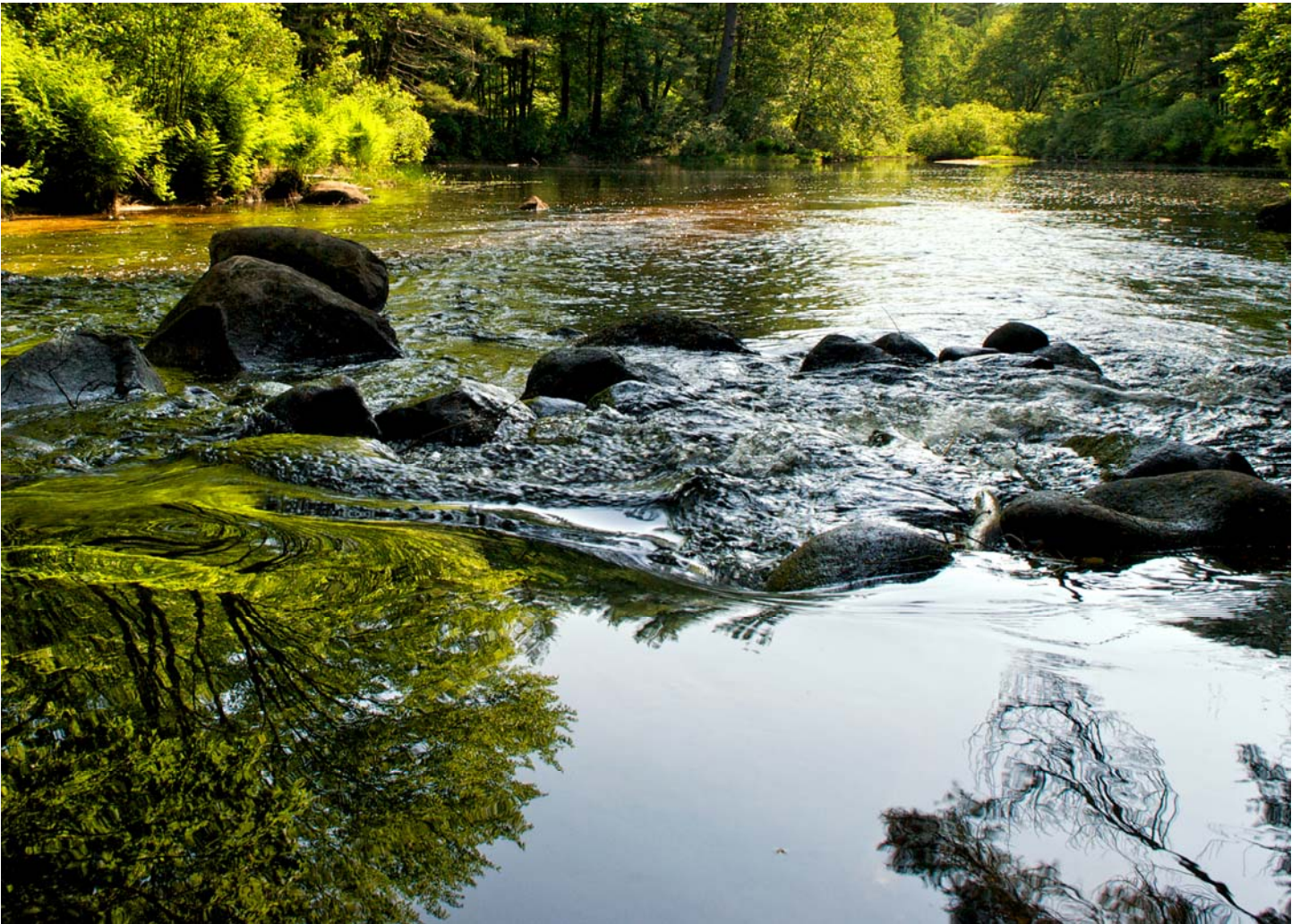


Town of  
**PEPPERELL**



**2011 Annual Town Report**

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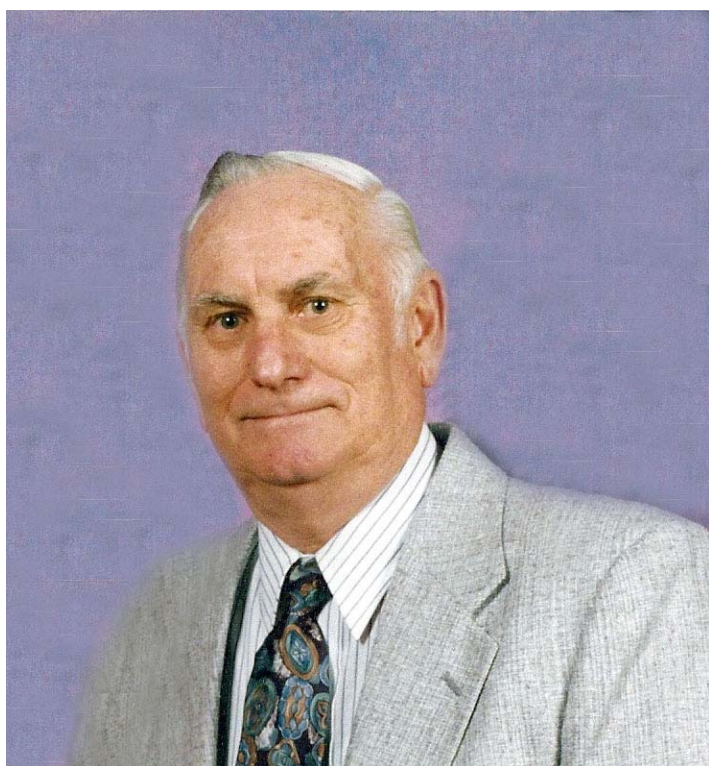


## Dedication

**Gary Giguere** was born in 1936 at the old Crocker Hospital in Pepperell. Mr. Giguere has raised a family, worked in, and has been a resident of Pepperell his entire life. He attended Pepperell schools, was an employee of the Pepperell Paper Company for 48 years, was a member of the Pepperell Police Department and served on the Pepperell Fire Department for 20 years, serving as Captain for a number of those years.

Mr. Giguere served as a 3-term member of the Pepperell Board of Selectmen and was also a member of the Pepperell Finance Committee as well as being a past President of the Pepperell Lion's Club.

The Board of Selectmen is pleased to dedicate this year's Pepperell Town Report to Mr. Giguere, not only because of his service to the Town of Pepperell in many capacities over the years, but also because of his love of his town for his entire life.



**Bob Lambert** has been a Pepperell resident for almost 30 years.....not long enough some might say to qualify for 'townie' status, but certainly long enough to have made an indelible impact on his community in many ways.

Bob himself will tell you that he has been blessed in life, not only with a wonderful family, including his wife Evelyn, daughter Robin, sons Michael and Bob, as well as many wonderful grandchildren, but with a successful Pepperell-based construction business.

Bob has always lived his life by the philosophy that if he can help others in need, he will do anything he can to make

a difference.

Many townspeople know and appreciate Bob, for his kindness, compassion, and caring personality.

Bob served on the Board of Health (BOH) for many years, twice as the chairman. In addition, he served as the BOH Inspector. While he knew that he must enforce the rules and regulations required by the State of MA., he would go out of his way personally to help his fellow townspeople.

While the BOH was in the transition of appointing new Board members, he came into the BOH office and offered his services free of charge; he was interested in wanting to help anyone that walked through the door. He was hired as a part-time Health Inspector and took this position very seriously, and went above and beyond the duties that were required. As Health Inspector, he would often choose to help his fellow residents by leaving his home at night, or on the weekend if needed to help distressed residents. He was always accommodating in this way; Bob would go beyond his time allotted as the Health Inspector to co-ordinate and change his schedule to accommodate any resident. He did this because he wanted to help people, not for any other reason.

Bob has generously gifted land to the town, for the pleasure of people fishing, watching the birds, or just sitting in a quiet spot to enjoy the peace that surrounds them. He also has helped the Highway Department by donating cement jersey barriers, at no cost whatsoever to the town. He has donated wood materials and carpet cleaner, and he and his wife Evelyn donated their time by pitching in and cleaning the carpet at no expense to anyone, so when you entered the PACH Outreach formerly at the Knights of Columbus, you entered into a clean, fresh building. Bob's reason for doing these things? No reason, no glory, he just wanted to help and make a difference.

Bob and Evelyn have passionately supported for many years clothing children in need. Why? Because he cares so much about people in need and wants to make a difference.

Bob Lambert has done much for the Town of Pepperell because he loves his town, and as a resident and neighbor reaching out and touching people lives in a good way, can only make the residents of Pepperell a closer knit community.

Bob is truly worthy of some well-deserved recognition, and the Board of Selectmen is pleased to dedicate this year's Pepperell Town Report to a good guy who has done a lot for his town.

## In Memoriam



**Joseph P. Czarnionka Sr.** passed away Thursday, December 1, 2011 at Lowell General Hospital after a brief illness at the age of 90. A lifelong resident of Pepperell MA, he spent his final years quietly in Lowell. He was born on May 31, 1921. He attended Pepperell Schools and enjoyed playing baseball with friends and his life in a small American town. As he grew older he obtained employment at the Bemis Company in Pepperell where he would work for fifty-five years, then for several years with K and J Packaging at the same location. His position with Bemis was only interrupted as he answered the call to serve our great nation during World War II. He enlisted in the US Army and was selected for the Army Air Corps. He served in the Pacific Theatre of Operations as a Flight Navigator with the 19th Troop Carrier Squadron based out of Hickam Field Hawaii. He took direct part in operations in the Marshall and Marianna Islands, gaining the WW II victory ribbon, Asiatic-Pacific Campaign ribbon with two battle stars

and the American Campaign Ribbon. He rose to the rank of First Lieutenant and later referred to by pilots of his squadron as the man they all wanted to have plotting their course. He was honorably discharged from the Army Air Corps after the war and was later granted a retirement from the US Air Force. He then returned to his Pepperell home where his main focus and devotion was on his wife Marion (Jankouskas) who predeceased him in 2001 and to his only son Joseph P. Czarnionka Jr. who predeceased him in 2005. Joe C., as he was known by many, made his mark on the community of Pepperell throughout his life. He was active in town politics and the constant pursuit of improving the town. He was elected selectman for five terms and also served as chairman of the board. He was a long time member of the town Finance Committee and an original member of the town's Public Works Committee. He was a long time regional representative to the board of the Lowell Regional Transit Authority. His faith was strong as he was a long time communicant and volunteer for the care and upkeep of St. Josephs Church in Pepperell. He would volunteer endless hours to the church and its well being, the church community and its members. The well being of those most in need was always a concern to Joe C., as he was deeply but quietly involved in the PACH (Pepperell Aid from Church to Home) program. He was focused on helping feed and assist those less fortunate, and was a vocal and strong advocate for the senior citizens in the town and worked tirelessly with others for the development of the senior center program which thrives today. He was a longtime member of the Knights of Columbus, gaining the title of Fourth Degree Knight and was one of the driving forces of the bygone successes of the Knights of Columbus in Pepperell. He was a proud life member of the Veterans of Foreign Wars Post 3291 where he served on numerous committees and in numerous positions rising to Post Commander. He was also a member of the American Legion for several years and took part in their activities throughout the community and the nation. A life member of both the US Air Force Association and the Air Force Navigators Observers Association, he would enjoy traveling in his later years to his squadron reunions with his son and grandson to meet the men with whom he flew and served during the "great war". Throughout his life he was a quiet benefactor and strong supporter to many US Military, Police and Fire Department relief groups and to the men and women of America who serve. He would also lend his generous support to many youth athletic and activity groups in his community throughout the years. He was an avid New England sports fan throughout his life, especially enjoying Red Sox and



Bruins games. His humble devotion to the many causes and pursuits came second only to his family. He was the epitome of a family comes first individual recognized by his love and devotion to his wife, son, grandchildren and their children. He was a role model in his patience, participation and generosity and taught his family the true ideals of love and devotion along with the importance of humility and unselfish service to others. To his family he was known and loved as Papa Joe. He will be sorrowfully missed but never forgotten and they will hopefully carry on his legacy based on the examples he set.

Joe was a man who loved and served his country, his community, but most of all his family and was truly a part of the greatest generation.

(Text and photo courtesy Lowell Sun)



**Martin R. "Marty" Beck**, age 72, former Chairman of the Pepperell Planning Board died unexpectedly on March 28th at the Lahey Clinic in Burlington, surrounded by his family. He was the husband of Jane F. (Keegan) Beck with whom he shared 39 years of marriage.

He was born in Quincy, MA on May 9, 1938, the son of the late John and Edith (Purdy) Beck. He graduated from North Quincy High School and Worcester Polytechnic Institute (WPI) with a Bachelor of Science Degree. He later earned an Associates Degree in Land Surveying from the University of

Massachusetts Lowell. Marty served as Vestry Clerk for the Church of the Good Shepherd in Nashua, NH. He was past master of the Wollaston Lodge and a member of the transportation unit of Aleppo Shriners. His hobbies included woodworking and flying his antique airplane. He was most proud of visiting 78 countries and all continents.

Prior to his retirement, he was a chemical engineer for 30 years at Cabot Corporation in Billerica. While living in Pepperell for the past 35 years, he served on many town committees, including the Planning Board and GIS Committee. In his retirement, Marty Beck did countless work for the Town for almost a decade and at all times was a volunteer - he was never paid a dime and for all he did, the residents of Pepperell should be most grateful. The problem, however, is that Marty did his work on what most consider to be mundane issues - but they were not!

In the near future, the Town will have a fully functional Geographic Information System (GIS) that will not only be a requirement of both the State and Federal agencies but will serve many of the Town's needs. His work, knowledge, and organizational skills have already led to the GIS system being capable of locating every fire hydrant in town for emergency responder's use as well as for updating maintenance procedures by the Water Division of the DPW. GIS would never have gotten off the ground, never mind being functional, without Marty's guidance.

The acceptance of Town streets and ways may also seem to be a boring issue but such is not the case when there is a problem with infrastructure, boundaries, or drainage problems. Any new streets were never a problem for the Town Engineer and the DPW because all necessary documentation was readily available. A street accepted in the 1800's? Whew! Such issues were nearly always dependent on the

Town's "Highway Book", an age-old document protected by the Town Clerk's office - and for good reason as it is irreplaceable. Nearly every notation in that document has been reviewed and chronicled by Marty, who was no doubt one of the only residents who knew the legal methods of street acceptance and whose personal history of serving on the Planning Board 30 or more years ago gave him institutional knowledge that he shared with all, again to the benefit of the Town.

As many residents would know, Pepperell had a major problem with its Town boundary with Groton in the East Street and Jersey Street area - take a look at a map of the Town and notice the little 'wing' in this area. The boundaries were actually realigned and 'officially' accepted by the state in the 1980's but, much to the surprise of all involved, everything was done wrong! The reestablished boundaries were meaningless. Marty was also a self-taught expert on Town Boundaries and he worked with the Town Engineer, as authorized by the Selectmen from both Pepperell and Groton, to coordinate the establishment of the boundary lines correctly at a significant cost savings to the Town. The boundaries were reestablished correctly so legislation accepting them could be corrected and passed; but equally as important, the actual granite bounds along the entire Groton boundary were reset in the proper locations. You can see new bounds on Jersey Street, East Street, at the end of Yvonne Drive, on the Rail Trail, Shirley Street, and three fascinating bounds out at the intersection of South Road and Proctor Road (you can't see two of them as they're in manholes!). A few very remote locations in the woods were also done. Marty coordinated with Mass Highway, a consultant engineer, the Highway Department, and the Town Engineer to set these bounds at the precise locations. The best thing was how Marty loved this field work! Cold or hot days, he was out there directing operations, making certain that these bounds were not even an inch off its actual location.

Marty's contributions to the Town of Pepperell may never be fully appreciated but they certainly should be acknowledged, and will never be forgotten.

## STATE AND NATIONAL OFFICIALS

### United States Senators

#### **John F. Kerry**

304 Russell Senate Office Building  
Washington, DC 20510

One Bowdoin Square, 10<sup>th</sup> Floor  
Boston, MA 02214  
617/565-8519

<http://kerry.senate.gov>

#### **Scott Brown**

317 Russell Senate Office Building  
Washington, DC 20510

2400 JFK Building  
Boston, MA 02203  
617/565-3170

<http://scottbrown.senate.gov>

### United States Representative – 1<sup>st</sup> Congressional District

#### **John W. Olver**

1111 Longworth House Office Bldg.  
Washington, DC 20515  
202/225-5335

<http://olver.house.gov>

463 Main Street  
Fitchburg, MA 01420  
978/342-8722

### State Officials

[www.mass.gov](http://www.mass.gov)

#### **Governor Deval Patrick**

State House, Room 360  
Boston, MA 02133  
617/727-6250

#### **Lt. Governor Tim Murray**

State House  
Boston, MA 02133

#### **Secretary of State William Francis Galvin**

State House, Room 337  
Boston, MA 02133  
617/727-9180

#### **Treasurer Steven Grossman**

State House, Room 227  
Boston, MA 02133  
617/367-6900

#### **Attorney General Martha Coakley**

One Ashburton Place  
Boston, MA 02108  
617/727-2200

#### **Auditor Suzanne M. Bump**

State House, Room 230  
Boston, MA 02133  
617/727-2075

#### **Senator - 1<sup>st</sup> Middlesex District**

##### **Eileen Donoghue**

State House, Room 112  
Boston, MA 02133  
617/727-1630

[Eileen.Donoghue@masenate.gov](mailto:Eileen.Donoghue@masenate.gov)

#### **Representative - 1<sup>st</sup> Middlesex District**

##### **Sheila C. Harrington**

State House, Room 227  
Boston, MA 02133  
617/367-6900

[Sheila.Harrington@mahouse.gov](mailto:Sheila.Harrington@mahouse.gov)

### Middlesex County

#### **District Attorney Gerald T. Leone, Jr.**

15 Commonwealth Avenue  
Woburn, MA 01801  
781/897-8300

[www.middlesexda.gov](http://www.middlesexda.gov)

#### **Sheriff Peter J. Koutoujian\***

400 Mystic Avenue  
Medford, MA 02155  
781/960-2800

[www.middlesexsheriff.org](http://www.middlesexsheriff.org)



## ELECTED OFFICIALS

### ASSESSORS

Michael T. Coffey	2013
Jon E. Kaiser	2012
Susan J. Smith	2014

### HEALTH, BOARD OF

Al Buckley	2013
Phillip D. Durno	2014
John Marriner	2012

### HOUSING AUTHORITY

Bruce Campbell, State Appointee	
Katherine L. Harris	2015
Robert Russell	2013
Janice T. Shattuck	2016
James Triehy	2012

### LIBRARY TRUSTEES

Charles Burnham	2013
Mary Campano	2012
Molly Kimball	2012
Frederick Kobs	2014
Amos Mahony	2014
Schuyler Minckler	2013

### MODERATOR

Scott N. Blackburn	2014
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### NORTH MIDDLESEX REGIONAL SCHOOL

#### DISTRICT SCHOOL COMMITTEE

Anne E. Buchholz (At-large member)	2014
Jonna Clermont	2012
Sue C. Fitzgerald	2012
Michael Morgan (At-large member)	2014
Randee J. Rusch (At-large member)	2014
Arnold Silva, Jr.	2013

### RECREATION COMMISSION

Leigh Ann Colvin**	2012
Lynne David*	2011
Terrence Dineen**	2012
David T. Priddle*	2013
Jennifer L. Ruch*	2014
P. Derek Tenbroeck	2012

### PLANNING BOARD

Dennis A. Kane	2013
Richard C. McHugh, Jr.	2014
Mark F. Marston*	2012
Anna J. MacDonald	2016
Matthew E. Nesbit	2015
Albert W. Patenuade, Jr.	2012
Stephen Themelis*	2011

#### Associate Member (appointed)

Steven Brittain	2012
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### PUBLIC WORKS, BOARD OF

Greg Rice	2013
Frederick Farmer	2012
John Dee III	2014

#### Appointed Members:

<i>vacant</i>	
Lewis Lunn	2012

### SELECTMEN, BOARD OF

Michael L. Green	2012
Patrick J. McNabb*	2011
Joseph A. Sergi	2013
Stephen C. Themelis	2014

### TOWN CLERK

Jeffrey W. Sauer	2013
------------------	------

### TREASURER/TAX COLLECTOR

Michael Hartnett	2012
------------------	------

### TREE WARDEN

Peter Shattuck	2013
----------------	------

\* Resigned/retired/appointment expired

\*\* Appointed to fill unexpired term

+ Elected to fill unexpired term

## STAFF POSITIONS

for

### ELECTED & APPOINTED BOARDS, COMMISSIONS, OFFICIALS

#### ACCOUNTANT

Gene Ferrari Town Accountant  
Richard Choate\* Interim Town Accountant  
Lyn Sharpe Asst. Town Accountant

#### ASSESSOR'S OFFICE

Susan J. Smith\* Assistant Assessor  
Maureen Bolger\*\* Assistant Assessor  
Maureen Bolger\* Administrative Assessor  
Peter Lewicke\*\* Administrative Assessor

#### CONSERVATION COMMISSION

Paula Terrasi Conservation Administrator

#### FIRE DEPARTMENT

Toby Tyler Chief Engineer  
Jean Taubert FF/Paramedic  
Ben Simmons FF/Paramedic  
Kurtis Triehey FF/Paramedic  
Susan H. Smith Secretary

#### BOARD OF HEALTH

Robin Hebert Animal Health Inspector  
Sandra Grogan Secretary  
NABH staff:  
Kalene Gendron, R.S. Health Agent  
Sharon Fata, RN. Staff Nurse

#### BOARD OF SELECTMEN

John F. Moak Town Administrator  
Peggy Mazzola Administrative Assistant  
Joseph Traverso\* Systems Administrator  
Albert White Head Custodian

#### INSPECTION DEPARTMENT

Susan H. Smith Assistant to the Inspectors

#### PLANNING BOARD

Susan Snyder Planning Administrator

#### RECREATION COMMISSION

Stacey Drahusz Recreation Facilities  
& Program Director  
Brendan McNabb Summer Program Director

#### LAWRENCE LIBRARY

Debra Spratt Library Director  
Tina McEvoy Director Adult Svcs/Assistant Director  
Jo Ann Pierce Youth Services Librarian  
Patricia Payer Inter-Library Loans  
Pamela Vance Senior Library Technician  
Shannon Brittain Library Technician  
Sherrill Burgess Library Technician  
Sharon King Library Technician  
Myra Lane Head of Circulation  
Dana Fetterman\*\* Page  
Pam King\* Page  
Jessica Lewis\* Page  
Rob Renaud Custodian

#### BOARD OF PUBLIC WORKS

Ken Kalinowski DPW Director/Town Engineer  
Terrence Spaulding Cemetery/Parks Manager  
Peter Shattuck Highway Superintendent  
Nancy Cyr Highway Dept. Secretary  
Patricia A. DeLorey Water Dept. Secretary  
Mark Richardson\* Asst. DPW Director/  
Sewer & Water Superintendent  
Laurie Stevens\*\* Asst. DPW Director/  
Sewer & Water Superintendent  
Cathy Knox Administrative Assistant  
Susan Gurney WWTP Clerk

#### SENIOR CENTER

Marcia Zaniboni Director  
Bethany Loveless Asst. Director/Activities Coord.  
Virginia Spinney Coordinator of Volunteers  
Ellen Castellano\* Outreach Coordinator  
Elizabeth Selenger\*\* Outreach Coordinator  
Albert Harris Custodian

#### TOWN CLERK'S OFFICE

Barbara Smith Assistant Town Clerk

#### TREASURER/TAX COLLECTOR

Jane Carrubba Assistant Treasurer/Benefits  
Administrator  
Debbie Nutter\* Assistant Collector  
Marron Ryan\*\* Assistant Collector

#### ZONING BOARD OF APPEALS

Cheryl Lutcza Assistant

## APPOINTED BOARDS/COMMITTEES

### AGRICULTURAL ADVISORY BOARD

James Friend	2014
Heather Friend	2013
Robert Lindgren	2013
Todd Russell	2012

### ANIMAL CONTROL OFFICER

Alicia Flagg	2012
Kathleen Comeau, Assistant	2012
Christopher Comeau, Assistant	2012
Wayne Comeau, Assistant	2012

### CABLE TV ADVISORY COMMITTEE

Mark Boyajian	2012
Philip D. Durno	2012
David Pease	2012
Richard G. Potts	2012
Robert Russell	2012
Debra Spratt	2012
Mark Walsh	2012

### CAPITAL PROGRAM COMMITTEE

Richard Colangelo*	2012
Stephanie Cronin	2012
Michael Hartnett	2012
John F. Moak	2012
Melissa Tzanoudakis	2012

### COMMUNICATIONS DEPARTMENT

Frank Quattrochi, Director	2012
David Stairs, Assistant Director	2012

#### Dispatchers

Jeffrey Cormier	2012
Ryan Fogarty	2012
Justin Zink	201

#### Spare Dispatchers

Rosemarie Page	2012
Tracey Rancourt	2012
Nicholas Pentedemos	2012
Shawn Shattuck	2012

### CONSERVATION COMMISSION

Robert Elliott	2012
Kris Masterson	2013
Linda Moody	2013
Robert Rand	2012
Patricia Swain Rice	2012
Jeffrey Sauer	2014
Peter Steeves	2014

### CONSTABLES

Ernest A. Archambault	2012
Neil McGorty	2012
David H. Muscovitz	2012
Frank Quattrochi	2012
Robert Russell	2012

### COVERED BRIDGE COMMITTEE

David Babin	2012
Diane Cronin	2013
Erica McLellan	2014
Maureen Desveaux	2013
Joy Henry*	2012

### COUNCIL ON AGING

Jerrilyn T. Bozicas	2012
Sandra Dube	2014
Cathy Forrest	2012
Barry R. Fuller**	2014
Merle Green, Jr.*	2011
Nancy Harris	2013
Diane Kazanjian	2013
Virginia Malouin	2012

### CULTURAL COUNCIL

Lindsay Black	2014
Lynn Black	2012
Judith Duggan	2012
Mariea Eckstein	2014
Irene Leddy	2014
Ann McPartlan*	2011
Debra Reis*	2011
Sharon Tetreault	2012

### EMERGENCY MANAGEMENT

George Ux, Director	2012
Nicholas Livadas, Deputy Director	2012
Edward Passerello, Deputy Director*	2011
David Peabody, Communications Officer	2012

#### Auxiliary Police

David Querze, Captain	2012
Paul Nelson, Lieutenant	2012
Edward Lane, Lieutenant	2012
Glenn Caswell, Sergeant	2012
Joseph Hauptman, Sergeant*	2012
Richard E. Baum*	2012
Ryan Coyle	2012
Shawn R. Drinkwine	2012
Ryan P. Fogarty	2012
James Greatorex	2012
Mike P. Kyle	2012
Michael Luibil	2012
Jeffrey J. Noble	2012
Andrew L. Riccio	2012
Luis Santana	2012
Anthony Wales	2012

#### Radio Amateur Civil Emergency Services (RACES)

Tony DiCenzo	2011
James Hein	2011
Peter Nordberg	2011
David Peabody	2011
Lynda Pozerski	2011
Stanley Pozerski	2011

EMERGENCY PLANNING COMMITTEE

John Marriner	2012
Toby Tyler	2012
Sharon Mercurio*	2012
Frank Quattrochi	2012
Chief David Scott	2012
Peter Shattuck	2012
George Ux	2012
Marcia Zaniboni**	2012

FENCE VIEWER

Richard Aubin	2011
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FINANCE COMMITTEE

Chris DeSimone*	2011
Chris Johnson*	2012
Alan O. Leao, Jr.	2013
Robert Marti	2013
Holly Seiferth	2013
Melissa Tzanoudakis	2012
George Zacharakis	2012

FIRE ENGINEERS, BOARD OF

Milton Blood, Deputy Chief	2012
John T. Rose, Deputy Chief	2012
Peter Shattuck, Deputy Chief	2012
Jonathan Kinney, Deputy Chief*	2011
Toby Tyler, Chief	2012

Firefighters

Eric Allison	2012
Robert Archer	2012
Eric Bagby	2012
Matthew Blood	2012
Michael Blood	2012
William Brooks	2012
Jonathan Caten, Lieutenant	2012
Michael Doherty, Captain	2012
Seth Durno, Lieutenant	2012
Kenneth English	2012
Derek Flanders	2012
Dana Franzek, Lieutenant	2012
Derek Franzek, Captain	2012
Scot Gardner	2012
Michael Kingsbury	2012
Derek LaLiberte	2012
Matthew Maciel	2012
Richard Layne	2012
Paul McBrearty, Jr., Lieutenant	2012
Vincent Messina, Jr.	2012
Timothy Morine	2012
Carl Morrison	2012
Dan Murphy, Jr.	2012
Kevin Pena	2012
Timothy Powers	2012
Peter Quintin	2012
Michael Schrader	2012
Shaun Shattuck	2012

FIRE DEPARTMENTFirefighters (cont.)

Thomas Shattuck	2012
Trevor Stanton	2012
Steve Symonds	2012
Ryan Tyler	2012
Justin Zink	2012
Nathan Zink	2012

Ambulance Personnel

James Casserly	2012
Samuel Codyer	2012
David Hargrave	2012
Mike Derderian	2012
Frank Melendy	2012
Greg Rich	2012
William Rowe	2012
Kathy Santos	2012
William Shaffer	2012
Ben Simmons, Captain	2012
Jean Taubert	2012
Jill Taubert	2012
Kurtis Triehy, Lieutenant	2012
Cathy Tyler	2012

FOREST WARDEN

Peter Shattuck	2012
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GIS COMMITTEE

Martin Beck*	2011
Maureen Bolger	2012
Susan Snyder	2012
Ken Kalinowski	2012
Frank Quattrochi	2012
Gregory Rice	2012
Susan Smith*	2012

HISTORICAL COMMISSION

Diane Cronin	2012
Dean A. Johnson	2014
Ronald Karr	2014
Frank Kiluk	2013
Hillary Pember*	2013

INFORMATION SYSTEMS TECHNOLOGYCOMMITTEE

Chris Marko	2012
David Pease	2012
Peggy Pomeroy*	2012
Douglas C. Sawyer	2012
Joseph Traverso, Systems Administrator*	2012
Jeff Sauer, Webmaster	2012



INSPECTORS

Harry Cullinan, Inspector of Buildings/ Zoning Officer	2012
Rudolph Schultz, Local Inspector	2012
John Dee III, Electrical Inspector	2012
Eugene Douglas, Gas Inspector	2013
Ralph Gilmore, Asst. Elec. Insp.	2012
Robert Russell, Asst. Gas Inspector*	2012
John Cryan, Asst. Gas Inspector**	2012
John Cryan, Plumbing Inspector	2012
Eugene Douglas, Asst. Plumbing Inspector	2012

LOCAL LICENSING AUTHORITY

Todd W. Blain	2012
William Greathead	2012
Armando Herrera	2012
Alan Lessieur	2012
James Peters*	2012
David Scott	2012

MILL SITE STUDY COMMITTEE

Kurtis E. Amidon
Jerrilyn T. Bozicas
Stephanie Cronin
Roger Goscombe
Albert H. Harris
Ronald Karr
Matt Nesbit
Jeffrey Sauer
Joseph A. Sergi
Stephen C. Themelis

MOTH SUPERINTENDENT

Peter Shattuck	2012
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NASHOBA VALLEY TECHNICAL HIGH SCHOOL  
COMMITTEE

Albert Buckley	2013
Sandra M. Proctor	2014
Janet A. Young	2012
Donald Bradanese, Alt.	2013

PARKING CLERK

Heather Ganley	2012
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PERSONNEL BOARD

Michael L. Green, Selectmen's Rep.	2012
Judith Dalton, At-large Representative	2012
Carl Schilling, At-large Representative	2013
Peter Shattuck, Employee Rep.	2012
Holly Seiferth, Finance Comm. Rep.	2012

PEPPERELL CRANK-UP COMMITTEE

James Dunn	2012
Kim C. Spaulding	2012

POLICE DEPARTMENT

David Scott, Chief	2012
Todd W. Blain, Lieutenant	2012
William Greathead, Sergeant	2012
Armando Herrera, Sergeant	2012
Alan Lessieur, Sergeant	2012
Nick Parker, Sergeant	2012

POLICE DEPARTMENT (cont.)

James Peters, Sergeant*	2012
Heather Ganley, Administrative Assistant	2012
Eileen Lundstrom, Senior Clerk	2012

Officers

Steven Bezanson	2012
Haylie Boutwell*	2012
Steven A. Burke	2012
Jared J. Carrubba	2012
Ryan Fogarty	2012
Bruce Haskins	2012
Thomas Maskalenko	2012
Stephen Mulkerin	2012
Richard Smith	2012
Fabrizio Vestri	2012

Part-time Officers

Paul Nelson	2012
David Querze	2012
Jeremiah Friend, Special Police Officer	2012
Eileen Lundstrom, Special Police Officer	2012

Detention Room Supervisors

Richard Baum, Jr.	2012
Deborah A. Bezanson	2012
Glenn B. Caswell	2012
Shawn R. Drinkwine	2012
Ryan P. Fogarty	2012
Cathy Forrest	2012
Edward Lane	2012
Nikolaos Livadas	2012
Eileen Lundstrom	2012
Paul Nelson	2012
Jeffrey J. Noble	2012
Rosemarie Page	2012
Nicholas Pentedemos	2012
Justin Zink	2012

POLICE DEPARTMENT

Special Police - Dunstable

George Aggott	2012
Charles Chaprales	2012
James Dow	2012
James Downes III	2012
James J. Downes, Jr.	2012
Darrell Gilmore	2012
Eric Hoar	2012
Daniel Kowalski	2012
John J. Koyutis	2012
Michael Lynn	2012
Nicholas Papageorgiou	2012
Sean Ready	2012
Gregg Sanborn	2012
Michael Tedesco	2012

Special Police - Groton

George Aggott	2012
Robert Breault	2012
Peter Breslin	2012
Edward Bushnoe	2012

POLICE DEPARTMENT

Special Police – Groton (cont.)

Gordon Candow	2012
Paul Connell	2012
James Cullen	2012
Richard Elie*	2012
Bethany Evans	2012
Ryan Fogarty*	2012
Derrick J. Gemos	2012
Jeffrey Gigliotti*	2012
Jason Goodwin	2012
Kevin Henehan	2012
Stephen McAndrew	2012
Rachael Mead	2012
Donald Palma, Jr.	2012
Irmin Pierce, III	2012
Rachael Robinson	2012
Dale Rose	2012
Edward Sheridan	2012
Corey Waite	2012

Special Police - Hollis

Richard Bergeron	2012
Christopher Bonin*	2012
Angelo Corrado	
Tracy A. Dunne	2012
David Duquette	2012
Brendan LaFlamme	2012
Andrew MacInnis	2012
Richard Mello	2012
Daniel Pangburn*	2012
Tara Ricketts	2012
James Sartelle	2012
Jonathan Tate	2012
Kris Thibault	2012
Keith Trombley	2012
David Turgeon	2012
Russell Ux*	2012
Joseph Wallent	2012
Katharine Walsh*	2012

Special Police - Townsend

Tony Brennan	2012
Austin Cote	2012
Cassandra Ela**	2012
Mark Francis	2012
Mark Giancotti	2012
Randy Girard	2012
John Johnson	2012
James Landi	2012
James Marchand	2012
Michael Marchand	2012
Erving Marshall	2012
Cheryl Mattson	2012
Kimberly Mattson	2012
Ryan Monahan	2012
Thomas Pearson*	2012

POLICE DEPARTMENT

Special Police – Townsend (cont.)

David Phillips**	2012
David Profit	2012
Joseph Quinn	2012
Robert Rebovich*	2012
George Reidy	2012
Thaddeus Rochette	2012
Jeffrey Thibodeau*	2012
Joshua Tocci	2012
Christopher VanVoorhis	2012

REGISTRARS

Jane Eshleman	2012
Patricia A. Sergi	2013
Heather Zacharakis	2014
Barbara A. Smith, Assistant	2012

SEALER OF WEIGHTS & MEASURES

Eric Aaltonen	2012
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TOWN COUNSEL

Edward J. Richardson, Esq.	2012
Peter A. Zahka, II, PC, Assistant	2012

TOWN FOREST COMMITTEE

Joseph Radwich	2012
Peter Shattuck	2012

TRUSTEES OF BROOKS EDUCATIONAL AND

ENTERTAINMENT FUND

Chester Babineau	2014
Edward P. McDuffee	2013
John McNabb	2012

VETERANS' SERVICE OFFICER

Joseph J. Mazzola	2012
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VETERAN'S GRAVE OFFICER

Terrence Spaulding	2012
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VIETNAM MEMORIAL & HONOR ROLL

COMMITTEE

Michael Flaminio	2012
James M. McKenna	2012
Joseph M. Moore	2012

ZONING BOARD OF APPEALS

Sherrill Rosoff	2013
Annette R. McLean	2014
Mark Walsh	2012
Jan Adamczyk, Associate Member	2013
Sean E. McCaffery, Associate Member	2012
Bruce Roberts, Associate Member*	2011

ELECTION WORKERS

Constance Bernhardt

Precinct 1

Craig R. Williams*	Warden
LeeAnn Phoenix	Warden
Michael J. Recco	Deputy Warden
Adele B. Spoth*	Clerk
Paul Spoth	Clerk
Jerrilyn T. Bozicas	Deputy Clerk
Virginia Boundy	Inspector
Jenny S. Crisman	Inspector
Kimberly Green	Inspector
Linda M. Hadley	Inspector
Carol J. Hasse	Inspector
M. Alise Herrera	Inspector
Elaine M. Jefferson	Inspector
Jeanne LeBlanc	Inspector
Ellen G. Marcoux	Inspector
Schuyler Minckler	Inspector
Ann M. Nieva	Inspector
Lynda J. Pozerski	Inspector
Elizabeth N. Rossi	Inspector
Patricia Wallace	Inspector
Jacqueline L. West*	Inspector
Mary L. Williams*	Inspector

Precinct 2

Mary Theall	Warden
Rose M. Landry	Deputy Clerk
David Theall	Deputy Warden
Barbara Cronin	Clerk
Martin R. Beck*	Inspector
Christina Budd	Inspector
Gertrude T. Dapcic	Inspector
Joan M. Katsines	Inspector
Joan P. Ladik	Inspector
Thomas R. Landry	Inspector
Lorna R. Levi	Inspector
Mary E. Lynch	Inspector

ELECTION WORKERS

Precinct 2 (cont.)

John Marriner	Inspector
Suzanne C. Marchand	Inspector
Thomas J. McGrath	Inspector
Alice M. Peck	Inspector
Diane Querze	Inspector
Martha Spaulding	Inspector
Barbara Z. Stromsted	Inspector
Diane P. Temple	Inspector
Winifred M. Wheeler	Inspector

Precinct 3

Carole M. Babineau	Warden
Barbara A. Smith	Deputy Warden
Diane B. Karr	Clerk
Elizabeth B. Hunt*	Deputy Clerk
Jennifer Putnam	Deputy Clerk
Anne Adams	Inspector
Scott Blackburn	Inspector
Lorraine Christman	Inspector
Janet M. Cramb	Inspector
Patricia W. LeBlanc	Inspector
Lois Libby	Inspector
Doris E. Livadas	Inspector
Margaret L. Lowry	Inspector
Amos J. Mahony	Inspector
Virginia Malouin	Inspector
Theresa McPartlan	Inspector
Madge A. Meehan	Inspector
Ruth Moses	Inspector
Marjorie Nickerson	Inspector
Judith Nolan	Inspector
Joan Paden	Inspector
Dorothy Prozeller*	Inspector
Suzanne Rowse	Inspector
George Ux	Inspector
Joan E. Ux	Inspector
Grace H. Williams*	Inspector

\* Resigned/retired/term expired

\*\* Appointed to fill unexpired term

## BOARD OF SELECTMEN

The Pepperell Board of Selectmen respectfully submits its report to the citizens of Pepperell, regarding activities conducted in 2011.

The composition of the Board changed during this calendar year. Selectman Patrick McNabb, chose not to seek re-election; Stephen Themelis was elected at the Annual Town Election, joining Michael Green and Joseph Sergi.

The economic challenges of our community and our nation demanded that the Board of Selectmen continued to focus on town finances and economic development. Working in conjunction with the Finance Committee, Department Heads and town employees a budget was developed that for the second straight year diminished the need to utilize reserve funding to balance the budget while maintaining the level of staffing to provide effective services to the community. This budgeting process increased the Free Cash certification to \$ 940,000 while allowing for purchases of needed equipment for the Parks, Highway and Police departments, along with upgrades to the Town Hall heating control system and Public Safety Building fire suppression system. The town's new fire truck was delivered in March, 2011. Much needed major infrastructure improvements to buildings and travel networks remain compromised due to the lack of funding beyond daily operational needs.

The efforts of town boards and town staff facilitated the efforts of the owners of the Mill Property to demolish the deteriorated buildings on this site which opens up more potential for the development of this prime property in the center of our village.

During this year a number of new appointments were made along with the establishment of the new Economic Development Advisory Committee and Public Access Cable Corporation.

Other activities included:

- Gene Ferrari was appointed Town Accountant
- Pepperell Public Access Cable Corporation was formed, the Board of Selectmen appointed the founding directors of this community based cable television entity:  
Founding Directors are: Richard Potts, Mark Walsh, and Alan Leao.
- The Cable Advisory Committee worked with the Board of Selectmen to secure a ten year contract for the cable franchise license with Charter Communications.
- The Board of Fire Engineers was extended to include four members: joining the present members Peter Shattuck and Toby Tyler were Milton Blood and John Rose.
- The Economic Development Advisory Committee was formed as a joint effort of the Planning Board and Board of Selectmen: members are Sandra Ciccone, Tracie Ezzio, Diane Cronin, Stephanie Cronin, Keith Bagley, Walter Dwyer, John Masiello, and Hal Sartelle.

The Board of Selectmen and the Recreation Commission collaborated to name one of the town soccer fields in honor of Patty and Alan Leao, founders of the Pepperell Youth Soccer Association and active in youth soccer activities. Mrs. Leao deceased this year prompting the dedication to honor her and her husband's efforts supporting the community's youth.





## PERSONNEL BOARD

The Personnel Board met three times during calendar year 2011. There were no major changes in the personnel by-laws.

The Board did consider and approve the re-classification of dispatchers to Grade 4 on the hourly compensation schedule effective on July 1, 2011. This recommendation was approved at the Annual Town Meeting.

The Board also considered an appropriate cost-of-living adjustment for by-law employees. Discussion centered on the issue that the by-law employees had not received any cost of living adjustments since FY 2008. Budget constraints limited the adjustment recommended for FY 2012 to 1% for all by-law employees. The adjustment was brought to the Annual Town Meeting and was approved.



## ZONING BOARD OF APPEALS

### Responsibilities/Duties:

1. To hear and decide appeals in accordance with Section 9200 of the Zoning By-Law.
2. To hear and decide applications for special permits as provided in Section 9221 of the Zoning By-Law.
3. To hear and decide appeals or petitions for variances as provided in Section 9222 of the Zoning By-Law.
4. To hear and decide appeals as provided in Section 9223 of the Zoning By-Law.
5. To hear and decide comprehensive permits as provided in Section 9224 of the Zoning By-Law.

### Authority:

Town of Pepperell Zoning By-Law Section 9220 and Massachusetts General Laws Chapters 40A, 40B, and 41.

### 2011 Activities:

Five (5) new applications were submitted to the Zoning Board of Appeals in 2011. Table contains breakdown of applications which were decided in 2011, or were pending as of December 31, 2011:

	<b>Granted</b>	<b>Denied</b>	<b>Pending</b>	<b>Withdrawn</b>
<b>Variances</b>	4	0	0	0
<b>40B-Comprehensive Permits</b>	0	0	0	0
<b>Administrative Appeals</b>	1	0	0	0
<b>Special Permits</b>	1	0	1	0
<b>Amendments to Decisions</b>	0	0	0	0

### 2011 Zoning Board of Appeals Members:

Full Board Members (3): Sherrill Rosoff (Chair), Annette McLean (Clerk), and Mark Walsh

Associate Board Members (2): Sean McCaffery and Jan Adamczyk

Staff: Cheryl Lutcza, ZBA Assistant.

Resignations: Bruce Roberts, Associate Member (June 30, 2011)



## BOARD OF ASSESSORS

The Board of Assessors submits herewith its annual report for the fiscal year ending June 30, 2012.

	FY 2009	FY 2010	FY 2011	FY 2012
<b>Gross to be Raised</b>	22,842,894.18	22,909,010	22,841,606	24,300,043.07
<b>Estimated Receipts Available Funds</b>	9,155,853.44	8,100,626.82	7,605,443.70	8,602,120.84
<b>Property Valuations</b>	1,259,157,382	1,117,137,008	1,160,408,435	1,155,108,333
<b>Tax Rate</b>	\$10.87	\$12.58	\$13.13	\$13.59

Each year voters attend Town Meetings to establish expenditures for the ensuing fiscal year. The total that can be spent by the Town Meeting is capped under Proposition 2 ½, a ballot initiative passed in 1980, and this total sum of money necessary to run the Town determines the amount that must be raised through local property taxes. The tax rate is that percent of total assessed value necessary to meet monetary requirements established by Town Meeting appropriations.

A number of factors contributed to an increased tax rate. Primarily, assessed valuations were reduced to comply with Department of Revenue statistical requirements. In all communities assessed valuations must reflect fair market value as indicated by sales during the prior year.

Taxpayers are reminded to read the reverse side of the tax bill. It contains valuable information concerning abatement and exemption information. Further information and current property values can be found at [www.town.pepperell.ma.us](http://www.town.pepperell.ma.us), then choosing “Board/Comm/Dept”, and finally “Assessors” at the website. More information regarding property tax bills can be found at [www.mass.gov/dls](http://www.mass.gov/dls).



History Room at Lawrence Library

# REPORT OF THE TOWN TREASURER

FOR FISCAL YEAR ENDING JUNE 30, 2011

	<u>Pooled</u> <u>Investments</u>	<u>Money Market</u> <u>Fund Accounts</u>	<u>Oper. Accounts</u> <u>Vendor/Payroll</u>	<u>Total</u> <u>Funds</u>
<b><u>Fund Balances:</u></b>				
General Fund	\$ 158,333	\$ 1,647,639	\$ 24,618 ***	\$ 1,830,591
Highway Improvement Fund		-		-
Special Revenue Fund		588,746		588,746
Ambulance Fund		40,188		40,188
Capital Project Fund		90,863		90,863
Sewer Enterprise Fund		2,096,531		2,096,531
Water Enterprise Fund		1,488,234		1,488,234
Transfer Station Enterprise Fund		86,028		86,028
Agency Funds		183,724		183,724
<b><u>Non-expendable Trust Funds: **</u></b>				
Cemetery Perpetual Fund	154,351			154,351
Brooks Fund	45,715			45,715
Farrar Flag Pole Fund	152			152
Lawrence Library Perpetual Fund	63,428			63,428
Lawrence Library Carter Fund	14,054			14,054
Lawrence Library Thurston Fund	508			508
<b><u>Expendable Trust Funds: **</u></b>				
Cemetery Perpetual Income Fund	41,397			41,397
Brooks Income Fund	32,142			32,142
Farrar Flag Pole Income Fund	792			792
Lawrence Library Income Fund	79,472			79,472
Lawrence Library Carter Income Fund	3,461			3,461
Lawrence Library Thurston Income Fund	350			350
Lawrence Library Heald Income Fund	15,904			15,904
Lawrence Library Smith Income Fund	5,825			5,825
<b><u>Other Trust Funds: **</u></b>				
Stabilization Fund	661,472			661,472
Retirement Fund	430,625			430,625
Conservation Fund	22,545			22,545
Land Fund	7,707			7,707
<b>Total Funds, June 30, 2011</b>	<b>\$1,738,234</b>	<b>\$ 6,221,953</b>	<b>\$ 24,618</b>	<b>\$7,984,805</b>

Respectfully submitted,  
Michael Hartnett, CPA  
Treasurer-Collector

**Note:** All accounts are independently audited each year by a certified public accounting firm, without exception.

\*\* All trust fund balances are inclusive of required GASB-31 Fair Market Value adjustments.

# REPORT OF THE COLLECTOR OF TAXES

For the Calendar Year Ending December 31, 2011

Levy Year	Tax / Fee / Lien	Balance 01/01/2011	Levy Commitment/ Transfer	Collections Net of Refunds	Abatements Exemptions Adjustments	Balance 12/31/2011
2012	Real Estate	-	15,455,738	7,267,908	124,879	8,062,951
2012	Personal Property	-	242,187	117,445	-	124,742
2012	Util.Liens/Int.	-	185,029	392	-	184,637
2012	Apport.Bett./Int.	-	364,142	6,761	-	357,381
2011	Real Estate	7,753,270	-	7,422,847	148,454	181,969
2011	Personal Property	130,507	-	127,277	92	3,138
2011	Util.Liens/Int.	140,492	-	115,984	12,712	11,796
2011	Apport.Bett./Int.	273,109	-	245,696	1,350	26,063
2010	Real Estate	197,876	-	81,410	42,333	74,133
2010	Personal Property	2,797	-	-	-	2,797
2010	Util.Liens/Int.	22,903	-	16,309	4,454	2,140
2010	Appor.Bett./Int.	11,238	-	3,129	-	8,109
2009	Real Estate	53,013	-	16,727	33,587	2,699
2009	Personal Property	916	-	-	-	916
2009	Util.Liens/Int.	6,502	-	2,195	4,307	(0)
2009	Appor.Bett./Int.	1,175	-	1,175	-	(0)
2008	Personal Property	897	-	-	-	897
2007	Personal Property	357	-	-	-	357
2006	Personal Property	94	-	-	-	94
2005	Personal Property	51	-	-	-	51
2011	Motor Vehicle Exc.	-	1,294,273	1,183,062	66,035	45,175
2010	Motor Vehicle Exc.	43,582	8,378	35,569	3,887	12,504
2009	Motor Vehicle Exc.	11,995	-	3,215	396	8,384
2008	Motor Vehicle Exc.	8,552	-	772	43	7,737
2007	Motor Vehicle Exc.	2,711	-	843	-	1,868
2006	Motor Vehicle Exc.	20	-	-	-	20
2005	Motor Vehicle Exc.	11	-	-	-	11
2004	Motor Vehicle Exc.	20	-	-	-	20
Prior	Motor Vehicle Exc.	(1,339)	1,733	954	-	(561)
Prior	Personal Property	-	-	-	-	-
	Tax Possessions	28,688	2,223	-	-	30,911
	Tax Title Lien	291,987	173,542	108,282	2,223	355,024
	Tax Title Utility	30,029	18,308	5,138	-	43,199
	Deferred Taxes	26,804	9,575	-	-	36,379
	Deferred Bett.	4,531	2,085	-	-	6,616
	Farmland Rollback	-	-	-	-	-
	Unapp. Bett.	<u>1,576,778</u>	1,225,600	280,273	233,538	<u>2,288,567</u>
		<b>10,619,566</b>				<b>11,880,724</b>

Mobile Home Fees- In Lieu of Taxes	20,796
Interest Collected- Taxes	60,669
Municipal Lien Cert.	5,350
Collection Fees/Charges	<u>43,265</u>
<b>TOTAL COLLECTIONS- Calendar 2011</b>	<b>17,173,444</b>

Respectfully submitted,  
Michael Hartnett, CPA  
Treasurer-Collector

\* All accounts are independently audited each year by a certified public accounting firm, without exception.



## INFORMATION SYSTEMS TECHNOLOGY COMMITTEE

IST Advisory Committee activity for the year consisted of supporting the systems administrator in reviewing an analysis of the Pepperell's intranet by RTM, covering for the systems administrator while was on vacation, and responding to the resignation of the systems administrator.

RTM was hired to evaluate Pepperell's intranet and make recommendations. This resulted initially in a town warrant to purchase 2 switches for Town Hall and to rewire the network cabling in Town Hall.

A Committee member created off-site copies of system backups while the systems administrator was on vacation and after the systems administrator resigned. Some IST issues were also resolved by the Committee member during these times.

A search committee consisting of 2 IST Advisory Committee members, 2 town department heads, the town administrator, and a town resident was formed to review the 17 candidates for the systems administrator job and make a recommendation.

The committee presented its recommendation to the Board of Selectman who approved the hiring of Dale Sinclair in January, 2012.

Respectfully submitted,

Dave Pease, Doug Sawyer



## CONSERVATION COMMISSION

The Conservation Commission's job is to work to protect Pepperell's natural resources. We do this in several ways. We are the local administrators of the Massachusetts Wetlands Protection Act (WPA), MGL Ch. 131§40 and the Pepperell Wetlands Protection By-Law; we plan for and manage the Town's Conservation Land; we work with and advise other Town bodies such as the Planning Board and the Building Inspector's office on natural resources issues, and we provide information to Town residents. The Wetlands Protection Act and the Pepperell Wetlands Protection By-Law are designed to provide a review process for projects that could affect our valuable wetlands. In simplified form, the Act says that no one may fill or alter a wetland without a permit. Under the Wetlands Protection Act, the Commission's job, which we do with the help of our administrator, is to review applications and decide about wetland permits.

Our By-Law provides further protection for some types of wetlands. This is time-consuming, but vital work. Healthy, functioning wetlands protect our water supply, provide flood control, prevent pollution, and enrich our community's wildlife habitat. The Wetlands Protection Act usually applies to any project if it occurs in or near wetlands. Typical projects include new buildings and driveways, changes to existing buildings or landscaping, and improvements to roads or utilities.

Applicants applying for building permits are routed to the Conservation Commission office to determine if their project will fall under the jurisdiction of the Commission. The table below shows the number of building permit applications reviewed.

The Conservation Commission began the year with a donation of 19.8 acres off Brookline Street from Richard Boynton Parker. This beautiful, forested parcel was a priority parcel for protection identified in Pepperell's Open Space and Recreation Plan. The donation of this parcel connects protected land to the north with protected land to the south to continue a corridor for people and wildlife. The southwest portion of this property includes a section of Sucker Brook, an important tributary of the Nissitissit River. Mr. Parker's generosity and foresight to protect this property as conservation land in perpetuity has given Pepperell a valuable asset for wildlife and people alike.

The construction of the new Nashua Road well site included the disturbance of a wetland that required the replication of an area equal to this disturbance under the MA Wetlands Protection Act. The replication area included the planting of several hundred wetland and upland plants. The monitoring of this replication area was ongoing throughout most of 2011 and new plantings were completed for any plants that failed to survive. The wetland replication area is now home to many reptiles and amphibian and the welcoming call of wood frogs this past Spring and turtles sunning themselves on fallen logs spoke to the success of this newly created wetland.

Work continued on the Heald Street Orchard Management Plan in 2011 with funding provided by a 2008 Wildlife Habitat Improvement Plan (WHIP) grant. The grant paid for removal of approximately 20 acres of apple trees to create a meadow of early successional habitat as well as treatments to control invasive plant species. In 2011, a second treatment for invasive plant species was completed. Nesting birds have been reported using this newly created meadow habitat and David Flournoy, as part of his Eagle Scout project, installed blue bird boxes in the Spring to further enhance habitat for birds. Efforts at the orchard also included assistance from the Water Department with repairing one of the entry gates and volunteers clearing trails of downed trees and branches following the "Halloween" snowstorm.

The Conservation Commission worked with the DPW on several projects in 2011. These included numerous projects to address flooding due to beaver activity and the coordination and support for the replacement of two bottomless culverts on Oak Hill and Chestnut Streets. The culvert project restored connectivity of Gulf Brook from Heald Pond to the Nissitissit River and received funding and/or support from the Division of Fisheries and Wildlife, Trout Unlimited, Massachusetts Outdoor Heritage Foundation, the Nashua River Watershed Association, and many Town of Pepperell departments. The Conservation Commission is fortunate to work with so many organizations and departments to protect and restore our wetland resources.

The "Halloween" snowstorm caused extensive trail damage but with the help of over 40 volunteers, the Commission was able to get most downed branches and trees removed within several weeks. Trail maintainers, who have joined the Conservation Commission's maintenance program ([www.town.pepperell.ma.us/conservation/trails.html](http://www.town.pepperell.ma.us/conservation/trails.html)), and many others, dragged and cut tree limbs and trees from trails. The efforts of our volunteers are sincerely appreciated.

As part of the educational component of the Conservation Commission, a presentation by Gail Coffey on vernal pools was coordinated and followed up with a call for volunteers for amphibian crossing guards. This effort continued throughout the Spring migration of the amphibians from their upland, wooded areas to vernal pools and the Boston Globe highlighted the work of these volunteers.

The Conservation Commission presented a program on invasive species to the Pepperell Garden Club. The program focused on invasive plant identification and treatment options and on-line resources available. The importance of using the proper herbicides, at the proper time of year, especially in wetland resource and water supply areas, was emphasized. Invasive insects, including Wooley Adelgid, Asian Longhorned Beetles, and Emerald Ash Borers, were discussed. Invasive plant species and insects cost the Commonwealth of Massachusetts millions of dollars each year. The Commission looks forward to working with the Garden Club in our efforts to control invasive species in Pepperell.

We invite you to visit our page on the Town's web site by going to [www.town.pepperell.ma.us/conservation](http://www.town.pepperell.ma.us/conservation). Our page details the workings of the Commission, including upcoming meeting dates and agendas, minutes to past meetings, access to permit applications, and information about Pepperell's conservation lands.

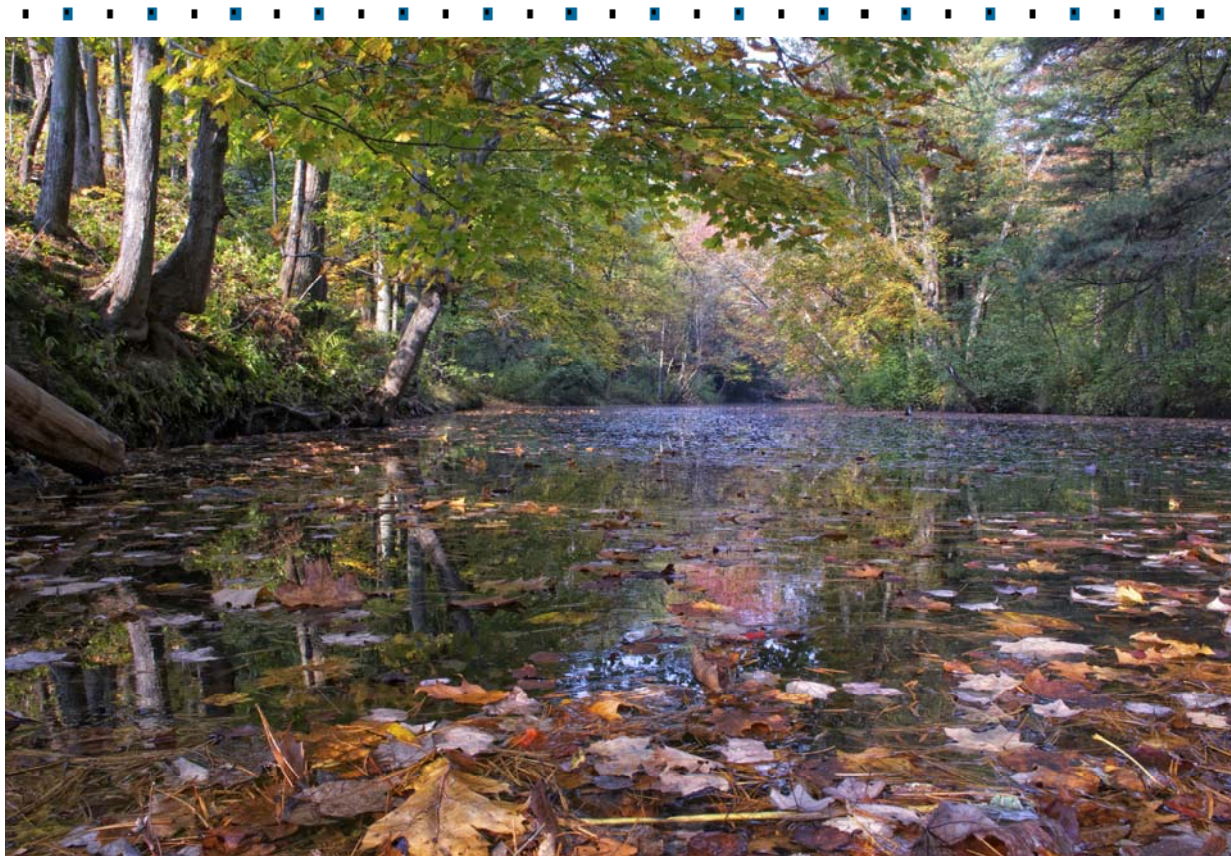
Please call the Conservation Commission office at 978-433-0325 if you would like to ask questions or give comments about wetlands permit applications, conservation land, or other natural resources issues. We are seeking volunteers to help maintain our trails and also welcome reports of unusual wildlife or plant sightings. Our Conservation Administrator, Paula Terrasi, staffs our office in Town Hall Monday through Wednesday 8:00 am to 4:30 pm and most Thursday mornings.

Robert Elliott, Chairman  
Patricia Swain Rice

Kristina Masterson  
Jeffrey Sauer

Linda Moody  
Peter Steeves

Robert Rand



Nissitissit River

## INSPECTION DEPARTMENT

### Appointed Positions:

Harry Cullinan, Inspector of Buildings/Zoning Officer  
Rudolph F. Schultz, Local Inspector  
John Dee III, Electrical Inspector  
Ralph Gilmore, Assistant Electrical Inspector  
John Cryan, Plumbing Inspector  
Eugene Douglas, Gas Inspector/Assistant Plumbing Inspector  
Robert Russell, Assistant Gas Inspector  
Susan H. Smith, Assistant to the Inspectors

During the past year as the Inspector of Buildings/Zoning Enforcement Officer, and with the help of my assistant Susan Smith, the Department issued 261 building permits, one large demolition permit for the old mill site at 29 Mill Street/128 Main Street, replied to 48 Notices of Intent which are required to be approved prior to the Town Clerk issuing a Business Certificate, resolved numerous zoning complaints and inspected all school buildings and public buildings. We also provided information to contractors on the changes in the new Eighth edition of the Building Code.

The Department processed applications throughout the year for new construction and remodeling, wood stoves and energy improvements. Speculative building continues to be slow. Permits were issued for 13 single family homes, 12 of these at Emerson Village off Nashua Road.

The Building Department also issued 192 electrical permits, 138 plumbing permits and 122 gas permits, with the majority of these permits requiring the inspectors to provide a minimum of two inspections.

At the end of October, Assistant Gas Inspector Bob Russell retired after providing more than 30 years of faithful service to the residents of the town of Pepperell. John Cryan was appointed as Assistant Gas Inspector.

Building Department staff is available to answer your questions and address any concerns at 978-433-0329, or by email, at [shsmith@town.pepperell.ma.us](mailto:shsmith@town.pepperell.ma.us).



Quilt Show at Lawrence Library



## PLANNING BOARD

The Planning Board serves the Town of Pepperell by reviewing and permitting development throughout the community under the jurisdiction of the Massachusetts General Laws Chapter 41, Sections 81A-GG, Subdivision Control Law, and Chapter 40A, the Zoning Act. The Planning Board's authority is defined in the Subdivision Rules and Regulations and the Zoning Bylaws of the Town.

The Board approved a site plan for renovations and expansion at the Pepperell Veterinary Clinic on River Road. Additional minor site plans were granted for the Pepperell Family Pharmacy parking lot changes and a proposed dog daycare facility on South Road. Two multi-family projects, one on Groton Street and one on Tarbell Street received Special Permits. A single family conversion on Prospect Street was also granted a Special Permit. An Open Space Residential Development Special Permit was granted for an eight lot development to be known as Robinson Hollow, off South Road. The Board endorsed two ANR plans during the year.

A Wind Energy System Bylaw was accepted at the Annual Town Meeting. The Board continued to work on proposals for rezoning of some residential parcels along the south side of Main Street. As a result of this work the Board began a diligent process to develop Design Guidelines. These guidelines were near completion at the end of the year. With these in place the Board will present again the proposal for rezoning.

A Peer to Peer grant was received from the State and the Board worked with a consultant to develop guidelines for establishment of an Economic Development Advisory Committee. The Planning Board appointed four members to this committee. Another grant was submitted to the Department of Housing and Community Development for updating the Housing Production Plan. The Board continued their work with the Northern Middlesex Council of Governments to establish a report on the Master Plan implementation and a Main Street corridor study through the District Local Technical Assistance Round IV funding.

Chairman, Steve Themelis did not seek re-election to the Planning Board in the annual election but was successfully elected to the Board of Selectmen. Two new members joined the Board, Anna MacDonald and Albert Patenaude. Former member Mark Marston resigned early in 2011 due to a move from town. Board elections resulted in a new Chairman, Rick McHugh with Matt Nesbit remaining as the Clerk after being elected to take over the duties when Mr. Marston left. Dennis Kane was appointed as the NMCOG representative for the Board. Steven Brittain was re-appointed to the associate member position.

The Planning Board wishes to offer its gratitude to all of the Pepperell Town Boards, Committees, and Departments for their assistance and guidance throughout the year.

Respectfully submitted,

Pepperell Planning Board

Richard McHugh, Chairman

Matthew Nesbit, Clerk

Dennis Kane

Anna MacDonald

Albert Patenaude



## POLICE DEPARTMENT

The mission of the Pepperell Police Department is to provide the highest level of protection and service to the citizens, business people, and visitors of Pepperell. Members of the Pepperell Police Department shall provide safety and security for the community by enforcing the bylaws of the Town of Pepperell, the laws of the Commonwealth of Massachusetts, and the Constitution of the United States of America.

Members of the Pepperell Police Department shall be dedicated to provide the highest quality of public service with honesty, respect, and fairness. Working together with our community members, and focusing on the Pepperell Police Department's core values of professionalism, integrity, honesty, and character, we strive to enhance the quality of life for everyone in our town.

The perpetual goals of the Pepperell Police Department are to identify criminal activity, pursue and apprehend criminal offenders and proceed in the prosecution of known offenders, to maintain a proactive patrol and investigation force and thus reduce the opportunity to commit crime, to facilitate the safe movement of people and vehicles through analysis and commitment of selective traffic enforcement resources, to perpetuate a sound managerial environment that focuses upon department goals and provides for career development, and to instill public confidence in the agency by maintaining a high degree of professionalism, dedication and expertise in police service.

The following table represents a sampling of the types and number of calls the Pepperell Police Department responded to and investigated throughout the year. The 9,474 police calls represent a 3% decrease from last year's total.

<b>Year</b>	<b>2011</b>
Total Police Calls	9474
Burglaries	40
Larcenies (includes cases of fraud/ID theft)	219
Disturbance calls (general)	192
Disturbance calls (domestic violence)	84
Assaults (Simple)	75
Assaults (Aggravated)	22
Motor vehicle accidents investigated	200
Arrests/Protective custodies	181
Motor vehicle citations issued	1553
Drunk driving cases	18
Burglar/Robbery alarm responses	268
Animal Complaints	137

Unfortunately, due to budget constraints, our police department continues to operate at less than full staff. We have been functioning with two less officers since June of 2009, and with the lengthy absence of Officer Vestri in military training, we have had to continue to operate at three officers under full staff.

The police department had some major staffing changes in 2011, mostly at the end of the calendar year. In November, Ryan Fogarty of Pepperell was hired as a full-time patrol officer. Ryan grew up in Pepperell and attended North Middlesex High School. He served as a dispatcher and part-time patrol officer before being selected to join our full-time staff. Officer Fogarty's position became open with the retirement announcement of Sergeant James F. Peters, who served on our force for almost 30 years. Jim was most known for his work with our senior community as the town's TRIAD officer, an important position that will now be filled by Officer Bruce Haskins. The department would like to thank Jim for his years of valued service to the town. Officer Haylie Boutwell also left the department in 2011,

deciding to resign on the last day of the calendar year. We would also like to thank Officer Boutwell for her service to the town.

A promotional process conducted late in 2011 resulted in the promotion of Sergeant Todd Blain to lieutenant. Officer Nick Parker and Detective Bill Greathead were promoted to the rank of sergeant during the same process. We have now returned to a full command staff for the first time since early 2010, providing 24-hour supervision for the town.

All officers continue to be recertified annually in core tasks including firearms, Tasers, first aid/CPR/AED, defensive tactics and legal updates. Although many of our proactive services have been reduced or eliminated, I am proud to report that our D.A.R.E. program continues to be presented in our public schools. Officer Haskins instructed multiple grades of students in the avoidance of drugs, alcohol and violence. The "Officer Phil" safety program also continued in the elementary school in 2011 as well.

Once again, Detective Greathead and his group of volunteers worked tirelessly to assist those less fortunate by supplying holiday gifts to some of our young residents. For the second consecutive year, Communications Director Frank Quattrochi prepared a delicious holiday meal for our seniors, with help from many town employees who served the food. Thank you to everyone who helped with these worthwhile causes.

In 2011 there were no formal internal affairs complaints filed against officers alleging misconduct. Zero formal complaints for an entire calendar year reflects positively on the department, and is evidence of the professionalism exhibited by the patrol force that serves our town every day. I encourage anyone that is dissatisfied with our service to contact my office. All officers are expected to act professionally and provide fair and equal services to all citizens.

Please know that I welcome questions and comments from any of our citizens, businesspeople, and visitors. I ask that you call our department to report any suspicious activity that you may witness, and also to please remember to protect your property by securing your homes and locking your vehicles. The department wishes to thank the many members of the community who continue to support our police department and we will continue to provide the best possible service to keep Pepperell a safe and pleasant community in which to live and work.

Respectfully submitted,  
Chief David J. Scott



Veterans' Breakfast at Senior Center

**COMMUNICATIONS DEPARTMENT**

Appointing Authority: Board of Selectmen

Appointed Officials and Titles:

- Frank Quattrochi ..... Communications Director
- David R. Stairs ..... Assistant Director
- Justin Zink ..... Dispatcher
- Tracy Rancourt..... Dispatcher
- Jeff Cormier ..... Dispatcher
- Rosemarie Page..... Spare Dispatcher
- Nick Pentedemos ..... Spare Dispatcher
- Shaun Shattuck..... Spare Dispatcher

**Responsibilities/Duties:**

- Emergency and routine radio dispatching of Pepperell Police, Fire, Ambulance, Highway, Water, and Sewer Departments; and Dunstable Fire Department, on a 24 hour per day basis.
- Answering telephone calls for all the above departments, except for Highway, Water, and Sewer Depts., answering those lines during non-business hours.
- Operation of the NCIC/LEAPS Computer/Teletype; allowing for input and retrieval of driver and criminal history on a nationwide basis.
- Chronological documentation of all incidents and calls.
- Coordination with Civil Defense personnel during times of emergencies/disasters. Using Code Red Notification System as necessary

**Major 2011 Activities:**

Calls for emergency service:

- 583 Pepperell Fire Calls
- 230 Dunstable Fire Calls
- 922 Ambulance Calls
- 10032 Police Calls (includes investigations)

**Goals for 2012:**

Pursuing grant money to increase staffing and replace equipment. Continuing with regionalization studies.

Respectfully submitted,

Frank Quattrochi



## FIRE DEPARTMENT

The Pepperell Fire Department is committed to protecting life and property in the community. The department responded to the following calls in 2011:

4 Structure Fires	922 Medical Patient Contacts
2 Motor Vehicles Fires	12 Mutual-Aid Given (Ambulance)
7 Chimney Fires	2 Animal Rescues
3 Helicopter Landings	8 Haz-Mat Spills
10 Brush Fires	4 Assist other Departments
13 Furnace Malfunctions	26 Arcing Wires
45 Carbon Monoxide Calls	16 Good Intent Calls
7 Gas Odor/Leak	30 Unauthorized Open Burning
18 Mutual-Aid Given (Fire)	29 Motor Vehicle Accidents w/PI
83 Alarm Malfunctions	29 Smoke Investigations
29 Alarm Activations	206 Other Calls for Service

### PERMITS AND INSPECTIONS ISSUED:

Oil Burners	62	Tank Trucks	4
Propane Storage	52	Black Powder	4
UG Tank Removals	7	Occupancy	27
Agricultural Permits	17	Fuel Storage	4
Open Burning	675	Public Safety	29
Smoke Detector	115	Fireworks Display	1
Sprinkler	2	Fire Alarm	3
Blasting	0	Hood Inspection	5





March 1<sup>st</sup> the 1985 Engine 5 was retired and the New Engine 5 was put in service. On March 14<sup>th</sup> the State of Massachusetts granted Pepperell Fire Department its Paramedic license.



In April, Pepperell Fire Department received a grant in the amount of \$65,788.00. The grant, along with the money from town meeting, allowed us to purchase two new power cots and two monitors. This allows us to have both ambulances equipped at the Paramedic level.

We also received a Student Awareness for Fire Education (SAFE) Grant for \$4,100.00.



The downtown area of the Mill Site was renovated starting in the middle of April continuing till everything was down and removed on August 11<sup>th</sup>.

May 1<sup>st</sup> the Fire Department saw some restructuring with the additional Fire Engineers. We welcome Milton Blood and John Rose to the Board of Fire Engineers.

July 6<sup>th</sup> was graduation day for 14 recruits after 12 weeks of training for Firefighter I and II. Congratulations goes to: Mitchell Goscombe, Shawn Sennott, David Tarr, Ryan Tyler, Paul McBrearty, William Brooks, Matthew Maciel Stephanie Bergeron, Carl Morrison, Daniel Doherty, Derek LaLiberte, Eric Babgy, Patrick Kerrigan and Jonathan Kinney. Special thanks to Jonathan for setting up this FF I & II class. This class was paid for by the Homeland Security Grant. Skills instructors:

Greg Normandin, Derek Franzek, Shaun Shattuck and Kevin Pena, we would like to thank these gentlemen for all their hard work and dedication to training for Pepperell Fire Department.

Our Fire Prevention Team went into the schools in April and October to conduct fire and life safety education programs for students in grades Pre-K thru 8. On August 2 the department participated with our SAFE trailer, an Engine and an Ambulance on the town field at one of the summer band concerts.

The Pepperell Fire Department continues its quest to say yes to every citizen that wants to learn CPR. We have added 6 of our members to our CPR Instructor roster, which brings the total to 9. We were busy in 2011, doing recertification classes for all of our town offices that have automatic external defibrillators, doing new classes for business that have added them, keeping our members up to date and teaching many citizens of the town. Teaching CPR to the citizens is a great asset, it allows us to have an extension of emergency medical care at the incident, saving lives and improving morbidity.



September 10<sup>th</sup>, 2011 Pepperell hosted the second Public Safety Day. Thousands of residents attended to learn about safety, meet their first responders, and have fun on a great day for the community. Over 100 public safety units were in attendance from the local level all the way to the federal spanning over Fire, Law Enforcement and EMS. Fire Trucks, SWAT Teams, Medevac Helicopters and much more were on display as well as countless demonstrations throughout the day that included the jaws of life, police K-9, and live fire demonstrations. Supported by C&S Pizza, Sites and Signs, Remax Presitge, Lowell 5 and North Middlesex Savings, this, the largest event of its type in the region, is put on at no cost to the town. We will continue our efforts to find new and exciting ways to educate and reach out to the people of Pepperell and hope to see them at Public Safety Day 2013.

The Board of Fire Engineers would like to thank the other town departments that worked with us during the year and the neighboring towns for their mutual aid, with special thanks to the Pepperell Fire Department's Ladies Auxiliary for their help throughout the year.

Respectfully submitted,

Toby Tyler, Chief Peter Shattuck, Asst. Chief Milton Blood, Dep. Chief John Rose, Dep. Chief



### **ANIMAL CONTROL OFFICER**

Our office has been quite busy with a multitude of animal problems this year. Calls consisted of nuisance, strays, and injured animals and the unfortunate dogs, cats and wildlife hit by vehicles.

I would like to remind everyone to license their dogs. You may be fined if you do not license your dog in a timely manner, and you may have to appear in court. A license is the only way for our office to identify your dog and to get your dog home if it is lost. If all dogs were licensed, we would have no strays and no lost dogs.

Have a safe, healthy and prosperous 2011, and thanks for your anticipated cooperation.

Alicia Flagg, Animal Control Officer



## SEALER OF WEIGHTS AND MEASURES

The following inspections for accuracy were performed during the year of 2011:

- 14 Oil Tanks
- 57 Gasoline Pump Nozzles
- 19 Scales of various sizes
- 2 Apothecary Scales
- 8 Supermarket computerized scales

This past year has been a busy but enjoyable year. I attended a fifteen-hour course, which is required by the State of Massachusetts. This course provides updates or an changes that increases my ability to provide the best possible service for the Town of Pepperell.

Anyone acquiring new or replacement scales or pumps must have them officially checked and sealed before they can be used. Appointments are made through the Selectmen's Office in Pepperell by calling (978)433-0333.

Over this past year it has been a pleasure to serve this Town. I am looking forward to another joyful year of serving the Town of Pepperell in this capacity.

Respectfully submitted,

Eric Aaltonen



## EMERGENCY MANAGEMENT AGENCY

I hereby submit the report of the Emergency Management Agency for the year ending December, 31, 2011.

We had two bad storms this year, Hurricane Irene and the October snowstorm, which required the opening of a shelter. Thanks to the many volunteers that offered time away from their homes and families to staff the shelter and serve their community.

Our local Emergency Planning Committee has continued to meet and update the Reverse 911 system to Code Red.

Our ten-town Regional Emergency Planning Committee meets monthly at the Ayer Police Station, which keeps us up to date with the towns around us.

The RACES ham radio operators have continued to be the eyes and ears of the community and to hold monthly checks with the MEMA radio net. They hold a 24-hour field day test in June, with communications around the world.

Captain David Querze reports from the Auxiliary Police Department 1,400 hours of volunteer service to the community: Memorial Day Parade, 4<sup>th</sup> of July Parade and Fireworks, Halloween, Groton Road Race, Public Safety Day, Hurricane Irene (47 Hours) and the October snowstorm (24 hours).

My thanks to all the volunteers who gave so much of their time to make this program work. I also want to thank the Police and Fire Chiefs, Board of Selectmen, Town Administrator and other town department heads for all their cooperation.

Respectfully submitted,

George Ux, Director





## NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old. Nashoba has earned an impressive reputation for producing community leaders as well as providing community service. With an enrollment of approximately 725 students from seven communities, Nashoba Valley Technical High School offers career preparation in 18 technical programs.



### Administration

Dr. Judith L. Klimkiewicz	Superintendent
Ms. Denise Pigeon	Principal
Mr. Matthew Ricard	Assistant Principal
Ms. Carol Heidenrich	Director of Technology
Ms. Melissa LeRay	Director of Special Education
Ms. Jeanne Savoie	Business Manager
Ms. Gabriella White	Coordinator of Academics and Testing
Mr. Paul Jussaume	Coordinator of Technical Programs / Cooperative Education
Ms. Jobee O'Sullivan	Coordinator of Guidance and Admissions

**Accreditation:** New England Association of Schools and Colleges.

**Three 12-week trimesters:** Eight 45-minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

## **The Year in Review**

During the 2011/2012 school year Nashoba's enrollment has continued to grow. Video, additional security systems and emergency door alarms were installed throughout the building. This year we began using iPads for Advanced Placement and other student classes. Technology continues to grow throughout the school, including teacher websites allowing ongoing posting of lesson plans, homework, and parent portals. As a technology high school it is critical to focus consistently on technological improvements.

A second 100 kW Solar System was installed on the roof of A wing to reduce the cost of our electricity in a "green" way. Energy savings for our solar roof units are estimated at 10% per unit, for a total of approximately 20%.

Nashoba continues to embrace educational opportunities for our teachers through summer professional development opportunities as well by serving as a satellite campus for many local colleges' graduate programs.

As we continue through a time of economic uncertainty we can assure you that at Nashoba Valley Technical High School, students will still receive a technical education of the highest quality with the most current state-of-the-art equipment.

### **Vocational-Technical Programs (Secondary & Post Graduate)**

Auto Collision Repair & Refinishing	Electrical Technology
Automotive Technology	Electronics/Robotics
Banking, Marketing & Retail	Engineering Technology
Carpentry/Cabinet Making	Health Assisting
Cosmetology	Hotel Restaurant Management
Culinary Arts	Machine Tool Technology
Dental Assisting	Plumbing/Heating
Design & Visual Communications	Programming & Web Development
Early Childhood Education	TV & Media Production/Theatre Arts

### **Special Academic Programs**

Advanced Placement Honors and College Preparatory courses are available in all core subjects. World language, music and additional elective courses are offered for all four years to all interested students.

### **Dual Enrollment**

Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institution in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

### **Community Service Projects**

Nashoba is unique in its approach to community service and its relationship to its district towns. Students are expected to go with their instructors to areas of our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested





buildings were dwarfed by the on- going impact of the deepest economic recession in 75 years. As a result, working with the member towns to fund a school budget sufficient to meet student needs proved challenging. Sadly, cost saving measures (reducing force, eliminating programs, etc.) failed to close the budget gap between what the member towns felt they could afford and what the district knew it needed to meet student needs. As a result, the school committee was forced to use \$260K of district reserves (Excess and Deficiency funds) to support the FY11 budget.

The 2010-11 school year also saw a change in the demographics of the students who attend the school within the North Middlesex Regional School District. We welcomed a number new students whose first language is not English. We are required to provide special instructional activities for these students. Thus, we developed and implemented an English Language Education (ELE) Program to provide our newest enrollees with mandated services at all grade levels within the school district. Admittedly, the institution of this “new” program was an unanticipated cost. However, the contributions of these new students to our school district far out- weighed any financial burden.

The school committee also continued its discussions regarding regional expansion with the Town of Lunenburg. Both the District and the Town of Lunenburg carefully studied how a “merger” might enable both parties to continue to provide a high quality education, while creating a more cost effective way to address the need to either complete significant repairs to and/or to replace the high school buildings servicing the two school districts. After many months of effort, the Town of Lunenburg decided to discontinue discussions

While economic uncertainties continue to ravage our time and attention, we are committed to finding ways to strengthen present and to develop new educational programs designed to prepare our students for successful citizenship in a global society. This is the mission to which our staff is consistently dedicated. The staff works hard and as a result our drop-out rate is well below the state average and all of our high school students pass the MCAS test required for graduation. Additionally, we received national and state recognition for our students’ outstanding performance on advanced placement (AP) tests and on the success and quality of our student service program. Approximately, 85% of our students continue their education well beyond the North Middlesex high school diploma. Our students reflect well on our schools and communities. As has always been the case, the citizens of the North Middlesex Regional School District continue to support their children in both the best and worst economic times. We are ever thankful for this support. I know I speak for all when I say that your support is essential, if our children are to fulfill their potential and find success in an ever more competitive world.

Respectfully submitted,

Maureen M. Marshall  
Superintendent of Schools



## NORTH MIDDLESEX REGIONAL HIGH SCHOOL

Dear Citizens of Ashby/Pepperell/Townsend:

The year of 2011 has been an exciting one at NM. We are happy to welcome Christopher Chew, former Assistant Principal at Hawthorne Brook Middle School, as our new Headmaster. Faculty and students alike continue to excel in both academic and extra-curricular pursuits. In June, over 280 students graduated from NM with 90% moving on to post-secondary educational experiences or the military. Mean Scholastic Aptitude Test (SAT) scores in 2011 were at or better than the state average in both Critical Reading and Mathematics. Students at NM also scored significantly higher than the state average on all MCAS tests. For the second year in a row, NM received national recognition from the College Board for increasing both the number participating in, and the scores on, Advanced Placement tests. For those students who participated in AP courses in 2011, 83% earned high enough scores to garner college credits.

Through an Innovative Schools Grant awarded through the Massachusetts Department of Elementary and Secondary Education, numerous members of the NM faculty have become trained in International Baccalaureate (IB) programs and courses in hopes of implementing a *Diploma Programme* in the fall of 2013. Additionally, we are exploring an initiative to better integrate Science, Technology, Engineering, and Math with our Arts programs.

Academics are not the only thing to celebrate at NM. Both the football team and cheerleaders won Sportsmanship Awards for the Midland Wachusett League. Our music program continues to earn top awards at numerous interscholastic competitions. NM's Relay For Life Campaign hosted by our students, raised over \$90,000 to benefit for cancer research and prevention. Our community service learning group will again travel to New Orleans to help those still impacted by Hurricane Katrina as well as New York City to help the homeless. The Giving Tree provided 181 needy children Christmas gifts. Please accept our thanks for your generous support and contributions.

Last spring, the faculty voted to adopt a new vision/values statement: GROW. PURSUE. ACHIEVE. We feel that these three words exemplify what we want for all of our students: for them to GROW into respectful and responsible citizens; to PURSUE their goals as they challenge themselves to learn and succeed; and to ACHIEVE excellence as they progress toward their personal and academic potential. Additionally, a cohort of teachers worked over the summer to develop rubrics to measure proficiency on NM's ten, 21<sup>st</sup> Century Learning Expectations.

Late this fall, we started our New England Association of Schools and Colleges' (NEASC) Self-Study process in preparation for a committee of teachers and administrators from across New England to visit and evaluate our school in October of 2013. NM recently received notice from NEASC that our high school may be placed on probation with our accreditation status. This change in status does NOT mean that our high school has lost its accreditation. Rather, it means that the Association is putting us on notice that we need to take action to solve some long-standing problems with the building and its infrastructure. Although this may seem like a bump in the road, we are confident in the months ahead that NM will continue to grow as an organization, pursue opportunities for our students, and that we will achieve our goals for the future.

Sincerely,

Christine S. Battye, Principal

## NISSITISSIT MIDDLE SCHOOL

The Nissitissit Middle School opened its doors for a tenth year to 632 children. Our enrollment has declined approximately 30 students from last year. This beautiful facility, constructed on a 22 acre site, is designed to serve the middle school age population of Pepperell. Students in grades 5-8 have use of a state of the art facility with the capacity to serve nearly 800 students. The school has a 504 seat auditorium with a full stage that is equipped for professional productions which the local community uses for many events as well.

Budgetary cuts have continued to impact our middle school model. Many positions cut over these difficult years have forced us to rethink our staffing patterns and reexamine the feasibility of remaining a true middle school. Although we believe the middle school model best serves the needs of the young adolescent, it is becoming more and more difficult to adequately staff it and maintain its integrity. As a result of budget cuts we have had to eliminate several part time specialist positions and reduce our technology teacher from full time to part time. It is our hope that the future school budgets will include greater resources which will enable us to bring back those positions lost and reestablish the model we once had.

The mission of the Nissitissit Middle School is to recognize the unique needs of the middle school student while providing a safe and respectful learning environment that inspires the students to follow and exhibit the core values of CLICK.: Courage, Leadership, Integrity, Curiosity and Kindness. These simple yet powerful ideals will benefit students long after they leave our school. We believe these values create a strong educational environment and remain the basis for many of our school based initiatives.

The middle school is designed to support the arts. We have a band rehearsal room, general music classroom, choral rehearsal room and two well equipped art rooms. We offer Spanish to our grade 7 and 8 students. Our Wellness curriculum along with our gymnasium and fitness room demonstrates our strong commitment to health education. As technology continues to provide increased learning opportunities for our students, we continue to support its use throughout our school. We currently have 2 computer labs and a state of the art library media center. We also have 2 portable computer labs comprised of laptops. Every classroom at Nissitissit is equipped with 2 computers, cable television, a 36 inch TV/monitor, and DVD and power point presentation capabilities. Several Smart Boards are also used throughout the school. As part of our science curriculum, we continue to develop our Robotics Program and due to the generosity of our PTSG, have purchased more kits. Each science classroom has 6 lab stations equipped with water, electricity and natural gas. The science lab experience for students has great potential.

The curriculum at Nissitissit reflects the standards written within the Massachusetts Curriculum Frameworks. We are committed to offering a challenging curriculum to our students. We continue to examine our student data and revise our instructional practices as needed. We are in the process of piloting new Math texts/programs with great results. Improved professional development has enabled our teachers to analyze student data in a meaningful and productive way that improves student learning. We begin the work of aligning our curriculum to the new "Common Core Standards".

There is also a wide range of extracurricular activities in which students can participate. These activities provide students additional opportunities to develop essential skills which will provide long term benefits as they grow and mature. Students can be involved interscholastic sports, theater productions, intramurals and a variety of other clubs and activities throughout the year.

Parent communication remains a priority in the educational experience here at Nissitissit. The use of the Homework Zone on the internet allows parents access to student assignments, school calendar and more.

Our website is updated regularly and provides parents with important dates and information. Our school newsletter is posted on our website and emailed to parents through our Connect Ed notice system .

As we continue to work through another financially challenging school year, the staff at Nissitissit would like to thank the North Middlesex Regional School Committee and the entire Pepperell community for their continued support. We are grateful to our PTSG for their support and for providing funding for many items and programs which otherwise would not be possible. We thank all the parents who participate in our fundraising efforts which allow our PTSG to be so successful. We recognize the exceptional work being done within this district and we at Nissitissit will continue to provide the level of excellence our students deserve.

Sincerely,  
Diane Gleason



**VARNUM BROOK ELEMENTARY SCHOOL**

Varnum Brook Elementary School (VBES) began the 2011/2012 school year on August 31<sup>st</sup> with an enrollment of 700 students. There were four retirements of veteran teachers, Frank Kennedy, Audrey Kimball, Carol Angle, and Joanne DiNatale. We welcomed new staff members Cynthia Landry as a fourth grade teacher and Jennifer Young as a special education teacher, both who transferred from other district schools.

It has been two years since Varnum Brook changed from a grade 3 to 5 school to a K to grade 4 school. We worked to accommodate the needs of students who are smaller and younger than the building was originally intended to serve. With the help of parent Schuyler Minckler, we applied for and received a \$100,000 grant from Lowe’s Charitable and Educational Foundation (LCEF) entitled BUILDING A SAFER SCHOOL: IT’S ELEMENTARY. As 2011 ended, plans were being finalized to complete all grant projects and prepare a final report for Lowe’s, due in the spring of 2012.

The mission of Varnum Brook Elementary School is to maintain a safe and nurturing environment where children, parents, teachers, neighbors, and friends work together to foster academic success and social growth. Children become confident learners who will be prepared for the demands of the twenty-first century. The staff at VBES is dedicated and committed to fulfilling this mission and providing a quality education for all children. We are joined in this effort by the following:

PTO Our strong parent/teacher organization works cooperatively with the school and provides many opportunities for parent involvement. An active parent volunteer program is a valuable mainstay of the school. We are fortunate to have this type of partnership in Pepperell. This year’s officers are: President Vicki Morehouse, Treasurer Virginia Boundy, Assistant Treasurer Noni Stea, Secretary Kim Green, and Volunteer Co-Chairs Laurie Bulkow and Andrea Roush.

Crisis Response Team Members of the school staff, community, and police and fire departments meet to develop and review school safety guidelines, procedures, and protocol that must be in place in case of an emergency. Fire, bus evacuation, and intruder/lockdown drills are held during the year.

Teacher Advisory Council A group of teachers, representing their grade level or assignment area, meet regularly with building administration to assist in maintaining strong communication and to discuss and review issues/topics, such as report cards, field trips, special events, curriculum, data collection, professional development, and school needs. Joining me and the assistant principal on this year’s council are Beth Piermarini, Kristen Kennedy, Christina Howard, Michelle Pinkerton, Linda Boden, Deb Passios, and Carolyn Kalil.

School Council Teachers, parents, and a community member join the principal in the formation of the Varnum Brook Elementary School Council. Members of this year’s council are Alice Riportella, Kristen O’Connor, Linda Boden, Rachel Loprinze, Amie Ippolito, Melissa Kosman, and Pepperell Police Chief David Scott. School improvement objectives fall under ten district goal categories: Curriculum and Instruction, Professional Development, Accountability, Technology, Human Resources, Communication/Partnerships, Resource Acquisition and Management, Plant and Facilities, Image, District and School Climate, and Student Services. These objectives include:

- Seeking additional funding sources;
- Completing the requirements of the Lowe’s grant;
- Reviewing and analyzing test/assessment results to improve instruction;
- Increasing Tier 2 opportunities for regular education students;
- Increasing writing opportunities for all students.

The Varnum Brook Elementary School community works to maintain a strong advocacy for all children. We know that children have been entrusted to us, and we make their safety, welfare, and education our primary concern.

Respectfully submitted,

Pauline A. Cormier, Ed.D.  
Principal, Varnum Brook Elementary School

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**DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS AND TOWN  
ENGINEER**



2011 was another transitional year for the Pepperell DPW with Laurie Stevens joining the DPW staff as the Water & Sewer Superintendent in early February, 2011, replacing Mark Richardson who left the position in June of 2010. I would like to extend my appreciation to the DPW Board for affording me the luxury to spend sufficient time getting to know the staff and the operation of the DPW before embarking on the recruitment to fill this pivotal position. Another milestone was reached in April when DPW Board Chairman Lou Shattuck retired after 31 years of service to the town, 9 of which were in service to the DPW.

I would also like to thank all the dedicated employees of the DPW who, despite shrinking budgets and staff reductions, continue to do all they can to maintain the Town’s roads and sidewalks, water, sewer & drainage infrastructure, parks & cemeteries, transfer station and customer service to the best of their abilities. The town also acknowledged these efforts during National Public Works Week (May 15-21) with a proclamation from the Selectmen and a staff lunch attended by the DPW Commissioners, Town Administrator and Selectmen.

**Nashua Road Well:** In November 1998 an engineering consultant did a Town-wide study on the best location for a new municipal well for the Water Commission. A March 1999 follow-up report narrowed these sites down to the best six and in January 2000, a site located about 1,500’ west of Nashua Road at the state



line was determined to be the best for a well. Final approval from the Massachusetts Dept of Environmental Protection (MADEP) on this well site was obtained in June 2003. In May of 2010, a Notice to Proceed was issued to Albanese Bros., Inc, to develop the well and construct the appurtenant piping and pumping facilities. In early June of 2011, the well was granted substantial completion status from MADEP and went online on June 13<sup>th</sup>. The project was not without its' share of minor problems and issues, but these were remedied as they arose and the facility is now producing high quality drinking water at the rate of approximately 500,000 gallons per day. The completion of this public water supply means that the Town will have a third aquifer as its source of water, redundancy in the system, and an adequate supply through the year 2025.



(left: finished Nashua Road Well pumping facility; right: completed Nashua Road Well)

**Indian Village Sewer Project:** The Sewer Division completed its expansion of the sewer collection system in Town, which was started after the Treatment Plant was upgraded in 2003 and the Sewer District was created in 2005. Planning for the 2010 extension project began in early 2009 when the Board of Public Works approved extending sewer service to the area off Brookline Street at the northwest limits of the Sewer District. A contract was signed with Baltazar Construction in May of 2010 and the project was substantially complete by December of 2010 with all of the sewer mains, pressure lines, service laterals and road patching having been substantially completed. The Brookline Street pump station was completed in February 2011, several months ahead of schedule and the final pressure/leak testing of the entire system was completed by mid summer. Service connections were made available to affected residents in late summer and over 20 homeowners took advantage of the availability of the new sewer service. The formal betterment notifications were made in the fall, with the actual betterments being issued on the January 2012 tax bills. Owners of properties requiring low pressure pumps were given a one-time option of choosing between having the pump supplied at no cost or receiving a betterment reduction of equivalent value. Because of the required pump station and variable grades in this area, this was the most complex project the DPW had yet to undertake, but it will be worthwhile as the extension will serve the last large area within the sewer district that was without sewer service.



(Brookline St. pump station control building being delivered and set on cast-in-place wet well)



**Water Division:** Although completing the Nashua Road Well was the most significant undertaking for Water in 2010, it was not all that was done. On March 31<sup>st</sup>, Ron Hamilton retired from the water department after 14 years of service. He was replaced by Joshua Chapman in mid July. The installation of new meter reading devices that will facilitate remote (radio) meter readings continues. To date, approximately 1,500 meters (or ~50 %) have been converted. When this project is complete, the Water Division will be able to begin quarterly billing for all water accounts (and also for sewer bills as these meter readings are used to determine sewer bills as well). The DPW has this as a high priority, not only to stabilize the cash flow of these Enterprise Funds but also to allow homeowners to better budget for this expense than the current semi-annual billings allow. It is anticipated that this project will be completed in late 2013. As part of this project, the Department surplused approximately 450 out-dated Neptune water meters and two handheld Neptune meter reading devices which generated approximately \$12,000 in revenue. The Mill St. bridge replacement proved to be another major water project as a new 16-inch water main was to be installed beneath the new bridge deck. Foresight on the part of the department allowed them to secure the funding to replace the remainder of the 100-year old 8-inch water main on Mill St from the bridge to Nashua Road. In May, the Water Division received a ***Public Water System Award*** by Mass DEP for Outstanding Performance and Achievement in 2010. The Division also received a ***Governors Citation*** from the Commonwealth of Massachusetts in recognition of their dedicated service in maintaining a safe and abundant supply of drinking water, as well as for their commitment to protect and conserve this valuable natural resource.

**Sewer Division:** The primary focus of this year was the fiscal stability of this division. After having suffered a setback when a Mass Dept of Revenue reclassification of a revenue accounts resulted in a \$20,000 deficit, the division responded by invoking several strategies such as reviewing and instituting cost cutting measures with the treatment processes; marketing and selling compost product; performing construction activities with in-house staff such as adjusting sewer manhole castings on Main St prior to the Highway Dept resurfacing project; and selling surplus equipment such as a 10-wheel dump truck. The net result is that the division erased this deficit in a few short months and the continued efforts to stretch every dollar resulted in a net surplus of \$10,000 at years end. There is a cautionary note however, in that some of the maintenance activities that were minimized or deferred will still need to be undertaken; however, the staff will monitor the situation closely and attempt to limit expenditures to the greatest extent practicable while still operating the system in a professional and responsible manner. A good example of this is the Halloween Storm that left the WWTF without power for almost a week. While working on power from an undersized backup generator, staff manned the plant 24/7 and operated it manually until power was restored. Following this event, critical components damaged during the outage were replaced and the generator was serviced in case of another emergency event. Three staff members were also sent to class to learn how to assess and classify various network components through use of a pipe camera and software packing in accordance with national standards as will be required in the next 2 years by state legislation.

**Highway Division:** Although still hampered by reductions in their budget and staffing, the Highway Division did its best to keep up the maintenance of the Town's roadways in 2011. Highway was able to do substantial road repairs and paving, using \$419,000 in Chapter 90 funds from the State. Streets that were resurfaced in 2011 included West St. – completion of the 2010 project; Main St (Elm St to Rotary) which involved a cold planing (surface milling), drainage repairs and night work to avoid traffic control issues; Hollis St (MA/NH line to Doc Davis<sup>3</sup>); Independence Rd (entire road including drainage, sidewalk repair and overlay); Cross St (entirety); Tucker St (drag level in preparation for future work); Cranberry St (Chesnut to Wheeler); and Sartelle St (Park to Blood). The Highway Division also addressed various drainage problems on many streets throughout town. As usual, beaver dams kept the highway crews busy throughout town clearing blocked culverts.



(left: milling Main St at night near Town Hall , right: re-paving Main St)

Another major project undertaken by the Highway Dept in 2011 was the removal of the old trailer that served as the former offices of the Board of Health. This vacant structure was a liability to the town and was an inefficient use of space at the town hall. Highway crews demolished the structure and recycled many of the materials (metals), resulting in a net income to the town of over \$2,000. Removal of the structure also allowed the creation of additional parking spaces as well as a secondary egress point to Elm St, thus giving customers and staff an alternative to avoid using the Main St entrance.



(left: former Board of Health office trailer at Town Hall right: crews razing the trailer and foundation)

The Mill Street Bridge replacement project consumed a lot of the Highway Superintendents' time as coordinating the various traffic and utility issues was paramount for this fast-track project being built by MassDOT under their accelerated bridge program. Though construction began midway through 2011, the bridge is planned to be open to traffic by early May, 2012. The design uses precast box beam sections set on new headwalls with a concrete deck over the top. A new 16-inch water main as well as a new gas main will span the river suspended from this structure and a 6-ft wide sidewalk will be integrated into the structure. The Water Department prepared plans and construction estimates to extend the 16-inch main to Nashua Road, as Mill St will remain closed to traffic for the duration of the bridge work and this will be the most advantageous time to perform this upgrade.



(Precast concrete box beam sections being installed with a 600 ton crane at the Mill Street Bridge project)

The most challenging issue for the Highway Division in 2011 was performing essential operations with reduced staffing. The Highway Department will, as they have done in the past, make the Town's streets as safe for travel as possible but there is an ever-increasing amount of maintenance being deferred such as non-essential drainage repairs, roadside mowing and trimming, sidewalk repairs, painting of pavement markings, clearing of drainage basins in subdivisions, etc... All of this deferred work will come due at some point in the future, very likely with an increasing price tag.

**Parks and Cemetery:** The Town's parks, cemeteries, and common areas once again were kept in excellent condition in 2011, which was not an easy task with the budget reductions imposed on this Division. Athletic fields and facilities were always well maintained and clean, and the cemeteries looked great, especially on Memorial Day when they are most visited. Parks and Cemetery also worked with the local athletic groups who contributed to some of the materials needs of the Division, such as seed and fertilizer, and this was greatly appreciated by the DPW.

**Transfer Station:** The Transfer Station, the third of the three DPW Enterprise Fund operations (meaning they are funded by their own revenues and not by tax-based funds), also felt the effect of the economic conditions but not in the same manner as the others. This facility continued to be adversely impacted by the collapse of the market for recycled materials and increasing costs for fuel and other ancillary items. Operational costs had relied on the use of retained earnings as a revenue stream for several years and this stance was continued through 2011 and the retained earnings fund continued to be depleted.

Two former DPW employees were brought onboard as full time staff in January to operate and monitor the operation. They have proven to be a tremendous asset in looking for opportunities to enhance and upgrade the operation, and there were some significant changes brought about in 2011. A complete reorganization of the glass/paper/plastics recycling area was undertaken and there is now a well defined location for misc metals. The construction debris bin was relocated to allow the placement of enclosed trailers that serve as storage for bales of recycled products, and the interior of the transfer area was thoroughly cleaned and reorganized. Additional sales of transfer station stickers were transitioned to the existing sales of bag tags at the facility. In late 2011, two of the small vertical stroke balers were removed and one large refurbished horizontal stroke baler was installed. This new/used unit is top-fed via a custom fabricated hopper and will allow for more effective baling of recycled products. Finally, I would like to thank Donelan's Market and



Pepperell Family Pharmacy for continuing to work with the Transfer Station with the selling of bag tags for trash disposal for the convenience of our customers.

**Town Engineer:** The Pepperell Director of Public Works doubles as the Town Engineer, which I believe results in savings to the Town on many issues. While budgets have been constrained, the DPW staff was encouraged to seek new ways to invest in our staff and improve on operational efficiency and training. As spearheaded by the Water and sewer Division staffs, a significant effort was applied to training the staff, specifically with regards to safety related issues, and these subjects included chain saw use, ear and eye protection, trenching regulations, Commercial Drivers License (CDL) regulations, CPR training and worker safety around downed utility wires. Most of these training sessions were conducted in-house at DPW facilities at no cost to the town or rate payers. These efforts have already generated positive feedback in operations as well as a significant rebate to the town in insurance premiums (almost \$5,000 attributable to the DPW efforts alone). The DPW also turned to the towns insurer (MIA) and secured grants for a fully stocked safety trailer (\$6,000 value) as well as a grant for almost \$10,000 to have the towns drainage infrastructure located and recorded in electronic format. We continue to work to find cost savings through opportunities such as applying for various grants, obtaining FEMA storm reimbursements (over \$25,000 in 2011) and facilitating photo voltaic (PV) solar panel projects to lower energy costs.

Other projects of note that involved the Town Engineer and DPW Director during the year included participating in the oversight of the demolition of the mill site along the Nashua River; preparation and coordination of the specifications and bidding for the roof repairs at the Senior Center, technical review of the Open Space Residential Development (OSRD) at “Robinson Hollow” on South Road; recruitment efforts for both a new Town Accountant and the Information Technology (IT) Administrator; inspection and oversight of the “Emerson Village” subdivision; minor updates to the Geographic Information System (GIS); oversight of the removal of the former Board of Health trailer and realignment of the driveway and parking facilities; the overhauling of the heating system at town hall; procurement and installation of a solar-powered LED stop sign on Shirley St at South Road; research and preparation of the FEMA reimbursements for the January snow storm, Hurricane Irene and the infamous “Halloween Storm” that caused wide spread power outages for the better part of a week; coordination and inspection of the replacement of culverts at both Chestnut St and Oak Hill Road (funded by MA Fish and Wildlife - \$17,000 value); and general and customary supervisory duties in managing all the DPW divisions.

I continue to participate on the *Signs and Safety Committee* along with the Police Chief and Highway Superintendent to discuss roadway safety issues and requests for signage made by the residents; and continue working on the Town’s GIS (*geographic information system*) program, where budget cuts have made it temporarily a tool of the DPW while still providing limited service to other Town Departments. We would like to expand this service to other town departments in 2012.

As DPW Director, I worked with the DPW Board to coordinate their monthly meetings and to review the DPW bills on a bi-weekly basis for the Board to approve. The recruitment efforts for a new Water and Sewer Superintendent was a time-consuming, but very worthwhile expenditure of effort. I was also privileged to be asked to sit on the screening committee for a new Information Technology Administrator. I will plan on attending meetings with the Selectmen, the Finance Committee, and the public (including the Annual Spring and Fall Town Meetings) on budget issues.

Respectfully Submitted

Kenneth Kalinowski, PE

Town Engineer / Director of Public Works



## **HIGHWAY SUPERINTENDENT, TRANSFER STATION SUPERINTENDENT, TREE WARDEN, AND MOTH SUPERINTENDENT**

The following is a report from my daily diary of activities of the Highway Department, Tree Warden and Moth Department and the Transfer Station Superintendent report. Also this year a report from the Forest Warden.

The Forest Warden budget this year was a total of \$2,000. These funds were used to purchase forest fire hose for the protection of our town forest and other forest wooded areas to fight any fires that occur. This year working with the Conservation Commission we have been awarded a grant called "The Massachusetts Forest Stewardship Program". We have a Forester Gary Gouldrup, a Massachusetts consulting forester to assist us with a plan to manage our town forest. This project is funded with a grant of \$1,400 to help pay for this plan.

Also please be on the lookout for the Asian Longhorn Beetle. These will most be seen in late June or July. The look like is a white spotted Sawyer. If you think you have one or see one please bring it to the Conservation Commission Office. We will look things over for you. Try to bring it in a jar alive if possible.

The Highway Department took on some very nice projects this year to improve our roads. This year we also had the following activity during the winter months with a cold start in January with temperatures in the low 20's. We had our first ½" of snow on January 8<sup>th</sup> and the 12<sup>th</sup>. We had 18" of fluffy light snow, 15<sup>th</sup> a dusting of ½" snow, 7" on the 18<sup>th</sup> and 7" snow on the 21<sup>st</sup>. Another 1" on the 25<sup>th</sup> and 8" on January 27<sup>th</sup>.

February started out with 7" snow on the 1<sup>st</sup> with sleet, 9" more on the 2<sup>nd</sup> and another 1" on the 3<sup>rd</sup>, on the 8<sup>th</sup> of February 3 more inches. With a few days off of snow the crew was cold patching and repairing equipment prepping for the next storm. February 25<sup>th</sup>, 3" of snow, 27<sup>th</sup>, 5". Going into March on the 7<sup>th</sup> we had a heavy rain storm causing many pot holes to repair.

The crew was also putting a new safety trailer into service this was a grant from our insurance provider MIIA. This trailer and equipment will be used when we have emergency situations like flooded roads, down trees and wires or even a hurricane.

We fixed up the dirt roads in mid March from the thawing of the frost.

The Highway Department also helped move some of the offices around in the town hall.

Another 2" snow on March 21<sup>st</sup>. In late March we started to do some catch basin cleaning and get the sweeper ready to go. We had a head wall on Elm Street cave in that we rebuilt from the bottom up.

Winter will not give up this year. On April 1<sup>st</sup> we had 3" of snow once again we had to plow all 82 miles of roads.

With April here we will move right into sweeping sidewalks and the streets, this project takes a solid two months to complete.

The Highway crew put up and took down the voting booths with help from the Parks Department.

Tree work is always a project for the Highway Department we took down many roadside trees that were a threat to the public.

All personnel attended a dig safe training session.

In preparation for an upcoming paving job on Main Street, a catch basin was added to Main St. to fix a water problem.

Town meeting voters approved three articles, new garage doors, used vehicles and sander/salt units.

In May the cross walks were all painted. As always we had to unplug many blocked culverts from our pesky friend the beaver (this is no small job).

The mechanic is very busy fixing all the Fire Dept equipment as well as the Highway Department equipment.

June 10<sup>th</sup> we had to call in the help for strong winds with trees down and then spent three days on tree removal.

The Highway Department hauls all the trash to North Andover to the Wheelabrator Company. This year we hauled 1,024.66 tons.

Again this year we picked up bags of trash from the program put on by the Boy Scouts with the help of the residents. This is a very well run and needed duty, a very good job by all that helped out.

This construction season we finished up the West Street paving job. The top course of pavement was installed. P.J. Keating did the paving with the help of the Pepperell Highway Department doing all the prep work and the back up work to complete this job.

Other streets this year for paving were Main Street from the Town Hall to the East including the rotary circle. This was also surface planed to allow for good curb revile to help with drainage and not have to reset curbs.

Independence, Cross, Tucker, Cranberry and Sartelle Street were also paved. Hollis Street from the New Hampshire border to Mill Street was also paved.

This was a lot of work for a small department. I would like to say I am very proud of all the work performed from the Highway Department crew and the Water/Sewer Departments as well.

Roadside mowing is a full time job in the growing season. This is a job that must be done to keep sight distance back for the motoring public for public safety along roadsides as well as intersections.

The Highway Department did the demolition of the old trailer behind town hall at a most reasonable cost to the taxpayer. Having recycled almost everything we were able to pay for the whole job.

The Highway Department with the help from Fisheries and Wildlife and a private contractor we were able to install two new bottomless culverts on Chestnut St. and Oakhill. Both of these culverts were paid for from donations of private parties.

We had Hurricane Irene the weekend of August 27 thru 29<sup>th</sup>. Help came in to clear roads of limbs and clean off basins.

We recycled the asphalt pile we use this to back up the entire hot top we put out and to build good foundations before paving.

The first call in for the fall season for sanding was October 28<sup>th</sup> and then it hit 14" of heavy wet snow that put all Highway personal and equipment on the roads. This was a very long hard storm to deal with and came at a bad time, tree limbs down and power outages for days. This storm took until the middle of December to finish cleaning up. We used three private contractors to help.

Now with the winter on the way again we are prepping our sheds with sand and salt. Checking all our plow routes and plowing equipment.



**TRANSFER STATION**

The Transfer Station is coming along very nicely as we are making many changes to our operations. Please be patient with our many changes. We are doing these changes do to many recycling changes in the industry.

We have installed a new used bailer that makes a much better bail and will be changing around some of the holding bins at the recycle area.

Please be sure to read the instructions on your flyer, you must recycle properly to assure we don't have rejected loads.

As always thank you to all the departments that we work with through out the year.

We look forward to another busy year of making our town safe for all of the motoring public.

Respectfully Submitted

Peter J. Shattuck, Sr.  
Highway Department  
Transfer Station  
Tree Warden/Moth Department  
Forest Warden  
Superintendent



**CEMETERY AND PARKS DEPARTMENT**

During the year 2011 we continued to operate the Cemetery on a twelve month basis. There were a total of 21 burials at Woodlawn and Walton Cemeteries. The total revenue from these burials was \$10,250. Of the 21 burials 10 were cremations and 11 were full burials.

This year a total of 13 lots were sold; 9 were full burial lots and 4 were cremation lots, the revenue generated from lot sales was \$5,225.

The Parks Department continues to maintain 50-plus acres of parks and recreational land. The year 2011 mother nature gave us plenty of rain and mowing continued from late April thru mid-November. The Parks Department thanks organizations that contributed to the seed and fertilizer monies.

I would like to thank the entire Town Hall and DPW Departments for their support and cooperation throughout 2011.

Respectfully Submitted for the Board of Public Works,

Terence K. Spaulding  
Cemetery & Parks Department Manager



**WATER DIVISION**

In addition to the Report by Director of Public Works, this is a supplemental report by the Pepperell Water and Sewer Superintendent.

**Overview** - Serving a population of over 9,000 consumers, via 3,100 service connections the Pepperell Water Division pumped and treated approximately 250 millions gallons of water in 2011 and over that 12 month period the Division has met all regulatory requirements for drinking water system. The water system in Pepperell is classified as a Treatment Grade 1 (1T) and Distribution Grade 2 (2D).

**Staffing** – Comprised of three operators, a division secretary, chief operator and the Water & Sewer Superintendent, Pepperell Water Division staff adhere to all regulations set forth by the State Department of Environmental Protection (DEP) and Federal Environmental Protection Agency (EPA) and strive to meet the needs of public by providing clean, safe, water for consumption.

System operation required continuous monitoring, as the regulatory requirements mandated, all facilities were inspected daily and an operator was on call 24 hours per day, 365 days per year. Over the past year the staff responded to thousands of calls regarding, water quality questions, billing issues and security situations, some of which included performing 400 dig safes and responding to 366 service calls. In addition, the staff installed over 450 radio read meter devices.

**Infrastructure** - The source water for the system is provided by five wells in Town. At the three pump and treat facilities, water from the wells is tested, treated and pumped into the distribution system. The distribution system includes approximately 80 miles of water main of various sizes and comprised of materials such as cast iron and ductile iron, above ground and underground storage tanks and a booster pumping station to provide flow and pressure to the system. There are over 600 fire hydrants which were flushed and inspected to maintain proper working condition and numerous valves were inspected and exercised routinely to ensure proper operation. As with most New England towns, portions of the distribution system piping is over 100 years old, are of cast iron construction and this material has aged and corroded over the years, requiring replacement.

**Sampling/Quality** – As required by DEP, the Water Division operators drew and analyzed, or drew and processed to a certified laboratory, 1,026 samples for testing and analysis. Cataloging and storing this information is essential as DEP can request historical information at any time.

The breakdown of the samples included; 228 Coli form samples per year were drawn monthly; 365 chlorine samples were drawn, analyzed and submitted per year; The pH was analyzed daily and results were submitted to the State; additionally 68 yearly samples were taken from the pump and treat facilities and tested for various constituents throughout the year.

**Flushing** - The Water Division continued its flushing program to remove iron, manganese, and other sediments from the water mains. A spring program was accomplished and a fall flushing program was done as well. This aggressive maintenance program requires in depth knowledge of the distribution system, training of operators and sufficient staffing levels to ensure the integrity of the aging piping network and that quality water is provided throughout the system.

During the flushing process the hydrants are inspected, buried valves are exercised, broken hydrants are quickly repaired or replaced if necessary and valves that are not functioning properly were added to the Water Division projects/repair list. The Chief Operator reviewed and prioritized the projects and then systematically scheduled the work.

**Regulatory** - The Water Division is required to submit 176 reports annually to Massachusetts Department of Environmental Protection (DEP). Reports are required monthly, quarterly and annually. These are in addition to the reports and surveys such as the leak detection survey which must be conducted every two by manually checking for leaks in the 80 miles of water mains and the storage tank internal inspection which requires either taking the tank out of service or hiring a diving crew inspect and video tape the interior.

Monthly reports include Chemical Feed Reports for each chemical used at each treatment facility; 4 Log Treatment reports for the chlorine injection system; Chloramines report showing the average of monthly chlorine residual readings; and monthly tank inspection reports of the visual condition of the tank exterior.

Quarterly Reports include Disinfection Byproduct Rule (DBPR) compliance reports; and alarm reports which showed the results of the mandatory testing of the station alarms.

Annual Reporting included the Annual Statistical Report, to ensure compliance with State and Federal regulations for the source withdrawal and consumption and included, combined information from all annual pumping reports, metered, non-metered, estimated, loss and consumption; A Consumer Confidence Report was published as mandated by Federal and State regulatory agencies is to educate the public and demonstrate that the Pepperell Water Division has clean safe potable water; and the annual Tank inspections which reported the findings of the staff inspections.

As stated previously, the Pepperell Water Division received an award in the past year and it is only with a knowledgeable, well trained, hard working and dedicated staff, could this have been accomplished. I thank all those work in the Water Division for the dedicated service.

Respectfully Submitted,

Laurie A. Stevens, P.E.  
Water & Sewer Superintendent  
Pepperell Department of Public Works



## SEWER & WASTEWATER DIVISION

In addition to the Report by Director of Public Works, this is a supplemental report by the Pepperell Water and Sewer Superintendent.

**Overview** - Serving the Town of Pepperell and the Town of Groton, via an inter municipal agreement, the Pepperell Sewer and Wastewater Division (Sewer Division) operated a 1.13 million gallon per day water pollution control facility that discharges to the Nashua River. This Grade 6 classified facility, and the maintenance and operation of the collection systems requires a knowledgeable, dedicated staff to meet all the local, state and federal regulations

**Staffing** – A staff of eight professionals operate the Sewer Division. There are four treatment plant operators including the Chief Operator, two collection system operators a Division secretary, and the Water & Sewer Superintendent. The staff complies with all regulations set forth by the State Department of Environmental Protection (DEP) and Federal Environmental Protection Agency (EPA). The Pepperell Sewer Division strives to safeguard the public by conducting operations that meet all the local, state and federal requirements.

As mandated by regulatory agencies, each pumping station and the wastewater treatment facility were inspected daily, and an operator was on call 24 hours per day, 365 days per year. Over the past year the staff has responded to numerous calls regarding the collection system, new services, billing questions, etc. some of which included conducting over 500 dig safes and responding to approximately 250 service calls.

**Infrastructure** - The treatment facility is an extended aeration plant, comprised of grit removal and screening, six aeration tanks for biological activity, two secondary clarifiers, two sludge digesters, ultra violet light disinfection, solids handling and composting facility. There are seven pumping stations throughout the collection system which includes approximately 36 miles of sewer, approximately 800 manhole structure and 3 siphons. The Division met all requirements set forth under the various permits mandated by DEP and EPA.

**Sampling/Quality** - The Sewer Division operates and maintains a laboratory that consistently meets the Environmental Protection Agency’s Quality Assurance / Quality Control requirements via periodic testing. Throughout the year, an excess of 3,800 laboratory experiments were conducted at the

Wastewater Treatment Facility as required by the regulatory agencies for the liquid operations and an additional 4,380 readings were taken to comply with requirements for the solids/compost operations.

**Regulatory** - The Sewer Division is required to submit 421 reports annually to Massachusetts Department of Environmental Protection (DEP) and or US Environmental Protection Agency (EPA). The Facility operates under a National Pollution Discharge Elimination System (NPDES) permit which is renewed every five years, and a Composting operation permit, which is renewed every two years. The Sewer Division submitted a renewal application in 2010 for the NPDES permit, which expired in December 2010. The permit application is under review by EPA which has authorized the Town to operate under the old permit. . This renewal will be enforced from 2011 through 2016 and will mandate new wastewater treatment requirements for the Town of Pepperell. Although some of the new operational requirements are know, new effluent discharge requirements have not been made public. The Compost permit application has been submitted, the DEP facility inspection has been conducted and the Facility is awaiting the new permit.

Reports are required monthly, quarterly and annually.

Daily Monitoring Reports are required and include chemicals used, laboratory results, removal efficiencies and septage received, etc.

Monthly Reports due to the State incorporated all flow data and laboratory testing results for the month, pollution loading to the river, and summary of operational and maintenance issues that occurred, etc.

Annual reports included; Compost testing results for metals, volatile organic compounds and pathogens; toxicity characteristic leaching procedure (TCLP) analysis to simulate leaching through the ground; A Compost Report was submitted which describes the results of all the testing and results throughout the year; additionally quantities of compost produced and sold was compiled and submitted also noting the location of each end user; Toxicity Testing included the dual chemical analysis of both the effluent and the receiving stream; Sewer Connection Report was submitted which described the number of connections and the linear feet of pipe installed; an Inflow and Infiltration Elimination Report ally and described repairs, maintenance and clearing conducted, to eliminate the extraneous flow into the sewer system was written and submitted; and finally the Laboratory Quality Assurance and Quality Control test and report was submitted.

The staff continued with inspectional and maintenance services for both the Town of Pepperell and the Town of Groton. The Pepperell Sewer Division functions with a well trained, hard working and dedicated staff that strives to be pro-active in its maintenance program to ensure that the wastewater treatment plant, its seven pumping stations and the collection system are functioning properly and kept in outstanding condition and meet the local, state and federal requirements. I thank all those who work in the Sewer Division for their dedicated service.

Respectfully Submitted,

Laurie A. Stevens, P.E.  
Water & Sewer Superintendent  
Pepperell Department of Public Works



## BOARD OF HEALTH

In past years we have informed you of how many septic inspections, food complaints, housing inspections, etc., were performed by Pepperell Board of Health (PBOH) or Nashoba Associated Boards of Health (NABH).

The following is a list of the area's we are responsible for:

### BOARD OF HEALTH NURSING SERVICES

1. Local Board of Health in Massachusetts is required by State statute to perform duties relative to the protection of public health and control of disease through education, reporting and follow-up. Nashoba Nursing Services provides these mandated services for Pepperell including the prevention and control of communicable disease, food poisoning, lead poisoning as well as high risk and premature infant assessment and follow-up. (Massachusetts General Laws, Chapters 111:7, 92-116, 111:67A, 111:181, 182, & 183)
2. Nashoba Nursing Service's Record Keeping, Reports, and Public Education efforts include:
  - a.) Board of Health records must be retained confidentially for 30 years.
  - b.) Many communicable diseases require investigation, reports, teaching and follow-up.
  - c.) Educational programs provided to the community as needed, i.e. Lyme's disease.
  - d.) Visit the poor/disadvantaged that other Agencies are unwilling or unable to make.
  - e.) Coordination of services with Environmental and Dental departments as well as community services.
  - f.) Works with school nurses to provide support as needed.
3. Nashoba Nursing Service's Lead Poisoning Prevention and Control services including the following:
  - a.) Testing investigation and follow-up as needed.
  - b.) Lead testing of preschool children, as needed, for a nominal fee.
  - c.) Coordination of services.
4. Nashoba Nursing Service's Immunization and Vaccination services include the following:
  - a.) Promotes routine immunization by working with physician, schools, nursing homes and the general public.
  - b.) Provides flu and pneumonia vaccine clinics. Provide other vaccinations as needed.
5. Nashoba Nursing Service's Maternal Child Health Program provides the following:
  - a.) Investigation, assessment, and follow-up of high risk and premature infants.
  - b.) Education of very young parents and parents of high risk and premature infants.
6. Nashoba Nursing Services community Clinics provide the following to the town of Pepperell:
  - a.) Establish and maintain clinics and general education in matters of public health.
  - b.) Conducts Well Adult Clinics that provide diet, safety training, checks blood pressures and medication review.
  - c.) Communicable disease programs include Flu/Pneumonia/Tetanus immunizations.
  - d.) Promotion of health for the aged includes home visits, as well as clinics for blood sugar.
  - e.) Promote wellness and disease prevention throughout the community as a resource to schools, industry, day care and individuals.

### Environmental Information Responses:

1. Sanitarian is available for local community's appointment or response to nuisance complaints daily Monday through Friday.
2. Sanitarian can be page while in the field from Ayer office throughout the day, Monday through Friday, to respond to local communities inquires.
3. Sanitarian reviews sub-division plans when requested by local Board.
4. Sanitarian provides review of building plans for septic system conformity when requested by local board.
5. We also supervise and inspect the landfill site to ensure the residents remain safe.

### Food Services Health Protection:

6. Administers annual licensing of all food service establishments (restaurants, cafeterias, caterers, mobile kitchens, grocery and variety stores, and residential kitchens preparing food for sale.)
7. Conducts periodic inspections of food service establishments for cleanliness according to Article X of the Sanitary Code and follow-up inspections in response to complaints or illness.
8. Issues citations to establishments as a result of inspections.
9. Coordinates with Nashoba Nursing Service & Hospice and State Department of public Health investigations of food related diseases.
10. Coordinates with Nashoba Nursing Service & Hospice in investigation of food service workers whose doctors have reported diseases.

### Septic System Testing:

11. Respond to public inquires concerning septic system approval process.
12. Process applications and schedule testing for spring groundwater and deep hole soil testing.
13. Witness and record test results in the field.
14. Schedule witness or percolation test at "engineers" requests.

### Septic System Application & Plan Review:

15. Review proposed plans from engineers for compliance with State Title 5 and local board of health regulations.
16. Meet and consult with client and engineer where required.
17. Prepare review forms for engineer's indication deficiencies and areas of needed information.
18. Conduct reviews of subsequent submittals.
19. Meet with local board of health to discuss plan where appropriate.
20. Maintain file record on plan review and approval.

### Septic System Permit & Construction Inspections:

21. Prepare permit for local board of health approval
22. Inspect bottom of system bed, prior to cover, and final fill & grade.
23. Review as-built plan.

### Septic Installation & Maintenance:

24. Test & License septic system installers.
25. Inspect & license septic system pumpers.
26. Investigate citizen's complaints.
27. Conduct field investigations, plan review, and site inspections.

### State Housing Code:

28. Respond to complaints with inspections.



- 29. Issue citations where deficiencies are noted.
- 30. Conduct follow-up inspections.
- 31. Assist towns in court actions where necessary.
- 32. Provide screening inspections to housing authorities.
- 33. Coordinate with private contractors in asbestos removal projects.

Rabies Clinics & Related Activities:

- 33. Coordinate with the town department and local veterinarians to site local inoculation clinics.
- 34. Contract with local veterinarians to provide supplies.
- 35. Maintain records on dog inoculations
- 36. Respond to complaint of dog bites.
- 37. Maintain file records on permitting process.

Well Permitting:

- 38. Review applications from well drillers.
- 39. Inspect site where appropriate.
- 40. Coordinate water quality sampling.
- 41. Review water quality results.
- 42. Issue permit and maintain file record.

Providing these services through Nashoba’s regional program is cost effective because the resources can be pooled giving an increased benefit of personnel and expertise. Outside neighboring communities are known to pay much more for part-time services that, unlike Nashoba’s are to be available 24 hrs/day 7days/week. Nashoba Nursing Service, under the auspices of the Nashoba Associated Boards of Health provides all the mandated services plus coordination with community groups. Additionally, Nashoba Nursing Service is certified by the Health Care Finance Administration/Massachusetts Department of Public Health and provides a full range of home health care services. These include nursing, physical therapy, occupational therapy, home health aides, social work that augments the traditional public health and visiting nurse services. Because of the diligent efforts due by the PBOH in particular John Marriner, our assessment value has dropped greater than \$28,000 dollars from the bottom line of the budget.

Board of Health  
 Alfred Buckley, Chairman  
 John Marriner, Member  
 Phillip Durno, Member



**VETERANS’ SERVICE OFFICER**

Veterans’ Services Officers are veterans who are officials appointed by the mayor in cities and the boards of selectmen in towns. They work under the direction of the Massachusetts Commissioner of Veterans’ Services. One Veterans’ Service Officer may serve as a District Officer for two or more contiguous communities. The Veterans’ Service Officer’s job is to counsel, advise, and assist local veterans and their dependents in whatever way he can. Duties encompass but are not limited to dispensing state-sponsored veterans’ benefits and assisting veterans and their dependents or survivors in obtaining federal benefits or entitlements for which they may be eligible; disbursing monetary and medical benefits and act as the veterans’ burial agent for his municipality or district and arrange for proper interment of deceased veterans. The Veterans’ Service Officer provides assistance in the areas of housing, employment, medical and educational needs, and alcohol/drug rehabilitation. The Veterans’

Services Officer also coordinates with local hospitals, nursing homes and eldercare facilities to insure that veterans or widows are receiving proper treatment and all entitlements. The Veterans' Service Officer is expected to be an active participant with local, state, and federal human services agencies to ensure that maximum effort is placed on veteran-related problems and needs.

The Veterans' Service Officer holds office hours on Wednesday from 1 PM until 4 PM. The Veterans' Service Officer can be contacted at 978-433-0342. Also, appointments can be made for the convenience of the applicant applying for veteran's benefits.

Each case is serviced with utmost discretion. Individual cases are confidential and not open to the public. Approximately 150 Veterans are assisted each year in Pepperell. Approximately \$38,232.62 was given to local veterans for assistance.

#### Goals for 2011

Contact Afghanistan veterans and provide the necessary information on benefits.

Continue to use all available means to disseminate veteran's information to the public.

Continue to support the Army covenant.

Respectfully submitted,

Joseph J. Mazzola  
Veterans Service Officer



Keith Jones, Director of Operations, Dept. of Veterans' Services, addresses veterans at the first Veterans' breakfast.

## VETERANS' GRAVE OFFICER

There was an addition of (10) Veterans interred as follows at the Pepperell cemeteries during the year of 2011: Woodlawn = 5, Walton = 0, Pepperell Association = 4, and St Joseph's = 1.

### TOTAL INTERMENTS BY WARS

War	Walton	Woodlawn	Pepperell Association	St. Joseph's	Total
Revolutionary		27	0	0	27
War of 1812		0	1	0	1
Civil War		13	9	10	37
Spanish-Am.		0	2	1	10
World War I		1	44	33	117
World War II		9	147	53	297
Korean War		2	26	7	44
Vietnam		1	15	3	25
Persian Gulf		0	0	0	1
Non-War		0	6	3	11
<b>Total</b>		<b>53</b>	<b>250</b>	<b>110</b>	<b>570</b>

Respectfully Submitted,

Terence K. Spaulding  
Veterans' Grave Officer



## COUNCIL ON AGING

*Mission Statement: The Pepperell Council on Aging is dedicated to providing services and programs for the senior citizens in the town of Pepperell that will promote independence, dignity and well being.*

The Council on Aging Board meets the first Monday of each month at 6:00 PM at the Pepperell Senior Center, located at 37 Nashua Road. This meeting is open to the public. Board members serving during 2011 were: Chairperson Cathy Forrest, Vice Chairperson Nancy Harris, Secretary Virginia Malouin, Jerrilyn Bozicas, Sandra Dube, Barry Fuller and Dianne Kazanjian..

The Senior Center is open Monday through Friday from 9-3 , and Wednesday 9 - 6 It provides a gathering place where seniors enjoy social, recreational, health and educational activities. Regular activities include Aerobics, Bingo, Cards, Computer Training, Arts and Crafts, Dance, Lunches, Men's Group, Movies, Painting, Singing, Strength Training and Yoga. Programs are designed for residents over 60 but there is no age qualification to utilize them. A monthly newsletter, which provides up to date information is mailed to Pepperell residents 62 and older and on line [www.town.pepperell.ma.us/coa](http://www.town.pepperell.ma.us/coa)

There are also monthly special events such as Holiday parties, breakfasts, and entertainment. Over 20,000 units of individual activity, and 5,000 meals were served. Over 6,000 units of fitness and over 6,000 units of social activities were documented.

The Council on Aging provides a variety of services to the residents of Pepperell including; fuel assistance, support groups, health benefit counseling, friendly visitors, AARP tax preparation, File of Life, congregate and home delivered meals. Over 6,000 meals were prepared and served to home bound residents this year. Health and Wellness Clinics through the Nashoba Associated Boards of Health include blood pressure checks, hearing screenings and Influenza Clinics. We offer ongoing education provided by a variety of professionals on medical issues. The Outreach Coordinator makes referrals for services, home visits to shut-ins, as well as providing updated information for seniors. Over 3,000 outreach support contacts were documented at the Center in 2011. As the only social service agency operated by the town, we work closely with the Veteran's Agent, Fire and Police Departments, as well as outside agencies including Nashoba Nursing, Montachusett Home Care, Montachusett

Opportunity Council, the Lowell Transit Authority and the Central Mass Area Agency on Aging

The Council on Aging oversees the Property Tax Work off Program. This program enables low income homeowners 60 years old and over to work in a Town Department in exchange for a maximum \$600 real estate tax credit. Ten seniors participated in this program and assisted several departments in Town including the Town Clerk, Town Accountant, Board of Health, Selectmen’s Office, Library, DPW, COA and the Water/Sewer Department.

The Senior Center has over 130 volunteers who together have worked over 8,000 hours. Without our incredible volunteers we would not be able to provide the services we do. Local service organizations, such as Our Lady of Grace Church, Pepperell Christian Fellowship, Lions Club, and Rotary Club, as well as many local businesses volunteer their time at the Center, cooking meals or presenting programs. The Friends of the Pepperell Seniors has been vital in supplying equipment and ongoing support.

Several non-profit groups and other town departments continue to utilize the building after hours. The Senior Center has been designated as a temporary Emergency Shelter, and was used by residents of all ages during the October snow storm.

We are grateful for the community’s ongoing support of the Council on Aging and appreciate your donations and volunteer work.

Respectfully Submitted,

Marcia Zaniboni, COA Director



Oktoberfest at the Lawrence Library

## CULTURAL COUNCIL

In Massachusetts, public funding for the arts, humanities and interpretive sciences is provided through a central state agency, the Massachusetts Cultural Council (MCC), and through a network of local cultural councils that serve every city and town in the Commonwealth. The Pepperell Cultural Council (PCC) is one of over 335 local and regional councils representing all 351 cities and towns in the state.

The mission of the MCC is to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities.

The MCC receives an annual appropriation from the Massachusetts Legislature and funds from the National Endowment for the Arts, the Wallace Foundation, and other sources. One of the ways in which it dispenses funds is through distributions to local cultural councils, which then grants funds to individuals, schools and organizations in their own communities. For the 2011 fiscal year, the Pepperell Cultural Council was allocated \$ 3,820.00 from the MCC. Programs and events funded in whole or in part this cycle includes:

Project Graduation	David Hall Magician
Project Graduation	Caricature Artists
Lawrence Library Tina McEvoy	The World of Owls
Lawrence Library Jo Ann Pierce	Dream Big Adventures with Giants
Lawrence Library Jo Ann Pierce	Bubbleology The Secret World of Bubbles
Lawrence Library Tina McEvoy	Acoustic Café
Leslie Havens	Concert by Quintessential Brass
Pepperell Council on Aging Marcia Zaniboni	Beginging Birding
Pepperell Council on Aging Marcia Zaniboni	Americana Music
Pepperell Council on Aging Marcia Zaniboni	Native Dance and Drum
Fitchburg Art Museum Peter Timms	77th Regional Exhibition Arts & Crafts
John Root	Edible Perennial Gardening/ landscaping
Brigit Wilson	Piano Keyboard Project

Announcements of grant application deadlines are made in the form of press releases to area newspapers. In the fall, the Council meets to review and vote on the applications. After the funds are granted, the list of grant recipients, along with the program or event to take place, is posted at the Lawrence Library and Town Hall and is run as a press release in local newspapers. A Calendar of Events is prepared for distribution to the community. The Pepperell Cultural Council maintains a “streamlined” status. All members are required to complete an online orientation program. We are continuing our effort to recruit additional member volunteers.

Judy Duggan, Chair, Grants Administrator                      Mariea Eckstein, Secretary  
 Sharon Tetreault, Treasurer                      Irene Leddy                      Lynn Black, Publicist

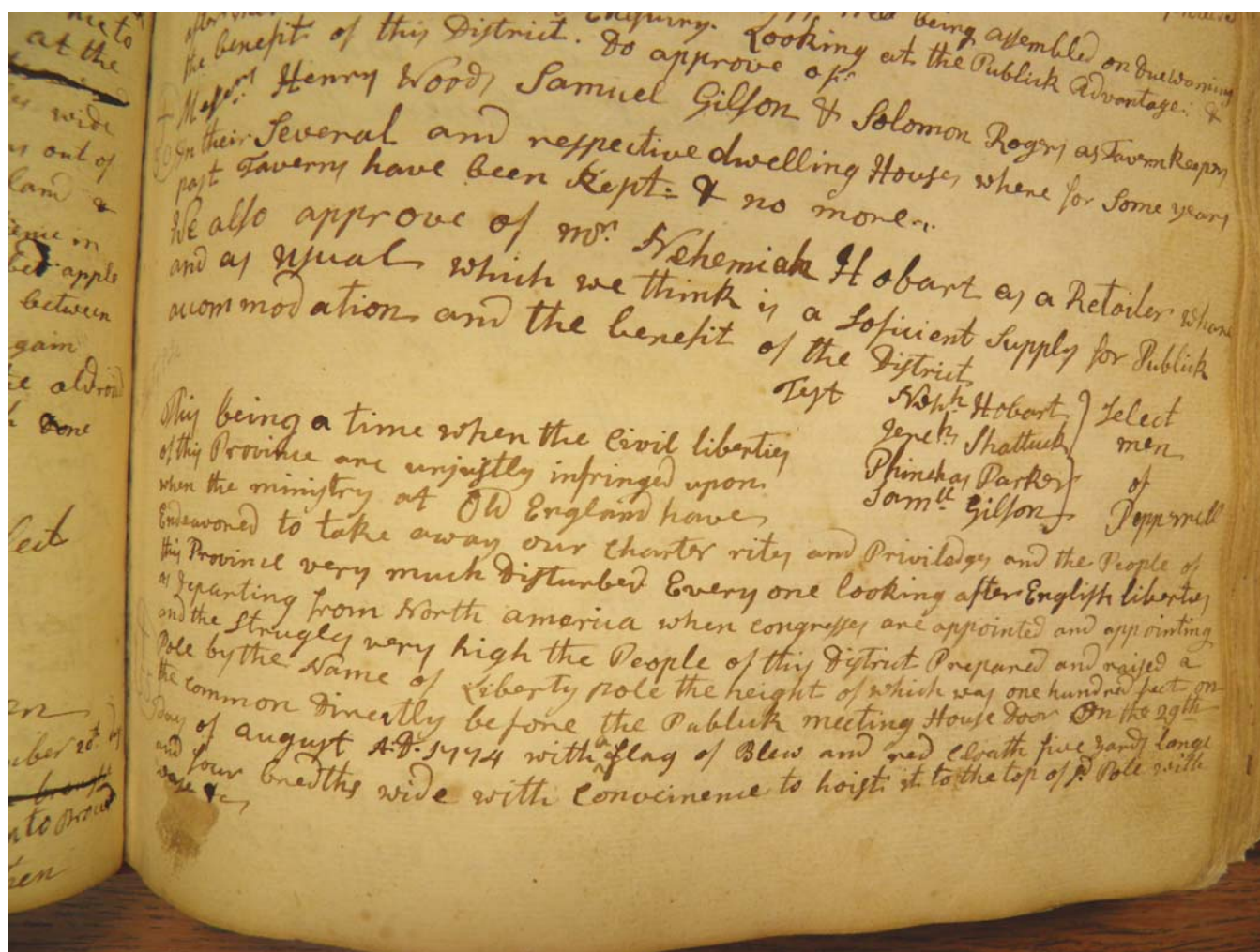




## HISTORICAL COMMISSION

The Pepperell Historical Commission reorganized in January of 2011 after a number of years of inactivity, electing a Chairperson, Diane Cronin, Clerk, Ron Karr and members Franek Kiluk and Dean Johnson. This reenergized the organization and brought new skills and talent to bear on the Town's historical needs. The Commission met bi-monthly and produced several notable contributions for the Town of Pepperell.

Over the course of the year the Commission's web page was redesigned and significant updates were made including adding a new section on Historic Markers which contains photographs and descriptions of many of the historic elements around town like the Blood Memorial, Prudence Wright Marker, markers at Minuteman Park and many others. Photographs and biographical information relating to the soldiers commemorated on the Bunker Hill Memorial Bench were added to the web site to continue to honor the men from Pepperell who fell at The Battle of Bunker Hill. Vanishing Pepperell, the online gallery of the Town's lost historic structures, was updated with recent buildings that were demolished including a summary on the Paper Mill.



The Commission began an assessment of historical records in the Town beginning with the Historical Commission's inventory which included a reorganization of the records. We conducted a survey and interviews with the Town Clerk's Office and the Assessor's Office to identify the nature and condition of their records. We encourage Town Departments to contact the Historical Commission on any questions regarding the disposition of historical documentation or before discarding early records. As a result of the assessments conducted, a new section on Town Archives was added to our web page as a

means of sharing and promoting the records that reflect our compelling history. Entries such as the Act that established the District of Pepperell, correspondence with Boston regarding Revolutionary War activities in Lexington, Concord and Bunker Hill and Pepperell's Declaration of Independence were photographed, transcribed and added to the web site. The web site now contains the notice referencing a flag of liberty flown in 1774 in open defiance to the King which could perhaps be one of the first American flags flown in New England or in the country. Old documents are being digitized and shared online including a compilation on Early Commerce in Pepperell dating back to 1912. These efforts will continue in 2012 with earnest.

In 2011 recordings were started of the oldest headstones at grave sites in the Walton Cemetery on Park Street and include photographs and transcriptions from the aging stones. The Commission learned about preservation techniques and reviewed case studies of other historic cemeteries at a Cemetery Preservation Workshop offered by the Mass Department of Conservation and Recreation. The Commission feels that it is important to develop skills and learn best practices that can be applied in Pepperell.

Recommendations were presented by the Commission and were accepted, including a notification process from Town Boards of hearings and other Town actions that involve historic structures. A recommendation was also adopted by the Planning Board and their Rules and Regulations modified to include an addendum that recommends that future subdivision streets and roadways be named after fallen Pepperell armed services veterans from the Revolutionary War, Civil War, WWI, WWII, & Vietnam, to honor those who gave their ultimate sacrifice on behalf of their country. The Historical Commission provided a list of surnames for the Planning Board and the public to consider.

The Historical Commission recommended that the new Mill Street bridge be named "Veterans Bridge" and to plan an event commemorating the opening and recognizing our veterans. Our recommendations have been proposed to the Pepperell VFW who has offered their support. Naming the bridge will require the state's approval but we are hopeful that it will be accepted.

The Commission is very interesting in obtaining a National Register of Historic Places listing for the Prescott House. We have been communicating with the Mass Historical Commission (MHC) regarding the prescribed process which requires considerable upfront work for the Commission. We should all take great pride in knowing that the work of the past Historical Commission members to create the Pepperell Center Historic District is now used by the MHC as a model approach for others to follow. We are in preliminary discussions with the current owner of the Prescott house and the next step will be to prepare a Letter of Application to MHC. New projects involving the promotion of Pepperell as the residence of Colonel Prescott and the site of the Pepperell Covered Bridge are being discussed like signage, postings on the internet, maps and publications to attract and direct visitors. We hope to promote our American heritage to the public and be prepared with necessary information for interested visitors.

The Commission began the Pepperell Living History Project which included a series of public taping sessions at the Senior Center and a Facebook page to share information. These informal oral history sessions resulted in six video taped productions, including Pepperell in the 1930's, World War II, Pepperell in the Mid-twentieth Century, an interview with Amos Mahony, the History of the Pepperell Garden Club and more. Sessions were broadcasted on Channel 15 and new discussions are being planned for 2012. The project preserves our history through sharing images and recording personal life perspectives and it is open to the public.

Our sincere thanks go out to everyone that has helped in the work of the Commission in 2011, including Jeff Sauer, Town Clerk, who was instrumental in the redesign of the Commission's web page and the Historical Society, Cable Committee and the Senior Center for their help on the Living History project.

We appreciate the assistance we received from various departments in the Town who took time from their busy schedules to provide us with valuable information.

While many contributions were realized by the Commission, we have only just begun several new and exciting initiatives. History is created with every passing moment and our work continues indefinitely requiring more resources over time. We hope the residents will consider volunteering in any way possible as we seek to preserve and develop the historical assets of the Town of Pepperell.

Respectfully submitted,

Pepperell Historical Commission





## LAWRENCE LIBRARY

Two thousand eleven (2011) was a year of change and progress. January through June we still felt the effects of the 5% budget cut for FY2011 which had resulted in the loss of a staff member, the loss of over 900 hours of staff time and the subsequent decrease in programming and hours of operation.

In July 2011 (the start of the new fiscal year, FY12) the library was able to partially restore lost staffing time and resume our Wednesday evening hours of operation. This was made possible by the modest 1% budget increase (received by all town departments) and the continued one week furlough agreed upon by library staff.

This year the library checked out 114,607 items, resulting in a 2% decrease\* in circulation. Interlibrary loan items borrowed and requested decreased\* by less than 1%. Total interlibrary items borrowed and loaned was 15,579. The library website usage (2,607,950 hits) was up 17% as reflected by the increased usage of the on-line databases such as the newest offering ~ *Freegal*, web page hits, room booking software, event calendar program registration, museum pass bookings and the summer reading module. The foot traffic for the year was over 78,000 with an average of 335 library users per day. On July 12, the first day back after the furlough week, we recorded our highest weekday foot count of 946 people with 1,120 items checked out and in.

It was another busy year for adult, teen and children's programming with the library offering 418 special events/programs. The Summer Reading Program theme for 2011 was *One World, Many Stories @Your Library*. Our overall summer reading numbers were also up with 168 participants. We continued utilizing the online software which allowed readers to share their thoughts about the books they read with other readers in their age group.

A few of the special event/program highlights for the year:

- For children: Pumpnickel Puppets: R.E.A.D to Belle, PowWow for Kids, Quirky Circle Puppet Show, Ed the Wizard Magic Show, Bubble Blast, Stories on the Lawn, Baby Adventures, Wii Family Days, numerous movies, *One Word, Many Stories* concert, *Spirit of Africa* drumming, *Digeridoo Down Under*, weekly Craft Explorers, Pajama Storytimes, numerous Toddler Times, Penguin Party and more.
- For teens - monthly Teen Knitting, Guitar Hero, Scrapbooking, Video Gaming Night, Movie Matinees, Candy Sushi, Origami Jewelry, Tie-Dye, First Aid and more.
- For adults – monthly: Tech Talks workshops using free OpenSource Software, Learn to Play Bridge classes, All Ages Knitting, Digital Download & E-reader classes with Tina, Book Club and Beaded Jewelry Workshops with Alice Struthers, eight art shows, Green Babies series and Clever Couponing with Miss Shannon, author nights, Geocaching, Job & Resume workshops, Train Week @ the Library, 4 music venues underwritten by the Pepperell Cultural Council, Zentangle, Medicare and Long Term Care seminars and much more.

The library provided meeting space for 162 non-profit programs/events. Some of the community groups were ARC, International Folk Dancing, Democrat town committee, Destination Imagination, Friends of Pepperell, Brownie and Boys /Girls Scout meetings, PACH, Conservation, Creative Thinking Group, Bereavement Support Group, Town Department Head Meetings, Pepperell Garden Club, Pepperell Army Community Covenant and the Cable Committee.

Artist exhibits in the Art Gallery included: local artists Matthew Gray, Jacqui Hawk, Squannicook Colonial Quilt Guild, Moe Kirk & Dominique Boutaud, the Pepperell Siding Model Railroad Club, Pepperell Student Art Show, Martha Munroe and Nashoba Valley Artists.

Additionally, this year we offered music in the art gallery, thanks to the Friends of the Lawrence Library (for funding the purchase of a PA system) and the Pepperell Cultural Council for funding the performers. The performers were: Sarah Blacker, Night of Blues with Arthur James, An Evening of Chamber Music with students from North Middlesex Regional High School and the Goodlie Company. Watch for twice a month *Live @ Lawrence Library* music venues beginning in 2012.

The Friends of the Library thankfully provided their much needed continued support. The Friends' annual fundraisers this year included the toy yard sale, the weekend book sale in March, the Market Place and the ever popular OctoberFest, which provided a wonderful sampling of wines, beers, assorted foods, piano music, and art raffle by Nita Casey. Once again these events plus membership made possible the \$10,000 donation for the purchase of children's books and programs. The Friends continued to fund all museum passes (a total of 11 museums); sponsored the refreshments for the artist gallery receptions, purchased a PA system, contributed funds to help expand programming, funded the electronic newsletter the library creates each month, coordinated numerous holiday craft programs and funded/organized the annual Holiday Tree Lighting (this year 546 visited with Santa). Their dedication, contributions and support are as always greatly appreciated!

In our ongoing effort to reach the community and our patrons, the Lawrence Library continues the use of three of the most popular Internet social media tools with a presence on Facebook, Twitter and Flickr. We have continued to expand and utilize the library web site allowing program registration using the event calendar, online room booking requests and museum pass registration. Additionally from the library website patrons connected to downloadable e-books, videos and audiobooks plus downloaded free music from Freegal. In fact, in 2011 the library website had over 2 million web hits with an average of 250 'virtual' visitors a day. The library additionally added three Nook e-readers to our collection which patrons may borrow like a book. The e-readers are fully loaded with numerous titles for all ages and provide a wonderful opportunity for patrons to try this newest media form.

In the coming year, the library will work to meet the continuing budget challenges and to maintain certification by eventually restoring the funding to our budget needed to meet state funding requirements. The library is still awaiting word on the accreditation status which was applied for this past fall.

On behalf of staff, Library Board of Trustees and Friends of the library, thank you Pepperell for your support. If you don't have a library card, stop by for one – it's **FREE** and a great way to help stretch your budget! We hope to see you soon.

### 2011 Statistics

<b>Patron Count</b>	7,299	2% increase	<b>Library Programs</b>	418	24% increase
<b>Item Count</b>	57,994	> 1% decrease	<b>Program Attendance</b>	8,366	3% increase
<b>Items Checked Out</b>	114,607	3% decrease*	<b>Non-Library Room Use</b>	162	38% decrease*
<b>Foot Traffic</b>	78,162	335 per day avg.	<b>Volunteer Hours</b>	939	18% increase
<b>Web Hits</b>	2,607,950	17% increase	<b>PC usage</b>	6,792	> 1% increase



\* The decrease in 2011 Statistics in circulation, interlibrary loans and non-library room usage are directly related to the half year of reduced hours of operation in FY11. The slight item count decrease is due to an ongoing weeding project in preparation of the catalog migration to the new Evergreen platform by CW/Mars in 2012.

What's your library worth to you? Massachusetts Library Association has an online Library Service Calculator (<http://69.36.174.204/value-new/calculator.html>) which lets you determine the value of services/savings your library provides to you. **The estimated total dollar value of services rendered for 1 year for a family of four is \$7,336! Try this calculator and see just what you'll save in just one month.**

Respectfully Submitted,

Debra Spratt, Director  
For the Library Board of Trustees



Music Concert with Joe Clark at the Lawrence Library

## RECREATION COMMISSION

The Pepperell Recreation Commission manages the Sis McGrath Community Center and offers an excellent Recreation Program for the Town of Pepperell. The Community Center, located at 4 Hollis Street, is a public, affordable resource for the residents of Pepperell and surrounding communities to hold meetings, rent space for private parties, and host fairs and other community events. Always busy, the Community Center is the site of many showers, birthday parties, and Recreation-sponsored dances. Pepperell residents receive a discount to rent the Community Center.

The Recreation Commission is supportive of many community organizations, and hosts meetings for Boy Scouts, Girls Scouts, and many other non-profit groups.

### *Program Highlights*

Our Recreation Programs offer a variety of courses for all ages and interests, such as Fitness Programs, Arts & Crafts, Babysitting Preparation courses, and horseback riding lessons. For those who like to travel, we offer several day and overnight trips and tours. Join us to watch the Red Sox play (and win!) in Toronto, or see the Bruins beat the Rangers in Madison Square Garden. We also offer day trips to Foxwoods! Our website, [www.pepperell-mass.com/recreation/](http://www.pepperell-mass.com/recreation/) contains a complete Program Guide.

The Winter Ski Program continues to be successful with busloads of children participating in Friday night skiing and snowboarding at Wachusett Mountain. The Commission wishes to thank the many volunteers and Jim Pantano who continues to run this program very efficiently.

Summer Playground welcomed Joe Stackhouse as director for the 2011 season. This six-week summer program continues to be very popular, with over one hundred children attending on any given day. We are very thankful to Joe, and our excellent team of counselors who helped make it another great season.

The Easter Egg Hunt, which is usually held the week before Easter, and the annual Ice Cream Social continue to be very well-attended events that foster a strong sense of community spirit.

The commissioners would like to thank our Facilities Manager and Program Director Stacey Drahusz, for her continued excellent management of the Recreation programs and Community Center. We would also like to extend our sincere thanks to David Priddle, who served on the Recreation Commission the past eleven years. His work and dedication in bringing Recreation Programs and Facilities to the people of Pepperell for so many years is greatly appreciated.

Thank you to the residents of Pepperell for your unwavering support of the Recreation Department. As always, we welcome your ideas and input for program offerings. Please contact us at [recreation@town.pepperell.ma.us](mailto:recreation@town.pepperell.ma.us) with questions or ideas. We look forward to another great year of providing Recreation opportunities to the Town of Pepperell!

Respectfully Submitted,

Leigh Ann Colvin  
Chairman

P. Derek Ten Broeck Jr.  
Treasurer

Terrence Dineen  
Secretary



## **AGRICULTURAL ADVISORY BOARD**

In September members of the Agricultural Advisory Board attended other town board meetings to provide agricultural support.

Once again the Pepperell Agricultural Advisory Board concentrated their efforts on the Pepperell Farmers' Market. This year the season was started at the end of June instead of after the 4<sup>th</sup> of July holiday. We skipped the market on July 2<sup>nd</sup> due to the July 4<sup>th</sup> town parade that closed sections of the road during normal market hours which would have prevented customers ability to come to the market.

We hope to get around this issue in future seasons. We again shared the field with other town events including the Fireman's Safety Day and the Soccer Tournament. We also held a farm animal day at the market where people could come see cows, chickens, and goats. There was a goat milking demonstration where kid's could try their hand at milking which was a great success. Local musicians played at the market again almost every week.



## **CABLE TV ADVISORY COMMITTEE**

Committee work during the year focused on (1) upgrading the content and quality of the videos and public service announcements that are broadcast on Channel 15; (2) expanding the video server hardware/software that Dave Pease has built to deliver this content; and, (3) renewing the cable license agreement with Charter Communications that had expired on January 17, 2010.

We are now regularly broadcasting live events from the Senior Center and Lawrence Library, as well as some Board meetings from Town Hall. During the year we also filmed and recorded events all over Town for later playback. In addition to events filmed by committee members, we also hosted a number of regular monthly shows of interest to Pepperell residents.

In March, the fiber optic cable from the North Middlesex Regional High School was finally connected to Lomar Park, enabling the educational broadcasts by Comcast from the high school to be received in Pepperell on Channel 13.

As part of the license renewal process, the "Issuing Authority" (i.e., Board of Selectmen for the Town of Pepperell) was required to hold a public "Ascertainment Hearing" to identify the community's needs and interests, and review the cable operator's performance. The Board of Selectmen delegated this authority to the Cable TV Advisory Committee, and this hearing was held in Pepperell on March 31, 2011. This was a public hearing, announced in advance and notices were published in the local press. All submittals and testimony were in favor of the plans we presented for the cable license.

Pepperell's Channel 15 broadcasting equipment is currently located in Charter's facility at Lomar Park, and we have only restricted access for both operations and programming content. With the license renewal, one of Charter's prerequisites was that we establish a separate outside facility. In the spring, after working with the Town Administrator and finding nothing available in town-owned spaces, we surveyed possible locations to rent and picked 6 Cottage Street.

We have found that the local access community is very willing to exchange not only information but other resources as well. With the help of Conway Chevrolet, we were able to make a trip down to Acton in July and return with a truckload of desks, tables and chairs to furnish our new location. Thanks to Chelmsford for equipment racks and monitors, to Lawrence Library for a copier and telephone system, to Arlington for DVD players and wiring, and to Reading, Berlin, Groton and others as well. All at no cost.

In the spring of 2011, several meetings were held with Charter Communications, our attorney, Bill August, and the committee, to discuss terms for the renewal of the cable franchise license. Then from

May through July, negotiations continued in a series of emails, telephone conference calls and draft document revisions. A major accomplishment was the agreement by Charter to provide a substantial capital investment to replace the failing coax network currently being used for local access cablecasting with new fiber optic lines.

On August 29, the committee met and approved submitting the draft 10-year renewal license to the Board of Selectmen for their review. The license was approved by the Board of Selectmen on September 12, and later signed by Charter Communications on October 24.

Local access programming for Pepperell will be managed and operated by a separate non-profit corporation and articles of organization and by-laws for Pepperell Community Media, Inc., were drafted during the fall. The Board of Selectmen approved the articles of organization at their December 19 meeting, and raised questions about the by-laws for resolution in 2012.

Anyone who would like to know more about local access programming in Pepperell, help out with filming or production, recommend broadcast content, or make any other suggestions or special requests, is welcome to contact any of the committee members. We are open to any and all offers of computer or video equipment donations. There are several open positions on the Committee.

Respectfully submitted,

Mark Boyajian, Phillip Durno, Dave Pease, Richard Potts (Chair), Debra Spratt, Mark Walsh



### **COVERED BRIDGE COMMITTEE**

The Covered Bridge Committee is responsible for preserving and promoting the history and natural resources at the site of the Covered Bridge in Pepperell. The Prudence Wright Overlook next to the bridge is managed by the Committee and located on land owned by the Massachusetts Division of Fisheries & Wildlife and licensed to the Town of Pepperell. The conditions of the License direct the Town to create a natural wildlife habitat and the terms for development and maintenance of the property is defined in the Agreement.

Native plants, grasses and wildflowers were planted in the Overlook in the fall of 2010. Heavy flooding rain, unseasonable cold temperatures and poor soil conditions resulted in dense, thick weed growth in the spring of 2011. We had little success with the native flowers with the exception of the ox-eye daisy which is inherently well suited to this region. The health of the trees and plantings also declined. The Committee, dissatisfied with the results, sought permission from Fisheries & Wildlife to re-do the landscaping in high visibility areas such as the section directly in front of the monuments. We requested approval to mow tall weed and grassy areas that blocked the historic artifacts because the License allows us to groom no more than twelve inches around the monuments and walkways. The Committee continued to follow the License to the best of our ability until the necessary approvals could be obtained to allow us to deviate from the License. The Committee developed a maintenance plan which included mowing per the License and then solicited bids from several local landscapers. eScapes Landscaping of Pepperell was selected to provide services at the Overlook.

The public voiced their concerns on the image of the Overlook as the Committee continued to propose plans for; additional mowing, re-landscaping troubled areas, an end of season maintenance plan, a wooden footbridge that had been donated to provide safer access to the Overlook from Groton Street and a small garden area at the roadside sign. We elevated the pending issues and forwarded recommendations to various Town departments engaging the necessary resources and requesting approvals and direction. A team meeting was held at the site with F&W, the Committee, along with representatives of the Town who supported many of the Committee's recommendations. We were instructed by F&W to continue to follow the License until it's expiration in June of 2013.

Approval to re-do some portions of the landscaping was received towards the end of the fall and work commenced immediately thereafter. The DPW Wastewater Treatment Plant donated organic mulch and loam which was spread at random throughout the Overlook. A native flower bed was installed with a heavy concentration of seed. Again, early cold temperatures arrived and then an epic October snowstorm hit the region by surprise. Frost and cold temperatures can be good for establishing native flowers during the dormant winter season but are not favorable conditions for native grasses. We are hoping that spring 2012 will provide better results and we're prepared to remediate but we will need to follow the conditions of the License.

The Committee installed a fifteen foot platform of bricks around the kiosk, a brick platform at the 1848 bridge wood artifact and all other brick areas were reinforced. F&W approved our recommendation to install bricks in the center walkway which is a change from the re-claimed asphalt that was initially a condition of the License. Placing pavers in the center walkway would allow us to raise funds in the future if needed and would add a nice image to the Overlook if desired. The Donor's Monument was installed in the fall to recognize the businesses that donated to the project. The landscaped areas were re-worked multiple times due to visitors who drove vehicles on freshly landscaped areas. The Committee requested approval to use boulders as a more permanent way to delineate the boundaries and avoid damage from vehicles which was approved by F&W.

The Covered Bridge was vandalized with graffiti multiple times last year and each time it was removed with only slight degradation to the wood surface. Thank you to the individuals who volunteered to remove the graffiti. Many discussions took place with Town departments regarding options to protect the bridge and the historical artifacts in the Overlook.

The Committee spent a considerable amount of time on promotions for the Covered Bridge, Prudence Wright and the Overlook. The Committee's web site [www.pepperellcoveredbridge.org](http://www.pepperellcoveredbridge.org), which attracts about 500 visitors each month, and our Facebook page "Pepperell Covered Bridge" with over 600 fans, were our primary venues for promotions and information. We also published articles in local newspapers and the Johnny Appleseed Guide and placed ads on Pepperell Channel 15. We researched options to increase tourism including bus tours, distribution channels for printed publications, eMarketing through free popular web sites, and signage along with other materials to direct visitors. Tour buses and special interest groups have returned to the bridge area and at least three groups visited last year including a large bus of tourists from Rhode Island.

Again this year, we participated in the 4<sup>th</sup> of July parade, wearing Revolutionary War attire and handing out postcards of the bridge with a message reaching out to the public for volunteers. We currently have openings for a financial officer and other contributing members. Anyone who would like to participate in efforts related to the Covered Bridge is encouraged to join the Committee by contacting the Selectmen's Office.

The Committee continued to promote and raise funds through sales of the Bridge Grand Opening DVD, magnets, engraved bricks, items donated from businesses, business listings on the Donor's Monument and sales of products made from salvaged wood from the Chester Waterous Bridge. As planned, the Overlook Fund was closed and the remaining funds have been turned over to our account held by the Town. Engraved bricks can still be purchased and order forms are available on our web site, at the Lawrence Library and the Town Hall. Bricks will now be placed in the platform around the information kiosk.

Thank you to the businesses and citizens who donated time, money and materials and those who purchased bricks or other products. We greatly appreciate the loam and mulch that was donated by the DPW. The Pepperell Garden Club placed festive holiday wreaths on the Covered Bridge and we'd like to recognize them for their generosity. Thank you to eScapes who donated some of their services and to



Floyd Stevens of Pepperell who continues to donate labor to help us. We submit this report on behalf of all the kindness extended and to those of you who have made the Overlook project possible.

Respectfully submitted,

Pepperell Covered Bridge Committee

<b>FINANCIALS - COVERED BRIDGE COMMITTEE</b>	
Total 2011 Revenue	\$ 2,848.41
Total 2011 Expenditures	\$ 6,316.14
Funds Balance	\$ 3,615.09



## TOWN CLERK

Pepperell held two elections during 2011 (results below): the Annual Town Election in April and a series of Proposition 2 ½ capital exclusion and debt exclusion referenda in June. Pepperell used its electronic, optical scan voter machines for the multi-contest Annual Town Elections. However, the June ballot had four yes-no referendum questions and we were able to save several hundred dollars, and enjoy a bit of history, by using our older manual crank ballot boxes and, with thanks to our dedicated election workers, doing a manual count of the ballots.

Town Clerk's office has continued to leverage technology to increase efficiency, dramatically reduce excess paper usage, and limit out-source expenses. In the interest of open government, the Town Clerk now uses the Town of Pepperell website as the default local posting for all board and committee meetings, although traditional paper notices are also posted in the glass cases in Town Hall. Past meeting minutes for the majority of boards and committees, as well as town meeting results and other documents, are also available online in addition to the files in the Office of the Town Clerk.

As with online property and excise tax payments that can be processed through the town website at [www.town.pepperell.ma.us](http://www.town.pepperell.ma.us), residents now order dog licenses, vital records, and other Town Clerk services online through the Town's partnership with UniPay.

### Town of Pepperell Statistics:

**Population:** 12,108 (January 1, 2011 local census)

**Land area:** 22.9 Square miles

**Elevation:** 244 Feet above mean sea level

**Districts:** First Congressional  
Third Councilor  
First Middlesex Senatorial  
First Middlesex Representative

Vital Records: (**Births, Deaths, and Marriages recorded in Pepperell during 2011**)

**Births:** 61

**Deaths:** 57

**Marriages:** 37

Late returns could change the final totals of Pepperell resident births and deaths. Please note that the above birth statistics do not include Pepperell residents who gave birth to their children in New Hampshire, since those records are no longer forwarded to Pepperell.

**2011 Dog Licenses:** 1,687 Dog Licenses  
11 Kennel Licenses (4 dogs)  
5 Kennel Licenses (10 dogs)  
5 Kennel License (20 dogs)

2011 dog licenses expire March 31, 2012. A grace period is given until May 31<sup>st</sup> to allow residents to obtain rabies vaccinations for their dog(s). M.G.L Section 81-12 states that failure to license your dog will result in a \$25.00 violation fee. This fine will be added to the licensing fee.

Male or Female: \$15.00  
Spayed or Neutered: \$10.00

State law requires proof of rabies vaccination for licensing. Pepperell Veterinary Hospital, in conjunction with the Pepperell Board of Health, will hold a rabies clinic on the first Saturday in April, this year on April 7, 2012.

2011 Business Certificates:

48 New business certificates during 2011

463 Total active business certificates in Pepperell (as of 1/1/2012)

Filing for a Business Certificate: Businesses in Pepperell must file for a Business Certificate, as required under Massachusetts General Laws, Chapter 110, Section 5. Business certificates cost \$40 and valid for four (4) years after which time they must be renewed. Violations shall be subject to a fine of not more than three hundred (\$300.00) for each month during which such violation continues.

The following are required to file for a business certificate:

1. Any person or person conducting a business under any title other than the complete real name of the owner.
2. Any corporation doing business in a name other than the corporate name.

When applying for a business certificates, all persons to be named on the certificate must be present to sign the certificate, which is then notarized or certified by the Town Clerk. Should you have any questions about business certificates or the requirements for obtaining a business certificate in Pepperell, please contact the Town Clerk’s office at 978-433-0339.

**2012 Election Schedule:**

**Presidential Primary Election, Tuesday, March 6, 2012**  
*(Last day to register is February 15, 2012)*

**Annual Town Election, Monday, April 23, 2012**  
*(Last day to register is April 3, 2012)*

**Annual Town Meeting, Monday, May 7, 2012**  
*(Last day to register is April 3, 2012)*

**Special Town Meeting, Monday, May 7, 2012**  
*(Last day to register is April 27, 2012)*

**State Primary Election, Thursday, September 6, 2012**  
*(Last day to register is August 17, 2012)*

**Presidential Election, Tuesday, November 6, 2012**  
*(Last day to register is October 17, 2012)*

**Registered voters:**

	Precinct 1	Precinct 2	Precinct 3	Totals
American Independent	2		2	4
Conservative	1			1
Democrat	562	531	539	1632
Green-Rainbow	1	2		3
Inter. 3 <sup>rd</sup> Party	1	4		5
Libertarian	12	15	9	36
Reform	1	1		2
Republican	448	456	492	1396
Unenrolled	1548	1595	1502	4645
Totals	2576	2604	2544	7724

# 2011 Annual Town Election

## Pepperell, Massachusetts

### Varnum Brook School Gymnasium

#### April 25, 2011

Vote for **One**

<b>Board of Assessors</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Susan J. Smith	246	279	246	<b>771</b>
<i>Write-ins</i>				<b>0</b>
Scattered	1	1	3	<b>5</b>
Blanks	75	57	66	<b>198</b>
<b>Totals</b>	<b>322</b>	<b>337</b>	<b>315</b>	<b>974</b>

Vote for **One**

<b>Board of Health</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Phillip D. Durno	230	264	242	<b>736</b>
<i>Write-ins</i>				<b>0</b>
Scattered	1	6	1	<b>8</b>
Blanks	91	67	72	<b>230</b>
<b>Totals</b>	<b>322</b>	<b>337</b>	<b>315</b>	<b>974</b>

Vote for **One**

<b>Housing Authority</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Janice T. Shattuck	240	262	243	<b>745</b>
<i>Write-ins</i>				<b>0</b>
Scattered	1	2	1	<b>4</b>
Blanks	81	73	71	<b>225</b>
<b>Totals</b>	<b>322</b>	<b>337</b>	<b>315</b>	<b>974</b>

Vote for **Two**

<b>Board of Library Trustees</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Frederick E. Kobs	233	254	217	<b>704</b>
Amos J. Mahony	256	282	255	<b>793</b>
<i>Write-ins</i>				<b>0</b>
Scattered	0	0	0	<b>0</b>
Blanks	155	138	158	<b>451</b>
<b>Totals</b>	<b>644</b>	<b>674</b>	<b>630</b>	<b>1948</b>

Vote for One

<b>Moderator</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Scott N. Blackburn	245	284	252	781
<i>Write-ins</i>				0
Scattered	0	2	1	3
Blanks	77	51	62	190
<b>Totals</b>	322	337	315	974

Vote for One

<b>Planning Board (5 years)</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Anna J. MacDonald	229	259	238	726
<i>Write-ins</i>				0
Scattered	0	0	0	0
Blanks	93	78	77	248
<b>Totals</b>	322	337	315	974

Vote for One

<b>Planning Board (1 year)</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Albert W. Patenaude, Jr.	231	254	239	724
<i>Write-ins</i>				0
Scattered	0	0	4	4
Blanks	91	83	72	246
<b>Totals</b>	322	337	315	974

Vote for One

<b>Board of Public Works</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
John F. Dee, III	255	274	249	778
<i>Write-ins</i>				0
Scattered	1	2	2	5
Blanks	66	61	64	191
<b>Totals</b>	322	337	315	974

Vote for One

<b>Recreation Commission</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Jennifer L. Ruch	223	261	234	718
<i>Write-ins</i>				0
Scattered	2	0	0	2
Blanks	97	76	81	254
<b>Totals</b>	322	337	315	974



Vote for **One**

<b>Board of Selectmen</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Alfred T. Buckley, Sr.	102	86	71	<b>259</b>
Stephen C. Themelis	184	198	194	<b>576</b>
Nandee A. Willets	35	51	48	<b>134</b>
<i>Write-ins</i>				<b>0</b>
Scattered	0	1	0	<b>1</b>
Blanks	1	1	2	<b>4</b>
<b>Totals</b>	<b>322</b>	<b>337</b>	<b>315</b>	<b>974</b>

Vote for **Three**

<b>NMRSD Committee</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Anne E. Buchholz	228	248	236	<b>712</b>
Michael L. Morgan	215	231	212	<b>658</b>
Randee J. Rusch	199	211	201	<b>611</b>
<i>Write-ins</i>				<b>0</b>
Scattered	3	3	1	<b>7</b>
Blanks	321	318	295	<b>934</b>
<b>Totals</b>	<b>966</b>	<b>1011</b>	<b>945</b>	<b>2922</b>

<b><u>Ballots cast</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Absentee ballots	8	4	6	<b>18</b>
Ballots cast at polling place	314	333	309	<b>956</b>
Total Ballots cast	322	337	315	<b>974</b>

<b><u>Registrered Voters</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Total registered voters	2840	2694	2660	<b>8194</b>
Voter participation percentage	11.34%	12.51%	11.84%	11.89%

**TRUE COPY ATTEST:**

**Jeffrey W. Sauer**  
**PEPPERELL TOWN CLERK**

# 2011 Annual Town Meeting

## Pepperell, Massachusetts Nissitissit Middle School Auditorium May 2, 2011

*(Minutes of the Town Clerk are in red)*

*The Annual Town Meeting was called to order by Moderator, Scott Blackburn, at 7:29pm.*

*The Board of Registrars confirmed that a quorum (at least 75 registered voters) was present and counted.*

*The Pledge of Allegiance was said by the Meeting.*

*Town Clerk, Jeffrey Sauer, read the opening and closing of the Warrant.*

*Board of Registrar members Heather Zacharakis, Patricia Sergi, and Jane Eshlemann were the checkers.*

*The counters were Pen Burnham, Arnold Silva, and Michael Hartnett.*

*At 7:31pm, Town Moderator, Scott Blackburn, entertained a motion to enter Special Town Meeting, The motion was made by Selectman, Michael Green, and seconded.*

*The motion to enter Special Town Meeting passed by unanimous voice vote.*

### COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 2<sup>nd</sup> of May, A.D. 2011 at 7:35 PM to act on the following articles:

### SPECIAL TOWN MEETING May 2, 2011

#### ARTICLE 1

By: Board of Selectmen

#### PRIOR YEAR BILL

To see if the Town will vote to appropriate from available funds the sum of \$42.47 to pay a prior year bill from FY 2010, said appropriation to be under the control of the Town Administrator; or take any other action relative thereto.

*This is a bill for a computer hardware item purchased in FY 2010, the bill came in near the end of the fiscal year, and it was misplaced and not paid on time. Town Meeting authorization is necessary to pay this bill for a prior fiscal year. Recommended by Finance Committee.*

*Motion made by Michael Green, Selectman, as follows and seconded:*

*“I move that the Town vote to appropriate from free cash the sum of \$42.47 to pay a prior year bill from FY 2010, said appropriation to be under the control of the Town Administrator.”*

*Motion required a 9/10 majority and passed by unanimous voice vote.      **Motion Carried***

## **ARTICLE 2**

By: Board of Public Works

### **FY 2011 SNOW REMOVAL COSTS**

To see what sum the Town will vote to appropriate from available funds to pay outstanding costs arising from FY 2011 snow and ice removal operations, said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*This will cover the costs associated with Highway’s winter operations from this past winter that exceeded those in the budget for this purpose. Recommended by Finance Committee.*

*Motion made by Frederick Farmer, Board of Public Works, as follows and seconded:*

*“I move that the Town vote to appropriate from free cash the sum of \$74,771 to pay outstanding costs arising from FY 2011 snow and ice removal operations, said appropriation to be under the control of the Highway Superintendent.”*

*Motion required a majority and passed by unanimous voice vote.      **Motion Carried***

## **ARTICLE 3**

By: Board of Public Works

### **TRANSFER OF FUNDS –WATER ENTERPRISE FUND**

To see if the Town will vote to transfer, within the Water Enterprise Fund FY11 operating budget, the sum of \$3,329.54 from the Line Item 45830 entitled “Capital Outlay - Replace Water Line Parker” to Line Item 45330 “Capital Outlay - Mill Street Water Line”. The Capital Outlay - Replace Water Line Parker has been completed.

*The purpose of this article is to close out the Parker Street water project which was voted on and passed as Article 30 at the May 2007 ATM and supplement Line Item 45330 “Capital Outlay - Mill Street Water” (Art 34, Spring ATM 2010). The Mass Department of Transportation (DOT) is undertaking work on the Mill Street Bridge including replacement of the section of water main over the bridge, and it would be advantageous to replace the water line from Mill Street to Nashua Road as recommended in the Water Master Plan at the same time as the DOT project. Recommended by Finance Committee.*

*Motion made by Lewis Lunn, Board of Public Works, as follows and seconded:*

*“I move that the Town vote to transfer, within the Water Enterprise Fund FY11 operating budget, the sum of \$3,329.54 from the Line Item 45830 entitled “Capital Outlay - Replace Water Line Parker” to Line Item 45330 “Capital Outlay - Mill Street Water Line”. The Capital Outlay - Replace Water Line Parker has been completed.”*

*Motion required a majority and passed by unanimous voice vote.      **Motion Carried***

## **ARTICLE 4**

By: Board of Public Works

### **PRIOR YEAR BILL - WATER ENTERPRISE FUND**

To see if the Town will vote to appropriate the sum of \$2,648.86 from the Water Enterprise Fund FY11 operating budget “Retained Earnings” to pay a union employee for the employee’s FY10 retroactive step increase, said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*This step increase was due to the employee as outlined in the Union Contract but the employee's compensation did not reflect the increase. This article seeks to appropriate \$2,648.86 to properly compensate the employee as required by the contract. Recommended by Finance Committee.*

*Motion made by Lewis Lunn, Board of Public Works, as follows and seconded:*

*"I move that the Town vote to appropriate the sum of \$2,648.86 from the Water Enterprise Fund FY11 operating budget "Retained Earnings" to pay a union employee for the employee's FY10 retroactive step increase, said appropriation to be under the control of the Board of Public Works."*

*Motion required a 9/10 majority and passed by unanimous voice vote.      **Motion Carried***

## **ARTICLE 5**

By: Board of Public Works

### **TRANSFER OF FUNDS –SEWER ENTERPRISE FUND**

To see if the Town will vote to transfer, within the Sewer Enterprise Fund FY11 operating budget, the sum of \$5,822.64 from Line Item number 51112 "Salaries, Appointed Positions" to Line Item 44891 "U.S. Bank Issued Debt" for which a payment was incurred and paid in January 2011; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*These funds comprise a portion of the 1st payment(\$68,178.63) of the long term debt assumed by the Sewer Dept, issued by the Treasurer in July of 2010 and paid in January of 2011.The available sewer funds were not certified by Mass DOR in time to place this article on the Fall town meeting. Recommended by Finance Committee.*

*Motion made by Gregory Rice, Board of Public Works, as follows and seconded:*

*"I move that the Town vote to transfer, within the Sewer Enterprise Fund FY11 operating budget, the sum of \$5,822.64 from Line Item number 51112 "Salaries, Appointed Positions" to Line Item 44891 "U.S. Bank Issued Debt" for which a payment was incurred and paid in January 2011; said appropriation to be under the control of the Board of Public Works."*

*Motion required a majority and passed by unanimous voice vote.      **Motion Carried***

## **ARTICLE 6**

By: Board of Public Works

### **TRANSFER OF FUNDS – SEWER ENTERPRISE FUND**

To see if the Town will vote to transfer the sum of \$20,090.00 from the Sewer Enterprise Fund FY11 operating budget, Line Item 43799 "Misc. Departmental Revenue" to the General Fund, "Other Financing Sources" in order to offset the Department of Revenue's Auditor's mandated adjustment, said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*The purpose of this article is to fully reimburse the general fund for monies required to address the shortfall in sewer retained earnings as certified by the Mass State Dept of Revenue in November of 2010.The monies used for this reimbursement were raised through the sale of a piece of surplus sewer equipment. Recommended by Finance Committee.*

*Motion made by Gregory Rice, Board of Public Works, as follows and seconded:*

*"I move that the Town vote to transfer the sum of \$20,090.00 from the Sewer Enterprise Fund FY11 operating budget, Line Item 43799 "Misc. Departmental Revenue" to the General Fund, "Other Financing Sources" in order to offset the Department of Revenue's Auditor's mandated adjustment, said appropriation to be under the control of the Board of Public Works."*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

**ARTICLE 7**

By: Board of Public Works

**DEBT SERVICE PAYMENT – WATER ENTERPRISE FUND**

To see if the Town will vote to transfer, within the Water Enterprise Fund FY11 operating budget, the sum of \$29,592.51 from “Retained Earnings” to Line Item 46700 “US Bank Issued Debt”, said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*These funds comprise the 1st payment(\$29,592.51) of the long term debt assumed by the Water Dept, issued by the Treasurer in July of 2010 and paid in January of 2011.The available water funds were not certified by Mass DOR in time to place this article on the Fall town meeting. Recommended by Finance Committee.*

*Motion made by Lewis Lunn, Board of Public Works, as follows and seconded:*

*“I move that the Town vote to transfer, within the Water Enterprise Fund FY11 operating budget, the sum of \$29,592.51 from “Retained Earnings” to Line Item 46700 “US Bank Issued Debt”, said appropriation to be under the control of the Board of Public Works.”*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

**ARTICLE 8**

By: Fire Department

**POWER COTS AND MONITORS**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$3,462.00 representing funds required for a grant for the purchase of two power cots and two monitors, said appropriation to be under the control of the Fire Chief and/or Board of Fire Engineers; or take any other action relative thereto.

*The appropriation from existing funds would be used to fund the Town’s 5% match for this grant. The grant is a \$ 65,000 FEMA grant for power cots and monitors for the ambulance service. Recommended by Finance Committee.*

*Motion made by Toby Tyler, Board of Fire Engineers/Fire Chief, as follows and seconded:*

*“I move that the Town vote to appropriate from free cash the sum of \$3,462.00 representing funds required for a grant for the purchase of two power cots and two monitors, said appropriation to be under the control of the Fire Chief and/or Board of Fire Engineers.”*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

**ARTICLE 9**

By: Board of Public Works

**EMINENT DOMAIN**

To see if the Town will authorize the Board of Selectmen to acquire by purchase, eminent domain or otherwise, a permanent easement for sewer purposes across a portion of the property located at 1-3 Elm Street, Pepperell, and shown as Parcel 46 on Pepperell Assessors’ Map 21, now or formerly in the possession of Heidi W. Arute, Trustee of the D&H Realty Trust. Said easement is more particularly described as Parcel 6 as shown on a plan entitled “Easement Plan of Land in Pepperell, Mass.” Dated Dec. 22, 1989, by Whitman and Howard, Inc., sheet 1 of 2, which plan is recorded at the Middlesex (South) Registry of Deeds as Plan No. 133 of 1992 in Book 21780, Page 455, containing 11,275 square feet of land according to said plan; and that, to provide for any damages associated with said acquisition,



to see if the Town will vote to transfer from the Sewer Enterprise Fund operating budget Line Item 51112 "Salaries, Appointed Positions" the sum of \$30,400.00; or take any other action in relation thereto.

*Approximately 20 years ago, the Town of Pepperell installed a sewer line to service several properties off of Elm Street and Townsend Street. Easements were obtained from the property owners at the time. The easement plan was recorded at the Registry of Deeds, but this signed easement document was not. Pursuant to a transfer of property ownership, the current owner of this parcel has requested that the Town of Pepperell remove the sewer line from their property. This request was reviewed and deemed to be cost-prohibitive to the town. A fair-market appraisal was performed on behalf of the Town and an offer was made to the property owners. Failure to reach agreement on the value of the easement has led to the recommendation that the Town of Pepperell take the property by eminent domain and compensate the owner for the appraised value. The available sewer funds were not certified by Mass DOR in time to place this article on the Fall town meeting. Recommended by Finance Committee.*

***Motion made by Gregory Rice, Board of Public Works, as follows and seconded:***

*"I move that the Town vote to authorize the Board of Selectmen to acquire by purchase, eminent domain or otherwise, a permanent easement for sewer purposes across a portion of the property located at 1-3 Elm Street, Pepperell, and shown as Parcel 46 on Pepperell Assessors' Map 21, now or formerly in the possession of Heidi W. Arute, Trustee of the D&H Realty Trust. Said easement is more particularly described as Parcel 6 as shown on a plan entitled "Easement Plan of Land in Pepperell, Mass." Dated Dec. 22, 1989, by Whitman and Howard, Inc., sheet 1 of 2, which plan is recorded at the Middlesex (South) Registry of Deeds as Plan No. 133 of 1992 in Book 21780, Page 455, containing 11,275 square feet of land according to said plan; and that, to provide for any damages associated with said acquisition, the Town vote to transfer from the Sewer Enterprise Fund operating budget Line Item 51112 "Salaries, Appointed Positions" the sum of \$30,400.00."*

***Motion required a 2/3 majority and passed by unanimous voice vote. Motion Carried***

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 15th day of April, A.D. 2011.

Patrick J. McNabb, Chairman  
Joseph A. Sergi, Clerk  
Michael L. Green

PEPPERELL BOARD OF SELECTMEN  
CONSTABLE OF PEPPERELL

***Following the completion of the Special Town Meeting at 7:44pm, Town Moderator, Scott Blackburn, entertained a motion to adjourn Special Town Meeting and return to Annual Town Meeting. The motion was made by Selectman, Michael Green, and seconded. The motion passed by unanimous voice vote.***

***Prior to any Articles coming before the Meeting, Town Administrator, John Moak, gave a slide presentation outlining the current state of Town finances, including: an explanation of how those finances would be affected by passage of the Articles on the Annual Town Meeting and Special Town Meeting Warrants; and, a description of how local property taxes are distributed by percentage across the all departments within the town budget.***

*A motion was made and seconded to allow non-resident department heads to speak on the floor at the Annual Town Meeting. The motion passed by unanimous voice vote.*

### **Finance Committee Report**

Preparing budgets for FY 2012 has once again proven to be challenging. The ongoing economic downturn and anemic revenue forecasts have placed unprecedented pressures on municipal budgets state-wide. Meeting the escalating costs of health care, schools, energy and fixed costs continues to deplete our reserves. Cuts in operational budgets, lay-offs and furloughs have resulted in bare-bones staffing and a crumbling infrastructure. We continue to walk the fine line of assessing what level of services the Town of Pepperell can provide our citizens vs. the intrinsic value of those services; given the burden of yearly increases in property taxes.

#### **Revenue Side**

The State estimated \$2 billion shortfall in revenue has continued to shift additional financial responsibility for municipal services from the state to local taxpayers. Under Proposition 2 ½, municipalities are limited to increasing real estate taxes by no more than 2 ½% of the prior year's levy plus new growth (new construction). State Aid to the Town of Pepperell was reduced by 7% for FY12 and has decreased 25% since 2009; a total compounded loss of over \$1,000,000. New Growth is 50% below 2009 levels; a 10 year low. Local revenue estimates (excise tax, permit fees, licenses etc.) show a slight increase from 2011.

#### **Tax Levy & Revenues**

Real Estate Tax Levy Limit	\$14,715,340
2 1/2 Increase	367,884
New Growth	80,000
Debt Exclusion (School Bonds)	468,795
State Revenues	1,267,057
Local Revenues	1,848,500
Chapter 90 Revenues	418,243
	\$19,165,819

#### **Use of Reserve Funds**

Free Cash	\$200,000
Retirement Fund	330,000
Overlay Surplus	67,500
Reserves Used	\$597,500

**Gross Revenues** \$19,763,319

#### **Assessments**

Library	(10,997)
State	(27,548)
2012 Overlay	(225,000)
Total Assessments	(\$263,545)

Gross Revenues	\$19,763,319
Assessments	(263,545)

**Net Revenues** \$19,499,774

#### **Expense Side**

In addition to the noted decrease in revenue, town budgets are also strained by sky-rocketing expenses.

Health insurance costs continue to soar, increasing 14.5% for FY12 and over 28% since 2009; a total aggregate increase of over \$400,000. Total aggregate school assessments have increased close to \$600,000 since 2009 (73% of our annual tax levy is consumed by schools). Retirement assessment has risen by 8% for FY12 alone. Heating and electric costs remain at elevated levels forcing a greater portion of department resources to be shifted away from day to day functions.

Operating budgets have been decimated nearly 10% since FY 2009; a total aggregate savings of close to \$1.4million. The true effect of these cuts has resulted in a notable decreased level of services town-wide: Lay-offs in Highway Dept; furloughs and shortened hours at the Lawrence Library and Senior Center; Police staffing at pre-2007 levels; reduced hours at various Town Hall departments; Information Technology hardware held together by glue and gum; building maintenance/repair scaled back dramatically; vehicles routinely cannibalized to stretch their usable life.

Given the challenge of putting together a balanced budget within the limits of Proposition 2 ½, the Finance Committee requested Department Heads submit budgets of +/- 1% for Fiscal Year 2012. After meeting with the Finance Team consisting of Town Administrator, John, Moak, Interim Town Accountant, Dick Choate, Town Treasurer, Mike Hartnett and Selectman, Patrick McNabb, we began the budget deliberation process.

Careful consideration was given to balance the needs of all town departments, with the necessity of continued fiscal restraint. Weekly meetings were held from January through April with Department Heads to determine appropriate levels of funding. A systematic review of each budget led to FinCom recommendations for increases in some cases, decreases in some cases and level funding in others.

**Summary of Expenditures**

Town Budget	\$7,452,035
Capital Planning (from Free Cash)	128,000
North Middlesex Regional Schools	10,434,167
Nashoba Valley Technical School	991,163
Chapter 90 (State Highway Funds)	418,243
FY12 Reserve - Snow/Ice	72,000
Net Expenditures	\$19,495,608

**Town Savings Accounts**

Pepperell’s three “savings” accounts are the Free Cash Account, which consists of unspent operating funds from prior years that are carried forward; the Stabilization Account, a resource for capital purchases, and the Retirement Account, which was funded years ago per state mandate. (Said mandate has since been eliminated, therefore no further monies are added to this account).

Over the past several years, the town’s healthy savings accounts have been used to fund operating increases over the limitations of Proposition 2½. For example, when the school budget override was not passed in 2008, one million dollars was taken from the Stabilization Account to mitigate the shortfall in the budget. Money from the Free Cash and Retirement accounts has been used for operational expenses and capital purchases in order to provide a “balanced budget” without the necessity for a override.

In order to balance the structural deficit of the FY2012 budget recommended by FinCom the following monies are to be taken from the town savings accounts:

Free Cash	\$200,000
Retirement Fund	330,000
Total	\$530,000

The estimated/anticipated balance for these funds after above amounts are deducted will be as follows:

Free Cash	\$739,937
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Retirement Fund	98,085
Stabilization	658,175
Total	\$1,496,197

**Summary**

The continued economic downturn has taken its toll on municipalities across the state; Pepperell has been no exception. Shrinking state aid, virtually non-existent new growth and rising costs of health insurance, energy and school assessments have left the town operating in a structural deficit for the past several years. Cuts in operational budgets have resulted in decreased level of services town-wide. Our infrastructure has been compromised due to the lack of available funds for anything but patch-work repairs. Not having adequate resources to properly address infrastructure issues could prove infinitely more costly in the long run.

Looking forward to Fiscal Year 13 - short of a complete economic recovery - providing even the current level of depleted services to the citizens of Pepperell may be unrealistic. The town has continued to drain reserves in order to cover budget shortfalls within the limits of Proposition 2 ½. Standard & Poor’s has lowered Pepperell’s rating making it more expensive to borrow on any future debt. Continuing to operate the town with a structural deficit is neither sustainable nor fiscally responsible. There will be more difficult and potentially unpleasant choices in the years ahead. It is our intention and goal to balance the general needs of the town with the economic limitations we face in a financially prudent manner.

The Finance Committee is a volunteer board whose members are George Zacharakis, Chairman, Chris DeSimone, Vice Chairman, Chris Johnson, Allan Leao, Holly Seiferth, Melissa Tzanoudakis and Robert Marti. The Finance Committee is grateful for the superb professionalism and support provided by Town Administrator, John Moak, Town Accountant, Gene Ferrari and recording secretary, Lyn Henderson.

Respectfully Submitted,

Pepperell Finance Committee  
George Zacharakis  
Chairman

## Capital Program Committee Report Summary

The Committee met on March 14, 2011 to discuss the needs presented to the Committee from the department heads. These needs have been plotted on a five year time schedule. As the Committee looked at the number of capital items that were high priorities, they selected to work on some acute equipment needs for FY 2012. There are equally acute building and infrastructure needs, but the committee felt there was a necessity to fund an analysis of the town buildings before putting forward a plan to improve these buildings. This analysis would lead to the specifications necessary to undertake the projects that are identified. This will be a significant expense than would not be reasonable to approach at the beginning of this fiscal year.

### Annual Town Meeting Articles:

#### Items to be purchased using available Free Cash:

Article 7:	One police cruiser	\$ 35,000
Article 15:	Replace Highway Overhead Doors	\$ 10,000
Article 17:	Used Highway Vehicle(s)	\$ 35,000
Article 18:	Cemetery 1-Ton Truck	\$ 43,000
	With plow also used in Winter for plowing roads	
Article 20:	Demolition/removal of Trailer from Town Hall property	\$ 5,000
	<b>Total:</b>	<b>\$ 128,000</b>

*Remainder of \$ 200,000 proposed for FY 2011 budget would go into reserve for snow/ice removal.*

#### Items to be purchased through Debt Exclusion five year bond

Article 16:	2 Sanders for highway trucks	\$ 36,000
Article 25:	Ambulance:	\$ 165,000
	<b>Total:</b>	<b>\$ 201,000</b>

#### Items to be purchased through a one year capital exclusion

Article 8:	2nd police cruiser	\$ 35,000
Article 9:	Police replacement equipment (radios & tazers)	\$ 35,000
	<b>Total:</b>	<b>\$ 70,000</b>



# COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 2<sup>nd</sup> of May, A.D. 2011 at 7:30 PM to act on the following articles:

## ANNUAL TOWN MEETING May 2, 2011

### ARTICLE 1

#### TOWN OFFICERS AND COMMITTEES

To choose all Town Officers and Committees for the ensuing year (July 1, 2011 - June 30, 2012) not required to be elected by ballot.

*Recommended by Finance Committee.*

*Motion made by Michael Green, Selectman, as follows and seconded:*

*"I move that the Town vote to choose all Town Officers and Committees for the ensuing year (July 1, 2011 - June 30, 2012) not required to be elected by ballot."*

*Motion required a majority and passed by unanimous voice vote.*

*Motion Carried*

### ARTICLE 2

#### ELECTED OFFICIALS COMPENSATION

To see if the Town will vote to fix the salary and compensation of Elected Officers of the Town for the Fiscal Year July 1, 2011 - June 30, 2012, as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended; or take any other action relative thereto.

Salaries of the Elected Officers are included in the Departmental Appropriations.

<b>Elected Official</b>	<b>Voted Salaries 7/1/10-6/30/11</b>	<b>Requested Salaries 7/1/11-6/30/11</b>	<b>Recommended Salaries 7/1/11-6/30/12</b>
<u>Town Clerk</u> Range \$50,007*- 58,506	\$49,507	\$ 51,992	\$ 51,992
<u>Treasurer/Tax Collector</u> Range \$62,703*- 73,352	\$76,248	\$ 77,010	\$77,010

\* Shall be the pay for anyone who is not the incumbent officeholder as of 7/1/11 and who is appointed or elected during the fiscal year. The above salary recommendations to become effective under the dates specified above.

*Recommended by Finance Committee.*

*Motion made by Joseph Sergi, Selectman, as follows and seconded:*

*"I move that the Town vote to fix the salary and compensation of Elected Officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal Year July 1, 2011 - June 30, 2012 as set forth in the official Town Warrant of the Annual Town Meeting and published in the Finance Committee Report."*

*Motion required a majority and passed by unanimous voice vote.*

*Motion Carried*

**ARTICLE 3  
COMPENSATION PLAN**

To see if the Town will vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, for the Fiscal Year July 1, 2011 through June 30, 2012, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as follows:

APPENDIX B  
COMPENSATION PLAN  
FISCAL 2012 (EFFECTIVE JULY 1, 2011)  
REGULAR FULL-TIME AND REGULAR PART-TIME HOURLY EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	13.28	13.82	14.37	14.94	15.54	16.17
2	14.09	14.65	15.23	15.84	16.48	17.13
3	15.50	16.12	16.77	17.44	18.13	18.86
4	17.04	17.73	18.43	19.17	19.93	20.73
5	18.76	19.51	20.29	21.10	21.94	22.82
6	20.63	21.45	22.31	23.21	24.13	25.10
7	22.69	23.59	24.54	25.62	26.54	27.61
8	24.97	25.97	27.01	28.09	29.21	30.38
9	27.46	28.57	29.70	30.90	32.12	33.41
10	30.19	31.40	32.66	33.96	35.32	36.73

APPENDIX C  
COMPENSATION PLAN  
FISCAL 2012 (EFFECTIVE JULY 1, 2011)  
REGULAR FULL-TIME AND REGULAR PART-TIME SALARIED EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	13.28	13.82	14.37	14.94	15.54	16.17
2	14.09	14.65	15.23	15.84	16.48	17.13
3	15.50	16.12	16.77	17.44	18.13	18.86
4	17.04	17.73	18.43	19.17	19.93	20.73
5	19.09	19.85	20.65	21.47	22.34	23.23
6	21.39	22.24	23.14	24.06	25.02	26.02
7	23.95	24.90	25.90	26.93	28.02	29.14
8	26.83	27.90	29.01	30.18	31.39	32.64
9	30.03	31.23	32.49	33.78	35.13	36.54
10	33.64	34.99	36.39	37.85	39.35	40.94

APPENDIX D  
COMPENSATION PLAN

FISCAL 2012 (EFFECTIVE JULY 1, 2011)

SEASONAL, TEMPORARY & NON-REGULARLY SCHEDULED EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
0	8.81	9.16	9.53	9.91	10.31	10.72
1	13.28	13.82	14.36	14.94	15.54	16.17
2	14.09	14.65	15.23	15.85	16.48	17.13
3	15.50	16.13	16.77	17.43	18.13	18.86
4	17.05					20.74
5	18.75					22.81
6	20.63					25.09
7	22.69					27.61
8	24.96					30.37

Special Rates: Special Police Officer: Step 1 from Patrolmen's Contract  
 Detention Room Monitor: C3-1  
 Entry Level Playround Assistants/Dispatcher Trainees - \$1.00 less than Grade 0 Step 1

And further, to see if the Town will vote to amend Appendix A Classification Plan by deleting the position of Dispatcher from Grade 3 of Compensation Plan B and inserting the position of Dispatcher into Grade 4 of Compensation Plan B; or take any other action relative thereto.

*The change to the compensation schedules listed in this article reflects a 1% Cost of Living increase for all By-Law employees. This is the first Cost of Living increase for this group of employees in four (4) years. This schedule has been approved by the Personnel Board and is included within the 1% overall increase in department budgets. Recommended by Finance Committee.*

***Motion made by Judith Dalton, Personnel Board, as follows and seconded:***

*“I move that the Town vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, for the Fiscal Year July 1, 2011 through June 30, 2012, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as printed in the warrant for this Town Meeting;*

*And further, I move that the Town vote to amend Appendix A Classification Plan by deleting the position of Dispatcher from Grade 3 of Compensation Plan B and inserting the position of the Dispatcher into Grade 4 of Compensation Plan B.”*

***Motion required a majority and passed by unanimous voice vote. Motion Carried***

**ARTICLE 4  
BUDGETS**

To determine the specific sums the Town will vote to raise and appropriate or appropriate from available funds, to defray the regular expenses of the Town for the Fiscal Year July 1, 2011 through June 30, 2012 for General Government; Public Safety; Education; Public Works and Facilities; Human Services; Culture and Recreation; Debt Service; Employee Benefits and Insurance; Ambulance Fund; Sewer Enterprise Fund; Water Enterprise Fund; and Transfer Station Fund, or take any other action relative thereto. The following budgets are for the fiscal year covering the twelve-month period July 1, 2011 through June 30, 2012:

*Recommended by Finance Committee.*

*A Motion was made by Michael Green, Selectman, to divide Article 4 into separate parts as follows and seconded:*

*“I move that Article 4 be divided into separate parts One through Twelve, excluding Part Three, for the purpose of voting on motions under this article.”*

*Motion required a majority and passed by majority voice vote. **Motion Carried***

**PART I: GENERAL GOVERNMENT**

*Motion made by Joseph Sergi, Selectman, as follows and seconded:*

*“I move that all items in Part I of Article 4 totaling \$1,071,206 providing funds for the period July 1, 2011 to June 30, 2012 be raised and appropriated, as printed in the Finance Committee Report, for “General Government” in accordance with the recommendation of the Finance Committee.”*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

**PART II: PUBLIC SAFETY**

*Motion made by Stephen Themelis, Selectman, as follows and seconded:*

*“I move that all items in Part II of Article 4 totaling \$2,298,609 providing funds for the period July 1, 2011 to June 30, 2012 be raised and appropriated for “Public Safety” in accordance with the recommendation of the Finance Committee.”*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

**PART III: EDUCATION**

*Part III to be addressed separately in Articles 4 & 5 of this warrant.*

**PART IV: PUBLIC WORKS**

*Motion made by Frederick Farmer, Board of Public Works, as follows and seconded:*

*“I move that all items in Part IV of Article 4 totaling \$976,576 providing funds for the period July 1, 2011 to June 30, 2012 be raised and appropriated for “Public Works” in accordance with the recommendation of the Finance Committee.”*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

**PART V: HUMAN SERVICES**

*Motion made by Alfred Buckley, Board of Health, as follows and seconded:*

*“I move that all items in Part V of Article 4 totaling \$279,574 providing funds for the period July 1, 2011 to June 30, 2012 be raised and appropriated for “Human Services” in accordance with the recommendation of the Finance Committee.”*

*Motion required a majority and passed by unanimous voice vote.* **Motion Carried**

**PART VI: CULTURE AND RECREATION**

*Motion made by Pen Burnham, Library Trustee, as follows and seconded:*

*“I move that all items in Part VI of Article 4 totaling \$524,713 providing funds for the period July 1, 2011 to June 30, 2012 be raised and appropriated for “Culture and Recreation” in accordance with the recommendation of the Finance Committee.”*

*Motion required a majority and passed by unanimous voice vote.* **Motion Carried**

**PART VII: DEBT SERVICE**

*Motion made by Michael Hartnett, Tax Collector/Treasurer, as follows and seconded:*

*“I move that all items in Part VII of Article 4 totaling \$390,424 providing funds for the period July 1, 2011 to June 30, 2012 be raised and appropriated for “Debt Service” in accordance with the recommendation of the Finance Committee.”*

*Motion required a majority and passed by unanimous voice vote.* **Motion Carried**

**PART VIII: EMPLOYEE BENEFITS & INSURANCE**

*Motion made by Michael Hartnett, Tax Collector/Treasurer, as follows and seconded:*

*“I move that all items in Part VIII of Article 4 totaling \$1,653,00 providing funds for the period July 1, 2011 to June 30, 2012 be appropriated for “Employee Benefits and Insurance” in accordance with the recommendation of the Finance Committee as follows:*

- \$1,255,500 Raise and appropriate*
- \$ 330,000 Appropriate from Retirement Fund*
- \$ 67,500 Appropriate from Overlay Surplus.”*

*Motion required a majority and passed by unanimous voice vote.* **Motion Carried**

**PART IX: AMBULANCE**

*Motion made by Toby Tyler, Board of Fire Engineers/Fire Chief, as follows and seconded:*

*“I move that all items in Part IX of Article 4 totaling \$258,385 providing funds for the period July 1, 2011 to June 30, 2012 be raised and appropriated for “Ambulance Fund” in accordance with the recommendation of the Finance Committee.”*

*Motion required a majority and passed by unanimous voice vote.* **Motion Carried**

**PART X: SEWER ENTERPRISE FUND**

*Motion made by Gregory Rice, Board of Public Works, as follows and seconded:*

*“I move that all items in Part X of Article 4 totaling \$2,163,084 providing funds for the period July 1, 2011 to June 30, 2012 be appropriated from Sewer Enterprise Revenue for “Sewer Enterprise Fund” in accordance with the recommendation of the Finance Committee.*

- \$2,063,084 Appropriate from Sewer Enterprise Revenue*
- \$ 100,000 Appropriate from Sewer Betterment Fund”*

*Motion required a majority and passed by unanimous voice vote.* **Motion Carried**

**PART XI: WATER ENTERPRISE FUND**

*Motion made by John Dee, Board of Public Works, as follows and seconded:*



*“I move that all items in Part XI of Article 4 totaling \$1,495,993 providing funds for the period July 1, 2011 to June 30, 2012 be appropriated from Water Enterprise Revenue for “Water Enterprise Fund” in accordance with the recommendation of the Finance Committee.*

*\$1,463,098    Appropriate from Water Enterprise Fund*

*\$    32,895    Appropriate from Special Revenue Fund – Sale of Town Buildings, Canal Street”*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

**PART XII: TRANSFER STATION ENTERPRISE FUND**

*Motion made by Lewis Lunn, Board of Public Works, as follows and seconded:*

*“I move that all items in Part XII of Article 4 totaling \$346,300 providing funds for the period July 1, 2011 to June 30, 2012 be appropriated from Transfer Station Enterprise Revenue for “Transfer Station Enterprise Fund” in accordance with the recommendation of the Finance Committee.”*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

*The total amount appropriated under all the parts of Article 4 was \$11,457,864.*

DEPT. NO.	ACCT. NO.	DEPARTMENT/ ACCOUNT NAME	BUDGET 7/1/10 - 6/30/11	REQUESTED 7/1/11- 6/30/12	RECOMMENDED
<b>PART I</b>		<b>GENERAL GOVERNMENT</b>			
<b>1220</b>		<b>SELECTMEN</b>			
	57000	Other Charges and Expenses	1370	1370	1370
			<u>1370</u>	<u>1370</u>	<u>1370</u>
<b>1290</b>		<b>TOWN ADMINISTRATOR</b>			
	51112	Salaries, Appointed Positions	94000	94940	94940
	51113	Wages, Hourly	47189	47660	47660
	51142	Longevity	859	875	875
	52000	Purchase of Services	500	500	500
	54000	Supplies	330	500	500
	57000	Other Charges and Expenses	200	700	700
			<u>143078</u>	<u>145175</u>	<u>145175</u>
<b>1310</b>		<b>FINANCE COMMITTEE</b>			
	51113	Wages, Hourly	300	300	300
			<u>300</u>	<u>300</u>	<u>300</u>
<b>1320</b>		<b>RESERVE FUND</b>			
	57000	Other Charges and Expenses	75000	80000	80000
			<u>75000</u>	<u>80000</u>	<u>80000</u>
<b>1350</b>		<b>ACCOUNTANT</b>			
	51112	Salaries, Appointed Positions	69000	73000	73000
	51113	Wages, Hourly	33860	34199	34199
	51142	Longevity	472	446	446
	51144	Prof Certification	1200	1200	1200
	52000	Purchase of Services	22125	22125	22125
	54000	Supplies	150	150	150
	57000	Other Charges and Expenses	75	75	75
			<u>126882</u>	<u>131195</u>	<u>131195</u>
<b>1410</b>		<b>ASSESSORS</b>			
	51112	Salaries, Appointed Positions	67485	53783	53783
	51113	Wages, Hourly	20371	18830	18830
	51142	Longevity	2903	0	0
	52000	Purchase of Services	24925	24925	24925
	54000	Supplies	500	500	500
	56000	Intergovernmental	0	0	0
	57000	Other Charges and Expenses	200	2850	2850
			<u>116384</u>	<u>100888</u>	<u>100888</u>

<b>ACCT. NO.</b>	<b>DEPARTMENT/ ACCOUNT NAME</b>	<b>BUDGET 7/1/10 - 6/30/11</b>	<b>REQUESTED 7/1/11- 6/30/12</b>	<b>RECOMMENDED</b>
<b>1420</b>	<b>GIS</b>			
52000	Purchase of Services	3000	5500	5500
54000	Supplies	0	0	0
		<hr/>	<hr/>	<hr/>
		3000	5500	5500
<b>1450</b>	<b>TREASURER COLLECTOR</b>			
51111	Salaries, Elected Officials	76248	77010	77010
51113	Wages, Hourly	59613	60209	60209
51144	Prof Certification	0	0	0
51142	Longevity	500	500	500
52000	Purchase of Services	8990	8990	8990
54000	Supplies	3850	4000	4000
57000	Other Charges and Expenses	1610	1610	1610
		<hr/>	<hr/>	<hr/>
		150811	152319	152319
<b>1510</b>	<b>LAW DEPARTMENT</b>			
52000	Purchase of Services	38000	25000	25000
56000	Intergovernmental	1000	1000	1000
57000	Other Charges and Expenses	0	0	0
		<hr/>	<hr/>	<hr/>
		39000	26000	26000
<b>1520</b>	<b>PERSONNEL BOARD</b>			
52000	Purchase of Services	2000	2000	2000
54000	Supplies	150	150	150
57000	Other Charges and Expenses	150	150	150
		<hr/>	<hr/>	<hr/>
		2300	2300	2300
<b>1550</b>	<b>INFORMATION SYSTEMS TECH</b>			
51112	Salaries, Appointed Positions	59107	61957	61957
51142	Longevity	0	0	0
52000	Purchase of Services	25561	23410	23410
54000	Supplies	1800	2000	2000
57000	Other Charges and Expenses	0	1951	1951
		<hr/>	<hr/>	<hr/>
		86468	89318	89318
<b>1570</b>	<b>CENTRAL TELEPHONE</b>			
52000	Purchase of Services	36512	33512	33512
		<hr/>	<hr/>	<hr/>
		36512	33512	33512
<b>1580</b>	<b>TAX TITLE</b>			
52000	Purchase of Services	2500	2500	2500
56000	Intergovernmental	2000	2000	2000
		<hr/>	<hr/>	<hr/>
		4500	4500	4500

ACCT. NO.	DEPARTMENT/ ACCOUNT NAME	BUDGET 7/1/10 - 6/30/11	REQUESTED 7/1/11- 6/30/12	RECOMMENDED
<b>1590</b>	<b>POSTAGE METER</b>			
52000	Purchase of Services	25626	25626	25626
54000	Supplies	250	250	250
		<u>25876</u>	<u>25876</u>	<u>25876</u>
<b>1610</b>	<b>TOWN CLERK</b>			
51111	Salaries, Elected Officials	49507	51992	51992
51113	Wages, Hourly	30492	30797	30797
51142	Longevity	558	601	601
52000	Purchase of Services	1835	600	600
54000	Supplies	508	629	629
57000	Other Charges and Expenses	1954	1085	1085
		<u>84854</u>	<u>85704</u>	<u>85704</u>
<b>1620</b>	<b>ELECTIONS</b>			
51195	Fees, Election Workers	6000	6000	6000
52000	Purchase of Services	6353	5900	5900
54000	Supplies	2550	2050	2050
		<u>14903</u>	<u>13950</u>	<u>13950</u>
<b>1630</b>	<b>REGISTRATION</b>			
51112	Salaries, Appointed Positions	2240	2290	2290
52000	Purchase of Services	4706	4706	4706
54000	Supplies	710	584	584
		<u>7656</u>	<u>7580</u>	<u>7580</u>
<b>1710</b>	<b>CONSERVATION COMMISSION</b>			
51113	Wages, Hourly	33867	34682	34682
51142	Longevity	472	0	0
	Expenses* cvd - Wetland Fees			
		<u>34339</u>	<u>34682</u>	<u>34682</u>
<b>1750</b>	<b>PLANNING BOARD</b>			
51112	Salaries, Appointed Positions	36582	36948	36948
52000	Purchase of Services	721	728	728
54000	Supplies	500	505	505
56000	Intergovernmental	2895	2895	2895
57000	Other Charges and Expenses	0	29	29
		<u>40698</u>	<u>41105</u>	<u>41105</u>
<b>1760</b>	<b>BOARD OF APPEALS</b>			
51113	Wages, Hourly	9000	9093	9093
52000	Purchase of Services	0	0	0
54000	Supplies	250	250	250
57000	Other Charges and Expenses	0	0	0
		<u>9250</u>	<u>9343</u>	<u>9343</u>

ACCT. NO.	DEPARTMENT/ ACCOUNT NAME	BUDGET 7/1/10 - 6/30/11	REQUESTED 7/1/11- 6/30/12	RECOMMENDED
<b>1920</b>	<b>TOWN HALL</b>			
51113	Wages, Hourly	39983	40382	40382
51130	Overtime	1000	2500	2500
51142	Longevity	920	920	920
52000	Purchase of Services	33529	31871	31871
54000	Supplies	4566	3000	3000
57000	Other Charges and Expenses	2050	1916	1916
		<u>82048</u>	<u>80589</u>	<u>80589</u>
<b>1950</b>	<b>TOWN REPORTS</b>			
52000	Purchase of Services	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>
<b>1960</b>	<b>OTHER TOWN BUILDINGS</b>			
52000	Purchase of Services	0	0	0
54000	Supplies	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>
	<b>TOTAL PART I</b>	<b>1085229</b>	<b>1071206</b>	<b>1071206</b>
<b>PART II</b>	<b>PUBLIC SAFETY</b>			
<b>2110</b>	<b>POLICE DEPARTMENT</b>			
51112	Salaries, Appointed Positions	110000	110000	110000
51113	Wages, Hourly	969987	993717	993717
51130	Overtime	250000	250000	250000
51141	Educational Incentive	45016	47398	47398
51142	Longevity	14617	14500	14500
51143	Annuity Plan	0	0	0
51192	Uniform Allowance	15000	20250	20250
52000	Purchase of Services	93910	93910	93910
54000	Supplies	60050	60050	60050
57000	Other Charges and Expenses	12750	12750	12750
58000	Capital Outlay	10000	8000	8000
		<u>1581330</u>	<u>1610575</u>	<u>1610575</u>
<b>2210</b>	<b>FIRE DEPARTMENT</b>			
51112	Salaries, Appointed Positions	63881	66936	66936
51113	Wages, Hourly	92860	95234	95234
51130	Overtime	1500	1500	1500
51142	Longevity	168	168	168
52000	Purchase of Services	37170	37257	37257
54000	Supplies	19819	12800	12800
57000	Other Charges and Expenses	2730	2650	2650
58000	Capital Outlay	5000	11640	11640
		<u>223128</u>	<u>228185</u>	<u>228185</u>



<b>ACCT. NO.</b>	<b>DEPARTMENT/ ACCOUNT NAME</b>	<b>BUDGET 7/1/10 - 6/30/11</b>	<b>REQUESTED 7/1/11- 6/30/12</b>	<b>RECOMMENDED</b>
<b>2410</b>	<b>BUILDING AND ZONING OFFICER</b>			
51112	Salaries, Appointed Positions	41066	41500	41500
51113	Wages, Hourly	21488	21800	21800
51142	Longevity	694	695	695
51193	Inspection Fees	262	175	175
54000	Supplies	895	895	895
57000	Other Charges and Expenses	1670	1670	1670
		<hr/>	<hr/>	<hr/>
		66075	66735	66735
<b>2420</b>	<b>GAS INSPECTOR</b>			
51112	Salaries, Appointed Positions	2160	2300	2300
51193	Inspection Fees	4800	4775	4775
54000	Supplies	40	100	100
57000	Other Charges and Expenses	400	300	300
		<hr/>	<hr/>	<hr/>
		7400	7475	7475
<b>2430</b>	<b>PLUMBING INSPECTOR</b>			
51112	Salaries, Appointed Positions	2160	2240	2240
51193	Inspection Fees	5900	5900	5900
54000	Supplies	0	110	110
57000	Other Charges & Expenses	335	225	225
		<hr/>	<hr/>	<hr/>
		8395	8475	8475
<b>2440</b>	<b>SEALER OF WEIGHTS AND MEASURES</b>			
51112	Salaries, Appointed Positions	4500	4500	4500
52000	Purchase of Services	0	0	0
54000	Supplies	25	75	75
57000	Other Charges & Expenses	30	100	100
		<hr/>	<hr/>	<hr/>
		4555	4675	4675
<b>2450</b>	<b>WIRING INSPECTOR</b>			
51112	Salaries, Appointed Positions	1080	1200	1200
51191	Inspection Services	0	0	0
51193	Inspection Fees	11145	11150	11150
54000	Supplies	75	275	275
57000	Other Charges & Expenses	300	100	100
		<hr/>	<hr/>	<hr/>
		12600	12725	12725
<b>2510</b>	<b>COMMUNICATIONS CENTER</b>			
51112	Salaries, Appointed Positions	60239	60845	60845
51113	Wages, Hourly	192302	206066	206066
51130	Overtime	36000	30096	30096
51142	Longevity	1695	2270	2270
52000	Purchase of Services	6340	13540	13540
54000	Supplies	2740	2790	2790
57000	Other Charges and Expenses	480	480	480
58000	Capital Outlay	0	0	0
		<hr/>	<hr/>	<hr/>
		299796	316087	316087

<b>ACCT. NO.</b>	<b>DEPARTMENT/ ACCOUNT NAME</b>	<b>BUDGET 7/1/10 - 6/30/11</b>	<b>REQUESTED 7/1/11- 6/30/12</b>	<b>RECOMMENDED</b>
<b>2910</b>	<b>EMERGENCY MANAGEMENT</b>			
52000	Purchase of Services	5600	600	600
54000	Supplies	8050	7000	7000
56000	Intergovernmental	0	0	0
57000	Other Charges and Expenses	0	0	0
58000	Capital Outlay	0	0	0
		<hr/>	<hr/>	<hr/>
		13650	7600	7600
<b>2920</b>	<b>ANIMAL CONTROL OFFICER</b>			
51113	Wages, Hourly	22757	22985	22985
52000	Purchase of Services	3538	3900	3900
54000	Supplies	2841	2842	2842
		<hr/>	<hr/>	<hr/>
		29136	29727	29727
<b>2930</b>	<b>SAFETY AND TRAFFIC SIGNS</b>			
52000	Purchase of Services	1000	1000	1000
54000	Supplies	3000	3000	3000
		<hr/>	<hr/>	<hr/>
		4000	4000	4000
<b>2940</b>	<b>FOREST WARDEN</b>			
58000	Capital Outlay	2000	2000	2000
		<hr/>	<hr/>	<hr/>
		2000	2000	2000
<b>2960</b>	<b>CONSTABLES</b>			
52000	Purchase of Services	350	350	350
		<hr/>	<hr/>	<hr/>
		350	350	350
	<b>TOTAL PART II</b>	<hr/>	<hr/>	<hr/>
		<b>2252415</b>	<b>2298609</b>	<b>2298609</b>
	<b>EDUCATION</b>			
<b>3110</b>	<b>NASHOBA VALLEY TEC HIGH SCHOOL</b>			
56000	Intergovernmental	See Article	See Article 5	See Article 5
		<hr/>	<hr/>	<hr/>
		See Article	See Article 5	See Article 5
<b>3210</b>	<b>N. MIDDLESEX REG SCH DISTRICT</b>			
56000	Intergovernmental	See Article	See Article 4	See Article 4
		<hr/>	<hr/>	<hr/>
		See Article	See Article 4	See Article 4
	<b>TOTAL PART III</b>	<hr/>	<hr/>	<hr/>
		See Articles	See Articles	See Articles

ACCT. NO.	DEPARTMENT/ ACCOUNT NAME	BUDGET 7/1/10 - 6/30/11	REQUESTED 7/1/11- 6/30/12	RECOMMENDED
<b>PART IV</b>	<b>PUBLIC WORKS &amp; FACILITIES</b>			
<b>4110</b>	<b>TOWN ENGINEER</b>			
51112	Salaries, Appointed Positions	43588	43988	43988
51113	Wages, Hourly	3540	3628	3628
51142	Longevity	110	110	110
52000	Purchase of Services	150	150	150
54000	Supplies	652	652	652
56000	Intergovernmental	275	275	275
57000	Other Charges and Expenses	475	475	475
		<u>48790</u>	<u>49278</u>	<u>49278</u>
<b>4220</b>	<b>HIGHWAYS-CONST &amp; MAINTENANCE</b>			
51112	Salaries, Appointed Postions	67971	68650	68650
51113	Wages, Hourly	376051	379850	379850
51130	Overtime	62150	63000	63000
51142	Longevity	7866	7950	7950
52000	Purchase of Services	93961	93000	93000
54000	Supplies	221272	145175	145175
57000	Snow/Ice	60	80000	80000
		<u>829331</u>	<u>837625</u>	<u>837625</u>
<b>4240</b>	<b>STREET LIGHTING</b>			
52000	Purchase of Services	40086	44000	44000
		<u>40086</u>	<u>44000</u>	<u>44000</u>
<b>4270</b>	<b>TREE CARE AND PLANTING</b>			
51111	Salaries, Elected Officials	0	0	0
52000	Purchase of Services	10107	10107	10107
54000	Supplies	796	796	796
57000	Other Charges and Expenses	50	50	50
		<u>10953</u>	<u>10953</u>	<u>10953</u>
<b>4910</b>	<b>CEMETERY</b>			
51113	Wages, Hourly	31181	31525	31525
51130	Overtime	2925	2925	2925
51142	Longevity	270	270	270
		<u>34376</u>	<u>34720</u>	<u>34720</u>
	<b>SANITARY LANDFILL</b>			
52000	Purchase of Services	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>
	<b>TOTAL PART IV</b>	<u><b>963536</b></u>	<u><b>976576</b></u>	<u><b>976576</b></u>

ACCT. NO.	DEPARTMENT/ ACCOUNT NAME	BUDGET 7/1/10 - 6/30/11	REQUESTED 7/1/11- 6/30/12	RECOMMENDED
<b>PART V</b>	<b>HUMAN SERVICES</b>			
<b>5110</b>	<b>BOARD OF HEALTH</b>			
51112	Salaries, Appointed Positions	0	0	0
51113	Wages, Hourly	17862	17862	17862
52000	Purchase of Services	63225	63300	63300
54000	Supplies	450	500	500
57000	Other Charges and Expenses	325	200	200
		<u>81862</u>	<u>81862</u>	<u>81862</u>
<b>5210</b>	<b>CLINICS</b>			
52000	Purchase of Services	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>
<b>5220</b>	<b>NURSING SERVICE</b>			
51112	Salaries, Appointed Positions	0	0	0
51142	Longevity	0	0	0
52000	Purchase of Services	0	0	0
54000	Supplies	0	0	0
57000	Other Charges and Expenses	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>
<b>5230</b>	<b>MENTAL HEALTH SERVICES</b>			
52000	Purchase of Services	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>
<b>5410</b>	<b>COUNCIL ON AGING</b>			
51112	Salaries, Appointed Positions	57701	56723	56723
51113	Wages, hourly	59665	59796	59796
51142	Longevity	675	0	0
52000	Purchase of Services	35912	38569	38569
54000	Supplies	10737	10800	10800
57000	Other Charges and Expenses	3640	4125	4125
		<u>168330</u>	<u>170013</u>	<u>170013</u>
<b>5430</b>	<b>VETERANS' SERVICES</b>			
51112	Salaries, Appointed Positions	6750	6750	6750
54000	Supplies	100	150	150
57000	Other Charges and Expenses	10575	20799	20799
		<u>17425</u>	<u>27699</u>	<u>27699</u>
	<b>TOTAL PART V</b>	<u><b>267617</b></u>	<u><b>279574</b></u>	<u><b>279574</b></u>

ACCT. NO.	DEPARTMENT/ ACCOUNT NAME	BUDGET 7/1/10 - 6/30/11	REQUESTED 7/1/11- 6/30/12	RECOMMENDED
<b>PART VI</b>	<b>CULTURE &amp; RECREATION</b>			
<b>6110</b>	<b>LAWRENCE LIBRARY</b>			
51112	Salaries, Appointed Positions	163413	172686	172686
51113	Wages, Hourly	106668	114731	114731
51142	Longevity	1672	1872	1872
52000	Purchase of Services	73611	73391	73391
54000	Supplies	66815	54573	54573
57000	Other Charges and Expenses	1633	1633	1633
58000	Capital Outlay	900	900	900
		<u>414712</u>	<u>419786</u>	<u>419786</u>
<b>6310</b>	<b>SUMMER PLAYGROUND</b>			
51113	Wages, Hourly	3000	3000	3000
54000	Supplies	0	0	0
		<u>3000</u>	<u>3000</u>	<u>3000</u>
<b>6320</b>	<b>COMMUNITY CENTER</b>			
51111	Salaries, Elected Officials	0	0	0
51113	Wages, Hourly	16745	16745	16745
52000	Purchase of Services	9038	9038	9038
54000	Supplies	835	835	835
		<u>26618</u>	<u>26618</u>	<u>26618</u>
<b>6510</b>	<b>PARKS</b>			
51113	Wages, Hourly	58116	58831	58831
51142	Longevity	405	405	405
52000	Purchase of Services	5828	5828	5828
54000	Supplies	7245	7245	7245
		<u>71594</u>	<u>72309</u>	<u>72309</u>
<b>6920</b>	<b>MEMORIAL DAY CELEBRATION</b>			
52000	Purchase of Services	3000	3000	3000
		<u>3000</u>	<u>3000</u>	<u>3000</u>
	<b>TOTAL PART VI</b>	<u><b>518924</b></u>	<u><b>524713</b></u>	<u><b>524713</b></u>

<b>PART VII</b>	<b>ACCT. NO.</b>	<b>DEPARTMENT/ ACCOUNT NAME</b>	<b>BUDGET 7/1/10 - 6/30/11</b>	<b>REQUESTED 7/1/11- 6/30/12</b>	<b>RECOMMENDED</b>
		<b>DEBT SERVICE</b>			
<b>7170</b>		<b>DEBT-GENERAL OBLIGATION II</b>			
	59000	Long-Term Debt	120688	117328	117328
			<u>120688</u>	<u>117328</u>	<u>117328</u>
<b>7180</b>		<b>DEBT-BELMONT SPRINGS</b>			
	59000	Long-Term Debt	64649	63231	63231
			<u>64649</u>	<u>63231</u>	<u>63231</u>
<b>7190</b>		<b>DEBT-OBLIGATION III</b>			
	59000	Long-Term Debt	219845	208865	208865
			<u>219845</u>	<u>208865</u>	<u>208865</u>
		<b>INTEREST SHORT-TERM DEBT</b>			
<b>7520</b>	59250	Interest on Temporary Loans	1000	1000	1000
			<u>1000</u>	<u>1000</u>	<u>1000</u>
		<b>TOTAL PART VII</b>	<b>406182</b>	<b>390424</b>	<b>390424</b>
		<b>EMPLOYEE BENEFITS &amp; INSURANCE</b>			
<b>9110</b>		<b>RETIREMENT ASSESSMENT</b>			
	51172	County Retirement Assessment	557105	606250	606250
			<u>557105</u>	<u>606250</u>	<u>606250</u>
<b>9130</b>		<b>UNEMPLOYMENT COMP INSURANCE</b>			
	51173	Unemployment Insurance	30000	12000	12000
			<u>30000</u>	<u>12000</u>	<u>12000</u>
<b>9140</b>		<b>HEALTH INSURANCE</b>			
	51178	Health Insurance	725000	810000	810000
			<u>725000</u>	<u>810000</u>	<u>810000</u>
<b>9150</b>		<b>LIFE INSURANCE</b>			
	51176	Life Insurance	2000	2000	2000
			<u>2000</u>	<u>2000</u>	<u>2000</u>
<b>9160</b>		<b>SOCIAL SECURITY-F.I.C.A.</b>			
	51177	Social Security-F.I.C.A.	55000	55000	55000
			<u>55000</u>	<u>55000</u>	<u>55000</u>



ACCT. NO.	DEPARTMENT/ ACCOUNT NAME	BUDGET 7/1/10 - 6/30/11	REQUESTED 7/1/11- 6/30/12	RECOMMENDED
<b>9450</b>	<b>GENERAL INSURANCE</b>			
57000	Other Charges and Expenses	184390	167750	167750
		<u>184390</u>	<u>167750</u>	<u>167750</u>
	<b>TOTAL PART VIII</b>	<b>1553495</b>	<b>1653000</b>	<b>1653000</b>
<b>PART IX</b>	<b>AMBULANCE FUND</b>			
<b>2310</b>	<b>AMBULANCE FUND</b>			
51112	Salaries, Appointed Positions	1100	1100	1100
51113	Wages, Hourly	189195	191100	191100
51130	Overtime	4200	11200	11200
51142	Longevity	1188	1200	1200
52000	Purchase of Services	15310	15500	15500
54000	Supplies	33438	33650	33650
57000	Other Charges and Expenses	4465	4635	4635
58000	Capital Outlay	0	0	0
		<u>248896</u>	<u>258385</u>	<u>258385</u>
	<b>TOTAL PART IX</b>	<b>248896</b>	<b>258385</b>	<b>258385</b>
<b>PART X</b>	<b>SEWER ENTERPRISE FUND - FUND 600</b>			
<b>4420</b>	<b>WWT PLANT-OPER &amp; MAINTENANCE</b>			
51112	Salaries, Appointed Positions	70686	60940	60940
51113	Wages, Hourly	389000	390925	390925
51130	Overtime	70000	70000	70000
51142	Longevity	7000	7328	7328
	Indirect Costs		30872	30872
52000	Purchase of Services	200350	198970	198970
54000	Supplies	118600	134350	134350
56000	Intergovernmental	2000	2000	2000
57000	Other Charges and Expenses	6700	6700	6700
58000	Capital Outlay	36000	36000	36000
		<u>900336</u>	<u>938085</u>	<u>938085</u>

59000	<b>DEBT SERVICE</b>			
	JEWETT STREET	20094	19573	19573
4460	WWTP DESIGN PLANS	27707	27099	27099
4461	WWTP UPGRADE MWPT	309158	372540	372540
4462	ENG - TOWNSEND MASON ST	25500	0	0
4463	CONST- TOWNSEND MASON ST	41055	40095	40095
4464	DESIGN PARKER/OAK HILL	10560	9180	9180
4465	CONST - PARKER/OAK HILL	47588	46427	46427
4466	SEWER UV ENCLOSURE	6675	6514	6514
4467	SEWER LOADER	27460	26460	26460
4479	SEWER EXT-PARK III	22725	22218	22218
4484	NASHUA RD DESIGN	0	10221	10221
4485	NASHUA RD SEWER EXT	0	111229	111229
4486	IVSEP ENGINEERING	0	12859	12859
4487	IVSEP SEWER EXT	0	147285	147285
4488	LOWELL RD/PHASE III	22643	22042	22042
	PARK STREET II	4649	4530	4530
	REFINANCE - LWL/BEN/PK/RVR	134973	132906	132906
	FIRE DETECTION EQUIP	0	735	735
	INTEREST SHORT TERM DEBT	32500	10000	10000
	<b>TOTAL DEBT SERVICE</b>	<b>733287</b>	<b>1021913</b>	<b>1021913</b>
9110	<b>MIDDLESEX CTY RETIREMENT</b>	75656	84309	84309
51172	County Retirement Assessment			
		75656	84309	84309
9130	<b>UNEMPLOYMENT COMP INS</b>			
51173	Unemployment Insurance	1000	1000	1000
		1000	1000	1000
9140	<b>HEALTH INSURANCE</b>			
51178	Health Insurance	68102	77977	77977
		68102	77977	77977
9150	<b>LIFE INSURANCE</b>			
51176	Health Insurance	300	300	300
		300	300	300
9160	<b>FICA - MEDICARE</b>			
51177	Fica - Medicare	8750	9500	9500
		8750	9500	9500
9450	<b>GENERAL INSURANCE</b>			
57000	Other Charges & Expenses	40000	30000	30000
		40000	30000	30000
	<b>TOTAL PART X</b>	<b>1827431</b>	<b>2163084</b>	<b>2163084</b>

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**INDIRECT COSTS INCLUDED IN SEWER ENTERPRISE:**

<b>INDIRECT COSTS:</b>				
1350	Town Accountant	12689	13022	13022
1450	Treasurer/Collector	7918	8971	8971
1550	Information Systems Technology	8647	8879	8879
		<u>29254</u>	<u>30872</u>	<u>30872</u>

**PART XI WATER ENTERPRISE FUND - FUND 610**

<b>4510</b>	<b>WATER DEPT-OPER &amp; MAINTENANCE</b>			
51112	Salaries, Appointed Positions	66637	58668	58668
51113	Wages, Hourly	278864	279493	279493
51130	Overtime	54000	54810	54810
51142	Longevity	4000	4060	4060
	Indirect Costs		29316	29316
52000	Purchase of Services	204725	208325	208325
54000	Supplies	278100	293000	293000
56000	Intergovernmental	5000	5000	5000
57000	Other Charges and Expenses	5000	2000	2000
58000	Capital Outlay	21800	21800	21800
		<u>918126</u>	<u>956472</u>	<u>956472</u>
59000	<b>DEBT SERVICE</b>			
<b>4570 (1)</b>	WATER EQUIPMENT (60)	0	18258	18258
<b>4570 (2)</b>	WATER EQUIPMENT (250)	0	24079	24079
<b>4570 (3)</b>	MILL STREET LINES	0	20482	20482
<b>4570 (4)</b>	WATER MAINS - LINING	0	12035	12035
<b>4570 (5)</b>	NASHUA ROAD WELL	0	99462	99462
<b>4571</b>	LOWELL ROAD WATER LINE	40021	39143	39143
<b>4572</b>	WATER TANK CLEAN & REPAIR	16450	15977	15977
<b>4610</b>	BEMIS WELL IMPROVEMENTS	44075	43035	43035
<b>46200</b>	JERSEY ST WELL IMPRVMNTS	11832	11552	11552
<b>46300</b>	JERSEY WELL IMPROV II	23165	21625	21625
<b>46400</b>	WATER EXT PARKER/OAK HILL	6595	6275	6275
<b>46500</b>	WATER DEPT HEADQUARTERS	34735	33894	33894
<b>46600</b>	NASHUA RD WELL SITE	17190	16390	16390
<b>7520</b>	INTEREST SHORT TERM DEBT	10000	10000	10000
	<b>TOTAL DEBT SERVICE</b>	<u>204063</u>	<u>372207</u>	<u>372207</u>
<b>9110</b>	<b>MIDDLESEX CTY RETIREMENT</b>			
51172	County Retirement	55023	63001	63001
		<u>55023</u>	<u>63001</u>	<u>63001</u>
<b>9130</b>	<b>UNEMPLOYMENT COMP INS.</b>			
51173	Unemployment Insurance	1000	1000	1000
		<u>1000</u>	<u>1000</u>	<u>1000</u>

<b>9140</b>		<b>HEALTH/DISABILITY INSURANCE</b>			
	51178	Unemployment Insurance	60290	65113	65113
			<u>60290</u>	<u>65113</u>	<u>65113</u>
<b>9150</b>		<b>LIFE INSURANCE</b>			
	51176	Unemployment Insurance	175	200	200
			<u>175</u>	<u>200</u>	<u>200</u>
<b>9160</b>		<b>F.I.C.A - MEDICARE</b>			
	51177	F.I.C.A - Medicare	5000	6000	6000
			<u>5000</u>	<u>6000</u>	<u>6000</u>
<b>9450</b>		<b>GENERAL INSURANCE</b>			
	57000	Other Charges & Expenses	40500	32000	32000
			<u>40500</u>	<u>32000</u>	<u>32000</u>
		<b>TOTAL PART XI</b>	<b>1284177</b>	<b>1495993</b>	<b>1495993</b>

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**INDIRECT COSTS INCLUDED IN WATER ENTERPRISE:**

		<b>INDIRECT COSTS:</b>			
1350		Town Accountant	12689	12751	12751
1450		Treasurer/Collector	7918	7918	7918
1550		Information Systems Technology	8647	8647	8647
			<u>29254</u>	<u>29316</u>	<u>29316</u>

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**PART XII TRANSFER STATION ENTERPRISE**

**4930 TRANSFER/RECYC CTR OPER**

51112	Salaries, Appointed Positions	13,115	13,444	13,444
51113	Wages, Hourly	136,396	108,200	108,200
51130	Overtime	2500	2500	2500
51142	Longevity	2124	0	0
52000	Purchase of Services	170711	195000	195000
54000	Supplies	10967	13000	13000
		<u>335813</u>	<u>332144</u>	<u>332144</u>

**9140 HEALTH/DISABILITY INSURANCE**

51178	Health Insurance	6669	4830	4830
		<u>6669</u>	<u>4830</u>	<u>4830</u>

**MIDDLESEX CTY RETIREMENT**

51172	County Retirement	0	5800	5800
		<u>0</u>	<u>5800</u>	<u>5800</u>

**9450 GENERAL INSURANCE**

57000	Other Charges & Expenses	7576	7576	7576
		<u>7576</u>	<u>7576</u>	<u>7576</u>

**9160 F.I.C.A - MEDICARE**

51177	F.I.C.A - Medicare	2055	1750	1750
		<u>2055</u>	<u>1750</u>	<u>1750</u>

**TOTAL PART XII 352113 346300 346300**

**TOTAL TRANSFER STATION 352113 346300 346300**

**SUMMARY -**

<b>PART I</b>	<b>GENERAL GOVERNMENT</b>	<b>1085229</b>	<b>1071206</b>	<b>1071206</b>
<b>PART II</b>	<b>PUBLIC SAFETY</b>	<b>2252415</b>	<b>2298609</b>	<b>2298609</b>
<b>PART III</b>	<b>EDUCATION</b>			
<b>PART IV</b>	<b>PUBLIC WORKS &amp; FACILITIES</b>	<b>963536</b>	<b>976576</b>	<b>976576</b>
<b>PART V</b>	<b>HUMAN SERVICES</b>	<b>267617</b>	<b>279574</b>	<b>279574</b>
<b>PART VI</b>	<b>CULTURE &amp; RECREATION</b>	<b>518924</b>	<b>524713</b>	<b>524713</b>
<b>PART VII</b>	<b>DEBT SERVICE</b>	<b>406182</b>	<b>390424</b>	<b>390424</b>
<b>PART VIII</b>	<b>EMPLOYEE BENEFITS &amp; INSURAN</b>	<b>1553495</b>	<b>1653000</b>	<b>1653000</b>
<b>PART IX</b>	<b>AMBULANCE FUND</b>	<b>248896</b>	<b>258385</b>	<b>258385</b>
<b>PART X</b>	<b>SEWER ENTERPRISE FUND</b>	<b>1827431</b>	<b>2163084</b>	<b>2163084</b>
<b>PART XI</b>	<b>WATER ENTERPRISE FUND</b>	<b>1284177</b>	<b>1495993</b>	<b>1495993</b>
<b>PART XII</b>	<b>TRANSFER STATION ENTERPRISE</b>	<b>352113</b>	<b>346300</b>	<b>346300</b>

**TOTAL ARTICLE 4 10760015 11457864 11457864**

**ARTICLE 5**

**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT ASSESSMENT**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$10,433,715 for the purpose of funding the Town’s apportioned share of the North Middlesex Regional School District operating budget and debt service for the fiscal year July 1, 2011 through June 30, 2012, as most recently certified to the Town by the District Treasurer, and, by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or, by not appropriating this sum, explicitly disapprove the certified budget; or take any other action relative thereto.

*Recommended by Finance Committee.*

*Motion made by Arnold Silva, North Middlesex Regional School District School Committee, as follows and seconded.*

*I move that the Town vote to raise and appropriate the sum of \$10,433,715 for the purpose of funding the Town’s apportioned share of the North Middlesex Regional School District operating budget and debt service for the fiscal year July 1, 2011 through June 30, 2012, as most recently certified to the Town by the District Treasurer, and, by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or, by not appropriating this sum, explicitly disapprove the certified budget.*

*Motion required a majority and passed by majority voice vote.*

***Motion Carried***

**ARTICLE 6**

**NASHOBA VALLEY TECHNICAL HIGH SCHOOL ASSESSMENT**

To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of \$991,163 for the purpose of providing funds for the Town’s apportioned share of the Nashoba Valley Technical High School operating budget and debt service for the fiscal year July 1, 2011 through June 30, 2012, as most recently certified to the Town by the District Treasurer, and by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or by not appropriating this sum, explicitly disapprove the certified budget; or take any other action relative thereto.

*Recommended by Finance Committee.*

*Motion made by Donald Bradenese, Nashoba Valley Technical High School Committee, and seconded.*

*I move that the Town vote to raise and appropriate the sum of \$991,163 for the purpose of funding the Town’s apportioned share of the Nashoba Valley Technical High School operating budget and debt service for the fiscal year July 1, 2011 through June 30, 2012, as most recently certified to the Town by the District Treasurer, and by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or by not appropriating this sum, explicitly disapprove the certified budget.*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

**ARTICLE 7**

By: Police Department

**POLICE CRUISER**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$35,000 for the purpose of purchasing and equipping one (1) new police cruiser, along with any related expenses, said appropriation to be under control of the Chief of Police, and to authorize the disposal of used police vehicle(s) by trade, transfer, or sale; or take any other action relative thereto.

*This amount allows the Town to purchase one police vehicle including the appropriate equipment. A second vehicle which is part of the normal fleet replacement is listed in a separate article using a different funding mechanism. Recommended by Finance Committee.*

*Motion made by Michael Green, Selectman, as follows and seconded:*



*“I move that the Town vote to appropriate from free cash the sum of \$35,000 for the purpose of purchasing and equipping one (1) new police cruiser, along with any related expenses, said appropriation to be under control of the Chief of Police, and to authorize the disposal of used police vehicle(s) by trade, transfer, or sale.”*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

## **ARTICLE 8**

By: Police Department

### **POLICE CRUISER**

To see if the town will vote to raise and appropriate, appropriate from available funds, or appropriate through a Capital Exclusion provision the sum of \$35,000 which is contingent upon the passage of a Proposition 2½ Capital Exclusion referendum under General Laws Chapter 59 §21C (i ½) for the purchase and equipping and one (1) additional police cruiser, along with any related expenses, said appropriation to be under the control of the Chief of Police; and to authorize the disposal of used police vehicle(s) by trade, transfer, or sale; or take any other action relative thereto.

*This amount will allow the Town to purchase a second scheduled police vehicle replacement with appropriate equipment. Due to the need to use funds from our Free Cash account for purchases of equipment in other departments we are requesting that this vehicle be purchased through a one time Capital Exclusion funding. If this method of funding is selected there will be a need for approval by town wide vote. Recommended by Finance Committee.*

*Motion made by Selectman, Joseph Sergi, as follows and seconded:*

*“I move that the Town vote to appropriate through a Capital Exclusion provision the sum of \$35,000 which is contingent upon the passage of a Proposition 2½ Capital Exclusion referendum under General Laws Chapter 59 §21C (i ½) for the purchase and equipping and one (1) additional police cruiser, along with any related expenses, said appropriation to be under control of the Chief of Police, and to authorize the disposal of used police vehicle(s) by trade, transfer, or sale.”*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

## **ARTICLE 9**

By: Police Department

### **POLICE REPLACEMENT EQUIPMENT**

To see if the town will vote to raise and appropriate, appropriate from available funds, or appropriate through a Capital Exclusion provision the sum of \$35,000 which is contingent upon the passage of a Proposition 2½ Capital Exclusion referendum under General Laws Chapter 59 §21C (i ½) for the purchase of police equipment including replacement radios and tazers, along with any related expenses; said appropriation to be under the control of the Chief of Police; or take any other action relative thereto.

*This replacement of equipment purchase is considered a necessary expenditure, but again, due to the equipment needs of other town departments, we are requesting funding this purchase through a one time Capital Exclusion funding. If this method of funding is selected there will be a need for approval by town wide vote. Recommended by Finance Committee.*

*Motion made by Stephen Themelis, Selectman, as follows and seconded:*

*“I move that the town vote to appropriate through a Capital Exclusion provision the sum of \$35,000 which is contingent upon the passage of a Proposition 2½ Capital Exclusion referendum under General Laws Chapter 59 §21C (i ½) for the purchase of police equipment including replacement radios and tazers, along with any related expenses; said appropriation to be under the control of the Chief of Police.”*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

**ARTICLE 10**

By: Library Trustees

**BOOK FINE MONEY**

To see if the Town would vote to raise and appropriate or appropriate from available funds, the sum of \$3,385 for the purchase of books or other library supplies; including the payment of costs incidental and related thereto; said appropriation to be under the control of the library Board of Trustees; or take any other action relative thereto.

*Request from the library to utilize funds collected for overdue book fines deposited in the general fund to supplement the operating budget. Recommended by Finance Committee.*

*Motion made by Pen Burnham, Library Trustee, as follows and seconded:*

*“I move that the Town vote to raise and appropriate the sum of \$3,385 for the purchase of books or other library supplies; including the payment of costs incidental and related thereto; said appropriation to be under the control of the Library Board of Trustees.”*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

**ARTICLE 11**

By: Conservation Commission

**CONSERVATION FUND**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$900 to the Conservation Fund which was established on February 15, 1965 by Article 21 of the Annual Town Meeting, pursuant to Massachusetts General Laws Chapter 40, §5(51); or take any other action relative thereto.

*Annual request of the Conservation Commission to transfer a portion of the funds received from fees to this trust account to help defray the cost of maintaining conservation property and offset administrative costs. Recommended by Finance Committee.*

*Motion made by Paula Terrasi, Conservation Administrator, as follows and seconded:*

*“I move that the Town vote to transfer from the Conservation Special Revenue Trust Fund the sum of \$900 to the Conservation Fund which was established on February 15, 1965 by Article 21 of the Annual Town Meeting, pursuant to Massachusetts General Laws Chapter 40, §5(51).”*

*Motion required a majority and passed by majority voice vote.*

***Motion Carried***

**ARTICLE 12**

By: Citizens’ Petition

**ABATEMENT**

We the undersigned wish to have the following subject inserted in the Warrant for the 2011 Annual Town meeting of Pepperell Massachusetts. We wish it to be presented as a motion and voted on by the Towns registered voters “That the town grant an abatement or credit to the real estate taxes of former United States Marine Corps L/Cpl, Matt Boisvert for 2011 to the total amount of \$1500 (a “late filing error” has town officials only granting a total \$750 for 2011). \$1500 is the amount Granted for the 2012 tax year. Whereas we feel Town Officials may not have the authority to waive this \$750 We feel the extraordinary service and sacrifice of Mr. Boisvert deserve this special consideration at Town Meeting in forgiving his having missed a filing deadline and that the \$750 loss in town revenue this gesture would cost is much less than the cost to Mr. Boisvert for the loss of his leg and use of his arm and that the entire Town, as a community will desire to waive the \$750 for tax year 2011 for a total exemption of \$1500 for 2011 real estate tax, identical to what he is granted for 2012; or take any other action relative thereto.

*At the time this citizen’s petition was submitted the tax abatement for this disabled veteran was not yet resolved. It has been resolved and appropriate abatements have been issued.*

*Motion made by Anthony Saboliauskas, as follows and seconded:*

*“I move that the Town vote to take no action on Article 12.”*

*Mr. Saboliauskas noted that the matter has been resolved.*

*Motion to take no action passed by unanimous voice vote.*

**ARTICLE 13**

By: Planning Board

**ZONING BYLAW AMENDMENT**

To see if the Town will vote to amend the Protective Zoning Bylaw by adding the following to part G. Other Uses in the Appendix A Table of Principal Uses, or take any other action thereon.

<b>G. OTHER USES</b>	<b>RR</b>	<b>TR</b>	<b>RCR</b>	<b>SR</b>	<b>UR</b>	<b>C</b>	<b>I</b>
Small wind energy system, free-standing	PB	PB	PB	PB	PB	PB	PB
Small wind energy system, non-free-standing	Y	Y	Y	Y	Y	Y	Y
Wind monitor or meteorological structure	Y	Y	Y	Y	Y	Y	Y

or take any other action relative thereto.

*Motion made by Richard McHugh, Planning Board, to postpone Article 13 until after consideration of Article 14. The motion was seconded and passed by unanimous voice vote.*

*Following the passage of Article 14, a Motion was made by Richard McHugh, Planning Board, as follows and seconded:*

*“I move that the Town vote to amend the Protective Zoning Bylaw by adding to part G. Other Uses in the Appendix A Table of Principal Uses the text as printed in the official warrant of this Town Meeting.”*

*Motion required a 2/3 majority vote and passed by a vote of: 85 yea, 2 nay      Motion Carried*

**ARTICLE 14**

By: Planning Board

**ZONING BYLAW AMENDMENT**

To see if the Town will vote to amend the Protective Zoning Bylaw by adding SECTION 6300. SMALL WIND ENERGY SYSTEMS with content as stated below, or take any other action thereon.

**SECTION 6300. SMALL WIND ENERGY SYSTEMS**

**6310. Purpose.** The purpose of this bylaw is to provide for the regulation for the construction and operation of a small wind energy system and to provide standards for the placement, design, construction, monitoring, modification, and removal of such system that address public safety, visual, and environmental impacts.

**6320. Applicability.** No small wind energy system shall be placed, constructed, modified, or operated except in conformance with the provisions of this Section and other applicable sections of this Bylaw. This section applies to all free-standing and non-free standing small wind energy systems no greater than 60 kilowatts of rated nameplate capacity.

**6330. Definitions.** For the purpose of this section the following definitions shall apply:

Height: The distance measured from natural grade to the highest point of the facility, as defined as to the tip of the rotor blade at its highest point.

Nacelle: The frame and housing on the top of the wind energy system that serves to enclose the gearbox and generator for the purpose of protection from the weather.

Rotor: The rotating blades, including the hub, of the device(s) serving the wind energy system.

Rated Nameplate Capacity: The Maximum rated output of electric power production equipment. This output is typically specified by the manufacturer with a “nameplate” on the equipment.

Small Wind Energy System: All equipment, machinery and structures utilized in connection with the conversion of kinetic energy of wind into electrical power that may be free standing or mounted to a structure and does not exceed 60 kilowatts of rated nameplate capacity. This includes, but is not limited to, transmission, storage, collection and supply equipment, substations, transformers, service and access roads, and one or more wind turbines.

Wind Monitor or Meteorological Tower: A temporary structure equipped with devices to measure wind speeds and direction, used to determine how much wind power a site can be expected to generate.

Wind Turbine: A device that converts kinetic wind energy into rotational energy that drives an electrical generator. A wind turbine typically consists of a structure, nacelle body, and a rotor with two or more blades.

- 6340. Permitting.** A non-free-standing small wind energy system attached to a structure shall not be erected, constructed, installed, or modified without first obtaining a building permit from the Building Inspector. A free-standing small wind energy system shall not be erected, constructed, installed, or modified without first obtaining a Special Permit. All such wind energy systems shall be constructed and operated in a manner that minimizes public safety, impacts on the natural environment, including visual impacts & impacts on neighborhood character, including aesthetics. Permits may impose reasonable conditions, safeguards, and limitations on time and use and may require implementation of all reasonable measures to mitigate potential adverse impacts of the small wind energy system.
6341. Authority. The Planning Board shall serve as the Special Permit Granting Authority (SPGA) and may waive strict compliance with the requirements of this Section, when, in their judgment, such action is in the public interest and consistent with the Bylaws.
6342. Compliance. The construction of the small wind energy system shall comply with all applicable local, state, and federal requirements, including, but not limited to all applicable safety, construction, environmental, electrical, communications, and aviation requirements. Additionally, all applicants shall provide the following:
- a. Proof of Insurance. The applicant shall provide evidence that a small wind energy system has been added to a homeowner, farm, or business insurance policy.
  - b. Site Control. The applicant shall submit documentation of actual or prospective ownership or control of the site.
  - c. Utility Notification. The applicant shall submit evidence that the utility company has been informed of the customer’s intent to install an interconnected customer-owned wind conversion system. Off-grid systems shall be exempt from this requirement.
6343. Temporary Structures. A wind monitor or meteorological tower for measuring and analytical purposes shall require a building permit from the Building Inspector and may be valid for a maximum of one (1) year, after which, if proof is made available that substantial data has not been received, the Building Inspector may grant an extension not to exceed one (1) year. All temporary structures are subject to the dimensional requirements of this Section.

**6350. Design Standards.** All small wind energy system shall comply with the design standards as set forth herein.

6351. Height. All non-free-standing small wind energy systems shall not exceed the building height as defined in Section 10000. All free-standing wind energy systems shall not exceed 140 feet in height.

6352. Appearance, Color and Finish. All systems, permanent or temporary, shall remain painted or finished in the factory-default color.

6353. Lighting. All systems, permanent or temporary, shall be lighted only if required by the FAA. Manually operated exterior lighting required for safety and operational purposes is permitted. All lighting shall be shielded from any abutting properties.

6354. Signage. Signs shall be restricted to identification of the manufacturer or operator of the system and shall comply with the requirements of the town's sign regulations, and shall be limited to:

- a. Identification of manufacturer and/or owner and emergency contact information.
- b. Educational information about the system and the benefits of renewable energy.

6355. Advertising. There shall be no commercial advertising on the system.

**6360. General Standards.**

6361. Setbacks. Free-standing small wind energy systems shall be set back a distance equal to the height, as defined above, from the property line, inhabited neighboring structure(s), public road, private way, right of way, or utility lines.

6362. Application. All non-free-standing small wind energy systems shall submit an application to the Building Inspector per his submittal and fee requirements. All free-standing small wind energy systems shall submit an application to the SPGA and shall include but not be limited to the following:

- a. A plot plan showing:
  1. Property lines and physical dimensions of the subject property, to include setbacks
  2. Location, dimensions, and types of existing structures on the subject property and the abutting properties.
  3. Location of the proposed structure, tower, foundations, and any associated equipment
  4. The right-of-way of any public road or private way that abuts the property
  5. Location of any utility lines or easements
  6. Location and approximate height of tree cover
- b. Manufacturer's engineering specifications, including manufacturer and model, rotor diameter, tower height, tower type (freestanding or guyed)
- c. System structure(s) and foundation(s) blueprints or drawings signed by a registered professional engineer, to include the manufacturer's structural analysis
- d. Name, address, phone number, and signature of the applicant, as well as any co-applicants or property owners, if any, and the name and contact information and signature of any agents representing the applicant.
- e. An operation and maintenance plan for the system and the site.
- f. An application fee in accordance with the current fee schedule.

**6370. Safety and Environmental Standards.**

- 6371. Fall Zones. All fall zones shall be free of any power or other utility cables and/or transmission lines. No fall zone shall cross any property line..
- 6372. Unauthorized Access. Wind turbines or other structures part of the small wind energy system shall be designed to prevent unauthorized access. For instance, the tower shall be designed and installed so as to not provide step bolts or other climbing means readily accessible to the public for a minimum height of 12 feet above the ground. Electrical equipment shall be locked.
- 6373. Shadow/Flicker. Small wind energy systems shall be sited in a manner that minimizes shadowing or flicker impacts.
- 6374. Noise. The small wind energy system and any associated equipment shall comply with the provisions of Section 5524 of this Bylaw..
- 6375. Land Clearing, Soil Erosion and Habitat Impacts. Clearing of natural vegetation shall be limited to that which is necessary for the construction, operation and maintenance of the wind energy system or is otherwise prescribed by applicable regulations.
- 6376. Monitoring and Maintenance. The system shall be maintained in good condition at all times. Maintenance shall include, but not be limited to, painting, repairs, and security measures. Should the system, or any part thereof, suffer damage or deterioration so as to become a threat to public health or safety, as determined by the Building Inspector, the system shall be immediately removed or repaired by the operator or the property owner. Operation of the small wind energy system shall not be allowed to resume until such time it is determined by the Building Inspector that the necessary repair or removal has resulted in no further threat.
- 6377. Abandonment or Decommissioning. Any small wind energy system that has reached the end of its useful life or has been abandoned shall be removed. A system shall be considered abandoned when it fails to operate for one (1) year. The Building Inspector shall issue a notice to the system owner that the system is deemed abandoned and the owner shall have thirty (30) days to remove the system and provide proof of such to the Town. Failure to comply with this requirement shall grant the Town authority to enter the property and remove the system at the owner's expense.

**6380. Regulations and Conflict with Other Laws.** The Planning Board may adopt rules and regulations for the purpose of administering the provisions of this Section. The provisions of this Section shall be considered supplemental to other existing provisions of the Zoning Bylaw. To the extent that a conflict exists between this Section and the provisions in other sections of the Bylaw, the more restrictive provisions shall apply.

or take any other action relative thereto.

*Motion made by Richard McHugh, Planning Board Member, as follows and seconded:*

*“I move that the Town vote to amend the Protective Zoning Bylaw by adding SECTION 6300 SMALL WIND ENERGY SYSTEMS with content as printed in the official warrant of this Town Meeting.”*

*Motion required a 2/3 majority vote and passed by a vote of: 87 yea, 12 nay      Motion Carried*



**ARTICLE 15**

By: Board of Public Works

**REPLACE TWO LARGE GARAGE DOORS AT HIGHWAY GARAGE**

To see if the town will vote to raise and appropriate or appropriate from available funds the sum of \$10,000 to replace doors at the Highway Department. This appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*Two of the large garage doors on the Highway barn are in need of immediate attention. These doors and associated hardware are approx 32 years old and parts – when available – are prohibitively expensive. The service company has indicated that they should not be repaired any further and need to be replaced. The current doors also offer little if any insulation value which simply increases the cost of heating the garage space. Proper operation of these doors is critical for the safe and efficient access and operation of the Highway Dept. equipment. The Capital Program Committee has reviewed the requests for this fiscal year and the five year plan. They have determined that it is paramount to address equipment issues in this fiscal year, through a number of different funding sources. Funding replacement of these overhead doors is being requested from our existing Free Cash Fund. Recommended by Finance Committee.*

*Motion made by Frederick Farmer, Board of Public Works, as follows and seconded:*

*“I move that the Town vote to appropriate from free cash the sum of \$10,000 to replace doors at the Highway Department. This appropriation to be under the control of the Highway Superintendent.”*

*Motion required a majority and passed by unanimous voice vote. Motion Carried*

**ARTICLE 16**

By: Board of Public Works

**REPLACE SALT SANDER UNITS**

To see if the Town will vote to borrow the sum of \$36,000.00 to pay costs of procuring for the replacement of sanders for distribution of salt and sand for winter operations, including the payment of any other expenses incidental and related thereto; and authorize the Treasurer with the approval of the Board of Selectman, to issue bonds or notes that may be necessary for that purpose, as authorized be General Laws Chapter 44, §7(9), or any other general or special law, for a period not to exceed 5 years, provided, however, that this appropriation and debt authorization be contingent upon passage of a Proposition 2½ debt exclusion referendum under General Laws Chapter 59, §21C(k); said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*The Highway Dept is currently employing two steel bodied sander units that are 25+ years old. The salt and de-icing chemicals have corroded these bodies to the point where significant sections of the metal are no longer repairable. These are both ‘front line’ units that are in desperate need of replacement in order for the Highway Dept to maintain the Town’s roads in safe and passable conditions during the winter months. This is another equipment need which the Capital Program Committee recommended being funded through a 5 year debt exclusion bond. The expected usable lives of these sanders warrant a 5 year bond payment schedule. Recommended by Finance Committee.*

*Motion made by Lewis Lunn, Board of Public Works, as follows and seconded:*

*“I move that the Town vote to borrow the sum of \$36,000.00 to pay costs of procuring for the replacement of sanders for distribution of salt and sand for winter operations, including the payment of any other expenses incidental and related thereto; and authorize the Treasurer with the approval of the Board of Selectman, to issue bonds or notes that may be necessary for that purpose, as authorized be General Laws Chapter 44, §7(9), or any other general or special law, for a period not to exceed 5 years, provided, however, that this appropriation and debt authorization be contingent upon passage of a*

*Proposition 2½ debt exclusion referendum under General Laws Chapter 59, §21C(k); said appropriation to be under the control of the Highway Superintendent.”*

*Motion required a 2/3 majority vote and passed by a vote of: 88 yea, 2 nay* **Motion Carried**

#### **ARTICLE 17**

By: Board of Public Works

#### **REPLACEMENT USED VEHICLE(S) – HIGHWAY DEPARTMENT**

To see if the town will vote to raise and appropriate or appropriate from available funds the sum of \$35,000 to replace worn out truck(s) at the Highway Department. This appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*There are currently three Highway Dept vehicles in immediate need of replacement; a 1987 6-wheel HD dump truck, a 1989 6-wheel HD dump truck, and a 1997 1-ton dump truck. These are all high mileage vehicles with substantial defects such as cracked and bent frames, worn dump bodies, etc... The purpose of the \$35,000 would be to obtain a newer, lower mileage, used 6-wheel HD dump truck. The older of the 6-wheel HD trucks would be taken out of service and retained for parts to maintain the existing fleet of similar style HD trucks. This equipment need was listed as a top priority by the Highway Division; funding is being requested from the existing Free Cash Fund. The vehicle request is for purchase of used vehicles which is appropriate use of the Free Cash Fund. Recommended by Finance Committee.*

*Motion made by Gregory Rice, Board of Public Works, as follows and seconded:*

*“I move that the Town vote to appropriate from free cash the sum of \$35,000 to replace worn out truck(s) at the Highway Department. This appropriation to be under the control of the Highway Superintendent.”*

*Motion required a majority vote and passed by a vote of: 89 yea, 1 nay* **Motion Carried**

#### **ARTICLE 18**

By Board of Public Works

#### **REPLACEMENT TRUCK – CEMETERY DEPARTMENT**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$43,000 for the purchase of a new truck for the Cemetery Department, said appropriation to be under the control of the Cemetery and Parks Superintendent; or take any other action relative thereto.

*This appropriation would fund the replacement of a 1998 1-ton dump truck that not only supports the Cemetery crew in their interment duties, but is also used for leaf clean up as well as for snow removal on town roads. The replacement of this vehicle has been requested for several years as the operation and maintenance costs associated with this vehicle are escalating every year putting a significant strain on the (very) limited Cemetery O&M budget. The requested appropriation would allow the Cemetery Dept to acquire a new 1-ton truck and transfer their existing 1-ton unit to the Highway Dept for continued operation. The replacement of the existing 1998 one ton truck used by the Cemetery Department and for plowing of town roads during the winter was a high priority on the needs list approved by the Capital Program Committee. The request for funding this vehicle purchase is to utilize existing Free Cash Funds. Recommended by Finance Committee.*

*Motion made by Gregory Rice, Board of Public Works, as follows and seconded:*

*“I move that the Town vote to appropriate from free cash the sum of \$43,000 for the purchase of a new truck for the Cemetery Department, said appropriation to be under the control of the Cemetery and Parks Superintendent.”*

*Motion required a majority and passed by majority voice vote.* **Motion Carried**

**ARTICLE 19**

By: Board of Public Works

**VEHICLE PURCHASE -WATER ENTERPRISE FUND**

To see if the Town will vote to raise and appropriate or appropriate from Water Enterprise Fund Retained Earnings the sum of \$30,000 to purchase a service vehicle for the Water Department; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*The purpose of this Article is to replace the existing 1999 Chevy ¾ ton utility body truck with a smaller, more fuel efficient, compact 4WD truck. The existing vehicle has in excess of 100,000 miles and it also has severe mechanical and body-rot issues. The existing truck no longer meets state inspection criteria and needs to be replaced for the continued safe and efficient operation, repair and maintenance of the water system. Recommended by Finance Committee.*

*Motion made by Lewis Lunn, Board of Public Works, as follows and seconded:*

*“I move that the Town vote to appropriate from Water Enterprise Fund Retained Earnings the sum of \$30,000 to purchase a service vehicle for the Water Department; said appropriation to be under the control of the Board of Public Works.”*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

**ARTICLE 20**

By: Board of Selectmen

**DEMOLITION/REMOVAL OF TRAILER**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$5,000 for the demolition and/or removal of the trailer located on Town Hall property, including hazardous materials survey and any other expenses incidental and related thereto; said appropriation to be under the control of the Town Administrator; or take any other action relative thereto.

*The trailer that is located on Town Hall property is no longer used and represents a possible security and vandalism concern. The trailer does have signs of mold and deterioration; the removal will be done by recycling as much material as possible, will include a hazardous material survey, and the grounds will be excavated and improved. Recommended by Finance Committee.*

*Motion made by Michael Green, Selectman, as follows and seconded:*

*“I move that the Town vote to appropriate from free cash the sum of \$5,000 for the demolition and/or removal of the trailer located on Town Hall property, including hazardous materials survey and any other expenses incidental and related thereto; said appropriation to be under the control of the Town Administrator.”*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

**ARTICLE 21**

By: Board of Public Works

**OVERHEAD WIRE RELOCATION – Jersey II Well –WATER ENTERPRISE FUND**

To see if the Town will vote to appropriate from Water Enterprise Fund Retained Earnings the sum of \$75,000 to supplement Line Item 45290 “Relocate Overhead Wires”, which was originally voted on and passed as Article 20 at the May 5, 2008 Annual Town Meeting in an amount of \$20,000 for initial study and wetlands survey; said appropriation to be under the control the Board of Public Works; or take any other action relative thereto.

*The purpose of this article is to relocate electrical poles and wires feeding the Jersey Street #2 Well Site. These wires and poles were mistakenly installed outside the limits of the Town-owned property. After the initial relocation study and wetlands survey it has been estimated that the total cost for the utility pole relocation project will be approximately \$95,000. Recommended by Finance Committee.*

*Motion made by Gregory Rice, Board of Public Works, as follows and seconded:*

*“I move that the Town vote to appropriate from Water Enterprise Fund Retained Earnings the sum of \$75,000 to supplement Line Item 45290 “Relocate Overhead Wires”, which was originally voted on and passed as Article 20 at the May 5, 2008 Annual Town Meeting in an amount of \$20,000 for initial study and wetlands survey; said appropriation to be under the control the Board of Public Works.”*

*Motion required a majority and passed by majority voice vote.*

***Motion Carried***

## **ARTICLE 22**

By: Board of Public Works

### **WELL AND WELL PUMP MAINTENANCE –WATER ENTERPRISE FUND**

To see if the Town will vote to appropriate from Water Enterprise Fund Retained Earnings the sum of \$95,000 to inspect, clean and evaluate 3 the 4 active Town wells, and to inspect, repair or replace 3 of the 4 active well pumps; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*The need for this action is based on the recommendations of the annual pump inspection reports, the knowledge and expertise of the Water Department staff and generally accepted industry practices for the operation and maintenance of water supply and distribution equipment. Recommended by Finance Committee.*

*Motion made by John Dee, Board of Public Works, as follows and seconded:*

*“I move that the Town vote to appropriate from Water Enterprise Fund Retained Earnings the sum of \$95,000 to inspect, clean and evaluate 3 the 4 active Town wells, and to inspect, repair or replace 3 of the 4 active well pumps; said appropriation to be under the control of the Board of Public Works.”*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

## **ARTICLE 23**

By: Board of Public Works

### **WATER SYSTEM SECURITY – REVISION OF SCOPE OF PREVIOUS WARRANT ARTICLE –WATER ENTERPRISE FUND**

To see if the Town will vote to authorize the amended use of remaining monies (\$9,480.01) appropriated under Article 11 of the November 3, 2003 Special Town Meeting for security fencing. The amended use would be for other security measures to address the MA Department of Environmental Protection (DEP) recommendations for increased security at municipal water facilities; said appropriation to be under the control the Board of Public Works or take any other action relative thereto.

*The purpose of this article is to allow the Town to further comply with security recommendations issued by DEP by using money already allocated for security measures. No new appropriations are anticipated for the article which was voted on and passed at the November 3, 2003 STM for the provision of “security fencing”. Currently \$9,480.01 is remaining in this account and it is desired to utilize this funding to purchase and install additional security items including, but not limited to, burglar, fire and safety alarms; security cameras, etc. Recommended by Finance Committee.*

*Motion made by John Dee, Board of Public Works, as follows and seconded:*

*“I move that the Town vote to authorize the amended use of remaining monies (\$9,480.01) appropriated under Article 11 of the November 3, 2003 Special Town Meeting for security fencing. The amended use*

would be for other security measures to address the MA Department of Environmental Protection (DEP) recommendations for increased security at municipal water facilities; said appropriation to be under the control the Board of Public Works.”

*Motion required a majority and passed by unanimous voice vote.*

*Motion Carried*

**ARTICLE 24**

By: Board of Selectmen

**MOTOR VEHICLE EXCISE TAX EXEMPTION FOR RESIDENTS ON ACTIVE MILITARY DUTY**

To see if the Town will vote to accept the provisions of Chapter 60A Section 1, paragraphs eight and nine as follows:

[Eighth and ninth paragraphs inserted by 2008, 182, Sec. 16 effective January 1, 2010. See 2008, 182, Sec. 117.]

In any city or town accepting the provisions of this paragraph, the excise imposed by this chapter shall not apply to a motor vehicle owned and registered by a resident who is in active and full-time military service as a member in the armed forces of the United States or the national guard, army or air, of any state, and has been deployed or stationed outside the territorial boundaries of the continental United States for a period of at least 45 days in the calendar year of the exemption. If the military member is wounded or killed in an armed conflict, he shall not be subject to the foregoing period of service qualification for the calendar year in which he is wounded or killed. This exemption shall apply only to a motor vehicle owned and registered by a military member in his own name or jointly with a spouse for a non-commercial purpose and a military member may qualify for this exemption for only 1 motor vehicle for each calendar year. A municipality which accepts the provisions of this paragraph shall, in connection with the issuance of warrant to collect unpaid motor vehicle or trailer excise tax from a delinquent taxpayer, add \$3 to the fee prescribed in clause 9 of section 15 of chapter 60. The acceptance by a municipality of this paragraph shall take effect on the first day of January next occurring after the approval by the municipality to accept this paragraph.

A person who qualifies for any calendar year for exemption from the excise imposed by this section on a motor vehicle owned and registered by him shall be entitled to the exemption upon application to the assessors for that year as provided in section 2 for the procedure of an owner aggrieved by the excise assessed. An application for exemption may be made by such person; his spouse, if the motor vehicle is jointly owned and registered in the names of the person and spouse; or, if the person is deceased, a surviving spouse, administrator, executor or trustee of the estate, will or trust, as the case may be.

or take any other action relative thereto.

*This excise tax exemption is an extension of an article approved at the 2010 Special Town Meeting, providing similar benefits to residents who are in active and full-time military service, deployed outside the territorial boundaries of the continental United States. Recommended by Finance Committee.*

*Motion made by Joseph Sergi, Selectman, as follows and seconded:*

*“I move that the Town vote to accept the provisions of Chapter 60A Section 1, paragraphs eight and nine as printed in the official warrant for this Town Meeting.”*

*Motion required a majority and passed by unanimous voice vote.*

*Motion Carried*

**ARTICLE 25**

By: Fire Department

**NEW AMBULANCE**

To see if the Town will vote to borrow the sum of \$165,000.00 to pay costs of procuring a new Class 1 Ambulance, to replace the existing, deteriorating vehicle, including the payment of any other expenses



incidental and related thereto; and authorize the Treasurer with the approval of the Board of Selectman, to issue bonds or notes that may be necessary for that purpose, as authorized be General Laws Chapter 44, §7(9), or any other general or special law, for a period not to exceed 5 years, provided, however, that this appropriation and debt authorization be contingent upon passage of a Proposition 2½ debt exclusion referendum under General Laws Chapter 59, §21C(k); said appropriation to be under the control of the Chief and/or Board of Fire Engineers; or take any other action relative thereto.

*The replacement of the 2000 ambulance was presented to the Capital Program Committee, the need has been established and the Committee, because of the expected service life of this vehicle and the demands on the Free Cash Fund, has requested that this purchase be funded through a 5 year Debt Exclusion Bond. The funding through a debt exclusion must be approved through a town wide vote. This is an authorization to borrow funds for this purchase. Recommended by Finance Committee.*

***Motion made by Toby Tyler, Fire Truck, as follows and seconded:***

*“I move that the Town vote to borrow the sum of \$165,000.00 to pay costs of procuring a new Class 1 Ambulance, to replace the existing, deteriorating vehicle, including the payment of any other expenses incidental and related thereto; and authorize the Treasurer with the approval of the Board of Selectman, to issue bonds or notes that may be necessary for that purpose, as authorized be General Laws Chapter 44, §7(9), or any other general or special law, for a period not to exceed 5 years, provided, however, that this appropriation and debt authorization be contingent upon passage of a Proposition 2½ debt exclusion referendum under General Laws Chapter 59, §21C(k); said appropriation to be under the control of the Chief and/or Board of Fire Engineers.”*

***Motion required a 2/3 majority vote and passed by a vote of: 80 yea, 6 nay Motion Carried***

## **ARTICLE 26**

By: Board of Assessors

### **LOCAL OPTION PERSONAL EXEMPTION**

To see if the Town will vote to accept the provisions of Clause 56 of General Laws Chapter 59 §5 allowing members of the Massachusetts National Guard or Military Reservists who are on active duty to obtain a reduction of all or part of their real and personal property taxes for any fiscal year they are serving in a foreign country to be effective beginning in Fiscal Year 2012 as follows:

[Chapter 59 §5 Clause fifty-six added by 2010, 188, Sec. 42 effective July 27, 2010]

Upon the acceptance of this section by a city or town, the board of assessors may grant, real and personal property tax abatement up to 100 per cent of the total tax assessed to members of the Massachusetts National Guard and to reservists on active duty in foreign countries for the fiscal year they performed such service subject to eligibility criteria to be established by the board of assessors.

The authority to grant abatements under this section shall expire after 2 years of acceptance unless extended by a vote of the city or town.

or take any other action relative thereto.

*Recommended by Finance Committee.*

***Motion made by Stephen Themelis, Selectman, as follows and seconded:***

*“I move that the Town vote to accept the provisions of Clause 56 of General Laws Chapter 59 §5 allowing members of the Massachusetts National Guard or Military Reservists who are on active duty to obtain a reduction of all or part of their real and personal property taxes for any fiscal year they are serving in a foreign country to be effective beginning in Fiscal Year 2012 as printed in the official warrant for this Town Meeting.”*

***Motion required a majority and passed by majority voice vote. Motion Carried***



**ARTICLE 27**

By: Department of Public Works

**CHAPTER 90 FUNDING**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$418,243 for resurfacing and related expenses on eligible roads, said funds having been approved for 100% reimbursement by the Commonwealth under the provisions of Section 34(2)(a) of MGL Ch. 90, said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*The Chapter 90 funding is the sole means of funding for major road repairs in the Town of Pepperell All proposed highway projects must be pre-approved by MassDOT and are 100% reimbursable. In FY11, the Town received just under \$325k in Chapter 90 funding. The FY12 proposed allocation of just over \$418k reflects an increase of \$93k due to a one-time increase in the states total Chapter 90 program funding from \$145M to \$200M. Recommended by Finance Committee.*

*Motion made by Frederick Farmer, Board of Public Works, as follows and seconded:*

*“I move that the Town vote to appropriate from available funds the sum of \$418,243 for resurfacing and related expenses on eligible roads, said funds having been approved for 100% reimbursement by the Commonwealth under the provisions of Section 34(2)(a) of MGL Ch. 90, said appropriation to be under the control of the Highway Superintendent.”*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

*Motion to adjourn was made and seconded at 10:23pm.*

*Motion to adjourn passed by majority voice vote.*

And you will serve this warrant by posting a true and attested copy of same, in said Town, seven days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 15<sup>th</sup> day of April, A.D. 2011.

Patrick J. McNabb, Chairman  
Joseph A. Sergi, Clerk  
Michael L. Green

PEPPERELL BOARD OF SELECTMEN  
CONSTABLE OF PEPPERELL

**Special Town Election  
Capital Exclusion and Debt Exclusion Referenda  
Pepperell, Massachusetts  
Varnum Brook School Gymnasium  
June 27, 2011**

The Town of Pepperell held a Special Town Election under Mass. General Laws Chapter 59, §21C (i ½) and Chapter 59, § 21C(k) pursuant to Articles 8, 9, 16, and 25 of the Annual Town Meeting to determine whether:

- 1) The Town be allowed to assess an additional \$35,000 in real estate and personal property taxes for the purpose of purchasing a new police cruiser for the fiscal year beginning July first, two thousand eleven.
- 2) The Town be allowed to assess an additional \$35,000 in real estate and personal property taxes for the purpose of purchasing police equipment, including radios and tazers, for the fiscal year beginning July first, two thousand eleven.
- 3) Town be allowed to exempt from the provisions of proposition 2 ½ the amounts required to pay for the bond issued in order to purchase replacement sanders for distribution of salt and sand for winter operations.
- 4) Town be allowed to exempt from the provisions of proposition 2 ½ the amounts required to pay for the bond issued in order to purchase a new ambulance.

<b>Question #1 (Police Cruiser)</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Yes	39	62	49	<b>150</b>
No	53	61	63	<b>177</b>
Blanks	2	1	1	<b>4</b>
<b>Totals</b>	<b>94</b>	<b>124</b>	<b>113</b>	<b>331</b>

<b>Question #2 (Police Equipment)</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Yes	35	57	51	<b>143</b>
No	56	66	61	<b>183</b>
Blanks	3	1	1	<b>5</b>
<b>Totals</b>	<b>94</b>	<b>124</b>	<b>113</b>	<b>331</b>

<b>Question #3 (DPW Sanders)</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Yes	43	71	49	<b>163</b>
No	51	52	63	<b>166</b>
Blanks	0	1	1	<b>2</b>
<b>Totals</b>	<b>94</b>	<b>124</b>	<b>113</b>	<b>331</b>

<b>Question #4 (Ambulance)</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Yes	44	70	50	<b>164</b>
No	50	54	63	<b>167</b>
Blanks	0	0	0	<b>0</b>
<b>Totals</b>	<b>94</b>	<b>124</b>	<b>113</b>	<b>331</b>

<b><u>Ballots cast</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Absentee ballots	5	2	3	<b>10</b>
Ballots cast at polling place	89	122	110	<b>321</b>
Total Ballots cast	94	124	113	<b>331</b>
<b><u>Registered Voters</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Total registered voters	2738	2634	2578	<b>7950</b>
Voter participation percentage	3.43%	4.71%	4.38%	4.16%

**TRUE COPY ATTEST:**

**Jeffrey W. Sauer**  
**PEPPERELL TOWN CLERK**

A recount of the results for Questions #3 & 4 of this Special Town Election was requested and a recount was conducted on at Town Hall on Tuesday, July 12, 2011. The results of the recount were exactly the same as those from Election Day.

**2011 Special Town Meeting  
Pepperell, Massachusetts  
Nissitissit Middle School Auditorium  
November 7, 2011**

**The Special Town Meeting was called to order at 7:31 p.m. by Scott N. Blackburn, Moderator.**

**Pledge of Allegiance was said.**

**The Moderator announced that a quorum was present.**

**The Town Clerk, Jeffrey Sauer, read the notice of the posting of the warrant.**

Registrars checking voters in were Jane Eshleman, Patricia Sergi, and Barbara Smith.

Counters were Michael Hartnett, Arnold Silva, and Pen Burnham.

**COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 7<sup>th</sup> of November, A.D. 2011 at 7:30 PM to act on the following articles:

**SPECIAL TOWN MEETING  
November 7, 2011**

**ARTICLE 1**

By: Board of Selectmen

**POLICE CRUISER**

To see if the Town will vote to raise and appropriate, appropriate from available funds or borrow a sum not to exceed \$35,000 for the purpose of purchasing and equipping one (1) police cruiser, including any related expenses, said appropriation to be under the control of the Chief of Police; and, further, to authorize disposal of used police vehicles by trade, transfer or sale; or take any other action relative thereto.

*This appropriation of additional State Aid funds allows for the purchase of a second police vehicle for FY 2012. One vehicle was approved at Annual Town Meeting and the second vehicle was requested through a Capital Exclusion. This exclusion did not pass on a town wide vote. We have earmarked the additional State Aid funding for capital equipment purchases. Recommended by Finance Committee.*

**Motion made by Michael L. Green, Selectman, and seconded.**

I move that the Town vote to raise and appropriate a sum not to exceed \$35,000 for the purpose of purchasing and equipping one (1) police cruiser, including any related expenses, said appropriation to be under the control of the Chief of Police; and, further, to authorize disposal of used police vehicles by trade, transfer or sale.

**Motion required a majority vote.**

**Voice vote – unanimous**

**Motion Carried**

**ARTICLE 2**

By: Board of Selectmen

**POLICE EQUIPMENT**

To see if the Town will vote to raise and appropriate, appropriate from available funds or borrow a sum not to exceed \$35,000 for the purpose of purchasing police equipment including replacement radios and tasers, along with any related equipment and expenses, said appropriation to be under the control of the Chief of Police; or take any other action relative thereto.

*These items were approved at the Annual Town Meeting for a town wide vote for a Capital Exclusion, this question did not pass. This appropriation is funded through one time additional State Aid and New Growth tax revenue. Recommended by Finance Committee.*

**Motion made by Joseph A. Sergi, Selectman, and seconded.**

I move that the Town vote to raise and appropriate a sum not to exceed \$35,000 for the purpose of purchasing police equipment including replacement radios and tasers, along with any related equipment and expenses, said appropriation to be under the control of the Chief of Police.

**Motion required a majority vote.**

**Voice vote – unanimous**

**Motion Carried**

**ARTICLE 3**

By: Board of Library Trustees

**SUPPLEMENTAL APPROPRIATION – LIBRARY SALARIES AND WAGES**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$4,775 to fund the library’s restored hours of operation; or take any other action relative thereto.

*The library staffing contract as approved did not include any cost of living salary increase; it did restore one hour per week for each staff member. The FY 2011 reduction in staffing hours was a one time agreement; the return of additional hours allows the library to reopen on Wednesday evenings. Recommended by Finance Committee.*

**Motion made by Pen Burnham, Library Trustee, and seconded.**

I move that the Town vote to raise and appropriate the sum of \$4,775 to fund the library’s restored hours of operation.

**Motion required a majority vote.**

**Voice vote – unanimous**

**Motion Carried**

**ARTICLE 4**

By: Board of Selectmen

**UNPAID BILL PRIOR FISCAL YEAR**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$27.44 to pay a June, 2011 electric bill; or take any other action relative thereto.

*This is a bill from FY 2011 which did not get paid. The bill was a National Grid electric bill for the animal control building at the transfer site. Recommended by Finance Committee.*

**Motion made by Stephen C. Themelis, Selectman, and seconded.**

I move that the Town vote to raise and appropriate the sum of \$27.44 to pay a June, 2011 electric bill.

**Motion required a 9/10<sup>th</sup> majority vote.**

**Voice vote – audible negative**

**Standing vote – Yeas 82, nays 0**

**Motion Carried**

**ARTICLE 5**

By: Board of Selectmen

**SUPPLEMENTAL APPROPRIATION – VETERANS’ BENEFITS**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$36,000 for the purpose of paying Veterans’ benefits for FY 2012; or take any other action relative thereto.

*Persons applying for Veteran’s benefits has increased substantially in the last year. The town is currently funding \$7,000 in benefits per month. These benefits are reimbursed to the Town through the State at the rate of 75%. There may be a need for additional transfers at the Spring Town meeting. The funding for this article is from certified Free Cash and New Growth. Recommended by Finance Committee.*

**Motion made by Michael L. Green, Selectman, and seconded.**

I move that the Town vote to raise and appropriate the sum of \$16,000 and to appropriate from Free Cash the sum of \$20,000 for the purpose of paying Veterans’ benefits for FY 2012.

**Motion required a majority vote.**

**Voice vote – unanimous**

**Motion Carried**

**ARTICLE 6**

By: Board of Selectmen

**NMRSD BUDGET AMENDMENT**

To see if the Town will approve an amendment to the North Middlesex Regional School District FY 2012 budget in the amount of \$ 495,750 funded through the Excess and Deficiency Account; or take any other action relative thereto.

*The North Middlesex Regional School District School Committee has approved the use of \$495,750 from the Excess and Deficiency Account to amend the previously adopted FY 2012 budget. This amount does not change the assessment for any of the member towns. The vote on this amendment must occur within 45 days of the school committee’s vote (September 26, 2011) or the amendment shall be deemed approved. Recommendation to be given at Town Meeting.*

**Motion made by Joseph A. Sergi, Selectman, and seconded.**

I move that the Town vote to approve an amendment to the North Middlesex Regional School District FY 2012 budget in the amount of \$ 495,750 funded through the Excess and Deficiency Account.

**Motion required a majority vote.**

**Voice vote – Majority**

**Motion Carried**

**ARTICLE 7**

By: Board of Public Works

**REPLACE SALT SANDER UNITS**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$36,000.00 to pay costs of procuring for the replacement of salt sander units for distribution of salt and sand for winter operations, including the payment of any other expenses incidental and related thereto; said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*This appropriation allows for the purchase of two sanding units to be installed on highway trucks to replace aging units. These units were approved at the Annual Town Meeting for a Capital Exclusion; a town wide vote did not approve the exclusion. This appropriation is funded through one time additional State Aid for FY 2012. Recommended by Finance Committee.*

**Motion made by Gregory Rice, Board of Public Works, and seconded.**

I move that the Town vote to raise and appropriate the sum of \$36,000.00 to pay costs of procuring for the replacement of salt sander units for distribution of salt and sand for winter operations, including the payment of



any other expenses incidental and related thereto; said appropriation to be under the control of the Highway Superintendent.

**Motion required a majority vote.**

**Voice vote – unanimous**

**Motion Carried**

#### **ARTICLE 8**

By: Board of Selectmen

#### **IT SWITCHING EQUIPMENT**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$20,000 for the purpose of purchasing and installing IT switching equipment as well as any other expenses incidental and related thereto for improving connections between main servers and remote locations, said appropriation to be under the control of the Town Administrator; or take any other action relative thereto.

*This appropriation is being funded through certified Free Cash for FY 2012. The switching equipment and rewiring of Town Hall computer lines will increase the speed at which our computers can communicate with our servers. This increased speed is necessary to effectively utilize our existing software. Recommended by Finance Committee.*

**Motion made by Stephen C. Themelis, Selectman, and seconded.**

I move that the Town vote to appropriate from Free Cash the sum of \$20,000 for the purpose of purchasing and installing IT switching equipment as well as any other expenses incidental and related thereto for improving connections between main servers and remote locations, said appropriation to be under the control of the Town Administrator.

**Motion required a majority vote.**

**Voice vote – unanimous**

**Motion Carried**

#### **ARTICLE 9**

By: Board of Selectmen

#### **REVISION OF SCOPE OF ARTICLE**

To see if the Town will vote to alter the scope of Article 11 from the October, 2005 Fall Town Meeting from engineering services for the feasibility study for the Public Safety Complex and Town Hall to Capital Improvements of the Public Safety Complex and/or Town Hall; or take any other action relative thereto.

*This request is to change the scope of a Town Meeting Article approved in October, 2005. The original article designated these funds for engineering studies to review the potential addition and improvements to the Public Safety Complex and the Town Hall. This request is to use the funds to accomplish necessary repairs and improvements to the existing structures. Recommended by Finance Committee. (Balance in account \$13,204.20)*

**Motion made by Michael L. Green, Selectman, and seconded.**

I move that the Town vote to alter the scope of Article 11 from the October, 2005 Fall Town Meeting from engineering services for the feasibility study for the Public Safety Complex and Town Hall to Capital Improvements of the Public Safety Complex and/or Town Hall.

**John Moak, Town Administrator, gave a brief explanation.**

**Motion required a majority vote.**

**Voice vote – unanimous**

**Motion Carried**



**ARTICLE 12**

By: Board of Fire Engineers

**NEW AMBULANCE – USE OF STABILIZATION FUND**

To see if the Town will appropriate a sum of money from the stabilization fund to pay costs of principal and interest on bonds or notes issued by the Town in accordance with the vote adopted under Article 11 above, that is payable in Fiscal Year 2012, but only in the event that either (i) the Selectmen determine not to seek a debt exclusion vote with respect to any borrowing pursuant to Article 11 above, or (ii) the Town does not approve a debt exclusion with respect to the repayment of any such borrowing, or to take any other action relative thereto.

*This request is for use of the Stabilization Fund to pay for the principle and interest for FY 2012 on a new ambulance. This article allows use of the Stabilization Account to fund the purchase of an ambulance in the event the Debt Exclusion does not receive town wide approval. The Ambulance will not be certified after February inspection, so a contingency plan for purchase of vehicle needs to be in place. Recommended by Finance Committee.*

**Motion made by Toby Tyler, Chief Engineer, and seconded.**

I move that the Town appropriate a sum of money not to exceed \$37,000 from the stabilization fund to pay costs of principal and interest on bonds or notes issued by the Town in accordance with the vote adopted under Article 11 above, that is payable in Fiscal Year 2012, but only in the event that either (i) the Selectmen determine not to seek a debt exclusion vote with respect to any borrowing pursuant to Article 11 above, or (ii) the Town does not approve a debt exclusion with respect to the repayment of any such borrowing.

**Motion required a 2/3<sup>rd</sup> majority vote.**

**Voice vote – unanimous**

**Motion Carried**

**ARTICLE 13**

By: Board of Selectmen

**CAPITAL IMPROVEMENTS – TOWN HALL/PUBLIC SAFETY COMPLEX**

To see if the Town will vote to appropriate from Special Revenue/Sale of Town Buildings/ Adamovitch Property the sum of \$30,001 for the purpose of making capital improvements to the Town Hall and/or Public Safety Complex; said appropriation to be under the control of the Town Administrator; or take any other action relative thereto.

*This is a request to use funds in an existing account from the sale of the Adamovitch Property in 2001 for repair and improvements to Town Hall and the Public Safety Complex. Recommended by Finance Committee.*

**Motion made by Joseph A. Sergi, Selectman, and seconded.**

I move that the Town vote to appropriate from Special Revenue/Sale of Town Buildings/ Adamovitch Property the sum of \$30,001 for the purpose of making capital improvements to the Town Hall and/or Public Safety Complex; said appropriation to be under the control of the Town Administrator

**Motion required a majority vote.**

**Voice vote – unanimous**

**Motion Carried**

**Motion to adjourn made at 8:54pm and seconded.**

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 21<sup>st</sup> day of October, A.D. 2011.

Joseph A. Sergi, Clerk

Stephen C. Themelis

PEPPERELL BOARD OF SELECTMEN

CONSTABLE OF PEPPERELL

**2011 Special Town Meeting  
Pepperell, Massachusetts  
Nissitissit Middle School Auditorium  
November 29, 2011**

**The Special Town Meeting was called to order at 7:33 p.m. by Town Moderator, Scott N. Blackburn.**

**The Meeting said the Pledge of Allegiance.**

**The Town Clerk read the warrant including the notice of the posting of the warrant.**

**The Moderator announced that a quorum was present.**

Registrars checking voters in were Jane Eshleman, Patricia Sergi, and Heather Zacharakis.

**Counters were identified as Michael Hartnett and Pen Burnham.**

**COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Tuesday, the 29<sup>th</sup> of November, A.D. 2011 at 7:30 PM to act on the following articles:

**SPECIAL TOWN MEETING  
November 29, 2011**

**ARTICLE 1**

By: Board of Selectmen

**AMENDMENT TO STM WARRANT ARTICLE**

To see if the Town will vote to amend the vote taken under Article 11 of the Special Town Meeting held on November 7, 2011, which vote authorized the borrowing of \$165,000.00 for the purchase of an ambulance, subject to the passage of a debt exclusion vote in connection therewith, so as to permit the borrowing of such funds for the purchase of an ambulance without the requirement of a debt exclusion vote, or to take any other action relative thereto.

**Motion made by Michael L. Green, Selectman, and seconded.**

I move that the vote of the Town under Article 11 of the Warrant at the November 7, 2011 Special Town Meeting is amended in its entirety to read as follows:

I move that the Town vote to borrow the sum of \$165,000.00 to pay costs of procuring a new Class 1 Ambulance, to replace the existing, deteriorating vehicle, including the payment of any other expenses

incidental and related thereto; and authorize the Treasurer with the approval of the Board of Selectman, to issue bonds or notes that may be necessary for that purpose, as authorized be General Laws Chapter 44, §7(9), or any other general or special law, for a period not to exceed 5 years.

**Motion required a 2/3<sup>rd</sup> majority vote.**

**Voice vote – unanimous**

**Motion Carried**

**Motion to adjourn made at 7:38pm and seconded.**

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 14<sup>th</sup> day of November, A.D. 2011.

Michael L. Green, Chairman

Joseph A. Sergi, Clerk

Stephen C. Themelis

PEPPERELL BOARD OF SELECTMEN

CONSTABLE OF PEPPERELL

**TOWN ACCOUNTANT**

TOWN OF PEPPERELL, MASSACHUSETTS  
 COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
 June 30, 2011

ASSETS	GOVERNMENTAL FUND TYPES			PROPRIETARY	FIDUCIARY	ACCOUNT	TOTAL
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	FUND TYPES ENTERPRISE	FUND TYPES TRUST AND AGENCY	GROUPS LONG-TERM DEBT GROUP	
Cash and Investments	1,956,523	496,944	81,064	3,679,849	190,086		6,404,466
Investments, at cost					1,579,644		1,579,644
Receivables:							
Property Taxes	413,446						413,446
Allowance Abate/Exemp	(269,808)						(269,808)
Deferred Taxes	33,211						33,211
Tax Liens	363,257			43,198			406,455
Excises	127,017						127,017
User Charges				660,045			660,045
Utility Liens				46,580			46,580
Other				48,686			48,686
Betterments				1,886,190			1,886,190
Committed Interest				18,607			18,607
Deferred Betterments				4,532			4,532
Departmental		407,608					407,608
Tax Foreclosures	30,911						30,911
Amounts for be Provided for							
Payment of Bonds						2,272,000	2,272,000
Fixed Assets							
Long-term Obligations				32,034,212			32,034,212
<b>TOTAL ASSETS</b>	<b>2,654,557</b>	<b>904,552</b>	<b>81,064</b>	<b>38,421,899</b>	<b>1,769,730</b>	<b>2,272,000</b>	<b>46,103,802</b>
<b>LIABILITIES &amp; FUND EQUITY</b>							
Liabilities:							
Warrants Payable	168,914	18,939	-	247,327	11,914		447,094
Due to Com of Ma-Fish/Firearms					(880)		(880)
Payroll Withholdings	58,908				(1,203)		57,705
Due to Other Governments				2,430			2,430
Uncashed Checks					22,983		22,983
Notes Payable				-		350,000	350,000
Bonds Payable				12,825,058		1,922,000	14,747,058
<b>LIABILITIES &amp; FUND EQUITY</b>							
Liabilities:							
Deferred Revenue:							
Property Taxes	176,849						176,849
Intergovernmental							0
Taxes in Litigation							0
Tax Liens	363,257						363,257
Other Receivables	127,017	407,608		2,707,838			3,242,463
Tax Foreclosures	30,911						30,911
<b>Total Liabilities</b>	<b>925,856</b>	<b>426,547</b>	<b>0</b>	<b>15,782,653</b>	<b>32,814</b>	<b>2,272,000</b>	<b>19,439,870</b>
Fund Equity:							
Invested in Capital Asset-Net				19,209,154			19,209,154
Retained Earnings:							
Undesignated				599,494			599,494
Receipts Res for Approp				-			0
Fund Balances:							
Designated for Capital			81,064	129,662			210,726
Reserved for Pmt on Debt				1,363,701			1,363,701
Reserved for Encumbrances	83,367	478,005		1,117,235	159,008		1,837,615
Reserved for Endowments					278,684		278,684
Reserved for Expenditures	310,237			220,000	1,299,224		1,829,461
Reserved Unprovided Abate							0
Unreserved:							
Undesignated	1,335,097						1,335,097
<b>Total Fund Equity</b>	<b>1,728,701</b>	<b>478,005</b>	<b>81,064</b>	<b>22,639,246</b>	<b>1,736,916</b>	<b>0</b>	<b>26,663,932</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$2,654,557</b>	<b>\$904,552</b>	<b>\$81,064</b>	<b>38,421,899</b>	<b>\$1,769,730</b>	<b>\$2,272,000</b>	<b>46,103,802</b>
<b>=====</b>							
	0	0	0	(0)	0	0	



TOWN OF PEPPERELL  
 COMBINING BALANCE SHEET - ALL CAPITAL PROJECT FUNDS  
 JUNE 30, 2011

	SENIOR CENTER	LANDFILL CLOSURE	TOWN HALL IMPROVEMENT	DEPARTMENTAL EQUIPMENT FD	JUNE 30, 2011
<b>ASSETS</b>					
=====					
Cash	\$2,240	\$35,776	\$6,553	\$36,495	\$81,064
Investments, at cost					
Due from Com Mass					\$0
Amounts for be Provided for Payment of Notes					\$0
Payment of Bonds Long-term Obligations					
<b>TOTAL ASSETS</b>	<b>2,240</b>	<b>35,776</b>	<b>6,553</b>	<b>36,495</b>	<b>81,064</b>
=====					
<b>LIABILITIES AND FUND EQUITY</b>					
=====					
Liabilities:					
Warrants Payable		0			0
Notes Payable					0
Deferred Revenue - Other Receivables					0
<b>Total Liabilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
=====					
Fund Equity:					
Fund Balances:					
Reserved for Encumbrances	2,240	35,776	6,553	36,495	81,064
Reserved for Expenditures					0
Reserved for Deficets					0
Unreserved:					
Undesignated					0
<b>Total Fund Equity</b>	<b>2,240</b>	<b>35,776</b>		<b>36,495</b>	<b>81,064</b>
=====					
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$2,240</b>	<b>\$35,776</b>	<b>\$127,954</b>	<b>\$36,495</b>	<b>\$81,064</b>
=====					

**TOWN OF PEPPERELL  
COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS  
JUNE 30, 2011**

	SPECIAL REVENUE	AMBULANCE FUND	TOTAL JUNE 30, 2011
<b>ASSETS</b> =====			
Cash	459,072	37,872	496,944
Investments, at cost			
Receivables:			
Departmental		407,608	407,608
Due from Other Governments			0
<b>TOTAL ASSETS</b>	<b>459,072</b>	<b>445,480</b>	<b>904,552</b>
=====			
<b>LIABILITIES AND FUND EQUITY</b> =====			
<b>Liabilities:</b>			
Warrants Payable	7,172	11,767	18,939
Accrued Payroll	0	0	0
Notes Payable			0
Deferred Revenue - Other Receivables		407,608	407,608
<b>Total Liabilities</b>	<b>7,172</b>	<b>419,375</b>	<b>426,547</b>
<b>Fund Equity:</b>			
<b>Fund Balances:</b>			
Reserved for Encumbrances	451,901	26,105	478,005
Reserved for Expenditures			0
<b>Unreserved:</b>			
Undesignated			0
<b>Total Fund Equity</b>	<b>451,901</b>	<b>26,105</b>	<b>478,005</b>
=====			
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$459,072</b>	<b>\$445,480</b>	<b>\$904,552</b>
=====			

TOWN OF PEPPERELL, MASSACHUSETTS  
COMBINING BALANCE SHEET - ENTERPRISE FUND  
FOR THE YEAR ENDED JUNE 30, 2011

	SEWER FUND	BETTERMENT FUND	JUNE 30, 2011
<b>ASSETS</b> =====			
Cash	\$749,988	\$1,363,701	\$2,113,689
Investments, at cost			0
Receivables:			0
User Charges	343,972		343,972
Tax Liens	21,870		21,870
Utility Liens	21,942		21,942
Other	40,972		40,972
Betterments		1,886,190	1,886,190
Committed Interest		18,607	18,607
Deferred Betterments		4,532	4,532
Allowance for Uncollectible Receivables			0
Due from Other Governments			0
Fixed Assets	20,076,969		20,076,969
<b>TOTAL ASSETS</b>	<b>21,255,713</b>	<b>3,273,030</b>	<b>24,528,743</b>
=====			
<b>LIABILITIES AND FUND EQUITY</b> =====			
Liabilities:			
Warrants Payable	59,191		59,191
Accrued Payroll	0		0
Notes Payable	0		0
Bonds Payable	9,572,958	0	9,572,958
Deferred Revenue - Other Receivables	428,756	1,909,329	2,338,085
<b>Total Liabilities</b>	<b>10,060,905</b>	<b>1,909,329</b>	<b>11,970,234</b>
Fund Equity:			
Invested in Net Asset-Net Related	10,504,011		10,504,011
Retained Earnings:			
Undesignated	9,058		9,058
Receipts Reserved for Appropriation			0
Fund Balances:			
Designated for Capital Purposes			0
Reserved for Pmt on Debt		1,363,701	1,363,701
Reserved for Encumbrances	681,739		681,739
Reserved for Expenditures			0
<b>Total Fund Equity</b>	<b>11,194,808</b>	<b>1,363,701</b>	<b>12,558,509</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$21,255,713</b>	<b>\$3,273,030</b>	<b>\$24,528,743</b>
=====			
	0	0	0

**TOWN OF PEPPERELL, MASSACHUSETTS  
COMBINING BALANCE SHEET - ENTERPRISE FUND  
FOR THE YEAR ENDED JUNE 30, 2011**

	SEWER FUND	WATER FUND	TRANSFER STATION FUND	TOTAL JUNE 30, 2011
<b>ASSETS</b>				
=====				
Cash	\$2,113,689	\$1,483,361	\$82,799	\$3,679,849
Investments, at cost				0
Receivables:				
User Charges	\$343,972	316,073		660,045
Tax Liens	\$21,870	21,328		43,198
Utility Liens	\$21,942	24,638		46,580
Other	\$40,972	7,714		48,686
Betterments	\$1,886,190	0		1,886,190
Committed Interest	\$18,607			18,607
Deferred Betterments	\$4,532			4,532
Allowance for Uncollectible Receivables				0
Due from Other Governments				0
Fixed Assets	\$20,076,969	11,167,964	789,279	32,034,212
<b>TOTAL ASSETS</b>	<b>24,528,743</b>	<b>13,021,078</b>	<b>872,078</b>	<b>38,421,899</b>
=====				
<b>LIABILITIES AND FUND EQUITY</b>				
=====				
<b>Liabilities:</b>				
Warrants Payable	59,191	162,979	25,157	247,327
Accrued Payroll		0	0	0
Due to Com of Ma - Sales Tax		2,430		2,430
Notes Payable	0	0		0
Bonds Payable	9,572,958	3,252,100		12,825,058
Deferred Revenue - Other Receivables	2,338,085	369,753		2,707,838
<b>Total Liabilities</b>	<b>11,970,234</b>	<b>3,787,262</b>	<b>25,157</b>	<b>15,782,653</b>
<b>Fund Equity:</b>				
Invested in Net Asset - Net Related	10,504,011	7,915,864	789,279	19,209,154
Retained Earnings:				
Undesignated	9,058	554,368	36,068	599,494
Receipts Reserved for Appropriation				0
Fund Balances:				
Designated for Capital Purposes		129,662		129,662
Reserved for Pmt of Debt	1,363,701			1,363,701
Reserved for Encumbrances	681,739	433,922	1,574	1,117,235
Reserved for Expenditure		200,000	20,000	220,000
<b>Total Fund Equity</b>	<b>12,558,509</b>	<b>9,233,816</b>	<b>846,921</b>	<b>22,639,246</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$24,528,743</b>	<b>\$13,021,078</b>	<b>\$872,078</b>	<b>\$38,421,899</b>
=====				
	0	(0)	0	(0)

TOWN OF PEPPERELL, MASSACHUSETTS  
 COMBINING BALANCE SHEET - ALL TRUST AND AGENCY FUNDS  
 JUNE 30, 2011

EXHIBIT 13

	NON-EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	OTHER TRUSTS	AGENCY	JUNE 30, 2011
<b>ASSETS</b> =====					
Cash	\$1,502	880	\$5,975	181,729	\$190,086
Investments, at cost	277,684	179,982	1,121,978		1,579,644
<b>TOTAL ASSETS</b>	<b>279,186</b>	<b>180,862</b>	<b>1,127,953</b>	<b>181,729</b>	<b>1,769,730</b>
=====					
<b>LIABILITIES AND FUND EQUITY</b> =====					
<b>Liabilities:</b>					
Warrants Payable	502	2,151	7,440	1,821	11,914
Accrued Payroll					0
Unclaimed Items - Uncashed Checks				22,983	22,983
Excess on Sales - Land of Low Value					0
Due to Police Officers - Off-Duty Work Details					0
Due to Com of Ma - Fisheries&Wildlife				(880)	(880)
Due to Com of Ma - Firearms Records				(1,203)	(1,203)
<b>TOTAL LIABILITIES</b>	<b>502</b>	<b>2,151</b>	<b>7,440</b>	<b>22,721</b>	<b>32,814</b>
<b>Fund Equity:</b>					
<b>Fund Balances:</b>					
Reserved for Endowments	278,684				278,684
Reserve for Pr Yr Expenditures		178,711	1,120,513		1,299,224
Reserved for Expenditures				159,008	159,008
<b>Unreserved:</b>					
Designated					
Undesignated					
<b>TOTAL FUND EQUITY</b>	<b>278,684</b>	<b>178,711</b>	<b>1,120,513</b>	<b>159,008</b>	<b>1,736,916</b>
=====					
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$279,186</b>	<b>\$180,862</b>	<b>\$1,127,953</b>	<b>\$181,729</b>	<b>\$1,769,730</b>
=====					

## CITIZEN ACTIVITY APPLICATION FORM

If you are interested in serving on a Town Committee, please fill out this form and mail to the Board of Selectmen, Town Hall, One Main Street, Pepperell, MA 01463. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

<b>NAME:</b> _____	<b>DATE:</b> _____
<b>ADDRESS:</b> _____	<b>PRECINCT:</b> _____
<b>TELEPHONE: HOME:</b> _____	<b>WORK:</b> _____
<b>E-MAIL:</b> _____	
<b>PRESENT BUSINESS INTEREST OR OCCUPATION:</b> _____	
<b>EXPERIENCE OR SPECIAL SKILLS: VOLUNTEER, SOCIAL SERVICE, BUSINESS (INCLUDE PREVIOUS TOWN EXPERIENCE, IF ANY):</b> _____ _____ _____	
<b>AREA(S) WHERE YOU WOULD BE INTERESTED IN SERVING:</b> _____ _____ _____	
<b>TIME AVAILABILITY:</b> _____	<b>NUMBER OF HOURS:</b> _____ Weekly _____ Monthly
<b>COMMENTS:</b> _____ _____ _____ _____	



## **APPOINTED COMMITTEES**

Agricultural Advisory Board  
Affordable Housing Committee  
Board of Fire Engineers  
Board of Public Works (2)  
Cable TV Advisory Committee  
Capital Program Committee  
Conservation Commission  
Council on Aging  
Covered Bridge Committee  
Cultural Council  
Disabilities Commission  
Economic Development Advisory Committee  
Election Workers  
Emergency Management  
Finance Committee  
Fire Department  
GIS Committee  
Historical Commission  
Information Systems Technology Committee  
Nashoba Valley Technical High School Committee  
Pepperell Auxiliary Police Department  
Personnel Board  
Planning Board (Associate Member)  
Zoning Board of Appeals

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# TELEPHONE DIRECTORY

## Town Offices

ACCOUNTANT .....	433-0320
AMBULANCE SERVICE, 59 Main Street Emergencies only .....	911
Business Calls .....	433-0303
ASSESSORS .....	433-0322
BOARD OF APPEALS .....	433-0333
CEMETERY DEPARTMENT, Heald Street. ....	433-0323
COMMUNICATIONS CENTER, 59 Main Street .....	433-2737
COMMUNITY CENTER, Rotary .....	433-0324
CONSERVATION COMMISSION .....	433-0325
COUNCIL ON AGING, Nashua Road.....	433-0326
DOG OFFICER. ....	433-0340
DEPARTMENT OF PUBLIC WORKS .....	433-0327
EMERGENCY MANAGEMENT .....	433-2737
ENGINEER.....	433-0327
FIRE DEPARTMENT- 59 Main St., Emergencies Only .....	911
Business Calls .....	433-2113
HEALTH BOARD.....	433-0328
HIGHWAY DEPARTMENT, 45 Lowell Road. ....	433-5735
HOUSING AUTHORITY, 4 Foster Street.....	433-9882
INSPECTION DEPARTMENT. ....	433-0329
LIBRARY, 15 Main Street .....	433-0330
Children's Library.....	433-0332
PLANNING BOARD .....	433-0336
POLICE DEPARTMENT - 59 Main Street, Emergencies Only .....	911
Business Calls .....	433-2424
RECREATION COMMISSION.....	433-0324
SELECTMEN .....	433-0333
TAX COLLECTOR/TREASURER .....	433-0337
TOWN CLERK .....	433-0339
TRANSFER STATION, Boynton Street.....	433-0343
VETERANS AGENT. ....	433-0342
WASTEWATER TREATMENT PLANT, 47 Nashua Road. ....	433-9859
WATER DEPARTMENT, 46 Chestnut Street.....	433-5591

### Schools

NASHOBA VALLEY TECHNICAL HIGH SCHOOL.....	692-4711
NISSITISSIT MIDDLE SCHOOL .....	433-0114
NO. MIDDLESEX REG. SCHOOL DISTRICT SUPERINTENDENT'S OFFICE .....	597-8713
NORTH MIDDLESEX REGIONAL HIGH SCHOOL .....	597-8721
VARNUM BROOK SCHOOL.....	433-6722