

## Dedication



The Pepperell Garden Club started in the fall of 1968, when Peg Gillette, along with Pauline Mahony, gathered a group of five or six people to discuss the possibility of organizing a local garden club. By the spring of 1969, elected officers took the helm and the Pepperell Garden Club grew to twelve members.

The club voted to become a member of the Garden Club Federation of Massachusetts in 1982. The current roster includes forty three members. The club's purpose remains to learn, share, beautify our town, and show our accomplishments.

Over time, the club has participated in Arbor Day planting programs, flower shows, establishment and expansion of "Daffodil Trails," and inclusion of floats in Pepperell's Fourth of July Parades – winning the Grand Prize for the Parade of 1999.

In 1998, the Garden Club won the "Bridging the Gap" award for the "Green Thumbs" horticultural project that was initiated with students at Varnum Brook School.

The most visible element of the Club's efforts is the beautification improvements performed at Town buildings and public areas... tree plantings and small garden areas along Main Street and at the Rail Trail; garden installation

and maintenance at the Lawrence Library, Community Center, Town Hall, and the Peter Fitzpatrick School. The club was awarded a Petals Grant from Shell Oil Co. and the National Council of State Garden Club, resulting in an award of the Garden Club Tour Civic Development Grant - Jacqueline Lane Award for the Bandstand Garden project

The gem in the crown of this beautification process is, of course, the Main Street Rotary. Since 1986, the Club has nurtured and expanded the plantings and design of this site. The beds are maintained by the club biweekly in the summer months. Each year, they bloom more profusely and are a highlight of the town's beauty.

Club-grown and commercial plants are sold to the public at an Annual Plant Sale, to raise money for support of the club's civic projects and activities. In 2006, the Club initiated a program of scholarships for local High School Seniors. Five such scholarships have already been awarded.

Since 1992, large evergreen wreaths have been placed on our covered bridge for the holiday season, as well as on the Town Hall, community center, and the two fire stations.

The Pepperell Garden Club, in conjunction with the Lawrence Library & the Friends of the Lawrence Library will be dedicating a pink, granite commemorative bench for Pauline & Amos Mahony.

*Shown in the photograph above are members of the Pepperell Garden Club at the site of the Town Clock. Photograph courtesy Nashoba Publications.*

## In Memoriam



### PAULINE MAHONY

The year 2007 left our town saying goodbye to many fine citizens. One member of our community who stands apart from all others is Pauline Mahony, a model citizen in every sense of the word.

Pauline's passing in August left a void that will be difficult to fill. Her journey through life encompassed an array of committees and boards so extensive it would fill a complete page and then some to list. She was, without question, a most active community and civic leader. She understood the politics of the town, state and country. She never hesitated to express her opinion on most subjects and the recipients were always impressed.

She was a teacher and a tutor, a history buff and founding member of the Pepperell Garden Club. She belonged, and served officially, in most every club and committee of the town from Girl Scout to Council on Aging and all that came in-between.

Pauline had her finger on the pulse of the Town and could be a reliable source of information. She was never at a loss for words

Pauline Mahony has gone from this place called Pepperell but rest assured, she is telling Saint Peter all about us.

*Narrative by Ann O'Donnell; photograph courtesy Nashoba Publications*

## STATE AND NATIONAL OFFICIALS

### United States Senators

Edward M. Kennedy  
317 Russell Senate Office Building  
Washington, DC 20510

2400 JFK Building  
Boston, MA 02203  
617/565-3170

John F. Kerry  
304 Russell Senate Office Building  
Washington, DC 20510

One Bowdoin Square, 10<sup>th</sup> Floor  
Boston, MA 02214  
617/565-8519

### United States Representatives

1<sup>st</sup> Congressional District:

John W. Olver  
463 Main Street  
Fitchburg, MA 01420  
978/342-8722

1111 Longworth House Office Bldg.  
Washington, DC 20515  
202/225-5335

### State Officials

Gov. Duval Patrick  
State House, Room 360  
Boston, MA 02133  
617/727-6250

Lt. Gov. Tim Murray  
State House  
Boston, MA 02133

Secretary of State William Francis Galvin  
State House, Room 337  
Boston, MA 02133  
617/727-9180

### State Treasurer

Timothy Cahill  
State House, Room 227  
Boston, MA 02133  
617/367-6900

### Senator (1st Middlesex District)

Steven Panagiotakos  
State House Room 218  
Boston, MA 02133  
617/722-1630

### Representative (1st Middlesex District)

Robert S. Hargraves  
State House Room 237  
Boston, MA 02133  
617/722-2305

### Attorney General

Martha Coakley  
One Ashburton Place  
Boston, MA 02108  
617/727-2200

100 Cambridge Street  
Boston, MA 02108  
617/727-2200

### State Auditor

A. Joseph DeNucci  
State House, Room 230  
Boston, MA 02133  
617/727-2075

### District Attorney

Gerald T. Leone, Jr.  
40 Thorndike Street  
Cambridge, MA 02141  
617/679-6500

### Sheriff – Middlesex County

James V. DiPaola  
Superior Courthouse  
40 Thorndike Street  
Cambridge, MA 02141

## ELECTED OFFICIALS

### ASSESSORS

Michael T. Coffey	2010
Jon E. Kaiser	2009
R. Braybrook Walsh	2008

### HEALTH, BOARD OF

Myra Cacace	2009
Peter Cronin	2010
Virginia Malouin	2008

### HOUSING AUTHORITY

Mary Duprey	2011
Katherine L. Harris	2010
Ann O'Donnell	2012
Robert Russell	2008
Jerrilyn Bozicas	2011

### LIBRARY TRUSTEES

Charles Burnham	2010
Mary Campano	2009
Margaret Kimball	2009
Frederick Kobs	2008
Amos Mahony	2008
Joan Wright	2010

### MODERATOR

Scott N. Blackburn	2008
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### NORTH MIDDLESEX REGIONAL SCHOOL

#### DISTRICT SCHOOL COMMITTEE

Anne E. Buchholz (At-large member)	2008
Sue C. Fitzgerald	2009
Kathy Low	2009
Theresa A. Morse (At-large member)	2008
Lisamarie Proctor (At-large member)	2008
Arnold Silva, Jr.	2010

### RECREATION COMMISSION

William Koutrouba	2008
David Priddle	2010
P. Derek Tenbroeck	2009

### PLANNING BOARD

Nicholas Cate	2010
Jeffrey Chabot	2008
Richard C. McHugh, Jr.	2009
Mark F. Marston	2012
Stephen Themelis	2011
<u>Associate Member (appointed)</u>	
Steven Brittain	2008

### PUBLIC WORKS, BOARD OF

George Clark	2010
Frederick Farmer	2009
Louis D. Shattuck	2008
<u>Appointed Members:</u>	
Paul Tierney, Jr.	2009
Lewis Lunn	2008

### SELECTMEN, BOARD OF

Darrell W. Gilmore	2008
Lyndon B. Johnson	2009
Joseph A. Sergi	2010

### TOWN CLERK

Lois Libby	2010
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### TREASURER/TAX COLLECTOR

Michael Hartnett	2009
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### TREE WARDEN

Peter Shattuck	2009
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## STAFF POSITIONS

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### ELECTED & APPOINTED BOARDS, COMMISSIONS, OFFICIALS

#### ACCOUNTANT

Theresa Walsh Town Accountant  
Lyn Sharpe Asst. Town Accountant  
Den Connors Systems Administrator  
Sandra Prece Recording Secretary, Finance Comm.

#### ASSESSOR'S OFFICE

Susan J. Smith Assistant Assessor  
Kevin Visnaskas Administrative Assessor  
Jacqueline West Senior Clerk

#### CONSERVATION COMMISSION

Ellen Fisher Conservation Administrator

#### BOARD OF FIRE ENGINEERS

Toby Tyler Fire Chief  
Susan H. Smith Secretary

#### BOARD OF HEALTH

Edward Wirtanen\* Health Agent  
Kenneth West\* Animal Health Inspector  
Robin Hebert\*\* Animal Health Inspector  
Tom Murphy\*\* Health Agent  
Kevin Ritchie Title V Inspector  
Ellen Castellano District Nurse  
Lisa Herget\* Secretary  
Sandra Grogan\*\* Secretary

#### BOARD OF SELECTMEN

Robert B. Hanson Town Administrator  
Peggy Mazzola Administrative Assistant  
Albert White Head Custodian

#### INSPECTION DEPARTMENT

Susan H. Smith Assistant to the Inspectors

#### PLANNING BOARD

Inez Gove\* Planning Administrator  
Susan Snyder\*\* Planning Administrator

#### RECREATION COMMISSION

Gail Bosworth\*\* Program Director  
Janie Marshall\* Program Director  
Alise Manley Summer Program Director  
Sue Defillippo Community Center Coordinator

#### LAWRENCE LIBRARY

Susanna Arthur Director Adult Services  
Shannon Brittain Library Technician  
Sherrill Burgess Library Technician  
Pam King Page  
Sharon King Library Technician  
Myra Lane Circulation  
Jessica Lewis\*\* Page  
Taylor Murphy\* Page  
Richard Palmer\* Custodian  
Patricia Payer Inter-Library Loans  
Rob Renaud\*\* Custodian  
Debra Spratt Library Director  
Teresa Vadakin Youth Services Librarian  
Pamela Vance Senior Library Technician

#### BOARD OF PUBLIC WORKS

Robert E. Lee, Jr. DPW Director/Town Engineer  
Terrence Spaulding Cemetery/Parks Manager  
Peter Shattuck Highway Superintendent  
Nancy Cyr Highway Dept. Secretary  
Patricia A. DeLorey Water Dept. Secretary  
Mark Richardson Asst. DPW Director/  
Sewer & Water Superintendent  
Cathy Knox Administrative Assistant  
Susan Guerney WWTP Clerk

#### SENIOR CENTER

Sharon Mercurio Director  
Virginia Spinney Coordinator of Volunteers  
Joan Goddard Outreach Coordinator  
Ann O'Donnell Receptionist  
Albert Harris Custodian

#### TOWN CLERK'S OFFICE

Barbara Smith Assistant Town Clerk

#### TREASURER/TAX COLLECTOR

Jane Carrubba\* Assistant Treasurer/Benefits  
Administrator  
Lisa Herget\*\* Assistant Treasurer/Benefits  
Administrator  
Debbie Nutter Assistant Collector

#### ZONING BOARD OF APPEALS

Cheryl Lutcza Assistant

## APPOINTED BOARDS/COMMITTEES

### AFFORDABLE HOUSING COMMITTEE

Nicholas Cate	2008
Lyndon B. Johnson	2008
Gregory Rice	2008

### AGRICULTURAL ADVISORY BOARD

Renee Cyr	2008
James Friend	2008
Robert Lindgren	2010
Larry Murphy	2008
Stephen Pearson	2009

### ANIMAL CONTROL OFFICER

Kathleen Comeau	2008
Alicia Flagg, Assistant	2008
Christopher Comeau, Assistant	2008
Wayne Comeau, Assistant	2008

### CAPITAL PROGRAM COMMITTEE

Andrew Ferris*	2007
John Chavier**	2008
Michael Landino**	2008
Diane Gaspar	2008
Robert Hanson	2008
Michael Hartnett	2008

### COMMUNICATIONS DEPARTMENT

Frank Quattrochi, Director	2008
David Stairs, Assistant Director	2008

#### Dispatchers

Kristine June	2008
Matthew Power	2008
Justin Zink	2008

#### Spare Dispatchers

Rosemarie Page	2008
Eileen Lundstrom	2008
Nick Pentedemos	2008

### CONSERVATION COMMISSION

Robert Elliott	2009
Linda Moody	2010
Robert Rand	2009
Patricia Swain Rice	2009
Jeffrey Sauer	2008
Peter Steeves	2008
Melissa Tzanoudakis	2010

### CONSTABLES

Neil McGorty	2008
David H. Muscovitz	2008
Frank Quattrochi	2008
Robert Russell	2008

### COUNCIL ON AGING

Jerrilyn T. Bozicas	2009
Dorothy Clary**	2010
Ida Donovan**	2008
Cathy Forrest	2009
Barry R. Fuller	2009
Merle Green, Jr.	2008
Katherine Harris*	2007
Diane Kazanjian**	2010
M. Pauline Mahony*	2008
Virginia Malouin*	2007

### CULTURAL COUNCIL

Lynn Black	2009
Julie Curcuru	2009
Sharon Dunn	2008
Donna Falabella	2009
Maureen Johnson	2009
Ann R. Komer	2008
Linda A. Shaw	2010
Jennifer Tripp	2009

### DISABILITIES COMMISSION

Robert Plet	2009
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### EMERGENCY MANAGEMENT

George Ux, Director	2008
Nicholas Livadas, Deputy Director	2008
Edward Passerello, Deputy Director	2008
Den Connors, Deputy Director	2008
David Peabody, Communications Officer	2008
Ronald Winch, Asst. Communications Officer	2008
Izzy Santiago, Communications Unit	2008

### Auxiliary Police

David Querze, Captain	2008
Paul Nelson, Lieutenant	2008
Mary Femino, Sergeant	2008
Edward Lane, Lieutenant	2008
Lawrence J. McNamara, Sergeant	2008
Glenn Caswell	2008
Jeremiah Friend	2008
Joseph Hauptman	2008
Matthew Power	2008
David J. Richardson, Sergeant	2008
Nancy J. Sherman	2008
Justin Zink	2008

EMERGENCY MANAGEMENT

Radio Amateur Civil Emergency Services (RACES)

Dennis Connors	2008
Mark Giubardo	2008
James Hein	2008
David Peabody	2008
Lynda Pozerski	2008
Stanley Pozerski	2008

EMERGENCY PLANNING COMMITTEE

Myra Cacace	2008
Toby Tyler	2008
Den Connors	2008
Alan Davis	2008
Sharon Mercurio	2008
Ann O'Donnell	2008
Frank Quattrochi	2008
Peter Shattuck	2008
George Ux	2008

FENCE VIEWER

Richard Aubin	2008
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FINANCE COMMITTEE

W. Burke Bero	2008
Stephanie Cronin	2007
Shaun Cummings	2008
Chris DeSimone	2007
Diane Gaspar	2007
Chris Johnson**	2008
Jeanne LeBlanc	2008
R. Jeffrey Teller*	2008

FIRE ENGINEERS, BOARD OF

Costa Bozicas, Chief*	2007
Peter Shattuck, Deputy Chief	2008
James Straitiff, Deputy Chief	2008
Toby Tyler, Chief**	2008

Firefighters

Matt Allen	2008
Robert Archer	2008
Michael Blood	2008
Milton Blood, Jr., Captain	2008
William Butts	2008
Jonathan Caten	2008
Den Connors	2008
Brad Desrochers	2008
Michael Doherty	2008
Seth Durno	2008
Kenneth English	2008
Derek Flanders	2008
Dana Franzek, Lieutenant	2008
Derek Franzek	
Richard Gagne	2008
Wayne Keefner	2008
Jonathan Kinney	2008

FIRE DEPARTMENT

Firefighters (cont.)

John Marriner	2008
Paul McBrearty, Jr., Lieutenant	2008
Vincent Messina, Jr.	2008
Timothy Morine	2008
Bill Murdock	2008
Mark Newell	2008
Kevin Pena	2008
Raul Pena	2008
Charles Pentedemos	2008
Peter Quintin	2008
Garry Ricard	2008
Joshua Robichaud	2008
John Rose, Captain	2008
Greg Ross	2008
Shaun Shattuck	2008
Thomas Shattuck	2008
Terry Spaulding	2008
Steve Symonds	2008
James Taplin, Jr., Captain	2008
Christopher Thielbar	2008
Robert Thorne	2008
Timothy Tierney, Lieutenant	2008
Kurtis Triehy	2008
Jeffrey Winch	2008
Kyle Winch	2008

Ambulance Personnel

Geoffrey Auffinger	2008
James Casserly, Captain	2008
David Hargraves	2008
Costa Bozicas	2008
Den Connors	2008
Mike Derderian	2008
Michael Doherty	2008
Jim Friend, Lieutenant	2008
Donna Galotta	2008
Thomas Heuer	2008
Wayne Keefner	2008
Joan Kimball	2008
Richard Layne	2008
Paul McBrearty, Jr.	2008
Frank Melendy	2008
Greg Rich	2008
Joshua Robichaud	2008
Christopher Rynne	2008
Ben Simmons	
James Taplin	2008
Jean Taubert	2008
Jill Taubert	2008
Cathy Tyler	
Toby Tyler	2008

FOREST WARDEN

Peter Shattuck	2008
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GIS COMMITTEE

Martin Beck	2008
Susan Snyder	2008
Robert B. Hanson	2008
Robert E. Lee, Jr.	2008
Frank Quattrochi	2008
Gregory Rice	2008
Susan Smith	2008

HANDICAPPED COORDINATOR

Robert Plet	2008
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HISTORICAL COMMISSION

Michael Coffey	2009
Ronald Karr	2008
Hillary Pember	2010
Susan J. Smith	2009
Peter L. Uhlendorf	2008

INFORMATION SYSTEMS TECHNOLOGY COMMITTEE

Stephen Brady	2008
Scott Menice	2008
Peggy Pomeroy	2008
Stanley Pozerski	2008
Douglas C. Sawyer	2008
Dale Sinclair	2008
Anders Swenson	2008
Den Connors, Systems Administrator	2008
Jeff Sauer, Webmaster	2008
Theresa Walsh, Coordinator	

INSPECTORS

Harry Cullinan, Inspector of Buildings	2008
Rudolph Schultz, Local Inspector*	2007
Louis Shattuck, Electrical Inspector*	2007
John Dee III, Electrical Inspector	2008
Eugene Douglas, Gas Inspector	2010
Ralph Gilmore, Asst. Elec. Insp.	2008
Robert Russell, Asst. Gas Inspector	2008
John Cryan, Plumbing Inspector	2008
Eugene Douglas, Asst. Plumbing Inspector	2008

LOCAL LICENSING AUTHORITY

Todd W. Blain	2008
Alan Davis	2008
William Greathead	2008
Armando Herrera	2008
Alan Lessieur	2008
James Peters	2008
David Scott	2008

MOTH SUPERINTENDENT

Peter Shattuck	2008
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NASHOBA VALLEY TECHNICAL HIGH SCHOOL COMMITTEE

Jerrilyn Bozicas, Alt.*	2007
Albert Buckley	2010
Sandra M. Proctor	2008
Janet A. Young	2009

PARKING CLERK

Cathy Forrest	2008
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PERSONNEL BOARD

Darrell Gilmore, Selectmen's Rep.	2008
Judith Dalton, At-large Representative	2008
Carl Schilling, At-large Representative	2009
Peter Shattuck, Employee Rep.	2008
Burke Bero, Finance Comm. Rep.	2008

PEPPERELL CRANK-UP COMMITTEE

James Dunn	2008
Kim C. Spaulding	2008

POLICE DEPARTMENT

Alan Davis, Chief	2008
Todd W. Blain, Sergeant	2008
Armando Herrera, Sergeant	2008
Alan Lessieur, Sergeant	2008
James Peters, Sergeant	2008
David Scott, Lieutenant	2008
Cathy Forrest, Administrative Assistant	2008
Eileen Lundstrom, Senior Clerk	2008

Officers

William Greathead, Detective	2008
Steven Bezanson	2008
Haylie Boutwell	2008
Steven A. Burke	2008
Gordon A. Candow	2008
Jared J. Carrubba	2008
Bruce Haskins	2008
Thomas Maskalenko	2008
Stephen Mulkerin	2008
Nick Parker	2008
Richard Smith	2008
Fabrizio Vestri	2008

Part-time Officers

Kenneth Beers	2008
Cathy Forrest	2008
Nikolaos Lividas	2008
Paul Nelson	2008
Edward Passerello	2008
David Querze	2008
Paul Surette	2008
Eileen Lundstrom, Special Police Officer	2008

Detention Room Supervisors

Glenn B. Caswell	2008
Mary Femino	2008
Cathy Forrest	2008
Kristine June	2008
Edward Lane	2008
Nikolaos Lividas	2008
Eileen Lundstrom	2008
Paul Nelson	2008
Rosemarie Page	2008
Nicholas Pentedemos	2008
Matthew Power	2008
Michelle Roop	2008

POLICE DEPARTMENT

Detention Room Supervisors (cont.)

Justin Zink	2008
<u>Special Police - Dunstable</u>	
George Aggott	2008
James Dow	2008
James Downes, Jr.	2008
James Downes III	2008
Eric Hoar	2008
Daniel Kowalski	2008
John J. Koyutis	2008
Michael Lynn	2008
Nicholas Papageorgiou	2008
Sean Ready	2008
Gregg Sanborn	2008
Benjamin Sargent	2008
Michael Tedesco	2008
<u>Special Police – Groton</u>	
Peter Breslin	2008
Paul Connell	2008
James Cullen	2008
Richard Elie	2008
Kevin Feeley	2008
Jeffrey Frates-Fox	2008
Derrick J. Gemos	2008
Jeffrey Gigliotti	2008
Jason Goodwin	2008
Ryan Griffin	2008
Donald Palmer	2008
Irmin Pierce, III	2008
John Rooney	2008
Dale Rose	2008
Edward Sheridan	2008
Corey Waite	2008
Eric M. Watkins	2008
Keith Weidlich	2008
Catherine Welch	2008
<u>Special Police - Hollis</u>	
Richard Bergeron	2008
Christopher Bonin	2008
Tracy A. Dunne	2008
Donald Duquette	2008
Kevin Irwin	2008
Brendan LaFlamme	2008
Andrew MacInnis	2008
Richard Mello	2008
Daniel Pangburn	2008
James Sartelle	2008
Kris Thibault	2008
David Turgeon	2008
Russell Ux	2008

POLICE DEPARTMENT

Special Police - Townsend

Robert Breault	2008
Tony Brennan	2008
James Capsalis	2008
Austin Cote	2008
Mark Francis	2008
Mark Giancotti	2008
Randy Girard	2008
Andrew Gomes	2008
John Johnson	2008
Mary Ann Kinirey	2008
James Landi	2008
James Marchand	2008
Erving Marshall	2008
Cheryl Mattson	2008
Daniel Morrison	2008
Dawn Murray	2008
Thomas Pearson	2008
David Profit	2008
Joseph Quinn	2008
Kimberly Rebovich	2008
Robert Rebovich	2008
George Reidy	2008
Thaddeus Rochette	2008
Jeffrey Thibodeau	2008
Joshua Tocci	2008
Christopher VanVoorhis	2008

REGISTRARS

Deborah Cicchetti*	2007
Jane Eshleman	2009
Emilie H. Presnall	2008
Patricia A. Sergi**	2010
Barbara A. Smith, Assistant	2008

SEALER OF WEIGHTS & MEASURES

Eric Aaltonen	2008
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SURVEYOR OF LUMBER

David I. Walsh	2008
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SURVEYOR OF WOOD & BARK

David I. Walsh	2008
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TOWN COUNSEL

Edward J. Richardson, Esq.	2008
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TOWN FOREST COMMITTEE

James Dunn	2008
Joseph Radwich	2008
Peter Shattuck	2008

VETERANS' SERVICE OFFICER

Myron B. Harmon	2008
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VETERAN'S GRAVE OFFICER

Joseph Arsenault	2008
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VIETNAM MEMORIAL & HONOR ROLL

COMMITTEE

Michael Flaminio	2008
James M. McKenna	2008
Joseph M. Moore	2008

WEIGHER OF COAL

David I. Walsh	2008
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ZONING BOARD OF APPEALS

Christine Morrissey*	2009
Thomas McGrath	2008
Sherrill Rosoff	2010
Annette R. McLean**	2009
Mark Walsh, Associate Member	2008

ELECTION WORKERS

Margaret Lowry	2008
John Marriner	2008
Alice M. Peck	2008
Michael J. Recco	2008
Richard Vance	2008

Precinct 1

Craig R. Williams	Warden
Adele B. Spoth	Clerk
Jerrilyn T. Bozicas	Inspector
Mark A. Forrest	Inspector
Janet M. Labelle	Inspector
Kathleen M. McGuire	Inspector
Beverly J. McPherson	Inspector
David A. McPherson	Inspector
Elfriede K. Parker	Inspector
Judith M. Pentedemos	Inspector
Elizabeth N. Rossi	Inspector
Marjory L. Spence	Inspector
Paul Spoth	Inspector
Virginia G. Stakun	Inspector
Robin VanAmburg	Inspector
Jacqueline L. West	Inspector
Mary L. Williams	Inspector

ELECTION WORKERS

Precinct 2

Mary Theall	Warden
David Theall	Deputy Warden
Barbara Cronin	Clerk

ELECTION WORKERS

Precinct 2 (cont.)

Michael Coffey	Inspector
Gertrude T. Dapcic	Inspector
Chester Johnson	Inspector
Margaret M. Judge	Inspector
Joan M. Katsines	Inspector
Joan P. Ladik	Inspector
Rose M. Landry	Inspector
Lorna R. Levi	Inspector
Mary E. Lynch	Inspector
Suzanne C. Marchand	Inspector
Paul R. Maynard	Inspector
Sue Ann Maynes	Inspector
Thomas J. McGrath	Inspector
Barbara Z. Stromsted	Inspector
Winifred M. Wheeler	Inspector

Precinct 3

Carole M. Babineau	Warden
Barbara A. Smith	Deputy Warden
Diane B. Karr	Clerk
Elizabeth B. Hunt	Deputy Clerk
Susan Buckley	Inspector
Peggy W. Huntington	Inspector
Doris E. Livadas	Inspector
Amos J. Mahony	Inspector
Virginia Malouin	Inspector
Madge A. Meehan	Inspector
Ruth Moses	Inspector
Marjorie Nickerson	Inspector
Judith Nolan	Inspector
Marylou Nordberg	Inspector
Ann O'Donnell	Inspector
Joan Paden	Inspector
Lynda J. Pozerski	Inspector
Dorothy Prozeller	Inspector
Jennifer Putnam	Inspector
Suzanne Rowse	Inspector
George Ux	Inspector
Joan E. Ux	Inspector
Grace H. Williams	Inspector

\* Resigned/retired/appointment expired

\*\* Appointed to fill unexpired term

## BOARD OF SELECTMEN

The Pepperell Board of Selectmen respectfully submits its report to the citizens of Pepperell, regarding activities conducted in 2007. The Board met on twenty-one occasions during the year, and continues its general practice of meeting on the second and fourth Mondays of the month. In synchrony with the volume of work before the Board, the Board reserves the option to meet more or less frequently, or, occasionally, informally to deal with minor or administrative issues. All meetings are posted and public, and all citizens are invited to attend. Formal meetings are televised on Cable TV, Channel 15.

### Board Membership/Reorganization:

Joseph Sergi was elected to a three-year term. Upon re-organization, Darrell Gilmore was elected Chairman, and Lyndon Johnson, Clerk.

### Resignations Accepted:

Louis Shattuck - Electrical Inspector  
Virginia Malouin – Council on Aging  
Kathleen Harris – Council on Aging  
Jeffrey Teller – Finance Committee  
Christine Morrissey – Zoning Board of Appeals

### New Appointments Made:

Police Officers:	Thomas Maskalenko Haylie Boutwell
Electrical Inspector:	John Dee III
NVTHS Committee:	Al Buckley
IST Committee:	Douglas Sawyer
Ass't Animal Control Officer:	Alicia Flagg
Fire Engineer:	James Straitiff
Council on Aging:	Dorothy Clary Diane Kazanjian Ida Donovan
Special Police Officer	Angelo Corrado
Zoning Board of Appeals:	Annette McLean
Planning Board Associate Member:	Steven Brittain
Cultural Council:	Linda A. Shaw
Agricultural Advisory Board:	Robert Lindgren
Registrar of Voters:	Patricia Sergi
Local Inspector:	Rudolph Schultz
Cable Advisory Committee:	Dorothy Clary Richard Donaghy Phil Durno Ann O'Donnell
ADA Coordinator:	Robert Plet
CAProgram Committee:	Michael Landino
Finance Committee:	Chris Johnson

Auxiliary Police Officer:  
Senior Clerk:

Richard Baum  
Sandra G. Lichtenwald

Miscellaneous Highlights:

In the course of 2007, the Board:

- maintained an overview of the proposed redevelopment of the Mill property, and investigated various alternative scenarios
- negotiated a renewal contract with the Chief of Police
- negotiated renewal contracts with both Police Bargaining Units
- considered and endorse a “Senior Tax Write-off” program
- continued to explore options for new or revised Town Hall and Public Safety accommodations
- met with the Fire Department personnel regarding the “Strong Chief” issue
- considered and endorsed a LIP (“Local Initiative Project”) proposal for “Emerson Village,” a 40B development on Nashua Road, at the New Hampshire state Line
- endorsed and participated in the acquisition of the Keyes Property off River Road for conservation purposes
- laid out Hadley Road, which was subsequently accepted by Town Meeting
- met with the NMRSD personnel regarding School Budget concerns
- conducted the usual run of dog hearings, street layout hearings, interactions with the Finance Committee, and overall conduct of Town business

The Board extends its appreciation and gratitude to the many volunteers and employees who have invested countless hours and enormous energy to make our Town function. We appreciate your efforts, and your dedication to the Town of Pepperell.



**PERSONNEL BOARD**

The Personnel Board is a five-person board appointed by the Board of Selectmen. The Board is charged with the interpretation of questions of policy, and the resolution of issues related to the Town’s personnel, classification, compensation, and benefits policies, as they affect Town Employees covered by the Personnel By-law.

In 2007, the Board met on three occasions, to address various issues:

- FY08 Compensation for elected officials
- Creation and slotting of a new position for “Firefighter/EMT”
- Correction of language in the Personnel By-law which created an inequity for employees seeking to move to a higher-graded position, versus individuals being hired off the street for the same position
- Review and consideration of the independent review of Classification and Compensation Schedules performed for FY 08 implementation

## ZONING BOARD OF APPEALS

### Responsibilities/Duties:

1. To hear and decide appeals in accordance with Section 9200 of the Zoning By-Law.
2. To hear and decide applications for special permits as provided in Section 9221 of the Zoning By-Law.
3. To hear and decide appeals or petitions for variances as provided in Section 9222 of the Zoning By-Law.
4. To hear and decide appeals as provided in Section 9223 of the Zoning By-Law.
5. To hear and decide comprehensive permits as provided in Section 9224 of the Zoning By-Law.

### Authority:

Town of Pepperell zoning By-Law Section 9220 and Mass. General laws Chapters 40A, 40B, and 41.

### 2007 Activities:

Eleven (11) new applications were submitted to the Zoning Board of Appeals in 2007. Table contains breakdown of applications which were decided in 2007, or are currently pending:

	<b>Granted</b>	<b>Denied</b>	<b>Pending</b>	<b>Withdrawn</b>
<b>Variances</b>	2	0	1	0
<b>40B-Comprehensive Permits</b>	0	0	2	0
<b>Administrative Appeals</b>	1	2	0	0
<b>Special Permits</b>	5	0	2	0
<b>Amendments to Decisions</b>	0	1	0	0

### Current Zoning Board of Appeals Members:

Three Full Board Members: Thomas McGrath (Chairman), Sherrill Rosoff (Clerk), and Annette McLean. Two Associate Board Members: Mark Walsh & (vacancy). Staff: Cheryl Lutcza, ZBA Assistant.

. . . . .  
**BOARD OF ASSESSORS**  
 . . . . .

The Board of Assessors submits herewith its annual report for the fiscal year ending June 30, 2008.

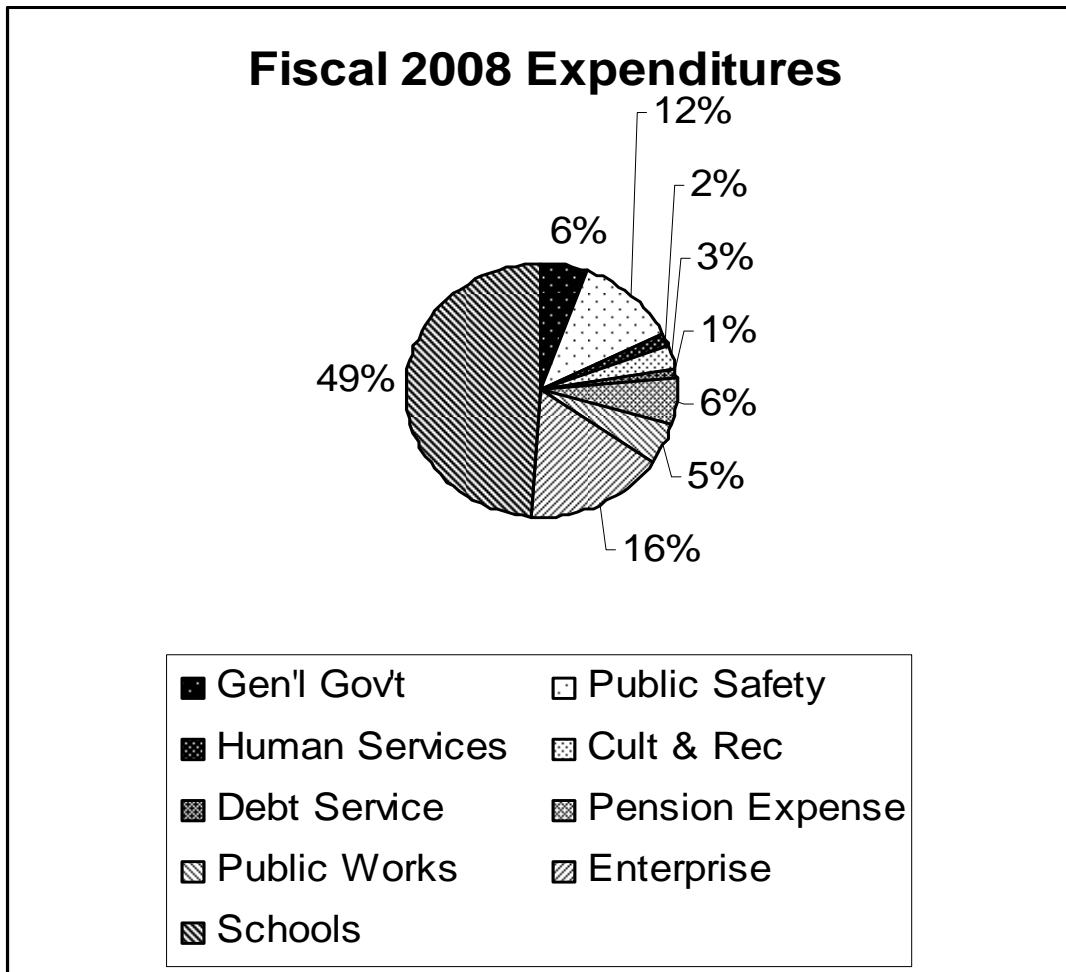
	FY '05	FY '06	FY '07	FY '08
Gross to be Raised	19,755,605	21,147,363	20,994,120	22,492,376
Estimated Receipts Available Funds	8,127,454	8,833,173	8,130,529	9,242,283
Property Valuations	1,151,003,077	1,170,550,361	1,273,622,914	1,317,106,594
Tax Rate	\$10.12	\$10.52	\$10.10	\$10.06

The Department of Revenue for the Commonwealth of Massachusetts approved the fiscal year 2008 assessed valuations as meeting all criteria for full and fair taxation of real property. The data for assessments are determined by analysis of sales that took place during 2006 as the assessment date is January 1, 2007. Changes in the real estate market that took place during calendar 2007 and 2008 are not reflected in fiscal 2008 tax bills. The net increase to the average single family home is an additional 2 percent. By way of comparison, the seasonally adjusted annual Consumer Price Index for the first 10 months of 2007 (this being written Dec. 3, 2007) is 3.6 percent and 2.5 percent for 2006. And, as we are

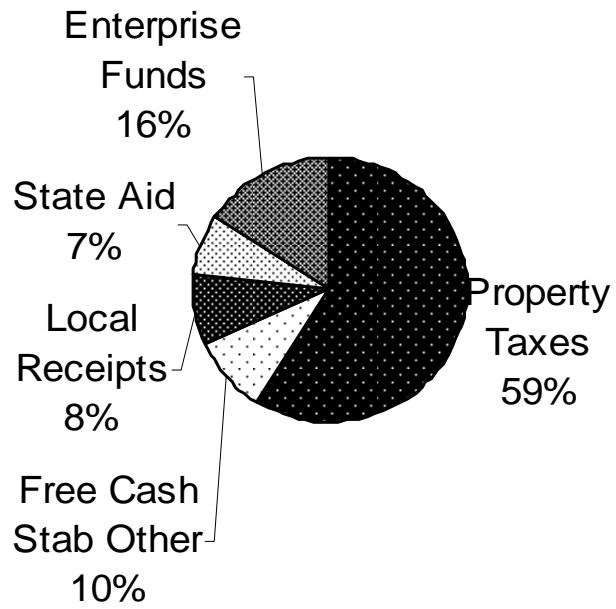
all very well aware, the soaring cost of fossil fuels in the last months of 2007 have thrown these numbers off the chart.

From these figures one can observe that the Town of Pepperell has been conservative in “cash” appropriations but not so obvious is a growing tendency to borrow rather than doing with *less* or even *without* certain capital purchases. The town voted to borrow \$1,398,000 in fiscal year 2007 and another \$2,159,850 in fiscal year 2008. Furthering an historical perspective, fiscal year 2006 borrowing was \$716,000, fiscal year 2005 \$670,000 and fiscal 2004 \$600,000. By any standard this is a troubling trend.

The Board of Selectmen generally determine content of the town meeting warrant and the Finance Committee (appointed by the Selectmen) make recommendations to the Town Meeting about what should be funded and the source of funds.



## Fiscal 2008 Revenues



# REPORT OF THE TOWN TREASURER

FOR FISCAL YEAR ENDING JUNE 30, 2007

	<u>Pooled</u>	<u>Money Market</u>	<u>Oper. Accounts</u>	<u>Total</u>
	<u>Investments</u>	<u>Fund Accounts</u>	<u>Vendor/Payroll</u>	<u>Funds</u>
<b><u>Fund Balances:</u></b>				
General Fund	\$ 147,400	\$ 2,065,433	\$ 30,136	\$ 2,242,970
Highway Improvement Fund		(244,600) *		(244,600)
Special Revenue Fund		356,414		356,414
Ambulance Fund		51,310		51,310
Capital Project Fund		318,586		318,586
Sewer Enterprise Fund		899,244		899,244
Water Enterprise Fund		959,274		960,124
Transfer Station Enterprise Fund		188,493		188,493
Agency Funds		674,808		674,808
 <b><u>Non-expendable Trust Funds: **</u></b>				
Cemetery Perpetual Fund	134,675			134,675
Brooks Fund	45,013			45,013
Farrar Flag Pole Fund	150			150
Lawrence Library Perpetual Fund	62,451			62,451
Lawrence Library Carter Fund	13,838			13,838
Lawrence Library Thurston Fund	500			500
 <b><u>Expendable Trust Funds: **</u></b>				
Cemetery Perpetual Income Fund	40,404			40,404
Brooks Income Fund	28,721			28,721
Farrar Flag Pole Income Fund	656			656
Lawrence Library Income Fund	59,643			59,643
Lawrence Library Carter Income Fund	1,119			1,119
Lawrence Library Thurston Income Fund	233			233
Lawrence Library Heald Income Fund	13,576			13,576
Lawrence Library Smith Income Fund	4,848			4,848
 <b><u>Other Trust Funds: **</u></b>				
Stabilization Fund	1,984,105			1,984,105
Retirement Fund	1,653,502			1,653,502
Conservation Fund	20,499			20,499
Land Fund	144,728			144,728
 <b>Total Funds, June 30, 2007</b>	 <b>\$4,356,060</b>	 <b>\$5,268,962</b>	 <b>\$30,136</b>	 <b>\$9,656,008</b>

Respectfully submitted,

**Michael Hartnett, CPA**  
Treasurer-Collector

\* Periodic timing difference due to pending receipt of Chapter 90 Mass. Highway paving reimbursement.

\*\* Trust fund balances inclusive of required GASB-31 Fair Market Value adjustments.

# REPORT OF THE COLLECTOR OF TAXES

For the Calendar Year Ending December 31, 2007

Levy Year	Tax / Fee / Lien	Balance 1/1/2007	Levy Commitment/ Transfer	Collections Net of Refunds	Abatements Exemptions Adjustments	Balance 12/31/2007
2008	Real Estate		13,115,454	6,216,361	53,609	6,845,484
2008	Personal Property		137,179	62,400	27	74,752
2008	Util.Liens/Int.		90,512		821	89,691
2008	Appor.Bett./Int.		186,344	2,819	721	182,805
2007	Real Estate	6,649,696	-	6,435,353	102,887	111,456
2007	Personal Property	88,387	-	87,304	118	966
2007	Util.Liens/Int.	98,495	-	83,638	1,566	13,291
2007	Appor.Bett./Int.	133,543	-	124,135	588	8,820
2006	Real Estate	157,298	-	99,738	9,059	48,501
2006	Personal Property	1,403	-	145	911	347
2006	Util.Liens/Int.	3,375	-	1,830	-	1,545
2006	Appor.Bett./Int.	8,502	-	6,669	664	1,169
2005	Real Estate	22,519	-	16,295	4,899	1,325
2005	Personal Property	662	-	148	299	215
2005	Util.Liens/Int.	2,421	-	1,631	-	790
2005	Appor.Bett./Int.	3,717	-	-	-	3,717
2004	Real Estate	762	-	682	-	80
2004	Util.Liens/Int.	1,645	-	-	-	1,645
2007	Motor Vehicle Exc.	-	1,326,564	1,212,273	62,199	52,092
2006	Motor Vehicle Exc.	39,480	32,538	53,671	4,842	13,506
2005	Motor Vehicle Exc.	13,507	884	4,896	1,151	8,344
2004	Motor Vehicle Exc.	10,411	-	952	72	9,387
2003	Motor Vehicle Exc.	6,893	-	1,006	-	5,888
2002	Motor Vehicle Exc.	41	-	-	-	41
2001	Motor Vehicle Exc.	115	-	-	-	115
Prior	Motor Vehicle Exc.	(449)	350	350	(504)	55
	Tax Possessions	28,688	-	-	-	28,688
	Tax Title Lien	135,583	62,097	50,488	-	147,192
	Tax Title Utility	17,784	1,914	289	-	19,409
	Deferred Taxes	15,323	4,132	-	-	19,455
	Deferred Bett.	-	3,976	-	-	3,976
	Farmland Rollback	-	-	-	-	-
	Unapp. Bett.	<u>893,330</u>	513,400	73,679	133,893	<u>1,199,158</u>
		8,333,131				8,893,904
	Mobile Home Fees- In Lieu Of			21,648		
	Interest Collected- Taxes			60,265		
	Municipal Lien Cert.			7,300		
	Collection Fees/Charges			<u>30,935</u>		
	<b>TOTAL COLLECTIONS</b>			<b>14,656,900</b>		

Respectfully submitted,  
Michael Hartnett, CPA, Treasurer-Collector

## **INFORMATION SYSTEMS TECHNOLOGY COMMITTEE**

The Information Systems Technology Committee has been involved in improvements to the operation and reliability of the Town's digital communications and information infrastructures.

### **System Administrator**

Den Connors has responsibility for the design, administration, and maintenance of the computer and digital communications infrastructure for the Town. He continues to update the computer equipment, networking components, and specialized systems for Town Hall, Department of Public Works and other departments. He has maintained inventory, support requirements, and reports to the Board at the regular meetings.

### **Town Webmaster**

Jeff Sauer, the Town's Webmaster maintains and updates the content of the Town's web site found at <http://www.town.pepperell.ma.us>. Jeff has made improvements to the organization and usability of the web site, including the Public Safety components in 2007. Jeff also still maintains the Conservation Commission web site.

### **Town-wide Wireless Broadband Network**

The Town has completed the initial implementation of a private municipal broadband wireless network last year, and has begun adding new capabilities to the network. Town government agencies, the DPW, and Public Safety share these links. In 2007 the DPW organization began installing security devices and applications for the Transfer Station, Water Department, and Wastewater Facility. The Public Safety organizations also utilized the network to institute new billing systems and public alert systems.

### **DPW (Water, Sewer, Highway)**

A major operations software package was installed on a new server, providing next-generation billing available to Sewer, Water and the DPW administration over the town's wireless network. Preliminary work was completed on internet-based security enhancements at several wastewater and water facilities, and installation is scheduled for completion in 2008.

### **New Servers and Server Upgrades**

A number of new servers were installed at multiple sites in 2006, and older applications were migrated to these systems in 2007. New servers were installed for network monitoring, to replace the fiscal operations of the Treasurer/Collector's office. An additional new server was installed for town-wide emergency messaging.

### **Application Upgrades and New Systems**

The first phase of the new accounting system was successfully installed and configured, and is currently in use. Additional features will be implemented in 2008. The Emergency Medical Systems billing application was migrated from a workstation-based to a server-based implementation, and placed on the internal wireless network. Two of the new servers provide new functions for the town. The Town's private internal network is now being monitored remotely to detect faults and failures. Also, the Emergency Notification systems article voted at last year's annual meeting was installed on a dedicated server, and will be implemented in stages in 2008.

### **Five Year Capital Expense Program**

The Committee continues to review its Five-Year Capital expense program to account for changing requirements within budget constraints. The Five Year Plan will be submitted to the Capital Program Committee for their review, approval, and subsequent submission to the Finance Committee.

### **Rough Survey of PC's and network components (now including DPW)**

Servers have increased from 17 to 20 machines.

Workstations have increased from 85 to 86 machines.

Laptops (including tablet PC's for ambulance) have increased from 13 to 14 machines. The Town private computer network has stopped growing rapidly, and now is seeing only incremental growth to support additional security, monitoring and a few new services.

**Increasing Requirements Outside of Town Hall**

As part of the private network, and to support new applications, more computers and networking equipment have been installed by the Communications Department at the Public Safety Complex, and at several DPW sites. Existing equipment at many town buildings continue to be updated or replaced, to allow interoperating with the new distributed applications described above.

**GIS Projects**

In 2007 the GIS Committee “spun off” into a separate technical committee, and now requires only incremental support form the IST function. The IST group continues to provide support for Public Safety map products, and support for system upgrades and GPS operations issues as needed.

**Committee Members**

The Committee added a new member in 2007, and is now at full strength. However, the Committee strongly urges anyone who would like to participate in advising the Town in the architecture, administration, and use of the EDP infrastructure to contribute their knowledge. Technical expertise is not a prerequisite. Interest is growing in advancing information access to residents and a well-designed approach to web access, notification systems and underlying communications infrastructure needs to be planned for and implemented in the future.

Respectfully submitted,

Stanley Pozerski Chairman,  
Information Systems Technology Committee.



Volunteers hard at work at the Pepperell Food Pantry, currently housed at the Senior Center.

## CONSERVATION COMMISSION

The Conservation Commission's job is to work to protect Pepperell's natural resources. We do this in several ways. For examples, we are the local administrators of the Massachusetts Wetlands Protection Act and the Pepperell Wetlands Protection By-Law; we plan for and manage the Town's Conservation Land; we work with and advise other Town bodies such as the Planning Board and the Building Inspector's Office on natural resources issues, and we provide information to Town residents.

The Wetlands Protection Act and the Pepperell Wetlands Protection By-Law are designed to provide a review process for projects that could affect our valuable wetlands. In simplified form, the Act says that no one may fill or alter a wetland without a permit. Under the Wetlands Protection Act, the Commission's job, which we do with the help of our administrator, is to review applications and decide about wetland permits. Our By-Law provides further protection for some types of wetlands. This is time-consuming, but vital work. Healthy, functioning wetlands protect our water supply, provide flood control, prevent pollution, and enrich our community's wildlife habitat. The Wetlands Protection Act usually applies to any project if it occurs in or near wetlands. Typical projects include new buildings and driveways, changes to existing buildings or landscaping, and improvements to roads or utilities.

Our records of Wetlands Protection Act applications for the past 5 years are shown in the table below. Except for the drop in building permit reviews, our Wetlands Protection Act work in 2007 seems to have been similar to the past 4 years.

<b>Wetlands Protection Act Applications</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>
Notices of Intent (This is an application for a permit to perform work that may alter a wetland. The permit is called an Order of Conditions.)	26	31	24	13	18
Requests for Determination of Applicability (This is a request to determine if a Notice of Intent needs to be filed.)	23	20	9	22	11
Extended/Amended Orders of Conditions	3	3	9	4	12
Abbreviated Notices of Resource Area Delineation (This is an application for certification of a wetland location, usually used for planning or design purposes.)	7	3	2	3	3
Requests for Certificates of Compliance (After a project is complete, the Commission issues a Certificate of Compliance if the project was done as required under the Order of Conditions.)	22	19	15	25	27
<b>TOTAL APPLICATIONS</b>	<b>81</b>	<b>76</b>	<b>59</b>	<b>67</b>	<b>71</b>
Building Permit Applications reviewed	169	115	142	138	82

The Commission notes with sadness the passing in March 2007 of Lucy Keyes. Mrs. Keyes and her husband, George, who died in 1994, were long-time contributors to conservation and land protection in Pepperell through their work with the Commission, non-profit organizations, and their personal donations. During this year Mrs. Keyes' family has worked with the Trust for Public Land, the Nashoba Conservation Trust (NCT), and the Town to permanently protect most of the family's property, approximately 140 acres, on River Road and Elm Street. Ownership of the land itself has been donated to NCT and the Town. The family also sold a Conservation Restriction at a bargain price to the Town on the land they had donated to NCT. The Town's cost for the Restriction was further reduced by the

receipt of a Self Help grant from the Commonwealth. The Commission thanks the Keyes family for their sensitive and generous continuation of George and Lucy Keyes' legacy.

We invite you to visit our page on the Town's web site by going to [www.town.pepperell.ma.us](http://www.town.pepperell.ma.us) and clicking on "Board/Comm/Dept" under "Town Hall." Then click on "Conservation Commission" to find us. Our page details the workings of the Commission, including upcoming meeting dates and agendas, access to permit applications, and information about Pepperell's conservation lands.

Please call the Conservation Commission office, 978-433-0325, if you would like to ask questions or give comments about wetlands permit applications, conservation land, or other natural resources issues. We also welcome reports of unusual wildlife or plant sightings. Our Conservation Administrator, Ellen Fisher, staffs our office in Town Hall Monday through Thursday.

Robert Elliott, Chairman	Linda Moody	Robert Rand	Patricia Swain Rice
Jeffrey Sauer	Peter Steeves	Melissa Tzanoudakis	



## INSPECTION DEPARTMENT

### Appointed Positions:

Harry Cullinan, Inspector of Buildings  
John Dee III, Electrical Inspector  
John Cryan, Plumbing Inspector  
Eugene Douglas, Gas Inspector  
Susan H. Smith, Assistant to the Inspectors

During my first year as the Inspector of Buildings, with the able assistance of my assistant Susan Smith, the Department has issued building permits, replied to Notices of Intent, resolved numerous zoning complaints, inspected all school buildings and public buildings, inspected and issued certificates of inspections to numerous businesses as required.

We saw a dramatic decrease in the number of applications for new homes in town, and throughout the state, primarily due to the tightening of the credit market and the large inventory of unsold homes.

Listed below is a summary of the Building Department activities for the past year. One to four inspections may be required per permit:

Building Permits: 283

New Homes: 10 - single-family homes  
                  1 - duplex  
                  2 manufactured homes  
Renovations and Additions: 94  
Detached Structures: 13  
Other: 163 (re-roof, siding, windows, woodstoves,  
                  demolition, etc)

Field Inspections: 500+  
Zoning Determinations: 5  
Cease and Desist Orders: 2  
New Businesses/Notices of Intent: 67  
Zoning Complaints: 2

The Building Department also issued 205 electrical permits, 142 plumbing permits and 134 gas permits, with the majority of these permits requiring the inspectors to provide a minimum of two inspections

In addition to our normal field work, all the inspectors are required to attend schooling throughout the year to maintain their licenses and certifications.

Building Department staff is available to answer your questions and address any concerns at 433-0329.

## PLANNING BOARD

The Planning Board serves the Town of Pepperell by reviewing and permitting development throughout the community under the jurisdiction of the Massachusetts General Laws Chapter 41, Sections 81A-GG, Subdivision Control Law, and Chapter 40A, the Zoning Act. The Planning Board's authority is defined in the Subdivision Rules and Regulations and the Zoning Bylaws of the Town. During 2007 the Planning Board updated or amended a half dozen of the zoning bylaws for clarifications or minor wording changes. The Board spent considerable time updating the Comprehensive Plan and also revised the Special Permit Rules and Regulations.

The Board reviewed and acted upon eleven Special Permit applications, all of which were decided except for one application which was withdrawn. Two common driveways, two single family conversions to two family units, one multi-family dwelling, three accesses through other than lot frontage, a driveway in the aquifer/watershed protection zone, and a major site plan for a 28,800 square foot warehouse at Lomar Park were all approved. Additionally, the Board endorsed seventeen Approval Not Required subdivision plans this past year.

Continued action and supervision of six subdivisions occurred throughout the year. These developments include Heritage Estates, Beaver Creek, Hadley Estates, Julia Lane, North Village Estates, and Reedy Meadow Estates.

The Board took an active role in reviewing options for the mill property on Main Street and will continue throughout the months to come to seek solutions for redevelopment of this area. Some of the possibilities the Board has investigated so far are adopting expedited permitting (MGL 43D) and state grants to fund master planning for the area.

Annual Town Election resulted in the election of previous Associate Member, Mark Marston, to a full member position. Joseph Sergi chose not to run for reelection to the Planning Board, instead opting for a run at a Selectmen's seat. With a vacant Associate Member position, Stephen Brittain was appointed to fill this vacancy. And after many years of service to the Planning Board, Planning Administrator, Inez Gove, resigned in May. In July, a new Administrator, Susan Snyder, was appointed.

The Planning Board wishes to offer its gratitude to all of the Pepperell Town Boards, Committees, and Departments for their assistance and guidance throughout the year.

Respectfully submitted,

Pepperell Planning Board  
Nicholas Cate, Chair  
Stephen Themelis, Clerk  
Jeffrey Chabot  
Richard McHugh  
Mark Marston



## POLICE DEPARTMENT

The responsibilities and duties of the police department include the protection of life and property and the investigation of all criminal activity and motor vehicle accidents within the community.

POLICE ACTIVITY:	2007
Calls for service .....	8,188
Burglaries.....	34
Larcenies (including cases of fraud/ID theft) .....	136
Disturbance calls (general) .....	134
Disturbance calls (domestic violence) .....	131
Assaults.....	14
Motor vehicle accidents investigated.....	210
Arrests/Protective custodies.....	104
Motor vehicle citations issued .....	1,918
Drunk driving cases .....	12
Burglar/Robbery alarm responses.....	261
Animal Complaints .....	99

Represented by the listed police activity is an overview of incidents the police department responds to and investigates throughout the year. Also included in the call analysis are a variety of other initiatives conducted by the police department including directed traffic enforcement (radar posts), security checks, motor vehicles events, bicycle patrols in the downtown area and railtrail path and ATV patrols just to name a few.

All officers continue to be recertified annually in core tasks including firearms (twice a year), first aid/CPR/defibrillator, defensive tactics and legal updates. Much of this training is accomplished through the required annual in-service training at The Lowell Police Training facility. Those officers trained in less-lethal weapons applications also receive recertification training and all officers recertify annually in the use of the Tasers (electronic control devices).

In February we hired two patrol officers; Officers Thomas Maskelenko and Officer Haylie Boutwell. Both officers were already academy trained and certified when hired and filled the vacancies created by the resignation of Officer Edmund Bussiere and a second position that had been unfilled since 2002. The department is currently back to the level of staffing that was initially established in 1998.

In 2007 there were three formal internal affairs complaints filed against officers alleging misconduct. One of the complaints was determined to be unsustainable, while two were found to be valid and the officers were formally disciplined. I encourage anyone that is dissatisfied with our service to contact my office. All officers are expected to act professionally and provide fair and equal services to all citizens.

The police department did not conduct the annual pancake breakfast with Santa in 2007, however we did continue to provide gifts to those less fortunate. Many thanks to those officers that volunteered their time to conduct this project and also to the community members who donated money, toys and time (wrapping gifts) to this event. Additionally, we held our annual holiday event with the seniors and provided gifts and flowers to many of them.

As individuals living and working in our community I again welcome your comments and encourage you to report suspicious activities in your neighborhoods. We ask that all community members be diligent in protecting your property by securing your homes, businesses and automobiles. We encourage parents to be involved with your children and be aware of their activities and associations with friends.

The department wishes to thank the many members of the community who continue to support our police department and we will continue to provide the best possible service to keep Pepperell a safe and pleasant community in which to live and work..

Respectfully submitted,

Alan S. Davis  
Chief of Police



### FIRE DEPARTMENT

The Pepperell Fire Department is committed to protecting life and property in the community. The department responded to the following calls in 2007:

- |                           |                                 |
|---------------------------|---------------------------------|
| 16 Structure Fires        | 754 Medical Patient Contacts    |
| 2 Motor Vehicles Fires    | 21 Mutual-Aid Given (Ambulance) |
| 2 Chimney Fires           | 2 Animal Rescues                |
| 6 Helicopter Landings     | 8 Haz-Mat Spills                |
| 16 Brush Fires            | 7 Assist other Departments      |
| 6 Furnace Malfunctions    | 4 Arcing Wires                  |
| 13 Carbon Monoxide Calls  | 5 Good Intent Calls             |
| 37 Gas Odor/Leak          | 37 Unauthorized Open Burning    |
| 6 Mutual-Aid Given (Fire) | 33 Motor Vehicle Accidents w/PI |
| 35 Alarm Malfunctions     | 4 Smoke Investigations          |
| 49 Alarm Activations      | 2 Lighting Strikes (no fire)    |

PERMITS ISSUED:

- |                      |     |               |    |
|----------------------|-----|---------------|----|
| Oil Burners          | 51  | Woodstoves    | 9  |
| Propane Storage      | 43  | Tank Trucks   | 3  |
| UG Tank Removals     | 7   | Black Powder  | 4  |
| Agricultural Permits | 20  | Occupancy     | 20 |
| Open Burning         | 705 | Fuel Storage  | 7  |
| Smoke Detector       | 108 | Public Safety | 20 |
| Fireworks Display    | 1   | Blasting      | 1  |

In 2007 our Fire Prevention Team went into the schools in April and October to conduct fire and life safety education programs for students in grades PreK-8. In June the department acquired a SAFE trailer for the town of Pepperell. On July 31 the department participated with our SAFE trailer, an Engine and the Ambulance on the town field at one of the summer band concerts.

The end of May was a transitional time, as our first fulltime Fire Chief retired with thirty years of service. We wish Costa Bozicas the best of luck in his retirement. In June we added one to our fulltime staff, welcoming Albert Deshler to our department. The Board of Fire Engineers would like to thank all of the fire department personnel for all of their very hard work throughout the year.

The Fire Department this year has added a “Smokey the Bear” sign at the Jersey Street Station to assist the general public in forest fire safety.

The Board of Fire Engineers would like to thank the other town departments that worked with us during the year and the neighboring towns for their mutual aid, with special thanks to the Pepperell Fire Department’s Ladies Auxiliary for their help throughout the year.

Respectfully submitted,

Toby Tyler, Chief                  Peter Shattuck, Dep. Chief                  James Straitiff, Dep. Chief

## **FOREST WARDEN**

Dear Honorable Board of Selectmen and the residence of the Town of Pepperell:

This year we have taken a little different approach to our forest warden's duties. As we all know the Town of Pepperell over the past 10 years have purchased or acquired in other ways many acres of property. In doing this we have many acres of forest land or open space not developed that has the potential to becoming a fire hazard. With this in mind I have stepped it up a little to install a fire danger sign at the Jersey Street fire station to help the public see just what the fire danger is. This is a daily service provided to us by the District # 6 Forest Fire control via radio and computer. We have also had a meeting at the Townsend Harbor station with District Forest Warden Rob Johnson. At this meeting we discussed just what equipment and help we can receive at a state level. All of this is to keep us fire officers up to speed with all of our surroundings towns and available resources.

This past fall in November we had a dedication of our Smokey the Bear sign and fire fighter memorial. Many surrounding towns attended, Dunstable, Townsend and Brookline, NH.

We will continue to be proactive at the Fire Dept and would appreciate any help you as residents can provide by calling 911 to report any fire or something that just does not look right. If a fire of any kind gets called in quickly we most always have good results. Your help is always welcomed.

Respectfully Submitted,

Deputy Fire Chief  
Peter Shattuck, Sr.  
Forest Warden



## **ANIMAL CONTROL OFFICER**

Our office has been quite busy with a multitude of animal problems this year. Calls consisted of nuisance, strays, and injured animals and the unfortunate dogs, cats and wildlife hit by vehicles.

I would like to remind everyone again to license their dogs. To the people who do license their dogs, I would like to say thank you. Please be reminded that you may be fined if you do not license your dog, and if you are fined and do not pay, you may have to appear in court. A license is the only way for me to identify your dog – it's also the only way for me to get your dog home if it is lost. If all dogs were licensed, we would have no strays and no lost dogs.

Have a safe, healthy and prosperous 2008, and thanks for your anticipated cooperation.

Kathleen Comeau, Animal Control Officer



## **SEALER OF WEIGHTS AND MEASURES**

The following inspections for accuracy were performed during the year 2007:

2	Large Capacity Bulk Fuel Storage Tanks
13	Oil Trucks
57	Gasoline Pump Nozzles
19	Scales of various sizes
1	Apothecary Scale
8	Supermarket computerized scales

This past year has been a busy but enjoyable year. I attended a 15 hour course, which is required by the State of Massachusetts. This course provides updates or any changes that increases my ability to provide the best possible service for the Town of Pepperell.

Anyone requiring new or replacement scales or pumps must have them officially checked and sealed before they can be used. Appointments are made through the Selectmen's office in Pepperell by calling (978)433-0333.

Over the past year, it has been a pleasure to serve the Town. I am looking forward to another joyful year of serving the Town of Pepperell in this capacity.

Respectfully submitted,

Eric Aaltonen, Sealer of Weights and Measures



## COMMUNICATIONS DEPARTMENT

Department: Communications Center

Appointing Authority: Board of Selectmen

Appointed Officials and Titles:

- Frank Quattrochi .....Communications Director
- David R. Stairs .....Assistant Director
- Kristine June.....Dispatcher
- Justin Zink .....Dispatcher
- Benjamin Simmons.....Dispatcher
- Rosemarie Page.....Spare Dispatcher
- Matthew Power .....Spare Dispatcher
- Nick Pentedemos .....Spare Dispatcher

Responsibilities/Duties:

- Emergency and routine radio dispatching of Pepperell Police, Fire, Ambulance, Highway, Water, and Sewer Departments; and Dunstable Fire Department, on a 24 hour per day basis.
- Answering telephone calls for all the above departments, except for Highway, Water, and Sewer Depts., answering those lines during non-business hours.
- Operation of the NCIC/LEAPS Computer/Teletype; allowing for input and retrieval of driver and criminal history on a nationwide basis.
- Chronological documentation of all incidents and calls.
- Coordination with Civil Defense personnel during times of emergencies/disasters.

Major 2007 Activities:

- Calls for emergency service:
  - 290 Pepperell Fire Calls
  - 66 Dunstable Fire Calls
  - 754 Ambulance Calls
  - 8188 Police Calls

Goals for 2008:

- Increase staffing.
- Emergency Medical Dispatch training.

Respectfully submitted,

Frank Quattrochi

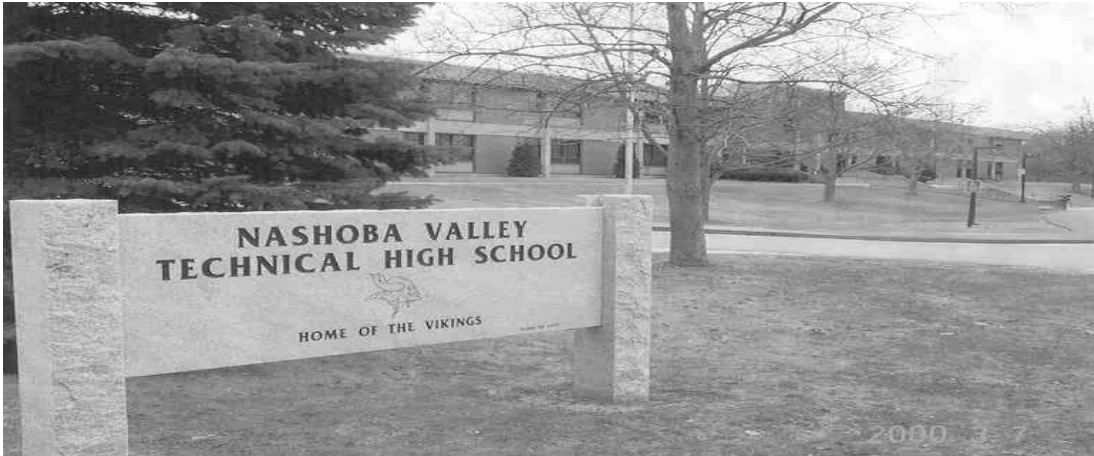




## NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12. It now also provides post-graduate programs for those between the ages of 18 and 25 years old. Nashoba has earned an impressive reputation for producing community leaders as well as providing community service. With an enrollment of approximately 631 students from seven communities, Nashoba Valley Technical High School offers career preparation in 16 technical programs.

**Pepperell's NVTHS  
School Committee  
Members**  
Al Buckley  
Janet Young  
Sandra Proctor



### **Administration**

Dr. Judith L. Klimkiewicz  
Mr. Victor Kiloski  
Ms Carol Heidenrich  
Ms Melissa LeRay  
Ms Danya Sclar  
Ms Denise Page  
Mr. Matthew Ricard  
Mr. George Kalarites  
Ms Clare Jeannotte

Superintendent  
Assistant Superintendent/Principal  
Director of Technology  
Director of Student Services  
Guidance Team Leader  
Director of Curriculum/Grants  
Dean of Students  
Facilities Manager  
Business Manager

**Accreditation:** New England Association of Schools and Colleges.

**Faculty:** 54 certified teachers

**Pupil Teacher Ratio:** 20:1

**Three 12-week trimesters.** Eight 45-minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

### **Vocational-Technical Programs**

Auto Collision Repair & Refinishing  
Automotive Technology  
Banking, Marketing & Retail  
Carpentry/Cabinet Making  
Cosmetology  
Culinary Arts/Hotel Restaurant Management  
Dental Assisting  
Design & Visual Communications

Electrical Technology  
Electronics/Robotics  
Engineering Technology  
Health Assisting/Early Education & Care  
Machine Tool Technology  
Office Technology/Telecommunications  
Plumbing/Heating  
TV Media Production/Theatre Arts

### **Post Secondary**

Cosmetology  
Dental Assisting  
Engineering Technology  
Office Technology  
And much more!

### **Special Academic Programs**

Advanced Placement and college preparatory courses are available in all core subjects. Foreign language and additional educational courses are offered for all four years for all interested students.

### **Dual Enrollment**

Juniors who are eligible may elect to enter the Dual Enrollment Program and take courses the junior and senior year at a two- or four-year public college or private institution in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit. Over 20 students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

### **Student Activities**

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 10 high school sports with equal opportunities for both male and female students. Other extracurricular activities include Student Council, National Honor Society, yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, peer mediation, and many special interest clubs. No user fees are imposed on any sport, school sponsored club or activity.

### **Continuing & Community Education**

Approximately 700 adult students a year attend the Continuing Community Education Program in late afternoon and evenings at Nashoba.

### **Community Service Projects**

Nashoba is unique in its approach to community service and its relationship to its district communities. Students are expected to go out with their instructors to district towns to work on community service projects. The students perform necessary projects for the district towns. The Community Service Program educates students in a real world setting and allows the towns the benefit of viewing Nashoba students at work and having a major project completed without expending limited town resources for capital improvement.

The following projects were completed for Pepperell:

- Cemetery Building Siding by Carpentry

Pepperell should take more advantage of the many community services that are offered by Nashoba Valley Technical High School programs.



## **NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SUPERINTENDENT OF SCHOOLS**

The 2007 calendar year was an extremely productive one for the North Middlesex Regional School District. The District continued its focus on meeting the goals defined in the five year strategic plan developed late in 2006. Due to the hard work and support of all stakeholders within the school community, there has been much progress.

The goals that guide our work are substantive and chart an exciting path for the school district. They provide those within the school community with a blueprint that will ensure that our efforts are focused on developing a world class learning community dedicated to preparing students for productive citizenship in a global society. It is important that we communicate these goals to the broader school community. By doing so, we provide those who support our schools with information about how we intend to continually improve educational opportunities for the children in the North Middlesex Regional school District. The annual report is perhaps one of the best places to “announce” the goals that drive the work of the school district since it is only with the personal and economic support of those to which this report is addressed can we hope to accomplish all that we have set out to do.

The goals that guide our work are summarized below:

### **Goal 1 Curriculum and Instruction**

Provide a rigorous, high-quality instructional program based on best practice for all learners that prepares every student for college, the world of work, and success in a global society.

*Critical Issues:*

- Modify Graduation Requirements
- Expand High School Program of Studies
- Address curriculum areas noted in NEASC evaluation
- Assure that Best Practices are utilized to drive instructional delivery

### **Goal 2 Professional Development**

Establish ongoing, job-embedded, quality professional development for all staff that is focused on improving student achievement and that builds the capacity of the district to address specific school and district needs.

*Critical Issues:*

- Develop and implement a high quality Professional Development Model predicated on Best Practice

### Goal 3 **Accountability**

Institute assessment practices from which meaningful data is gathered and used to improve professional practice, inform decision making, and measure individual, school, district, and programs.

*Critical Issues:*

- Institute assessment practices at all levels
- Use data gathered from a variety of sources to inform educational decision-making and to improve instructional practice

### Goal 4 **Technology**

Expand the use of technology throughout the district and in classrooms to support and enhance educational opportunities, teaching and learning, data gathering and analysis, communication, and the organizational needs of individual schools and the school district.

*Critical Issues:*

- Expand access to technology to all constituencies
- Develop and implement educational programs to insure greater use of technology in classrooms across the district.

### Goal 5 **Human Resources**

Recruit, support in a comprehensive induction program, and retain a diverse, high quality (world class) faculty and staff who maintain high professional standards.

*Critical Issues:*

- Expand induction and mentor programs
- Expand recruitment activities
- Create opportunities for teacher leaders
- Develop and initiate a plan to retain high quality personnel

### Goal 6 **Communication/Partnerships**

Develop communication strategies that initiate and sustain productive partnerships with parents, community members, public and private agencies, other educational institutions and/or businesses to fulfill the mission of the school district.

*Critical Issues:*

- Expand the use of technology to improve communication with all constituencies
- Initiate partnerships with area educational institutions and private and public agencies that support and enhance the school district's Program of Studies

### Goal 7 **Resource Acquisition and Management: Revenue/Time/Energy**

Support high quality teaching and learning activities by accessing and judiciously and creatively managing resources so that the maximum level of financial support can be directed to activities shown to improve student achievement.

*Critical Issues:*

- Ensure that school schedules maximize time on task and access to educational programs
- Institute energy conservation programs to reduce energy costs
- Institute programs to address the loss of school choice revenue

### Goal 8 **Plant and Facilities**

Ensure that the current school facilities support and enhance both educational program needs and appropriate ADA, health and safety requirements.

*Critical Issues:*

- Identify specific facilities needs
- Develop a comprehensive plan to address identified deficiencies

**Goal 9 Image, District and School Climate**

Provide the community with a clear, realistic image of the North Middlesex Regional School District so that citizens and parents understand, appreciate, and support the educational programs and needs of the school district.

*Critical Issues:*

- o Institute frequent, on-going contact with all stakeholder groups in order to improve the communication of district successes, concerns, and needs

**Goal 10 Student Services**

Provide quality district and school level student service programs including guidance, academic support, enrichment, and summer school programs that meet the educational developmental and social needs of all students.

*Critical Issues:*

- o Develop new in-district programs for students in need of special accommodations
- o Modify current program delivery in order to better meet current and future student needs

These are ambitious goals. However, our children deserve our best and most ambitious efforts. I have discovered in my short tenure here that such is clearly a North Middlesex expectation and tradition.

Unfortunately, financially supporting the important work of schools and town government has become increasingly challenging. The costs of health insurance, energy, the need to address the outdated and failing mechanical systems at the high school, and the financial impact of more state and federal requirements have created economic burdens with which we have and will continue to struggle. However, the struggle is worth our best efforts since the quality of life within our communities both now and in the future depend upon our success.

Sincerely,

Dr. Maureen M. Marshall  
Superintendent of Schools



**NORTH MIDDLESEX REGIONAL HIGH SCHOOL**

To the Citizens of Pepperell:

I am pleased to report that the high school is completing its first semester under the restructuring and redesign of the high school programs. These improvements have been significant for both our students and our teachers.

All high school students now spend their entire school day actively learning, and no longer spend one or two periods each day in study halls. Our teachers are incorporating new instructional strategies into their teaching practices. North Middlesex students now complete eight academic courses during the course of the school year, allowing each student the opportunity to pursue a range of academic coursework and personal interests.

Across the United States, all Advanced Placement courses were required to prepare and submit extensive audits to the College Board to ensure that the coursework and instruction were, in fact, at the Advanced Placement level. Each of our eleven Advanced Placement courses was approved by the College Board. This is yet another indicator of the quality of the programs offered at North Middlesex Regional High School. We remain confident that our students will continue to do well in this most challenging area of our curriculum.

High schools of the 21<sup>st</sup> century are working to transition graduating seniors into the world beyond high school. At North Middlesex, more than forty seniors have enrolled in supervised internships that will

place these students in “real world” learning situations. These experiences are now recognized as an important complement for college admission, and also serve to assist students who plan to enter the workforce immediately after graduating high school. Our newly instituted programs place North Middlesex at the forefront of this emerging educational initiative.

In addition, our athletic programs are strong and well-coached. They are well-subscribed, successful, and well-publicized. Our performing arts programs continue to be a strong component of our school. Both our students and our teachers continue to expand the range of these offerings, and the results have been most impressive, as can be seen in any of the well-attended performances.

The challenges posed by the infrastructure of our building remain, and must continue to be considered in any long-term planning for the school district. In the meantime, parents or other interested citizens are cordially invited to visit the high school to observe students and teachers in action, and to learn first-hand what is meant by “Patriot Pride”.

Sincerely yours,

Richard J. Manley, Principal



## NISSITISSIT MIDDLE SCHOOL

The Nissitissit Middle School opened its doors for a sixth year to 507 children and staff. This beautiful facility, constructed on a 22 acre site, is designed to serve the middle school age population of Pepperell. Students in grades 6-8 will experience a state of the art facility which has the capacity to serve nearly 800 children. The school has a 504 seat auditorium with a full stage that is equipped for professional productions.

Since our opening in September 2002, Nissitissit Middle School has endured the loss of many teaching and support staff positions. It is important for the Pepperell community to understand how this has impacted the quality of education at this school. We have lost a total of (9) teaching positions which include a health teacher, reading teacher, gifted & talented teacher, guidance counselor, (2) special needs teachers, and (3) classroom teachers one in each grade. Our school has lost (5) support staff which includes a secretary, a custodian, cafeteria assistant, and (2) classroom instructional assistants. It has become increasingly more difficult to meet the needs of our middle school children. Each position’s value can speak for itself. The remaining staff at Nissitissit Middle School continues to work hard to give our children the best education possible. We hope that future school budgets will include greater resources which will enable us to bring back these essential positions.

The mission of Nissitissit Middle School is to recognize the unique needs of the middle school student while providing a safe and respectful learning environment that inspires the students to exhibit the core values of **CLICK**: **C**ourage, **L**eadership, **I**ntegrity, **C**uriosity, and **K**indness. The Nissitissit Middle School core values are direct, powerful, and simple. These core values are intended to carry improvement objectives into the future. The core values can be integrated into many facets of Nissitissit Middle School life for students, parents, and faculty. Courage, Leadership, Integrity, Curiosity, and Kindness are values appreciated by most individuals and are universally understood. They have been relevant in an educational environment. Together, the first letters of the core values form the acronym **CLICK**, a contemporary, direct, and to-the-point summary of these values. All members of the school community can carry these values with them. The **CLICK** concept serves as a basis for a variety of future initiatives.

The middle school is designed to support the arts and has a band rehearsal room, general music classroom, choral rehearsal room, two art rooms with kilns, and a photography darkroom. A health classroom and large gymnasium help support our commitment to developing healthy activities for our students. A modern well equipped fitness room is also part of our health/physical education program. Technology and literacy resources are notably evident in our (2) computer labs and state of the art library media center. Each classroom at Nissitissit Middle School is equipped with three computers, cable television, a 36 inch TV/monitor, dvd/vcr, and power point presentation capabilities. Several smart boards are used throughout the school. Each of our (9) science labs are equipped with

advanced materials which support the curriculum. Each science classroom has (6) lab stations which are equipped with water, electricity, and natural gas. The science lab experience for Nissitissit children is outstanding.

The curriculum at Nissitissit reflects the standards written within the Massachusetts Curriculum Frameworks. We are committed to offering a challenging and accelerated curriculum to our students. Many revisions have been made in our math, science, language arts, social studies, world language, and unified arts curriculum through the efforts of district curriculum groups. In math, we offer an accelerated curriculum which replicates math programming from Singapore. Students from Singapore have scored amongst the highest in international math testing. Our Spring 2007 MCAS scores reflect a strong growth in the overall performance of our math students.

Nissitissit has powerful technology resources in all classrooms. Each teacher has appropriate and safe access to the Internet. The use of the Homework Zone allows parents the opportunity to use the Internet as a strong communication tool with the school. They can view homework assignments, the school calendar, their child’s schedule, and more. School newsletters are emailed to a parent distribution list. Our library and two computer labs have been equipped with outstanding resources. The media center serves as a third lab for any classroom to visit. The school has recently implemented the use of smart board technology as a new teaching tool.

The staff at NMS would like to thank the North Middlesex Regional School Committee and the entire Pepperell community for their continued support. We recognize the exceptional work that is done within this school district which enables Nissitissit Middle School to serve its children at a very high level.



**VARNUM BROOK ELEMENTARY SCHOOL**

I am pleased to submit my first annual report as principal of Varnum Brook Elementary School. This year, sixty-four dedicated staff members are committed to supporting and educating approximately 490 children in Grades 3-5. Thirteen new staff members joined the Varnum Brook School Community. Mrs. Tara Hanley is the new vice-principal. Mrs. Michelle Pinkerton and Mrs. Karen Goodreau have joined the third grade teaching team. Mrs. Sarah Corey has joined the fourth grade teaching team, and Heather Woolfrey has joined the fifth grade teaching team. Mrs. Beth Klein and Ms. Ashley Blood have been hired for our two Title 1 positions. Susan Hall Heinz has joined our Unified Arts team as our current Librarian. Ms. Becky Berry and Ms. Deborah Passios have joined our Special Education Staff. Support personnel new to Varnum Brook include Mrs. Tracy Simas and Mrs. Maureen Richards as a special education instructional aide.

This year the PTSG Board consists of Patricia Proulx,(President), Melissa Lynch (Co President), Anne Izbicki (Treasurer), Sharon Sheehan (Secretary), Mary Morgan (Fundraiser Coordinator), Linda DeMarines (Fundraiser Coordinator), and Janine Krausse (Volunteer Coordinator). The PTSG implemented and hosted various activities and events that supported and enriched the curricula as well as the whole educational experience for each child: The Artist-in-Residence program for our music classes, Community Dance, School/ wide Talent Show, Percussion Show for the student body, Field trips like the River Discovery Program, are just a few programs supported by the PTSG. The PTSG also organized an extensive parent volunteer program of over 150 volunteers. These volunteers help in many capacities throughout the school such as monitoring the student absence line, helping with office assistance, classroom duplication and distribution needs, and working with staff members to enrich and support the high quality curriculum that has come to be expected in the North Middlesex Regional School District.

The Varnum Brook Elementary School Council consisting of parents, teachers, and administrators includes Mr. Ralph Slavik, Mrs. Linda Boden, Mr. Eric Magnuson, Officer Haskins, Mrs. Jennifer Koulopoulos, and Mrs. Janet Marple. This advisory council meets monthly and each meeting is open to all who are interested in attending. The School Council reviews the current School Improvement Plan, notes achievements made, and makes recommendations for further school improvement based on a

parent survey. Furthermore, we have two advisory committees to the principal; the Principal Advisory Committee for teachers and Principal Advisory Committee for Parents.

All staff members continue to participate in the many professional development opportunities provided by the North Middlesex Regional School District as well as in graduate level programs and workshops. Along with these educational experiences, all staff members attend weekly professional development meeting called Professional Learning Communities.. Also, teachers have six half-days for professional development provided by the district. Our staff have focused on an in-depth analysis of last year’s MCAS tests in order to identify areas in need of improvement and further development of a remediation plan to address these identified areas, and continued areas of development in the Language Arts and Reading areas.

The Varnum Brook Elementary School Community continually seeks to foster and support attitudes and behaviors that communicate confidence in and promote the success of every child. In addition to our comprehensive academic program, Varnum Brook Elementary School offers every child the opportunity to participate in programs such as the Student Council, DARE, the “Officer Phil” program, band instruction, chorus at each grade level, Destination Imagination, Citizen of the Month, CIA (Caught In the Act of Being Kind), and CLASP.

On behalf of the children, staff, and administration, I would like to thank the Pepperell community, Dr. Maureen Marshall, Superintendent of Schools, and the North Middlesex Regional School Committee for their continued support. You can be assured that the Varnum Brook Elementary School Community will continue to support and implement educational programs and enrichment activities that will benefit each child: *The mission of Varnum Brook Elementary School is to provide a challenging, comprehensive education within a safe and caring community where children are respected as individuals and encouraged to reach their highest potential.*

Sincerely,

Mr. Ralph Slavik  
Principal



## **PETER FITZPATRICK SCHOOL**

Peter Fitzpatrick School began the 2007/2008 school year on September 6<sup>th</sup> and ended the calendar year with a total of 583 Pre-Kindergarten to Grade 2 students, 277 girls and 306 boys. There was one teacher resignation during the summer, Marybeth Burns from our preschool, who was replaced by Christina Howard. Jessica Sheridan moved from the first grade to the second grade, Amy Page moved from Grade 2 to kindergarten, and Kristen O’Connor left her Title I position to become a second grade teacher.

The mission of Peter Fitzpatrick School is to maintain a safe and nurturing environment where children, parents, and the community work together to foster academic success and social growth. The staff at Peter Fitzpatrick School is dedicated and committed to fulfilling this mission and providing a quality education for all children. We are joined in this effort by the following:

PTO and Parent Volunteer Program Our strong parent/teacher organization works cooperatively with the school and provides many opportunities for parent involvement. We are fortunate to have this type of partnership in Pepperell.

Crisis Response Team Members of the school staff, community, and police and fire departments meet to develop and review school safety guidelines, procedures, and protocol that must be in place in case of an emergency. Fire, bus evacuation, and intruder drills are held during the year.



and Tucker Streets, Shirley Street, many culvert replacements and drainage improvements, just to name a few); and the Parks and Cemetery Division has never had the parks, athletic facilities, and the most visible areas of the Town looking as good as they do now. The following description of what we've accomplished in 2007 reflects on their recent efforts, for the Town's approval.

**Water Division:** The Water Division certainly had the busiest year in 2007. The most significant issue was bringing online the Bemis 2 Well in March, which will now allow the Town for the first time to have "redundancy" in the system, meaning that if the Town's prime municipal source of water, Bemis 1, went down, the Town's other three sources would now be able to meet demand. Until now, this was not the case. The other parts of the \$899,000 well improvements project upgraded all our wells, including more efficient electrical systems with complete backup power, and improved chemical feed systems, all of which put us into complete compliance with DEP requirements. The project was completed within its budget, thanks to the efforts of Mark Richardson and Matt Walsh who did the in-house construction management to save even more.

The Water Division, along with its consultant engineer, was completing a hydraulic study of the entire system by the end of the year. This study, a requirement of DEP, was approved by Town Meeting and will identify any problem areas in the distribution system and allow the Water Division to come up with a capital improvements plan for the next decade and beyond. This study will also address the needs for additional sources, based on population projections and other factors, obviously another very important issue.

On this same issue, the Water Division has reached an agreement with the developer of a 40B residential proposal at the state line off Nashua Road. The Town has approval from DEP for a municipal well at this site and in exchange for infrastructure improvements, most of which are necessary for the well installation anyway, the developer will give the parcel on which the municipal well will be located to the Town. This agreement results in the savings of hundreds of thousands of dollars over previous options. The DPW also required a study of the existing water system in the area to confirm that this development *could* proceed without a new well. As the permit for the well expires next June, I will be meeting with DEP next spring to determine a final schedule for the construction of this new well. The funding appropriated by Town Meeting for doing major testing at a Nashua River site, another option being explored as a municipal water source, was rescinded at a subsequent Town Meeting because of the Nashua Road site agreement. I would note that we tested the Town-owned parcel on the opposite side of the Nashua River but, as expected, this parcel showed little promise as a municipal well site.

By December, the Water Division also had begun the rehabilitation of the old Pepperell Springs facility as an office and garage. The DPW was aware that the current Canal Street facility required major renovations if it was to be continued to be used as the Water Headquarters – there are structural problems, safety issues resulting from inadequate to non-existing ventilation, and the building met neither building codes nor ADA requirements. When an architect's initial study showed the rehabilitation would cost more than a half million dollars, we looked into the Pepperell Springs site – another cost evaluation showed that it would cost over \$100,000 less to renovate that building than it would at Canal Street, and the cost would drop even further once the Canal Street site was sold. After Town Meeting approval, an architect was chosen, the design was reviewed to maximize cost savings, the existing large water tanks were sold, and the project was bid in November. Although the prices came in slightly higher than expected, and asbestos was unexpectedly found at many locations in the building, we were able to make the funding work and expected to have the project completed by the end of March.

Other developments in the Water Division included the upgrade of the existing undersized waterline that fed Parker Hill Way as part of the sewer extension project (this also provides fire protection to this street); the Board considered a proposal put together by the Trust for Public Land to fund a program to

purchase wellhead protection land with a water bill surcharge but tabled the idea until the hydraulic study was completed; the receipt of an \$18,000 grant for water conserving fixtures in Town buildings from the state (this was an unfunded requirement of DEP so this grant was well timed); working with the Communications Department and the regional police organization, Water spearheaded the replacement of the communications shed next to the Townsend Street water tank; and at that same site, Water carefully reviewed plans and advised the Planning Board on the proposed cell tower adjacent to the Townsend Street water tank. Finally, the Water Division made two significant changes in the way customers are charged. First, as per the result of a study of the system by our consultants in 2006, the costs for new connections to the system were revised to reflect the actual value of such connections. Then at the end of 2007, the “tier system” of billing for water use was revised to make those customers who use much more than the average, or much more than what DEP has determined to be necessary, pay more for the water. Customers who conserve water will see a much smaller increase in their bills.

**Sewer Division:** The Sewer Division continued towards its goal of providing sewer service to most of the Sewer District by 2014 with a sewer expansion project in 2007 that served areas surrounded by serviced areas but for one reason or another, never did have sewer service available. We were fortunate to get very good prices in a depressed public bid market, and did all of the construction management in-house as well as did a section of the work with DPW forces. All this resulted in as low a total cost as we feel was possible for the associated betterments that will pay these costs.

In continuing to do sewer extension projects in this same manner, Town Meeting approved the funding for the next sewer extension for the area in the Hollis Street, Nashua Road, Mill Street, and the east section of Brookline Street. The design will be completed by February, the job will be put out for public bid in March, and we will have the costs necessary for the appropriation by the end of April, in time for the Annual Town Meeting in May. We have done this for each of our last four sewer extension projects with great success. As of this writing, it had yet to be determined which sections would be done in 2008 and which in 2009. As the areas being designed will have roughly three times the length of what had been installed in previous years, we are being very ambitious to do even half the length currently being designed but we still want to continue to take advantage of the current public bid market. We will continue to do in-house construction management which will save a significant amount of money.

The other major project substantially completed in 2007 included the Heald Street/Maple Street sewer extension, which was primarily to serve (and was funded by) Suburban Village Mobile Home Park. This project allowed the abutters on Heald and Maple to connect to the system for the previous connection fee, which was a substantial saving taken advantage of by quite a few residents. The project included a new pump station on Heald Street and a new collector system at the Mobile Home Park, with all work inspected and approved by the Sewer Division, which after completion took control of the system.

The wastewater treatment plant won two awards in 2007, both of which reflect highly on both the staff and the plant upgrade which was completed last year. In October the plant was named the best mid-sized treatment facility by the Massachusetts Water Pollution Control Association. In November, the EPA named the plant the best mid-sized wastewater treatment plant in the northeast region, making it eligible for the same award *on the national level!* Congratulations to Mark, Carmen, and the rest of the staff at the treatment plant.

Other issues for the Sewer Division in 2007 included the establishment of connection fees for properties not in betterment areas, in accordance with the 2006 consultant study which established a fair cost for connections based on the actual value of the system. Residents were encouraged to connect in 2007 before the connection fees go up, an option insisted on by the Board. Also, an agreement in principle was reached on allowing the Reedy Meadow Subdivision, which crosses the Town line with Groton and is within 900’ of the Town’s Jersey well, to connect to sewer with the Towns agreeing to split the expected flows against their capacities.

**Highway Division:** 2007 was a year for catching up as in recent years, major projects pushed some smaller but no less important projects to the backburner. The most followed of the roadway issues was the award of a contract by Mass Highway for the reconstruction of the Covered Bridge over the Nashua River. I have been involved in this project since April 1998, pushing when necessary but recognizing not to push too hard as it was being completely funded by the state, and that doing the project as a completely timber covered bridge would be costly. Our patience was rewarded in December when a contractor was given a notice to proceed on a \$7.9M project. Significant coordination was done by this office for obtaining easements, working with National Grid, abutters, the Conservation Commission, Representative Bob Hargraves office, and of course Mass. Highway. The 2008 work will consist of constructing the two approach spans and the new support piers, with the actual Covered Bridge will be constructed in 2009.

The Highway Division itself completed drainage improvements at the Groton/Mill Streets intersection, replaced a culvert at Blood Street, and recommended the final acceptance of Hadley Road. Superintendent Peter Shattuck also helped me on site inspections at Beaver Creek Circle. Superintendent Peter and I also spent many, many hours of field survey and plan preparation for a project on the northern end of Lawrence Street that will improve drainage, reduce vertical sight distance problems, and widen the street up to the New Hampshire border, now scheduled for 2008. We also spent many hours and public hearings to get the Town recertified under the State's Right-of-way Vegetation Management Program, which allows Highway to spray for weed control along Town streets. Highway also did much work at their Lowell Road garage complex, including at the Town's fuel dispenser in coordination with the Communications Department, to bring all the facilities into compliance with federal and state environmental requirements.

The Town was the recipient of a \$5,000 grant for tree replacement from DCR (along with National Grid). This grant will more than double the Town's tree planting program, and was awarded in part because of the "hazard trees" taken down by National Grid in 2006. The Highway Superintendent, along with Police Chief Alan Davis, continued our semi-annual meetings as the Signs and Safety Committee to look into sign requests made by residents and officials and to go over any road safety issues that may come up. This year we addressed the speed of traffic approaching the intersection at Town Hall from the west by installing a "Speed Sentry" sign which serves to warn motorists of their current speed, with a busy intersection ahead. With the help of the Conservation Administrator, certificates of compliance for all outstanding Orders of Conditions for recent Highway projects were obtained. Highway also contributed as it could to the construction of a parking area that would serve the athletic fields at Town Field and the new skateboard park.

**Transfer Station:** Under the management of the Highway Superintendent, there were significant improvements at the Transfer Station in 2007, most significantly a reconfiguration of the entire facility to allow for easier access by customers and better control by the employees. A year after signing a contract with a new recycling firm (which has really raised recycling revenues!), the facility received a new baler, which also helps operations run smoother. Peter Shattuck also negotiated a lower disposal contract and between these two revenue enhancers, we expect to keep sticker use fees and bag tags at the same price in 2008. Finally, once again this year we'd like to thank Donelans Market and Lordens True Value Hardware for participating with the Town by selling Transfer Station bag tags at cost, a great benefit for Town residents.

**Parks and Cemeteries:** Manager Terry Spaulding has once again done a superb job of keeping the Town's parks, fields, and cemeteries in great shape. Terry was consulted frequently during the final planning of the Skateboard Park. He also took responsibility for the landscaped area in Railroad, supposedly under the jurisdiction of the State but obviously looking better under Terry's management. He also coordinated the installation of new batting cages provided by the Little League supporters at the

Bartelson Fields. The Town's fields, parks, and cemeteries have never looked better due to the efforts of Terry and his department.

**Town Engineer:** Although the cooling down of the residential market limited the number of new subdivisions again in 2007, I was still very busy in that capacity. In September, I assisted the Board of Health in doing septic system inspections for about six weeks while a replacement was sought for the former Health Agent – I also helped the Board out in their search for this replacement and continued the testing requirements of the state for the landfill that was closed and capped in 1996. For ongoing subdivisions, I reviewed bond reduction requests for North Village Estates, Julia Lane, Beaver Creek, and Heritage Estates. I reviewed the final definitive plans for Reedy Meadow Estates, which involved many other issues as well due to the fact that it straddles the town line with Groton and it was agreed that due to the proximity of this project to the Town's Jersey Street well, municipal sewer and water service would be best for the project. The negotiations for these services included an upgraded waterline for the Town in East Street from Jersey to the Town line. I was actively involved on the Town's GIS Committee, a group that continues to try and establish the beginnings of a GIS system, which will be incredibly useful for the entire Town. We have started with a "demonstration" area at Park Street and also have done hydrants throughout the Town and hope that, when the usefulness of the system can be shown with these two small components, it can be expanded. I also participated on the Designer Committee where consultant engineers were chosen for multiple municipal projects.

Other issues in which the Town Engineer was involved included development at Lomar Park; common driveways at Jewett and Wheeler Streets; coordinate the acceptance of the final section of Parker Hill Way; two Tucker Street multiple housing developments; a similar multi-family on Hollis Street; finalizing drainage easements off Shirley Street; meeting with potential developers of the Mill Site and the Keyes Land with other Town, appraisers, and State officials; coordinating with the new skateboard park; final inspections at Hadley Estates and Julia Lane and ongoing inspections at Beaver Creek; continued coordination with North Village Estates and Heritage Estates (a project than now goes back 13 years!); monthly interdepartmental coordination meetings with others in Town Hall and with DPW department heads; numerous trips to record documents at the Registry of Deeds; inspections of new sewer installations; and meeting with representatives of FEMA with Ellen Fisher as they are about to formalize new flood maps for the Town.



**HIGHWAY SUPERINTENDENT, TREE WARDEN, AND  
MOTH SUPERINTENDENT**

To the Honorable Board of Selectmen and all of the Residents of the Town of Pepperell:

The following is a report from my daily diary of activities of the Highway Department, Transfer Station and the Tree and Moth Departments for the season of 2007.

We started the year off Monday January 1<sup>st</sup> with a rain-ice storm. On January 4<sup>th</sup> the Highway Department installed the speed warning sign on Townsend Street to alert the motoring public of their speed approaching the Main, Park and Elm Street Intersection. Another 1/2" of ice on January 16<sup>th</sup> was followed by 1" of snow January 19<sup>th</sup>. Having very little snow in January, the Highway Dept. worked on many trees in various areas that needed to come down. The speed sign was completed on January 24<sup>th</sup>. This year with the help of Den Connors, cameras were installed at the Transfer Station for safety and security. The first week of February we had a contractor in to grind up the large pile of roadside debris, a product that is recycled to help with restoration of roadsides after construction.

The Highway Dept. assisted the Water Dept. with the demolition of a building at the water tank on Townsend Street.

The crew continued with tree work around town as there was still not much snow this year. However on February 14<sup>th</sup> we had our first real storm of 8". Winter always brings with it Mr. Jack Frost which puts the patch crew into action. Patching pot holes is sometimes done over and over until good weather comes our way again. Some hauling of snow is needed at times for sight; this is something we do as needed when needed only.

Two more inches of snow fell on February 23<sup>rd</sup> and another 1" on the 26<sup>th</sup> followed by 5 more inches on March 2<sup>nd</sup>. This March 2<sup>nd</sup> storm ended with a heavy rain and 3" of water that kept the drainage cleaning crew busy for hours. March 5<sup>th</sup> had 1.5" snow, the 17<sup>th</sup> 12" of heavy wet snow, and the 24<sup>th</sup> another 1".

On March 15 Bob Lee, Town Engineer and myself went to Northborough for a meeting with National Grid for our tree replanting program for this spring.

With April in sight we are getting out the sweeper to start our trip around town sweeping the streets, and catch basin cleaning is under way. The road grader is out and the dirt roads will be graded. We installed a catch basin on Boynton Street at Oakhill to solve a water problem and another one on Wheeler Road.

Sidewalks were being swept off and the Highway Dept. crew installed a new sign at the Highway Department entrance on Lowell Road. Shirley, Dow, Chapman and Chase, Hyacinth, Yvonne and James Circle were paved; also Parker Hill had all new services, sewer, water, a new gas main and drainage. April 15<sup>th</sup> we had 5" of rain in 36 hours. A new culvert was installed on North Street then a top course of pavement.

The Highway crew set up the voting booths and on May 1<sup>st</sup>, twelve new trees were put out at locations that dead trees were removed. The mechanic was busy this year keeping all of our Fire apparatus and ambulances up to good working order.

Cross walks were all painted in May. Another two culverts were replaced on Blood Street. This year we put a new John Deere roadside mower into service. This is a machine we use to keep brush back and keep road sides groomed. The asphalt pile was ground up to make a recycle product we use to build our roads; this is a win-win for the Highway Dept.

Heald Street and Maple St. were dug up to have sewer lines installed, this was done by a private contractor. A complete new drainage system was installed on Groton Street near Shattuck Oil. The Highway crew worked with the Sewer Dept. to install a sewer line on Oakhill. The Highway Dept. assisted the Water Dept. with water breaks in various locations and we also helped with what we could do at the new skate board park.

Heavy rains caused washouts on Hog Hill and Heald Streets. River Road at Elm saw a change this year as we cut out and thinned the wooded area to allow for better sight distance for the motoring public.

We had our semi annual sign and safety meeting. This helps keep our departments all on the same page.

This year we hauled our trash to a new location. We now go to North Andover with the tractor trailer instead of Saugus, this is a cost savings to the department.

With winter on the way we are getting the salt and sand into the shed and prepping winter equipment.

The Highway has had a very busy and productive year.

Respectfully Submitted,

Peter Shattuck, Sr.

Transfer Station/Highway Superintendent

Tree Warden/Moth Superintendent

## **CEMETERY AND PARKS DEPARTMENT**

During the year 2007 we continued to operate the cemetery on a twelve-month basis. There were a total of 19 burials at Woodlawn Cemetery, and one burial in the Walton Cemetery. The total revenue generated from these burials was \$9,200.00. Of the 20 burials, seven were cremations and 13 were full burials in vaults.

This year a total of 27 lots were sold; 24 were burial lots, and three were cremation lots. The revenue generated from lot sales was \$10,100.00. The Cemetery Department seeded a new section that will be laid out for 2008. The Cemetery Department also replaced one mower for the 2008 season.

The Parks Department continues to maintain 50-plus acres of recreational land. The Parks Department also upgraded one mower for the 2008 season. The Parks Department upgraded irrigation at the Jersey Street Ball Field.

I would like to thank the entire staff at the town Hall and the other Town departments for their support and cooperation throughout 2007.

Respectfully submitted for the Board of Public Works,

Terence K. Spaulding  
Cemetery & Parks Department Manager



## **BOARD OF HEALTH**

The Board of Health takes this opportunity to thank former Chairperson Robert Lambert and member Holly Bradman for their years of service.

This past year brought changes to the staff. Kenneth West, our long time and faithful animal inspector retired. Lisa Herget, Board secretary, resigned to accept a promotion as Assistant Treasurer for the Town of Pepperell. Edward Wirtanen, Health Agent, left to pursue other interests after many years of dedicated service.

The Board welcomed animal inspector, Robin Hebert; Board secretary, Sandra Grogan; title 5 engineer, Kevin Ritchie of Civil Solutions; and part time health agent, Thomas Murphy.

The Board holds itself to the National Public Health Performance Standards which were developed in 1994 by the Core Public Health Functions Steering Committee. They are as follows:

1. Monitor health status to identify and solve community health problems.
2. Diagnose and investigate health problems and health hazards in the community.
3. Inform, educate, and empower people about health issues.
4. Mobilize community partnerships and action to identify and solve health problems.
5. Develop policies and plans that support individual and community health efforts.
6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
8. Assure competent public and personal health care workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
10. Research for new insights and innovative solutions to health problems.

The Board asks that all residents work in partnership with us as we strive to reach and maintain these goals.

During the course of 2007 the Board also:

- Issued permits and licenses as required
- Conducted a rabies clinic at which dog licenses were also available through the Town Clerk
- Held the Hazardous Waste Collection Day
- Enjoyed a successful Health Fair through the joint efforts of Sharon Mercurio, COA Director, and Ellen Castellano, Public Health Nurse
- Turned over the long term monitoring of the former Town landfill to Mr. Robert Lee, DPW Director
- Maintained an active role in the Emergency Planning Committee through the Board's representative, Myra Cacace

BOH meetings are generally held twice a month. Please check the Town website or Town Hall bulletin board for dates. All residents are most welcome to attend. The office phone number is 978-433-0328. E-mail may be sent to health@town.pepperell.ma.us. The BOH website also contains up to date health information.

Respectfully submitted,

Virginia I. Malouin

Myra Cacace

Peter Cronin



**PUBLIC HEALTH NURSE**

The Nursing Services provided by the Public Health Nurse for the Town of Pepperell included the following:

- Administration of immunizations to adults and children as needed
- Reporting, Investigation and Case management of Diseases mandated by The Massachusetts Department of Public Health
- Assessment and implementation of Nursing services in home, office or clinic setting
- Tuberculosis(TB) testing as directed by the Massachusetts Department of Public Health
- Inform and educate the public regarding health issues
- Co-ordinate Health care with families and/or other agencies to best serve the individual

Administration of immunizations were available throughout the year. These guidelines are set by The Massachusetts Department of Public Health. Belonging to the Mass Immunization Provider Program and the Medicare reimbursement program for influenza and pneumococcal immunizations has helped offset the cost of the immunization program.

Disease reports and investigations were done as the diseases were reported to the Board of Health Office.

The Nursing Services provided were based on the needs of the individual and the resources available.

Health Clinics held this year:

- Monthly Blood Pressure Clinics held at the Senior Center and Babbitassit Village Housing
- Influenza and Pneumococcal Immunization Clinics were held in the Fall and Winter months
- Blood Drives were held in August and December with the American Red cross

The File of Life, which is a prepared medical history and information packet, continues to be available.

Work is ongoing with the Salvation Army and other organizations to help those in need.

A group has been formed to establish a PACH (Pepperell aid from family to home) Outreach Program. The Mission Statement is: To meet basic human needs of the citizens of Pepperell, such as food and clothing, to those unable to do so for themselves. To act as a clearing house and referral service for information and programs. To supplement funds by fundraising

Respectfully Submitted,

Ellen Castellano PHN



**VETERANS’ SERVICE OFFICER**

AUTHORITY: Massachusetts General Laws Chapter 115  
APPOINTING AUTHORITY: Board of Selectmen  
APPOINTED OFFICIAL/TITLE: Myron “Ted” Harmon, Veterans’ Service Officer  
RESPONSIBILITIES/DUTIES:

- 1. To assist eligible veterans and/or their families with financial aid, medical aid or other help as needed.
- 2. To assist Veterans and/or their families in applying for State or Federal aid if qualified or to help secure information as needed.
- 3. To expedite the return of funds from the State as quickly as possible.

MAJOR 2007 ACTIVITIES:

- 1. Assisted personnel with request for information regarding Federal benefits, DD 214 (Discharge Requests), payroll problems, other veteran related issues.
- 2. Attended meetings of local Veterans’ Service Officers in sharing ideas and experience of other agencies that can help veterans, i.e., job fairs – other avenues of assistance.
- 3. Arranged for transportation to medical facilities for veterans.

GOALS FOR 2008:

To continue to assist veterans and their families whenever and however possible as the Town’s Veterans’ Service Officer.

To promote awareness of the plight of the veteran due to downsizing in funds and programs of assistance, i.e., medical cutbacks and military honor cutbacks at funerals.



**COUNCIL ON AGING**

Mission Statement: The Pepperell Council on Aging is dedicated to providing services and programs for the senior citizens in the town of Pepperell that will promote independence, dignity and well being.

The Council on Aging Board meets the first Wednesday of each month at 2:00 in the Pepperell Senior Center, located on 37 Nashua Road. This meeting is open to the public. Board members serving during 2007 were: Chairperson Merle Green, Vice Chairperson Cathy Forrest, Secretary Dianne Kazanjian, Jerrilyn Bozicas, Dorothy Clary, Ida Donovan and Barry Fuller. Sadly, longtime member Pauline Mahony, passed away this year.

The Senior Center itself provides a gathering place where seniors enjoy social, recreational, health and educational activities. Regular activities include Aerobics, Bingo, Bowling, Cards, Computer Classes, Crafts, Drama Group, Harmonica, Knitting / Crocheting, Line Dancing, Men’s Group, Movies, Painting, Singing and Yoga.

The Council on Aging also provides a variety of services to the residents of Pepperell including; fuel assistance, support groups, weight management, health benefit counseling, friendly visitors, File of Life, congregate and home delivered meals. Over 6,600 meals were prepared and served to home bound residents this year an increase of 1,000 meals from last year. The Pepperell Food Pantry is housed at the senior center. Food distribution takes place the second Thursday of every month, is open to all residents of Pepperell and serves approximately 150 people monthly. Our Community Dinner program takes place October through March. The third Tuesday of each month a complimentary dinner is offered to all residents of Pepperell. This program is made possible by local businesses, our Elder Nutrition program and St. David's Church.

Health and wellness clinics include blood pressure checks, hearing screenings, influenza clinics and on going education provided by a variety of professionals on medical issues.

As the only social service agency operated by the town, we work closely with the District Nurse, Board of Health, Veteran's Agent, Fire and Police Departments as well as outside agencies including Montachusett Home Care, Montachusett Opportunity Council, the Lowell Transit Authority and the Central Mass Area Agency on Aging

In 2007, 1,720 of Pepperell's residents were age 60 or over. This first year of "Baby Boomers" resulted in a 16% increase in Pepperell's senior population from last year. Programs are designed for residents over 60 but there is no age qualification to utilize them. A monthly newsletter is mailed to over 1,000 households, which provides up to date information and is also available on line through the town's web site and at various locations around town.

The COA mailed a survey to all Pepperell residents with the 2007 census to receive feed-back regarding programs and services being offered through the Senior Center. Over 1,000 surveys were returned. Residents were interested in having programs offered during evening and weekend hours. The COA applied for and received a mini-grant from the Greater Lowell Community Foundation. This grant was utilized to fund evening programming during the summer months. These programs were quite successful and we hope to be able to offer more in the future.

At Pepperell's Annual Town Meeting the Town voted to approve the start of the Property Tax Work Off Program. This program enables homeowners 60 years old and over to work in a Town Department in exchange for a maximum \$600 real estate tax credit. Ten seniors participated in this program and assisted several departments in Town including the Town Clerk, Conservation Commission, Planning Board, Inspection Department, Treasurers Department, the Town Accountant and Water Department.

The senior center has over 170 volunteers who together have worked over 10,000 hours. Without our incredible volunteers we would not be able to provide the services we do. St. Joseph's Church, Pepperell Christian Fellowship, our own Seniors and various community groups take turns preparing and serving a home cooked meal every Wednesday. Our Friends' Group has also been vital in supplying equipment and ongoing support.

Several non-profit groups and other town departments utilize the building after hours. The Senior Center has also been available for rentals with fees being turned over to the town's General Fund.

We are grateful for the community's on going support of the Council on Aging and appreciate your donations and volunteer work.

Respectfully Submitted,

Sharon Mercurio, COA Director



## LOWELL REGIONAL TRANSIT AUTHORITY ADVISORY BOARD

The Lowell Regional Transit Authority (LRTA) is one of fifteen regional transit authorities established by the Commonwealth of Massachusetts in 1974 dedicated to the mission of increasing the use of mass transit on a regional basis. Headquartered at the Charles A. Gallagher Intermodal Transportation Center in Lowell, the LRTA provided nearly 1.7 million passenger trips on their fixed route bus service in nine cities and towns in fiscal year 2001. Additionally, the mobility of elderly and disabled citizens is enhanced through the Council's on Aging and the LRTA Road Runner program providing more than 117,000 passenger trips in fiscal year 2007. The LRTA serves an area of over 300,000 population with an operating budget of more than \$6 million annually.

The LRTA provides Road Runner van service to Pepperell town residents aged 60 years and older and those who are disabled. The LRTA provides weekday curb-to-curb transportation service in Pepperell and surrounding towns on a 24 hour advance registration basis. All vehicles are fully accessible and wheelchair lift-equipped.

Many trip purposes can be accommodated: shopping, medical appointments, visits to the Senior Center for activities, social and recreational. The fare schedule is \$1.00 one-way within town, and \$1.50 one-way out of town each way. Road Runner service may be arranged by calling 1-800-589-5782 or 978-459-0152.

The ridership for Pepperell in Fiscal Year 2007 was 2,723 passenger trips.

The LRTA Road Runner operates an 14 passenger 2005 Dodge Maxivan within the Town of Pepperell. New vehicles are acquired through the Commonwealth's Mobility Assistance Program, which provides 80% of the cost of the new vehicle, while the Federal Transit Administration provides the remaining 20% matching share.

Respectfully submitted,

Barry Fuller  
LRTA Advisory Board



Garden Club Plant Sale

## LAWRENCE LIBRARY

Two thousand seven (2007) was busy year at Lawrence Library expanding our offerings of new ideas for technology and programming for all ages.

This year the library checked out 122, 248 items resulting in a circulation increase of 2.1%. Inter-library loan items borrowed and requested increased by 8% (Total items borrowed and loaned were 15,030) The museum pass software added in 2005, which allows patron to reserve museum passes on-line, continues to be popular with an increase in museum pass usage. Building on the increased usage of the library website (up 47%), we added software this year to allow on-line room booking requests, event calendar program registration and summer reading.

It was a busy year for adult, teen and children's programming with the library offering 359 special events/programs. In March, the library hosted a Legislative Breakfast which was a resounding success with over 80 in attendance. The Summer Reading Program theme for 2007 was *Catch the Beat @ Your Library*. This summer readers signed up on-line and were able to share their thoughts about the books read with other readers in their age group whether from home, business or on vacation. (Rockin' Babies, Hoppin' Boppin' Pre-Readers, Jazzy Readers, Indy Teens and Groovin' Adults).

A few of the special event/program highlights for the year:

- For children - Birds in Their Habitat, Rhythms of the World, Magic Rabbit Story Hour, Harry Potter Halloween Bash, High School Musical Party, Pepperell Star Idol, Music with Dale Freeman and more
- For teens - the Pepperell Rock Fest, Food Fear Factor Challenge, Duct Tape Crafts, Chocolate for Teens, Guitar Hero, Video Gaming Night, and more
- For adults - Poetry Nights featuring an Allen Ginsburg Tribute and poet John Hodgen, Photoshop CS3 and Free and OpenSource Software workshops, Edible Landscape Buffet, monthly book discussion groups and more

The library provided meeting space for an additional 178 non-profit programs/events. Some of the community groups were La Leche, ARC, Folk Dancing with the Nashoba Valley International Dancers, Democrat and Republican town committees, Destination Imagination, NRWA, Spanish Conversation Group and Brownie meetings. Artist exhibits in the Art Gallery included: Nashoba Valley Artists, Pepperell artist Matthew Gray, photographer Brian Lewandowski, Pepperell Siding Model Railroad Club and the Squanicook Colonial Quilt Guild.

The Friends of the Library once again provided their unparalleled support. The annual fundraisers which included the toy yard sale, the weekend book sale and membership made possible their \$10,000 donation towards the purchase of children's books and programs. A new fundraiser this fall was a Dessert Tasting which provided a sampling of wonderful desserts, coffee, piano music and raffles. The Friends continued to fund all museum passes, adding the New England Quilt and Isabella Stewart Gardner museums to our existing selection; sponsoring the artist receptions, Earth Day events and the annual Holiday Tree Lighting. Their dedication, contributions and support are greatly appreciated!

The purchase of a wireless computer made available an additional PC for Internet access for public use. The use of the free wireless Internet access continues to be used daily by patrons bringing in their own laptop computers. Hot cocoa was added to the self-serve coffee/tea selection in the Reading Room. Newly added Playaways (pre-recorded MP3 audio books) have become an instant favorite with commuters, runners, walkers and more.

The new year ushers in a continuation of technology offerings and expanded programming for all. On behalf of staff, Library Board of Trustees and Friends of the library, thank you Pepperell for your support. If you haven't stopped in recently, please do and experience what one Pepperell resident and guest writer Sean Reardon wrote about the Lawrence Library in the [Lowell Sun](#), November 9, 2007

“There is no fee for a library card in Pepperell. We who live in this small slice of Americana are lucky... The library is a precious resource and should be treated as such. It is a sanctuary that gives freely, asks absolutely nothing in return, and should never be compromised for any reason.” If you don’t have a library card, stop by for one. We hope to see you soon!

**2007 Statistics**

<b>Patron Count</b>	7115	3% increase	<b>Library Programs</b>	359	8% increase
<b>Item Count</b>	55,080	4% increase	<b>Attendance</b>	5710	10% increase
<b>Items Checked Out</b>	122, 248	2.1% increase	<b>Non-Library Room Use</b>	218	10% increase
<b>Web Visitors</b>	55, 424	46% increase	<b>Volunteer Hours</b>	496	6% increase
<b>Web Hits</b>	652, 657	46% increase	<b>PC usage</b>	4712	16% increase

Respectfully Submitted,  
 Debra Spratt, Director  
 For the Library Board of Trustees



**RECREATION COMMISSION**

The Recreation Commission continues to offer programs and events to the town that are targeted toward bringing together citizens of all ages and interests. We are always soliciting new ideas and adding programs while improving on our regular favorites.

The Summer Playground maintains high attendance. This favorite program is enjoyed by nearly 100 children per day and includes weekly field trips to interesting places in addition to daily activities of athletics and creativity. We consistently implement suggestions for improvement, as we did this year by creating a program for children of middle school age.

Our most popular programs are those where our participants are moving! These include adult volleyball, yoga, ballroom dancing, and middle school dances.

The Commission continues to add exciting new events and trips. In 2007, we held our first Community Craft sale where the community enjoyed viewing and selling hand made crafts in the community center. We invited the Skyhawks athletic company to conduct a mini-hawk program for children between the ages of 3 and 4. And we had tea for children with America Girl dolls.

The number of eggs hidden on Town Field for the annual Egg Hunt always exceeds expectations. The Commission would like to thank all of the volunteers who help support this fun morning. The Commission once again sponsored ice cream socials on Town Field to bring the community together. This past year we held 2 ice cream socials.

The ski program at Wachusett Mountain remains a popular and fun-filled program for middle and high school students. This program runs smoothly with all of the volunteers helping. The Commission wishes to thank the many chaperones who volunteer their time in making this event possible.

The McGrath Community Center is used extensively for numerous activities and organizations within the Town.

The Friends of Pepperell group continues to support the Recreation Commission. Their mission is to promote community involvement for the betterment of Pepperell and its recreational facilities. They intend to raise funds for town improvements such as the beautification of Town Field playground, reconditioning of tennis courts, and building additional basketball courts. They are always looking for new members and ideas on raising capitol. This year the Friends of Pepperell did the tour of old Pepperell homes. It was very successful for the group.

The Commission continues to support and work with the many athletic organizations in town to schedule, improve, and maintain playing fields.

The Commission encourages residents to participate in the events we offer and to contact us with new ideas and suggestions. Once again, we thank the many volunteers who make these programs possible.

Each year the Commission sends out a brochure flyer showing the residents all of the programs. We saved money this year by having the brochure online. The notifications of these changes were done by ads in the Pepperell Free Press and an index card mailer to all residents. This index card mailer shows the web address to where all of the programs are listed. This site will have any updated new programs and allows the commission to make any changes and updates live! Please watch for this site for announcements to our programs throughout the year.

Members of the Commission are pleased to serve the Town and welcome your support and suggestions for programs and events that raise community involvement.

Respectfully submitted,

David T. Priddle  
Chairman

P. Derek TenBroeck Jr.  
Treasurer

William Koutrouba  
Secretary



## CULTURAL COUNCIL

In Massachusetts, public funding for the arts, humanities and interpretive sciences is provided through a central state agency, the Massachusetts Cultural Council (MCC), and through a network of local cultural councils that serve every city and town in the Commonwealth. The Pepperell Cultural Council (PCC) is one of over 335 local and regional councils representing all 351 cities and towns in the state.

*The mission of the MCC is to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities.*

The MCC receives an annual appropriation from the Massachusetts Legislature and funds from the National Endowment for the Arts, the Wallace Foundation, and other sources. One of the ways in which it dispenses funds is through distributions to local cultural councils, which then regrant the funds to individuals, schools and organizations in their own communities. For the 2007 fiscal year, the Pepperell Cultural Council was allocated \$4000.00 from the MCC.

Programs and events funded in whole or in part included:

- Richard Clark—Shakespeare-Lunatic, Lover and Poet at Lawrence Library
- Davis Bates and Roger Tincknell—Rhythms of the World: Songs and Stories for Everyone at Lawrence Library
- Fitchburg Art Museum—72<sup>nd</sup> Regional Exhibition of Art & Craft
- Indian Hill Music—Big Band Performance at the Classic Car Show, Pepperell Community Center
- Henry Lappen—Birds in Their Habitat Show
- Nashoba Valley Chorale—Aspects of Love Concerts
- Nissitissit Middle School—Shakespeare Now! Performance of A Midsummer Night’s Dream
- Pepperell Council on Aging—Programs for Seniors
- Pepperell Parents Pro Musica—Funding to support the Pepperell Public School Bands
- The Pepperell Historical Society—Genealogy-Family History Research
- Village Theatre Project—Children of Eden, Scholarships to reduce the cost of participating for Pepperell youths.



## TOWN CLERK

**POPULATION:** 12,155 (January 1, 2007 Town Census)  
 11,142 (2000 Federal Census)

**LAND AREA:** 22.9 Square miles

**ELEVATION:** 244 Feet above mean sea level

**DISTRICTS:** First Congressional  
 Third Councilor  
 First Middlesex Senatorial  
 First Middlesex Representative

**REGISTERED VOTERS: 7,448 (December 31, 2007)**

Democrats	1,747
Unenrolled	4,428
Republicans	1,415
Libertarian	34
Green-Rainbow	5
Green Party USA	1
Inter. 3rd	9
Reform	3
American Independent	1
Working Families	4
<b>TOTAL</b>	<b>7,647</b>

<b>PRECINCT 2</b>	
Republican	495
Democratic	561
Unenrolled	1,437
Libertarian	10
Green Party USA	1
Green-Rainbow	2
Inter. 3rd	3
Reform	1
<b>TOTAL</b>	<b>2,510</b>

<b>PRECINCT 1</b>	
Republican	459
Democrats	615
Unenrolled	1,524
Libertarian	14
Green-Rainbow	2
Inter. 3rd	5
Reform	2
American Independent	1
Working Families	3
<b>TOTAL</b>	<b>2,625</b>

<b>PRECINCT 3</b>	
Republican	461
Democratic	571
Unenrolled	1,467
Libertarian	10
Green Party USA	0
Green-Rainbow	1
Inter. 3rd	1
Reform	0
Working Families	1
<b>TOTAL</b>	<b>2,512</b>

**ATTENTION VOTERS**

I would like to take the opportunity to remind registered voters when you sign a nomination paper or a petition, please do the following: 1. Only sign if you are a registered voter. 2. Sign your name and your residential address (no post office boxes allowed). 3. If you have normally bad penmanship, print your name under your signature (if the registrars can't read it – we can't verify it). And, most important, 4. Do not sign your husbands or wife's name or any other than your own. If you move, please inform the

Town Clerk so that we will change our records and you will be notified of any change in your voting precinct.

Please encourage any of your family members who are not registered voters to register. Anyone who attains the age of 18 may register if you are 18 by the date of the next election you may register (you still must register 20 days prior to the election to be eligible).

## ELECTIONS SCHEDULED FOR 2008

PRESIDENTIAL PRIMARY – TUESDAY, FEBRUARY 5, 2009

Last day to register and change party is January 16, 2008

ANNUAL TOWN ELECTION – MONDAY, APRIL 28, 2008

Last day to register is April 8, 2008

STATE PRIMARY – TUESDAY, SEPTEMBER 16, 2008

Last day to register and change party is September 27, 2008

STATE ELECTION – TUESDAY, NOVEMBER 4, 2008

Last day to register is October 15, 2008

Registration sessions run from 9:00 a.m. – 8:00 p.m. on the above date

## VITAL RECORDS

BIRTHS, DEATHS AND MARRIAGES RECORDED IN 2007

<b>BIRTHS:</b>	<b>74</b>
<b>DEATHS:</b>	<b>39</b>
<b>MARRIAGES:</b>	<b>52</b>

Due to the late returns of 2007 births for Pepperell, the above figure is not accurate. Records of births will eventually be sent to Pepperell and figures will be listed in next year's annual report. Late returns for 2006 were 7 births and 5 deaths. Pepperell residents who gave birth to their children in New Hampshire were not recorded in Pepperell.

## 2007 LICENSES

1,573	Dog Licenses
11	Kennel Licenses (4 dogs)
2	Kennel Licenses (10 dogs)
4	Kennel License (20 dogs)
69	Late Fees (Jan. 1 – Dec. 31)

2007 dog licenses will expire March 31, 2008. A rabies certificate must be shown before a license may be issued. If you are renewing a 2007 license, a record of your dogs most recent rabies shot should be on file in this office.

A grace period is given until May 31<sup>st</sup> to allow residents to obtain rabies vaccinations for their dog(s). The Board of Health will hold a rabies clinic on the first Saturday in April each year. The next clinic is scheduled for Saturday, April 5, 2008.

The Town of Pepperell by-laws require in addition to the license fee, a late fee of \$25.00 if the dog is licensed after May 31, 2008. Section 81-12 states that failure to license your dog will result in a \$25.00 violation fee. This fine will be added to the late fee of \$25.00, plus the licensing fee.

#### LICENSING FEES

Male or Female \$10.00

Spayed or Neutered \$6.00

### BUSINESS CERTIFICATES

Businesses in Pepperell must file for a Business Certificate, which is required under Massachusetts General laws, Chapter 110, Section 5.

#### FILING A BUSINESS CERTIFICATE

##### **WHO MUST FILE?**

Any person or persons conducting a business under any title other than the complete real name of the owner.

Any corporation doing business in a name other than the corporate name.

##### **WHERE DOES ONE FILE?**

With the City or Town Clerk in every city or town where an office of any such business is located.

##### **WHAT ABOUT CHANGE?**

Upon discontinuing, retiring or withdrawing from such business or in the case of a change of residence or location of such business, such change must be filed with the clerk's office.

##### **DOES A BUSINESS CERTIFICATE EXPIRE?**

Yes, a business certificate is in effect for four (4) years from the date of issue whereupon it must be renewed if the business continues to operate.

##### **DO I HAVE TO DISPLAY THE CERTIFICATE?**

No, however, a copy must be provided upon request during regular business hours to any person purchasing goods or services from such business.

##### **FEES**

Business Certificate Filing \$20.00 (includes one certified copy)

Withdrawals, Discontinuance, Changes \$10.00 (includes one certified copy)

##### **PENALTIES**

Violation of these provisions shall be subject to a fine of not more than three hundred (\$300.00) for each month during which such violation continues.

## **HOW TO OBTAIN A CERTIFICATE**

Contact the Town Clerk's office at 433-0339 to make an appointment. All persons to be named on the certificate must be present to sign the certificate, which is then notarized or certified by the Town Clerk. If you have any questions, please contact the Clerk's Office.

## **OFFICE HOURS**

Mondays 8:00 a.m. – 7:00 p.m., Tuesday – Thursday 8:00 a.m. – 4:30 p.m. Friday 8:00 a.m. – Noon

Appointments can be made in the evening for Marriage Intentions

(978) 433-0339

Lois A. Libby, Town Clerk



Senior Center Christmas Party

**ANNUAL TOWN ELECTION  
PEPPERELL, MASSACHUSETTS  
VARNUM BROOK SCHOOL GYMNASIUM**

**APRIL 23, 2007**

**ASSESSOR**

**Three Years**

Vote for **ONE**

	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<b>MICHAEL T. COFFEY</b> Candidate for Re-election	<b>275</b>	<b>344</b>	<b>374</b>	<b>993</b>
Write-ins				
Scattered	2	2	1	5
Blanks	82	95	96	273
<b>TOTALS</b>	<b>359</b>	<b>441</b>	<b>471</b>	<b>1271</b>

**BOARD OF HEALTH**

**Three Years**

Vote for **ONE**

<b>PETER J. CRONIN</b>	<b>274</b>	<b>349</b>	<b>368</b>	<b>991</b>
Write-ins				
Scattered		4		4
Blanks	85	88	103	276
<b>TOTALS</b>	<b>359</b>	<b>441</b>	<b>471</b>	<b>1271</b>

**BOARD OF HEALTH**

**Two Years**

Vote for **ONE**

<b>MYRA F. CACACE</b>	<b>256</b>	<b>343</b>	<b>360</b>	<b>959</b>
Write-ins				
Scattered		3	1	4
Blanks	103	95	110	308
<b>TOTALS</b>	<b>359</b>	<b>441</b>	<b>471</b>	<b>1271</b>

**HOUSING AUTHORITY**

**Five Years**

Vote for **ONE**

<b>JAMES R. TRIEHY</b> Candidate for Re-election	158	178	228	564
<b>ANNE C. O'DONNELL</b>	<b>171</b>	<b>219</b>	<b>196</b>	<b>586</b>
Write-ins				
Scattered	1		1	2
Blanks	29	44	46	119
<b>TOTALS</b>	<b>359</b>	<b>441</b>	<b>471</b>	<b>1271</b>

**HOUSING AUTHORITY****Four Years****Vote for ONE**

<b>JERRILYN T. BOZICAS</b>	<b>248</b>	<b>260</b>	<b>315</b>	<b>823</b>
DOROTHY A. CLARY	91	127	106	324
Write-ins				
Scattered		2		2
Blanks	20	52	50	122
<b>TOTALS</b>	<b>359</b>	<b>441</b>	<b>471</b>	<b>1271</b>

**LIBRARY TRUSTEES****Three Years****Vote for TWO**

<b>CHARLES P. BURNHAM</b> Candidate for Re-election	<b>247</b>	<b>336</b>	<b>366</b>	<b>949</b>
<b>JOAN M. WRIGHT</b> Candidate or Re-election	<b>248</b>	<b>335</b>	<b>316</b>	<b>899</b>
Write-ins				
Scattered			1	1
Blanks	223	211	259	693
<b>TOTALS</b>	<b>718</b>	<b>882</b>	<b>942</b>	<b>2542</b>

**NORTH MIDDLESEX DISTRICT SCHOOL COMMITTEE****Three Years****Vote for ONE**

<b>ARNOLD SILVA, JR.</b> Candidate for Re-election	<b>266</b>	<b>344</b>	<b>370</b>	<b>980</b>
Write-ins				
Scattered		2	1	3
Blanks	93	95	100	288
<b>TOTALS</b>	<b>359</b>	<b>441</b>	<b>471</b>	<b>1271</b>

**PLANNING BOARD****Five Years****Vote for ONE**

<b>MARK F. MARSTON</b>	<b>260</b>	<b>332</b>	<b>353</b>	<b>945</b>
Write-ins				
Scattered	1	2	3	6
Blanks	98	107	115	320
<b>TOTALS</b>	<b>359</b>	<b>441</b>	<b>471</b>	<b>1271</b>

**BOARD OF PUBLIC WORKS****Three Years****Vote for ONE**

<b>GEORGE E. CLARK</b> Candidate for Re-election	<b>263</b>	<b>320</b>	<b>353</b>	<b>936</b>
Write-ins				
Scattered	2	6	2	10
Blanks	94	115	116	325
<b>TOTALS</b>	<b>359</b>	<b>441</b>	<b>471</b>	<b>1271</b>

**RECREATION COMMISSIONER****Three Years****Vote for ONE**

<b>DAVID T. PRIDDLE</b> Candidate for Re-election	<b>264</b>	<b>339</b>	<b>355</b>	<b>958</b>
Write-ins				
Scattered	3	2	4	9
Blanks	92	100	112	304
<b>TOTALS</b>	<b>359</b>	<b>441</b>	<b>471</b>	<b>1271</b>

**SELECTMAN****Three Years****Vote for ONE**

JOHN W. LYNCH, JR. Candidate for Re-election	182	160	199	541
<b>JOSEPH A. SERGI</b>	<b>177</b>	<b>276</b>	<b>272</b>	<b>725</b>
Write-ins				
Scattered				
Blanks		5		5
<b>TOTALS</b>	<b>359</b>	<b>441</b>	<b>471</b>	<b>1271</b>

**TOWN CLERK****Three Years****Vote for ONE**

<b>LOIS A. LIBBY</b> Candidate for Re-elections	<b>303</b>	<b>375</b>	<b>401</b>	<b>1079</b>
Write-ins				
Scattered	3	3		6
Blanks	53	63	70	186
<b>TOTALS</b>	<b>359</b>	<b>441</b>	<b>471</b>	<b>1271</b>

COUNTING COMPLETED AT 9:30 P.M.

TOTAL VOTERS: 7494

NUMBER VOTED 1271

PERCENTAGE 17%

PREC. 1: 359

PREC. 2: 441

PREC. 3: 471

**TRUE COPY ATTEST:****Lois A. Libby****Pepperell Town Clerk**

# ANNUAL & SPECIAL TOWN MEETING

May 7, 2007

## FINANCE COMMITTEE REPORT

### Introduction

Welcome to the Finance Committee Report and Town Warrant. If you are reading this, you are probably planning to attend Annual Town Meeting. If you are **not** planning to attend Town Meeting, we highly recommend it. Town Meeting is democracy in its purest form. It requires active participation by the citizens of the Town to succeed. Although the Selectmen and other elected boards represent the executive government of Town, it is the Town Meeting that makes the ultimate decision as to how and where money will be spent.

**Please take the time to read this report.** The Finance Committee (FinCom) has spent many hours, some of them quite noisy, attempting to make sense of the budget situation for the Town. This report represents a distillation of FinCom opinions on the budget and other Annual Town Meeting Articles, and the discussion may be of value, whether you agree with Finance Committee recommendations or not. **If you don't want to read the whole report**, use the discussion of recommendations on specific articles of interest.

### Purpose of the Finance Committee

The Finance Committee consists of seven citizens appointed by the Board of Selectmen for two year terms. The principal function of the Committee is the development of the Town budget, and to make recommendations to Town Meeting regarding any Article that has a financial impact upon the Town.

The Finance Committee can also meet with Town departments during the year to discuss matters that have financial impact upon the Town

The Finance Committee has power only to the extent that Town Meeting agrees with its recommendations; Town Meeting is free to ignore irresponsible recommendations from the Finance Committee. As a result, the Finance Committee is obligated to make sensible recommendations and explain them well if it wishes to avoid rejection by Town Meeting. At Town Meeting, members of the Finance Committee will speak to explain the Committee's recommendations.

### Glossary of Terms

A number of terms are tossed about by those used to budget operations in the Town. For those who may not be so familiar with these terms, but who do not wish to be snowed by those who are, we present a glossary of some of the more popular buzzwords:

#### **Appropriate**

To set aside or assign money "so that the executive officers of the government are authorized to use that money, and no more, for that object and no other". Money that is appropriated for a purpose may not be spent for any other purpose unless Town Meeting approves such a transfer.

#### **Raise**

To tax.

#### **Raise and Appropriate**

This is the standard term used for money Articles at Annual Town Meeting. This terms grants authority to tax and spend for a specified purpose. Certain Articles at Town Meetings will have other wordings.

For example, a capital purchase may be funded from the Stabilization Fund, and thus the motion would be read with the phrase "appropriate from Stabilization Fund".

**❑ Levy Limit**

This is the maximum money the Town can raise under Proposition 2-1/2.

**❑ Free Cash (Available Funds)**

This fund is certified annually by the Bureau of Accounts as available for appropriation. The amount of money in Free Cash presents a quick picture of a Town's financial health. Bond rating agencies look for a Free Cash amount of roughly 3% to 5% or more of total budget as an indication that things are OK. For Pepperell, this 3% to 5% figure is \$659,435 to \$1,009,058. The Town's recently adopted funds balance policy established 3% of the total budget as a goal for the free cash balance. Please note that Free Cash is an accounting device and does not represent the actual cash in the Town's accounts.

Pepperell's certified free cash as of September 18, 2006 was \$1,845,341. Actions of Special Town Meetings since have resulted in a balance of \$1,214,056 as of April 23, 2007.

**❑ Stabilization Fund**

A special account that is created to provide for future large expenditures. It represents an actual amount of money that is invested until appropriated by 2/3 vote of Town Meeting. The Stabilization Fund had a balance of \$1,870,509 as of April 23, 2007. The funds balance policy established a targeted minimum balance of 5% of budgeted expenditures, which translates to approximately \$1,099,058.

**❑ Conservation Fund**

A fund backed by invested money that is earmarked for purchase and maintenance of Conservation land. Conservation Fund Balance was \$30,955 as of April 23, 2007.

**❑ Land Fund**

A special account created to stabilize the impact of land purchases on Pepperell taxpayers and to respond in a timely manner to available parcels of real estate. The fund is to be used for acquiring options for the purchase of conservation restrictions, agricultural preservation rights, and real estate for general municipal purposes. Land Fund Balance was \$230,431 as of April 23, 2007.

**❑ Retirement Fund**

The Retirement Fund was established by the Town to set aside money to offset pension liabilities. The Town is required to pay an actuarially determined rate. The Retirement Fund balance as of April 23, 2007 was \$1,647,692.

**❑ Reserve Fund**

The Reserve Fund is a fund amount not to exceed 5% of the previous year's tax levy. For Pepperell, this maximum would represent roughly \$605,920. However, the Finance Committee typically budgets \$75,000. The Reserve Fund is under exclusive control of Finance Committee for "extraordinary or unforeseen expenditures". For instance, unexpected large repair costs could deplete a department's budget for Purchase of Services. Upon request from the elected board in control of the account, the Finance Committee could authorize transfer from the Reserve fund to the specified account. This is the only transfer that can be made without Town Meeting approval. Un-spent Reserve Fund amounts are closed out at the end of the Fiscal Year to Free Cash.

**❑ Allowance for Abatements and Exemptions**

The Allowance for Abatements and Exemptions (formerly Overlay) is an amount determined by the Board of Assessors to cover the cost of tax abatements.

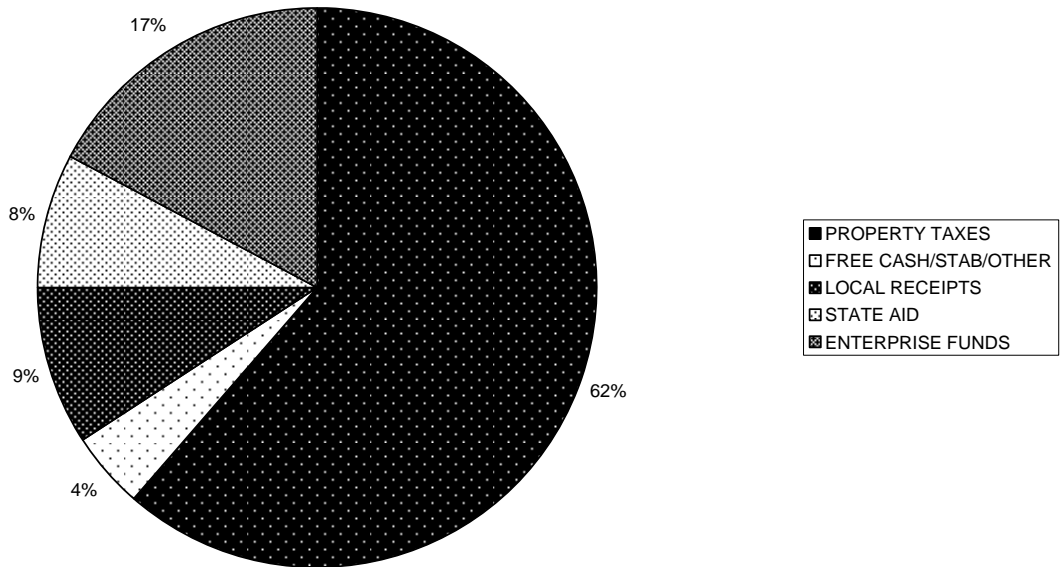
**❑ Cherry Sheet**

The name comes from the color of paper upon which they were once printed. The Cherry Sheets are two state forms that spell out all revenues that the state will give the Town, and all charges and assessments that the Town must pay the state and county.

**Revenue Sources**

Where does the Town of Pepperell get money to pay its bills?

**FISCAL YEAR 2007 REVENUES**



**❑ Property Tax**

As might be expected, the largest source of revenue comes from local property tax. Under the terms of Proposition 2-1/2, this can increase by only 2.5% per year except for new growth or an override. In FY 2008 new growth is estimated at \$125,000. Estimated total property tax revenues for FY 2008 are \$13,178,605.

**❑ State Revenue Sharing**

Pepperell receives relatively little direct state revenue sharing (also known as local aid). The majority of the estimated \$1,675,492 is an estimated \$1,591,572 in lottery revenue. Note that although the original bill authorizing the lottery specified that all earnings were to be distributed to the cities and towns, the

state government has taken to withholding a portion of the money each year to satisfy its own budget demands. The formula used to calculate state aid is, essentially, unknown. Under the governor's new proposed budget plan, a number of categories that were formerly spelled out separately on the Cherry Sheet have been consolidated into one, smaller, amount. Pepperell receives a very small amount of Chapter 70 Aid (formerly called resolution aid), but it does indirectly receive a relatively large amount of Education Foundation aid via the North Middlesex Regional School District.

**☐ Local Revenues**

Local revenues represent a miscellaneous revenue grouping. The largest piece of local revenues is the motor vehicle excise tax. Also included are building permits, dog licenses, and traffic tickets, etc. This number is an estimate generated by the Town Treasurer, Town Accountant, Assessors, and Finance Committee Chairman, in conjunction with various department heads, based on trends and projections. In other words, it's an educated guess. This is typically estimated conservatively, as a revenue surplus is easier to handle than a shortfall. We try to avoid excessive conservatism, as this leads to an unduly pessimistic estimate.

**☐ Enterprise Revenues**

Enterprise revenues are the money taken in by the Sewer, Water, and Transfer Station departments. These numbers also represent a forecast by the respective departments.

**☐ Stabilization Fund**

To date, no capital items for this year are recommended to be funded through this fund. This may be revisited at the fall Town Meeting

**☐ Free Cash**

Special Town Meeting in the fall usually applies Free Cash to balance the budget. This tradition has developed due to the continual uncertainty in Cherry Sheet aid.

**GENERAL COMMENTS TO THE 2007 ANNUAL/SPECIAL TOWN MEETING**

Usually, you are accustomed to finding in this space a letter from the Chairman of the Finance Committee detailing the fiscal state of our Town. Unfortunately, at the time of the printing of this document, we were unable to ascertain our fiscal status due, primarily, to uncertainty about the amount of the North Middlesex School budget. While neither of the proposed amounts bodes well for Pepperell, one is better than the other and our future course of action depends on which amount is selected.

As you entered Town Meeting this evening you should have been given a separate document providing the customary information. Not to overly dramatize the situation but these are exceedingly difficult times for both the Town and the Schools. Your understanding, good judgment and patience with the process will be and is greatly appreciated. Thank You.

Respectfully submitted,

Chris De Simone, Chairman  
Pepperell Finance Committee

## **PEPPERELL FINANCE COMMITTEE**

### **GENERAL NOTES TO THE 2007 ANNUAL TOWN MEETING**

As we did last year, let's begin with a few words about the budget process the Finance Committee employs in order to arrive at our recommendations for Town Meeting.

In early December we begin by determining our guidelines for the upcoming budget. We look at available funds, what new funds we can reasonably expect in the future, the likelihood of new or additional funds from Beacon Hill, and current and future spending needs. All of these led us to decide that the best course of action was to allow Town departments to increase their supply and service accounts by only 2.25%. Last year the number was 3%. Salaries would be increased by the contractual amounts and, as we have done in the past several years, capital spending would be limited to \$200,000.

A letter announcing these guidelines was sent to all department heads in mid-December. In late December/early January the budgets came in from the various departments. A list was compiled of all budgets that exceed the guidelines in any manner. It was only these departments that we met with over approximately 6 to 7 evenings.

The results of these deliberations are shown in the budget under the Finance Committee recommendations. You will note that, in some instances, the department requests and the Finance Committee recommendations are different. In other cases, the department changed their request to reflect the Finance Committee recommendation. The decisions we reached were not made lightly. We realize fully that the Town Departments are working hard to do the best possible job for the citizens of Pepperell, and it's never easy to deny their requests for more supplies, services, or increases to staff. We know how hard they work, and in a perfect world we would approve all of their requests.

The Finance Committee is a body politic of Town Meeting. We make informed recommendations to you; we are your eyes and ears. This year's Finance Committee is as follows: Chris De Simone, Chairman; Diane Gaspar, Vice Chairman, Burke Bero, Stephanie Cronin, Shaun Cummings, and Jeannie Le Blanc.

Pepperell, like very many of the State's communities, is in a very difficult financial position. You've no doubt read in the local and regional papers how difficult a time towns are having financing all of their most pressing needs. Pepperell is no different. This situation was made all the more difficult by the State giving our school system a relatively small increase in State aid, Chapter 70. Thus, in order to simply provide a level services budget, The School Department needed an exceptionally high level of funding from the Town, approximately 15% over the State's mandated amount.

Can we as a Town afford such an increase? Barely! Fortunately, we are able to pay our County retirement obligation by transferring approximately \$500,000 from a retirement savings account originally mandated by the State but now only reserved for retirement-related purposes.

When we have concluded Town Meeting Pepperell will have approximately \$250,000 in our Free Cash account. This is a dangerously low number. Over the past few years many Town officials have worked very hard to earn Pepperell a justifiably high bond rating. This relatively low Free Cash balance severely threatens our current bond rating. If we have to go to bond during fiscal 2008, we no doubt will pay a much higher bond interest rate than we would have had we had a healthy Free Cash balance.

You will note that the Finance Committee has not recommended a number of warrant articles. We had no choice given the current fiscal crisis. The articles we have recommended are either being paid for out of the Stabilization account or are health/safety issues and must be approved. The articles we've recommended for the Water and Sewer departments are being paid for by their respective Enterprise Accounts and are not paid for out of the General Fund.

Whenever an effort such as the budget process is completed, there are always so many people to thank. No one individual or committee can do it all. We offer sincere thanks to all Department heads for their diligence and time, and the Town Administrator, Bob Hanson, for his guidance. Special thanks go to Kathy Newell, our Recording Secretary. How she is ever able to assimilate the ramblings of the Finance Committee into readable cogent minutes is an appreciated mystery. Also, we must thank the Asst. Town Accountant, Lyn Sharpe, for all of her work in entering the budget data.

There simply are not enough “thank you’s” to show our appreciation to Terry Walsh, Town Accountant. Without her tireless effort there is no doubt that we would flounder. She gives us advice, provides all the necessary numbers, acts as our appointment secretary, and our Business Manager. Terry, on behalf of the entire Committee, Thank you.

Tonight, at Town Meeting, listen to the proponents, listen to the opponents, listen to the Finance Committee, listen to all others, and then make up your own mind and vote your conscience. It’s your right.

Respectfully submitted,

Chris De Simone, Chairman



The gardens at Town Hall, lovingly maintained by the Pepperell Garden Club

## COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 7<sup>th</sup> of May, A.D. 2007 at 7:30 PM to act on the following articles:

### **ANNUAL TOWN MEETING May 7, 2007**

The Annual Town Meeting was called to order at 7:50 P.M. by the Moderator, Scott N. Blackburn. A quorum was present. The Pledge of Allegiance was said. The opening and closing of the warrant was read by Town Clerk, Lois A. Libby.

At 8:00 P.M. the Annual Town Meeting would adjourn to the Special Town Meeting, and after completion, return to the Annual Town Meeting.

The Moderator thanked Deborah Cicchetti, Emilie Presnall and Jane Eshleman for checking the voters for this evening.

Standing votes were taken by Michael Hartnett, Arnold Silva and Derek Tenbroeck.

Chairman of the Finance Committee, Chris DeSimone, gave a report from the Finance Committee.

#### **ARTICLE 1 TOWN OFFICERS AND COMMITTEES**

To choose all Town Officers and Committees for the ensuing year (July 1, 2007 - June 30, 2008) not required to be elected by ballot.

*Recommended by Finance Committee.*

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to choose all Town Officers and Committees for the ensuing year (July 1, 2007 - June 30, 2008) not required to be elected by ballot.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 2  
ELECTED OFFICIALS COMPENSATION**

To see if the Town will vote to fix the salary and compensation of Elected Officers of the Town for the Fiscal Year July 1, 2007 - June 30, 2008, as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended; or take any other action relative thereto.

Salaries of the Elected Officers are included in the Departmental Appropriations.

<b>Elected Official</b>	<b>Recommended Salaries 7/1/06-6/30/07</b>	<b>Voted Salaries 7/1/06-6/30/07</b>	<b>Requested Salaries 7/1/07-6/30/08</b>
<u>Town Clerk</u> Range \$48,066* – 59,905	\$ 57,996	\$ 57,996	\$59,905
<u>Treasurer/Tax Collector</u> Range \$60,281* – 74,056	\$ 68,949	\$ 68,949	\$74,056
<u>Assessors</u>			
Chairman of the Board	\$ 1,000	\$ 1,000	\$ 1,000
Each Member (2)	\$ 750	\$ 750	\$ 750
<u>Board of Health</u>			
Chairman of the Board	\$ 750	\$ 750	\$ 750
Each Member (2)	\$ 500	\$ 500	\$ 500
<u>Board of Public Works</u>			
Chairman of the Board	\$ 600	\$ 600	\$ 600
Each Elected Member (2)	\$ 500	\$ 500	\$ 500
<u>Lawrence Library Trustees</u>	\$ 0	\$ 0	\$ 0
<u>Moderator</u>	\$ 150	\$ 150	\$ 150
<u>Planning Board</u>			
Chairman of the Board	\$ 750	\$ 750	\$ 750
Each Member (4)	\$ 500	\$ 500	\$ 500
<u>Recreation Commission</u>			
Chairman of the Board	\$ 300	\$ 300	\$ 300
Each Member (2)	\$ 250	\$ 250	\$ 250
<u>Selectmen</u>			
Chairman of the Board	\$ 1,500	\$ 1,500	\$ 1,500
Each Member (2)	\$ 1,250	\$ 1,250	\$ 1,250
<u>Tree Warden</u>	\$ 1,200	\$ 1,200	\$ 1,200

\* Shall be the pay for anyone who is not the incumbent officeholder as of 7/1/07 and who is appointed or elected during the fiscal year. The above salary recommendations to become effective under the dates specified above.

*Recommended by Finance Committee.*

Majority vote required.

Motion made by Lyndon B. Johnson and seconded.

I move that the Town vote to fix the salary and compensation of Elected Officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal Year July 1, 2007 - June 30, 2008 as set forth in the official Town Warrant of the Annual Town Meeting and published in the Finance Committee Report.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 3  
COMPENSATION PLAN**

To see if the Town will vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, for the Fiscal Year July 1, 2007 through June 30, 2008, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as follows:

APPENDIX B  
COMPENSATION PLAN  
FISCAL 2008 (EFFECTIVE JULY 1, 2007)  
REGULAR FULL-TIME AND REGULAR PART-TIME HOURLY  
EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	12.77	13.28	13.81	14.36	14.94	15.54
2	13.54	14.08	14.64	15.23	15.84	16.47
3	14.90	15.50	16.12	16.76	17.43	18.13
4	16.38	17.04	17.72	18.43	19.16	19.93
5	18.03	18.75	19.50	20.28	21.09	21.94
6	19.83	20.62	21.45	22.31	23.20	24.13
7	21.81	22.68	23.59	24.63	25.51	26.54
8	24.00	24.96	25.96	27.00	28.08	29.20
9	26.40	27.46	28.55	29.70	30.88	32.12
10	29.02	30.18	31.39	32.64	33.95	35.31

APPENDIX C  
COMPENSATION PLAN  
FISCAL 2008 (EFFECTIVE JULY 1, 2007)  
REGULAR FULL-TIME AND REGULAR PART-TIME SALARIED  
EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	12.77	13.28	13.81	14.36	14.94	15.54
2	13.54	14.08	14.64	15.23	15.84	16.47
3	14.90	15.50	16.12	16.76	17.43	18.13
4	16.38	17.04	17.72	18.43	19.16	19.93
5	18.35	19.08	19.85	20.64	21.47	22.33
6	20.56	21.38	22.24	23.13	24.05	25.01
7	23.02	23.94	24.90	25.89	26.93	28.01
8	25.79	26.82	27.89	29.01	30.17	31.38
9	28.87	30.02	31.23	32.47	33.77	35.12
10	32.34	33.63	34.98	36.38	37.83	39.35

APPENDIX D  
 COMPENSATION PLAN  
 FISCAL 2008 (EFFECTIVE JULY 1, 2007)  
 SEASONAL, TEMPORARY & NON-REGULARLY SCHEDULED  
 EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
0	8.47	8.81	9.16	9.53	9.91	10.30
1	12.77	13.29	13.82	14.36	14.95	15.55
2	13.55	14.09	14.65	15.23	15.84	16.48
3	14.90	15.50	16.12	16.76	17.43	18.13
4	16.39					19.93
5	18.02					21.92
6	19.83					24.12
7	21.81					26.54
8	24.00					29.20

Special Rates: Special Police Officer: Step 1 from Patrolmen's Contract  
 Detention Room Monitor: C3-1  
 Entry Level Playground Assistants/Dispatcher Trainees - \$1.00 less than  
 Grade 0 Step 1

*Recommended by Finance Committee.*

Motion made by Joeseeph Sergi, Selectman, and seconded

I move that the Town vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and pursuant to the Personnel Bylaw of the Town of Pepperell, for the Fiscal Year July 1, 2007 through June 30, 2008, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as set forth in the official Town Warrant of this Annual Town Meeting and published in the Finance Committee Report.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4  
 BUDGETS**

To determine the specific sums the Town will vote to raise and appropriate or appropriate from available funds, to defray the regular expenses of the Town for the Fiscal Year July 1, 2007 through June 30, 2008 for General Government; Public Safety; Education; Public Works and Facilities; Human Services; Culture and Recreation; Debt Service; Employee Benefits and Insurance; Ambulance Fund; Sewer Enterprise Fund; Water Enterprise Fund; and Transfer Station Fund, or take any other action relative thereto. The following budgets are for the fiscal year covering the twelve-month period July 1, 2007 through June 30, 2008:

*Recommended by Finance Committee.*

Preliminary Motion:

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that Article 4 be divided into separate parts One through Thirteen, excluding Part Three, for the purpose of voting on motions under this article.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

Motion made to adjourn the Annual Town Meeting to the Special Town Meeting to vote on the articles and return to the to the Annual Town Meeting after completion of the Special Town Meeting.

#### **ARTICLE 4**

##### **PART I: GENERAL GOVERNMENT**

Motion made by Lyndon Johnson, Selectman, and seconded.

I move that all items in Part I of Article 4 totaling \$1,226,061 providing funds for the period July 1, 2007 to June 30, 2008 be appropriated, as printed in the Finance Committee Report, for “General Government” in accordance with the recommendation of the Finance Committee as follows:

\$ 1,166,071	Raise and appropriate
\$ 29,995	Appropriate from Sewer Enterprise Revenue
\$ 29,995	Appropriate from Water Surplus Revenue

Majority vote required.

Voice vote – Unanimous **CARRIED**

#### **ARTICLE 4**

##### **PART II: PUBLIC SAFETY**

Motion made by Joseph Sergi, Selectman, and seconded.

I move that all items in Part II of Article 4 totaling \$2,300,051 providing funds for the period July 1, 2007 to June 30, 2008 be raised and appropriated for “Public Safety” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

#### **ARTICLE 4**

##### **PART IV: PUBLIC WORKS**

Motion made by Frederick Farmer of Public Works, and seconded.

I move that all items in Part IV of Article 4 totaling \$1,029,972 providing funds for the period July 1, 2007 to June 30, 2008 be raised and appropriated for “Public Works” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

#### **ARTICLE 4**

##### **PART V: HUMAN SERVICES**

Motion made by Virginia Malouin, Board of Health, and seconded.

I move that all items in Part V of Article 4 totaling \$364,163 providing funds for the period July 1, 2007 to June 30, 2008 be raised and appropriated for “Human Services” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4**

**PART VI: CULTURE AND RECREATION**

Motion made by Amos Mahony, Library Trustee, and seconded.

I move that all items in Part VI of Article 4 totaling \$568,819 providing funds for the period July 1, 2007 to June 30, 2008 be raised and appropriated for “Culture and Recreation” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4**

**PART VII: DEBT SERVICE**

Motion made by Michael Hartnett, Tax Collector/Treasurer, and seconded.

I move that all items in Part VII of Article 4 totaling \$233,348 providing funds for the period July 1, 2007 to June 30, 2008 be raised and appropriated for “Debt Service” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4**

**PART VIII: EMPLOYEE BENEFITS & INS.**

Motion made by Michael Hartnett, Treasurer/Tax Collector, and seconded.

I move that all items in Part VIII of Article 4 totaling \$1,372,965 providing funds for the period July 1, 2007 to June 30, 2008 be appropriated for “Employee Benefits and Insurance” in accordance with the recommendation of the Finance Committee as follows:

- \$ 861,735 Raise and appropriate
- \$ 511,230 Appropriate from Retirement Fund

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4**

**PART IX: AMBULANCE**

Motion made by Toby Tyler, Chief Engineer, and seconded.

I move that all items in Part IX of Article 4 totaling \$215,402 providing funds for the period July 1, 2007 to June 30, 2008 be raised and appropriated for “Ambulance Fund” in accordance with the recommendation of the Finance Committee.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4**

**PART X: SEWER ENTERPRISE FUND**

Motion made by George Clark, Board of Public Works, and seconded.

I move that all items in Part X of Article 4 totaling \$1,897,784 providing funds for the period July 1, 2007 to June 30, 2008 be appropriated for “Sewer Enterprise Fund” in accordance with the recommendation of the Finance Committee as follows:

- \$ 1,592,789     Appropriate from Sewer Enterprise Revenue
- \$ 275,000     Appropriate from Sewer Enterprise Betterment Fund
- \$ 29,995     Included in other budgets as appropriated in Article 4, Part I

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

#### **ARTICLE 4**

#### **PART XI: WATER ENTERPRISE FUND**

Motion made by Lewis Lunn, Board of Public Works, and seconded.

I move that all items in Part XI of Article 4 totaling \$1,186,810 providing funds for the period July 1, 2007 to June 30, 2008 be appropriated for “Water Enterprise Fund” in accordance with the recommendation of the Finance Committee as follows:

- \$1,156,815     Appropriate from Water Enterprise Revenue
- \$ 29,995     Included in other budgets as appropriated in Article 4, Part I

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

#### **ARTICLE 4**

#### **PART XII: TRANSFER STATION ENTERPRISE FUND**

Motion made by Frederick Farmer, Board of Public Works, and seconded.

I move that all items in Part XII of Article 4 totaling \$364,404 providing funds for the period July 1, 2007 to June 30, 2008 be appropriated from Transfer Station Revenue for “Transfer Station Enterprise Fund” in accordance with the recommendation of the Finance Committee as follows:

- \$ 344,404     From Transfer Station Enterprise Revenue
- \$ 20,000     From Transfer Station Enterprise Free Cash

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**































**ARTICLE 5  
NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT ASSESSMENT**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$9,706,742.50 for the purpose of funding the Town's apportioned share of the North Middlesex Regional School District operating budget and debt service for the fiscal year July 1, 2007 through June 30, 2008, as most recently certified to the Town by the District Treasurer, and, by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or, by not appropriating this sum, explicitly disapprove the certified budget; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Arnold Silva, North Middlesex Regional District School Committee Member, and seconded.

I move that the Town vote to raise and appropriate the sum of \$9,706,742.50 for the purpose of funding the Town's apportioned share of the North Middlesex Regional School District operating budget and debt service for the fiscal year July 1, 2007 through June 30, 2008, as most recently certified to the Town by the District Treasurer, and, by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or, by not appropriating this sum, explicitly disapprove the certified budget.

Arnold Silva spoke on the article, indicating that we were not receiving enough funds from the State. He suggested contacting our Senators and Representatives regarding the problem with the decreases and cuts.

After a lengthy discussion a voice vote was taken.

Majority vote required.

Voice vote – Majority voted in favor. **MOTION CARRIED**

**ARTICLE 6  
NASHOBA VALLEY TECHNICAL HIGH SCHOOL ASSESSMENT**

To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of \$1,005,242 for the purpose of providing funds for the Town's apportioned share of the Nashoba Valley Technical High School operating budget and debt service for the fiscal year July 1, 2007 through June 30, 2008, as most recently certified to the Town by the District Treasurer, and by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or by not voting to appropriate the sum, explicitly disapprove the certified budget; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Gary Ricard, Nashoba Valley Technical High School Member and seconded.

I move that the Town vote to raise and appropriate the sum of \$1,005,242 for the purpose of providing funds for the Town's apportioned share of the Nashoba Valley Technical High School operating budget and debt service for the fiscal year July 1, 2007 through June 30, 2008, as most recently certified to the Town by the District Treasurer, and by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or by not voting to appropriate the sum, explicitly disapprove the certified budget.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 7**

**By: Board of Selectmen, by Request  
SUMMER BAND CONCERTS**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$5,000 for the annual Summer Band Concert Program for FY 2008; or take any other action relative thereto.

*This is a request for Town funding for a public event, sponsored by private parties. The amount requested is a \$3,000 increase over the request for FY 06.*

*Not recommended by Finance Committee.*

Motion made by Lyndon Johnson, Selectman, and seconded.

I move that the Town vote to take no action on this article.

Majority vote required.

Voice vote – Unanimous **CARRIED TO TAKE NO ACTION ON ARTICLE 7.**

**ARTICLE 8**

**By: Board of Selectmen  
POLICE CONTRACT**

To see what sum of money the Town will vote to raise and appropriate or appropriate from available funds to implement the terms of a contract entered into between the Town and the Pepperell Police Department Superior Officers’ Association, Masscop Local 288A; or take any other action relative thereto.

*The subject contract was signed by the parties on April 17<sup>th</sup>, after the Warrant had been posted.*

*Recommended by Finance Committee.*

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$27,000 to implement the terms of a contract entered into between the Town and the Pepperell Police Department Superior Officers’ Association, Masscop Local 288A.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 9**

**By: Board of Selectmen  
POLICE CONTRACT**

To see what sum of money the Town will vote to raise and appropriate or appropriate from available funds to implement the terms of a contract entered into between the Town and the Pepperell Police Officers’ Association, MASSCOP Local 288; or take any other action relative thereto.

*The subject contract was signed by the parties on April 17<sup>th</sup>, after the Warrant had been posted.*

*Recommended by Finance Committee.*

Motion made by Lyndon Johnson, Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$32,839 to implement the terms of a contract entered into between the Town and the Pepperell Police Officers’ Association, MASSCOP Local 288.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 10**

**By: Board of Selectmen**

**ADOPTION OF STATUTE**

To see if the Town will vote to accept the provisions of MGL Ch. 39, s. 23D, relative to attendance of board members at certain types of hearings; or take any other action relative thereto.

*Certain Town boards (notably the Zoning Board of Appeals) must produce decisions arrived at by vote of members who were present at all of the sessions in which a particular case was discussed. In the event of a hearing that runs over many separate sessions, there is always a danger that some member will have an unavoidable absence. This relatively new statute provides a mechanism whereby that member can “make up” the absence and prevent the creation of an obstacle to the conclusion of the case.*

Motion made by Joe Sergi, Selectman, and seconded.

I move that the Town vote to accept the provisions of MGL Ch. 39, s. 23D, relative to attendance of board members at certain types of hearings.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 11**

**By: Board of Library Trustees**

**ROOF REPAIRS**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$2,500 for the purpose of repairing seams on the copper roof of the Lawrence Library; said appropriation to be under the control of the Board of Library Trustees; or take any other action relative thereto.

*This is the latest installment of the long, ongoing saga of the copper roof, but the repairs are necessary to stop existing leaks.*

*Recommended by Finance Committee.*

Motion made by Amos Mahony, Library Trustee, and seconded.

I move that the Town vote to raise and appropriate the sum of \$2,500 for the purpose of repairing seams on the copper roof of the Lawrence Library; said appropriation to be under the control of the Board of Library Trustees.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 12**

**By: Board of Fire Engineers**

**NEW TANKER TRUCK**

To see if the Town will vote to raise and appropriate, appropriate from available funds or borrow the sum of \$385,000 for the purpose of procuring a new tanker truck, to replace the existing, deteriorating vehicle, including any other expenses related thereto; said appropriation to be under the control of the Board of Fire Engineers (or any successor to same); or take any other action relative thereto.

*The existing tanker is 28 years old, leaking, tired, and subject to constant maintenance repairs. The proposed new vehicle will fit into the existing Fire Stations.*

*Recommended by CAProgram*

*Recommended by Finance Committee.*

Motion made by Toby Tyler, Chief Engineer, and seconded.

I move that the Town vote to appropriate the sum of \$385,000 for the purpose of procuring a new tanker truck, to replace the existing, deteriorating vehicle, including any other expenses related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore said appropriation to be under the control of the Board of Fire Engineers (or any successor to same).

2/3 vote required

Voice vote – Unanimous **MOTION CARRIED**

### **ARTICLE: 13**

**By: Board of Library Trustees**

#### **NEW CARPET**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$12,000 for the purpose of replacing the worn and treacherous carpet in the Main Hall of the Lawrence Library; said appropriation to be under the control of the Board of Library Trustees; or take any other action relative thereto.

*The existing carpet is old, tired and wrinkled. The inspector for the Town's insurance carrier has declared it a tripping hazard, and has recommended replacement.*

*Recommended by CAProgram*

*Not recommended by Finance Committee.*

Motion made by Amos Mahony and seconded.

I move that the Town vote to take no action on Article 13.

Majority vote required.

Voice vote – Unanimous voted to take no action on Article 13.

### **ARTICLE 14**

**By: IST Committee**

#### **NEW HARDWARE, SOFTWARE**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$12,400 for the purpose of funding the FY 08 segment of the IST Committee's multi-year plan for upgrade and replacement of software and hardware components; said appropriation to be under the control of the Town Accountant; or take any other action relative thereto.

*This is a planned, incremental element of phased maintenance and replacement of equipment.*

*Recommended by CAProgram.*

*Recommended by Finance Committee.*

Motion made by Stan Pozerski, IST Committee Member, and seconded.

I move that the Town vote to appropriate from Stabilization Fund the sum of \$6,200 for the purpose of funding the FY 08 segment of the IST Committee's multi-year plan for upgrade and replacement of software and hardware components; said appropriation to be under the control of the Town Accountant.

2/3 vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 15**

**By: Police Department**

**POLICE CRUISERS**

To see if the Town will vote to raise and appropriate or appropriate from available funds a sum not to exceed \$55,000, for the purpose of purchasing and equipping two (2) police cruisers, along with any related expenses, said appropriation to be under the control of the Chief of Police, and to allow for the disposal of used police vehicles by trade, transfer, or sale; or take any other action relative thereto.

*This is the FY 08 installment of an annual, phased replacement of Police vehicles*

*Recommended by CAProgram.*

*Recommended by Finance Committee.*

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town will vote to appropriate from Stabilization Fund the sum of \$55,000, for the purpose of purchasing and equipping two (2) police cruisers, along with any related expenses, said appropriation to be under the control of the Chief of Police, and to allow for the disposal of used police vehicles by trade, transfer, or sale.

2/3 vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 16**

**By: Board of Fire Engineers**

**AIR PACK BOTTLES**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$10,000 for the purpose of replacing obsolete air bottles used in Scott Packs; said appropriation to be under the control of the Board of Fire Engineers (or any successor to same); or take any other action relative thereto.

*The subject bottles are at or near the age at which they are, by regulation, declared to be obsolete and required to be replaced. Further batches of bottles must be replaced in subsequent years.*

*Recommended by CAProgram.*

*Recommended by Finance Committee.*

Motion made by Toby Tyler, Chief Engineer, and seconded.

I move that the Town vote to appropriate from Stabilization Fund the sum of \$10,000 for the purpose of replacing obsolete air bottles used in Scott Packs; said appropriation to be under the control of the Board of Fire Engineers (or any successor to same).

2/3 vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 17**

**By: Board of Selectmen and the Board of Fire Engineers**

**FIRE EASEMENT**

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise an easement, for Fire Access purposes, across the property located at 47 Groton Street, Pepperell, and shown as Parcel 53 on Pepperell Assessors' Map 26, now or formerly in the possession of Ivan K. Hoyt. Said Fire Access easement is to be co-extensive with the existing sewer utility easement located on said property, as shown on a plan entitled "Town of Pepperell/ Proposed Easement at Intersection of Main Street and North Groton Street, Pepperell, Mass.," by Thomas F. Moran, dated September 12, 1975, and on file in the Office of the Board of Selectmen; said sewer easement also being more particularly referenced in a deed from John F. and Harriet Rogers to the Town of Pepperell, dated February 6, 1976, and on file with the Middlesex Registry of Deeds at Page 382 of Book 13327; and that, to provide for any damages associated with said acquisition, to see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$500; or take any other action relative thereto.

*This is the culmination of several years' effort to get a viable access for fire vehicles to the rear of the stores on Main Street. Unable to effect an agreement with the land-owner, the Town believes that the expanded use of the existing sewer easement is the most practical approach to resolution, with the least additional impact on the subject property.*

*Recommended by Finance Committee.*

Motion made by Lyndon Johnson, Selectman, and seconded.

I move that the Town vote to authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise an easement, for Fire Access purposes, across the property located at 47 Groton Street, Pepperell, and shown as Parcel 53 on Pepperell Assessors' Map 26, now or formerly in the possession of Ivan K. Hoyt. Said Fire Access easement is to be co-extensive with the existing sewer utility easement located on said property, as shown on a plan entitled "Town of Pepperell/ Proposed Easement at Intersection of Main Street and North Groton Street, Pepperell, Mass.," by Thomas F. Moran, dated September 12, 1975, and on file in the Office of the Board of Selectmen; said sewer easement also being more particularly referenced in a deed from John F. and Harriet Rogers to the Town of Pepperell, dated February 6, 1976, and on file with the Middlesex Registry of Deeds at Page 382 of Book 13327; and that, to provide for any damages associated with said acquisition, the Town vote to raise and appropriate the sum of \$500.

There was a long discussion on this article. The biggest concern on this property was for fire access and Mr. Hoyt insisted on keeping a berm on the property, so that there was no access to other properties, in case of fire.

Motion was made to move the question and seconded.

2/3 vote required

Standing vote - YES 269 NO 2 QUESTION MOVED

2/3 vote required

Standing vote on the main motion - YES 262 NO 8 **MOTION CARRIED**

**ARTICLE 18**

**By: Building Inspector**

**ZONING AMENDMENT**

To see if the Town will vote to amend Section 3432 of the Zoning By-law by striking said section and replacing it with a new Section 3432, to read as follows:

One of the two dwelling units shall be occupied by the owner of the property, except for bona fide temporary absence(s). At the hearing on the application for the special permit, the applicant shall provide an affidavit of intent to occupy one of the two dwelling units. Any special permit for an accessory apartment shall lapse if neither unit is owner-occupied.

or take any other action relative thereto.

Motion made by Harry Cullinan, Building Inspector, and seconded.

I move that the Town vote to amend Section 3432 of the Zoning By-law by striking said section and replacing it with a new Section 3432, to read as follows:

One of the two dwelling units shall be occupied by the owner of the property, except for bona fide temporary absence(s). At the hearing on the application for the special permit, the applicant shall provide an affidavit of intent to occupy one of the two dwelling units. Any special permit for an accessory apartment shall lapse if neither unit is owner-occupied.

A report from the Planning Board was read by member, Nicholas Cate.

There was discussion and voters said it would be beneficial to see the current zoning by law before them when an article like this is presented on town meeting floor.

2/3 vote required

Voice vote – inconclusive

Standing vote - YES 205 NO 59 **MOTION CARRIED**

**ARTICLE 19**

**By: Communications Department**

**FACILITY IMPROVEMENTS**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$12,000 for the purchase and installation of raised flooring, and the relocation of the radio console and related equipment in the Communications Center, as well as any allied expenses; said appropriation to be under the control of the Communications Director; or take any other action relative thereto.

*Like all spaces containing large quantities of electronic equipment, there is a huge tangle of wires that has to be accommodated somewhere, preferably in locations where the help won't be tripping over them. Given that the existing carpet is itself badly worn and a tripping hazard, as well as the requirement that the monitors be re-located for security purposes, it only makes sense that all three issues be addressed at one time .*

*Recommended by CAProgram*

*Not recommended by Finance Committee.*

Motion made by Frank Quattrochi, Communication Director, and seconded.

I move that the Town vote to take no action on Article 19.

Voice vote – Unanimous No action taken on Article 19.

**ARTICLE 20**

**By: Communications Department  
ALARM MONITORING SYSTEM**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$25,000 for the purchase and installation of a replacement alarm monitoring system in the Communications Center; said appropriation to be under the control of the Communications Director; or take any other action relative thereto.

*The existing system is an antique, for which replacement parts are near-impossible - if not outrightly impossible - to get. Time for a new one.*

*Recommended by CAProgram.*

*Recommended by Finance Committee.*

Motion made by Frank Quattrochi, Communications Director, and seconded.

I move that the Town vote to appropriate from Stabilization Fund the sum of \$25,000 for the purchase and installation of a replacement alarm monitoring system in the Communications Center; said appropriation to be under the control of the Communications Director.

2/3 vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 21**

**By: Conservation Commission  
CONSERVATION FUND**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$3,450 to the Conservation Fund, which was established on February 15, 1965 by Article 21 of the Annual Town Meeting, pursuant to MGL Ch. 40, s. 5(51); or take any other action relative thereto.

*This is an annual transfer, unremarkable and routine.*

*Recommended by Finance Committee.*

Motion made by Jeff Sauer, Conservation Commission Member, and seconded.

I move that the Town vote to raise and appropriate the sum of \$3,450 to the Conservation Fund, which was established on February 15, 1965 by Article 21 of the Annual Town Meeting, pursuant to MGL Ch. 40, s. 5(51).

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 22**

**By: Board of Public Works  
NEW DUMP TRUCK**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$120,000 for the purpose of procuring a new replacement for a failing 1978 truck in the Highway Division; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*Despite its well-known practice of buying used vehicles and rehabilitating them, the Highway Superintendent realizes that it is occasionally necessary to add a brand new unit to the mix, lest everything wear out in a short time frame. Now is the time.*

*Recommended by CAProgram*

*Recommended by Finance Committee.*

Motion made by Frederick Farmer, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate the sum of \$120,000 for the purpose of procuring a new replacement for a failing 1978 truck in the Highway Division; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore said appropriation to be under the control of the Board of Public Works.

2/3 vote required

Voice vote – inconclusive

Standing vote - YES 239 NO 4 **MOTION CARRIED**

### **ARTICLE 23**

**By: Board of Public Works**

#### **REPLACE PLOWS, SANDERS, DUMP BODIES**

To see if the Town will vote to raise and appropriate, appropriate from available funds or borrow the sum of \$75,000 for the purpose of replacing worn out plows, sanders, and dump bodies in the Highway Division; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*These are replacements for aging units that are rusting or wearing out, and would be undependable for use in another snow season.*

*Recommended by CAProgram*

*Recommended by Finance Committee.*

Motion made by George Clark, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate from the Stabilization Fund the sum of \$75,000 for the purpose of replacing worn out plows, sanders, and dump bodies in the Highway Division; said appropriation to be under the control of the Board of Public Works.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

### **ARTICLE 24**

**By: Board of Public Works**

#### **HIGHWAY GARAGE REPAIRS**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$26,000 for replacement of overhead doors and office windows at the Highway Garage; said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*The garage doors are balky, cranky, and leak wind. The windows are neither thermo-pane nor air-tight.*

*Recommended by CAProgram*

*Not recommended by Finance Committee.*

Motion made by Lewis Lunn, Board of Public Works Member, and seconded.

I move that the Town vote to take no action on Article 24.

Voice vote – Unanimous **NO ACTION TAKEN ON ARTICLE 24**

## **ARTICLE 25**

**By: Board of Public Works**

### **HIGHWAY GARAGE WINDOWS**

To see if the Town will vote to extend the scope of Article 17 of the May 2005 ATM (“Salt Shed Roof”), to include purchase and installation of new replacement windows for the Highway Garage Office area; or take any other action relative thereto.

*This is a \$3,900 remaining balance from a completed Highway facilities project, to be re-directed for the window replacements.*

*Recommended by CAProgram*

*Recommended by Finance Committee.*

Motion made by Frederick Farmer, Board of Public Works Member, and seconded.

I move that the Town vote to extend the scope of Article 17 of the May 2005 ATM (“Salt Shed Roof”), to include purchase and installation of new replacement windows for the Highway Garage Office area.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

## **ARTICLE 26**

**By: Council on Aging**

### **SENIOR CITIZEN TAX WORK-OFF PROGRAM**

To see if the Town will vote to accept the provisions of MGL Chapter 59, s. 5K, relative to a Senior Citizen Tax Work-Off Program, and raise and appropriate or appropriate from available funds the sum of \$6,000 to fund the program for FY 08; or take any other action relative thereto.

*This would provide limited financial assistance to qualified parties, in the form of a credit against a real estate tax bill. If passed, the Board of Selectmen would set the qualification threshold(s) and the maximum amount (within the statutory cap) that may be earned.*

*Recommended by Finance Committee.*

Motion made by Mere Green, Council on Aging, and seconded.

I move that the Town vote to accept the provisions of MGL Chapter 59, s. 5K, relative to a Senior Citizen Tax Work-Off Program, and raise and appropriate the sum of \$6,000 for said purpose.

Sharon Mercurio, Senior Center Director, spoke in favor of this article.

Motion made by Robert Hanson, Town Administrator, to amend the motion to clarify that said appropriation be under the control of the Board of Selectmen and Town Administrator and seconded.

Majority vote required

Voice vote on the amended motion – Majority voted in favor of the amended motion **AMENDMENT TO THE MOTION CARRIED**

Majority vote required

Voice vote on the amended motion – Unanimous **MOTION CARRIED**

**ARTICLE 27  
ZONING AMENDMENT**

To see if the Town will vote to amend Section 5527 of the Zoning By-law by adding, at the end thereof, the following new sentence:

Except for agricultural or firefighting purposes, no person shall be permitted to pump surface water from ponds, streams, rivers, or wetlands.

or take any other action relative thereto.

Motion made by Harry Cullinan, Building Inspector, and seconded.

I move that the Town vote to amend Section 5527 of the Zoning By-law by adding, at the end thereof, the following new sentence:

Except for agricultural or firefighting purposes, no person shall be permitted to pump surface water from ponds, streams, rivers, or wetlands.

Recommended by the Conservation Commission

A report was read by Nicholas Cate, Planning Board Member.

Recommended by the Planning Board

There was discussion on this article and questions were asked about what was considered surface water.

After a lengthy discussion a motion was made to move the question and seconded.

2/3 vote required

Standing vote - YES 237 NO 1 **QUESTION MOVED**

2/3 vote required

Standing vote - YES 8 NO 235 **MOTION DID NOT CARRY**

**ARTICLE 28  
By: Building Inspector  
ZONING AMENDMENT**

To see if the Town will vote to amend Section 4412 by changing the threshold figure for the square footage of an affected building or structure from 100 square feet to 120 square feet; or take any other action relative thereto.

Motion made by Harry Cullinan, Building Inspector, and seconded.

I move that the Town vote to amend Section 4412 by changing the threshold figure for the square footage of an affected building or structure from 100 square feet to 120 square feet.

A report was read by Nicholas Cate, Planning Board Member.

2/3 vote required

Standing vote - YES 245 NO 0 **MOTION CARRIED**

**ARTICLE 29**

**By: Building Inspector**

**ZONING AMENDMENT**

To see if the Town will vote to amend section 8154 of the Zoning By-law by inserting the word “area” after the word “restricted,” so the phrase will read, “...reduction of the 100 foot restricted area...”; or take any other action relative thereto.

Motion made by Harry Cullinan, Building Inspector, and seconded.

I move that the Town vote to amend section 8154 of the Zoning By-law by inserting the word “area” after the word “restricted,” so the phrase will read, “...reduction of the 100 foot restricted area...”.

A report was read by Nicholas Cate, Planning Board Member.

Recommended by Planning Board

2/3 vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 30**

**By: Board of Public Works**

**SEWER EXTENSION/WATER LINE REPLACEMENT**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$625,000 for the purpose of installing, under the laws relating to Betterments, sections of main line sewer at locations previously planned and approved in Groton Street, Tucker Street, Parker Hill Way, and Oak Hill Street, but currently remaining incomplete; as well as \$75,000 for the replacement of an existing water line in Parker Hill Way; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*This represents installation projects for long-promised, relatively short segments of the Town’s sewer system.*

*Recommended by CAProgram*

*Recommended by Finance Committee.*

Motion made by George Clark, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate the sum of \$525,000 for the purpose of installing, under the laws relating to Betterments, sections of main line sewer at locations previously planned and approved in Groton Street, Tucker Street, Parker Hill Way, and Oak Hill Street, but currently remaining incomplete; as well as \$70,000 for the replacement of an existing water line in Parker Hill Way; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; said appropriation to be under the control of the Board of Public Works.

2/3 vote required

Standing vote taken - YES 205 NO 15 **MOTION CARRIED**

**ARTICLE 31**

**By: Board of Selectmen  
STRONG CHIEF**

To see if the Town will vote to accept the provisions of MGL Ch. 48, s. 42, relative to the establishment of the position of a “Strong Chief” in the Fire Department; or take any other action relative thereto.

*This relates to an intended upgrade of management capability and authority in the Fire Department.*

*Not recommended by Finance Committee.*

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to accept the provisions of MGL Ch. 48, s. 42, relative to the establishment of the position of a “Strong Chief” in the Fire Department.

There was a lengthy discussion on this motion with comments “if it’s not broken, don’t fix it” and firemen stated how they cared for jobs and were not in favor of a “Strong Chief”.

Majority vote required

Voice vote – Majority voted against **MOTION DID NOT CARRY**

**11:15 P.M.**

Motion made to adjourn the Annual Town Meeting and return on Tuesday, May 8, 2007 at 7:30 P.M.

May 8, 2007 – Adjourned session. Meeting called to order by the Town Moderator, Scott N. Blackburn at 7:40 P.M.

**ARTICLE 32**

**By: Building Inspector  
ZONING AMENDMENT**

To see if the Town will vote to amend Section 10000 of the Zoning By-law (“Definitions”) by adding the words “or structure.” after the word “building” in the first sentence of each of the definitions for “Yard: Front,” “Yard, Rear,” and “Yard, Side”; or take any other action relative thereto.

Motion made by Nicholas Cate, Planning Board Member, and seconded.

I move that the Town vote to amend Section 10000 of the Zoning By-law (“Definitions”) by adding the words “or structure.” after the word “building” in the first sentence of each of the definitions for “Yard: Front,” “Yard, Rear,” and “Yard, Side”.

Report read by Nicholas Cate, Planning Board Member.

2/3 vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 33**

**By: Board of Public Works  
WATER DEPARTMENT HEADQUARTERS**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$500,000 for the purpose of effecting repairs and improvements to the Water Division’s existing Canal Street facility, or, in the alternative, for the purpose of acquiring and/or renovating and fitting out a Water Division facility at a different location; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*Professional architectural review of the existing building has found it to be far short of current code requirements, and in need of significant renovation or repairs. Relocation of the Water Division to another Town-owned facility is also being considered.*

*Recommended by Finance Committee.*

Motion made by Lewis Lunn, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate the sum of \$390,000 for the purpose of effecting repairs and improvements to the Water Division's existing Canal Street facility, or, in the alternative, for the purpose of acquiring and/or renovating and fitting out a Water Division facility at a different location; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; said appropriation to be under the control of the Board of Public Works.

Motion made by Robert E. Lee, Town Engineer, to amend the motion and seconded to read:

I move that the Town vote to appropriate the sum of \$390,000 for the purpose of renovating and fitting out a Water Division facility at a the Belmont Springs Building; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; said appropriation to be under the control of the Board of Public Works.

2/3 vote required

Voice vote on the amendment to the motion – Unanimous voted in favor of the amendment.

#### **AMENDMENT TO THE MOTION CARRIED**

2/3 vote required

Voice vote on the amended motion - Inconclusive

Standing vote – YES 76 NO 4 **MOTION CARRIED**

#### **ARTICLE 34**

**By: Board of Public Works**

#### **NASHUA ROAD WELL SITE**

To see if the Town will vote to raise and appropriate, appropriate from available funds or borrow the sum of \$200,000 for the purpose of installing water lines and other appurtenances relating to an agreement for a Town well site located off Nashua Road near the New Hampshire Border; said sum to be under the control of the Board of Public Works;

#### **And further,**

to see if the Town will vote to rescind the \$600,000 bonding authorization granted under Article 27 of the 2003 ATM relative to land acquisition at the subject well site;

or take any other action relative thereto.

*The prior bond authorization related to a proposed Town purchase of the subject property, and is now irrelevant. A new owner of the site is proposing a gift of land to the Town, in exchange for considerations relative to the water installation that the Town would have to build anyway, to access the proposed well.*

*Recommended by Finance Committee.*

Motion made by Frederick Farmer, Board of Public Works Member, and seconded.

I move that the Town will vote to appropriate the sum of \$200,000 for the purpose of installing water lines and other appurtenances relating to an agreement for a Town well site located off Nashua Road near the New Hampshire Border; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; said sum to be under the control of the Board of Public Works;

**And further,**

that the Town vote to rescind the \$600,000 bonding authorization granted under Article 27 of the 2003 ATM relative to land acquisition at the subject well site.

2/3 vote required

Standing vote - YES 85 NO 1 **MOTION CARRIED**

### **ARTICLE 35**

**By: Department of Public Works**

#### **CHAPTER 90 FUNDING**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$310,957 for resurfacing and related expenses on eligible roads, said funds having been approved for 100% reimbursement by the Commonwealth under the provisions of Section 34(2)(a) of MGL Ch. 90, said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*This is an annual activity, the appropriated funds being fully reimbursed by the State.*

*Recommended by Finance Committee.*

Motion made by George Clark, Board of Public Works Member, and seconded.

Majority vote required

I move that the Town vote to appropriate from available funds the sum of \$310,957 for resurfacing and related expenses on eligible roads, said funds having been approved for 100% reimbursement by the Commonwealth under the provisions of Section 34(2)(a) of MGL Ch. 90, said appropriation to be under the control of the Highway Superintendent.

Voice vote – Unanimous **MOTION CARRIED**

### **ARTICLE 36**

**By: Board of Public Works**

#### **EPA COMPLIANCE – Highway Garage**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$27,150 for the purpose of achieving compliance with emergency-preparedness EPA requirements at the Highway Garage and the fuel dispenser; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*These monies will implement the findings and recommendations of a study already performed. Failure to follow through with this project could result in serious financial penalties being imposed by DEP.*

*Recommended by CAProgram.*

*Recommended by Finance Committee.*

Motion made by Lewis Lunn, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate from Stabilization Fund the sum of \$27,150 for the purpose of achieving compliance with emergency-preparedness EPA requirements at the Highway Garage and the fuel dispenser; said appropriation to be under the control of the Board of Public Works.

2/3 vote required

Voice vote - Unanimous **MOTION CARRIED**

### **ARTICLE 37**

**By: Board of Public Works**

#### **UPGRADE WATER METER READING DEVICES**

To see if the Town will vote to appropriate from available funds the sum of \$25,000 for purchase of replacement hand-held meter readers and additional radio-read units; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*These new units are necessary for an efficient, accurate, and reliable process for the entire water/sewer billing cycle.*

*Recommended by CAProgram*

*Recommended by Finance Committee.*

Motion made by Frederick Farmer, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate from Water Enterprise Free Cash the sum of \$25,000 for purchase of replacement hand-held meter readers and additional radio-read units; said appropriation to be under the control of the Board of Public Works.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

### **ARTICLE 38**

**By: Board of Public Works**

#### **LOADER – SEWER DIVISION**

To see if the Town will vote to raise and appropriate, appropriate from available funds or borrow the sum of \$125,000, for the purpose of procuring a new loader for use at the Wastewater Treatment Plant, in accordance with a requirement of the Plant's operating permit from EPA; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*This is a required piece of equipment, and there is no other vehicle available for this purpose.*

*Recommended by CAProgram*

*Recommended by Finance Committee.*

Motion made by George Clark, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate the sum of \$125,000, for the purpose of procuring a new loader for use at the Wastewater Treatment Plant, including any related expenses, in accordance with a requirement of the Plant's operating permit from EPA; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; said appropriation to be under the control of the Board of Public Works.

2/3 vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 39**

**By: Board of Public Works**

**UV SYSTEM ENCLOSURE**

To see if the Town will vote to raise and appropriate, appropriate from available funds or borrow the sum of \$75,000 for the purpose of covering and enclosing the UV treatment system at the Wastewater Treatment Plant, in order to prevent degraded treatment of effluent prior to discharge into the Nashua River; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*This structure is necessary to protect the equipment that ensures that what comes out at the end of the treatment process does not contain more evil (albeit minute) wildlife than the River should have to handle..*

*Recommended by CAProgram*

*Recommended by Finance Committee.*

Motion made by Lewis Lunn, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate the sum of \$75,000 for the purpose of covering and enclosing the UV treatment system at the Wastewater Treatment Plant, in order to prevent degraded treatment of effluent prior to discharge into the Nashua River; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7 and 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; said appropriation to be under the control of the Board of Public Works.

2/3 vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 40**

**By: Board of Pubic Works**

**WATER SYSTEM HYDRAULIC STUDY**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$30,000 for the purpose of performing a comprehensive hydraulic study of the Pepperell water system, as directed by the DEP; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*It's been mandated by DEP, and we have no choice.*

*Recommended by CAProgram*

*Recommended by Finance Committee.*

Motion made by Frederick Farmer, Board of Public Works Member, and seconded.

I move that the Town vote to appropriate from Water Enterprise Free Cash the sum of \$30,000 for the purpose of performing a comprehensive hydraulic study of the Pepperell water system, as directed by the DEP; said appropriation to be under the control of the Board of Public Works.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 41**

**By: Board of Selectmen**

**ROAD ABANDONMENT**

To see if the Town will vote to discontinue and abandon a certain section of road, formerly part of River Road, but cut off and made irrelevant by the new layout of River Road approved by the Middlesex County Commissioners in 1931, said section being designated “Old Road,” as more particularly shown on a plan dated December 2, 1975, entitled “Plan of Land in Pepperell... belonging to Grant Gardner,” on file in the office of the Board of Selectmen; or take any other action relative thereto.

*Subsequent to the posting of the Warrant, it was discovered that the intent of this article had already been addressed by a prior Town Meeting, and the subject matter is moot.*

Motion made by Joseph Sergi, Selectman, and seconded.

I move that the Town vote to take no action on Article 41.

Voice Vote – Unanimous **NO ACTION TAKEN ARTICLE 41**

**ARTICLE 42**

**By: Board of Selectmen**

**BY-LAW AMENDMENT**

To see if the Town will vote to amend Chapter 22 of the Code of the Town of Pepperell (“Land Fund”) by deleting, in the first line thereof, the words “public hearing;” or take any other action relative thereto.

*As written, the section requires a public hearing prior to any action involving an expenditure from the Land Fund, even if it is so basic as an appraisal fee, or so minor an issue as a filing fee, or a fee for a document copy from a surveyor or outside agency. Further, the public hearing process could severely hamper activities relating to mere investigation of a potential land transaction – if the spotlight shines bright enough, prices tend to rise, and other wanna-be sellers can flock to the fore. In any case, no purchase or binding transaction could ultimately be implemented without a vote of Town Meeting.*

*Recommended by Finance Committee.*

Motion made by Lyndon Johnson, Board of Selectman, and seconded.

I move that the Town vote to amend Chapter 22 of the Code of the Town of Pepperell (“Land Fund”) by deleting, in the first line thereof, the words “public hearing.”

Motion made to amend the motion to delete, in the first line thereof, the words “and after a public hearing.”

Voice vote on the amendment – Unanimous

Majority vote required on the amended motion.

Standing vote – 65 YES 18 NO **AMENDED MOTION CARRIED**

**ARTICLE 43**

**By: Board of Public Works**

**SEWER CAMERA**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$45,000 for the purpose of replacing the Town’s antiquated sewer-line camera; said sum to be under the control of the Board of Public Works; or take any other action relative thereto.

*It is necessary to be able to see and evaluate problems in locations where no man has gone before – and where, frankly, no man wants to go. The existing camera is limited in range and technical capabilities, and getting tired. A new one will get us past the tight spots.*

*Recommended by CAProgram*

*Recommended by Finance Committee.*

Motion made by George Clark, Board of Public Works Member, and seconded.

I move that the Town vote appropriate from Sewer Enterprise Free Cash the sum of \$45,000 for the purpose of replacing the Town's antiquated sewer-line camera; said sum to be under the control of the Board of Public Works.

Majority vote required

Voice vote - Unanimous **MOTION CARRIED**

#### **ARTICLE 44**

**By: Building Inspector**

#### **ZONING AMENDMENT**

To see if the Town will vote to amend the Zoning By-Law by revising the chart, under Appendix A ("Table of Principal Uses"), Section F ("Industrial Uses") to indicate that a Contractor's yard or outdoor storage facility; landscaping yard will be allowed in the Rural, Recreational, Town, Urban and Suburban Districts with a Board of Appeals Special Permit; or take any other action relative thereto.

Motion made by Harry Cullinan, Building Inspector, and seconded.

I move that the Town vote to amend the Zoning By-Law by revising the chart, under Appendix A ("Table of Principal Uses"), Section F ("Industrial Uses") to indicate that a Contractor's yard or outdoor storage facility; landscaping yard will be allowed in the Rural, Recreational, Town, Urban and Suburban Districts with a Board of Appeals Special Permit.

A report was read by Nicholas Cate, Planning Board Member.

2/3 voter required

Voice vote – Unanimous **MOTION CARRIED**

#### **ARTICLE 45**

**By: Building Inspector**

#### **SPRINKLER REQUIREMENT**

To see if the Town will vote to adopt the provisions of MGL Ch. 148, s. 26G, relative to establishing a 7,500 square foot threshold for required installation of sprinklers in a non-residential building or addition thereto; or take any other action relative thereto.

Motion made by Harry Cullinan, Building Inspector, and seconded.

I move that the Town vote to adopt the provisions of MGL Ch. 148, s. 26G, relative to establishing a 7,500 square foot threshold for required installation of sprinklers in a non-residential building or addition thereto.

Majority vote required.

Voice vote – inconclusive

Standing vote - YES 42 NO 38 **MOTION CARRIED**

Motion made to adjourn the Annual Town Meeting and seconded.

Voice vote – Unanimous **MOTION CARRIED**

The Annual Town Meeting adjourned at 9:10 P.M.

There were 489 registered voters and 46 non-registered voters at the first session (May 7, 2007) of the Annual Town Meeting.

There were 92 registered voters and 9 non-registered voters at the second session (May 8m 2007) of the Annual Town Meeting.

And you will serve this warrant by posting a true and attested copy of same, in said Town, seven days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 13<sup>th</sup> day of April, A.D. 2007.

John W. Lynch, Jr., Chairman  
Darrell Gilmore, Clerk  
Lyndon B. Johnson  
PEPPERELL BOARD OF SELECTMEN

Robert C. Russell  
CONSTABLE OF PEPPERELL

Posted April 13, 2007

True copy attest:

Lois A. Libby  
Pepperell Town Clerk



**COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

The Special Town Meeting was called to order by Scott N. Blackburn, Moderator, at 8:00 P.M. Lois A. Libby, Town Clerk, read the opening and closing of the warrant. A quorum was present.

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 7<sup>th</sup> of May, A.D. 2007 at 8:00 PM to act on the following articles:

**SPECIAL TOWN MEETING**

**May 7, 2007**

**ARTICLE 1**

**By: Board of Fire Engineers**

**TRANSFER OF FUNDS**

To see if the Town will vote to transfer the sum of \$1,400 from “Ambulance-Supplies” to “Ambulance-Overtime;” or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Toby Tyler, Chief Engineer, and seconded.

I move that the Town vote to transfer the sum of \$1,400 from “Ambulance-Supplies” to “Ambulance-Overtime.”

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 2**

**By: Communications Department**

**TRANSFER OF FUNDS**

To see if the Town will vote to transfer the sum of \$3,000 from “Communications Department-Wages Hourly” to “Communications Department – Overtime;” or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Frank Quattrochi, Communications Director, and seconded.

I move that the Town vote to transfer the sum of \$3,000 from “Communications Department-Wages Hourly” to “Communications Department – Overtime.”

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 3**

**By: Police Department**

**TRANSFER OF FUNDS**

To see if the Town will vote to transfer the following sums of money:

AMOUNT	FROM	TO
\$9,000	Police Department-Wages	Police Department-Overtime
\$5,000	Police Department-Wages	Police Department-R&M Cruisers
\$4,000	Police Department-Wages	Police Department Gasoline

or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Joseph Sergi, Selectman, and seconded.

I move that the Town vote to transfer the following sums of money:

AMOUNT	FROM	TO
\$9,000	Police Department-Wages	Police Department-Overtime
\$5,000	Police Department-Wages	Police Department-R&M Cruisers
\$4,000	Police Department-Wages	Police Department Gasoline

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE 4**

**By: Board of Public Works**

**TRANSFER OF FUNDS**

To see if the Town will vote to transfer the following sums:

\$1,902 from “Water Department – Consulting Services” to Article 27 of the 2003 ATM (“Nashua Road Well Site”);

\$176.29 from “Water Department – Consulting Services” to Article 24 of the 2004 ATM (“Lowell Road Water Line);”

or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Lewis Lunn, Board of Public Works, and seconded.

I move that the Town vote to transfer the following sums:

\$1,902 from “Water Department – Consulting Services” to Article 27 of the 2003 ATM (“Nashua Road Well Site”);

\$176.29 from “Water Department – Consulting Services” to Article 24 of the 2004 ATM (“Lowell Road Water Line).”

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

#### **ARTICLE 5**

**By: Board of Public Works**

#### **TRANSFER OF FUNDS**

To see if the Town will vote to transfer the sum of \$6,699 from “Sewer Department – Professional and Technical Miscellaneous & Other” to “Sewer Debt – Wastewater Treatment Plant/MWPT;” or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Frederick Farmer, Board of Public Works Member, and seconded.

I move that the Town vote to transfer the sum of \$6,699 from “Sewer Department – Professional and Technical Miscellaneous & Other” to “Sewer Debt – Wastewater Treatment Plant/MWPT.”

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

#### **ARTICLE 6**

**By: Tax Collector/Treasurer**

#### **SUPPLEMENTAL APPROPRIATION**

To see if the Town will vote to appropriate from available funds the sum of \$1,200 for supplemental funding of the FY ‘07 Postage budget; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Michael Hartnett, Tax Collector/Treasurer, and seconded.

I move that the Town will vote to appropriate from Free Cash the sum of \$1,200 for supplemental funding of the FY ‘07 Postage budget.

Majority vote required

Voice vote – Unanimous **MOTION CARRIED**

Motion made to adjourn the Special Town Meeting and continue with the Annual Town Meeting.

Special Town Meeting adjourned at 8:10 P.M.

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 13<sup>th</sup> day of April, A.D. 2007.

John W. Lynch, Jr., Chairman

Darrell Gilmore, Clerk

Lyndon B. Johnson

**PEPPERELL BOARD OF SELECTMEN**

True copy attest:

Lois A. Libby

Pepperell Town Clerk

Robert C. Russell

**CONSTABLE OF PEPPERELL**

Posted April 13, 2007

**COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 29<sup>th</sup> of October, A.D. 2007 at 7:30 PM to act on the following articles:

**SPECIAL TOWN MEETING  
October 29, 2007**

The Special Town Meeting was called to order at 7:30 PM by the Moderator, Scott N. Blackburn. The Pledge of Allegiance was said.

The opening and closing of the warrant was read by Town Clerk, Lois A. Libby.

Checkers were: Jane Eshleman, Emilie Presnall and Patricia A. Sergi.

**ARTICLE ONE**

**By: Board of Selectmen**

**Fourth of July Fireworks**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$10,000, for the purpose of providing fireworks for the Town’s 2008 Fourth of July celebration, said appropriation to be under the control of the Town Administrator; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to raise and appropriate the sum of \$10,000, for the purpose of providing fireworks for the Town’s 2008 Fourth of July celebration, said appropriation to be under the control of the Town Administrator.

Majority vote required.

Voice vote – Majority voted in favor **MOTION CARRIED**

**ARTICLE TWO**

**By: Personnel Board**

**Personnel Bylaw Amendment**

To see if the Town will vote to amend Section 13 of the Personnel Bylaw by striking the existing section and replacing it with text as follows:

**13 Promotions**

13a An employee promoted to a higher graded position in the same department shall first be granted a one-step increase within the present grade, and then enter the higher grade either at Step 1 or the step rate in that grade immediately at or above the former rate, whichever is higher. The effective date in Step shall be the effective date of the promotion.

or take any other action relative thereto.

*This amendment addresses an inequity in the Personnel By-law, under which an individual hired off the street could start at higher compensation than an existing employee moving to a higher-graded position in another department. The actual revision is in the title and first line:*

*13     ~~Transfers and Promotions~~*

*13a    An employee promoted to a higher graded position **in the same department** shall first...:*

*Recommended by Finance Committee.*

Motion made by Darrell Gilmore, Selectman, and seconded.

I move that the Town vote to amend Section 13 of the Personnel Bylaw by striking the existing section and replacing it with text as follows:

**13     Promotions**

13a    An employee promoted to a higher graded position in the same department shall first be granted a one-step increase within the present grade, and then enter the higher grade either at Step 1 or the step rate in that grade immediately at or above the former rate, whichever is higher. The effective date in Step shall be the effective date of the promotion.

Majority vote required.

Voice vote – Unanimous   **MOTION CARRIED**

**ARTICLE THREE**

**School Budget Amendment**

To see if the Town will vote to amend the prior appropriation for the FY '08 North Middlesex Regional School District budget to reflect the re-certified, final figure of \$9,621,724.50; or take any action relative thereto.

*Recommended by Finance Committee.*

This amended amount would be \$85,018.00 less than the prior appropriation.

Motion made by Arnold Silva, Jr., North Middlesex Regional School Committee Member, and seconded.

I move that the Town vote to amend the prior appropriation for the FY '08 North Middlesex Regional School District budget to reflect the re-certified, final figure of \$9,621,724.50.

Majority vote required.

Voice vote – Unanimous   **MOTION CARRIED**

**ARTICLE FOUR**

**By: Communications Director**

**Communications Department Improvements**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$6,000 for the purpose of relocating the radio console in the Communications Center, with any related equipment and expenses, said appropriation to be under the control of the Communications Director; or take any other action relative thereto.

*Not recommended by Finance Committee.*

Motion made by David Stairs, Assistant Communications Director and seconded.

I move that the Town vote to appropriate from the Stabilization Fund the sum of \$6,000 for the purpose of relocating the radio console in the Communications Center, with any related equipment and expenses, said appropriation to be under the control of the Communications Director.

2/3 vote required.

Voice vote – Inconclusive

Standing vote - YES 55 NO 64 **MOTION DID NOT CARRY**

**ARTICLE FIVE**

**By: Communications Director**

**Transfer of Funds**

To see if the Town will vote to transfer the sum of \$4,000 from Communications Department, Wages Hourly to Communications Department, Overtime; or take any other action relative thereto

*Recommended by Finance Committee.*

Motion made by David Stairs, Assistant Communications Director, and seconded.

I move that the Town vote to transfer the sum of \$4,000 from Communications Department, Wages Hourly to Communications Department, Overtime.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE SIX**

**By: Library Trustees**

**Book Fine Monies**

To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of \$8,866 for the purchase of books; said appropriation to be under the control of the Library Board of Trustees; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Joan Wright, Library Trustee, and seconded.

I move that the Town vote to raise and appropriate the sum of \$8,866 for the purchase of books; said appropriation to be under the control of the Library Board of Trustees.

Majority vote required.

Voice vote – 1 Nay, Majority voted in favor **MOTION CARRIED**

**ARTICLE SEVEN**

**By: Library Trustees**

**Library Carpeting**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$12,000 for the purpose of replacing worn carpet in the Main Hall of the Lawrence Library; said appropriation to be under the control of the Board of Library Trustees; or take any other action relative thereto.

*Finance Committee did not recommend this article.*

I move that the Town vote to raise and appropriate the sum of \$12,000 for the purpose of replacing worn carpet in the Main Hall of the Lawrence Library; said appropriation to be under the control of the Board of Library Trustees.

Majority vote required.

Voice vote – Inconclusive

Standing vote YES 43 NO74 **MOTION DID NOT CARRY**

**ARTICLE EIGHT**

**By: Board of Selectmen**

**Acceptance of Road Layout – Hadley Road**

To see if the Town will vote to accept and maintain as a public way the layout of Hadley Road, as shown on a plan entitled “Street Acceptance Plan/Hadley Estates prepared for Robert M. Hicks, Inc., 159 Main Dunstable Road Suite 211, Nashua, NH 03060” prepared by Meisner Brem Corporation, dated August 28, 2003, and on file with the Town Clerk; or take any other action relative thereto.

*Recommended by the Planning Board.*

Motion made by Lyndon B. Johnson, Selectman, and seconded.

I move that the Town vote to accept and maintain as a public way the layout of Hadley Road, as shown on a plan entitled “Street Acceptance Plan/Hadley Estates prepared for Robert M. Hicks, Inc., 159 Main Dunstable Road Suite 211, Nashua, NH 03060” prepared by Meisner Brem Corporation, dated August 28, 2003, and on file with the Town Clerk.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE NINE**

**By: IST Committee**

**NEW HARDWARE, SOFTWARE**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$6,200 for the purpose of fully funding the FY 08 segment of the IST Committee’s multi-year plan for upgrade and replacement of software and hardware components; said appropriation to be under the control of the Town Accountant; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Den Connors, Systems Administrator, and seconded.

I move that the Town vote appropriate from the Stabilization Fund the sum of \$6,200 for the purpose of fully funding the FY 08 segment of the IST Committee’s multi-year plan for upgrade and replacement of software and hardware components; said appropriation to be under the control of the Town Accountant.

2/3 vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE TEN**

**By: Board of Selectmen**

**Keyes Land**

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise:

- a Conservation Restriction over land totaling 101.16 acres +/-, now or formerly owned by the Keyes Realty Trust, Canal Street Realty Trust and/or other owners of record, constituting lots 4 and 5 (14.69 acres) on an unrecorded plan entitled “3 Lot Plan for River Road in the Town of Pepperell, Massachusetts, Exhibit Plan,” prepared by Beals Associates, Inc. for Keyes Realty Trust, dated July 13, 2007, *as well as* the unrestricted portion (86.47 acres +/-) of a parcel of land

shown as Lot 4-A on an unrecorded plan entitled “Driveway Plan in Pepperell, Mass.,” prepared by David E. Ross Associates, Inc. for Keyes Realty Trust, dated September 24, 2007; **and**

- a restricted fee interest in land totaling 39.2 acres +/-, shown as the restricted portion of Lot 4-A noted above, and also shown on a plan entitled “Plan of Land George T. Keyes, Pepperell, Mass.” By Thomas F. Moran & Earle W. Soper, Jr., Surveyors, dated February 28, 1973 and revised July 3, 1973, a metes and bounds description of which is on file at the Office of the Board of Selectmen

The subject restricted fee title shall be acquired for conservation purposes, said property to be to be held in the care and custody of the Pepperell Conservation Commission, pursuant to MGL, Ch. 40, s. 8C, or any other enabling authority.

And further, in order to fund such acquisition, to raise and appropriate, appropriate from available funds, or borrow a sum not to exceed \$499,000, and to authorize the Treasurer, subject to the approval of the Board of Selectmen, to issue, pursuant to MGL, Ch. 44, sections 7 and 8C, as well as Ch. 40, s. 8C (if applicable), or any other enabling authority, bonds or notes of the Town therefore, in an amount not to exceed \$499,000.

And, further, to authorize the Conservation Commission to file, on behalf of the Town, applications for grants and/or reimbursements from the Commonwealth of Massachusetts under Ch. 132A, s. 11 (the “Self Help Act”) and/or any other source(s) which might provide funding for activities falling within the scope and intent of this article; and to authorize the Board of Selectmen and Conservation Commission to enter into all such contracts, and execute all such agreements as may be necessary on the part of the Town to effect such acquisition and/or reimbursement;

or take any other action relative thereto.

*The Finance Committee did not recommend this article.*

Chris LaPointe, Project Manager for Trust for Public Land, gave a presentation.

Motion made by Joseph A. Sergi, Selectman, and seconded.

I move:

- that the Town vote to authorize the Board of Selectmen to acquire by purchase, eminent domain, or otherwise, for a sum not to exceed \$499,000:  
a restricted fee interest in land totaling 39.2 acres +/-, as described in the warrant for this Town Meeting, **and** a Conservation Restriction over land totaling 101.16 acres +/-, as described in the warrant for this Town Meeting, all of said affected lots also being shown on a plan entitled “Plan of Land in Pepperell, Mass. Prepared for Keyes Realty Trust” by David E. Ross Associates, Inc., and dated October, 2007;  
said restricted fee title shall be acquired for conservation purposes, said property to be held in the care and custody of the Pepperell Conservation Commission, pursuant to MGL, Ch 40,s. 8C (if applicable) or any other enabling authority;
- that to fund said acquisitions, the Town vote to appropriate from the Land Fund the sum of \$179,000, and that the Town vote to borrow a further sum not to exceed \$320,000, and authorize the Treasurer, with the approval of the Board of Selectmen, to issue, pursuant to MGL, Ch 44, sections 7 and 8C (if applicable) or any other enabling authority, bonds or notes of the Town therefore
- and that the Town vote to authorize the Conservation Commission to file, on behalf of the Town, applications for grants and/or reimbursements from the Commonwealth of Massachusetts

under Ch 132A, s. 11 (the “Self Help Act”) and/or any other relevant source(s), and to authorize the Board of Selectmen and Conservation Commission to enter into all such contracts and execute all such agreements as may be necessary on the part of the Town to effect such acquisitions and/or reimbursements.

2/3 vote required.

Standing vote - YES 138 NO 5 **MOTION CARRIED**

#### **ARTICLE ELEVEN**

**By: Board of Public Works**

#### **Intermunicipal Agreement with Town of Groton – Water Division**

To see if the Town will vote, under the provisions of MGL Ch 40, s. 4A to authorize the Board of Public Works to enter into one or more intermunicipal agreements with the Town of Groton, relative to allowing the Pepperell Water Division to install and/or maintain water lines and provide water service within the boundaries of the Town of Groton, specifically at 465 Nashua Road, 473 Nashua Road, 174 North Street, 184 North Street, 208 North Street, 1 Yvonne Drive, and 1-01 Yvonne Drive, as well as that portion of the proposed Reedy Meadow Estates that extends into Groton (approximately 11 houses); or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Frederick E. Farmer, Board of Public Works, and seconded.

I move that the Town vote, under the provisions of MGL Ch 40, s. 4A to authorize the Board of Public Works to enter into one or more intermunicipal agreements with the Town of Groton, relative to allowing the Pepperell Water Division to install and/or maintain water lines and provide water service within the boundaries of the Town of Groton, specifically at 465 Nashua Road, 473 Nashua Road, 174 North Street, 184 North Street, 208 North Street, 1 Yvonne Drive, and 1-01 Yvonne Drive, as well as that portion of the proposed Reedy Meadow Estates that extends into Groton (approximately 11 houses).

Majority vote required.

Voice vote – Majority voted in favor **MOTION CARRIED**

#### **ARTICLE TWELVE**

**By: Board of Public Works**

#### **Suburban Village Pumping Station – Heald Street – Water Division**

To see if the Town will vote to accept ownership of a certain parcel of land located on Heald St., now or formerly the property of Fairlane Realty Trust, containing 200 square feet more or less, shown as Parcel 3-B1 on a plan by Cornerstone Land Consultants, Inc., entitled “Plan of Land...Heald Street, Pepperell, Massachusetts” dated September 20, 2007, said parcel constituting the location of a sewer pumping station integral to the sewer line privately installed in Heald Street; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by George Clark, Board of Public Works, and seconded.

I move that the Town vote to accept ownership of a certain parcel of land located on Heald Street, being a portion of Assessors Lot number 13-38, said parcel constituting the location of a sewer pumping station integral to the sewer line installed in Heald Street, all as shown on plan entitled "Plan of Land, Heald Street, Pepperell, Mass." dated September 20, 2007, recorded in Middlesex (South) Registry of Deeds as Plan Number 1154 of 2007.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE THIRTEEN**

**By: Board of Public Works**

**Parker Hill Way Road Acceptance**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$2,500 for preparation of documents and field work preliminary to presentation of an article to the FY08 Annual Town Meeting for acquisition of (apparently ownerless) land and acceptance of the street thereupon, on upper Parker Hill Way, said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by George E. Clark, Board of Public Works, and seconded.

I move that the Town vote to raise and appropriate the sum of \$2,500 for preparation of documents and field work preliminary to presentation of an article to the FY08 Annual Town Meeting for acquisition of (apparently ownerless) land and acceptance of the street thereupon, on upper Parker Hill Way, said appropriation to be under the control of the Board of Public Works.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE FOURTEEN**

**By: Board of Public Works**

**Engineering Services - Sewer Division**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$101,850 for engineering services for the design of long-planned, but still un-constructed sewer extensions, said costs to be reimbursed by betterments; this appropriation under the control of the Board of Public Works; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by Frederick E. Farmer, Board of Public Works, and seconded.

I move that the Town vote to borrow the sum of \$101,850 for engineering services for the design of long-planned, but still un-constructed sewer extensions, said costs to be reimbursed by betterments; and to authorize the Treasurer, subject to the approval of the Board of Selectmen, to issue, pursuant to MGL, Ch. 44, sections 7 and 8C, as well as Ch. 40, s. 8C (if applicable), or any other enabling authority, bonds or notes of the Town therefore; this appropriation under the control of the Board of Public Works.

2/3 vote required.

Voice vote – 1 Nay, Majority voted in favor

Standing vote taken to clarify 2/3 vote - YES 109 NO 2 **MOTION CARRIED**

**ARTICLE FIFTEEN**

**By: Board of Public Works  
Rescission of Bond Authorization**

To see if the Town will vote to rescind the bond authorization in the amount of \$152,000, approved under Article 13 of the October 30, 2006 Special Town Meeting for purposes of site testing for a possible water well; and, further, to appropriate from available funds the sum of \$3,800 to cover payments made from temporary borrowing against the subject bond issue; or take any other action relative thereto.

*Recommended by Finance Committee.*

Motion made by George E. Clark, Board of Public Works, and seconded.

I move that the Town vote to rescind the bond authorization in the amount of \$152,000, approved under Article 13 of the October 30, 2006 Special Town Meeting for purposes of site testing for a possible water well; and, further, to appropriate from Water Enterprise Free Cash the sum of \$3,800 to cover payments made from temporary borrowing against the subject bond issue.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

**ARTICLE SIXTEEN**

**By: Board of Public Works  
Asbestos Removal – Pepperell Springs**

To see if the Town will vote to appropriate from available funds the sum of \$16,000, for unanticipated expenses related to asbestos removal at the Pepperell Springs building; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*Not recommended by Finance Committee.*

Motion made by George E. Clark, Board of Public Works, and seconded.

I move that the Town vote to appropriate from Water Enterprise Free Cash the sum of \$16,000, for unanticipated expenses related to asbestos removal at the Pepperell Springs building; said appropriation to be under the control of the Board of Public Works.

Majority vote required.

Voice vote – Majority voted in favor **MOTION CARRIED**

**ARTICLE SEVENTEEN**

**By: Council on Aging**

To see if the Town will vote to raise and appropriate the sum of \$7,000 to fund a 15-hour per week position for an Assistant Director for the Council on Aging; or take any other action relative thereto.

*Not recommended by Finance Committee.*

Motion made by Merle Green, Council on Aging.

I move that the Town vote to take no action on Article 17.

Majority vote required.

Voice vote – Unanimous **NO ACTION TAKEN**

**ARTICLE EIGHTEEN**  
**By: Finance Committee**  
**Tax Levy Offset**

To see what sum of money the Town will vote to direct the Assessors to take from available funds to reduce the net amount to be raised for FY '08; or take any other action relative thereto.

Motion made by Diane Gaspar, Finance Committee Member, and seconded.

I move that the Town vote to direct the Assessors to take from available funds the sum of \$907,803.00 to reduce the net amount to be raised for FY '08.

Majority vote required.

Voice vote – Unanimous **MOTION CARRIED**

Motion was made to adjourn the Special Town Meeting and seconded.

Voice vote – Unanimous **SPECIAL TOWN MEETING ADJOURNED AT 9:38 PM**

There were 155 voters in attendance and 23 non-voters.

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 12<sup>th</sup> day of October, A.D. 2007.

Darrell Gilmore, Chairman  
Lyndon B. Johnson, Clerk  
Joseph A. Sergi  
PEPPERELL BOARD OF SELECTMEN

Posted by Constable, Robert C. Russell  
October 15, 2007

TRUE COPY ATTEST:  
Lois A. Libby  
Pepperell Town Clerk































## CITIZEN ACTIVITY APPLICATION FORM

If you are interested in serving on a Town Committee, please fill out this form and mail to the Board of Selectmen, Town Hall, One Main Street, Pepperell, MA 01463. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

<b>NAME:</b> _____	<b>DATE:</b> _____
<b>ADDRESS:</b> _____	<b>PRECINCT:</b> _____
<b>TELEPHONE: HOME:</b> _____	<b>WORK:</b> _____
<b>E-MAIL:</b> _____	
<b>PRESENT BUSINESS INTEREST OR OCCUPATION:</b> _____	
<b>EXPERIENCE OR SPECIAL SKILLS: VOLUNTEER, SOCIAL SERVICE, BUSINESS (INCLUDE PREVIOUS TOWN EXPERIENCE, IF ANY):</b> _____ _____ _____	
<b>AREA(S) WHERE YOU WOULD BE INTERESTED IN SERVING:</b> _____ _____ _____	
<b>TIME AVAILABILITY:</b> _____	<b>NUMBER OF HOURS:</b> _____ <b>Weekly</b> _____ <b>Monthly</b>
<b>COMMENTS:</b> _____ _____ _____ _____	

## **APPOINTED COMMITTEES**

Agricultural Advisory Board  
Affordable Housing Committee  
Board of Fire Engineers  
Board of Public Works (2)  
Cable TV Advisory Committee  
Capital Program Committee  
Conservation Commission  
Council on Aging  
Cultural Council  
Disabilities Commission  
Election Workers  
Emergency Management  
Finance Committee  
Fire Department  
GIS Committee  
Historical Commission  
Information Systems Technology Committee  
Nashoba Valley Technical High School Committee  
Pepperell Auxiliary Police Department  
Personnel Board  
Planning Board (Associate Member)  
Zoning Board of Appeals

# Index

<p style="text-align: center;">A</p> <p>Agricultural Advisory Board .....50</p> <p>Animal Control Officer.....25</p> <p>Annual Town Election .....55</p> <p>Appointed Boards/Committees .....6</p> <p>Assessors, Board of .....13</p> <p style="text-align: center;">B</p> <p>Board of Health.....42</p> <p>Board of Selectmen.....11</p> <p style="text-align: center;">C</p> <p>Cemetery and Parks Department .....42</p> <p>Citizen Activity Form .....131</p> <p>Communications Department .....26</p> <p>Conservation Commission.....20</p> <p>Council on Aging.....44</p> <p>Cultural Council.....49</p> <p style="text-align: center;">D</p> <p>Dedication.....1</p> <p>DPW Director/Town Engineer .....36</p> <p style="text-align: center;">E</p> <p>Elected Officials .....4</p> <p>Emergency Management Agency .....27</p> <p style="text-align: center;">F</p> <p>Finance Committee Report .....58</p> <p>Fire Department .....24</p> <p>Forest Warden.....25</p> <p style="text-align: center;">H</p> <p>Highway Superintendent.....40</p> <p style="text-align: center;">I</p> <p>In Memoriam .....2</p> <p>Information Systems Technology Committee .....18</p> <p>Inspection Department.....21</p> <p style="text-align: center;">L</p> <p>Lawrence Library.....47</p> <p>Lowell Regional Transit Authority Advisory Board .....46</p>	<p style="text-align: center;">M</p> <p>May 7, 2007 Annual Town Meeting.....64</p> <p>May 7, 2007 Special Town Meeting..... 105</p> <p>Moth Superintendent .....40</p> <p style="text-align: center;">N</p> <p>Nashoba Valley Technical High School.....28</p> <p>Nissitissit Middle School.....33</p> <p>North Middlesex Regional High School.....32</p> <p>North Middlesex Regional School District Superintendent of Schools .....30</p> <p style="text-align: center;">O</p> <p>October 29, 2007 Special Town Meeting ..... 108</p> <p style="text-align: center;">P</p> <p>Personnel Board..... 12</p> <p>Peter Fitzpatrick School.....35</p> <p>Planning Board .....22</p> <p>Police Department .....23</p> <p>Public Health Nurse.....43</p> <p style="text-align: center;">R</p> <p>Recreation Commission.....48</p> <p style="text-align: center;">S</p> <p>Sealer of Weights and Measures.....25</p> <p>Sewer Division .....38</p> <p>Staff Positions.....5</p> <p>State and National Officials.....3</p> <p style="text-align: center;">T</p> <p>Tax Collector .....17</p> <p>Town Accountant .....117</p> <p>Town Clerk.....51</p> <p>Town Treasurer.....16</p> <p>Transfer Station .....39</p> <p>Tree Warden .....40</p> <p style="text-align: center;">V</p> <p>Varnum Brook Elementary School.....34</p> <p>Veterans' Service Officer.....44</p> <p style="text-align: center;">W</p> <p>Water Division.....37</p> <p style="text-align: center;">Z</p> <p>Zoning Board of Appeals .....13</p>
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