPARTMENT

Appointed Positions:

Kenneth A. West, Building Inspector
Rudolph F. Schultz, Zoning Officer/Local Inspector
Louis Shattuck, Electrical Inspector
John Cryan, Plumbing Inspector
Eugene Douglas, Gas Inspector
Susan H. Smith, Assistant to the Inspectors

The Inspection Department accepted 310 building permit applications in 2006. Fifteen permits were issued for single-family homes, one was issued for a duplex and one was issued for a four unit multi-family dwelling. The Department also issued 237 electrical permits, 146 gas permits and 157 plumbing permits. Public safety inspections were also completed.

Ken West retired on December 31st and we appreciate the service he provided to the residents and contractors. Harry Cullinan was appointed Inspector of Buildings on December 18th and Rudy Schultz will continue as Local Inspector. Electrical Inspector Lou Shattuck submitted his letter of resignation in December and will retire on January 31st. We wish Ken and Lou many years of enjoyment in their retirement.



PLANNING BOARD

The elected Planning Board members (five year term), and an Associate member (one year term), appointed annually jointly by the Planning Board and Board of Selectmen, serving during 2006 were:

Elected:

Nicholas CateTerm Expires 2010.....Clerk as of 5/06
Jeffrey Chabot.....Term Expires 2008
Joseph SergiTerm Expires 2007.....Chairman as of 5/06
Stephen Themelis.....Term Expires 2011
Richard McHugh, Jr...Term Expires 2009

Appointed:

Dirk Bakker.....Associate MemberAppointed 6/05.....Term Expired 6/06
Mark F. Marston ..Associate MemberAppointed 11/06.....Term Expires 6/07

The Planning Board held twenty-two (22) meetings to carry out its duties and responsibilities which include: approving new subdivisions under the Rules and Regulations Governing the Subdivision of Land, which are written and adopted by the Planning Board, and overseeing the construction of the roads in subdivisions; issuing Special Permits under the Rules and Regulations for Special Permits written by the Board; making other planning studies and reporting on zoning amendments, activity on scenic roads and layout of new public ways; providing advisory opinions to the public, the Board of Appeals and Board of Selectmen on planning related issues, petitions for variances and special permit applications.

In 2006, the Planning Board oversaw the continuing development in six (6) approved, active subdivisions (Heritage Estates, Hadley Estates, North Village Estates, Rockwood Estates, Julia Lane Extension, DMA Estates). The Board approved one (1) definitive subdivision plan (Beaver Creek Circle) and acted favorably on two (2) requests for modifications/amendments of approved definitive subdivision plans (Reedy Meadow Estates, Beaver Creek Circle). The Board also saw through to Town Meeting acceptance Maura Lane and the Juniper Road “T”.

The Board heard and decided eight (8) special permits, one a carry-over from 2005 with three (3) 2006 submittals still pending, and reviewed one (1) minor site plan. The Board oversaw the completion of projects previously approved by special permit, including reviewing and approving as-built plans for common driveways prior to signing off on the Certificates of Occupancy for the residences and took action to enforce compliance with the conditions of approval on previously granted special permits.

The Board held public hearings on five (5) zoning amendment articles over the course of the year.

In addition, the Board reviewed and endorsed ten (10) “Approval Not Required” (ANR) plans and endorsed Certificates of Occupancy for the Inspections Department.

A major accomplishment of the Planning Board for 2006 was to get Town Meeting approval for a zoning amendment revising the Open Space by-law with the help of outside consultant Mark Archambault of the Nashua River Watershed Association. The Board was also excited to see the Affordable Housing Committee receive approval for an Affordable Housing Plan by the State. The Board is very close to completing a supplemental update to the 1998 Comprehensive Plan as well as completing a review of the Planning Board Special Permit Rules and Regulations. Goals for 2007 include updating the Planning Board’s webpage making more documents and forms available, completing the update of the Comprehensive Plan and Special Permit Rules and Regulations as well as continuing to provide the services necessary to oversee subdivision development and special permit projects.



POLICE DEPARTMENT

The responsibilities and duties of the police department include the protection of life and property and the investigation of all criminal activity and motor vehicle accidents within the community.

POLICE ACTIVITY:	2006
Calls for service	4,976
Burglaries	29
Larcenies	86
Disturbance calls (general)	160
Disturbance calls (domestic violence)	102
Assaults	31
Motor vehicle accidents investigated.....	190
Arrests/Protective custodies.....	142
Motor vehicle citations issued	1,402
Drunk driving cases	31
Burglar/Robbery alarm responses.....	307
Animal Complaints	101

Represented by the listed police activity is an overview of incidents the police department responds to and investigates throughout the year. A variety of other initiatives conducted by the police department

include directed traffic enforcement (radar posts), bicycle patrols in the downtown area and railtrail path and ATV patrols just to name a few.

All officers continue to be recertified annually in core tasks including firearms (twice a year), first aid/CPR/defibrillator, defensive tactics and legal updates. Much of this training is accomplished through the required annual in-service training at The Lowell Police Training facility. Those officers trained in less-lethal weapons applications also receive recertification training and all officers were trained in the use of the newly acquired Tasers (electronic control devices) in June.

In October Officer Bussiere resigned from the department to join another municipal police agency. His position will be filled along with a second position that had been unfilled since 2002. Additional funds were voted to fill the second position at the fall town meeting.

In 2006 there were six inquiries regarding citizens wishing to file formal complaints against officers. One of the complaints was determined to be unfounded, while two were unjustified and three were unsustainable. I encourage anyone that is dissatisfied with our service to contact my office. All officers are expected to act professionally and provide fair and equal services to all citizens.

The police department did not conduct the annual pancake breakfast with Santa in 2006; however we did continue to provide gifts to those less fortunate. Many thanks to those officers that volunteered their time to conduct this project and also to the community members who donated both money, toys and time (wrapping gifts) to this event. Additionally, we held our annual holiday event with the seniors and provided gifts and flowers to many of them.

As individuals living and working in our community I again welcome your comments and encourage you to report suspicious activities in your neighborhoods. We ask that all community members be diligent in protecting your property by securing your homes, businesses and automobiles. We encourage parents to be involved with your children and be aware of their activities and associations with friends.

The department wishes to thank the many members of the community who continue to support our police department and we will continue to provide the best possible service to keep Pepperell a safe and pleasant community in which to live and work.

Respectfully submitted,

Alan S. Davis
Chief of Police



FIRE DEPARTMENT

The Pepperell Fire Department is committed to protecting life and property in the community.

The department responded to the following calls in 2006:

- | | |
|--------------------------|--|
| 6 Structure Fires | 669 Medical Patient Contacts |
| 3 Motor Vehicle Fires | 12 Mutual-Aid Given (ambulance) |
| 4 Chimney Fires | 20 Investigations (fires not included) |
| 5 Brush Fires | 7 Rescues |
| 4 Oven Fires | 5 Tree Fires |
| 7 Haz-Mat Spills | 1 Washing Machine |
| 1 Furnace Malfunctions | 9 Assist other Town Departments |
| 21 Carbon Monoxide Calls | 1 Dumpster |
| 22 Gas odor/leak | 18 Arcing Wires |

20 Mutual-Aid Given (fire)	2 Good Intent Calls
35 Alarms in Bldgs. (System Fault)	24 Open Burning Violations
50 Alarms in Bldgs. (Caused by cooking, steam, workers)	44 Motor Vehicle Accidents w/PI
3 Service Calls (assist public)	1 Fence
	12 Smoke Investigations

* * * * *

CERTIFICATES ISSUED IN 2006:

Oil Burners	67	Woodstoves	32
Propane Storage	43	Tank Trucks	30
UG Tank Removals	6	Black Powder	4
Agricultural Permits	16	Occupancy	29
Open Burning	871	Fuel Storage	7
Smoke/CO Detector	194	Public Safety	20
Fireworks Display	1	Blasting	0

* * * * *

Our new Engine One arrived on March 23rd and all members were trained on it in the following weeks. This truck has a 1,750 gallon per minute pump on it and a reel containing 3000 feet of 4 inch supply hose on the back. This truck replaced the old Engine One which was a 1957 model. On April 11th this new piece of apparatus proved to be instrumental in containing the Conway Chevrolet Fire.

In 2006 our Fire Prevention Team went into the schools in April and October to conduct fire and life safety education programs for students in grades K-8. The mission is to enable students to recognize the dangers of fire and fire hazards in the home. The students are also taught to make and practice Home Escape Plans.

Also, the Board of Fire Engineers would like to thank the other town departments that worked with us during the year and the neighboring towns for their mutual aid, with a special thanks to the Pepperell Fire Department's Ladies Auxiliary for their help throughout the year.

Respectfully submitted,

Costa Bozicas

Toby Tyler

Peter Shattuck

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ANIMAL CONTROL OFFICER

Our office has been quite busy with a multitude of animal problems this year. Calls consisted of nuisance, strays, and injured animals and the unfortunate dogs, cats and wildlife hit by vehicles.

I would like to remind everyone again to license their dogs. To the people who do license their dogs, I would like to say thank you. Please be reminded that you may be fined if you do not license your dog, and if you are fined and do not pay, you may have to appear in court. A license is the only way for me to identify your dog – it's also the only way for me to get your dog home if it is lost. If all dogs were licensed, we would have no strays and no lost dogs.

Have a safe, healthy and prosperous 2007, and thanks for your anticipated cooperation.

Kathleen Comeau, Animal Control Officer

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SEALER OF WEIGHTS AND MEASURES

The following inspections for accuracy were performed during the year 2006:

10	Oil Tanks
57	Gasoline Pump Nozzles
19	Scales of various sizes
1	Apothecary Scale
8	Supermarket computerized scales

This past year has been a busy but enjoyable year. I attended a 15 hour course, which is required by the State of Massachusetts. This course provides updates or any changes that increases my ability to provide the best possible service for the Town of Pepperell.

Since using ethanol fuel, I have had to recalibrate every gasoline unit to achieve correct meter readings. Anyone requiring new or replacement scales or pumps must have them officially checked and sealed before they can be used. Appointments are made through the Selectmen's office in Pepperell by calling (978)433-0333.

Over the past year, it has been a pleasure to serve the Town. I am looking forward to another joyful year of serving the Town of Pepperell in this capacity.

Respectfully submitted,

Eric Aaltonen, Sealer of Weights and Measures



COMMUNICATIONS DEPARTMENT

Appointing Authority: Board of Selectmen

Appointed Officials and Titles:

Frank Quattrochi	Communications Director
David R. Stairs	Assistant Director
Matthew Power	Dispatcher
Kristine June.....	Dispatcher
Justin Zink	Dispatcher
Rosemarie Page.....	Spare Dispatcher
Eileen Lundstrom.....	Spare Dispatcher
Nick Pentedemos	Spare Dispatcher

Responsibilities/Duties:

- Emergency and routine radio dispatching of Pepperell Police, Fire, Ambulance, Highway, Water, and Sewer Departments; and Dunstable Fire Department, on a 24 hour per day basis.
- Answering telephone calls for all the above departments, except for Highway, Water, and Sewer Depts., answering those lines during non-business hours.
- Operation of the NCIC/LEAPS Computer/Teletype; allowing for input and retrieval of driver and criminal history on a nationwide basis.
- Chronological documentation of all incidents and calls.
- Coordination with Civil Defense personnel during times of emergencies/disasters.

Major 2006 Activities:

Calls for emergency service:

- 612 Pepperell Fire Calls (includes investigations)
- 49 Dunstable Fire Calls
- 664 Ambulance Calls
- 4976 Police Calls

Goals for 2007:

- Continuing the implementation of the radio communications upgrade for all Town Departments
- Upgrade the E911 system.
- Emergency Medical Dispatch training.

Respectfully submitted,

Frank Quattrochi



EMERGENCY MANAGEMENT AGENCY

I hereby submit the report for the Emergency Management Agency for the year ending December 31, 2006.

The RACES Ham Radio Operators have continued to be the eyes and ears of the community, with the monthly checks with the MEMA Radio Net. In June they held a 24 hour field day test, with communications around the world.

Our local Emergency Planning Committee has been meeting monthly throughout the year. At the Annual Fall Special Town Meeting it was voted to purchase a Reverse 911 system to alert the public in time of emergency. We hope to have it on line in early 2007.

Our 11 town Regional Emergency Planning Committee meets monthly at the Ayer Police Station with Director Ux and Fire Chief Bozicas attending these meetings.

In September, Den Connors was appointed a Deputy Director. Mr. Connors is a ham operator and technical systems director for the town. He is a valuable asset to our emergency department.

Captain David Querze reports from the Auxiliary Police Department, 2,230 hours of volunteer service to the community. Fourteen officers have 133 cumulative years of service to the town. They held 10 training classes, including Motor Vehicle Stops, Edged Weapons Awareness, Defensive Tactics, Domestic Violence, NIMS certification, and Field Sobriety/Lock-up Procedures. Certifications include CPR, Firearms, Night Fire, Straight Baton, and OC. Incidents or events supported included storm support, MV accidents, Conway fire, Memorial Day Parade, 4th of July Parade and Fireworks, Halloween, Groton Road Race, Dunstable Road Race, and Christmas toy distribution. Officer of the year was Matt Power. Glenn Caswell was recognized for Best Attendance.

My thanks to all the volunteers who give so much of their time to make this program work. I also want to thank the Police and Fire Chiefs, Board of Selectmen, Town Administrator, Red Cross, and other Town department heads for all their cooperation.

Respectfully submitted,

George Ux, Director



NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Description of Nashoba Valley Technical High School District

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve high school-aged students grades 9 – 12. Our mission is to provide the highest quality academic and technical education possible to prepare our students for college and career paths leading to success in an ever changing technological world. Nashoba has earned an impressive reputation for producing community leaders as well as providing community service. With an enrollment of approximately 605 students from seven communities, Nashoba Valley Technical High School offers career preparation in 16 technical programs including – but not limited to – Pre-Engineering, Electronics/Robotics, Dental Assisting, Cosmetology, and TV Media Production/Theatre Arts.

Administration

Dr. Judith L. Klimkiewicz	Superintendent
Mr. Victor Kiloski	Assistant Superintendent/Principal
Ms Carol Heidenrich	Director of Technology
Ms Melissa LeRay	Director of Special Education/Testing
Ms Danya Sclar	Director of Guidance/Admissions
Ms Denise Page	Director of Curriculum/Grants
Mr. Matthew Ricard	Dean of Students
Mr. Thomas Ryan	Technical Coordinator
Mr. George Kalarites	Facilities Manager
Ms Clare Jeannotte	Business Manager

School Committee

Samuel Poulten - Secretary	Chelmsford	Irene Macherer	Townsend
Robert Joyce	Chelmsford	Hajo Koester	Westford
Ralph Hulslander	Chelmsford	Joan O'Brien	Westford
Kevin McKenzie – Vice Chair	Groton	Alternates	
Augustine Kish – Chairman	Littleton	Donald Ayer	Chelmsford
Janet Young	Pepperell	Jerrilyn Bozicas	Pepperell
Sandra Proctor	Pepperell	William Foster	Littleton
Al Buckley	Pepperell	Joshua Negrich	Townsend
Dolores Guercio	Shirley	Diana Moulton	Westford
Barbara Sherritt	Townsend	Frank Belitsky	Groton

SCHOOL DATA

Type: Public, regional, four-year vocational-technical high school with a two year post graduate program

Accreditation: New England Association of Schools and Colleges.

College Board Code Number: 222-333

Faculty: 48 certified teachers

Pupil Teacher Ratio: 20:1

Three twelve-week trimesters. Eight forty-five minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades nine through twelve.

Vocational-Technical Programs

Auto Body Repair	Electronics/Robotics
Automotive Technology	Graphic Communications
Banking, Marketing & Retail	Machine Tool Technology
Construction/Cabinet Making	Health Occupations
Cosmetology	Office Technology/Telecom.
Culinary Arts	Plumbing/Heating
Dental Assistant	Pre-Engineering
Electrical Technology	TV Media Production/Theatre Arts

Post Secondary Cosmetology, Dental Assisting

SPECIAL ACADEMIC PROGRAMS

Honors and college preparatory courses are available in all core subjects. Foreign language and additional educational courses are offered for all four years for all interested students.

Dual Enrollment

Juniors who are eligible may elect to enter the Dual Enrollment Program and take courses the junior and senior year at a two or four-year public college or private institution located in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit.

Over twenty students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, University of Massachusetts among others.

STUDENT ACTIVITIES

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in ten high school sports with equal opportunities for both male and female students. Other extracurricular activities include Student Council, National Honor Society, Yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, peer mediation, and many special interest clubs. No user fees are imposed on any sport, school sponsored club or activity.

Continuing & Community Education

Approximately 700 adult students a year attend the Continuing Community Education Program in late afternoon and evenings at Nashoba.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district communities. Students are expected to go out with their instructors to district towns to work on community service projects. Rather than building a single home for one individual per year, the students perform necessary projects for the district towns. The Community Service Program educates students in a real world setting, allows the towns the benefit of viewing Nashoba students at work and completing a major work project without expending limited town resources for capital improvement.

There are a variety of growth opportunities offered at Nashoba Valley Technical High School for every student.

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SUPERINTENDENT OF SCHOOLS

Introduction

The 2006 calendar year found the North Middlesex Regional School District grappling with a number of significant educational issues. In the spring of 2006 the School Committee initiated and completed the search for a new Superintendent of Schools. The process continued for several months and involved both school and community representatives. In April, the School Committee elected Dr. Maureen M. Marshall to succeed the respected and highly effective, James McCormick who retired in June. While new to North Middlesex, Dr. Marshall is an experienced school leader having served as Superintendent of Schools for many years prior to her arrival at North Middlesex. In the summer, the school committee also replaced Dr. Mary Waight who had served as the District's Associate Superintendent for 21 years. Like Marshall, Waight's replacement, Dr. Deborah Brady, is an experienced central office administrator having functioned for nearly a decade as the Assistant Superintendent of Schools in Auburn, Massachusetts.

Subsequent to the arrival of the new central office administration in August, the North Middlesex Regional School District Committee in collaboration with parents, students, community members, staff members and town officials, developed a five (5) year strategic plan. This multi-year plan will provide the blueprint that will enable the school district to continue to improve as its membership builds upon the many acknowledged accomplishments of the district staff and the previous administration. Clearly, there is a sound foundation upon which to meet the challenges of continuing and initiating progressive educational programs designed to serve the needs of students who must find their place and successes in a rapidly changing global society.

Currently, educators within the school district strive to meet this challenge not only by improving their professional skills via participation in professional development activities, but also by expanding the educational opportunities available to all students. Elementary teachers and administrators have initiated a new literacy program for students in grades K-5. Due to the tireless efforts of elementary teachers across the district, the implementation of a world-class language arts program predicated upon best professional practice have been successful. Regular student assessments indicate that students are benefiting from new approaches included this progressive literacy program.

Also, in response to the NEASC Accreditation Report, the urging of high school staff, and the recognition that American high schools must prepare graduates to continue their education either in institutions of higher learning and/or within ever changing and challenging work places, the North Middlesex Regional School District Committee voted to approve new and more rigorous graduation requirements (effective with the class of 2011). In response to the Committee's action, the high school staff and administration are developing a new program of studies, and a different school day schedule that will eliminate study halls and increase instructional time for all learners (effective in the fall of 2007).

The administration and high school staff are collaborating with parents and students to develop and implement transitional programs designed to assist students in their transition from middle school to high school and from high school to institutions of higher learning and/or the world of work. The world is an ever-changing place and students must have every opportunity to succeed.

For some years now, the HVAC, plumbing, electrical, and fire systems of the forty-seven (47) year old high school building have been a source of concern. Specifically, members of the visiting accreditation committee, the Director of Building & Grounds, and local inspectors have noted infrastructure deficiencies at the school that need to be addressed. Thus, during the fall of 2006, the School Committee

authorized an engineering study of the mechanical systems at the high school. The preliminary engineering report was completed in late December and will be shared with the School Committee and town officials early in 2007.

Finally, I look forward to helping to continue the fine traditions and work of this school district. I thank parents, students, staff, community members, and town officials for their welcome, their willingness to engage in the important “work” of our schools, and for the opportunity to serve the children of the North Middlesex School District.

Respectfully submitted,

Dr. Maureen M. Marshall
Superintendent of Schools



NORTH MIDDLESEX REGIONAL HIGH SCHOOL

To the Citizens of Pepperell:

It is with great honor that I report to the citizens of the North Middlesex community as principal of your high school. Although I have been a member of the North Middlesex community only a short time, I have enjoyed the warm welcome that I have received from so many members of the community.

Many high school students have opted to leave our district for other schools. We have accepted our obligation to create a high school that addresses the needs of these students and their parents. The present school year has been one marked by research, reform, and reorganization. We must create a high school program worthy of those students who seek educational opportunities beyond our community, and more importantly, worthy of those who do not chose to leave the district.

The North Middlesex Regional School District School Committee has provided leadership and direction in this effort. The Committee has endorsed higher standards and a more rigorous curriculum for all students, and has charged school administrators with developing a course of action to achieve these goals. In response to this charge, the high school is adopting a schedule with greater educational opportunities, more course electives, increased personalized instruction, greater ancillary educational services (such as more assistance with the college application process), and, more generally, a richer academic experience. Restructuring plans and greater efficiency of available resources will permit us to accomplish these goals within a budget similar to the traditional school.

As of January, planning is underway to restructure the high school to significantly expand academic instruction. All students will be required to complete a course of study with increased instruction in mathematics, social studies, and science. All students will study a world language other than English for at least two years. Mandarin Chinese will be added to our curriculum to reflect the emerging needs of the 21st century. American Sign Language will be an option for students whose learning needs may dictate a tactile approach to language acquisition. Student internships and dual enrollment in area colleges will be incorporated into the curriculum to enable students to accelerate their studies. Advanced Placement courses will be restructured to enable sufficient time to properly study and prepare for the important Advanced Placement examination. The school schedule will be flexible, incorporating extended learning periods to permit meaningful, in-depth academic inquiry across the curriculum. In short, we have embarked on an ambitious multi-year effort to create a 21st century high school to prepare our students for the new global society.

Our athletic programs are strong and well-coached. They are well-subscribed, successful, and well-publicized. North Middlesex is one of a select group of Massachusetts high schools that does not levy

user fees on our student-athletes. Our performing arts programs continue to be a strong component of our school.

Beyond the many academic changes planned for the high school, we seek to create a continued, indeed renewed, sense of confidence and accomplishment among our students, their families, and the entire North Middlesex community.

Best regards,

Richard J. Manley, J.D., C.A.G.S.



NISSITISSIT MIDDLE SCHOOL

The Nissitissit Middle School opened its doors for a fifth year to 532 children and staff. This beautiful facility, constructed on a 22 acre site, is designed to serve the middle school age population of Pepperell. Students in grades 6-8 will experience a state of the art facility which has the capacity to serve nearly 800 children. The school has a 504 seat auditorium with a full stage that is equipped for professional productions.

The mission of Nissitissit Middle School is to recognize the unique needs of the middle school student while providing a safe and respectful learning environment that inspires the students to exhibit the core values of **CLICK**: **C**ourage, **L**eadership, **I**ntegrity, **C**uriosity, and **K**indness. The Nissitissit Middle School core values are direct, powerful, and simple. These core values are intended to carry improvement objectives into the future. The core values can be integrated into many facets of Nissitissit Middle School life for students, parents, and faculty. Courage, Leadership, Integrity, Curiosity, and Kindness are values appreciated by most individuals and are universally understood. They have been relevant in an educational environment. Together, the first letters of the core values form the acronym **CLICK**, a contemporary, direct, and to-the-point summary of these values. All members of the school community can carry these values with them. The **CLICK** concept serves as a basis for a variety of future initiatives.

The middle school is designed to support the arts and has a band rehearsal room, general music classroom, choral rehearsal room, two art rooms with kilns, and a photography darkroom. A health classroom and large gymnasium help support our commitment to developing healthy activities for our students. A modern well equipped fitness room is also part of our health/physical education program. Technology and literacy resources are notably evident in our (2) computer labs and state of the art library media center. Each classroom at Nissitissit Middle School is equipped with three computers, cable television, a 36 inch TV/monitor, dvd/vcr, and power point presentation capabilities. Several smart boards are used throughout the school. Each of our (9) science labs are equipped with advanced materials which support the curriculum. Each science classroom has (6) lab stations which are equipped with water, electricity, and natural gas. The science lab experience for Nissitissit children is outstanding.

The Nissitissit Middle School is pleased with its ability to offer a varied educational setting that meets the needs of all its children. A continued effort in maintaining a strong middle school model is a powerful school goal. Students are organized into instructional teams. It is a goal of the middle school to create smaller challenging learning environments for the adolescent. Teachers currently utilize common planning time and team meeting time to develop curriculum, communicate with school staff, parents, and students, and plan team activities. Teaming allows teachers and students to develop positive relationships, which will increase learning opportunities for all.

The curriculum at Nissitissit reflects the standards written within the Massachusetts Curriculum Frameworks. We are committed to offering a challenging and accelerated curriculum to our students. Many revisions have been made in our math, science, language arts, social studies, world language, and

unified arts curriculum through the efforts of district curriculum groups. In math, we offer an accelerated curriculum which replicates math programming from Singapore. Students from Singapore have scored amongst the highest in international math testing. Our Spring 2006 MCAS scores reflect a strong growth in the overall performance of our students in math, language arts, and science.

Nissitissit has powerful technology resources in all classrooms. Each teacher has appropriate and safe access to the Internet. The use of the Homework Zone allows parents the opportunity to use the Internet as a strong communication tool with the school. They can view homework assignments, the school calendar, their child’s schedule, and more. School newsletters are emailed to a parent distribution list. Our library and two computer labs have been equipped with outstanding resources. The media center serves as a third lab for any classroom to visit. The school has recently implemented the use of smart board technology as a new teaching tool.

The staff at NMS would like to thank the North Middlesex Regional School Committee and the entire Pepperell community for their continued support. We recognize the exceptional work that is done within this school district which enables Nissitissit Middle School to serve its children at a very high level.



VARNUM BROOK ELEMENTARY SCHOOL

I am pleased to submit my fifth annual report as principal of Varnum Brook Elementary School. This year, over seventy-five dedicated staff members are committed to supporting and educating approximately 510 children in Grades 3-5. Several new staff members joined the Varnum Brook School Community. Mrs. Susan VanWormer, formerly a Title I teacher at Varnum Brook, joined the third grade teaching team. Ms. Aria Cornacchia also joined the Varnum Brook staff as a member of the third grade team. Mrs. Tracy Donovan assumed a fifth grade classroom position. Ms. Kelly Rourke and Mrs. Mary Sydlar formed the Title I team. Support personnel new to Varnum Brook include Ms. Ashley Blood as a special education instructional aide.

This year the PTSG Board consists of two co-presidents, Mrs. Kelly Miranda and Mrs. Tricia Proulx. Treasurer is Mrs. Ann Izbicki. Secretary is Mrs. Lourrie Barrille. Volunteer Coordinators are Mrs. Annaliza Bethel and Mrs. Sharon Sheehan. Fundraiser co-chairs are Mrs. Mary Morgan and Mrs. Linda DeMarines. The PTSG implemented and hosted various activities and events that supported and enriched the curricula as well as the whole educational experience for each child: a Library Donation Program, a School/Community-wide Talent Show, Singapore Math Night for Parents, and Community Reading Day. The PTSG also organized an extensive parent volunteer program of over 150 volunteers. These volunteers help in many capacities throughout the school such as monitoring the student absence line, helping with duplication and distribution of the bi-monthly newsletter as well as individual classroom duplication needs, and working with staff members to enrich and support the high quality curriculum that has come to be expected in the North Middlesex Regional School District.

The Varnum Brook Elementary School Council consisting of parents, teachers, and administrators includes Mrs. Evelyn Herrick, Mrs. Linda Boden, Mrs. Patricia Urbanowski, Mrs. Jennifer Koulopoulos, Mrs. Sharon Sheehan, Mrs. Celeste Falcone and Mrs. Janet Marple. This advisory council meets monthly and each meeting is open to all who are interested in attending. The School Council reviews the current School Improvement Plan, notes achievements made, and makes recommendations for further school improvement based on a parent survey.

All staff members continue to participate in the many professional development opportunities provided by the North Middlesex Regional School District as well as in graduate level programs and workshops. Along with these educational experiences, all staff members attend bi-monthly professional development meetings. For instance, this year staff development included discussion and sharing of best

practices in the area of reading/LA. Staff have also focused on an in-depth analysis of last year's MCAS tests in order to identify areas in need of improvement and further development of a remediation plan to address these identified areas. During the last District professional development day, staff members had an opportunity to attend grade level sessions and workshops in support of the new reading series introduced this year across the District.

The Varnum Brook Elementary School Community continually seeks to foster and support attitudes and behaviors that communicate confidence in and promote the success of every child. In addition to our comprehensive academic program, Varnum Brook Elementary School offers every child the opportunity to participate in programs such as the Student Council, S.A.F.E, DARE, the "Officer Phil" program, band instruction, chorus at each grade level, Destination Imagination, Citizen of the Month, CIA (Caught In the Act of Being Kind), an after school tutoring program staffed by high school students and the after school enrichment program, CLASP.

On behalf of the children, staff, and administration, I would like to thank the Pepperell community, Dr. Maureen Marshall, Superintendent of Schools, and the North Middlesex Regional School Committee for their continued support. You can be assured that the Varnum Brook Elementary School Community will continue to support and implement educational programs and enrichment activities that will benefit each child: *The mission of Varnum Brook Elementary School is to provide a challenging, comprehensive education within a safe and caring community where children are respected as individuals and encouraged to reach their highest potential.*

Sincerely,

Mrs. Evelyn H. Herrick
Principal



PETER FITZPATRICK SCHOOL

Peter Fitzpatrick School began the 2006/2007 school year on August 29th and ended the 2006 calendar year with a total of 586 Pre-Kindergarten to Grade 2 students. There were two teacher resignations during the summer, Gail Dellasanta from our kindergarten and Paul Galello from the second grade. Jeanne Wholey moved from the preschool to the kindergarten, and Donna Bupphaves joined the PFS faculty as a preschool teacher.

The mission of Peter Fitzpatrick School is to maintain a safe and nurturing environment where children, parents, and the community work together to foster academic success and social growth. The staff at Peter Fitzpatrick School is dedicated and committed to fulfilling this mission and providing a quality education for all children. We are joined in this effort by the following:

PTA and Parent Volunteer Program Our strong parent/teacher organization works cooperatively with the school and provides many opportunities for parent involvement. We are fortunate to have this type of partnership in Pepperell.

Crisis Response Team Members of the school staff, community, and police and fire departments meet to develop and review school safety guidelines, procedures, and protocol that must be in place in case of an emergency. Fire, bus evacuation, and intruder drills are held during the year.

School Council Teachers, parents, and a community member join the principal in the formation of the Peter Fitzpatrick School Council. Members of this year's council are JoAnn Northrop, Alice Riportella, Jeanne Wholey, Melissa Lynch, Jennifer Hardy, Eileen Lundstrom, Angela Kimble, and Lt. David Scott. Plans are presently underway to help us to meet three school improvement goals:

Improve the implementation of the Massachusetts Curriculum Frameworks through the use of best practices, current research, and data. Actions include revising and distributing grade level brochures to describe the curriculum; integrating the new Scott Foresman reading anthology into the instructional program, and reviewing and analyzing test results to improve instruction.

Develop and Promote a Safe Learning Environment. Actions include developing a building-wide list of school rules; maintaining classroom safety kits; adding staff members to monitor school dismissal; and addressing safety and social issues during grade level and classroom meetings.

Improve Communication Within the School Community. Actions include providing new parents who enter students during the school year with welcome packets; providing grade specific agenda folders for grades one and two; improving and increasing computer use; and maintaining school newsletters, web page, handbook, lobby bulletin board, and marquee sign as communication tools.

Curriculum Committees Staff members serve on district committees under the direction of the Assistant Superintendent. Curriculum guides for individual subject areas are developed, reviewed, and revised on a regular basis to meet standards that are set by the state frameworks.

The Peter Fitzpatrick School Community will work to maintain a strong advocacy for all children. We know that children have been entrusted to us, and we make their safety, welfare, and education our primary concern.

Respectfully submitted,
Pauline A. Cormier, Ed.D.
Principal, Peter Fitzpatrick School



**DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS AND TOWN
ENGINEER**

With the leadership of a very dedicated management team of Division heads, the Department of Public Works completes its fifth year with another year of major accomplishments and continued excellent service to the residents of Pepperell. I would like to thank the hard-working superintendents, chief operators, managers, and staff as well as the members of the Board for their efforts towards this success.

At their fourteen meetings in 2006, the Board tackled some challenging issues, some that were not popular no matter which decision they made, such as raising the rates for sewer connections and charges for burials at the cemetery. By the end of the year, they were able to announce that there would be no increase in water and sewer rates for the coming year, which in these times is not an insignificant accomplishment. Lou Shattuck was elected Chairman of the Board, which included George Clark, Fred Farmer, Lewis Lunn, and Paul Tierney. What follows is a summary of the accomplishments of the DPW in 2006.

Water Division: The Water Division undertook projects that will have the greatest impact on the Town in the future, specifically the *Well Improvements Project* that resulted in a new supplemental well at Bemis Road, a new pump station and upgraded facilities at the existing Bemis well, and also upgrades at the Jersey wells. The basic premise of the project was to make sure our existing sources of water were being used to the fullest extent permitted (the aging wells and equipment were not pumping anywhere close to permitted capacity or at maximum efficiency) before we resumed the search for new sites for a municipal well. The upgrades include new generators to bring the system into compliance in that regard with DEP requirements, which also will provide the Town with pumping capacity during times of emergency. Working with our consultants Weston and Sampson who designed the improvements, obtained approval for the well, and prepared bid documents, the Water Division was able to secure

“redundancy” in the system, an important factor in being able to provide water to the Town in all situations. I would also note that while the work at Bemis is being done by a public bid contractor, the Water Division was able to save an enormous amount of money by undertaking many aspects of the project “in-house”, including construction management and inspection, performing all aspects of the project at Jersey in-house, and coordinating the purchase of the generators for both sites. “Bemis 2” will come online in time for the high demand period in the spring and, combined with the rehabilitation of the original Bemis well, we will be able to pump to our permitted capacity much more cost-effectively. Of equal importance, the project will be completed within budget, a very difficult accomplishment in these times of soaring construction costs, and on time.

The water provided to the residents was also confirmed to be of the highest quality according to testing required by DEP. Test results were so good that the required frequency of many of the tests were reduced by DEP. Chief Operator Matt Walsh and his crew continue to stay on top of the quality of the water as well as its supply.

The Water Division continues to look for future sources of supply, however, and by the end of 2006 had tested land adjacent to and on both sides of the Nashua River of the eastern side of Town. Both sides show tremendous potential and we have our consultant SEA lined up to confirm either site’s suitability as a source for a municipal well and have conducted an appraisal of the privately owned parcel (the west side of the river is Town-owned land). The Water Division also completed its Town-wide meter replacement program in 2006 and by the end of the year had developed a Master Plan for improvements to the distribution system, especially sections that are within a year or so of being 100-years-old. Water also had completed an analysis of fees for connection to the system by our consultant and this will be used for a revised fee schedule for new connections to the system in 2007. This will be of benefit to current customers of the water system as those seeking new connections must pay their fair share, nothing more or less, as existing customers have been paying for improvements that new customers will benefit from.

Sewer Division: The Sewer Division completed the most ambitious project in its history in 2006, as well as continued to expand sewer service to new areas within the Town Meeting-approved sewer district. Superintendent Mark Richardson and Chief Operator Carmen DeFillippo completed the upgrade of the laboratory at the wastewater treatment plant, as well as construction of new office space. These improvements represent the final phases of the \$5.2M upgrade and expansion of the entire facility, a project which should provide sewer service for all current residences and businesses within the sewer district. DEP is very pleased with the results of the project, which was funded by the State’s Revolving Fund at a huge savings to the ratepayers.

The Sewer Division also completed one sewer extension project, worked with a private developer to complete another short extension, and began a long-anticipated extension that is privately funded. The Townsend Street sewer extension, which was initially proposed in the 1990s, was completed as a public bid project in August of 2006 and extends sewer to the western limit of the district on Townsend Street and as far up Mason Street as a gravity system could go. There were cost-saving measures in this project as well, intended to reduce the costs of betterments to those the extension will serve, including in-house construction management and site inspections. A significant cost savings came when, at the end of the project, an unknown subsurface condition was encountered – rather than having it addressed by the low bid contractor at the expense of costly extra work and delays, the DPW reached an agreement with the contractor to terminate the contract at that point and, after evaluating redesign options, the work was completed by in-house forces *at a lower cost*.

On Tucker Street, an agreement was reached with a private developer to extend the existing sewer in that street to serve a new condominium complex while at the same time reducing the length of what sewers that must be extended to complete sewer service to this street, and this work was completed in

September. Also, after *years* of negotiations and delays, the privately funded sewer line in Heald and Maple Streets that will connect Suburban Village Mobile Home Park finally commenced, although too late in the construction season to be completed – most of the Heald Street sewer was installed and the pump station will be constructed this winter, then in the spring the remaining installation on Maple Street up to the Chestnut Street intersection will be completed. As a result of negotiations with the Town abutters to the new line will be able to connect by paying only the connection fee and the residents of the mobile home park will be permanently connected to the sewer system.

The other significant accomplishment of the Sewer Division in 2006 was an agreement between the Groton Sewer Commission and the DPW to provide sewer service to an eleven-unit cluster development on the Groton side of the Reedy Meadow Subdivision. This complicated issue involved the allocation of flow between the two Towns in order to connect a property located within the district if *neither* Town for the sole purpose of providing additional protection to the municipal well located only 900' from the cluster – being so close to the well many Boards in both Towns requested that this connection be approved. This exemplified many different interests coming together for the benefit of an excellent cause, the protection of the Town water supply.

The connection fee study done for the Water Division also included the Sewer Division, and the results of the study will similarly be used in 2007 to establish justifiably connection fees to the sewer system. Again, charging new customers a fee which represents their fair share of the value of the system is good for both existing customers and those seeking new connections. By the end of the year, the Sewer Division was also preparing a contract for the design of extensions of sewer service in areas where surrounding streets already have service or at locations that are at the limits of the sewer district. A Master Plan for the long-term expansion of the system was also being prepared for review by the Board.

Highway Division: Although the Highway Division didn't have to conquer projects of a major magnitude in 2006, they certainly were kept busy with a number of smaller but nonetheless necessary projects. The most visible may be the realignment of the intersection of Tarbell Street at Lowell Street and Lowell Road. A long time in planning, this intersection required Town Meeting action for the land involved, careful coordination with the abutting Berkshire Estates Condominiums, and many months of discussions with utilities for the relocation of utility poles. The completed project will result in a safer intersection for traffic and resident of the condominiums as well as for school buses stopping in the area. Highway also completed a major drainage improvements project on Boynton Street, correcting a drainage problem before the entire street was repaved. Highway crews also constructed a turnaround at the end of Bemis Road, which now stops all traffic short of the well protection zone for the Bemis wells. This turnaround also doubles as a parking area for those visiting the adjacent conservation land, so this Highway project served a dual purpose.

Beyond paving the entire length of Boynton Street, the Highway Division paved Willow Street, the southern end of Parks Street, and paved with full-width, full-depth reconstruction a section of Hollis Street. With the skyrocketing cost of petroleum-based paving materials, Superintendent Peter Shattuck does a great job in doing more than expected with the Chapter 90 State money provided for roadway improvements.

The Highway Division also undertook the reconstruction of the parking area for the Senior Center, which frequently filled the available parking spaces and overflowed out onto Nashua Road, a dangerous situation. With a reconfigured parking lot design done by the Town Engineer and all site work done by Highway Division forces, the parking lot was reconstructed and dozens of additional parking spaces were added at no additional costs to the taxpayers beyond the costs of materials.

The Highway Division also kept up repairs to the Covered Bridge, the replacement of which was again delayed and required more drastic temporary safety measures by Highway until the bridge replacement

project, scheduled for bids in January 2007, is underway. Highway also completed an audit to ensure compliance with EPA and DEP environmental regulations and has already completed most of the violations uncovered. A Spill Prevention Control and Countermeasure (SPCC) Plan was also completed to ensure compliance with the applicable regulations for both the Highway facility and the adjacent municipal fueling station. Funding for improvements for this facility will be sought at the 2007 Town Meeting. Finally, Highway took maintenance responsibility for new newly accepted public roads, Maura Lane off Mt. Lebanon Street and the end of Juniper Road. Highway is also ready for even more street acceptances in 2007 as a number of subdivisions are approaching completion.

Transfer Station: Under control of Highway Superintendent Peter Shattuck, the Transfer Station headed into 2006 with some trepidation as the tax-based subsidy for the operation was eliminated as of July 2006. Rates were raised without knowing what fees would actually start turning residents away from using the facility, and we knew that other improvements had to be made. A contract was signed with a recycling firm that not only promised increased market-rate revenues for recyclable material, but the type of recyclable material was also expanded significantly by the acceptance of “mixed paper” – something which also serves to save conscientious recycling residents disposal costs. As part of this contract, the Transfer Station was provided the use of a baling machine, something that we’d thought we’d have to purchase at a cost of upwards of \$25,000. As fiscal year 2006 came to a close, there were more users of the facility and revenues seemed to roughly balance expenses, which was our best-case scenario. Also, as a result of the recycling of mixed paper, the Pepperell Transfer Station became certified by DEP as a “DARP Facility”, giving the Town among other advantages leeway from inspection at disposal sites (we use Wheelabrator in Saugus) for prohibited items, which is materials that should be recycled. This should not be a problem anyway as clearly residents save money by properly recycling - the disposal of recyclables as trash is just a waste of money.

Highway crews also spent considerable effort to reconstruct and realign the various sections of the Transfer Station to make their use easier for customers. Also, the sale of “Bag Tags” for the pay-as-you-throw system of trash disposal used at the Transfer Station was extended to Lorden’s Hardware and Donelan’s Market. We thank both these local firms for making the availability of bag tags an easier proposition. These improvements, combined with the recent addition of a scale and the addition of another member of the staff at the facility, should serve to make the Transfer Station an even better place for residents.

Parks and Cemetery: As anyone who uses the Town’s athletic fields, or anyone who has children who do, can attest, the fields have never been in as good a condition as they now are. With the completion of the grow-in phase of the Glow Soccer field, repairs to the irrigation system at the Bartelson Fields Complex off Jersey Street, and continued financial help and cooperation from the local athletic groups (much appreciated, thank you), Parks and Cemetery Manager Terry Spaulding and his crew did a superb job in 2006. We also received many compliments on the condition of the cemeteries maintained by this Division, especially for Memorial Day. Terry also managed the upgrading of maintenance equipment for both Parks and Cemetery in accordance with a replacement schedule set up by the DPW in 2002. As was briefly mentioned, the Board approved new rates for cemetery services, something that had not been done in nearly a decade, although they still compare favorably with rates in nearby communities.

Town Engineer: The Town Engineer continued to work on projects directly related to the growth of the Town, specifically ongoing subdivision project. Maura Lane at Rockwood Estates (off Mt. Lebanon Street) and the end of Juniper Road were accepted as Town streets after meeting the Town’s roadway standards. Beaver Creek Circle, off Julia Lane, and Reedy Meadow Estates, off Jersey Street, were approved as new subdivisions, Julia Lane, Heritage Lane, and North Village Estates were inspected throughout the year and had their bonds evaluated; and an issue involving unsuitable materials soils was resolved at Heritage; common driveways, which require meeting Tow standards even though they will

not be Town roads, were reviewed and inspected at Prescott Street and Jewett Street; reviews were done for the Conservation Commission; As mentioned above, coordination with consultants for both a compliance study for the Highway garage complex with respect to EPA and DEP environmental and fire protection requirements was done, as well as separate study required for a Spill Prevention Control and Countermeasure Plan (SPCC) for the Town’s fuel dispensing facility; working with the Chief of Police and the Highway Superintendent on traffic signs and roadway safety issues; participation in a regional bike path proponents group located in Carlisle; reviews of various issues for the Board of Appeals, including the many “40B” project applications, the most ambitious of which off Bayberry Street required significant review; communications with utilizes for coordination of Highway projects and for problems with their policies; and recording documents at the Registry of Deeds.

Other DPW Issues: Other DPW accomplishment in 2006 worth mentioning include the participation in the regional Devens safety program for all Divisions – we believe in being pro-active in safety matters; the near-completion of the wireless communications system, which will significantly reduce telephone and cable costs to each Division and provide safety, security, and other communication improvements and eventually allow other Town departments to make use of the same system; and the success of DPW-sponsored articles at both Town Meeting and the Special Town Meeting.



**HIGHWAY SUPERINTENDENT, TREE WARDEN,
MOTH SUPERINTENDENT AND TOWN FOREST WARDEN**

To the Honorable Board of Selectmen and all of the Residents of the Town of Pepperell:

The following is a report from my daily diary of activities of the Highway Department, Transfer Station and Tree and Moth Departments for the 2006 season.

This 2006 season we saw a great amount of trees come down that were in very poor shape. The Tree Warden in cooperation with National Grid (Mass. Electric) worked together to remove many large trees that were a threat or in a dying condition from our road sides. This was a good project for the town with National Grid paying the entire bill. Doing this project we should see less power outages to our town, although Mother Nature has her way most of the time.

In the month of January we had a total of 20" of snow. Mostly small 2" and 3" storms one with some ice however on Jan. 23 we had a 10" storm. During the times we are not dealing with snow the men are patching and doing some tree work all around town. Some times we need to cover the town sanding the slippery spots.

In February we saw 18" of snow on the 12th and on the 25th 4 more inches. We have our new Holder sidewalk plow machine in service for cleaning up after the snow storms; this is a great addition to our department. The temperature for the month of February ranged from a low of 21 degrees to 34 on February 24th.

In March we continued patching. We worked on some of the Fire Department equipment and we worked on many road signs replacing them with the newer larger ones you have seen all around town. With spring in full swing we are sweeping sidewalks and streets and putting our winter equipment away.

On April 5th we had snow mix and rain with no accumulation. Catch basin cleaning is underway. We clean basins all spring and summer, 900 plus as of this year. This year we made a trip around town to clean out both ends of all of our culverts to prevent any backup to our drainage systems.

Cross walks were all painted in April. The highway crew reconstructed the parking lot at the Senior Center to allow for more spaces. This was a very cost effective measure to the town.

We also helped when we could get the wireless system up and running. Our mechanic made brackets and antennas for the system.

This year we picked up all the trash from the "Keep Pepperell Clean" program. This is a good project that is great for our town. I thank all of you that help keep our road sides clean.

We have added catch basins in some of our water problem spots a combined effort to our drainage system. A trip was made around town to repair our shoulders from winter and rain washouts.

The Highway Department, with the help of the Parks Department, re-landscaped both fire stations, another good job done with town employees and a cost savings to the taxpayer.

May 13th, 14th, 15th we had heavy rains and we called in two crews to pot hole patch some holes both up town and down town.

Again this year we recycled our broken asphalt pile; this material is used to build our new roads and maintain all others.

This year we installed a 2nd bailer at the Transfer Station. We also installed a large steel plate in our covered bridge, a measure we did to try to keep it open for as long as possible. We continue to haul our trash to Saugus; this year we hauled 1,212.79 tons.

Dirt roads were graded and the shoulders cut out for better drainage. We planted 12 new roadside trees to replace some that were removed.

We recycled in place on Boynton Street using a private contractor to do this because of the special equipment. The Highway Department installed new drainage and removed all dead trees before a binder course top was installed. Afterwards, paving shoulder work was done to both sides of the road the full length. We also repaired the short sidewalk on Park Street.

Streets paved this year were Boynton, Park, Hollis from Mill to Nashua Rd. and Willow. On Hollis Street we installed a new foundation of gravel to try to do away with frost heaves.

Road Side mowing on almost all of our roads was completed. Just before fall, line painting of the yellow and white lines in the street was completed.

Curb spraying for weeds was done in July.

The Highway Department set up voting booths and assisted the Board of Health and Conservation Commission move from one office to the other at the town hall.

In August we realigned the intersection of Tarbell and Lowell Street to make it safer for both the motoring public and Berkshire Estates condos and also completed the sidewalk extension.

Hot liquid patching was done in the fall with the help of Highway, Water and Sewer.

We also worked on Maple at Oakhill Street to make better sight for traffic entering Oakhill.

All the containers at the Transfer Station were painted and some rearranging of the Transfer Station was done to try to make it more user-friendly. New containers were added for computer and book recycling.

The road to the Keyes Conservation property was graveled and graded. We assisted with driveway repairs to the old school house on Shattuck St. for the Historical Building.

Most of our crew went to an ice snow training this year in Westborough.

In October we start to get ready for winter with a last trip around grading dirt roads, check all signs and prep equipment for winter. Sand and Salt are ordered and we are ready for some old New England weather.

I thank all of the departments of the town that help us through out the year and we are always willing to do the same for them. A very big thanks to all of the crew here at the Highway Department for working hard throughout the year. Thank you also to the taxpayers for your support to this department each year.

Respectfully submitted,

Peter J. Shattuck, Sr.
Highway & Transfer Station Superintendent
Tree Warden/Moth Superintendent/Town Forest Warden



CEMETERY/PARKS DEPARTMENT

During the year 2006 we continued to operate the cemetery on a twelve-month basis. There were a total of 17 burials at Woodlawn Cemetery and 1 burial at Walton Cemetery. The total revenue generated from these burials was \$6,275.00. Of the 18 burials, 11 were cremations and 7 were full burials in vaults.

This year a total of 17 lots were sold, 16 full burial lots and 1 was a cremation lot. The revenue generated from lot sales was \$5,225.00. Clearing has begun on an expansion project at the Woodlawn Cemetery.

The Parks Department continues to maintain 50 plus acres of recreational land. The Glow practice field is completed and in use. The Parks Department also upgraded mowers for 2007 season.

I would like to thank the entire staff at Town Hall and other Town Departments for their support and cooperation throughout 2006.

Respectfully submitted for the Board of Public Works,

Terence K. Spaulding
Cemetery & Parks Department Manager



BOARD OF HEALTH

ELECTED OFFICIALS AND TERMS

Robert Lambert, Chairperson	April 2009
Virginia I. Malouin	April 2008
Holly J. Bradman	April 2007

APPOINTED OFFICIALS AND TITLES

Edward F. Wirtanen, R.S., C.H.O.	Health Agent
Kenneth West	Animal Inspector
Lisa Herget	Board Secretary

RESPONSIBILITIES/DUTIES: To administer and enforce State and local regulations and Massachusetts General Laws pertaining to the Public Health and the environment.

AUTHORITY: Massachusetts General Laws, State Regulations and the Code of the Town of Pepperell.

During 2006 the Board of Health issued the following permits/licenses:

<u>Type of permit/license</u>	<u>Quantity</u>	<u>Type of permit/license</u>	<u>Quantity</u>
Septic System Permits (New)	6	Manufacturing Frozen Deserts	2
Septic Repair Permits include (4 minor repairs)	20	Funeral Directors	2
Disposal Works Installer Permits	20	Tanning Facility	3
Septage Hauler Permits	6	Massage Therapy Establishment	4
Collection of Rubbish	4	Massage Therapist	6
Mobile Home Park	3	Family Type Campground	1
Food Service Permits	40	Emergency Action Beaver Permit	
Soil Testing (34 test sites)	23	Applications	2
Temporary Food Service Permit	20	Recreation Day Camp for Children	2

BOARD ACCOMPLISHMENTS AND ACTIVITIES

The long term monitoring of the former Town landfill continues. Quarterly testing is performed by consultant, GZA, in conjunction with the comprehensive site assessment and post closure monitoring of the former landfill.

The annual rabies clinic was held on the first Saturday in April. With the assistance of the Board members, the Town Clerk and the Pepperell Veterinary Hospital, 153 rabies vaccinations were administered. The Town Clerk was also present to issue dog licenses for the year.

The Hazardous Waste Collection day was not held in 2006. The next collection day is planned for May 2007.

In August the office said goodbye to Lynda Pozerski, a 10 year employee who had organized the office and implemented the transition to computerize the office. She was also involved in the process to make the Board of Health office wireless. Lynda’s service was invaluable to the Board and the Town.

Lisa Herget was appointed secretary in November and is beginning a long and influential career.

The Board continues to improve on its emergency response plans.

There have been 185 inspections, 198 plan reviews, including 36 formal requests from other Town Departments and approximately 1,644 calls and visitors to the office. The Department responded to 35 complaints regarding trash, odor, noise, food and housing.

Respectfully submitted,

Robert J. Lambert

Holly J. Bradman

Virginia I. Malouin



PUBLIC HEALTH NURSE

The Nursing Services provided by the Public Health Nurse for the Town of Pepperell included the following;

- Administration of immunizations to adults and children
- Disease Reporting/Investigation/Case management as mandated by The Massachusetts Department of Public Health
- Assessment and implementation of Nursing services in home, office or clinic setting
- Health Clinics included Blood Pressure Screenings and Immunization Clinics
- Tuberculosis(TB) testing
- Inform and educate the public regarding health issues

Administrations of immunizations were available throughout the year following guidelines set by the Massachusetts Department of Public Health. The Mass Immunization Provider Program helps offset the cost of the immunization program.

Disease reports and investigations were done as cases were reported to the Board of Health Office.

The Nursing Services provided were based on the needs of the individuals and the resources available.

Health Clinics held this year were;

- Monthly Blood Pressure Clinics at the Pepperell Senior Center and at Babbitassit Village.
- Influenza and Pneumococcal Clinics in the fall/winter months.
- Blood Drives held in August and December with The American Red Cross.

The File of Life, which is a prepared medical history and information packet, is available to residents.

Working with the Salvation Army and other organizations to help those in need is ongoing.

Work continues on an Emergency Response Plan in the event of an environmental or biological event.

Respectfully submitted,

Ellen Castellano
Public Health Nurse



VETERANS' SERVICE OFFICER

AUTHORITY: Massachusetts General Laws Chapter 115
APPOINTING AUTHORITY: Board of Selectmen
APPOINTED OFFICIAL/TITLE: Myron "Ted" Harmon, Veterans' Service Officer
RESPONSIBILITIES/DUTIES:

1. To assist eligible veterans and/or their families with financial aid, medical aid or other help as needed.
2. To assist Veterans and/or their families in applying for State or Federal aid if qualified or to help secure information as needed.
3. To expedite the return of funds from the State as quickly as possible.

MAJOR 2006 ACTIVITIES:

1. Assisted personnel with request for information regarding Federal benefits, DD 214 (Discharge Requests), payroll problems, other veteran related issues.
2. Held various Americanism programs in conjunction with the Peter Fitzpatrick School (Valentines for Vets, Memorial Day activities, Veterans' Day, Flag Day).
3. Attended 3-day seminar of Veterans' Service Officers held to update all on recent changes in benefits and procedures.
4. Attended meetings of local Veterans' Service Officers in sharing ideas and experience of other agencies that can help veterans, i.e., job fairs – other avenues of assistance.
5. Arranged for transportation to medical facilities for veterans.

GOALS FOR 2007:

To continue to assist veterans and their families whenever and however possible as the Town's Veterans' Service Officer.

To promote awareness of the plight of the veteran due to downsizing in funds and programs of assistance, i.e., medical cutbacks and military honor cutbacks at funerals.

COUNCIL ON AGING

Mission Statement: The Pepperell Council on Aging is dedicated to providing services and programs for the senior citizens in the town of Pepperell that will promote independence, dignity and well being.

The Council on Aging Board meets the first Wednesday of each month at 3:00 in the Pepperell Senior Center, located on 37 Nashua Road. This meeting is open to the public. Board members serving during 2006 were: Chairperson Virginia Malouin, Vice Chairperson Merle Green, Jerrilyn Bozicas, Cathy Forrest, Barry Fuller, Kathy Harris and Pauline Mahony.

The Senior Center itself provides a gathering place where seniors enjoy social, recreational, health and educational activities. Regular activities include Aerobics, Bingo, Bowling, Cards, Computer Classes, Crafts, Drama Group, Harmonica, Knitting / Crocheting, Line Dancing, Men's Group, Movies, Painting, Singing and Yoga.

The Council on Aging also provides a variety of services to the residents of Pepperell including; fuel assistance, support groups, weight management, health benefit counseling, friendly visitors, File of Life, congregate and home delivered meals. Over 5,600 meals were prepared and served to home bound residents this year. The Pepperell Food Pantry is housed at the senior center. Food distribution takes place the second Thursday of every month, is open to all residents of Pepperell and serves approximately 150 people monthly. A dinner program was started this year as well. The second Tuesday of each month a complimentary dinner is offered to all residents of Pepperell. This program is supported by local businesses and the Greater Boston Food Bank.

Health and wellness clinics include blood pressure checks, hearing screenings, influenza clinics and on going education provided by a variety of professionals on medical issues.

As the only social service agency operated by the town, we work closely with the District Nurse, Board of Health, Veteran's Agent, Fire and Police Departments as well as outside agencies including Montachusett Home Care, Montachusett Opportunity Council, the Lowell Transit Authority and the Central Mass Area Agency on Aging

In 2006, 1,489 of Pepperell's residents were age 60 or over. Programs are designed for residents over 60 but there is no age qualification to utilize them. A monthly newsletter is mailed to over 1,000 households, which provides up to date information and is now also available on line through the town's web site and at various locations around town.

The senior center has over 160 volunteers who together have worked over 6,000 hours. Without our incredible volunteers we would not be able to provide the services we do. St. Joseph's Church, Pepperell Christian Fellowship, our own Seniors and various community groups take turns preparing and serving a home cooked meal every Wednesday. Our Friends' Group has also been vital in supplying equipment and ongoing support.

Several non-profit groups and other town departments utilize the building after hours. The Senior Center has also been available for rentals with fees being turned over to the town's General Fund.

We are grateful for the community's on going support of the Council on Aging and appreciate your donations and volunteer work.

Respectfully Submitted,

Sharon Mercurio
COA Director

LOWELL REGIONAL TRANSIT AUTHORITY ADVISORY BOARD

The Lowell Regional Transit Authority (LRTA) is one of fifteen regional transit authorities established by the Commonwealth of Massachusetts in 1974 dedicated to the mission of increasing the use of mass transit on a regional basis. Headquartered at the Charles A. Gallagher Intermodal Transportation Center in Lowell, the LRTA provided nearly 1.2 Million passenger trips on their fixed route bus service in nine cities and town in fiscal year 2006. Additionally, the mobility of elderly and disabled citizens is enhanced through the Council's on Aging and the LRTA Road Runner program providing more than 105,000 passenger trips in fiscal year 2006. The LRTA serves an area of over 320,000 population covering 282 square miles with an operating budget of more than 8.3 million annually.

The LRTA provides Road Runner van service to Pepperell town residents aged 60 years and older and those who are disabled. The LRTA provides weekday curb-to-curb transportation service in Pepperell and surrounding towns on a one business day advance registration basis. All vehicles are fully accessible and wheelchair lift-equipped.

Many trip purposes can be accommodated: shopping, medical appointments, visits to the Senior Center for activities, social and recreational. The fare schedule is \$1.00 one-way within town, and \$1.50 on-way out of town. Road Runner service may be arranged by calling 1-800-589-5782 or 978-459-0152 Monday through Friday 8:00am - 4:00pm.

Due in part to the efforts of Barry Fuller (LRTA Advisory Board Member), Sharon Mercurio (Pepperell Senior Center Director), James Scanlan (LRTA Administrator), and the LRTA staff ridership increased by 38% in fiscal year 2006 bringing the total ridership to 2,642 passenger trips among 68 different clients. This increased ridership is a direct result of the focus to provide a better service that meets the needs of Pepperell residents. In addition to outreach with current passengers and future passengers, improvements were also made including the implementation of a better communications system, improved driver training, a larger 15 passenger vehicle, and an updated list of destinations that all resulted in better on-time pick-ups and drop-offs.

The LRTA Road Runner operates a 15 passenger 2002 Ford Minibus within the town of Pepperell. New vehicles are acquired through the Commonwealth's Mobility Assistance Program, which provides 80% of the cost of the new vehicle, while the Federal Transit Administration provides the remaining 20% matching share.

Respectfully submitted,

Barry Fuller, LRTA Advisory Board



LAWRENCE LIBRARY

Two thousand six (2006) was a year of many changes at Lawrence Library. In April, Director Ann Wirtanen moved onto Fitchburg Public Library and in July Debra Spratt joined us as the new Director. Debra holds a Masters of Library Science and Technology from Syracuse University. She has brought with her many new ideas for technology and programming. Some new programs/additions since her arrival includes Adult Summer Reading, free wireless Internet access, self-serve coffee/tea in the Reading Room and Patron Appreciation Day.

This year the library's circulation increased 2.4%. Inter-library loan items borrowed and requested increased by 26% (June 05-July 06). The museum pass software added in 2005, which allows patron to reserve museum passes on-line, continues to be popular resulting in an increase in museum pass usage.

It was a busy year for both adult and children's programming with the library offering 331 special events/programs. The Summer Reading Program for 2006 was *What's Buzzing at Your Library* and

Read to Feed for Heifer. We had 349 registered readers with reading programs designed for babies, early readers and school age children/teens who read for a total of 8,725 hours. Fifty adults joined our new Adult Summer Reading program.

Other special event/program highlights included a Magic Show with Peter Boie, Bubble Blast, Going on a Bug Hunt, Glue and Go Costumes, Bubblemania with Casey Carle, quarterly Poetry Nights, Halloween @ the Library, Pastel Workshop for Adults, Holiday Cookie Decorating for Kids and a Star-Book Ornament Workshop.

The library provided meeting space for an additional 117 non-profit meetings. Some of the community groups were La Leche, ARC, Folk Dancing with the Nashoba Valley International Dancers, Democrat and Republican town committees, Destination Imagination, Pepperell Siding Model Railroad Club and the Pepperell's Historical Society's program *Lost Railroads or Pepperell* . Artist exhibits in the Art Gallery included: Phil Temple, Carol Hasse, Elaine Tyo, Mauricio Puente and his Senior Center artists and the Squanicook Colonial Quilt Guild.

The Friends of the Library once again provided their unparalleled support. The annual fundraisers which included the toy yard sale, the weekend book sale and membership made possible their \$10,000 donation towards the purchase of children's books and programs. The Friends continued to fund all museum passes at a cost of \$3,390; organize the artist receptions, Earth Day events and the annual Holiday Tree Lighting. Their contributions and support are greatly appreciated!

The recent purchase of a laptop computer and LCD projector will allow us to offer movies. *Movie Night @ the Library* will begin in January 2007 on the fourth Thursday each month and in March, a monthly Saturday Matinee for the whole family.



RECREATION COMMISSION

The Recreation Commission continues to offer programs and events to the town that are targeted toward bringing together citizens of all ages and interests. We are always soliciting new ideas and adding programs while improving on our regular favorites.

The Summer Playground maintains high attendance. This favorite program is enjoyed by nearly 100 children per day and includes weekly field trips to interesting places in addition to daily activities of athletics and creativity. We consistently implement suggestions for improvement, as we did this year by creating a program for children of middle school age.

Our most popular programs are those where our participants are moving! These include adult volleyball, yoga, ballroom dancing, and middle school dances.

The Commission continues to add exciting new events and trips. In 2006, we held our first outdoor movie night on Town Field where the community enjoyed popcorn, a movie, and meeting new people in town. We coordinated trips to see the holiday lights at Edaville Railroad, to shop in New York City, and to ski at Waterville Valley. We invited the Skyhawks athletic company to conduct a mini-hawk program for children between the ages of 3 and 4. And we had tea for children with America Girl dolls.

The number of eggs hidden on Town Field for the annual Egg Hunt keeps going up and up for this fun event. The Commission once again sponsored ice cream socials on Town Field to bring the community together.

The ski program at Wachusett Mountain remains a popular and fun-filled program for middle and high school students. The Commission wishes to thank the many chaperones who volunteer their time in making this event possible.

The McGrath Community Center is used extensively for numerous activities and organizations within the Town. This year it was updated with a new carpet and freshly painted walls.

In 2006, the Friends of Pepperell group was created to support the Recreation Commission. Their mission is to promote community involvement for the betterment of Pepperell and its recreational facilities. They intend to raise funds for town improvements such as the beautification of Town Field, reconditioning of tennis courts, and building additional basketball courts.

The Commission continues to support and work with the many athletic organizations in town to schedule, improve, and maintain playing fields.

The Commission encourages residents to participate in the events we offer and to contact us with new ideas and suggestions. Once again, we thank the many volunteers who make these programs possible.

Our flyers continue to be eagerly anticipated for announcing our upcoming activities. Please watch for them as they announce our programs for each season.

Members of the Commission are pleased to serve the Town and welcome your support and suggestions for programs and events that raise community involvement.

Respectfully submitted,

David T. Priddle
Secretary

P. Derek TenBroeck Jr.
Chairman

William Koutrouba
Treasurer



CULTURAL COUNCIL

In Massachusetts, public funding for the arts, humanities and interpretive sciences is provided through a central state agency, the Massachusetts Cultural Council (MCC), and through a network of local cultural councils that serve every city and town in the Commonwealth. The Pepperell Cultural Council (PCC) is one of over 335 local and regional councils representing all 351 cities and towns in the state.

The mission of the MCC is to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities.

The MCC receives an annual appropriation from the Massachusetts Legislature and funds from the National Endowment for the Arts, the Wallace Foundation, and other sources. One of the ways in which it dispenses funds is through distributions to local cultural councils, which then regrant the funds to individuals, schools and organizations in their own communities. For the 2006 fiscal year, the Pepperell Cultural Council was allocated \$2,750.00 from the MCC.

Programs and events funded in whole or in part included:

- Pepperell Woman's Club – Celtic & Maritime Concert with Charlie Zahm
- Fruitlands Museum – Celebrating Community Treasures
- Guy Morin – A Soldier in King Philip's War Lecture
- Council on Aging – Programs for Seniors
- John Root – Music Performance at the Shattuck Street School Open House
- Michael Myers – Little Hands: A Musical Adventure
- Gregory Maichack – The Art of Pastel Workshop at Lawrence Library
- Hands-On Art Museum – Art Supplies for Exhibits
- Fitchburg Art Museum – 71st Regional Exhibition of Art & Craft
- DeCordova Museum and Sculpture Park – Art in the Park 2006
- Jim Douglas – NESPAD Update/Promotion

Announcements of grant application deadlines are made in the form of press releases to area newspapers. In the fall, the Council meets to review and vote on the applications. After the funds are granted, the list of grant recipients, along with the program or event to take place, is posted at the Lawrence Library and Town Hall and is run as a press release in local newspapers.

In 2006, three members, Norma Wilton, Brandon Liberis and Margaret Scarsdale completed their terms. To fill the vacancies, the Council welcomed five new members, Lynn Black, Julie Curcuru, Maureen Johnson, Jennifer Tripp and Alice Van Ormer.

The Council held nine meetings in 2006. The Council maintains a “streamlined” status. All members either attended the required orientation seminar conducted by the Massachusetts Cultural Council or completed an online orientation program.

Plans for the coming year include creating another Calendar of Events to be distributed throughout the community and a campaign to recruit new members.

In late 2006, the Massachusetts Cultural Council notified our council that we would receive an increase in funding, or \$4,000.00, for fiscal year 2007. With these funds, the PCC will be funding eleven projects for the fiscal year 2007.

In past years, the Council submitted its own grant, requesting monies to support granted events with increased advertising and concentrated marketing efforts. With such a sharp cut in available funds, the Council did not submit such a grant application for fiscal year 2007.

In light of the widespread budget cuts at all levels of government, the members of the Pepperell Cultural Council, on behalf of the citizens of Pepperell, are grateful to Senator Steven Panagiotakos and Representative Robert Hargraves and their colleagues at the State House for their continued support of the Massachusetts Cultural Council.

Alexandra Bodnar, Chairperson
Donna Falabella, Grants Coordinator
Ann Komer, Treasurer
Sharon Dunn, Secretary
Alice Van Ormer, Member

Lynn Black, Member
Julie Curcuru, Member
Maureen Johnson, Member
Jennifer Tripp, Member



AGRICULTURAL ADVISORY BOARD

This year on April 11 the Agricultural Advisory Board met for the first time, and discussed the “Right to Farm Bylaw” that brought our board to life. At our first few meetings we chose our clerk and chair, and decided on a loosely bi-weekly meeting schedule. Subsequent meetings were spent discussing board goals. We set several goals for the year, and then we got to work.

A web page was created to hang off of the Pepperell Town website with an e-mail address for communication.

We organized the first ever Pepperell Farmer’s Market. First, we contacted local farmers and placed flyers around town. Then, we worked to get info into the local papers. September 9th dawned warm and sunny and the town field was transformed from ball field to outdoor market, baby cow and all. Local products were placed into local hands, uniting farmers and consumers in a fun community building event. Local agricultural organizations such as 4H and PHOA turned out for a fun day and some publicity.

To date we have not had any farming issues to resolve, and we are open to suggestions and future plans.

TOWN CLERK

POPULATION: 11,978 (January 1, 2006 Town Census)
11,142 (2000 Federal Census)

LAND AREA: 22.9 Square miles

ELEVATION: 244 Feet above mean sea level

DISTRICTS: First Congressional
Third Councilor
First Middlesex Senatorial
First Middlesex Representative

REGISTERED VOTERS: 7,448 (December 31, 2006)

Democrats	1,712
Unenrolled	4,280
Republicans	1,402
Libertarian	38
Green-Rainbow	4
Green Party USA	1
Inter. 3 rd	6
Reform	4
American Independent	1
TOTAL	7,448

PRECINCT 1

Republican	461
Democrats	607
Unenrolled	1,483
Libertarian	16
Green-Rainbow	1
Inter. 3 rd	4
Reform	2
American Independent	1
TOTAL	2,575

PRECINCT 2

Republican	491
Democratic	555
Unenrolled	1,379
Green Party USA	1
Green-Rainbow	2
Inter. 3 rd	2
Libertarian	10
Reform	2
TOTAL	2,442

PRECINCT 3

Republican	450
Democratic	550
Unenrolled	1,418
Libertarian	12
Green Party USA	0
Green-Rainbow	1
Inter. 3 rd	0
Reform	0
TOTAL	2,431

ATTENTION VOTERS

I would like to take the opportunity to remind registered voters when you sign a nomination paper or a petition, please do the following: 1. Only sign if you are a registered voter. 2. Sign your name and your residential address (no post office boxes allowed). 3. If you have normally bad penmanship, print your name under your signature (if the registrars can't read it – we can't verify it). And, most important, 4. Do not sign your husbands or wife's name or any other than your own. If you move, please inform the Town Clerk so that we will change our records and you will be notified of any change in your voting precinct.

Please encourage any of your family members who are not registered voters to register. Anyone who attains the age of 18 may register or if you are 18 by the date of the next election you may register (you still must register 20 days prior to the election to be eligible).

ELECTIONS SCHEDULED FOR 2007

ANNUAL TOWN ELECTION – MONDAY, APRIL 23, 2007

Last day to register is April 3, 2007

Registration sessions run from 9:00 a.m. – 8:00 p.m. on the above date

VITAL RECORDS

BIRTHS, DEATHS AND MARRIAGES RECORDED IN 2006

BIRTHS:	82
DEATHS:	51
MARRIAGES:	43

Due to the late returns of 2006 births for Pepperell, the above figure is not accurate. Records of births will eventually be sent to Pepperell and figures will be listed in next year's annual report. Late returns for 2005 were 9 births, 4 deaths and 2 marriages. Pepperell residents who gave birth to their children in New Hampshire were not recorded in Pepperell.

2006 LICENSES

1,691	Dog Licenses
14	Kennel Licenses (4 dogs)
2	Kennel Licenses (10 dogs)
2	Kennel License (20 dogs)
190	Late Fees

2006 dog licenses will expire March 31, 2007. A rabies certificate must be shown before a license may be issued. If you are renewing a 2006 license, a record of your dogs most recent rabies shot should be on file in this office.

A grace period is given until May 31st to allow residents to obtain rabies vaccinations for their dog(s). The Board of Health will hold a rabies clinic on the first Saturday in April each year. The next clinic is scheduled for Saturday, April 7, 2007.

The Town of Pepperell by-laws require in addition to the license fee, a late fee of \$25.00 if the dog is licensed after May 31, 2007. Section 81-12 states that failure to license your dog will result in a \$25.00 violation fee. This fine will be added to the late fee of \$25.00, plus the licensing fee.

LICENSING FEES

Male or Female \$10.00

Spayed or Neutered \$6.00

BUSINESS CERTIFICATES

Businesses in Pepperell must file for a Business Certificate, which is required under Massachusetts General Laws, Chapter 110, Section 5.

FILING A BUSINESS CERTIFICATE

WHO MUST FILE?

Any person or persons conducting a business under any title other than the complete real name of the owner.

Any corporation doing business in a name other than the corporate name.

WHERE DOES ONE FILE?

With the City or Town Clerk in every city or town where an office of any such business is located.

WHAT ABOUT CHANGE?

Upon discontinuing, retiring or withdrawing from such business or in the case of a change of residence or location of such business, such change must be filed with the clerk’s office.

DOES A BUSINESS CERTIFICATE EXPIRE?

Yes, a business certificate is in effect for four (4) years from the date of issue whereupon it must be renewed if the business continues to operate.

DO I HAVE TO DISPLAY THE CERTIFICATE?

No, however, a copy must be provided upon request during regular business hours to any person purchasing goods or services from such business.

FEES

Business Certificate Filing	\$20.00 (includes one certified copy)
Withdrawals, Discontinuance, Changes	\$10.00 (includes one certified copy)

PENALTIES

Violation of these provisions shall be subject to a fine of not more than three hundred (\$300.00) for each month during which such violation continues.

HOW TO OBTAIN A CERTIFICATE

Contact the Town Clerk’s office at 433-0339 to make an appointment. All persons to be named on the certificate must be present to sign the certificate, which is then notarized or certified by the Town Clerk. If you have any questions, please contact the Clerk’s Office.

OFFICE HOURS

Mondays 8:00 a.m. – 7:00 p.m., Tuesday – Thursday 8:00 a.m. – 4:30 p.m.

Friday 8:00 a.m. – Noon

Appointments can be made in the evening for Marriage Intentions

(978) 433-0339

Lois A. Libby, Town Clerk

**ANNUAL TOWN ELECTION
PEPPERELL, MASSACHUSETTS
VARNUM BROOK SCHOOL GYMNASIUM**

APRIL 24, 2006

ASSESSOR

Three Years

Vote for **ONE**

	Prec. 1	Prec. 2	Prec. 3	Totals
JON E. KAISER Candidate for Re-election	41	60	56	157
Write-ins				
Scattered	1			1
Blanks	5	3	9	17
TOTALS	47	63	65	175

BOARD OF HEALTH

Three Years

Vote for **ONE**

ROBERT J. LAMBERT Candidate for Re-election	39	58	56	153
Write-ins				
Scattered	1			1
Blanks	7	5	9	21
TOTALS	47	63	65	175

HOUSING AUTHORITY

Five Years

Vote for **ONE**

MARY A. DUPREY Candidate for Re-election	42	59	57	158
Write-ins				
Scattered				
Blanks	5	4	8	17
TOTALS	47	63	65	175

LIBRARY TRUSTEES

Three Years

Vote for **TWO**

MARY E. CAMPANO Candidate for Re-election	42	61	56	159
MOLLY KIMBALL Candidate for Re-election	42	53	52	147
Write-ins				
Scattered	1	1		2
Blanks	9	9	22	40
TOTALS	94	124	130	348

NORTH MIDDLESEX DISTRICT SCHOOL COMMITTEE**Three Years****Vote for TWO**

	Prec. 1	Prec. 2	Prec. 3	Totals
SUE C. FITZGERALD Candidate for Re-election	41	57	59	157
KATHRYN C. LOW	35	56	53	144
Write-ins				
Scattered				
Blanks	18	11	18	47
TOTALS	94	124	130	348

PLANNING BOARD**Five Years****Vote for ONE**

	Prec. 1	Prec. 2	Prec. 3	Totals
STEPHEN C. THEMELIS Candidate for Re-election	40	55	54	149
Write-ins				
Scattered				
Blanks	7	8	11	26
TOTALS	47	63	65	175

BOARD OF PUBLIC WORKS**Three Years****Vote for ONE**

	Prec. 1	Prec. 2	Prec. 3	Totals
FREDERICK E. FARMER Candidate for Re-election	42	56	57	155
Write-ins				
Scattered		1		1
Blanks	5	6	8	19
TOTALS	47	63	65	175

RECREATION COMMISSIONER**Three Years****Vote for ONE**

	Prec. 1	Prec. 2	Prec. 3	Totals
P. DEREK TENBROECK, JR Candidate for Re-election	41	53	54	148
Write-ins				
Scattered	1		1	2
Blanks	5	10	10	25
TOTALS	47	63	65	175

SELECTMAN**Three Years**Vote for **ONE**

	Prec. 1	Prec. 2	Prec. 3	Totals
LYNDON B. JOHNSON Candidate for Re-election	45	54	59	158
Write-ins				
Scattered		2	3	5
Blanks	2	7	3	12
TOTALS	47	63	65	175

TREASURER/TAX COLLECTOR**Three Years**Vote for **ONE**

	Prec. 1	Prec. 2	Prec. 3	Totals
MICHAEL L. HARTNETT Candidate for Re-elections	45	58	60	163
Write-ins				
Scattered		1		1
Blanks	2	4	5	11
TOTALS	47	63	65	175

TREE WARDEN**Three Years**Vote for **ONE**

	Prec. 1	Prec. 2	Prec. 3	Totals
PETER J. SHATTUCK, SR. Candidate for Re-elections	43	55	59	157
Write-ins				
Scattered		3	1	4
Blanks	4	5	5	14
TOTALS	47	63	65	175

COUNTING COMPLETED AT 9:00 P.M.

TOTAL VOTERS: 7,379

NUMBER VOTED 175

PERCENTAGE 2/37%

PREC. 1: 2,533

PREC. 2: 2,429

PREC. 3: 2,417

TRUE COPY ATTEST:

LOIS A. LIBBY

PEPPERELL TOWN CLERK

ANNUAL & SPECIAL TOWN MEETING

May 1, 2006

FINANCE COMMITTEE REPORT

Introduction

Welcome to the Finance Committee Report and Town Warrant. If you are reading this, you are probably planning to attend Annual Town Meeting. If you are **not** planning to attend Town Meeting, we highly recommend it. Town Meeting is democracy in its purest form. It requires active participation by the citizens of the Town to succeed. Although the Selectmen and other elected boards represent the executive government of Town, it is the Town Meeting that makes the ultimate decision as to how and where money will be spent.

Please take the time to read this report. The Finance Committee (FinCom) has spent many hours, some of them quite noisy, attempting to make sense of the budget situation for the Town. This report represents a distillation of FinCom opinions on the budget and other Annual Town Meeting Articles, and the discussion may be of value, whether you agree with Finance Committee recommendations or not. **If you don't want to read the whole report,** use the discussion of recommendations on specific Articles of interest.

Purpose of the Finance Committee

The Finance Committee consists of seven citizens appointed by the Board of Selectmen for two year terms. The principal function of the Committee is the development of the Town budget, and to make recommendations to Town Meeting regarding any Article that has a financial impact upon the Town.

The Finance Committee can also meet with Town departments during the year to discuss matters that have financial impact upon the Town

The Finance Committee has power only to the extent that Town Meeting agrees with its recommendations; Town Meeting is free to ignore irresponsible recommendations from the Finance Committee. As a result, the Finance Committee is obligated to make sensible recommendations and explain them well if it wishes to avoid rejection by Town Meeting. At Town Meeting, members of the Finance Committee will speak to explain the Committee's recommendations.

Glossary of Terms

A number of terms are tossed about by those used to budget operations in the Town. For those who may not be so familiar with these terms, but who do not wish to be snowed by those who are, we present a glossary of some of the more popular buzzwords:

Appropriate

To set aside or assign money "so that the executive officers of the government are authorized to use that money, and no more, for that object and no other". Money that is appropriated for a purpose may not be spent for any other purpose unless Town Meeting approves such a transfer.

Raise

To tax.

Raise and Appropriate

This is the standard term used for money Articles at Annual Town Meeting. This terms grants authority to tax and spend for a specified purpose. Certain Articles at Town Meetings will have other wordings. For example, a capital purchase may be funded from the Stabilization Fund, and thus the motion would be read with the phrase "appropriate from Stabilization Fund".

Levy Limit

This is the maximum money the Town can raise under Proposition 2-1/2.

Free Cash (Available Funds)

This fund is certified annually by the Bureau of Accounts as available for appropriation. The amount of money in Free Cash presents a quick picture of a Town's financial health. Bond rating agencies look for a Free Cash amount of roughly 3% to 5% or more of total budget as an indication that things are OK. For Pepperell, this 3% to 5% figure is \$622,329 to \$1,037,216. The Town's recently adopted funds balance policy established 3% of the total budget as a goal for the free cash balance. Please note that Free Cash is an accounting device and does not represent the actual cash in the Town's accounts.

Pepperell's certified free cash as of September 28th, 2006 was \$2,248,357. Actions of Special Town Meetings since have resulted in a balance of \$1,236,187 as of April 20, 2006.

Stabilization Fund

A special account that is created to provide for future large expenditures. It represents an actual amount of money that is invested until appropriated by 2/3 vote of Town Meeting. The Stabilization Fund had a balance of \$1,743,548 as of April 20, 2006. The funds balance policy established a targeted minimum balance of 5% of budgeted expenditures, which translates to approximately \$1,037,216.

Conservation Fund

A fund backed by invested money that is earmarked for purchase and maintenance of Conservation land. Conservation Fund Balance was \$30,443 as of April 20, 2006.

Land Fund

A special account created to stabilize the impact of land purchases on Pepperell taxpayers and to respond in a timely manner to available parcels of real estate. The fund is to be used for acquiring options for the purchase of conservation restrictions, agricultural preservations rights, and real estate for general municipal purposes. Land Fund Balance was \$321,245 as of April 20, 2006.

Retirement Fund

The Retirement Fund was established by the Town to set aside money to offset pension liabilities. The Town is required to pay an actuarially determined rate. The Retirement Fund balance as of April 20, 2006 was \$1,545,252.

Reserve Fund

The Reserve Fund is a fund amount not to exceed 5% of the previous year's tax levy. For Pepperell, this maximum would represent roughly \$613,252. However, the Finance Committee typically budgets \$75,000. The Reserve Fund is under exclusive control of Finance Committee for "extraordinary or

unforeseen expenditures". For instance, unexpected large repair costs could deplete a department's budget for Purchase of Services. Upon request from the elected board in control of the account, the Finance Committee could authorize transfer from the Reserve fund to the specified account. This is the only transfer that can be made without Town Meeting approval. Un-spent Reserve Fund amounts are closed out at the end of the Fiscal Year to Free Cash.

❑ Allowance for Abatements and Exemptions

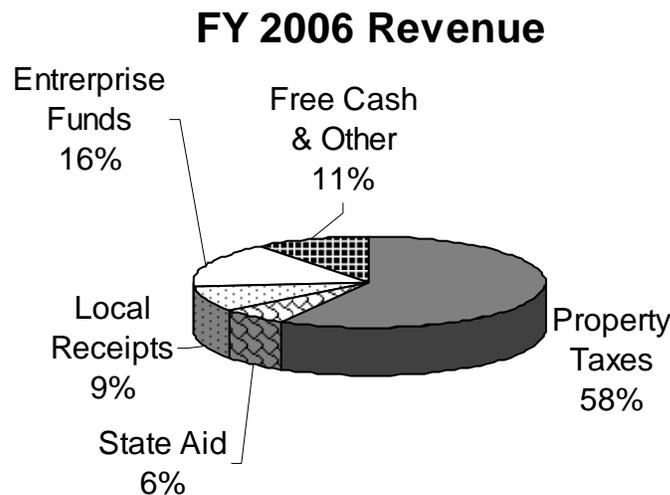
The Allowance for Abatements and Exemptions (formerly Overlay) is an amount determined by the Board of Assessors to cover the cost of tax abatements.

❑ Cherry Sheet

The name comes from the color of paper upon which they were once printed. The Cherry Sheets are two state forms that spell out all revenues that the state will give the Town, and all charges and assessments that the Town must pay the state and county.

Revenue Sources

Where does the Town of Pepperell get money to pay its bills?:



❑ Property Tax

As might be expected, the largest source of revenue comes from local property tax. Under the terms of Proposition 2-1/2, this can increase by only 2.5% per year except for new growth or an override. In FY 2007 new growth is estimated at \$200,000. Estimated total property tax revenues for FY 2007 are \$12,845,529.

❑ State Revenue Sharing

Pepperell receives relatively little direct state revenue sharing (also known as local aid). The majority of the estimated \$1,626,513 is an estimated \$1,564,059 in lottery revenue. Note that although the original bill authorizing the lottery specified that all earnings were to be distributed to the cities and towns, the

state government has taken to withholding a portion of the money each year to satisfy its own budget demands. The formula used to calculate state aid is, essentially, unknown. Under the governor's new proposed budget plan, a number of categories that were formerly spelled out separately on the Cherry Sheet have been consolidated into one, smaller, amount. Pepperell receives a very small amount of Chapter 70 Aid (formerly called resolution aid), but it does indirectly receive a relatively large amount of Education Foundation aid via the North Middlesex Regional School District.

Local Revenues

Local revenues represent a miscellaneous revenue grouping. The largest piece of local revenues is the motor vehicle excise tax. Also included are building permits, dog licenses, and traffic tickets, etc. This number is an estimate generated by the Town Treasurer, Town Accountant, Assessors, and Finance Committee Chairman, in conjunction with various department heads, based on trends and projections. In other words, it's an educated guess. This is typically estimated conservatively, as a revenue surplus is easier to handle than a shortfall. We try to avoid excessive conservatism, as this leads to an unduly pessimistic estimate.

❑ Enterprise Revenues

Enterprise revenues are the money taken in by the Sewer, Water, and Transfer Station departments. These numbers also represent a forecast by the respective departments.

❑ Stabilization Fund

To date, no capital items for this year are recommended to be funded through this fund. This may be revisited at the fall Town Meeting

❑ Free Cash

Special Town Meeting in the fall usually applies Free Cash to balance the budget. This tradition has developed due to the continual uncertainty in Cherry Sheet aid.

GENERAL COMMENTS TO THE 2006 ANNUAL TOWN MEETING

Perhaps we should begin with a few words about the budget process the Finance Committee employs in order to arrive at our recommendations for Town Meeting.

In early December we determine our guidelines for the upcoming budget. This year, after studying available funds, the future availability of funds, current spending, future spending needs, and the political atmosphere on Beacon Hill we decided that it was in the best interest of the entire Town that salaries should be increased by the contractual amounts, services and supplies could be increased by no more than 3% (last year this number was 2 ½ %), a \$200,000. limit on capital spending, and that the Finance Committee would be very frugal with spending on increases in staff.

A letter announcing these guidelines was sent to all department heads in mid-December. In late December/early January the budgets came in from the various departments. Town Accountant, Terry Walsh, screened all the budgets and gave the Finance Committee a list of those departments that exceeded the guidelines in any manner. It was only these departments that we met with over approximately 6 to 7 evenings.

The results of these deliberations are shown in the budget under the Finance Committee recommendations. You will note that, in some instances, the department requests and the Finance Committee recommendations are different. In other cases, the department changed their request to reflect the Finance Committee recommendation. The decisions we reached were not made lightly. We

realize fully that the Town Departments are working hard to do the best possible job for the citizens of Pepperell, and it's never easy to deny their requests for more supplies, services, or increases to staff. We know how hard they work, and in a perfect world we would approve all of their requests.

The Finance Committee is a body politic of Town Meeting. We make informed recommendations to you; we are your eyes and ears. This year's Finance Committee is as follows: Chris De Simone, Chairman; Diane Gaspar, Vice Chairman; John Croteau, Burke Bero, Stephanie Cronin, Shaun Cummings, and new member Jeannie LeBlanc.

This budget season you've seen very little in the papers about the Town's financial situation; especially when you measure it against the spate of stories about dire financial times last year. Don't be fooled that everything is rosy. We are still balancing on a fiscal seesaw and one or two miss-steps could severely damage the Town's financial outlook for the next few years. To be sure, under no circumstances are we as severely threatened as we were just one year ago (thanks, in large part, to the prudent and efficient operation of our various Town departments). However, to be just as clear, we are not yet out of fiscal danger. We must be frugal.

On the School side, this year North Middlesex Regional School District's budget is over the mandated minimum by \$228,230. While this is a significant number, it's a much smaller increase than last year. For this we owe a large debt of gratitude to outgoing Superintendent Jim McCormick, an individual who has worked diligently with the Finance Committee in attempting to balance the educational needs of our children with available funding. Jim, along with the School Committee, did an incredible job and he has earned our collective thanks.

A special thanks to the Administrators at Nashoba Valley Technical School District for consistently working to provide quality technical education for our students while keeping the budget as close to minimum as possible. This year's minimum contribution is only over by \$38,314 with an additional \$22,302 for capital needs.

Whenever an effort such as the budget process is completed, there are always so many people to thank. No one individual or committee can do it all. We offer sincere thanks to all Department heads for their diligence and time, and the Town Administrator, Bob Hanson, for his guidance. A special thanks goes to Kathy Newell, our Recording Secretary. How she is ever able to assimilate the ramblings of the Finance Committee into readable cogent minutes is an appreciated mystery. Also, we must thank the Asst. Town Accountant, Lyn Sharpe, for all of her work in entering the budget data.

There simply are not enough "thank you's" to show our appreciation to Terry Walsh, Town Accountant. Without her tireless effort there is no doubt that we would flounder. She gives us advice, provides all the necessary numbers, acts as our appointment secretary, and our Business Manager. Terry, on behalf of the entire Committee, Thank you.

Tonight, at Town Meeting, listen to the proponents listen to the opponents, listen to the Finance Committee, listen to all others, and then make up your own mind and vote your conscience. It's your right.

Respectfully submitted,

Chris De Simone, Chairman

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 1st of May, A.D. 2006 at 7:30 PM to act on the following articles:

ANNUAL TOWN MEETING

May 1, 2006

The Annual Town Meeting was called to order at 7:30 P.M., by the Moderator, Scott N. Blackburn. A quorum was present. The Pledge of Allegiance was said. The opening and closing of the warrant was read by the Town Clerk, Lois A. Libby.

A motion was made by Lyndon B. Johnson, Selectman and seconded to allow consultants to speak when the time came on upcoming articles.

Voice vote – Unanimous **MOTION CARRIED**

At 8:00 P.M., the Annual Town Meeting would adjourn to the Special Town Meeting, and after completion, return to the Annual Town Meeting.

Chris DeSimone, Finance Committee Member, gave a report for the committee.

Recognition was given to Jim McCormick for his work with the North Middlesex School District.

Scott N. Blackburn, Moderator, thanked Jane Eshleman, Deborah Cicchetti and Emilie Presnall, Board of Registrars, for checking in voters this evening.

ARTICLE 1

TOWN OFFICERS AND COMMITTEES

To choose all Town Officers and Committees for the ensuing year (July 1, 2006 - June 30, 2007) not required to be elected by ballot.

Recommended by Finance Committee.

Motion made by Lyndon Johnson, Selectman and seconded.

I move that all Town Officers and Committees for the ensuing year (July 1, 2006 - June 30, 2007) not required to be elected by ballot be appointed by the appropriate appointing authority.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 2
ELECTED OFFICIALS COMPENSATION**

To see if the Town will vote to fix the salary and compensation of Elected Officers of the Town for the Fiscal Year July 1, 2006 - June 30, 2007, as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended; or take any other action relative thereto.

Salaries of the Elected Officers are included in the Departmental Appropriations.

Elected Official	Voted Salaries 7/1/05-6/30/06	Requested Salaries 7/1/06-6/30/07	Recommended Salaries 7/1/06-6/30/07
<u>Town Clerk</u> Range \$46,488* – 57,996	\$ 56,544	\$ 57,996	\$ 57,996
<u>Treasurer/Tax Collector</u> Range \$58,302* – 68,949	\$ 64,639	\$ 68,949	\$ 68,949
<u>Assessors</u>			
Chairman of the Board	\$ 1,000	\$ 1,000	\$ 1,000
Each Member (2)	\$ 750	\$ 750	\$ 750
<u>Board of Health</u>			
Chairman of the Board	\$ 750	\$ 750	\$ 750
Each Member (2)	\$ 500	\$ 500	\$ 500
<u>Board of Public Works</u>			
Chairman of the Board	\$ 600	\$ 600	\$ 600
Each Elected Member (2)	\$ 500	\$ 500	\$ 500
<u>Lawrence Library Trustees</u>	\$ 0	\$ 0	\$ 0
<u>Moderator</u>	\$ 150	\$ 150	\$ 150
<u>Planning Board</u>			
Chairman of the Board	\$ 750	\$ 750	\$ 750
Each Member (4)	\$ 500	\$ 500	\$ 500
<u>Recreation Commission</u>			
Chairman of the Board	\$ 300	\$ 300	\$ 300
Each Member (2)	\$ 250	\$ 250	\$ 250
<u>Selectmen</u>			
Chairman of the Board	\$ 1,500	\$ 1,500	\$ 1,500
Each Member (2)	\$ 1,250	\$ 1,250	\$ 1,250
<u>Tree Warden</u>	\$ 1,200	\$ 1,200	\$ 1,200

* Shall be the pay for anyone who is not the incumbent officeholder as of 7/1/06 and who is appointed or elected during the fiscal year. The above salary recommendations to become effective under the dates specified above.

Recommended by Finance Committee.

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to fix the salary and compensation of Elected Officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal Year July 1, 2006 - June 30, 2007 as set forth in the official Town Warrant of the Annual Town Meeting and published in the Finance Committee Report.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 3

COMPENSATION PLAN

To see if the Town will vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, for the Fiscal Year July 1, 2006 through June 30, 2007, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as follows:

APPENDIX B

COMPENSATION PLAN

FISCAL 2007 (EFFECTIVE JULY 1, 2006)

REGULAR FULL-TIME AND REGULAR PART-TIME HOURLY EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	12.40	12.91	13.42	13.94	14.51	15.10
2	13.15	13.68	14.22	14.78	15.37	16.00
3	14.47	15.05	15.64	16.27	16.92	17.60
4	15.91	16.55	17.21	17.90	18.61	19.35
5	17.50	18.20	18.93	19.69	20.47	21.29
6	19.25	20.01	20.82	21.65	22.53	23.42
7	21.17	22.02	22.91	23.81	24.78	25.77
8	23.30	24.22	25.20	26.19	27.24	28.35
9	25.63	26.65	27.71	28.83	29.97	31.17
10	28.18	29.32	30.49	31.71	32.96	34.29

APPENDIX C

COMPENSATION PLAN

FISCAL 2007 (EFFECTIVE JULY 1, 2006)

REGULAR FULL-TIME AND REGULAR PART-TIME SALARIED EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	12.40	12.91	13.42	13.94	14.51	15.10
2	13.15	13.68	14.22	14.78	15.37	16.00
3	14.47	15.05	15.64	16.27	16.92	17.60
4	15.91	16.55	17.21	17.90	18.61	19.35
5	17.82	18.54	19.27	20.04	20.84	21.68
6	19.96	20.76	21.59	22.45	23.34	24.28
7	22.35	23.25	24.17	25.15	26.15	27.20
8	25.04	26.03	27.07	28.16	29.29	30.46
9	28.03	29.15	30.32	31.53	32.80	34.11
10	31.40	32.66	33.97	35.32	36.74	38.21

APPENDIX D
 COMPENSATION PLAN
 FISCAL 2007 (EFFECTIVE JULY 1, 2006)
 SEASONAL, TEMPORARY & NON-REGULARLY SCHEDULED EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
0	8.22	8.55	8.89	9.25	9.62	10.00
1	12.40	12.91	13.42	13.94	14.51	15.10
2	13.15	13.68	14.22	14.78	15.37	16.00
3	14.47	15.05	15.65	16.28	16.93	17.60
4	15.91					19.35
5	17.50					21.29
6	19.25					23.42
7	21.17					25.77
8	23.30					28.35

Special Rates: Special Police Officer: Step 1 from Patrolmen's Contract
 Detention Room Monitor: C3-1
 Entry Level Playground Assistants/Dispatcher Trainees - \$1.00 less than Grade 0 Step 1

Recommended by Finance Committee.

Motion made by John Lynch, Selectman, and seconded.

I move that the Town vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, for the Fiscal Year July 1, 2006 through June 30, 2007, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as set forth in the official Town Warrant of this Annual Town Meeting and published in the Finance Committee Report.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4
 BUDGETS**

To determine the specific sums the Town will vote to raise and appropriate or appropriate from available funds, to defray the regular expenses of the Town for the Fiscal Year July 1, 2006 through June 30, 2007 for General Government; Public Safety; Education; Public Works and Facilities; Human Services; Culture and Recreation; Debt Service; Employee Benefits and Insurance; Ambulance Fund; Sewer Enterprise Fund; Water Enterprise Fund; and Transfer Station Fund, or take any other action relative thereto. The following budgets are for the fiscal year covering the twelve-month period July 1, 2006 through June 30, 2007.

Recommended by Finance Committee.

Preliminary Motion:

Motion made by John Lynch, Selectman, and seconded.

I move that Article 4 be divided into separate parts One through Thirteen, excluding Part Three, for the purpose of voting on motions under this article.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 4

PART I: GENERAL GOVERNMENT

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that all items in Part I of Article 4 totaling \$1,177,720 providing funds for the period July 1, 2006 to June 30, 2007 be appropriated for “General Government” as follows:

\$ 1,148,860	Raise and appropriate
\$ 14,430	Appropriate from Sewer Enterprise Revenue
\$ 14,430	Appropriate from Water Surplus Revenue

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 4

PART II: PUBLIC SAFETY

Motion made by John Lynch, Selectman, and seconded.

I move that all items in Part II of Article 4 totaling \$2,218,431 providing funds for the period July 1, 2006 to June 30, 2007 be raised and appropriated for “Public Safety” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 4

PART IV: PUBLIC WORKS

Motion made by George Clark, Board of Public Works Member, and seconded.

I move that all items in Part IV of Article 4 totaling \$1,007,138 providing funds for the period July 1, 2006 to June 30, 2007 be raised and appropriated for “Public Works” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice voter – Unanimous **MOTION CARRIED**

ARTICLE 4

PART V: HUMAN SERVICES

Motion made by Lynda Pozerski, Board of Health Secretary, and seconded.

I move that all items in Part V of Article 4 totaling \$359,726 providing funds for the period July 1, 2006 to June 30, 2007 be raised and appropriated for “Human Services” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 4
PART VI: CULTURE AND RECREATION

Motion made by Amos Mahony, Library Trustee

I move that all items in Part VI of Article 4 totaling \$546,886 providing funds for the period July 1, 2006 to June 30, 2007 be raised and appropriated for “Culture and Recreation” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 4
PART VII: DEBT SERVICE

Motion made by Michael Hartnett, Treasurer/Tax Collector, and seconded.

I move that all items in Part VII of Article 4 totaling \$211,000 providing funds for the period July 1, 2006 to June 30, 2007 be raised and appropriated for “Debt Service” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 4
PART VIII: EMPLOYEE BENEFITS & INS.

Motion made by Michael Hartnett, Treasurer/Tax Collector, and seconded.

I move that all items in Part VIII of Article 4 totaling \$1,269,423 providing funds for the period July 1, 2006 to June 30, 2007 be appropriated for “Employee Benefits and Insurance” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 4
PART IX: AMBULANCE

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that all items in Part IX of Article 4 totaling \$222,200 providing funds for the period July 1, 2006 to June 30, 2007 be raised and appropriated for “Ambulance Fund” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 4
PART X: SEWER ENTERPRISE FUND

Motion made by Fred Farmer, Board of Public Works Member, and seconded.

I move that all items in Part X of Article 4 totaling \$1,950,264 providing funds for the period July 1, 2006 to June 30, 2007 be appropriated for “Sewer Enterprise Fund” in accordance with the recommendation of the Finance Committee as follows:

- \$ 1,585,834 Appropriate from Sewer Enterprise Revenue
- \$ 350,000 Appropriate from Sewer Betterment Fund
- \$ 14,430 Included in other budgets as appropriated in Article 4, Part I

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 4

PART XI: WATER ENTERPRISE FUND

Motion made by Lewis Lunn, Board of Public Works Member, and seconded.

I move that all items in Part XI of Article 4 totaling \$1,073,350 providing funds for the period July 1, 2006 to June 30, 2007 be appropriated for “Water Enterprise Fund” in accordance with the recommendation of the Finance Committee as follows:

\$1,058,920 Appropriate from Water Enterprise Revenue

\$ 14,430 Included in other budgets as appropriated in Article 4, Part I

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 4

PART XII: TRANSFER STATION ENTERPRISE FUND

Motion made by George Clark, Board of Public Works Member, and seconded.

I move that all items in Part XII of Article 4 totaling \$348,155 providing funds for the period July 1, 2006 to June 30, 2007 be appropriated from Transfer Station Revenue for “Transfer Station Enterprise Fund” in accordance with the Finance Committee recommendation.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 5

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT ASSESSMENT

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$8,823,455.75 for the purpose of funding the Town’s apportioned share of the North Middlesex Regional School District operating budget and debt service for the fiscal year July 1, 2006 through June 30, 2007, as most recently certified to the Town by the District Treasurer, and, by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or, by not appropriating this sum, explicitly disapprove the certified budget; or take any other action relative thereto.

Recommended by Finance Committee.

Motion made by Arnold Silva and seconded.

I move that the Town vote to raise and appropriate the sum of \$8,823,455.75 for the purpose of funding the Town’s apportioned share of the North Middlesex Regional School District operating budget and debt service for the fiscal year July 1, 2006 through June 30, 2007, as most recently certified to the Town by the District Treasurer, and, by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or, by not appropriating this sum, explicitly disapprove the certified budget.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 6

NASHOBA VALLEY TECHNICAL HIGH SCHOOL ASSESSMENT

To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of \$867,998 for the purpose of providing funds for the Town’s apportioned share of the Nashoba Valley Technical High School operating budget and debt service for the fiscal year July 1, 2006 through June 30, 2007, as most recently certified to the Town by the District Treasurer, and by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or by not voting to appropriate the sum, explicitly disapprove the certified budget; or take any other action relative thereto.

Recommended by Finance Committee.

Motion made by Jerrilyn Bozicas, Nashoba Valley Tech. High School Committee Alt. Member, and seconded.

I move that the Town vote to raise and appropriate the sum of \$867,998 for the purpose of providing funds for the Town’s apportioned share of the Nashoba Valley Technical High School operating budget and debt service for the fiscal year July 1, 2006 through June 30, 2007, as most recently certified to the Town by the District Treasurer, and by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or by not voting to appropriate the sum, explicitly disapprove the certified budget.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 7

**By: Police Department
POLICE CRUISERS**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum not to exceed \$75,000 for the purpose of purchasing and equipping three (3) police cruisers, including any related expenses, said appropriation to be under the control of the Chief of Police; and, further, to authorize disposal of used police vehicles by trade, transfer or sale; or take any other action relative thereto.

The replacement of police vehicles has proceeded for many years on a regular, three-year cycle of procuring 3 vehicles/ 2 vehicles/ and 2 vehicles. FY 07 is a “3 vehicle” year.

Recommended by Finance Committee. Recommended by CAP Program.

Motion made by Darrell Gilmore and seconded.

I move that the Town vote to raise and appropriate the sum of \$75,000 for the purpose of purchasing and equipping three (3) police cruisers, including any related expenses, said appropriation to be under the control of the Chief of Police; and, further, to authorize disposal of used police vehicles by trade, transfer or sale.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 8

By: Conservation Commission

ACQUISITION OF LAND

To see if the Town will vote to authorize the Board of Selectmen, in a cooperative venture with the Massachusetts Department of Fisheries and Wildlife, to acquire by purchase, eminent domain, or otherwise, for conservation purposes, a certain parcel of land on Oak Hill Street in Pepperell, now or formerly the property of Anthony Beattie, containing approximately 11.96 acres, and shown on a plan entitled “Plan of Land in Pepperell, Mass...” prepared by Rose Land Survey, dated October 29, 2005, on file in the Office of the Board of Selectmen, and filed with North Middlesex Registry of Deeds as plan #241 in Book 2006; and, *further*, to appropriate from available funds the sum of \$100,000 to effect such acquisition; or take any other action relative thereto.

Having determined to sell the subject property, the owner, recognizing its merits as potential conservation land, made an initial inquiry to the Conservation Commission as to possible Town interest in purchasing it. The \$300,000 asking price generated a reluctant “no thank you” by the Town, until a subsequent contact with the State Department of Fisheries and Wildlife elicited an interest on their part for acquisition of a Conservation Restriction on the property. At the conclusion of ensuing discussions, a mutually beneficial arrangement was arrived at, with Fisheries and Wildlife paying \$200,000 for the Conservation Restriction, and the Town paying \$100,000 for the title in fee. The Town’s cost will be born by the Land Fund (not the tax rate), and will, in a sense, represent a conservation-related recycling of the \$100,000 received from the State as reimbursement for the Town’s acquisition of Pepperell Springs, which sum was deposited in the Land Fund.

Recommended by Finance Committee.

Motion made by Lyndon B. Johnson, Selectman, and seconded.

I move that the Town vote to authorize the Board of Selectmen, in a cooperative venture with the Massachusetts Department of Fisheries and Wildlife, to acquire by purchase, eminent domain, or otherwise, for conservation purposes, a certain parcel of land on Oak Hill Street in Pepperell, now or formerly the property of Anthony Beattie, containing approximately 11.96 acres, and shown on a plan entitled “Plan of Land in Pepperell, Mass...” prepared by Rose Land Survey, dated October 29, 2005, on file in the Office of the Board of Selectmen, and filed with North Middlesex Registry of Deeds as plan #241 in Book 2006; and, *further*, to appropriate from the Land Fund the sum of \$100,000 to effect such acquisition.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 9

By: Communications Director

RECORDS MANAGEMENT SYSTEM – PUBLIC SAFETY DEPARTMENTS

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$175,000 for a new records management system, including hardware, software, migration fees, and any related expenses, for Police/Fire/EMS/Communication use, said appropriation to be under the control of the Communications Director; or take any other action relative thereto.

The existing system is antiquated, cumbersome, increasingly difficult to maintain, and maddeningly difficult to use. The proposed new system will bring the operation up to modern standards, and will provide multi-department capabilities far beyond what can now be achieved - as well as dependability for some time to come.

Recommended by Finance Committee. Recommended by CAP Program.

Motion made by Frank Quattrochi, Communications Director, and seconded.

I move that the Town vote to appropriate the sum of \$175,000 for a new records management system, including hardware, software, migration fees, and any related expenses, for Police/Fire/EMS/Communication use, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore, said appropriation to be under the control of the Communications Director.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 10

By: DPW – Highway Division

Mower Tractor/Road Grader

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$155,000 for the purpose of replacing the mower/ tractor and the road grader currently utilized in the Highway Division, said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

It is discouraging to know that your operating equipment is a good candidate for possible acquisition by a museum. The Town’s road grader is an early 1950’s vehicle (eligible for “Antique” plates) whose time has come - and gone. While nowhere near as old, the existing roadside mower/tractor, is wearing out from use.

Recommended by Finance Committee. Recommended by CAP Program.

Motion made by Louis Shattuck, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate the sum of \$155,000 for the purpose of replacing the mower/ tractor and the road grader currently utilized in the Highway Division, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore, said appropriation to be under the control of the Highway Superintendent.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 11

By: DPW – Transfer Station

TRACTOR REPLACEMENT

To see if the Town will vote to appropriate from available funds the sum of \$65,000 to replace the tractor at the Transfer Station, said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

Not unlike the equipment noted in the preceding article, the existing tractor is old and tired, and should be replaced. The cost will be paid from Transfer Station funds, not the tax rate.

Recommended by Finance Committee. Recommended by Cap Program.

Motion made by George Clark, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate from Transfer Station Free Cash the sum of \$65,000 to replace the tractor at the Transfer Station, said appropriation to be under the control of the Highway Superintendent.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 12

By: Planning Board

ZONING AMENDMENT – MIXED USE OVERLAY DISTRICT

To see if the Town will vote to amend the Zoning By-law of the Town of Pepperell by adding a new Section 8500, “Mixed Use Overlay District,” as follows:

MIXED USE BY-LAW

MIXED USE OVERLAY DISTRICT

8500 Purpose

The Mixed Use Overlay District (“Mixed Use District”) allows by Special Permit from the Planning Board an alternative pattern of land development to the pattern normally permitted in the underlying District(s). A Mixed Use District Overlay shall be permitted by special permit in the Commercial or Industrial Districts provided the area to be so designated shall have at least five (5) acres (inclusive of wetlands). It is intended to create mixed commercial, residential, and open space areas where the visual and physical dominance of the automobile is made secondary to pedestrian needs; to encourage pedestrian activity by creating a pleasant, rich and diverse experience for pedestrians; to reduce traffic congestion and air pollution by providing opportunities for retail services, housing and employment in close proximity; and to encourage the sharing of parking lots and driveway curb cuts, minimizing the amount of paved parking surface area, and reducing traffic congestion.

8510 Authority

The Planning Board shall be the Special Permit Granting Authority for Mixed Use developments. The Planning Board may vary the dimensional and parking requirements of this section if, in its opinion, such change will result in an improved design of the development. This authority continues subsequent to occupancy by Special Permit issued by the Planning Board. Section 9300 et. seq. of this Zoning By-Law applies with respect to the Planning Board’s consideration of the grant of a Special Permit for the Mixed Use Overlay development.

8520 Exclusivity/Control

All other uses and provisions not otherwise impacted by this Section (8500 et. seq.) shall continue to remain in full force and effect. This Section (8500 et. seq.) of the By-Law shall exclusively control development of any Mixed Use Development and shall take precedence over any other provision of the Zoning By-Law (except the provision of any other applicable overlay district). In the event of any conflict between the provisions of this Section 8500 et. seq. and the Zoning By-Laws, the provisions of this Section shall govern and control.

8530 Permitted Uses

Except as noted below, all uses permitted in a Commercial District shall be permitted in a Mixed Use District. In addition to the foregoing, the following types of uses shall be permitted in Mixed Use District developments.

8530.1 Multifamily Dwellings - defined as a structure or structures containing three or more residential units.

8530.2 Municipal Facilities - defined as facilities owned or operated by the Town of Pepperell.

8530.3 Underground and Above Ground Utilities

8530.4 Parking Facility - defined as a structure or structures permitting above ground or below grade parking including parking at or below grade under a building. Any permitted use may be commingled into a single structure or structures with other permitted uses or may be located in separate structures on the site.

8530.5 Notwithstanding the foregoing, the following uses shall be expressly PROHIBITED in a Mixed Use District:

- Motor vehicle sales and rental
- Motor vehicle light service
- Motor vehicle general and body repair
- Car Wash
- Commercial Kennel
- Flea Market
- Drive through service for fast food establishments

8540 Density

8540.1 Business Professional Office or Retail uses shall comprise a minimum of 10% of the floor area of permitted uses in a Mixed Use District.

8550 Dimensional Requirements

The dimensional requirements below shall apply:

8550.1 Minimum contiguous area of the Mixed Use development shall be five (5) acres.

8550.2 Minimum lot frontage shall be 100 feet.

8550.3 Minimum lot width shall be 100 feet.

8550.4 The minimum front yard shall be 30 feet.

8550.5 The minimum Side Yard and Rear Yard for lots within the Mixed Use Development shall be as set forth in Section 4140 of the By-Law for the underlying zoning district.

8550.6 There shall also be at least 15 feet separation between any two structures in the development and the areas behind and between all structures shall be clear and accessible to the Town's fire suppression vehicles.

8550.7 Maximum height shall be 60 feet.

8550.8 Maximum lot coverage shall be 70 percent.

8550.9 Screening - When a Mixed Use District abuts a residential district, there shall be appropriate screening as approved by the Planning Board between the Mixed Use Overlay District and residential district.

8560 Parking and Curb Cut

Parking and Curb Cut Requirements:

Unless as provided below, parking and circulation requirements shall be in accordance with Section 5000 et. seq. of this By-Law except as described below:

8560.1 Mixed Use Developments

In all Mixed Use developments adequate off-street parking shall be provided. The Planning Board and the applicant shall have as a goal for the purposes of defining adequate off-street parking, making the most efficient use of the parking facilities to be provided and minimizing the area of land to be paved for this purpose. In implementing this goal the Board shall consider complimentary or shared use of parking areas by activities having different peak demand times, and the applicant shall locate adjacent uses in such a manner as will facilitate the complementary use of such parking areas. Implementation of such complementary use of parking areas may result in permitted reductions in the parking requirements.

8560.2 Parking Locations

Parking may be provided at ground level, underground or in a parking garage. Parking garages can be free standing or as part of buildings dedicated to other permitted uses.

8560.3 Parking at Buildings

Parking shall be primarily located at the rear, side or under buildings.

8560.4 Parking Spaces for Each Dwelling Unit

There shall be a minimum of 1.5 parking spaces for each dwelling unit.

8560.5 Granting of Relief from Parking Regulations

The Planning Board may waive any of the foregoing requirements or the requirements of Section 5000 et. seq. if it makes a finding that to do so will enhance the overall design of the Project.

8570 Signage

As part of the Special Permit Application, the applicant shall submit for review and approval a signage plan to govern signage in the Mixed Use Overlay District development.

8580 Application

Any person who desires a Special Permit for a Mixed Use development shall comply with the requirements of Section 9300 et. seq. of the Zoning By-Laws.

8590 Planning Board Findings

A special permit shall be issued under this Section if the Planning Board finds that the development is in harmony with the purpose and intent of this Section and that it contains a compatible mix of uses sufficiently advantageous to the Town to render it appropriate to depart from the requirements of the By-Law otherwise applicable to the underlying district in which the development is located.

8600 Affordable Housing

- 8610 Any development which will result in the creation of ten (10) or more residential dwelling units, shall include as a condition of said permit that:
- A. At least 10% of the units, and in no case less than one unit, be priced for qualified affordable housing purchasers;
 - B. The mix of affordable dwelling units and rate of affordable dwelling units built in any one year shall be equivalent to the overall mix for the entire development. It is intended that the affordable dwelling units authorized under the provisions of this By-Law be considered as Local Initiative Program (LIP) dwelling units in compliance with the requirements for the same as specified by the Department of Community Affairs, Massachusetts Department of Housing and Community Development (DHCD), or successor, or additional programs adopted by the Commonwealth of Massachusetts or its agencies, and that said units count toward Pepperell's requirements under Massachusetts General Law Chapter 40B, Sections 20-23, as amended.
 - C. Deed restrictions, acceptable to the Town, and established in accordance with the standards of DHCD or successor or additional programs adopted by the Commonwealth of Massachusetts or its agencies, shall be placed on the appropriate property to ensure that affordable dwelling units created under this section shall remain affordable dwelling units in perpetuity or for as long a period as is allowed by law.
- 8620 Dwelling units shall be considered as part of a single development if located either on a single parcel or contiguous parcels of land which have been in the same ownership at any time subsequent to the date of adoption of this Mixed-Use By-Law.
- 8630 Affordable dwelling units required under Section 8610 may be provided in any one or combination of methods described below, subject to the approval of the Planning Board.
- A. Constructed on the locus subject to the Special Permit;
 - B. Constructed on a locus different than the one subject to the Special Permit;
 - C. An applicant may offer, and the Planning Board, in concert with the Board of Selectmen may accept, donations of land in fee simple, on or off-site that the Planning Board determines are suitable for the construction of an equivalent number of affordable dwelling units. The Planning Board may require, prior to acceptance of land by the Town, satisfaction of the requirements of this By-Law, that the applicant submit appraisals of the land in question, as well as other data relevant to the determination of value;
 - D. For fractional affordable dwelling units, the applicant may round up to the next whole number of units or choose to pay equivalent fees-in-lieu of units proportionate to the percentage of units required; and
 - E. Preservation of existing dwelling units as affordable dwelling units through the purchase of deed restrictions.
- 8640 All affordable dwelling units that are constructed on-site under this By-Law shall be situated within the development so as not to be in less desirable locations than market-rate units in the development and shall, on average, be no less accessible to public amenities, such as open space, as the market-rate units. The Site Plan shall identify those lots/locations selected for affordable dwelling units.
- 8650 With the approval of the Planning Board, as an alternative to the requirements of Section 8610, an applicant subject to the By-Law may develop, construct or otherwise provide affordable dwelling units equivalent to those required by Section 8610 off-site. To the maximum extent practicable, all requirements of this By-Law that apply to on-site

provision of affordable dwelling units shall apply to provision of off-site affordable dwelling units. In addition, the Planning Board shall approve the location of the off-site units to be provided as an integral element of the Special Permit review and approval process.

8660 As an alternative to the requirements of Section 8610 and as allowed by law and with the approval of the Planning Board, an applicant may contribute an amount in cash equal to the costs of construction such affordable dwelling units, and satisfactory to the Planning Board in consultation with other relevant Town boards, to the Town Housing Authority or its designee for the development and preservation of affordable housing, in consultation with the Planning Board and other appropriate Town Boards, in lieu of constructing and offering affordable dwelling units within the locus of the proposed development or off-site, as set forth in Section 8670, below.

8670 The applicant for development subject to this By-Law may pay fees-in-lieu of the construction. For the purposes of this By-Law, the fees-in-lieu of the construction or provision of each affordable dwelling unit is determined to be three (3) times 80% of the median income for a household of four (4), as reported by the most recent information from the United States Department of Housing and Urban Development (HUD) and/or the Massachusetts Department of Housing and Community Development (DHCD).

8700 Amendments

After approval, the owner/developer may seek amendments to the approved plan. Minor amendments may be made by a majority vote of the Planning Board. It shall be a finding of the Planning Board, not subject to dispute by the applicant, whether a requested amendment is deemed to be major or minor. A major amendment shall require the filing of an application pursuant to Section 9400 of the Zoning By-Law.

or take any other action relative thereto.

Motion made by Joseph Sergi, Planning Board Member, and seconded.

I move to amend the Zoning By-law of the Town of Pepperell by adding, as Section 8500 (“Mixed Use Overlay District”) thereof, the “final text” recommended by the Pepperell Planning Board, and appended to the Planning Board’s report to Town Meeting.

“Final Copy”

MIXED USE BY-LAW

MIXED USE OVERLAY DISTRICT

8500 Purpose

The Mixed Use Overlay District (sometimes referred to herein as a “MUOD”), allows by Special Permit from the Planning Board an alternative pattern of land development to the pattern normally permitted in the underlying District(s). A Mixed Use District Overlay shall be permitted by Special Permit in the Commercial or Industrial Districts provided the area to be so designated shall have at least five (5) acres (inclusive of wetlands). It is intended to create mixed commercial, residential, and open space areas, called Mixed Use Developments (sometimes referred to herein as MUD”), where the visual and physical dominance of the automobile is made secondary to pedestrian needs; to encourage pedestrian activity by creating a pleasant, rich and diverse experience for pedestrians; to reduce traffic congestion and air pollution by providing opportunities for retail services, housing and employment in close proximity; and to encourage the sharing of parking lots and driveway curb cuts, minimizing the amount of paved parking

surface area, and reducing traffic congestion. For the purposes of this section, a “Mixed Use Development (MUD)” shall mean any eligible use set forth in Section 8530, below, which may be commingled into a single structure or structures with other eligible uses or may be located in separate structures on the site, all subject to the issuance of a Special Permit as set forth in Section 8590.

8510 Authority

The Planning Board shall be the Special Permit Granting Authority for a MUD. The Planning Board may vary the dimensional and parking requirements of this section if, in its opinion, such change will result in an improved design of the MUD. This authority continues subsequent to occupancy by Special Permit issued by the Planning Board. Section 9300 et. seq. of this Zoning By-Law applies with respect to the Planning Board’s consideration of the grant of a Special Permit for the MUD.

8520 Exclusivity/Control

All other uses and provisions not otherwise impacted by this Section (8500 et. seq.) shall continue to remain in full force and effect. This Section (8500 et. seq.) of the By-Law shall exclusively control development of any MUD and shall take precedence over any other provision of the Zoning By-Law (except the provision of any other applicable overlay district). In the event of any conflict between the provisions of this Section 8500 et. seq. and the Zoning By-Laws, the provisions of this Section shall govern and control. Upon the construction and operation of a MUD pursuant to a Special Permit granted under this Section 8500, the underlying zoning regulations shall be superseded by the MUD Special Permit.

8530 Eligible Uses

Except as noted below, all uses permitted in a Commercial District shall be eligible for consideration as part of a MUD. In addition to the foregoing, the following types of uses shall be eligible for consideration as part of a MUD:

8530.1 Multifamily Dwellings - defined as a structure or structures containing three or more residential units.

8530.2 Municipal Facilities - defined as facilities owned or operated by the Town of Pepperell.

8530.3 Underground and Above Ground Utilities

8530.4 Parking Facility - defined as a structure or structures permitting above ground or below grade parking including parking at or below grade under a building.

8535 Prohibited Uses

Notwithstanding the foregoing, the following uses shall be expressly PROHIBITED in the Mixed Use Overlay District:

- (i) Motor vehicle sales and rental
- (ii) Motor vehicle light service
- (iii) Motor vehicle general and body repair
- (iv) Car Wash
- (v) Commercial Kennel
- (vi) Flea Market
- (vii) Drive through service for fast food establishments

8540 Density

8540.1 Business Professional Office or Retail uses shall comprise a minimum of 10% of the floor area of permitted uses in a MUD.

8550 Dimensional Requirements

The dimensional requirements below shall apply to the Mixed Use Overlay District:

8550.1 Minimum contiguous area required for a Mixed Use Overlay District shall be five (5) acres. A Mixed Use Overlay District shall consist of one or more lots.

8550.2 Minimum lot frontage shall be 100 feet for lots within the Mixed Use Overlay District.

8550.3 Minimum lot width shall be 100 feet for lots within the Mixed Use Overlay District.

8550.4 The minimum front yard for lots within the Mixed Use Overlay District shall be 30 feet.

8550.5 The minimum Side Yard and Rear Yard for lots within the Mixed Use Overlay District shall be as set forth in Section 4140 of the By-Law for the underlying zoning district.

8550.6 There shall also be at least 15 feet separation between any two structures in the MUD and the areas behind and between all structures shall be clear and accessible to the Town's fire suppression vehicles.

8550.7 Maximum height shall be 60 feet.

8550.8 Maximum lot coverage shall be 70 percent for lots within the Mixed Use Overlay District.

8550.9 Screening - When a Mixed Use Overlay District abuts a residential district, there shall be appropriate screening as approved by the Planning Board between the Mixed Use Overlay District and residential district.

8560 Parking and Curb Cut

Parking and Curb Cut Requirements. Unless as provided below, parking and circulation requirements shall be in accordance with Section 5000 et. seq. of this By-Law except as described below for Mixed Use Developments:

8560.1 General - In a MUD adequate off-street parking shall be provided. The Planning Board and the applicant shall have as a goal for the purposes of defining adequate off-street parking, making the most efficient use of the parking facilities to be provided and minimizing the area of land to be paved for this purpose. In implementing this goal the Board shall consider complimentary or shared use of parking areas by activities having different peak demand times, and the applicant shall locate adjacent uses in such a manner as will facilitate the complementary use of such parking areas. Implementation of such complementary use of parking areas may result in permitted reductions in the parking requirements.

8560.2 Parking Locations - Parking may be provided at ground level, underground or in a parking garage. Parking garages can be free standing or as part of buildings dedicated to other permitted uses.

8560.3 Parking at Buildings - Parking shall be primarily located at the rear, side or under buildings.

8560.4 Parking Spaces for Each Dwelling Unit - There shall be a minimum of 1.5 parking spaces for each dwelling unit.

8560.6 Granting of Relief from Parking Regulations - The Planning Board may waive any of the foregoing requirements or the requirements of Section 5000 et. seq. if it makes a finding that to do so will enhance the overall design of the MUD.

8570 Signage

As part of the Special Permit Application, the applicant shall submit for review and approval a signage plan to govern signage in the MUD.

8580 Application

An application for a Special Permit for a Mixed Use Development shall comply with the requirements of Section 9300 et. seq. of the Zoning By-Laws.

8590 Planning Board Findings

A Special Permit shall be issued under this Section if the Planning Board finds that the MUD is in harmony with the purpose and intent of this Section and that it contains a compatible mix of uses sufficiently advantageous to the Town to render it appropriate to depart from the requirements of the By-Law otherwise applicable to the underlying district in which the MUD is located.

8600 Affordable Housing

8610 Any MUD which will result in the creation of ten (10) or more residential dwelling units, shall include as a condition of said permit that:

8611 At least 10% of the units, and in no case less than one unit, be priced for qualified affordable housing purchasers;

8612 The mix of affordable dwelling units and rate of affordable dwelling units built in any one year shall be equivalent to the overall mix for the entire MUD. It is intended that the affordable dwelling units authorized under the provisions of this By-Law be considered as Local Initiative Program (LIP) dwelling units in compliance with the requirements for the same as specified by the Department of Community Affairs, Massachusetts Department of Housing and Community Development (DHCD), or successor, or additional programs adopted by the Commonwealth of Massachusetts or its agencies, and that said units count toward Pepperell's requirements under Massachusetts General Law Chapter 40B, Sections 20-23, as amended.

8613 Deed restrictions, acceptable to the Town, and established in accordance with the standards of DHCD or successor or additional programs adopted by the Commonwealth of Massachusetts or its agencies, shall be placed on the appropriate property to ensure that affordable dwelling units created under this section shall remain affordable dwelling units in perpetuity or for as long a period as is allowed by law.

8620 Dwelling units shall be considered as part of a single development if located either on a single parcel or contiguous parcels of land which have been in the same ownership at any time subsequent to the date of adoption of this Mixed-Use By-Law.

8630 Affordable dwelling units required under Section 8610 may be provided in any one or combination of methods described below, subject to the approval of the Planning Board.

A. Constructed on the locus subject to the Special Permit;

B. Constructed on a locus different than the one subject to the Special Permit;

C. An applicant may offer, and the Planning Board, in concert with the Board of Selectmen may accept, donations of land in fee simple, on or off-site that the Planning Board determines are suitable for the construction of an equivalent number of affordable dwelling units. The Planning Board may require, prior to acceptance of land by the Town, satisfaction of the requirements of this By-Law, that the applicant

submit appraisals of the land in question, as well as other data relevant to the determination of value;

D. For fractional affordable dwelling units, the applicant may round up to the next whole number of units or choose to pay equivalent fees-in-lieu of units proportionate to the percentage of the unit required; and

E. Preservation of existing market-rate dwelling units as affordable dwelling units through the purchase of deed restrictions.

8640 All affordable dwelling units that are constructed on-site under this By-Law shall be situated within the MUD so as not to be in less desirable locations than market-rate units in the MUD and shall, on average, be no less accessible to public amenities, such as open space, as the market-rate units. The Site Plan shall identify those lots/locations selected for affordable dwelling units.

8650 With the approval of the Planning Board, as an alternative to the requirements of Section 8610, an applicant subject to the By-Law may develop, construct or otherwise provide affordable dwelling units equivalent to those required by Section 8610 off-site. To the maximum extent practicable, all requirements of this By-Law that apply to on-site provision of affordable dwelling units shall apply to provision of off-site affordable dwelling units. In addition, the Planning Board shall approve the location of the off-site units to be provided as an integral element of the Special Permit review and approval process.

8660 As an alternative to the requirements of Section 8610 and as allowed by law and with the approval of the Planning Board, an applicant may contribute an amount in cash equal to the costs of construction such affordable dwelling units, and satisfactory to the Planning Board in consultation with other relevant Town boards, to the Town Housing Authority or its designee for the development and preservation of affordable housing, in consultation with the Planning Board and other appropriate Town Boards, in lieu of constructing and offering affordable dwelling units within the locus of the proposed development or off-site, as set forth in Section 8670, below.

8670 The applicant for a MUD subject to this By-Law may pay fees-in-lieu of the construction. For the purposes of this By-Law, the fees-in-lieu of the construction or provision of each affordable dwelling unit is determined to be three (3) times 80% of the median income for a household of four (4), as reported by the most recent information from the United States Department of Housing and Urban Development (HUD) and/or the Massachusetts Department of Housing and Community Development (DHCD).

8700 Standards for Roadways and Drainage

8710 Roadways - MUD roadways to be accepted by the Town of Pepperell as public ways shall be designed and constructed in accordance with the Rules and Regulations for the Subdivision of Land in the Town of Pepperell. Private ways within the MUD, to the extent feasible, shall be constructed using the methods and materials prescribed in the Rules and Regulations for the Subdivision of Land in the Town of Pepperell, but shall not be required to conform to the dimensional requirements thereof, provided that those private roadways shall be adequate for the intended vehicular and pedestrian traffic and shall be maintained by the owner/developer or an association of owners.

8711 Storm Water Management System - The MUD shall have a storm water management system designed in accordance with the Rules and Regulations for the Subdivision of Land in the Town of Pepperell and the Department of Environmental Protection's Storm Water Management Guidelines, as amended.

8800 Amendments

After approval, the owner/developer may seek amendments to the approved plan. Minor amendments may be made by a majority vote of the Planning Board. It shall be a finding of the Planning Board, not subject to dispute by the applicant, whether a requested amendment is deemed to be major or minor. A major amendment shall require the filing of an application pursuant to Section 9300 of the Zoning By-Law.

Joseph Sergi gave a report of the Planning Board.

He also explained that an outside consultant, Mark Bobrowski, reviewed the by-law.

Motion made by Stephanie Cronin and seconded.

I move to amend the motion by adding at the end thereof, the following language:

This by-law amendment shall become void and of no effect at the conclusion of the Fall Pepperell 2006 Town Meeting, unless extended by vote of Town Meeting.

Voice vote – Inconclusive

Standing vote taken. YES 69 NO 131 AMENDMENT TO THE MOTION DID NOT CARRY

There was a lengthy discussion on the article.

2/3 Vote required.

Standing vote taken on the motion. YES 165 NO 48 **MOTION CARRIED**

Motion made to adjourn the Annual Town Meeting and return to continue articles on Tuesday, May 2nd.

Voice vote – Unanimous **MOTION CARRIED**

The meeting adjourned at 11:00 P.M.

**ADJOURNED SESSION OF the MAY 1, 2006 ANNUAL TOWN MEETING
TUESDAY, MAY 2, 2006**

The meeting was called to order by the Moderator, Scott N. Blackburn.

A quorum was present.

ARTICLE 13

By: DPW – Transfer Station

TRAILER PURCHASE

To see if the Town will vote to appropriate from available funds the sum of \$50,000 to add a third trailer at the transfer station, for hauling trash and other items to an end dump site in Saugus, said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

This is a common-sense proposal, which aids the management and scheduling aspects of the Transfer Station's operations. Funding will come from Transfer Station funds, not the tax rate.

Recommended by Finance Committee. Recommended by Cap Program

Motion made by Frederick Farmer, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate from Transfer Station Free Cash the sum of \$50,000 to add a third trailer at the transfer station, said appropriation to be under the control of the Highway Superintendent.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 14

By: Conservation Commission

CONSERVATION FUND

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$2,900 to the Conservation Fund, which was established on February 15, 1965 by Article 21 of the Annual Town Meeting, pursuant to Massachusetts General Laws, chapter 40, s.5(51); or take any other action in relation thereto.

This is an annual action, transferring the fees received by the Conservation Commission to the Conservation Fund, to eventually be expended for conservation-related purposes.

Recommended by Finance Committee.

Motion made by Jeffrey Conservation Commission Member, and seconded

I move that the Town vote to raise and appropriate the sum of \$2,900 to the Conservation Fund.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 15

By: Library Trustees

BOOK FINE MONIES

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$6,896 for the purchase of books; said appropriation to be under the control of the Library Board of Trustees; or take any other action relative thereto.

Another annual action, transferring the monies received by the Library from late-fee book fines to the Library’s book-purchase account.

Recommended by Finance Committee.

Motion made by Amos Mahony, Library Trustee, and seconded.

I move that the Town vote to raise and appropriate the sum of \$6,896 for the purchase of books, said appropriation to be under the control of the Library Board of Trustees.

Majority voter required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 16

By: Information Systems Technology Committee

COMPUTER EQUIPMENT AND SUPPLIES

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$10,400 for the purchase of computer equipment, supplies, and consulting services, said appropriation to be under the control of the Information Systems Technology Committee; or take any action related thereto.

The IST Committee routinely maintains a multi-year schedule for incremental upgrades of the computer systems and equipment used by various Town employees and offices. The request made here is for the scheduled FY 07 upgrades.

Recommended by Finance Committee. Recommended by CAP Program

Motion made by Stanley Pozerski and seconded.

I move that the Town vote to raise and appropriate the sum of \$10,400 for the purchase of computer equipment, supplies, and consulting services, said appropriation to be under the control of the Information Systems Technology Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 17

By: Fire Department

RADIO CONVERSION

To see if the Town will vote to appropriate from available funds or borrow the sum of \$95,000 for the purpose of converting the Fire Department radio system to a new frequency, including purchase of new software and hardware (stationary and portable) compatible with the new system; said appropriation to be under the control of the Fire Chief and Communications Director; or take any other action relative thereto.

This is a no-brainer, representing much-needed improvement in the radio system utilized by the Fire Department, with particular urgency in adding a long-overdue capacity to communicate with fire personnel who may be inside a structure during an emergency event.

Recommended by Finance Committee. Recommended by Cap Program

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that the Town vote to appropriate the sum of \$89,000 for the purpose of converting the Fire Department radio system to a new frequency, including purchase of new software and hardware (stationary and portable) compatible with the new system, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore, said appropriation to be under the control of the Fire Chief and Communications Director.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE: 18

By: Town Accountant

Financial Software and Hardware

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow, the sum of \$54,000 for the purchase of new accounting software and hardware and any related expenses, said appropriation to be under the control of the Town Accountant; or take any other action relative thereto.

The existing system is over 15 years old, and has maxed-out on its abilities to be upgraded, or even maintained at a reasonable cost – never mind any realistic assurance of successful repair when it goes down. Its replacement time has definitely come.

Recommended by Finance Committee. Recommended by CAP Program.

Motion made by John Lynch, Selectman, and seconded.

I move that the Town vote to appropriate the sum of \$54,000 for the purchase of new accounting software and hardware and any related expenses, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore, said appropriation to be under the control of the Town Accountant.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE: 19

By: Board of Health

INTERMUNICIPAL AGREEMENTS

To see if the Town will, under the provisions of MGL Chapter 40, s. 4A, authorize the Board of Selectmen to enter into inter-municipal agreements with one or more Massachusetts governmental units, relative to mutual assistance in the event of emergency or disaster relief efforts, and, further, to authorize the Board of Health, the Board of Public Works, or other Town agencies to enter into inter-municipal agreements with one or more other Massachusetts governmental units located within the Northeast and/or Central Homeland Security Regions, relative to activities within their own areas of responsibility and expertise; or take any other action relative thereto.

While recognizing a need for some manner of a structured assistance system, the Finance Committee is concerned with the seemingly limitless geographic and discretionary scope of the authority being granted by this article.

Recommendation to be given at Town Meeting.

Recommended by the Finance Committee.

Motion made by Virginia Malouin, Board of Health Member, and seconded.

I move that the Town, under the provisions of MGL Chapter 40, s. 4A:

- authorize the Board of Selectmen to enter into inter-municipal agreements with one or more Massachusetts governmental units, relative to mutual assistance in the event of emergency or disaster relief efforts; and
- authorize the Board of Health to enter into inter-municipal agreements with one or more other Massachusetts governmental units located within the Northeast and/or Central Homeland Security Regions, relative to activities within its own area of responsibility and expertise; and
- authorize other Town agencies and departments, subject to the approval of the Board of Selectmen, to enter into inter-municipal agreements with one or more other Massachusetts governmental units located within the Northeast and/or Central Homeland Security Regions, relative to activities within their own areas of responsibility and expertise.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE: 20

By: DPW – Water Division

WELL IMPROVEMENTS

To see if the Town will vote to appropriate from available funds or borrow the sum of \$258,000 for the purpose of making improvements at the Bemis Road and Jersey Street well sites; or take any other action relative thereto.

This money represents a fine-tuning of the amount previously approved for improvements to the subject wells, including revisions in the scope of work, recommended by the consulting engineers. Funding/carrying costs will be derived from Water Department revenues, not the tax rate.

Recommended by Finance Committee. Recommended by CAP Program.

Motion made by Lewis Lunn, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate the sum of \$258,000 for the purpose of making improvements to the Bemis Road and Jersey Street well sites, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

2/3 vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE: 21

By: Planning Board

ZONING AMENDMENT – RESIDENTIAL OPEN SPACE

To see if the Town will vote to amend the Zoning By-law of the Town of Pepperell by deleting Section 7100 in its entirety, and replacing same with a new Section 7100, “Open Space Residential Development,” as follows:

7100. OPEN SPACE RESIDENTIAL DEVELOPMENT

7110. Purpose

The purposes of this open space residential development section are:

- To allow for greater flexibility and creativity in the design of residential developments;
- To encourage the permanent preservation of open space, agricultural land, wildlife habitat, other natural resources such as aquifers, water bodies and wetlands, and historical and archeological resources in a manner that is consistent with Pepperell’s Comprehensive Plan and Open Space and Recreation Plan;
- To minimize the total amount of disturbance on sites undergoing development;
- To facilitate the construction and maintenance of housing, streets, utilities and public services in a more economic and efficient manner.
- To preserve and enhance the community character;
- To preserve and protect significant agricultural land and land with high value agricultural soils;
- To protect existing and potential community water supplies;
- To provide for a diversified housing stock including providing affordable housing to persons of low and moderate income.

7120. Definitions

Basic Maximum Number: The number of dwelling units that would be allowed on a site using the standard zoning bylaw provisions and/or subdivision rules and regulations as determined by the yield analysis performed for the special permit plan.

Common Open Space: Land that is set aside for protection from development in perpetuity, usually left in its natural state, for the purposes of natural resource conservation, wildlife habitat, water supply protection, passive recreation and other amenities in conformance with the provisions of this section.

Density Bonus: Additional dwelling units that may be awarded beyond the basic maximum number, as determined through the special permit plan and yield analysis, for the provision of affordable housing units, the setting aside of additional open space beyond the minimum amount required, green stormwater systems or low-impact development and open space that is integrated into a wider network of protected land in the town.

Major Subdivisions: Major subdivisions are those creating 5 (five) or more lots or residential units, whether for single family or multi-family development.

Yield Analysis: An analysis, based on the conceptual conventional plan described in section 7150, which determines the basic maximum number of lots and dwelling units that would be possible to develop in a conventional manner following all applicable Pepperell zoning and regulatory requirements.

7130. Applicability

To be eligible for consideration as an OSRD, the parcel of land or group of contiguous parcels located within the Rural Residence, Town Residence and Recreation Residence districts or any zones of the Water Resource Protection Overlay District (WRPOD) must contain a minimum of ten (10) acres. Where the parcel or group of contiguous parcels is located in the Suburban Residence or Urban Residence districts, the total acreage necessary for an OSRD shall be five (5) acres. Additional criteria for eligibility include:

- To be eligible for consideration as an OSRD, the parcel may be a subdivision or a division of land pursuant to G.L. c.41, sec.81P provided, however, an OSRD may also be permitted when the property is held in condominium, cooperative ownership or other form where the property is not subdivided, which in some cases will require a special permit or site plan application for multi-family development.
- Each lot created in the OSRD shall have adequate access on a public way or approved subdivision road.
- To facilitate the goals of the Pepperell Comprehensive Plan and Open Space and Recreation Plan, all major subdivisions (those creating 5 (five) or more lots or residential units) and multi-family special permit developments shall be presented to the Planning Board as Open Space Residential Developments in compliance with the provisions of this section. In all cases it shall be assumed that an OSRD is necessary to meet the purposes of this section, unless the contrary is demonstrated by the applicant to the satisfaction of the Pepperell Planning Board. In cases where the Planning Board determines that a parcel(s) is unsuited to development as an OSRD, it may waive the requirements of this section and permit the subdivision or multi-family special permit plan to be developed in a conventional manner subject to the Pepperell subdivision rules and regulations. An applicant proposing a minor subdivision (those creating four or fewer lots or units) may develop an OSRD at his/her option.

7140. Permitted Uses

Each lot exclusive of the open land shall be used for residential dwellings of the type permitted or allowed by special permit in the applicable zoning district. These lots shall be grouped in clusters, and within each cluster the lots shall be contiguous.

Accessory uses shall be allowed appurtenant thereto as provided in the residential district in which the land is located, with the exception of the keeping of nondomestic animals; and the use as a customary home occupation, as defined in this chapter, shall be further limited, prohibiting any employees who do not reside within the dwelling unit, any retail sales and any business signs.

Common open spaces may be used for noncommercial active and passive recreation, conservation, forestry, agriculture and natural buffers and may contain structures necessary to approved uses, utilities and other facilities necessary for the convenience and enjoyment of the

residents, subject to approval by the Planning Board as part of the decision on the special permit or as amendment to the special permit after it has been issued.

In order to diversify the Town's housing stock and allow for opportunities to provide affordable housing and save additional open space, a small number of duplexes and /or multi-family residential structures are permitted within OSRDs, provided they meet all provisions of this OSRD bylaw, the multifamily residential development requirements of section 7300, the general special permit criteria of section 9300 and all State of Massachusetts Title 5 and local health requirements. In any OSRD, no greater than 10% of the total number of lots, including those that may be permitted under a density bonus per section 7180, can contain duplexes and/or multi-family residential structures where permitted in the underlying districts. All calculations shall be rounded down to the nearest whole number. Lots containing duplexes and/or multi-family residential structures may not be contiguous within any one subdivision or OSRD development.

7150. Procedure

Overview of Procedure. For applicable parcels, an OSRD is authorized in three steps; the first of which is optional: 1. Pre-application conference with the Planning Board and/or other Town boards and committees as described below; 2. submittal, review and approval of an OSRD special permit plan by the Planning Board, followed by; 3. submittal, review and approval of a definitive subdivision plan, or site plan, as the case may be, in conformity with the OSRD special permit as approved by the Planning Board.

If the OSRD involves construction of a new subdivision road, the level of engineering detail required at the special permit stage of review is the same as for a preliminary subdivision plan that meets the Town of Pepperell subdivision regulations. An approved definitive subdivision (or site) plan that does provide adequate engineering detail, however, is required prior to the start of any construction and the issuance of building permits for lots / units within the development.

Special Permit Procedures. Applicants for an OSRD special permit shall follow the special permit rules and regulations established by the Pepperell Planning Board in section 9300 of the Town of Pepperell Zoning Bylaw.

Pre-Application Conference. Applicants seeking a special permit for an OSRD are encouraged to request a pre-application conference or conferences with the Planning Board, department heads and/or other boards as appropriate, to review the scope of the project and the site for which it is proposed. At a minimum, the intent of the pre-application conference shall be to:

- Identify the key natural features of the site.
- Identify the historic and cultural resources of the site and surrounding area.
- Identify any safety, traffic, or infrastructure issues related to the site and its surrounding area.
- Identify existing trails on the site or on abutting parcels, and any connections thereto.
- Identify areas that the Town prefers to see protected as open space, viewsheds, wildlife habitat, forestry operations or agricultural uses.
- Discuss the proposed plan and any issues relative to the concept plan Special Permit criteria.
- Discuss any design issues relative to this bylaw and the Planning Board's requirements for definitive subdivision or site plans.
- Assist the developer in understanding the permitting process and issues relative to OSRD.
- Set a timetable for the special permit and definitive plan review processes.
- Schedule a site visit with the Planning Board and other land-use boards, as appropriate.

Site Visit. The Planning Board and/or its designee(s), along with members from all interested boards and departments, may conduct a site visit prior to or during the special permit public hearing. At the site visit, the Planning Board or its designee(s) shall be accompanied by the applicant and/or its agent(s). With the applicant's permission, interested members of the public may be invited to the site visit.

If a quorum of the Planning Board is anticipated to be present at the site visit, the site visit must be properly noticed per the requirements of MGL Chapter 39, Sec. 23a-24.

Preferred Design Process. Each OSRD special permit applicant should follow a design process similar to that outlined below. When the plan is submitted, the applicant(s) shall be prepared to demonstrate to the Planning Board that this design process was substantially complied with in determining the proposed layout of open space, streets, house lots and other features of the OSRD.

- Understanding the site. The first step is to inventory existing site features, taking care to identify sensitive and noteworthy natural, scenic and cultural resources of the site, and to determine the connection of these important features to each other and similar features on abutting properties, if any.
- Evaluating site context. The second step is to evaluate the site in its larger context by identifying natural (e.g. streams, wetlands, steep slopes), transportation (e.g. roads, woods roads, trails), and cultural (e.g. historic and recreational sites) connections to surrounding land uses and activities.
- Designating the contiguous open space. The third step is to identify the contiguous open space to be preserved on the site. Such open space should include the most sensitive and noteworthy resources on the site, and, where appropriate, areas that serve to extend existing networks of open space or land protected under easements.
- Location of building sites and development areas. The fourth step is to locate building sites, parking areas, paths and other features of the built environment.
- Roads and Lot Lines: The final step is to choose road alignments and driveway locations and then draw lot lines around each proposed building lot, which also serves to delineate the open space areas described in section 7160 of this bylaw.

Submission Requirements. In addition to the information required by the Pepperell Special Permit rules and regulations, the following additional information shall be submitted as part of a special permit application:

Special Permit concept plans. For any application for an Open Space Residential Development, the applicant shall prepare two sets of concept plans for the parcel of land to be subdivided or otherwise developed. One plan shall describe a conventional subdivision or development while the second shall describe an Open Space Residential Development.

The principle component of the concept plan is a schematic representation of the proposed development, with sufficient detail about existing and proposed conditions to enable the Planning Board and the public to understand what is being proposed and to be able to respond to the applicant's proposals in an informed manner. This information will also be used by the Planning Board in determining the number of permissible lots.

The concept plans shall include scaled drawings by a registered land surveyor, civil engineer or landscape architect. The concept plans shall be used by the Planning Board in determining the number of lots that would be possible were the parcel to be subdivided in a conventional manner, as well as the general features of the OSRD.

Special permit concept plans shall contain the following information, as well as that required in Appendix B of the Special Permit rules and regulations, unless the need for such is specifically waived by the Planning Board after request by the applicant. At a minimum, the concept plans shall also provide the following information:

- The location of the proposed development. A locus map shall be provided showing the location of the development in relation to the entire town at a scale of one inch equals 1,000 feet.
- Parcel boundaries, north arrow, date, legend, title and scale.
- The size of the parcel(s) being subdivided in acres and square feet.
- The names of the record owner, applicant and the name of the designer or surveyor.
- The existing and proposed lines of streets, ways, easements, and any public areas within the subdivision in a general manner.
- Any zoning district boundaries.
- The names and addresses of all abutters, as determined from the most recent tax list.
- Photographs of the site at a variety of locations, focusing on possible building sites, unique natural and scenic areas and areas to be set aside as open space. The location of these photographs should be identified on the plan.
- A description of the environmental and natural features of the site, focusing on those features intended for preservation through permanently protected open space.
- The acreage, percentage of the entire parcel and proposed uses of the open space.
- The total number and approximate locations of the proposed buildings, dwelling units and/or lots.
- Topography / contour lines at an interval of two feet.
- A statement on the disposition or manner of ownership of the proposed open space.
- A delineation of jurisdictional wetland resource areas and their buffer zones subject to the Massachusetts Wetlands Protection Act. All resource area flag locations shall be numbered and placed on the plan. The delineation of all wetland resource areas shall be certified by the Pepperell Conservation Commission.
- A general mapping of soil types from existing data sources, such as the Natural Resource Conservation Services (formerly the Soils Conservation Service).
- Lot boundaries with their approximate areas and frontage dimensions, or unit placement and all proposed common and open space areas.
- Location and extent of all parking, landscaping, stormwater management, water supply and wastewater management service areas that would be required to accommodate all the units in the development proposal.
- If available, the location and results of any test pit investigations for soil profiles percolation rates and determination of seasonal high water tables.
- A general description of how drainage will be handled, including a soils statement (soil conservation survey is acceptable) and the general area of the site to be used for stormwater management facilities, including whether low impact development (LID) techniques are proposed.
- Surface water, bordering vegetated wetlands and flood hazard area data using the FIRM or Raytheon information, as applicable, demonstrating that each such conventional lot has viable frontage access on a public way without reliance on a common drive.
- Draft of the proposal for the open space for Planning Board approval that includes a provision for maintenance which permits assessments upon individual owners in the event of a default by the organization.

- Drafts of any covenants running with the land, easements or grants which shall be enforceable by the town and/or subsequent owners of the land or buildings and which will oblige in a like manner subsequent holders of all or part of the applicants' interest.
- After an OSRD concept plan has been submitted, no tree removal, no utility installation, no ditching, grading or construction of roads, no grading of land or lots, no excavation, except for purposes of soil testing, no dredging and no construction of buildings or structures shall be done on any part of the site until a definitive subdivision or site plan (if applicable) for such development has been approved by the Pepperell Planning Board.

Number of Lots/Units. The basic maximum number of lots and dwelling units shown on the Open Space Residential Development special permit concept plan shall not exceed the number of lots and dwelling units which could reasonably be expected to be developed under a conventional plan in full conformance with all applicable zoning, subdivision and/or site plan regulations, the Wetlands Protection Act and codes of the Town of Pepperell, notwithstanding any density bonus that may be awarded per section 7180. The Planning Board shall use the concept plans described in section 7150 as guidance in determining the basic maximum number of OSRD lots and units. After reviewing all pertinent information, the Planning Board shall make a finding as to the basic maximum number of lots and dwelling units in the OSRD. The basic maximum number of lots and dwelling units is based on the number of lots and dwelling units that can be created without zoning variances or waivers from the subdivision or site plan regulations.

The number of lots and dwelling units will be specified in the special permit and reflected in the definitive subdivision or site plan that follows the granting of the special permit.

Design Standards and Dimensional Requirements. The following design standards and dimensional requirements shall apply in an OSRD.

- There shall be adequate, safe and convenient arrangement of roadways, driveways, pedestrian and other open areas to provide access for emergency vehicles to reach all buildings and structures at all times.
- Each lot shall be of a size and shape to provide a building site, which shall be in harmony with the natural terrain and other features of the land and provide adequate allowance for future accessory buildings or structures. In no instance shall any of the dimensional controls be reduced below the following table of minimum requirements.
- The nature of the soils and subsoils shall be suited for the intended purposes. This determination shall focus upon, but shall not be limited to, the location, design and construction of access ways, buildings, septic systems and surface water drainage systems. Soil borings or test pits shall be required prior to the issuance of any building permits, unless waived by the Planning Board, to provide information on soil texture, color, percolation rates and depth to the groundwater table at its maximum elevation.
- Wherever possible and at the discretion of the Planning Board, a 50-foot wide no-disturbance buffer shall be provided around the entire perimeter of the site. This 50-foot buffer does count towards the minimum required amount of protected open space, subject to the limitations of section 7160.

TABLE OF MINIMUM REQUIREMENTS

Requirement	Served by Town Sewer And Water	Served by Town Water, but not Sewer	Served by Neither Town Water or Sewer
Minimum lot area	20,000 sq. ft.	30,000 sq. ft.	40,000 sq.ft.
Minimum contiguous lot area exclusive of wetland, flood hazard and surface water areas	18,000 sq. ft.	25, 000 sq. ft.	30,000 sq.ft.
Minimum lot frontage	75 feet	120 feet	120 feet
Minimum side yard	15 feet	25 feet	25 feet
Minimum rear yard	25 feet	25 feet	25 feet
Minimum front yard	25 feet	25 feet	25 feet

Note: Lots with duplexes (two attached dwelling units) or multifamily units shall require twice the minimum lot area as specified above for single family lots and must comply with all provisions of section 7300, Multifamily Residential Development, of the Pepperell Zoning Bylaw. All other dimensional requirements for duplex and multi-family lots are unchanged from the underlying zoning.

- Streets shall be designed and located in such a manner as to maintain and preserve natural topography, significant landmarks, and trees; to avoid wetland crossings, if possible; to minimize cuts and fills; and to preserve and enhance views and vistas on or off the subject parcel. If the street is to become a public way, all Town of Pepperell design and engineering standards pertaining to new subdivision roads, as described in the Subdivision Rules and Regulations, must be followed.
- The Planning Board shall require connection, at the applicant's expense, of the OSRD to the municipal sewerage system when available. For purposes of this requirement, municipal sewerage shall be deemed available when a line comes within a reasonable distance from an access street to the site. Factors which will be used in determining if public sewer is available within a reasonable distance shall include, but are not limited to, the actual distance, the capacity of the existing line, topography, grade from the site to the public sewer, size of the development, effective density of development, ability to obtain easements, permits or license to traverse land of others, environmental constraints and correlation with the Sewer Commission Master Plan.
- The applicant shall submit calculations for a surface water drainage design based on a twenty-five year storm event performed and certified by a registered professional civil engineer demonstrating that the anticipated storm water runoff from the site shall not exceed peak runoff from the site prior to development. Culverts shall be designed on the basis of a fifty year storm with consideration being given to damage avoidance for a one hundred year storm. Drainage and stormwater calculations shall be performed by a registered professional engineer and shall conform to the Town of Pepperell Planning Board Rules and Regulations governing the subdivision of land.
- The site shall be preserved in its natural state, as it exists at the time of application, insofar as practicable, by minimizing tree and soil removal until the definitive plan has been approved. Any grade changes shall be in keeping with the general appearance of the

neighboring developed areas. The orientation of individual building sites shall be such as to maintain maximum natural topography, plant cover and solar access. Topography, tree cover, surface water buffers and natural drainage ways shall be treated as fixed determinants of road and lot configuration rather than as malleable elements that can be changed to follow a preferred development scheme.

- All main service lines for water, sewer and utilities shall be underground.
- Open Space Residential Developments within the Water Resource Protection Overlay District (WRPOD)
 - ⇒ Notwithstanding the provisions of section 8130. WRPOD Use Regulations, and Appendix A, Table of Principle Uses, of the Pepperell Zoning Bylaw, single-family homes on lots not less than 40,000 sq.ft. and duplexes and/or multifamily residential structures on lots not less than 80,000 sq.ft., are permitted within the Well Protection and Aquifer and Watershed Protection Zones of the Water Resource Protection Overlay District (WRPOD), provided the following standards can be met to the satisfaction of the Planning Board and Pepperell Board of Health:
 - ⇒ All new sewage disposal systems within the above mentioned WRPOD must provide enhanced nitrogen removal to protect public health and safety as well as the environment. The system owner is required to install a recirculating sand filter or equivalent alternative technology or to obtain a groundwater discharge permit in accordance with 314 CMR 5.00 and 6.00. Full compliance with the provisions of 310 CMR 15.000, which includes enhanced nitrogen removal, is presumed to protect the public health, safety, welfare and the environment. Specific site or design conditions, however, may require that additional criteria be met in order to achieve the purpose and /or intent of 310 CMR 15.000.

7160. Common Open Space

All land identified as open space in section 7150 of this bylaw shall be set aside as common open space, and this land shall be preserved in essentially its natural condition. An OSRD must provide at least 40% of the total tract area as permanently protected open space. The common land shall be, to the extent practical, adequately distributed throughout the parcel so that it is accessible to residential lots without crossing through private property and separates residential lots from abutting properties. Though the open space will be primarily protected for its natural resource and wildlife habitat values, a small area, totaling no more than 10% of the required open space, may be set aside as a playground or other area for “active” recreation by the residents and/or the town, depending on the ownership of the open space as discussed below. The location and size of such active recreational area(s) shall be approved by the Planning Board prior to final action on the plan.

The following lands shall not constitute more than fifty percent (50%) of the minimum required common open space:

- Lands identified as wetland resource areas in accordance with G.L. c. 131, s. 40;
- Lands with slopes greater than twenty-five percent (25%)
- Lands within the 100 year floodplain as shown on F.I.R.M. maps.

Further subdivision of common open land or its use for other than recreation, conservation or agriculture, except for easements for underground utilities, shall be prohibited. Structures or buildings accessory to recreation, conservation or agricultural uses may be erected, provided that there shall be a minimum setback of one hundred (100) feet between any common open space structures and all property lines on the site, and provided that the total of impervious surfaces

shall not exceed ten percent coverage of the total area of the common open land. Existing rights of way and utility easements may not be counted towards the required percentage of minimum open space.

Stormwater management and shared septic and well systems may be located within the common open space when necessary, provided such systems meet all applicable state and local codes, and are approved by the Pepperell Planning Board and Board of Health. The Planning Board may require that such utilities be covered by a utility or access easement. The area devoted to shared septic and large surface stormwater systems, such as retention and detention ponds, shall not, however, qualify towards the minimum required amount of open space.

The design of the common land shall provide for linkage with existing or future planned open space lands in abutting developments or in publicly owned or controlled open space lands, and shall be planned as large contiguous units whenever possible, with strips or narrow parcels (fifteen foot minimum width) only permitted when necessary for access or as vegetated buffers along the site's perimeter, and may be in more than one (1) parcel, provided that the size, shape and location of such parcels are suitable for the designated uses. Contiguous shall be defined as being connected. Open space will still be considered connected if it is separated by a roadway or accessory amenity.

Ownership and Management of the Open Space. The land set aside as common open land shall be owned and/or managed by one (1) of the following arrangements, as shall be determined by the Planning Board:

- Conveyed to an association, corporation or trust owned or to be owned by the owners of lots within the development. If such association is utilized, ownership thereof shall pass with conveyances of the lots in perpetuity.
- Conveyed to the town, at no cost, and accepted by it for park or open space use. Such conveyance shall be at the option of the town and shall require the acceptance of the land by the Conservation Commission and the approval of the Board of Selectmen.
- Conveyed to a nonprofit organization, the principal purpose of which is the conservation or preservation of open space.
- In any case where such land is not conveyed to the town, a conservation restriction, enforceable by the town under MGL Ch. 184, Sections 31-33, shall be required ensuring that such land shall be kept in an open or natural state in perpetuity and not be built upon for residential use or developed for uses such as parking or roadways. Such restrictions shall further provide for maintenance for the common land in a manner which will ensure its suitability for its function, the appearance, cleanliness, proper maintenance of drainage utilities and the like, and empower the town to perform maintenance in the event of failure to comply with the program, and including a provision that the owners of lots or units within the cluster development shall pay the cost thereof and that the cost shall constitute a lien upon their properties until said cost has been paid. This restriction shall be recorded within sixty (60) days of the granting of the special permit, unless the sixty day time limit is waived and extended to a date certain by the Planning Board, or the special permit shall be null and void.

7170. Decision

In addition to the findings required by the Pepperell Special Permit rules and regulations, the Planning Board shall consider the following criteria and make the following additional findings for any OSRD:

- The reduction in dimensional controls will result in improved protection of natural and scenic resources.
- The application includes a program satisfactory to the Planning Board describing how the common open space will be maintained in perpetuity.
- The degree to which the design and layout of the OSRD is better than a conventional development in preserving open space for conservation and recreation, preserving natural features of the land, achieving more efficient provision of streets, utilities and other public services, and providing a high degree of design quality.
- The degree to which the OSRD promotes permanent preservation of open spaces, natural landscapes and vistas, agricultural land, forestry land, existing and proposed trails, other natural resources including water bodies, wetlands and drinking water source areas, and historic and archeological resources.
- The degree to which the OSRD achieves sustainable design through a more efficient form of development that consumes less land and conforms to existing topography and natural features as compared to a conventional subdivision or comparable development.
- The degree to which the OSRD reduces the total amount of land disturbance and clearing on the site.
- The degree to which the OSRD furthers the goals and objectives of the Pepperell Master Plan, Affordable Housing Plan, Open Space Plan and other planning documents, as determined by the Planning Board.
- The degree to which the OSRD and its supporting documentation complies with the provisions and sections of this bylaw.
- The Planning Board may find that the proposed location of the OSRD is better suited for a conventional subdivision or land development, and therefore authorize the applicant to submit a conventional plan in compliance with the Pepperell subdivision or site plan regulations.
- The degree to which the OSRD designed layout is not more detrimental than a conventional development in protecting the water quality and quantity of Town wells.

Conditions

- A special permit for OSRD granted by the Planning Board shall lapse, except for a good cause, two (2) years from the date of issue unless a substantial part of the proposed construction work shall have been commenced and is proceeding continuously toward completion. This two year period shall not include the time required to pursue or await determination of an appeal referred to in G.L. c. 40A, s. 17. The recording of the special permit and subsequently approved Definitive Plan shall constitute commencement of substantial use.
- At any time before, during or after the commencement of construction of the proposed development the special permit may be amended by following the special permit procedures for the amendment.
- The Planning Board may impose a performance guaranty to insure construction in accordance with the plan.
- The Planning Board approval of a special permit hereunder shall not substitute for compliance with the Subdivision Control Law nor oblige the Planning Board to approve a related definitive plan for subdivision.

Relationship between the Special Permit Plan and Definitive Subdivision or Site Plan. Any OSRD special permit issued by the Planning Board shall specifically state that the subsequent definitive subdivision plan or site plan shall substantially comply with the special permit concept plan in terms of the number of dwelling units, road and lot layout, open space percentage and layout, and stormwater management systems. If the Planning Board determines that the definitive subdivision or site plan for the OSRD does not comply with the provisions of the special permit, the Planning Board shall require the applicant to submit a revised subdivision plan that does comply with the provisions and of the special permit, or to seek another special permit.

Any special permit for an OSRD that is granted by the Planning Board which shows a subdivision must be followed by the submittal of a Definitive Subdivision Plan in accordance with the Subdivision Rules and Regulations of the Town of Pepperell. The OSRD Special Permit shall be reconsidered if there is substantial variation between the Definitive Subdivision Plan and the Special Permit Plan.

If the Planning Board finds that a substantial variation exists, it shall hold a public hearing on the modifications to the Special Permit plan. A substantial variation will be found to exist when any of the following conditions apply:

- An increase in the number of building lots and/or dwelling units;
- A significant decrease in the open space acreage or percentage;
- A significant change in the lot layout or units placement;
- A significant change in the general development pattern which adversely affects natural landscape features and open space preservation;
- Significant changes to the stormwater management facilities; and/or
- Significant changes to the wastewater management systems.

Planning Board Regulations. The Pepperell Planning Board may adopt regulations to assist in the administration of this OSRD bylaw. These regulations may address, but not be limited to, the following considerations: plan submittal requirements, provisions for combined special permit and subdivision hearings, site landscaping and buffering standards, open space use restrictions, architectural design, low impact development and other site specific planning features. Failure of the Planning Board to adopt such regulations shall not serve to invalidate any provisions of this bylaw.

Waivers from the Provisions of this Bylaw

The Planning Board may waive strict compliance with any of the provisions of this Bylaw when, in its judgment, doing so is in keeping with the spirit and intent of this section, is in the public interest and is not inconsistent with the Pepperell Zoning Bylaw.

7180. Bonuses for Additional Open Space and Affordable Housing

The Planning Board may award a density bonus to increase the number of dwelling units beyond the basic maximum allowed as determined through the yield analysis, which equals the number of dwelling units that could be developed in a conventional manner. The density bonus for the OSRD shall not, in the aggregate, exceed 20% (twenty percent) of the basic maximum number. Computations for all density bonuses shall be rounded down to the nearest whole number. Density bonuses are not allowed within the water resource protection overlay districts (WRPODs) because of the overriding necessity of protecting such areas from undue encroachment and the risk of groundwater contamination. A density bonus may be awarded in the following circumstances:

- For each additional ten percent (10%) of the site (over and beyond the required 40%) set aside as permanently protected open space, a bonus of five percent (5%) of the basic maximum number of dwelling units may be awarded.
- For every two (2) dwelling units restricted in perpetuity to occupancy by Moderate-Income Households, or for every one (1) dwelling unit restricted in perpetuity to occupancy by Low-Income Households, one (1) market rate dwelling may be added to the basic maximum number of dwelling units. Affordable housing units may be used toward density bonuses only if they can be counted towards the Town’s affordable housing inventory as determined by the Massachusetts Department of Housing and Community Development. The applicant shall provide documentation demonstrating that the unit(s) shall count towards the community’s affordable housing inventory to the satisfaction of the Planning Board.
- Bonus for Low Impact Development and Innovative / Environmentally-progressive land development techniques

The Planning Board may award a density bonus for OSRDs that use Low-Impact Development (LID) / Better Site Design Practices for stormwater management in place of the standard structural methods such as detention basins and piped systems. LID or “soft” or “green” stormwater management systems use vegetative and small, decentralized building lot scale systems to decrease impervious surfaces and encourage the infiltration of clean water into the ground. When the Planning Board determines that an OSRD is proposing a well planned LID system, it may award one additional market rate or affordable housing unit to the basic maximum number of units.

The Planning Board may also award one additional market rate or affordable housing unit over the basic maximum number when it finds that the OSRD plan is most effective in connecting or linking its open space to existing conservation or open space lands in Pepperell that are permanently protected from development.

7190. Severability

If any provision of this bylaw is held invalid by a court of competent jurisdiction, the remainder of the bylaw shall not be affected thereby. The invalidity of any section or sections of this bylaw shall not affect the validity of the remainder of the Pepperell Zoning Bylaws.

or take any other action relative thereto.

Recommended by the Conservation Commission.

Joseph Sergi, Planning Board Member, read the report of the Planning Board.

Motion made by Joseph Sergi, Planning Board Member, and seconded.

I move that the Town vote to amend the Zoning By-law of the Town of Pepperell by deleting Section 7100 in its entirety, and replacing same with a new Section 7100, “Open Space Residential Development,” as printed in the Official Warrant of this Town Meeting.

Motion made by Barbara Ganem and seconded.

I move to amend the motion with the following:

7160 Common Open Space

4th bullet under subtitle Ownership and Management of Open Space

Replace first sentence with the following:

In any case when such land is not conveyed to the town, a conservation restriction, enforceable by the town under MGL Ch. 184, Sections 31-33, shall be required ensuring that such land shall be kept in an open or natural state in perpetuity and not be built upon for residential use or developed for uses such as parking or roadways.

Voice vote. Unanimous **AMENDMENT TO THE MOTION PASSED**

2/3 Vote required.

Voice vote on the amended motion. Unanimous **AMENDED MOTION CARRIED**

ARTICLE: 22

By: Board of Selectmen

ACCEPTANCE OF ROAD LAYOUT – JUNIPER ROAD

To see if the Town will vote to accept and maintain as a public way the layout of Juniper Road, as shown on a plan entitled “Street Acceptance Plan/Juniper Road” prepared by Cornerstone Land Consultants, L.L.C, dated September 8, 2005, and on file with the Town Clerk; or take any other action relative thereto.

I move that the Town vote to take no action on Article 22.

ARTICLE: 23

By: Board of Selectmen

ACCEPTANCE OF ROAD LAYOUT – MAURA LANE

To see if the Town will vote to accept and maintain as a public way the layout of Maura Lane, as shown on a plan entitled “Rockwood Estates/Street Acceptance Plan/Maura Lane...” prepared by Ducharme & Dillis, Civil Design Group, Inc.” dated August 18, 2005, and on file with the Town Clerk; or take any other action relative thereto.

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to accept and maintain as a public way the layout of Maura Lane, as shown on a plan entitled “Rockwood Estates/Street Acceptance Plan/Maura Lane...” prepared by Ducharme & Dillis, Civil Design Group, Inc.” dated August 18, 2005, and on file with the Town Clerk.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE: 24

By: Building Inspector/Zoning Officer

ZONING BYLAW AMENDMENT

To see if the Town will vote to amend Section 5340 of the Zoning By-Law (Prohibited Signs) by adding the following new text:

5337 In the Commercial and Industrial Districts one temporary, exterior sign not exceeding four (4) square feet may be displayed to announce the Grand Opening of a new establishment. A sign displayed under the authority of this section shall not be maintained or continued for any period in excess of three (3) weeks duration.

or take any other action relative thereto.

Motion made by Kenneth West, Building Inspector/Zoning Officer, and seconded.

I move that the Town vote to amend Section 5330 of the Zoning By-Law by adding the following new text:

5337 In the Commercial and Industrial Districts one temporary, exterior sign not exceeding four (4) square feet may be displayed to announce the Grand Opening of a new establishment. A sign

displayed under the authority of this section shall not be maintained or continued for any period in excess of three (3) weeks duration.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE: 25

By: Treasurer

ACCEPTANCE OF MGL, Ch 32B, s 18

To see if the Town will vote to accept the provisions of MGL. Ch 32B, s. 18, relative to implementation of a requirement for all Pepperell Town Retirees who are eligible for Medicare Part A, to subscribe to Medicare Part B; or take any other action relative thereto.

This action is strongly recommended by the consultant to the Town's health care consortium, as a cost-saving measure. The effect of this acceptance would be to be to transfer the responsibility for actual costs of services delivered to retirees (who, because of age-related issues, have more and often more costly medical events) from the health plans covering regular employees, to Medicare. This reduces out-of-pocket costs to the Town; it also reduces the Town's (and the Consortium's) experience factor, which at least tends to stabilize (if not reduce) the premium rates charged us by the health insurance carriers. Over time, there would be significant revenue savings to the Town.

Recommended by Finance Committee.

Motion made by Michael Hartnett, Treasurer/Tax Collector, and seconded.

I move that the Town vote to accept the provisions of MGL. Ch 32B, s. 18, relative to implementation of a requirement for all Pepperell Town Retirees who are eligible for Medicare Part A, to subscribe to Medicare Part B.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE: 26

By: Board of Selectmen

LARGE FORMAT COPIER/SCANNER

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$18,000 for the purchase of a new, large-format printer/copier/scanner for the Town Hall, including any related supplies or other expenses, said appropriation to be under the control of the Town Administrator; take any other action relative thereto.

The existing large-format machine (which does nothing but copy) has been discontinued for support, and the manufacturer is no longer even making toner for it. The replacement machine will add scanning and printing functions, which will allow us to digitally store and reproduce plans from whatever source, including archiving of our existing paper files.

Recommended by Finance Committee. Recommended by CAP Program.

Motion made by John Lynch, Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$18,000 for the purchase of a new, large-format printer/copier/scanner for the Town Hall, including any related supplies or other expenses, said appropriation to be under the control of the Town Administrator.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE: 27

By: Board of Public Works

TOWNSEND STREET SEWER

To see if the Town will vote to raise and appropriate the sum of \$600,000 for the installation of extended sewer lines in Townsend and Mason Streets, as well as any costs incidental and related thereto, and that the Treasurer, with the approval of the Board of Selectmen be authorized to borrow said sum, under and pursuant to MGL Chapter 44, or any other enabling authority, and to issue bonds or notes of the Town therefore; and, further, that, under the provisions of MGL Chapter 83, ss 15 and 18, the full costs of the project be allocated, based on a fixed uniform rate (or uniform unit method), and those amounts be assessed against and collected from the abutters; or take any other action relative thereto.

This represents the implementation phase of the sewer project, the planning phase for which was previously approved and funded by Town Meeting. The full cost of this project will be handled as "betterments," and recouped from the abutters to the new lines.

Recommended by Finance Committee. Recommend by CAP Program

Motion made by Frederick Farmer, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate the sum of \$475,000 to pay costs for the installation of extended sewer lines in Townsend and Mason Streets, as well as any costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum, under and pursuant to MGL Chapter 44, Section 7 (1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; and, further, that, under the provisions of MGL Chapter 83, Sections 15 and 18, the full costs of the project shall be allocated, based on a fixed uniform rate (or uniform unit method), and those amounts shall be assessed against and collected from the abutters of this improvement.

2/3 Vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE: 28

By: Board of Public Works

WATER TRUCK

To see if the Town will vote to appropriate from available funds the sum of \$40,000 for the purchase of a truck, to replace an existing 1997 vehicle; or take any other action relative thereto.

Another piece of tired, mechanically challenged equipment whose demise is imminent.

Recommended by Finance Committee. Recommended by CAP Program.

Motion made by Louis Shattuck, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate from Water Enterprise Free Cash the sum of \$40,000 for the purchase of a truck, to replace an existing 1997 vehicle.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE: 29

By: Building Inspector/Zoning Officer

ZONING BYLAW AMENDMENT

To see if the Town will vote to amend Section 5340 of the Zoning By-Law ("Prohibited Signs") by adding the following new sub-section 5347:

5347 In Residence Districts, the display of temporary or permanent sign(s), lighted or unlighted, advertising commercial products or services not located on or pertaining to the use of the premises on which the sign is located, is not permitted. In any district, display of signs advertising commercial products or services, and located in a public right of way or on other town property are not permitted. Signs relating to nonprofit organizations or activities within the town of Pepperell may be located on Town property or rights-of-way only in areas designated by the Board of Selectmen.

or take any other action relative thereto.

Motion made by Kenneth West, Building/Zoning Officer, and seconded.

I move that the Town vote to amend Section 5340 of the Zoning By-Law (“Prohibited Signs”) by adding the following new sub-section 5347:

5347 In Residence Districts, the display of temporary or permanent sign(s), lighted or unlighted, advertising commercial products or services not located on or pertaining to the use of the premises on which the sign is located, is not permitted. In any district, display of signs advertising commercial products or services, and located in a public right of way or on other town property are not permitted. Signs relating to nonprofit organizations or activities within the town of Pepperell may be located on Town property or rights-of-way only in areas designated by the Board of Selectmen.

2/3 Vote required.

Count vote – YES 105 NO 1 **MOTION CARRIED**

ARTICLE: 30

By: Fire Department

TABLET COMPUTER

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$7,500 for the purchase of a new Tablet PC for use by the Ambulance personnel; said appropriation to be under the control of the Fire Chief; or take any other action relative thereto.

The existing tablet computer has proved invaluable to the Ambulance, particularly with regard to billing, and to information exchange at the time the patient is delivered to the hospital. Adding a second computer allows one to be kept in each of the Town’s two ambulances, without the need to remember to transfer the existing unit from one ambulance to the other, or for one ambulance to do without, if both vehicles are simultaneously out on calls.

Recommended by Finance Committee. Recommended by CAP Program.

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that the Town vote to raise and appropriate the sum of \$7,500 for the purchase of a new Tablet PC for use by the Ambulance personnel; said appropriation to be under the control of the Fire Chief.

Majority vote required.

Voice Vote – Unanimous **MOTION CARRIED**

Motion made to adjourn the Annual Town Meeting and seconded.

Voice vote – Unanimous

Meeting adjourned at 8:43 P.M.

There were 254 registered voters and 40 non-registered voters in attendance.

Checkers were: Jane Eshleman, Deborah Cicchetti and Emilie Presnall.

And you will serve this warrant by posting a true and attested copy of same, in said Town, seven days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 14th day of April, A.D. 2006.

Lyndon B. Johnson, Chairman
John W. Lynch, Jr., Clerk
Darrell Gilmore
PEPPERELL BOARD OF SELECTMEN

Posted April 14, 2006
Robert C. Russell
CONSTABLE OF PEPPERELL



SPECIAL TOWN MEETING

May 1, 2006

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 1st of May, A.D. 2006 at 8:00 PM to act on the following articles:

The meeting was called to order at 8:00 P.M. by the Moderator, Scott N. Blackburn. Town Clerk, Lois A. Libby, read the opening and closing of the warrant.

ARTICLE 1

By: Communications Department

TRANSFER OF FUNDS

To see if the Town will vote to transfer the sum of \$3,000 from Communications Department-Wages Hourly to Communications Department-Overtime; or take any other action relative thereto.

Recommended by Finance Committee.

Motion made by Frank Quattrochi and seconded.

I move that the Town vote to transfer the sum of \$3,000 from Communications Department-Wages Hourly to Communications Department-Overtime.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 2

By: Police Department

TRANSFER OF FUNDS/SUPPLEMENTAL APPROPRIATION

To see if the Town will vote to transfer the sum of \$20,000 from Police Department-Wages Hourly to Police Department-Overtime, and to appropriate from available funds the sum of \$10,000 to supplement the Police Department overtime account for the fiscal year ending June 30, 2006; or take any other action relative thereto.

Recommended by Finance Committee.

Motion made by Lyndon B. Johnson, Selectman, and seconded.

I move that the Town vote to transfer the sum of \$20,000 from Police Department-Wages Hourly to Police Department-Overtime, and to appropriate from Free Cash the sum of \$10,000 to supplement the Police Department overtime account for the fiscal year ending June 30, 2006.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 3

By: DPW – Highway Division

SUPPLEMENTAL APPROPRIATION

To see if the Town will vote to appropriate from available funds the sum of \$30,000 for supplemental funding of the FY '06 Highway budget, representing additional costs of FY '06 winter operations; or take any other action relative thereto.

The cost of road salt – due, in large part, to added transportation costs – has gone off the chart during the past winter season, resulting in overruns in the snow budget. Additional monies have been added to the FY 07 snow budget, to address next year's costs. Recommended by Finance Committee.

Motion made by George Clark, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate from Free Cash the sum of \$30,000 for supplemental funding of the FY '06 Highway budget, representing additional costs of FY '06 winter operations.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 4

By: Fire Department/EMS Company

TRANSFER OF FUNDS

To see if the Town will vote to transfer the following sums:

\$1500 from Ambulance-Wages Hourly to Ambulance-Overtime

\$1600 from Ambulance-Supplies to Ambulance–Capital;

or take any other action relative thereto.

Recommendation to be given at Town Meeting.

Motion made by Costa Bozicas, Fire Chief, and seconded.

I move that the Town vote to transfer the following sums:

\$1500 from Ambulance-Wages Hourly to Ambulance-Overtime

\$1600 from Ambulance-Supplies to Ambulance–Capital

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE 5

By: Board of Public Works

TRANSFER OF FUNDS

To see if the Town will vote to transfer the following sums:

\$9,250 from Sewer–Services to Sewer–Capital Outlay

\$2,000 from Sewer–Other Charges to Sewer–Intergovernmental Charges

\$7,500 from Water–Purchase of Services to Water–Capital Outlay

\$7,500 from Water–Purchase of Supplies to Water–Capital Outlay;

or take any other action relative thereto.

Recommendation to be given at Town Meeting.

Not recommended by Finance Committee.

Motion made by Frederick Farmer, Board of Public Works Member, and seconded.

I move that the Town vote to transfer the following sums:

- \$9,250 from Sewer–Services to Sewer–Capital Outlay
- \$2,000 from Sewer–Other Charges to Sewer–Intergovernmental Charges
- \$7,500 from Water–Purchase of Services to Water–Capital Outlay
- \$7,500 from Water–Purchase of Supplies to Water–Capital Outlay

Motion made by to break the motion into four separate votes at the Moderators discretion and seconded.

Voice vote – Unanimous **MOTION CARRIED**

Standing vote taken on each section.

\$9,250 from Sewer-Services to Sewer – Capital Outlay

YES 44 NO 142 **DID NOT CARRY**

\$2,000 from Sewer-Other Charges to Sewer-Intergovernmental Charges

Unanimous voted in favor - **CARRIED**

\$7,500 from Water-Purchase of Services to Water-Capital Outlay

Unanimous voted against - **DID NOT CARRY**

\$7,500 FROM Water-Purchase of Supplies to Water-Capital Outlay

Unanimous voted against – **DID NOT CARRY**

ARTICLE 6

By: Board of Public Works

SEWER TRUCK

To see if the Town will vote to appropriate from Sewer Revenue and/or available funds the sum of \$35,000 for the purchase of a truck, to replace an existing 1995 vehicle; or take any other action relative thereto.

This article was moved from the warrant for the Annual Town Meeting to this warrant, because the condition of the subject vehicle was such that expending further funds on repairs would have been irresponsible. The vehicle needs to be replaced ASAP

Recommended by Finance Committee. Recommended by CAP Program

Motion made by Lewis Lunn, Board of Public Works Committee, and seconded.

I move that the Town vote to appropriate from Sewer Enterprise Free Cash the sum of \$15,450 and from Special Revenue Sale of Equipment the sum of \$19,550 for the purchase of a truck, to replace an existing 1995 vehicle.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

Special Town Meeting was completed at 8:35 P.M. and a motion was made to adjourn to the Annual Town Meeting and seconded. Unanimous vote in favor of the motion.

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 14th day of April, A.D. 2006.

Lyndon B. Johnson, Chairman

John W. Lynch, Jr., Clerk

Darrell Gilmore

PEPPERELL BOARD OF SELECTMEN

Posted April 14, 2006

Robert C. Russell

CONSTABLE OF PEPPERELL

STATE PRIMARY
SEPTEMBER 19, 2006
Varnum Brook School Gymnasium
7:00 a.m. – 8:00 p.m.

DEMOCRATIC PARTY

PREC. 1 PREC. 2 PREC. 3 TOTALS

SENATOR IN CONGRESS				
Edward M. Kennedy	297	306	307	910
Write-ins				
Howard L. Carr	1	2	1	4
Scattered	4	6	1	11
Blanks	73	76	72	221
TOTALS	375	390	381	1146

GOVERNOR				
Christopher F. Gabrieli	89	110	85	284
Deval L. Patrick	166	199	221	586
Thomas F. Reilly	118	79	73	270
Write-ins			1	1
Blanks	2	2	1	5
TOTALS	375	390	381	1146

LIEUTENANT GOVERNOR				
Deborah B. Goldberg	99	93	106	298
Timothy P. Murray	126	136	141	403
Andrea C. Silbert	116	134	103	353
Write-ins				
Scattered				
Blanks	34	27	31	92
TOTALS	375	390	381	1146

ATTORNEY GENERAL				
Martha Coakley	306	311	312	929
Scattered	3			3
Blanks	69	76	69	214
TOTALS	375	390	381	1466

SECRETARY OF STATE				
William Francis Galvin	285	269	260	814
John Bonifaz	50	56	68	174
Write-ins				
Scattered				
Blanks	40	65	53	158
TOTALS	375	390	381	1466

TREASURER				
Timothy P. Cahill	295	302	294	891
Write-ins				
Scattered		1		1
Blanks	80	87	87	254
TOTALS	375	390	381	1466
AUDITOR				
A. Joseph DeNucci	273	289	285	847
Write-ins				
Scattered	1	1		2
Blanks	101	100	96	297
TOTALS	375	390	381	1146
REPRESENTATIVE IN CONGRESS				
John W. Olver	283	285	294	862
Write-ins				
Scattered	2	2	2	6
Blanks	90	103	85	278
TOTALS	375	390	381	1146
COUNCILLOR				
Marilyn M. Petitto Devaney	252	269	254	775
Write-ins				
Scattered		1		1
Blanks	123	120	127	370
TOTALS	375	390	381	1146
SENATOR IN GENERAL COURT				
Steven C. Panagiotakos	303	295	299	897
Write-ins				
Scattered	2	2	2	6
Blanks	70	93	80	243
TOTALS	375	390	381	1146
REPRESENTATIVE IN GENERAL COURT				
Carol L. Bousquet	271	282	282	835
Write-ins				
Scattered	2	1	1	4
Blanks	102	107	98	307
TOTALS	375	390	381	1146

DISTRICT ATTORNEY				
Gerard T. Leone, Jr.	257	265	270	792
Write-ins				
Scattered	1	1		2
Blanks	117	124	111	352
TOTALS	375	390	381	1146

CLERK OF COURTS				
Bruce M. Desmond	78	76	78	232
Michael A. Sullivan	219	228	234	681
Write-ins				
Scattered				
Blanks	78	86	69	233
TOTALS	375	390	381	1146

REGISTER OF DEEDS				
Eugene C. Brune	258	266	267	791
Write-ins				
Scattered	1	1	1	3
Blanks	116	123	113	352
TOTALS	375	390	381	1146

REPUBLICAN PARTY
PREC. 1 PREC. 2 PREC. 3 TOTALS

SENATOR IN CONGRESS				
Kenneth G. Chase	20	35	25	80
Kevin P. Scott	25	23	25	73
Write-ins				
Scattered	1			1
Blanks	6	7	5	18
TOTALS	52	65	55	172

GOVERNOR				
Kerry Healey	44	58	50	152
Write-ins				
Scattered	1	2	2	5
Blanks	7	5	3	15
TOTALS	52	65	55	172

LIEUTENANT GOVERNOR				
Reed V. Hillman	44	55	49	148
Write-ins				
Scattered				
Blanks	8	10	6	24
TOTALS	52	65	55	172

ATTORNEY GENERAL				
Larry Frisoli	42	52	42	136
Write-ins				
Scattered				
Blanks	10	13	13	36
TOTALS	52	65	55	172
SECRETARY OF STATE				
Write-ins				
Scattered		1	3	4
Blanks	52	64	52	168
TOTALS	52	65	55	172
TREASURER				
Write-ins				
Scattered		1	2	3
Blanks	52	64	53	169
TOTALS	52	65	55	172
AUDITOR				
Write-ins				
Scattered		1	2	3
Blanks	52	64	53	169
TOTALS	52	65	55	172
REPRESENTATIVE IN CONGRESS				
Write-ins				
Scattered	1	1	2	4
Blanks	51	64	53	168
TOTALS	51	65	55	172
COUNCILLOR				
Write-ins				
Scattered		1	1	2
Blanks	52	64	54	170
TOTALS	52	65	55	172
SENATOR IN GENERAL COURT				
Brooks T. Lyman	40	45	43	128
Write-ins				
Scattered				
Blanks	12	20	12	44
TOTALS	52	65	55	172

REPRESENTATIVE IN GENERAL COURT				
Robert S. Hargraves	44	59	52	155
Write-ins				
Scattered	1			1
Blanks	7	6	3	16
TOTALS	52	65	55	172

DISTRICT ATTORNEY				
Write-ins				
Scattered		1	1	2
Blanks	52	64	54	170
TOTALS	52	65	55	172

CLERK OF COURTS				
Write-ins				
Scattered		1	2	3
Blanks	52	64	53	169
TOTALS	52	65	55	172

REGISTER OF DEEDS				
Write-ins				
Scattered		1	2	3
Blanks	52	64	53	169
TOTALS	52	65	55	172

TOTAL REGISTERED VOTERS:7469

Unenrolled	4262
Republicans	1412
Democrats	1735
Other designations	60
TOTAL VOTES CAST:	1318

PERCENTAGE OF VOTERS: 17.65%

VOTING COMPLETED AT: 10:30 P.M.

PARTY VOTES	PREC. 1	PREC. 2	PREC. 3	TOTALS
DEMOCRATS	375	390	381	1146
REPUBLICANS	52	65	55	172
TOTAL:	427	455	436	1318

True copy attest:
Lois A. Libby, Town Clerk

**SPECIAL TOWN MEETING
OCTOBER 30, 2006**

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 30th of October, A.D. 2006 at 7:30 PM to act on the following articles:

The meeting was called to order at 7:35 P.M. by the Moderator, Scott N. Blackburn. The Pledge of Allegiance was said. The opening and closing of the warrant was read by Town Clerk, Lois A. Libby.

Checkers were: Jane Eshleman, Deborah Cicchetti and Emilie Presnall.

Chris DeSimone gave a report from the Finance Committee.

Finance Committee Member, Chis DeSimone, introduced the Finance Committee to the voters.

Recognition was given to John Croteau, who was leaving his position on the Finance Committee.

ARTICLE ONE

By: Board of Selectmen

Fourth of July Fireworks

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$10,000, for the purpose of providing fireworks for the Town's 2007 Fourth of July celebration, said appropriation to be under the control of the Town Administrator; or take any other action relative thereto.

This is the usual, annual appropriation for the Town's participation in the Fourth of July activities.

Recommended by Finance Committee.

Motion made by John Lynch, Board of Selectman, and seconded. I move that the Town vote raise and appropriate the sum of \$10,000, for the Purpose of providing fireworks for the Town's 2007 Fourth of July celebration, said appropriation to be under the control of the Town Administrator.

Majority vote required.

Voice vote – 1 Nay Majority voted in favor **MOTION CARRIED**

ARTICLE TWO

By: Planning Board

Zoning Amendment

To see if the Town will vote to amend Section 7100 of the Zoning By-law of the Town of Pepperell by inserting the following text at the end of Section 7170:

“Waivers from the Provisions of this Bylaw

The Planning Board may waive strict compliance with any of the provisions of this section when, in its judgment, doing so is in keeping with the spirit and intent of this section, is in the public interest and is not inconsistent with the Pepperell Zoning Bylaw.”

or take any other action relative thereto.

This article addresses a “housekeeping” correction of a minor piece of the larger text originally voted by the 2006 Annual Town Meeting, substituting the word “section” for the phrase “by-law.”

Scott Blackburn, Moderator, read the report from the Planning Board.

Motion made by Joseph Sergi, Planning Board, and seconded.

I move that the Town vote to amend Section 7100 of the Zoning By-law of the Town of Pepperell by inserting the following text at the end of Section 7170:

“Waivers from the Provisions of this Bylaw

The Planning Board may waive strict compliance with any of the provisions of this section when, in its judgment, doing so is in keeping with the spirit and intent of this section, is in the public interest and is not inconsistent with the Pepperell Zoning Bylaw.”

Joseph Sergi, Planning Board, gave an explanation of this article that this was a housekeeping motion, just changing one word.

There was no discussion.

2/3 vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE THREE

By: Police Department

Repairs/Renovations to Public Safety Complex

To see if the Town will vote to raise and appropriate, or appropriate from available funds the sum of \$27,500 for repairs, renovations and upgrades to the existing Public Safety Complex located at 59 Main Street, said appropriation to be under the control of the Chief of Police; or take any other action relative thereto.

The Public Safety Complex suffers from “old building” syndrome; this article addresses repair needs of the structure itself, as well as improvements within the dispatch center, to be coordinated with arrival of new equipment. Finance Committee is recommending \$7,500 only; balance to be addressed at Annual Town Meeting.

CA Program recommends appropriation of \$16,500.

Motion made by Darrell Gilmore, Board of Selectmen, and seconded.

I move that the Town will vote to appropriate from free cash the sum of \$11,500 for repairs, renovations and upgrades to the existing Public Safety Complex located at 59 Main Street, said appropriation to be under the control of the Chief of Police.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

ARTICLE FOUR

By: Police Department

Acceptance of Statute

To see if the Town will vote to accept the provisions of M.G.L. Chapter 147, Section 13A relating to the establishment of a reserve police force; or to take any action relative thereto.

The process of having the department professionally certified requires the adoption of this statute, but it will, effectively, have no financial or structural impact on the department.

Recommended by Finance Committee.

Motion made by Lyndon B. Johnson, Board of Selectmen, and seconded.

I move that the Town vote to accept the provisions of M.G.L. Chapter 147, Section 13A relating to the establishment of a reserve police force.

Majority vote required.

Voice vote – Unanimous voted in favor **MOTION CARRIED**

ARTICLE FIVE

By: Board of Selectmen

Supplemental Appropriation

To see if the Town will vote to raise and appropriate, or appropriate from available funds the sum of \$25,100.00 to fund the costs of an additional police officer beginning January 1, 2007, said appropriation to be under the control of the Chief of Police, after distribution to the appropriate accounts by the Town Accountant; or take any other action relative thereto.

The Chief of Police requested the reinstatement of this position at the time of the Annual Town Meeting, but the Board of Selectmen directed that he wait for an FY '08 implementation. The Board subsequently reconsidered its position, and advocates an implementation of the position, effective January 1.

Recommended by Finance Committee.

Motion made by Darrell Gilmore, Board of Selectmen, and seconded.

I move that the Town vote to raise and appropriate the sum of \$25,100.00 to fund the costs of an additional police officer beginning January 1, 2007, said appropriation to be under the control of the Chief of Police, after distribution to the appropriate accounts by the Town Accountant.

Majority vote required.

Voice vote – 1 Nay Majority voted in favor. **MOTION CARRIED**

ARTICLE SIX

By: Fire Department

Window Replacement

To see if the Town will vote to raise and appropriate, or appropriate from available funds the sum of \$6,000 for the purpose of replacing windows at the Park Street Fire Station, along with any related expenses, this appropriation to be under the control of the Board of Fire Engineers; or take any other action relative thereto.

The Park Street Fire Station is a wintertime “cave of the winds.” Window replacement will vastly improve the ambiance for ambulance personnel who spend substantial time in the building, as well as result in savings on heating costs. Recommended by Finance Committee.

Motion made by Costa Bozicas, Board of Fire Engineers, and seconded.

I move that the Town vote to raise and appropriate the sum of \$5,000 for the purpose of replacing windows at the Park Street Fire Station, along with any related expenses, this appropriation to be under the control of the Board of Fire Engineers.

Majority vote required.

Voice vote – Unanimous voted in favor **MOTION CARRIED**

ARTICLE SEVEN

By: Department of Public Works

Chapter 90 Funding

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$109,027 for resurfacing and related expenses on eligible roads, said funds having been approved for 100% reimbursement by the Commonwealth under the provisions of Section 34(2)(a) of MGL Ch. 90, said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

This article initiates the annual process which results in provision of State money for Town roads. Recommended by Finance Committee.

Motion made by Louis Shattuck, Board of Public Works, and seconded.

I move that the Town vote to appropriate from available funds the sum of \$109,027 for resurfacing and related expenses on eligible roads, said funds having been approved for 100% reimbursement by the Commonwealth under the provisions of Section 34(2) (a) of MGL Ch. 90, said appropriation to be under the control of the Highway Superintendent.

Majority vote required.

Voice vote – Unanimous vote in favor **MOTION CARRIED**

ARTICLE EIGHT

By: Personnel Board

Classification and Compensation Plan Study

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$15,000 for the purpose of conducting a classification and compensation plan study for non-contractual positions, said appropriation to be under the control of the Personnel Administrator; or take any other action relative thereto.

The Personnel By-law contains Classification and Compensation schedules for non-union personnel. The existing schedules were derived from a personnel study done some seven years ago, but are now outdated. The study initiated by this article will result in a professional review of Pepperell's position relative to compensation in comparable towns, the verification of job descriptions, and an analysis of the relative positions of affected Town positions to each other.

Recommended by Finance Committee.

Motion by John Lynch, Board of Selectmen, and seconded.

I move that the Town vote to raise and appropriate the sum of \$15,000 for the purpose of conducting a classification and compensation plan study for non-contractual positions, said appropriation to be under the control of the Personnel Administrator.

Majority vote required.

Voice vote was inconclusive.

Standing vote taken. **YES 133 NO 34 MOTION CARRIED**

ARTICLE NINE

By: Local Emergency Planning Committee (LEPC)

Emergency Notification System

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$40,000 for the purchase of an Emergency Notification System, said appropriation to be under the control of the Emergency Management Director; or take any other action relative thereto.

The proposed system would create a "reverse 911" capacity, for telephone notification of citizens in the event of emergency or public welfare/necessity situations.

Not recommended by Finance Committee.

Not recommended by CAProgram.

Motion made by George Ux, Emergency Management Director and seconded.

I move that the Town vote to appropriate from free cash the sum of \$40,000 for the purchase of an Emergency Notification System, said appropriation to be under the control of the Emergency Management Director.

Majority vote required.

Voice vote inconclusive

Standing vote taken. **YES 83 NO 62 MOTION CARRIED**

ARTICLE TEN

By: Board of Selectmen

Acceptance of Layout: Juniper Road

To see if the Town will vote to accept and maintain as a public way the layout of Juniper Road as shown on a plan entitled "Street Acceptance Plan, Juniper Road, Pepperell, Massachusetts, prepared for Pepperell Engineering Department, 1 Main Street, Pepperell, MA 01463" by Cornerstone Land Consultants, LLC, dated September 8, 2005, and on file with the Town Clerk; or take any other action relative thereto.

Recommended by Finance Committee.

Motion made by Lyndon B. Johnson, Board of Selectmen, and seconded.

I move that the Town vote to accept and maintain as a public way the layout of Juniper Road as shown on a plan entitled "Street Acceptance Plan, Juniper Road, Pepperell, Massachusetts, prepared for Pepperell Engineering Department, 1 Main Street, Pepperell, MA 01463" by Cornerstone Land Consultants, LLC, dated September 8, 2005.

Majority vote required.

Voice vote. Unanimous voted in favor **MOTION CARRIED**

ARTICLE ELEVEN

By: Board of Public Works

New Mower - Parks Division

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$13,000 for the purchase of a new mower for the Parks Division, said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

This article represents a planned upgrade of equipment, deferred from the Annual Town Meeting.

Recommended by Finance Committee.

Recommended by CAProgram.

Motion made by George Clark, Board of Public Works, and seconded.

I move that the Town vote to raise and appropriate the sum of \$13,000 for the purchase of a new mower for the Parks Division, said appropriation to be under the control of the Board of Public Works.

Majority vote required.

Voice vote. Unanimous voted in favor **MOTION CARRIED**

ARTICLE TWELVE

By: Board of Public Works

Billing Software - Sewer and Water Divisions

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$50,000 for the purchase of new billing software for the Water and Sewer Divisions, including any related expenses, said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

The existing, DOS-based billing software is outdated and troublesome, with minimal hope of upgrade or improvement.

Not recommended by Finance Committee; this subject matter should be addressed at the Annual Town Meeting.

Recommended by CAProgram.

Motion made by Lewis Lunn, Board of Public Works, and seconded.

I move that the Town vote to appropriate from Sewer Enterprise Free Cash the sum of \$25,000 and from Water Enterprise Free Cash the sum of \$25,000 for the purchase of new billing software for the Water and Sewer Divisions, including any related expenses, said appropriation to be under the control of the Board of Public Works.

Majority vote required.

Voice vote – Inconclusive

Standing vote taken **YES 98 NO 43 MOTION CARRIED**

ARTICLE THIRTEEN

By: Board of Public Works

Well Site Testing - Water Division

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$152,000 for professional services regarding site testing near the Nashua River and the Rail Trail, said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

Research and testing for water supply sources is an ongoing activity; this article will provide funding for testing at promising sites, resulting in informed decisions as to their viability and/or suitability for further investigation.

Recommended by Finance Committee.

Motion made by Fred Farmer, Board of Public Works, and seconded.

I move that the Town vote to raise by borrowing the sum of \$152,000 for professional services regarding site testing near the Nashua River and the Rail Trail, and that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow said sum under and pursuant to MGL Ch. 44 or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Board of Public Works, with the approval of the Board of Selectmen, may apply for, accept, and expend any Federal, State, or other grants or gifts from any sources that may be available to effect such acquisition, and to provide for any associated costs.

2/3 Vote required.

Voice vote was inconclusive.

Standing vote taken **YES 128 NO 12 MOTION CARRIED**

ARTICLE FOURTEEN

By: Board of Public Works

Engineering Services - Sewer Division

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$40,000 for engineering services for the design of sewer extensions, said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

This money will be applied to engineering for the “bits and pieces” of the sewer system which have long-since been promised or at least included in prior planning for the system, ultimately leading to installation of those sections.

Recommended by Finance Committee.

Motion made by Paul Tierney, Board of Public Works, and seconded.

I move that the Town vote to appropriate the sum of \$40,000 for engineering services for the design of sewer extensions, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum, under and pursuant to MGL Chapter 44, Section 7 (1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; and, further, that, under the provisions of MGL Chapter 83, Sections 15 and 18, the full costs of the project shall be allocated, based on a fixed uniform rate (or uniform unit method), and those amounts shall be assessed against and collected from the abutters of this improvement.

2/3 Vote required.

Voice vote was unanimous. **MOTION CARRIED**

ARTICLE FIFTEEN

By: Board of Public Works

Electronic Speed Warning Sign

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$5,000 for an electronic speed warning sign to be installed west of the Main/Park/Elm/Townsend intersection, said appropriation to be under the control of the Town Engineer; or take any other action relative thereto.

The subject intersection does not meet the criteria for a true traffic light, but is an ongoing source of concern, largely because of traffic speed on Townsend Street. This sign is an attempt to address that specific concern.

Recommended by Finance Committee.

Motion made by Louise Shattuck, Board of Public Works, and seconded.

I move that the Town vote to raise and appropriate the sum of \$5,000 for an electronic speed warning sign to be installed west of the Main/Park/Elm/Townsend intersection, said appropriation to be under the control of the Town Engineer.

Majority vote required.

Voice vote was inconclusive.

Standing vote taken **YES 103 NO 44 MOTION CARRIED**

ARTICLE SIXTEEN

By: Board of Library Trustees

Transfer of Funds

To see if the Town will vote to amend the FY 07 Library budget by transferring the sum of \$6,200 from "Salaries, Appointed Positions" to "Wages Hourly"; or take any other action relative thereto.

The transferred funds will cover the hourly compensation of new Library Page positions for the balance of the fiscal year.

Finance Committee recommends the transfer of \$4,000 only.

Motion made by Joan Wright, Library Trustee, and seconded.

I move that the Town vote to transfer the sum of \$4,000 from "Salaries, Appointed Positions" to "Wages Hourly."

Majority vote required.

Voice vote taken - Unanimous voted in favor **MOTION CARRIED**

ARTICLE SEVENTEEN

**By: Board of Selectmen
Supplemental Appropriation**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$25,000, to be added to the FY 07 Building Department budget, "Salaries, Appointed Positions," to provide for compensation for a certified Building Inspector; or take any other action relative thereto.

The State requires the Town to have a certified Inspector of Buildings. This funding will cover the compensation of a newly-hired, certified Inspector of Buildings until the end of the fiscal year.

Recommended by Finance Committee.

Motion made by John Lynch, Board of Selectmen, and seconded.

I move that the Town will vote to raise and appropriate the sum of \$25,000, to be added to the FY 07 Building Department budget, "Salaries, Appointed Positions," to provide for compensation for a certified Building Inspector.

Majority vote required.

Voice vote taken - 1 Nay Majority voted in favor **MOTION CARRIED**

ARTICLE EIGHTEEN

**By: Board of Selectmen
Fire Chief**

To see if the Town will vote to accept the provisions of MGL, Ch. 48, s. 42, relative to the appointment, powers, and duties of a Fire Chief; or take any other action relative thereto.

The subject statute would supersede the existing law (passed by the Legislature in 1855) under which the Fire Department currently operates; the existing Board of Engineers would be replaced with a Fire Chief, possessing essentially the same powers and duties previously held by the Engineers.

Recommended by Finance Committee.

Motion made by Darrell Gilmore, Board of Selectmen, and seconded.

I move that we pass over this article and seconded.

Voice vote - Unanimous **MOTION CARRIED TO PASS OVER**

ARTICLE NINETEEN

**By: Board of Public Works
Transfer Station Funding**

To see if the Town will vote to appropriate the sum of \$20,000 from Transfer Station Free Cash, to offset the FY '07 operating budget for the Transfer Station; or take any other action relative thereto.

This is a "housekeeping" article, addressing bookkeeping issues with the Transfer Station account.

Recommended by Finance Committee.

Motion made by George Clark, Board of Public Works, and seconded.

I move that the Town vote to appropriate the sum of \$20,000 from Transfer Station Free Cash, to offset the FY '07 operating budget for the Transfer Station.

Majority vote required.

Voice vote. Unanimous vote in favor **MOTION CARRIED**

ARTICLE TWENTY

By: Board of Public Works

Land Acquisition for Highway Purposes

To see if the Town will vote to authorize the Board of Selectmen to acquire, for highway or other purposes, by purchase, eminent domain, or otherwise, a certain parcel of land now or formerly the property of James W. Gorham, located at 47 Hollis Street, Pepperell, containing .338 acres, shown as Parcel 92 on Pepperell Assessors’ Plan 22, and more fully described at page 214 of Book 16257 of the South Middlesex Registry of Deeds; and, further, to effect such acquisition and pay for any other expenses related to said property, to see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow a sum not to exceed \$240,000; or take any other action relative thereto.

Acquisition of the subject parcel will allow the Town to address its long-term goal of re-aligning the roadways to improve the dangerous intersection of Hollis, Groton, and Brookline Streets.

Recommended by Finance Committee.

Recommended by CAProgram.

Motion made by Lewis Lunn, Board of Public Works, and seconded.

I move that the Town vote to authorize the Board of Selectmen to acquire, for highway or other purposes, by purchase, eminent domain, or otherwise, a certain parcel of land now or formerly the property of James W. Gorham, located at 47 Hollis Street, Pepperell, containing .338 acres, shown as Parcel 92 on Pepperell Assessors’ Plan 22, and more fully described at page 214 of Book 16257 of the South Middlesex Registry of Deeds; and, further, to effect such acquisition and pay for any other expenses related to said property, that the Town vote to appropriate the sum of \$240,000, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum, under and pursuant to MGL Chapter 44, Section 7 (1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

2/3 vote required.

Standing vote. YES 37 NO 95 MOTION DID NOT CARRY

ARTICLE TWENTY-ONE

By: North Middlesex Regional School District Committee

School Budget Amendment

To see if the Town will vote to amend the most recently recertified North Middlesex Regional School District budget to read \$8,765,749; or take any other action relative thereto.

The School District realized \$57,706.75 in savings applicable to Pepperell’s portion of the District’s debt service. This triggered an adjustment and recertification of Pepperell’s FY 07 school obligation by the District School Committee, which adjusted number, by this article, is to be adopted by the Town.

Recommended by Finance Committee.

Motion made by Arnie Silva, North Middlesex Regional School District Committee, and seconded.

I move that the Town vote to amend the most recently recertified North Middlesex Regional School District budget to read \$8,765,749.

Majority vote required.

Voice vote – Unanimous voted in favor **MOTION CARRIED**

ARTICLE TWENTY-TWO

By: Finance Committee

Tax Levy Offset

To see what sum of money the Town will vote to direct the Assessors to take from available funds to reduce the net amount to be raised for FY '07; or take any other action relative thereto.

Motion made by Chris DeSimone, Finance Committee, and seconded.

I move that the Town vote to direct the Assessors to take the sum of \$ 579,785 from available funds to reduce the net amount to be raised for FY '07.

Majority vote required.

Voice vote - Unanimous voted in favor **MOTION CARRIED**

Motion mad to adjourn the Special Town Meeting and seconded.

Voice vote – Unanimous Meeting adjourned ate 9:45 P.M.

There were 168 voters in attendance.

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 13th day of October, A.D. 2006.

John W. Lynch, Jr., Chairman

Darrell Gilmore, Clerk

Lyndon B. Johnson

PEPPERELL BOARD OF SELECTMEN

Posted October 13, 2006

Robert C. Russell CONSTABLE OF PEPPERELL

True copy attest:

Lois A. Libby

Pepperell Town Clerk



**STATE ELECTION
NOVEMBER 7, 2006
Varnum Brook School Gymnasium
7:00 a.m. – 8:00 p.m.**

PREC. 1 PREC. 2 PREC. 3 TOTALS

SENATOR IN CONGRESS				
Edward M. Kennedy(D)	816	854	790	2460
Kenneth G. Chase(R)	652	677	615	1944
Write-ins				
Scattered		1	4	5
Blanks	43	39	38	120
TOTALS	1511	1571	1447	4529

GOVERNOR and LIEUTENANT GOVERNOR				
Healey and Hillman (R)	759	722	693	2174
Patrick and Murray (D)	607	701	617	1925
Mihos and Sullivan (I)	110	107	92	309
Ross and Robinson (GR)	28	28	34	90
Write-ins				
Scattered	1	1	7	9
Blanks	6	12	4	22
TOTALS	1511	1571	1447	4529

ATTORNEY GENERAL				
Martha Coakley (D)	971	985	919	2875
Larry Friscoli (R)	498	535	489	1522
Write-ins				
Scattered	1		1	2
Blanks	41	51	38	130
TOTALS	1511	1571	1447	4529

SECRETARY OF STATE				
William Francis Galvin (D)	1094	1071	1022	3187
Jill E. Stein (GR)	255	300	264	819
Write-ins				
Scattered	2	12	12	26
Blanks	160	188	149	497
TOTALS	1511	1571	1447	4529

TREASURER				
Timothy P. Cahill (D)	1071	1070	985	3126
James O'Keefe (GR)	268	277	284	829
Write-ins				
Scattered	2	9	11	22
Blanks	170	215	167	552
TOTALS	1511	1571	1447	4529

AUDITOR				
A. Joseph DeNuci (D)	969	982	897	2848
Rand Wilson (WF)	354	344	348	1046
Write-ins				
Scattered	2	9	4	15
Blanks	186	236	198	620
TOTALS	1511	1571	1447	4529

REPRESENTATIVE IN CONGRESS				
John W. Olver (D)	903	930	854	2687
William H. Szych (U)	432	457	427	1316
Write-ins				
Scattered	1	2	7	10
Blanks	175	182	159	516
TOTALS	1511	1571	1447	4529

COUNCILLOR				
Marilyn M. Petitto Devaney (D)	1017	1067	962	3046
Write-ins				
Scattered	2	16	24	42
Blanks	492	488	461	1441
TOTALS	1511	1571	1447	4529

SENATOR IN GENERAL COURT				
Steven C. Panagiotakos (D)	896	903	840	2639
Brooks T. Lyman (R)	533	565	530	1628
Write-ins				
Scattered		1	3	4
Blanks	82	102	74	258
TOTALS	1511	1571	1447	4529

REPRESENTATIVE IN GENERAL COURT				
Robert S. Hargraves (R)	889	901	818	2608
Carol L. Bousquet (D)	575	614	587	1776
Write-ins				
Scattered	1		3	4
Blanks	46	56	39	141
TOTALS	1511	1571	1447	4529

DISTRICT ATTORNEY				
Gerard T. Leone, Jr. (D)	1033	1085	980	3098
Write-ins				
Scattered	15	16	26	57
Blanks	463	470	441	1374
TOTALS	1511	1571	1447	4529

CLERK OF COURTS				
Michael A. Sullivan (D)	1050	1086	993	3129
Write-ins				
Scattered	13	14	20	47
Blanks	448	471	434	1353
TOTALS	1511	1571	1447	4529

REGISTER OF DEEDS				
Eugene C. Brune (D)	1044	1083	983	3110
Write-ins				
Scattered	13	14	18	45
Blanks	454	474	446	1374
TOTALS	1511	1571	1447	4529

QUESTION 1				
FOOD STORES TO SELL WINE				
YES	708	805	772	2285
NO	708	699	643	2050
Blanks	95	67	32	194
TOTALS	1511	1571	1447	4529

QUESTION 2				
ALLOW MORE THAN ONE POLITICAL PARTY TO NOMINATE CANDIDATES FOR PUBLIC OFFICE				
YES	416	520	452	1388
NO	926	910	908	2744
Blanks	169	141	87	397
TOTALS	1511	1571	1447	4529

QUESTION 3				
ALLOW LICENSED DAY CARE AND PRIVATE HOMES UNDER STATES CHILD SYSTEM TO BARGAIN COLLECTIVELY WITH RELATIVE STATE AGENCIES				
YES	552	625	583	1760
NO	793	808	770	2371
Blanks	166	138	94	398
TOTALS	1511	1571	1447	4529

TOTAL REGISTERED VOTERS:7631
TOTAL VOTES CAST: 4523
PERCENTAGE OF VOTERS: 59%
VOTING COMPLETED AT: 10:15 P.M.

VOTES CAST IN EACH PRECINT				
PREC. 1	PREC. 2	PREC. 3	TOTALS	
1509	1567	1447	4523	
*1511	1571	1447	4529	

*Totals changed due to 6 provision ballots cast and counted after the election.

TRUE COPY ATTEST:
LOIS A. LIBBY
PEPPERELL TOWN CLERK



HISTORICAL COMMISSION

On the cover of the 2006 Pepperell Town Report is a recent photo of the District No. 3 Schoolhouse located at the intersection of Shattuck and Harbor Streets. It was built in 1844 by residents of the district and is actually the third school structure on the site. By the late 19th century the Town had grown into larger school structures making these one-room schoolhouses obsolete. Often these wood framed or brick schools went into private ownership which was the fate of District No. 3. The last school session held in this building was in 1891. Through the 20th century it has been used as a carriage house, storage and workshop until August of 2006 when brothers John and Laurence Bagley donated the real estate to the Pepperell Historical Society, a non-profit organization.

The mission of the PHS is to preserve, document, display, and tell the story of our rich local history. This building is integral to the mission. There is much work to do rehabilitating the building for its new role in the Pepperell community. This endeavor will be accomplished and funded through volunteer labor and monetary donations.

While the project benefits the entire community, it is not funded through tax dollars.

The Pepperell Historical Society is actively seeking members and financial support for this historic restoration of a quintessential antebellum one room brick schoolhouse.

TOWN ACCOUNTANT

CITIZEN ACTIVITY APPLICATION FORM

If you are interested in serving on a Town Committee, please fill out this form and mail to the Board of Selectmen, Town Hall, One Main Street, Pepperell, MA 01463. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

NAME: _____	DATE: _____
ADDRESS: _____	PRECINCT: _____
TELEPHONE: HOME: _____	WORK: _____
E-MAIL: _____	
PRESENT BUSINESS INTEREST OR OCCUPATION: _____	
EXPERIENCE OR SPECIAL SKILLS: VOLUNTEER, SOCIAL SERVICE, BUSINESS (INCLUDE PREVIOUS TOWN EXPERIENCE, IF ANY):	
AREA(S) WHERE YOU WOULD BE INTERESTED IN SERVING: _____	
TIME AVAILABILITY: NUMBER OF HOURS: _____	Weekly Monthly
COMMENTS: _____	

APPOINTED COMMITTEES

Agricultural Advisory Board
Affordable Housing Committee
Board of Fire Engineers
Board of Public Works (2)
Cable TV Advisory Committee
Capital Program Committee
Conservation Commission
Council on Aging
Cultural Council
Disabilities Commission
Election Workers
Emergency Management
Finance Committee
Fire Department
GIS Committee
Historical Commission
Information Systems Technology Committee
Nashoba Valley Technical High School Committee
Pepperell Auxiliary Police Department
Personnel Board
Planning Board (Associate Member)
Zoning Board of Appeals

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