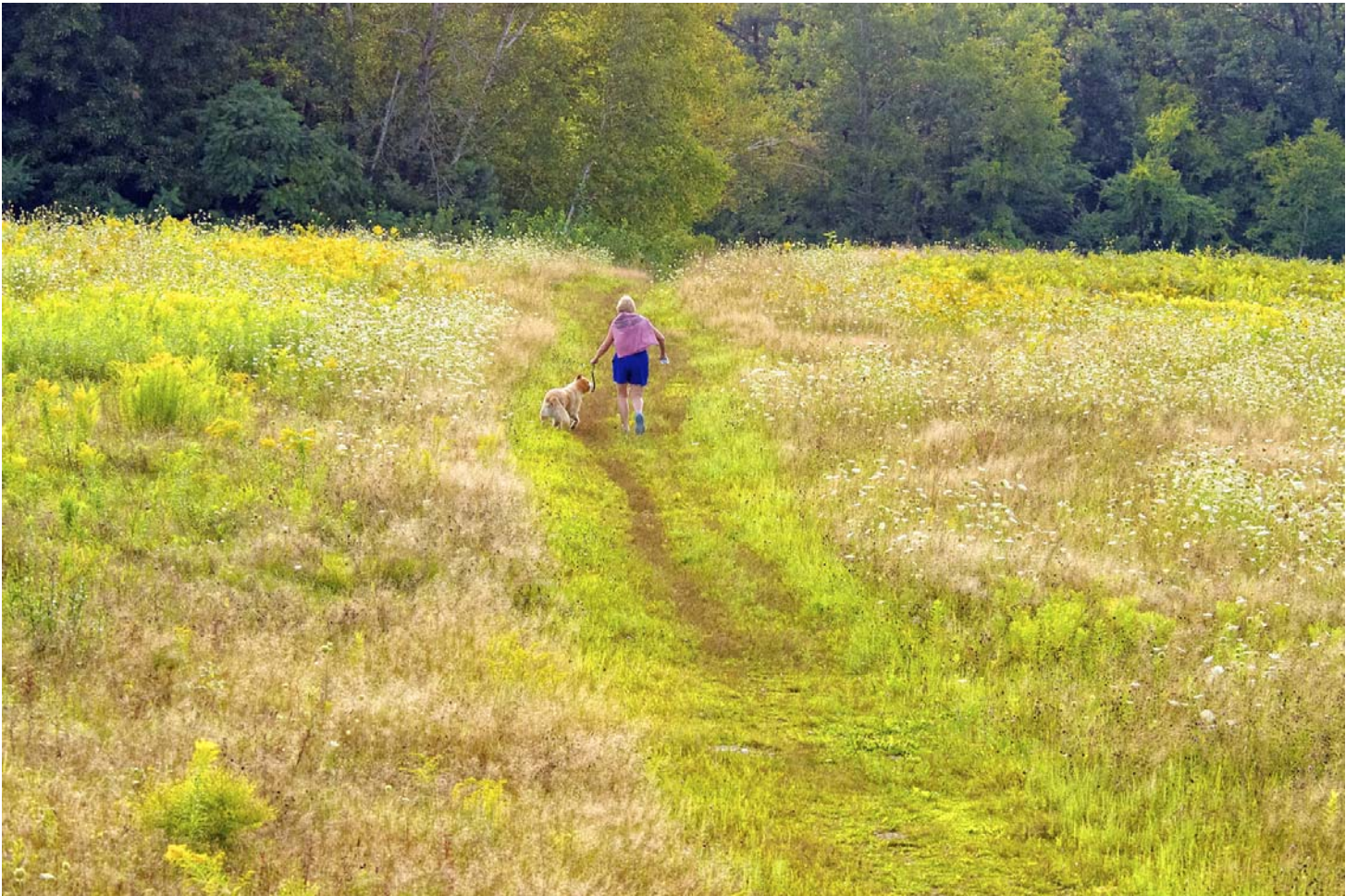


Town of  
**PEPPERELL**



**2012 Annual Town Report**

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*Cover photo courtesy Ken Hartlage*

## Dedication



John C. McNabb has been a resident of Pepperell for 39 years, but his presence in the community has been known, welcomed, and loved far longer. John was the owner of McNabb Pharmacy on Main Street for 34 years, most recently McNabb's General Store for the past 12 years.

John grew up in New Hampshire, graduating from Nashua High School in 1957. He continued his studies at Massachusetts College of Pharmacy in Boston, graduating in 1961. He was class president in his junior and senior years. In 1963, John married Kathleen Turcotte and later had a family of four

boys. In 1966, John and Frank Kelley purchased Tules Pharmacy, which later became McNabb Pharmacy. In 1975, John and Kathy moved to Pepperell from Townsend, where they have resided ever since.

John's leadership skills were quickly recognized and put into action as his children grew, when he was called to active service as a volunteer in hockey and little league organizations. John assisted in the establishment and growth of the youth hockey organization, Pepperell-Ashby-Townsend (PAT) Hockey Association, and remained active for 15 years, serving 10 years as president. He also served as chairman of the Tom Hill Youth Hockey League, which covered the Fitchburg-Leominster-Gardner and southern New Hampshire area. He helped start varsity hockey at North Middlesex Regional High School. He served as a coach and member of the board of directors of the Pepperell Little League for 10 years. John was Pepperell's representative of the Nashoba Community Hospital Board of Trustees for 10 years.

John has long been recognized in the community for his service and the contributions he made as a pharmacist and owner of his general store, going out of his way to serve the needs of area residents. Through his business and community involvement, he served and/assisted thousands of Pepperell residents. He is probably best known as one who has a big heart and tried to help those who are in need or just down on their luck. He was named P.A.T.'s Man of the Year in 1985, Pepperell Businessman's Association Citizen of the Year in the 1990s, and Man of the Year of Pepperell Lions Club in 1994. He was recognized by his peers to receive the distinguished Hygeia Award in 1995, awarded by the Massachusetts Pharmacists Association to one pharmacist each year.

John's retirement in November of this year marks major milestone and hopefully change for the good in his life which focused on his business. We wish him well and hope he can find a hobby and enjoys his golden years. He can still be found poking around in the basement of his old shop at 123 Main Street, but let's hope he stops to smell the roses and enjoy many years of retirement with his wife, his 9 grandchildren, family and his friends made of the many years of professional and community service in Pepperell.

(Photo courtesy of Patrick McNabb)



The website for Pepperell Family Pharmacy states “we know you by name...” and that is the truth. Tracie has created a warm and caring atmosphere for all those who do business with her and her staff. Prompt, knowledgeable, comprehensive service with the best interest of the customer at heart starts at the top of any business. Tracie embodies that type of service.

Tracie has been supportive of many community activities, has beautified a long stretch of Main Street, employs local residents and has helped out local residents in need in a variety of ways. Tracie Ezzio is an asset to the community and a wonderful example of how to develop a thriving local business.

(Photo courtesy of Nashoba Publications)

## In Memoriam



**Ethel Morrill** died on January 6<sup>th</sup> at the age of 98, but because of her, two organizations are alive and well and vibrant pieces of Pepperell. Both the VFW Ladies' Auxiliary, where she was an active 50-year member, and the United Methodist Church Thrift Shop where she was a volunteer for over 25 years, thrived under her stalwart volunteerism.

Pepperell born and bred, Ethel married her husband Eugene in Pepperell in 1935, and raised their family in their home on Pleasant Street. Eugene worked as a Steam Engineer at the mill, and later at the Billerica House of Correction, while Ethel had a long career in production at Bemis Bag.

Community, country, family, and lifelong participation... Ethel Morrill represented all the best in our community.

**Bruce Campbell** passed away on June 22<sup>nd</sup> at the age of 72. Bruce retired as a Staff Sergeant from the U.S. Army Reserves after 21 years of honorable service. He retired from Liberty Mutual Insurance Company in 1995 after 30 years, and then continued his career at Kimball-Cooke Insurance Agency until he retired in 2010. He enjoyed spending time with his family and loved to travel. Bruce generously gave many hours on various boards including Pepperell Republican Town Committee, Pepperell Housing Authority since 1995 and Pepperell Business Association.



**Dale Sinclair** passed away much too soon, on October 28<sup>th</sup> at the age of 52. Dale worked as a civilian research scientist at Hanscom Air Force Base, and then as the Town's Systems Administrator for a brief nine months, during which time he made a great impact on everyone he touched; he loved giving people advice, and was smart, kind and full of fun. His laugh was contagious, and he was greatly loved by all.



**Robert Russell** passed away on December 11<sup>th</sup> at the age of 92. Bob served his country in the U.S. Army during WWII. He was employed for 37 years for the Commonwealth of Massachusetts Department of Public Safety as a District Engineering Inspector. After retirement he worked at Saints Memorial Medical Center in Lowell as Chief Engineer for 15 years. He was very active in Pepperell Town Government where he served as Constable until his passing, gas inspector, Housing Authority for 37 years, Board of Health member, Selectman and Veterans' Agent. Bob's gregarious personality was a positive influence on all of us. He had a long, amazing life and touched the lives of many people along the way.

(Photos of Dale Sinclair and Robert Russell courtesy Normand Marchand)

## 2012 STATE AND NATIONAL OFFICIALS

### United States Senators

#### **John F. Kerry**

304 Russell Senate Office Building  
Washington, DC 20510

One Bowdoin Square, 10<sup>th</sup> Floor  
Boston, MA 02214  
617/565-8519

<http://kerry.senate.gov>

#### **Scott Brown**

317 Russell Senate Office Building  
Washington, DC 20510

2400 JFK Building  
Boston, MA 02203  
617/565-3170

<http://scottbrown.senate.gov>

### United States Representative – 3<sup>rd</sup> Congressional District

#### **John W. Olver**

1111 Longworth House Office Bldg.  
Washington, DC 20515  
202/225-5335

<http://olver.house.gov>

463 Main Street  
Fitchburg, MA 01420  
978/342-8722

### State Officials

[www.mass.gov](http://www.mass.gov)

#### **Governor Deval Patrick**

State House, Room 360  
Boston, MA 02133  
617/727-6250

#### **Lt. Governor Tim Murray**

State House  
Boston, MA 02133

#### **Secretary of State William Francis Galvin**

State House, Room 337  
Boston, MA 02133  
617/727-9180

#### **Treasurer Steven Grossman**

State House, Room 227  
Boston, MA 02133  
617/367-6900

#### **Attorney General Martha Coakley**

One Ashburton Place  
Boston, MA 02108  
617/727-2200

#### **Auditor Suzanne M. Bump**

State House, Room 230  
Boston, MA 02133  
617/727-2075

#### **Senator - 1<sup>st</sup> Middlesex District**

##### **Eileen Donoghue**

State House, Room 112  
Boston, MA 02133  
617/727-1630

[Eileen.Donoghue@masenate.gov](mailto:Eileen.Donoghue@masenate.gov)

#### **Representative - 1<sup>st</sup> Middlesex District**

##### **Sheila C. Harrington**

State House, Room 227  
Boston, MA 02133  
617/367-6900

[Sheila.Harrington@mahouse.gov](mailto:Sheila.Harrington@mahouse.gov)

### Middlesex County

#### **District Attorney Gerald T. Leone, Jr.**

15 Commonwealth Avenue  
Woburn, MA 01801  
781/897-8300

[www.middlesexda.gov](http://www.middlesexda.gov)

#### **Sheriff Peter J. Koutoujian**

400 Mystic Avenue  
Medford, MA 02155  
781/960-2800

[www.middlesexsheriff.org](http://www.middlesexsheriff.org)

## ELECTED OFFICIALS

### ASSESSORS

Michael T. Coffey	2013
Jon E. Kaiser	2015
Susan J. Smith	2014

### CHARTER COMMISSION

Douglas R. Adams  
 Caroline D. Ahdab  
 Judy N. Dalton  
 Christopher DeSimone  
 Lisa M. Ferolito  
 Michael L. Hartnett  
 Joseph A. Sergi  
 Peter J. Shattuck, Sr.  
 Marcia A. Zaniboni

### HEALTH, BOARD OF

Al Buckley	2013
Phillip D. Durno	2014
John Marriner	2015

### HOUSING AUTHORITY

Bruce Campbell, State Appointee*	
Donna Franzek**	2013
Katherine L. Harris	2015
Robert Russell*	2013
Janice T. Shattuck	2016
James Triehy	2017

### LIBRARY TRUSTEES

Charles Burnham	2013
Mary Campano*	2012
Molly Kimball	2015
Frederick Kobs	2014
Amos Mahony	2014
Schuyler Minckler*	2013
Gretchen Needham**	2013
Ramona Reed**	2013

### MODERATOR

Scott N. Blackburn	2014
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### NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT SCHOOL COMMITTEE

Anne Adams**	2015
Anne E. Buchholz (At-large member)	2014
Jonna Clermont	2015
Sue C. Fitzgerald*	2012
Schuyler Minckler*	2015
Michael Morgan (At-large member)	2014
Randee J. Rusch (At-large member)	2014
Arnold Silva, Jr.	2013

### PLANNING BOARD

Dennis A. Kane	2013
Richard C. McHugh, Jr.	2014
Anna J. MacDonald	2016
Matthew E. Nesbit	2015
Albert W. Patenuade, Jr.	2017

### Associate Member (appointed)

Steven Brittain	2013
-----------------	------

### PUBLIC WORKS, BOARD OF

Greg Rice	2013
Frederick Farmer*	2012
Patrick McNabb**	2015
John Dee III	2014

### Appointed Members:

Paul Brinkman	2013
Lewis Lunn	2014

### RECREATION COMMISSION

Leigh Ann Colvin**	2013
Terrence Dineen**	2014
Timothy Doyle**	2015
David Priddle*	2012
P. Derek Tenbroeck*	2012

### SELECTMEN, BOARD OF

Michael L. Green	2015
Joseph A. Sergi	2013
Stephen C. Themelis	2014

### TOWN CLERK

Jeffrey W. Sauer	2013
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### TREASURER/TAX COLLECTOR

Michael Hartnett	2015
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### TREE WARDEN

Peter Shattuck	2013
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\* Resigned/retired/term expired

\*\* Appointed/elected to fill unexpired/new term

## STAFF POSITIONS

for

### ELECTED & APPOINTED BOARDS, COMMISSIONS, OFFICIALS

#### ACCOUNTANT

Gene Ferrari Town Accountant  
Lyn Sharpe Asst. Town Accountant

#### ASSESSOR'S OFFICE

Maureen Bolger Assistant Assessor  
Marcia Jean Scofield\*\* Administrative Assessor  
Peter Lewieke\* Administrative Assessor

#### CONSERVATION COMMISSION

Paula Terrasi Conservation Administrator

#### FIRE DEPARTMENT

Toby Tyler Chief Engineer  
Jean Taubert FF/Paramedic  
Ben Simmons FF/Paramedic  
Kurtis Triehy FF/Paramedic  
Susan H. Smith Secretary

#### BOARD OF HEALTH

Robin Hebert Animal Health Inspector  
Sandra Grogan Board Secretary  
NABH staff:  
Kalene Gendron, R.S. Health Agent  
Sharon Fata, RN. Staff Nurse

#### BOARD OF SELECTMEN

John F. Moak Town Administrator  
Peggy Mazzola Administrative Assistant  
Dale Sinclair\* Systems Administrator  
Albert White Head Custodian

#### INSPECTION DEPARTMENT

Susan H. Smith Assistant to the Inspectors

#### PLANNING BOARD

Susan Snyder Planning Administrator

#### RECREATION COMMISSION

Stacey Drahusz Recreation Facilities  
& Program Director  
Joe Stackhouse Summer Program Director

#### LAWRENCE LIBRARY

Debra Spratt Library Director  
Tina McEvoy Director Adult Svcs/Assistant Director  
Jo Ann Pierce\* Youth Services Librarian  
Kat Lewin\*\* Youth Services Librarian  
Patricia Payer Inter-Library Loans  
Pamela Vance Senior Library Technician  
Shannon Brittain Library Technician  
Sherrill Burgess Library Technician  
Sharon King Library Technician  
Myra Lane Head of Circulation  
Dana Fetterman Page  
Franek Kiluk\*\* Custodian  
Rob Renaud\* Custodian

#### BOARD OF PUBLIC WORKS

Ken Kalinowski DPW Director/Town Engineer  
Terrence Spaulding Cemetery/Parks Manager  
Peter Shattuck Highway Superintendent  
Nancy Cyr Highway Dept. Secretary  
Patricia A. DeLorey Water Dept. Secretary  
Laurie Stevens Asst. DPW Director/  
Sewer & Water Superintendent  
Cathy Knox\* Administrative Assistant  
Susan Gurney\*\* Administrative Assistant  
Susan Gurney\* WWTP Secretary  
Kris Hartwell\*\* WWTP Secretary

#### SENIOR CENTER

Marcia Zaniboni Director  
Bethany Loveless\* Asst. Director/Activities Coord.  
Susan McCarthy\*\* Activities Coordinator  
Virginia Spinney Coordinator of Volunteers  
Elizabeth Selenger Outreach Coordinator  
Albert Harris Custodian

#### TOWN CLERK'S OFFICE

Barbara Smith Assistant Town Clerk

#### TREASURER/TAX COLLECTOR

Jane Carrubba Assistant Treasurer/Benefits  
Administrator  
Marron Ryan Assistant Collector

#### ZONING BOARD OF APPEALS

Cheryl Lutcza Assistant

\* Resigned/retired/term expired

\*\* Appointed to fill unexpired term

## APPOINTED BOARDS/COMMITTEES

### AGRICULTURAL ADVISORY BOARD

Joshua Bradbury	2014
James Friend	2014
Heather Friend	2013
Robert Lindgren	2013
Todd Russell	2015

### ANIMAL CONTROL OFFICER

Alicia Flagg	2013
Kathleen Comeau, Assistant	2013
Christopher Comeau, Assistant	2013
Wayne Comeau, Assistant	2013

### CABLE TV ADVISORY COMMITTEE

Mark Boyajian	2013
Philip D. Durno	2013
David Pease	2013
Richard G. Potts	2013
Robert Russell	2013
Debra Spratt	2013
Mark Walsh	2013

### CAPITAL PROGRAM COMMITTEE

Richard Colangelo*	2013
Stephanie Cronin	2013
Michael Hartnett	2013
John F. Moak	2013
Melissa Tzanoudakis	2013

### COMMUNICATIONS DEPARTMENT

Frank Quattrochi, Director	2013
David Stairs, Assistant Director	2013

#### Dispatchers

Jeffrey Cormier	2013
Ryan Fogarty	2013
Justin Zink	2013

#### Spare Dispatchers

Rosemarie Page	2013
Tracey Rancourt	2013
Nicholas Pentedemos	2013
Shawn Shattuck	2013
Elizabeth Young	2013

### CONSERVATION COMMISSION

Robert Elliott	2015
Kris Masterson	2013
Linda Moody	2013
Robert Rand	2015
Patricia Swain Rice	2015
Jeffrey Sauer	2014
Peter Steeves	2014

### CONSTABLES

Patricia Krauchune	2013
Neil McGorty	2013
David H. Muscovitz	2013
Frank Quattrochi	2013
Robert Russell	2013

### COVERED BRIDGE COMMITTEE

David Babin	2015
Diane Cronin	2013
Erica McLellan	2014
Maureen Desveaux	2013
Martin Gardner	2014

### COUNCIL ON AGING

Jerrilyn T. Bozicas	2015
Sandra Dube	2014
Cathy Forrest	2015
Barry R. Fuller	2014
Nancy Harris	2013
Diane Kazanjian	2013
Virginia Malouin	2015

### CULTURAL COUNCIL

Lindsay Black	2014
Lynn Black	2015
Judith Duggan	2015
Mariea Eckstein	2014
Katherine Kimball	2014
Irene Leddy	2014
Sharon Tetreault	2015

### ECONOMIC DEVELOPMENT ADVISORY

#### COMMITTEE

Chester E. Babineau**	2014
Keith C. Bagley	2014
Sandra Ciccone	2014
Diane Cronin	2014
Stephanie Cronin*	2012
Walter J. Dwyer	2014
Tracie Ezzio	2014
John Masiello	2014
Hal Sartelle	2014

### EMERGENCY MANAGEMENT

George Ux, Director	2013
Nicholas Livadas, Deputy Director	2013
David Peabody, Communications Officer	2013

#### Auxiliary Police

David Querze, Captain	2013
Paul Nelson, Lieutenant	2013
Edward Lane, Lieutenant	2013
Richard Baum, Sergeant	2013
Glenn Caswell, Sergeant	2013
Ryan Coyle*	2013
Jesse A. Cummings-White	2013
Shawn R. Drinkwine*	2013
James Greatorex	2013
Mike P. Kyle	2013
Michael Luibil	2013
Kyla a. Mahoney	2013
Jeffrey J. Noble	2013
Andrew L. Riccio	2013
Anthony Wales	2013

EMERGENCY MANAGEMENT

Radio Amateur Civil Emergency Services (RACES)

Tony DiCenzo 2013  
James Hein 2013  
Peter Nordberg 2013  
David Peabody 2013  
Lynda Pozerski 2013  
Stanley Pozerski 2013

EMERGENCY PLANNING COMMITTEE

John Marriner 2013  
Toby Tyler 2013  
Frank Quattrochi 2013  
Chief David Scott 2013  
Peter Shattuck 2013  
George Ux 2013  
Marcia Zaniboni 2013

FENCE VIEWER

Richard Aubin 2013

FINANCE COMMITTEE

John Anselmi 2014  
Alan O. Leao, Jr. 2013  
Robert Marti 2013  
Forrest Roush 2013  
Holly Seiferth 2013  
Melissa Tzanoudakis 2014  
George Zacharakis 2014

FIRE ENGINEERS, BOARD OF

Milton Blood, Deputy Chief 2013  
John T. Rose, Deputy Chief 2013  
Peter Shattuck, Deputy Chief 2013  
Toby Tyler, Chief 2013

Firefighters

Kevin Babcock 2013  
Eric Bagby 2013  
Rick Barry 2013  
Stephanie Bergeron 2013  
Michael Blood, Captain 2013  
William Brooks 2013  
Jonathan Caten, Lieutenant 2013  
Michael Doherty, Captain 2013  
Seth Durno, Lieutenant 2013  
Kenneth English 2013  
Derek Flanders 2013  
Dana Franzek, Captain 2013  
Derek Franzek 2013  
Scot Gardner 2013  
Mitch Goscombe 2013  
Tyler Goulding 2013  
Mike King 2013  
Michael Kingsbury 2013  
Derek LaLiberte 2013  
Matthew Maciel 2013  
Paul McBrearty, Jr., Lieutenant 2013  
Vincent Messina, Jr. 2013

FIRE DEPARTMENT

Firefighters (cont.)

Timothy Morine 2013  
Carl Morrison 2013  
Dan Murphy, Jr. 2013  
Kevin Pena 2013  
Timothy Powers 2013  
Peter Quintin 2013  
Jason Russell 2013  
Shawn Sennott 2013  
Shaun Shattuck 2013  
Thomas Shattuck 2013  
Trevor Stanton 2013  
Steve Symonds 2013  
Jake Tricket 2013  
Justin Zink 2013  
Nathan Zink 2013

Ambulance Personnel

James Casserly 2013  
Mike Derderian 2013  
John Gubernat 2013  
Daniel Hartling 2013  
Rich Layne 2013  
Frank Melendy 2013  
Timothy Patno 2013  
Patricia Ring 2013  
Melissa Schrader, Lieutenant 2013  
Ben Simmons 2013  
Jean Taubert 2013  
Kurtis Trichy, Captain 2013  
Cathy Tyler 2013

FOREST WARDEN

Peter Shattuck 2013

GIS COMMITTEE

Maureen Bolger 2013  
Susan Snyder 2013  
Ken Kalinowski 2013  
Frank Quattrochi 2013  
Gregory Rice 2013

HISTORICAL COMMISSION

Diane Cronin 2015  
Dean A. Johnson 2014  
Ronald Karr 2014  
Franeek Kiluk 2013  
Anthony Saboliauskas 2015

INFORMATION SYSTEMS TECHNOLOGY  
COMMITTEE

Chris Marko 2013  
John Matley 2013  
David Pease 2013  
Douglas C. Sawyer 2013  
Robert Sweeney\* 2013  
Jeff Sauer, Webmaster 2013

INSPECTORS

Harry Cullinan, Inspector of Buildings/ Zoning Officer	2013
Rudolph Schultz, Local Inspector*	2012
John Dee III, Electrical Inspector	2013
Eugene Douglas, Gas Inspector	2013
Ralph Gilmore, Asst. Elec. Insp.	2013
John Cryan, Asst. Gas Inspector	2013
John Cryan, Plumbing Inspector	2013
Eugene Douglas, Asst. Plumbing Inspector	2013

LOCAL LICENSING AUTHORITY

Todd W. Blain	2013
William Greathead	2013
Armando Herrera	2013
Alan Lessieur	2013
Thomas Maskalenko	2013
Nick Parker	2013
David Scott	2013

MOTH SUPERINTENDENT

Peter Shattuck	2013
----------------	------

NASHOBA VALLEY TECHNICAL HIGH SCHOOLCOMMITTEE

Albert Buckley	2013
Sandra M. Proctor	2014
Janet A. Young	2015
Donald Bradanese, Alt.	2013

PARKING CLERK

Heather Ganley	2013
----------------	------

PERSONNEL BOARD

Michael L. Green, Selectmen's Rep.	2013
Judith Dalton, At-large Representative*	2012
Michelle Gallagher, At-large Representative**	2014
Carl Schilling, At-large Representative	2013
Peter Shattuck, Employee Rep.*	2013
Melissa Tzanoudakis, Finance Comm. Rep.	2013

PEPPERELL CRANK-UP COMMITTEE

James Dunn	2013
Kim C. Spaulding	2013

POLICE DEPARTMENT

David Scott, Chief	2015
Todd W. Blain, Lieutenant	2013
William Greathead, Sergeant	2013
Armando Herrera, Sergeant	2013
Alan Lessieur, Sergeant	2013
Thomas Maskalenko, Detective	2013
Nick Parker, Sergeant	2013
Heather Ganley, Administrative Assistant	2013
Eileen Lundstrom, Senior Clerk	2013

Officers

Steven Bezanson*	2013
Steven A. Burke	2013
Jared J. Carrubba	2013
Ryan Coyle	2013
Ryan Fogarty	2013
Jeremiah Friend	2013
Bruce Haskins	2013

POLICE DEPARTMENT (cont.)

Stephen Mulkerin	2013
Richard Smith	2013
Fabrizio Vestri	2013

Part-time Officers

Steven Bezanson	013
Paul Nelson	2013
David Querze	2013

Detention Room Supervisors

Richard Baum, Jr.	2013
Deborah A. Bezanson	2013
Glenn B. Caswell	2013
Shawn R. Drinkwine	2013
Cathy Forrest	2013
Edward Lane	2013
Nikolaos Livadas	2013
Michael Luibil	2013
Eileen Lundstrom	2013
Paul Nelson	2013
Jeffrey J. Noble	2013
Rosemarie Page	2013
Nicholas Pentedemos	2013
Justin Zink	2013

POLICE DEPARTMENTSpecial Police - Dunstable

George Aggott	2013
Charles Chaprales	2013
James Dow	2013
James Downes III	2013
Shawn Drinkwine	2013
Darrell Gilmore	2013
Eric Hoar	2013
Ryan Koles	2013
Daniel Kowalski	2013
John J. Koyutis	2013
Nicholas Papageorgiou	2013
Sean Ready	2013
Gregg Sanborn	2013
Michael Tedesco	2013

Special Police - Groton

George Aggott	2013
Nicholas Belz	2013
Robert Breault	2013
Peter Breslin	2013
Edward Bushnoe	2013
Gordon Candow	2013
Paul Connell	2013
Omar Connor	2013
James Cullen	2013
Bethany Evans	2013
Derrick J. Gemos	2013
Jason Goodwin	2013
Kevin Henehan	2013
Michael Lynn	2013
Stephen McAndrew	2013

POLICE DEPARTMENT

Special Police – Groton (cont.)

Rachael Mead 2013  
Donald Palma, Jr. 2013  
Irmin Pierce, III 2013  
Rachael Robinson 2013  
Dale Rose 2013  
Victor Sawyer 2013  
Edward Sheridan 2013  
Gregory Steward 2013  
Patrick Timmons 2013  
Corey Waite 2013

Special Police - Hollis

Richard Bergeron 2013  
Angelo Corrado 2013  
Tracy A. Dunne 2013  
David Duquette 2013  
Tara Koski 2013  
Brendan LaFlamme 2013  
Andrew MacInnis 2013  
Richard Mello 2013  
James Sartelle 2013  
Jonathan Tate 2013  
Kris Thibault 2013  
Keith Trombley 2013  
David Turgeon 2013  
Joseph Wallent 2013

Special Police - Townsend

Tony Brennan 2013  
Austin Cote 2013  
Mark Francis 2013  
Mark Giancotti 2013  
Randy Girard 2013  
John Johnson 2013  
James Landi 2013  
James Marchand 2013  
Michael Marchand 2013  
Erving Marshall 2013  
Cheryl Mattson 2013  
Kimberly Mattson 2013  
Ryan Monahan 2013  
Thomas Pearson 2013  
David Phillips 2013  
David Profit 2013  
Joseph Quinn 2013  
George Reidy 2013  
Thaddeus Rochette 2013  
Joshua Tocci 2013  
Christopher VanVoorhis 2013

REGISTRARS

Jane Eshleman 2015  
Patricia A. Sergi 2013  
Heather Zacharakis 2014  
Barbara A. Smith, Assistant 2013

SEALER OF WEIGHTS & MEASURES

Eric Aaltonen 2013

TOWN COUNSEL

Edward J. Richardson, Esq. 2013  
Peter A. Zahka, II, PC, Assistant 2013

TOWN FOREST COMMITTEE

Joseph Radwich 2013  
Peter Shattuck 2013

TRUSTEES OF BROOKS EDUCATIONAL AND ENTERTAINMENT FUND

Chester Babineau 2014  
Edward P. McDuffee 2013  
John McNabb 2015

VETERANS' SERVICE OFFICER

Joseph J. Mazzola 2013

VETERAN'S GRAVE OFFICER

Terrence Spaulding 2013

VIETNAM MEMORIAL & HONOR ROLL COMMITTEE

Michael Flaminio 2013  
James M. McKenna 2013  
Joseph M. Moore 2013

ZONING BOARD OF APPEALS

Sherrill Rosoff 2013  
Annette R. McLean 2014  
Mark Walsh 2015  
Jan Adamczyk, Associate Member 2013  
Sean E. McCaffery, Associate Member 2014

ELECTION WORKERS

Precinct 1

LeeAnn Phoenix	Warden
Michael J. Recco	Deputy Warden
Paul Spoth	Clerk
Jerrilyn T. Bozicas	Deputy Clerk
Virginia Boundy	Inspector
Constance Bernhardt	Inspector
Jenny S. Crisman	Inspector
Kimberly Green	Inspector
Lori Flournoy	Inspector
Linda M. Hadley	Inspector
Linda Harkins	Inspector
Carol J. Hasse	Inspector
M. Alise Herrera	Inspector
Elaine M. Jefferson	Inspector
Jeanne LeBlanc	Inspector
Ellen G. Marcoux	Inspector
Schuyler Minckler	Inspector
Ann M. Nieva	Inspector
David Pease	Inspector
Lynda J. Pozerski	Inspector
Elizabeth N. Rossi	Inspector
Marilyn Tremblay	Inspector
Patricia Wallace	Inspector

Precinct 2

Mary Theall	Warden
Rose M. Landry	Deputy Clerk
David Theall*	Deputy Warden
Joan Ladik**	Deputy Warden
Barbara Cronin	Clerk
Christina Budd	Inspector
Judy Dalton	Inspector
Gertrude T. Dapcic	Inspector
Joan M. Katsines	Inspector
Thomas R. Landry	Inspector
Lorna R. Levi	Inspector
Mary E. Lynch	Inspector

ELECTION WORKERS

Precinct 2 (cont.)

John Marriner	Inspector
Suzanne C. Marchand*	Inspector
Fay McChristian	Inspector
Thomas J. McGrath	Inspector
Alice M. Peck	Inspector
Virginia Pillsbury	Inspector
Diane Querze	Inspector
Nancy A. Reagan	Inspector
Martha Spaulding	Inspector
Barbara Z. Stromsted	Inspector
Diane P. Temple	Inspector
Winifred M. Wheeler	Inspector

Precinct 3

Carole M. Babineau	Warden
Barbara A. Smith	Deputy Warden
Diane B. Karr	Clerk
Jennifer Putnam	Deputy Clerk
Anne Adams	Inspector
Diane Archambault	Inspector
Scott Blackburn	Inspector
Lorraine Christman	Inspector
Janet M. Cramb	Inspector
Patricia W. LeBlanc	Inspector
Lois Libby	Inspector
Doris E. Livadas	Inspector
Margaret L. Lowry	Inspector
Amos J. Mahony	Inspector
Virginia Malouin	Inspector
Theresa McPartlan	Inspector
Madge A. Meehan	Inspector
Ruth Moses	Inspector
Marjorie Nickerson	Inspector
Judith Nolan	Inspector
Joan Paden	Inspector
Suzanne Rowse	Inspector
George Ux	Inspector
Joan E. Ux	Inspector
Grace H. Williams	Inspector

\* Resigned/retired/term expired

\*\* Appointed to fill unexpired term

## BOARD OF SELECTMEN

The Pepperell Board of Selectmen respectfully submits its report to the citizens of Pepperell, regarding activities conducted in 2012.

The composition of the Board remained constant during this year. Michael Green was re-elected at the Annual Town Election and served with Selectmen Joseph Sergi and Stephen Themelis.

Municipalities continued to deal with a very challenging economic environment which has fostered acute attention to all aspects of finances. Massachusetts Legislature passed Health Insurance Plan reform legislation that allowed municipalities to have more flexibility in the health insurance plans they provided. This legislation encouraged joint participation in the decision making process for selection of health plans. The Town worked with a staff Insurance Advisory Committee and developed plans that decreased premiums by 3%, which is a significant contrast to the recent 7-10% increases in premiums. These plans did call for higher deductibles and co-pays; the Board of Selectmen approved a plan that also included an initial payment to employees to help with this cost. The efforts of all parties generated a savings in the FY 2013 budget, which allowed for current staffing levels to remain constant. In addition to the savings on the Health Insurance side, all departments worked to maintain a level funding budget while continuing to provide effective services to the residents of Pepperell. The overall operating budget increase remained at a steady 1.25% increase.

Municipal finances were also affected by the operating budget of the North Middlesex Regional School District; the budget presented required an operational Proposition 2½ override. This request was submitted to the residents as a town wide ballot question and the amount of \$375,000 was added to the tax levy to cover the request of the School Committee for additional funds to operate the school district.

The Board of Selectmen designated sustainable economic growth of the community as one of their goals for 2012. They identified commercial zoning as a priority and, working with the Planning Board, a portion of Main Street was rezoned to commercial use. The Board also identified the Peter Fitzpatrick School as a significant land area for commercial development. The Peter Fitzpatrick School was closed to students in FY 2010 and is presently used for administration and special needs programs, at less than capacity. The Town Meeting in the spring of 2012 did not approve rezoning of this property for commercial use. Presently the Planning Board and the Board of Selectmen are looking at reintroducing zoning that may make this property attractive for an alternative use other than for the public education system. During the investigation of the potential use of this property population and local economic factors were studied. It has become apparent that the community population age is shifting upward, with significant decreases to the age group of 25-45 years of age. This factor is a motivator for the Board of Selectmen to continue their efforts to enhance the economic sustainability of the community.

Throughout the year numerous activities and projects were initiated and accomplished:

- The Board of Selectmen along with the Planning Board reinstated the Affordable Housing Committee to develop a housing plan for the community.
- Pepperell Community Media, Inc. was formed and improvements to the local public access channels were instituted. This group also funded the renovation of Conference Room A in Town Hall. This room, which is used for most public committee meetings, will be the center for production of local cable programming. The physical improvements make this a very comfortable meeting room while allowing for effective recording and broadcasting of local government programming.

- The Board approved a forest management plan to revitalize the Town Forest through managed cuttings; such a plan has not been implemented in decades. This plan will systematically remove trees and underbrush to allow for regeneration of the forest.
- The Selectmen have been working with the Charter Commission to assist in developing the first Charter for the Town of Pepperell. The work of this Commission will generate a Charter document for town wide consideration in April of 2014.



## ZONING BOARD OF APPEALS

Responsibilities/Duties:

1. To hear and decide appeals in accordance with Section 9200 of the Zoning By-Law.
2. To hear and decide applications for special permits as provided in Section 9221 of the Zoning By-Law.
3. To hear and decide appeals or petitions for variances as provided in Section 9222 of the Zoning By-Law.
4. To hear and decide appeals as provided in Section 9223 of the Zoning By-Law.
5. To hear and decide comprehensive permits as provided in Section 9224 of the Zoning By-Law.

Authority:

Town of Pepperell Zoning By-Law Section 9220 and Massachusetts General Laws Chapters 40A, 40B, and 41.

2012 Activities:

Four (4) new applications were submitted to the Zoning Board of Appeals in 2012. Table contains breakdown of applications which were decided\* in 2012:

	Granted	Denied	Pending	Withdrawn
<b>Variances</b>	0	1	0	1
<b>40B-Comprehensive Permits</b>	0	0	0	0
<b>Administrative Appeals</b>	1	0	0	0
<b>Special Permits</b>	2	0	0	0
<b>Amendments to Decisions</b>	0	0	0	0

*\*Table contains 1 Decision (Special Permit) for application submitted in 2011 and decided in 2012.*

2012 Zoning Board of Appeals Members:

Full Board Members (3): Sherrill Rosoff (Chair), Annette McLean (Clerk), and Mark Walsh.

Associate Board Members (2): Sean McCaffery and Jan Adamczyk

Staff: Cheryl Lutcza, ZBA Assistant.



## PERSONNEL BOARD

The Personnel Board met just two times this year; it was a quiet year for personnel issues and policies.

The Board met on January 26, 2012, to discuss annual adjustments to By-Law Employee salary compensation. They reviewed annual adjustments for salaries of By-Law Employees from Fiscal Year 2008. The Board approved an annual adjustment to salary compensation in the amount of 2% for Fiscal Year 2013. This increase along with the 1% granted in FY 2012 amounted to a total increase of 3% for by-law employees over the last six fiscal years. The Board felt that the increased demands placed on employees due to personnel staff reductions in FY 2009 warranted an increase in salary compensation.

The Board did direct the Town Administrator to review the Personnel By-Laws and report back in calendar year 2013 with recommended amendments to this by-law to conform to current personnel practices and benefits.

The Board also heard a report from the Town Administrator of the change in health insurance plans which would be shifting additional co-payment and deductible expenses to employees while reducing premiums which would decrease the annual cost to the town for health insurance plans. This plan would be implemented for FY 2013 budget.



## BOARD OF ASSESSORS

The Board of Assessors submits herewith its annual report for the fiscal year ending June 30, 2013.

	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>
<b>Gross to be Raised</b>	22,909,010	22,841,606	24,300,043.07	24,800,343.77
<b>Estimated Receipts Available Funds</b>	8,100,626.82	7,605,443.70	8,602,120.84	8,347,085.00
<b>Property Valuations</b>	1,117,137,008	1,160,408,435	1,155,108,333	1,113,211,013
<b>Tax Rate</b>	\$12.58	\$13.13	\$13.59	\$14.78

Each year voters attend Town Meetings to establish expenditures for the ensuing fiscal year. The total that can be spent by the Town Meeting is capped under Proposition 2 ½, a ballot initiative passed in 1980, and this total sum of money necessary to run the Town determines the amount that must be raised through local property taxes. The tax rate is that percent of total assessed value necessary to meet monetary requirements established by Town Meeting appropriations.

A number of factors contributed to an increased tax rate. Primarily, assessed valuations were reduced to comply with Department of Revenue statistical requirements. In all communities assessed valuations must reflect fair market value as indicated by sales during the prior year.

Taxpayers are reminded to read the reverse side of the tax bill. It contains valuable information concerning abatement and exemption information. Further information and current property values can be found at [www.town.pepperell.ma.us](http://www.town.pepperell.ma.us), then choosing “Board/Comm/Dept”, and finally “Assessors” at the website. More information regarding property tax bills can be found at [www.mass.gov/dls](http://www.mass.gov/dls).

# REPORT OF THE TOWN TREASURER

FOR FISCAL YEAR ENDING JUNE 30, 2012

	<u>Pooled</u>	<u>Money Market</u>		<u>Oper.</u>	<u>Total</u>
	<u>Investments</u>	<u>Fund Accounts</u>		<u>Accounts</u> <u>Vendor/</u> <u>Payroll</u>	<u>Funds</u>
<b><u>Fund Balances:</u></b>					
General Fund	\$ 121,033	\$ 1,698,727	\$ 28,492	***	\$1,848,253
Highway Improvement Fund		-			-
Special Revenue Fund		671,899			671,899
Ambulance Fund		49,439			49,439
Capital Project Fund		154,070			154,070
Sewer Enterprise Fund		2,595,153			2,595,153
Water Enterprise Fund		1,322,424			1,322,424
Transfer Station Enterprise Fund		132,402			132,402
Agency Funds		189,575			189,575
Flexible Spending Health Escrow		11,019			11,019
<b><u>Non-expendable Trust Funds: **</u></b>					
Cemetery Perpetual Fund	156,812				156,812
Brooks Fund	45,659				45,659
Farrar Flag Pole Fund	152				152
Lawrence Library Perpetual Fund	63,350				63,350
Lawrence Library Carter Fund	14,037				14,037
Lawrence Library Thurston Fund	507				507
<b><u>Expendable Trust Funds: **</u></b>					
Cemetery Perpetual Income Fund	38,641				38,641
Brooks Income Fund	31,570				31,570
Farrar Flag Pole Income Fund	809				809
Lawrence Library Income Fund	82,096				82,096
Lawrence Library Carter Income Fund	3,790				3,790
Lawrence Library Thurston Income Fund	366				366
Lawrence Library Heald Income Fund	16,188				16,188
Lawrence Library Smith Income Fund	5,929				5,929
<b><u>Other Trust Funds: **</u></b>					
Stabilization Fund	639,047				639,047
Retirement Fund	99,563				99,563
Conservation Fund	19,072				19,072
Land Fund	7,844				7,844
<b>Total Funds, June 30, 2012</b>	<b>\$1,346,464</b>	<b>\$ 6,824,708</b>	<b>\$ 28,492</b>		<b>\$ 8,199,665</b>

Respectfully submitted,

**Michael Hartnett**  
Treasurer-Collector

**Note:** All accounts are independently audited each year by a certified public accounting firm, without exception.

\*\* All trust fund balances are inclusive of required GASB-31 Fair Market Value adjustments.

# REPORT OF THE COLLECTOR OF TAXES

For the Calendar Year Ending December 31, 2012

For the calendar year-ended December 31, 2012, the following taxes; interest; charges; tax title liens; utility liens; deferrals; betterment payoffs; apportioned betterments; payments in lieu of taxes; mobile home fees; and municipal lien certificates, were collected by this office.

**Taxes:**

Real Estate	15,545,099
Motor Vehicle Excise	1,288,758
Personal Property	237,342

**Interest:**

All Taxes	65,222
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**Charges:**

All Taxes	38,911
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**Tax Title Liens:**

Real Estate Taxes	107,099
Sewer Utility Liens	7,032
Water Utility Liens	4,109

**Utility Liens Added to Tax:**

Sewer Liens Added to Tax	92,432
Water Liens Added to Tax	82,336

**Deferred Tax Liens:**

Real Estate Taxes	30,228
Betterments	4,979

**Betterment Payoffs:**

175,204

**Apportioned Betterments:**

300,220

**Payments In Lieu of Taxes:**

1,602

**Mobile Home Fees:**

18,096

**Municipal Lien Certificates:**

11,450

**TOTAL COLLECTIONS- Calendar 2012**

**18,010,120.56**

Respectfully submitted,  
Michael L. Hartnett  
Treasurer-Collector

\* All accounts are independently audited each year by a certified public accounting firm, without exception.

## INFORMATION SYSTEMS TECHNOLOGY COMMITTEE

IST Advisory Committee activity for the year consisted of supporting the systems administrator and responding to the immediate needs of the town due to the passing of the Systems Administrator.

A Committee member created off-site copies of system backups and resolved key issues during this time.

A search committee consisting of 3 IST Committee members, 1 town department head, and the town administrator was formed to find a new System Administrator. The committee reviewed 43 candidate resumes for the systems administrator job and interviewed six (6) prior to making a recommendation.

The committee presented its recommendation to the Board of Selectman who approved the hiring of Martin Cadek in February, 2013.

Respectfully submitted,

Dave Pease, Doug Sawyer



## CONSERVATION COMMISSION

The Conservation Commission's job is to work to protect Pepperell's natural resources. We do this in several ways. We are the local administrators of the Massachusetts Wetlands Protection Act (WPA), MGL Ch. 131§40 and the Pepperell Wetlands Protection By-Law; we plan for and manage the Town's Conservation Land; we work with and advise other Town bodies such as the Planning Board and the Building Inspector's office on natural resources issues, and we provide information to Town residents. The Wetlands Protection Act and the Pepperell Wetlands Protection By-Law are designed to provide a review process for projects that could affect our valuable wetlands. In simplified form, the Act says that no one may fill or alter a wetland without a permit. Under the Wetlands Protection Act, the Commission's job, which we do with the help of our administrator, is to review applications and decide about wetland permits.

Our By-Law provides further protection for some types of wetlands. Healthy, functioning wetlands protect our water supply, provide flood control, prevent pollution, and enrich our community's wildlife habitat. The Wetlands Protection Act usually applies to any project if it occurs in or near wetlands. Typical projects include new buildings and driveways, changes to existing buildings or landscaping, and improvements to roads or utilities.

Applicants applying for building permits are routed to the Conservation Commission office to determine if their project will fall under the jurisdiction of the Commission. The table below shows the number of building permit applications reviewed.

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Building Permits Applications Reviewed	82	79	69	56	50

In addition to reviewing applications filed under the Massachusetts Wetlands Protection Act and the Pepperell Wetlands Protection By-Law, the Commission continues its efforts to insure our conservation lands are safe and accessible.

In 2012, work continued on the Heald Street Orchard Management Plan with funding provided by a 2008 Wildlife Habitat Improvement Plan (WHIP) grant. The damaged west gate at the Heald Street Orchard was replaced and volunteers worked to widen trails where vegetation was closing in. The Pepperell DPW helped with trail clearing by opening two trails that were almost completely overgrown. A surveyor was hired to mark the property line near the west gate of the Orchard to prevent encroachment on the abutting neighbor's property. The Commission hired John Brown and Sons to create a savanna in the northwest section of the Orchard. The savanna is open grasslands with a limited number of trees and

shrubs. Selective trees and shrubs were removed using a “brontosaurus” tree cutting machine. These open grasslands will encourage other species of birds and wildlife to use the Orchard. The large meadow, created when over 18 acres of apple trees were removed in 2008, was mowed in 2012 as it is every other year in the fall, after nesting grassland birds have fledged, to insure it remains early successional habitat. The Orchard is used by many individuals, including many dog walkers, who visit the property daily; bird watchers; deer hunters (archery by permit only from the Conservation Commission); and individuals using trails in the Orchard to gain access to swim at Heald Pond.

The Conservation Commission worked with the DPW on several projects in 2012 including addressing beaver-related problems at several locations, repairing and upgrading drainage at 12 Lowell Road, and the repair of the headwall to the dam by the rotary on Main Street. The Commission appreciates all of the support the DPW has provided with maintenance of conservation properties.

The Commission is now working to update the Open Space and Recreation Plan. Communities with up-to-date Open Space and Recreation Plans can apply for LAND grants (formerly Self-help grants). LAND grants can be used for land acquisition and for projects involving passive outdoor recreation.

The annual Breakfast with the Birds was held in early May at the Heald Street Orchard, attended by a record number of bird watchers and birds. The group enjoyed refreshments and watched the arrival of many warblers migrating into the area.

Conservation Administrator, Paula Terrasi, working with Pepperell resident Jeanne Nevard, presented information on amphibian awareness at the Lawrence Library. Terrasi presented information about vernal pools to a local Girl Scout troop. Terrasi also met with the Pepperell Horse Owner’s Association at their Annual Meeting to discuss the importance of working together on trail protection and maintenance.

We encourage you to visit our conservation properties. There are many recreational opportunities in Pepperell including trails that can be used for walking, running, biking, cross-country skiing, and snowshoeing. Many conservation properties are available for hunting (see website) and our rivers and ponds are widely used for fishing, kayaking, canoeing, swimming, and ice skating. A map showing conservation lands is available on the Town of Pepperell website. Many trails have been mapped onto the Town’s GPS system and these maps are available on the Town of Pepperell website. There are plans to GPS map additional trails. Conservation land is available for special uses by completing a Conservation Land Use Permit available by request from the Conservation Commission office. Join the group of volunteer trail monitors and trail maintainers by visiting the Town of Pepperell website. Volunteers are a critical part of the trail maintenance program.

We invite you to visit our page on the Town’s web site by going to [www.town.pepperell.ma.us/conservation](http://www.town.pepperell.ma.us/conservation). Our page details the workings of the Commission, including upcoming meeting dates and agendas, minutes to past meetings, access to permit applications, and information about Pepperell’s conservation lands.

Please call the Conservation Commission office at 978-433-0325 if you would like to ask questions or give comments about wetlands permit applications, conservation land, or other natural resources issues. We are seeking volunteers to help maintain our trails and also welcome reports of unusual wildlife or plant sightings. Our Conservation Administrator, Paula Terrasi, staffs our office in Town Hall Monday through Wednesday 8:00 am to 4:30 pm and some Thursday mornings.

Robert Elliott, Chairman  
Patricia Swain Rice

Kristina Masterson  
Jeffrey Sauer

Linda Moody  
Peter Steeves

Robert Rand

## INSPECTION DEPARTMENT

### Appointed Positions:

Harry Cullinan, Inspector of Buildings/Zoning Officer  
Rudolph F. Schultz, Local Inspector  
John Dee III, Electrical Inspector  
Ralph Gilmore, Assistant Electrical Inspector  
John Cryan, Plumbing Inspector/ Assistant Gas Inspector  
Eugene Douglas, Gas Inspector/Assistant Plumbing Inspector  
Susan H. Smith, Assistant to the Inspectors

During the past year as the Inspector of Buildings/Zoning Enforcement Officer, and with the help of my assistant Susan Smith, the Department issued 266 building permits, replied to 50 Notices of Intent which are required to be approved prior to the Town Clerk issuing a Business Certificate, resolved numerous zoning complaints and inspected all school buildings and public buildings.

The Department processed applications throughout the year for new construction and remodeling, wood stoves, solar panels, energy improvements and repair of the Hydro Plant and replacement of the penstock. Speculative building continues to be slow. Permits were issued for 15 single family homes, 8 of these at Emerson Village off Nashua Road.

The Building Department also issued 211 electrical permits, 144 plumbing permits and 191 gas permits, with the majority of these permits requiring the inspectors to provide a minimum of two inspections.

In August, Local Inspector Rudy Schultz retired after providing more than 37 years of faithful service to the residents of the town of Pepperell and we thank him for his dedication. Retired Assistant Gas Inspector Robert Russell passed away in December.

Building Department staff is available to answer your questions and address any concerns at 978-433-0329, or by email, at [shsmith@town.pepperell.ma.us](mailto:shsmith@town.pepperell.ma.us).



## PLANNING BOARD

The Planning Board serves the Town of Pepperell by reviewing and permitting development throughout the community under the jurisdiction of the Massachusetts General Laws Chapter 41, Sections 81A-GG, Subdivision Control Law, and Chapter 40A, the Zoning Act. The Planning Board's authority is defined in the Subdivision Rules and Regulations and the Zoning Bylaws of the Town.

The Board approved a Special Permit for a professional law office and a body art business at Lomar Park. The Board endorsed three ANR plans during the year.

Zoning amendments were presented at the Annual Town Meeting to rezone some residential properties on the southerly side of Main Street to commercial. Additional amendments accepted at the Town Meeting were for housekeeping issues and updating of the Water Resource Protection Overlay District and agricultural zoning definitions.

The Board put forth considerable time in reviewing a proposal to rezone the Peter Fitzpatrick School property and surrounding area from residential to commercial. A first attempt at the Annual Town Meeting was supported by the Board but unsuccessful in passing the vote. A second review of the proposal left the members with a lack of support for the amendment and therefore was not moved forward for a vote. The Board continues to review this area for possible alternatives to commercial.

The Board completed the development of Design Guidelines for new and existing structures in the commercial areas. A Master Plan report was completed by NMCOG outlining the current status of its goals and recommendations. A grant was submitted to the State for assistance with review and design for a roundabout in Railroad Square. This application is still pending notification. The Board continues its work with the newly established Economic Development Advisory Committee.

Albert Patenaude ran successfully in the annual election to remain on the Board. The Board elections resulted in no change to the officers: Chairman, Rick McHugh, Clerk, Matt Nesbit. Dennis Kane was appointed as the NMCOG representative for the Board. Steven Brittain was re-appointed to the associate member position. Mr. Patenaude was appointed to the re-established Affordable Housing Committee.

The Planning Board wishes to offer its gratitude to all of the Pepperell Town Boards, Committees, and Departments for their assistance and guidance throughout the year.

Respectfully submitted,  
Pepperell Planning Board  
Richard McHugh, Chairman  
Matthew Nesbit, Clerk  
Dennis Kane  
Anna MacDonald  
Albert Patenaude



### **ECONOMIC DEVELOPMENT ADVISORY COMMITTEE**

The Committee was formed by the Board of Selectmen and the Planning Board in calendar year 2011 with appointments made late in the year. The Committee initiated its meetings in early 2012 with the mission of developing ideas which would enhance the opportunities for the Town of Pepperell to create a more sustainable economic environment.

The Committee looked at improving the knowledge of visitors to consumer opportunities in Pepperell. A campaign entitled “Pride in Pepperell” was adopted. This plan was to develop materials to promote local businesses and to instill in the community a philosophy of supporting local business and encouraging new businesses to locate in Pepperell.

The Committee, using the talents of the members and donations from the members, developed a brochure entitled “Visitor’s Guide to Pepperell”. The focus of the brochure was to provide a directory of businesses providing services and goods to visitors in Pepperell. The theme centered around the downtown area businesses from the Rotary to Railroad Square and the Covered Bridge. This focus was an attempt to educate those visitors from the rail trail to stop and shop in downtown Pepperell. The brochure was also distributed at community events and regional events such as July 4<sup>th</sup> celebration, car shows, and soccer tournaments. Over 9000 brochures were distributed.

Committee member Hal Sartelle presented a concept of a roundabout in Railroad Square to improve traffic patterns and pedestrian safety. The Committee reviewed this concept and forwarded a report to the Planning Board and the Board of Selectmen with an endorsement that the concept had merit and encouraged the Boards to further investigate this change to Railroad Square traffic patterns.

As the year progressed many issues and ideas were discussed. In December, 2012 the Committee approved a plan to distribute a survey to residents of the town to help ascertain the priorities of citizens regarding business development, community events, beautification of the downtown area and other thoughts on life in Pepperell as it is and how it might be improved. This survey was developed by members of the committee and would be distributed in the 2013 town wide census.



## POLICE DEPARTMENT

The mission of the Pepperell Police Department is to provide the highest level of protection and service to the citizens, business people, and visitors of Pepperell. Members of the Pepperell Police Department shall provide safety and security for the community by enforcing the bylaws of the Town of Pepperell, the laws of the Commonwealth of Massachusetts, and the Constitution of the United States of America. Members of the Pepperell Police Department shall be dedicated to provide the highest quality of public service with honesty, respect, and fairness. Working together with our community members, and focusing on the Pepperell Police Department's core values of professionalism, integrity, honesty, and character, we strive to enhance the quality of life for everyone in our town.

The perpetual goals of the Pepperell Police Department are to identify criminal activity, pursue and apprehend criminal offenders and proceed in the prosecution of known offenders, to maintain a proactive patrol and investigation force and thus reduce the opportunity to commit crime, to facilitate the safe movement of people and vehicles through analysis and commitment of selective traffic enforcement resources, to perpetuate a sound managerial environment that focuses upon department goals and provides for career development, and to instill public confidence in the agency by maintaining a high degree of professionalism, dedication and expertise in police service.

The following table represents a sampling of the types and number of calls the Pepperell Police Department responded to and investigated throughout the year:

<b>Year</b>	<b>2012</b>
Total Police Calls	9017
Burglaries	52
Larcenies (includes cases of fraud/ID theft)	201
Disturbance calls (general)	128
Disturbance calls (domestic violence)	132
Assaults (Simple)	78
Assaults (Aggravated)	13
Motor vehicle accidents investigated	230
Arrests/Protective custodies	220
Motor vehicle citations issued	1425
Drunk driving cases	15
Burglar/Robbery alarm responses	255
Animal Complaints	128

Unfortunately, due to budget constraints, our police department continues to operate at less than full staff. We have been functioning with two less officers since June of 2009, and with the lengthy absence of Officer Vestri serving overseas in our military, we had to operate at three officers under full staff until his return in July 2012.

The police department hired Officer Jeremiah Friend in February 2012 to replace one of the two positions left vacant at the end of 2011 due to a resignation and a retirement. Officer Friend grew up in Pepperell and graduated from North Middlesex Regional High School. Officer Friend had been working full-time as a police officer at Fitchburg State University prior to coming back to work in Pepperell, where he served as an auxiliary and reserve officer since 2006.

The final day of 2012 brought our only other full-time staffing change. Officer Steven Bezanson retired on the last day of 2012 after more than 30 years of service as a police officer in Pepperell. Officer Bezanson started his police career in Stow, MA and joined our police force in July of 1981. He has served as our lead firearms instructor for several years and was one of our first Taser instructors. Officer

Bezanson also served as a driver for the NEMLEC command vehicle and his extensive knowledge in several critical areas of policing will be missed daily. Officer Bezanson has agreed to remain on the department as a reserve officer.

All officers continue to be recertified annually in core tasks including firearms, Tasers, first aid/CPR/AED, defensive tactics and legal updates. Although many of our proactive services have been reduced or eliminated, I am proud to report that our D.A.R.E. program continued to be present in our public schools during the 2011-2012 school year. Officer Haskins instructed multiple grades of students in the avoidance of drugs, alcohol and violence. The "Officer Phil" safety program continued in the elementary school in 2012 as well.

Once again, the Pepperell Police Department's Secret Santa Program continued to supply the town's less fortunate families with gifts and other assistance this year. Although the program transitioned to a full "family sponsorship" program in 2012, it was as successful as ever. For the third consecutive year, Communications Director Frank Quattrochi prepared a delicious holiday meal for our seniors, with help from many town employees who served the food. Thank you to everyone who helped with these worthwhile causes.

Also in 2012, the Pepperell Police Department joined the social media world with a department Facebook page ("[www.facebook.com/PepperellPoliceDepartment](http://www.facebook.com/PepperellPoliceDepartment)") and a Twitter account ("@PepperellPD"). We also joined the Nixle text alert program (Text "PepperellPD" to "888777" to join). These initiatives are all free to the department and the public. Contact the police department for more information.

In 2012, there was only one formal internal affairs complaint filed against an officer alleging misconduct. The complaint was investigated and not sustained. Only one formal complaint for an entire calendar year reflects positively on the department, and is evidence of the professionalism exhibited by the patrol force that serves our town every day. I encourage anyone that is dissatisfied with our service to contact my office. All officers are expected to act professionally and provide fair and equal services to all citizens.

Please know that I welcome questions and comments from any of our citizens, businesspeople, and visitors. I ask that you call our department to report any suspicious activity that you may witness, and also to please remember to protect your property by securing your homes and locking your vehicles. The department wishes to thank the many members of the community who continue to support our police department and we will continue to provide the best possible service to keep Pepperell a safe and pleasant community in which to live and work.

Respectfully submitted,

Chief David J. Scott



## FIRE DEPARTMENT

The Pepperell Fire Department is committed to protecting life and property in the community. The department responded to the following calls in 2012:

3 Structure Fires	938 Medical Patient Contacts
3 Motor Vehicles Fires	15 Mutual-Aid Given (Ambulance)
5 Chimney Fires	4 Animal Rescues
4 Helicopter Landings	13 Haz-Mat Spills
13 Brush Fires	2 Assist other Departments
10 Furnace Malfunctions	18 Arcing Wires
26 Carbon Monoxide Calls	6 Good Intent Calls
5 Gas Odor/Leak	26 Unauthorized Open Burning
26 Mutual-Aid Given (Fire)	50 Motor Vehicle Accidents w/PI
62 Alarm Malfunctions	22 Smoke Investigations
21 Alarm Activations	2 Dumpster Fire
7 Severe Weather	6 Lightning Strike (no fire)
1 Extrication, Rescue	1 Elevator Rescue
1 Water Rescue	84 Other Calls for Service

### PERMITS AND INSPECTIONS ISSUED:

Oil Burners	40	Black Powder	4
Propane Storage	78	Occupancy	44
UG Tank Removals	12	Fuel Storage	4
Agricultural Permits	25	Public Safety	32
Open Burning	901	Fireworks Display	1
Smoke Detector	172	Cannon or Mortar	1
Sprinkler	3	Fire Alarm	3
Tank Trucks	24	Hood Inspection	1

In April, Pepperell Fire Department received a grant in the amount of \$45,705.00. The grant, along with the money from town meeting, allowed us to purchase some new pagers and some EMS gear. The Department also received a Student Awareness for Fire Education (SAFE) Grant for \$4,100.00.

Our Fire Prevention Team went into the schools in April to conduct fire and life safety education programs for students in grades Pre-K thru 8.



August 7, 2012 the Department received delivery of the new Ambulance, which replaced the 2000 Ford Ambulance.

The Pepperell Fire Department continues its quest to say yes to every citizen that wants to learn CPR. We have 9 CPR Instructors on the roster. We were busy in 2012, doing recertification classes for all of our town offices that have automatic external defibrillators, doing new classes for business that have added them, keeping our members up to date and teaching many citizens of the town. Teaching CPR to the citizens is a great asset, it allows us to have an extension of emergency medical care at the incident, saving lives and improving morbidity.

The Board of Fire Engineers would like to thank the other town departments that worked with us during the year and the neighboring towns for their mutual aid, with special thanks to the Pepperell Fire Department's Ladies Auxiliary for their help throughout the year.

Respectfully submitted,

Toby Tyler, Chief Peter Shattuck, Asst. Chief Milton Blood, Dep. Chief John Rose, Dep. Chief

**COMMUNICATIONS DEPARTMENT**

Appointing Authority: Board of Selectmen

Appointed Officials and Titles:

- Frank Quattrochi..... Communications Director
- David R. Stairs..... Assistant Director
- Justin Zink ..... Dispatcher
- Liz Young ..... Dispatcher
- Jeff Cormier..... Dispatcher
- Rosemarie Page ..... Spare Dispatcher
- Nick Pentedemos..... Spare Dispatcher
- Shaun Shattuck ..... Spare Dispatcher

Responsibilities/Duties:

Emergency and routine radio dispatching of Pepperell Police, Fire, Ambulance, Highway, Water, and Sewer Departments; and Dunstable Fire Department, on a 24 hour per day basis.

Answering telephone calls for all the above departments, except for Highway, Water, and Sewer Depts., answering those lines during non-business hours.

Operation of the NCIC/LEAPS Computer/Teletype; allowing for input and retrieval of driver and criminal history on a nationwide basis.

Chronological documentation of all incidents and calls.

Coordination with Civil Defense personnel during times of emergencies/disasters. Using Code Red Notification System as necessary

Major 2012 Activities:

Calls for emergency service:

- 1529 Pepperell Fire Calls (includes EMS assist)
- 229 Dunstable Fire Calls
- 657 Ambulance Calls
- 8953 Police Calls (includes investigations)

Goals for 2013:

Pursuing grant money to increase staffing and replace equipment. Continuing with regionalization studies. Upgrading radio systems.

Respectfully submitted,

Frank Quattrochi



**ANIMAL CONTROL OFFICER**

Our office has been quite busy with a multitude of animal problems this year. Calls consisted of nuisance, strays, and injured animals and the unfortunate dogs, cats and wildlife hit by vehicles.

I would like to remind everyone to license their dogs. You may be fined if you do not license your dog in a timely manner, and you may have to appear in court. A license is the only way for our office to identify your dog and to get your dog home if it is lost. If all dogs were licensed, we would have no strays and no lost dogs.

Have a safe, healthy and prosperous 2013, and thanks for your anticipated cooperation.

Alicia Flagg, Animal Control Officer

## SEALER OF WEIGHTS AND MEASURES

The following inspections for accuracy were performed during the year of 2012:

- 14 Oil Tanks
- 57 Gasoline Pump Nozzles
- 19 Scales of various sizes
- 2 Apothecary Scales
- 8 Supermarket computerized scales

This past year has been a busy but enjoyable year. I attended a fifteen-hour course, which is required by the State of Massachusetts. This course provides updates or an changes that increases my ability to provide the best possible service for the Town of Pepperell.

Anyone acquiring new or replacement scales or pumps must have them officially checked and sealed before they can be used. Appointments are made through the Selectmen's Office in Pepperell by calling (978)433-0333.

Over this past year it has been a pleasure to serve this Town. I am looking forward to another joyful year of serving the Town of Pepperell in this capacity.

Respectfully submitted,

Eric Aaltonen



## EMERGENCY MANAGEMENT AGENCY

The Pepperell Emergency Management Agency is a volunteer department with no full time paid employees. We maintain a 15-18 person Auxiliary Police Unit. Captain David Querze reports 2,100 hours of service in 2012, including the 4<sup>th</sup> of July Parade and Fireworks, Halloween, Pepperell Road Race, Groton Road Race, along with weekend patrols with Car 100.

The auxiliary covered Hurricane Sandy with 30 hours of service with a value of \$28 per hour. We did not need to open a shelter, due to the training of "shelter in place." We have 30 volunteers on call for shelter management in the event of an emergency.

Our Communications Officer reports for R.A.C.E.S. of more than 3 hours of monitoring public safety departments during the storm. The R.A.C.E.S. group are the eyes and ears of the community.

Our local Emergency Planning Committee meets four times a year and operates with no budget. We belong to a regional 10-Town Emergency Planning Committee, that meets eight times a year or when needed.

My thanks to all the volunteers who give their time at no cost to the Town to keep Pepperell safe year-round.

George Ux, Emergency Management Director



# NASHOBA VALLEY TECHNICAL HIGH SCHOOL

100 Littleton Road, Westford, MA 01886 (978) 692-4711 [www.nashobatech.net](http://www.nashobatech.net)

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. With an enrollment of approximately 730 students from eight communities, Nashoba Valley Technical High School offers career preparation in 18 technical programs.

## Pepperell NVTHS School Committee Members

Mr. Al Buckley  
Ms. Sandra Proctor  
Ms. Janet Young

Alternate: Mr. Don Bradanese

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### *Administration*

Dr. Judith L. Klimkiewicz	Superintendent
Ms. Denise O’Loughlin	Assistant Superintendent
Ms. Denise Pigeon	Principal
Mr. Matthew Ricard	Assistant Principal
Ms. Carol Heidenrich	Director of Technology
Ms. Melissa LeRay	Director of Special Education
Ms. Jeanne Savoie	Business Manager
Ms. Gabriella White	Coordinator of Academics and Testing
Mr. Paul Jussaume	Coordinator of Technical Programs/Cooperative Education
Ms. Jobee O’Sullivan	Coordinator of Guidance and Admissions

*Accreditation:* New England Association of Schools and Colleges.

*The Learning Schedule:* Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

*The Year in Review*

Nashoba Valley Technical School District has officially added the town of Ayer as the eighth District member this school year.

During the 2012/2013 school year Nashoba’s enrollment continued to grow and once again we welcomed a significantly larger student body. Also during the year we expanded our video cameras, added additional security systems, emergency door alarms and hired a full time School Resource Officer to build positive relations with students and staff. Additionally, we expanded our classroom iPads by another 100 (4 portable labs) to add to our existing 10 classroom computer labs to continue to expand opportunities to advance our students technologically. Technology continues to grow throughout the school, adding wireless to the entire facility, moodle, Google Docs and parent portals to our existing systems. Academically, we continue to expand courses and elective opportunities and now offer to our students six approved Advanced Placement courses.

Last year a second 100 kW Solar System was installed on the roof of A wing to reduce the cost of our electricity in a “green” way. Energy savings for our solar roof units are estimated at 10% per unit, for a total of approximately 20%. For 2013 our focus remains on improving our outside grounds and athletic facilities by building a new sports complex that will consist of a multipurpose turf field, tennis complex and a practice field. In 2014 we will complete our final outside building project which will be a new art and dance studio to enhance our pre-school, Theatre Arts and Visual Design programs.

Nashoba continues to embrace educational opportunities for our teachers through summer professional development opportunities as well as by serving as a satellite campus for many local colleges’ advanced graduate programs.

As we continue through a time of economic uncertainty we can assure you that at Nashoba Valley Technical High School, students will still receive a technical education of the highest quality with the most current state-of-the-art equipment while still providing our district members with a fair and equitable assessment.

*Vocational-Technical Programs (Secondary & Post Graduate)*

- |                                     |                                    |
|-------------------------------------|------------------------------------|
| Auto Collision Repair & Refinishing | Electrical Technology              |
| Automotive Technology               | Electronics/Robotics               |
| Banking, Marketing & Retail         | Engineering Technology             |
| Carpentry/Cabinet Making            | Health Assisting                   |
| Cosmetology                         | Hotel Restaurant Management        |
| Culinary Arts                       | Machine Tool Technology            |
| Dental Assisting                    | Plumbing/Heating                   |
| Design & Visual Communications      | Programming & Web Development      |
| Early Childhood Education           | TV & Media Production/Theatre Arts |

### *Special Academic Programs*

Advanced Placement, Honors and College Preparatory courses are available in all core subjects. Foreign language, music, theatre and additional elective courses are offered for all four years to all interested students.

### *Dual Enrollment*

Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institutions in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

### *Community Service Projects*

Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts and having a major project completed without over expending limited town resources for capital improvement.

### *Student Activities*

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick Off Mentors define, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special interest clubs. **No user fees** are imposed on any sport, school sponsored club, or activity.

### *Continuing & Community Education*

More than 700 adult students attended the Continuing Community Education Program in late afternoon and evenings at Nashoba. More information can be found on the NVTHS website.



## NORTH MIDDLESEX REGIONAL SCHOOL SUPERINTENDENT

Susan Robbins, Chair, Townsend  
Ken Brown, Vice Chair, Ashby  
Anne Adams, Member, Pepperell  
Anne Buchholz, At Large Member  
Jonna Clermont, Member, Pepperell  
Michael Morgan, At Large Member  
Randee Rusch, At Large Member  
Arnold Silva, Jr., Member, Pepperell  
Robert Templeton, Member, Townsend

Joan Landers – Superintendent of Schools

Student Representatives to the School Committee

2011-2012 School Year

Douglas Babineau  
Brian Edmonds  
Amy Jones  
Jessie Rancourt  
Matthew White

### **Report of School Committee Chairperson**

The North Middlesex Regional School District School Committee congratulated Jonna Clermont, and Robert Templeton on their re-election to the School Committee and Anne Adams on her appointment, replacing Schuyler Minckler. The committee extended its appreciation to retiring school committee member, Sue C. Fitzgerald from Pepperell, who served on the School Committee from 2000 to 2012.

At the committee's reorganizational meeting in May, Susan Robbins was re-appointed Chair and Ken Brown, Vice-Chair.

### **Report of the Superintendent of Schools**

This past year, the North Middlesex Regional School District was saddened by the loss of Ms. June Kelly who devoted over 30 years to our district. June had a vibrant personality, a passion for teaching, and a strong commitment to her students.

### **Students**

The Superintendent of Schools presented the Superintendent's Award of Excellence to seniors Joseph Clark and Casey Libonate. This award is presented to the highest ranking male and female student and is presented at the Senior Awards Ceremony in May.

### **Volunteerism and Donations**

North Middlesex Regional School District is a community of volunteers. The School Committee and administration are grateful to all the individuals and groups who have made contributions to the programs throughout the district, and to those who have donated thousands of hours to help deliver educational services to the students of North Middlesex.

The School District would like to acknowledge and thank Sterilite Corporation of Townsend for their generous donation of the revitalization of the Hawthorne Brook Middle School recreation area which included the tennis courts, basketball courts, volleyball court and the recreation field.

## Capital Projects

During 2011-2012, the North Middlesex Regional School District facilitated the following Capital Projects:

- Roof/Window Replacement at Ashby Elementary School
- Repair of Spaulding Memorial School roof, skylights and cupola
- Replacement of grounds equipment with lease purchased vehicle/truck with plow and sander
- Energy Efficient Lighting Retrofit at Squannacook Elementary School, Hawthorne Brook Middle School, Spaulding Memorial School, and the North Middlesex Regional High School
- Repaired Ashby Elementary Classroom Floors
- Upgraded IMAC Computer Lab at the North Middlesex Regional High School
- Replaced 2<sup>nd</sup>/3<sup>rd</sup> floor carpet and ceiling at Spaulding Memorial School
- Purchased HP Computers for all schools
- Replaced Carrier HVAC Condensing Unit at Varnum Brook Elementary School

## Personnel

The North Middlesex Regional School District saw fifteen of their staff retire over the last year: Kathleen Boyer, Chet Chambers, Alice Cofman, Barbara Frietag, Paula Grier, Thomas Janedy, Norma King, John Margarita, Maureen Marshall, David Nelson, Nancy O'Brien, Gary Rhodes, Maureen Richards, Barbara Shaw, and Claudia Stanton. These staff members will leave their positive mark on education in Ashby, Pepperell and Townsend through their dedication to the students of the North Middlesex Regional School District

In August 2012, Superintendent of Schools Maureen Marshall retired as Superintendent of Schools for the North Middlesex Regional School District. The North Middlesex Regional School District Superintendent Search Committee, after interviewing numerous candidates to fill the position, appointed Joan Landers as Superintendent of Schools.

## School District Budget

Fiscal year 2012 will be remembered as being a period where difficult fiscal times continued across the state. The District experienced a 1.2 million dollar loss in revenue with the loss of the ARRA Grant, decrease in Jobs Grant, loss of State Fiscal Stabilization Fund and a decrease in the district reserve. This loss of revenue was exacerbated by required fixed cost increases including a 14.5% increase in health insurance, 6.5% increase in Middlesex County Retirement, increased energy costs, reappraisal of Capital Assets and Charter School tuitions, totaling \$1,197,000.

The expenditures for the school year were as follows:

Administration	\$1,239,168
Instructional Support	\$20,646,419
Pupil Services	\$3,355,006
Operations and Maintenance	\$ 3,277,992
Insurance, Retirement Programs & Other	\$7,652,179
Debt	\$ 1,357,672
Payments to Out of District Schools	<u>\$5,790,248</u>
Total General Fund Appropriation:	\$ 43,318,684

## **Grants**

140-Title II FY12	\$81,020
201-Race to the Top Year I	\$25,000
203-Race to the Top Innovation FY12	\$25,000
206-Ed Jobs	\$419,618
240-Special Education Allocation FY12 IDEA	\$897,104
274-Special Education Improvement	\$45,847
305-Title I FY12	\$166,783
625-Summer Academic Support FY13	\$16,000
626-Academic Support Service Summer FY12	\$15,900
632-School Year Academic Support	\$1,000
701-Kindergarten Grant FY12	\$112,520

## **Massachusetts School Building Authority**

Superintendent Maureen Marshall submitted updated Statements of Interest to the Massachusetts School Building Authority in January on behalf of the Ashby Elementary, Spaulding Memorial School, and North Middlesex Regional High School according to submittal requirements.

Green Repair Grants were awarded for the repair of the Ashby Elementary School roof and windows and the Spaulding Memorial School roof and cupola.

In January 2012, the district was notified by the Massachusetts School Building Authority that North Middlesex Regional High School was invited to enter into the eligibility period for the Feasibility Study Phase.

In March 2012, the School Committee voted to incur debt for the High School Feasibility Study.

In May 2012, our three member towns voted to fund \$940,000 for the purpose of paying the costs of conducting a feasibility study to examine the possible construction or renovation of the High School.

In late spring of 2012, a Building Committee was formed for the High School project <http://www.nmrtd.org/hsbuilding>.

## **Strategic Planning**

Superintendent Maureen Marshall launched the development of a Five-Year Strategic Plan for the schools. A planning committee of fifty members of the community spent several evenings during the school year developing the initial components of the plan. Residents, parents, school administrators, teachers, staff and School Committee members dedicated valuable time to this process. Some of the strategic goals and objectives implemented in the 2011-2012 school year are as follows:

- Reviewed the PK-12 curriculum to ensure that it meets or surpasses the challenges of the new Massachusetts “common core,” reflects the priorities of the strategic plan, and reinforces the connection between all academic programs and the “core.”
- Developed and implemented a personnel evaluation system that aligns with the new teacher and administrator accountability system of Massachusetts Department of Education that requires high standards, multiple measures including setting individual goals for professional growth, student achievement, that include documentation from local and standardized tests as well as and student and community feedback.
- Provided staff members with professional development activities that focused on how to make accommodations within their classrooms that actively engage all students in all educational activities.

- Strengthened current and develop new programs within our school community that build, support, and celebrate tolerance and respect.
- Expanded opportunities for staff advancement within the NM community through teacher leadership courses, train-the-trainer opportunities, and teacher-taught graduate courses.
- Strengthened current and developed new formative and summative student assessment practices throughout the school district.
- Continued to pursue state support (MSBA) for high school renovation/replacement.
- Provided information to the community through a variety of sources including school and teacher newsletters and the District website.
- Improved the district web site so that information is easy for the community and staff to access and for the schools and district to update.

### **Special Education**

The North Middlesex Regional School District provides a wide range of identification, diagnostic, educational, therapeutic and support services for students in grades PreK through 12 and/or until the age of 22. During FY12, the district created in-district programs to afford students the opportunity to access educational programming in the least restrictive setting within the district.

### **Curriculum and Instruction**

In January 2011, the Commonwealth of Massachusetts adopted two new sets of curriculum frameworks in English Language Arts and Literacy and Mathematics for pre-kindergarten to grade 12, incorporating the Common Core State Standards. These standards emphasize college readiness, deeper reading, textural analysis, and discussion and raise expectations for all students. You may read more about the transition process at the Department of Elementary and Secondary Education <http://www.doe.mass.edu/candi/commoncore/>.

Throughout the summer and during the school year, professional development across the district has focused on improving student achievement through the alignment of teaching and learning to the 2011 Curriculum Frameworks in all content areas. Further, throughout the year all K-12 teachers developed units aligned with Massachusetts model curricula using the Understanding by Design model. Teachers were supported by National Writing Project teachers as well as by teacher-leaders who had taken graduate courses and workshops during the spring and summer.

At the elementary level, teachers worked on both literacy and numeracy. All teachers were trained in the use of assessments that align to the 2011 Frameworks, in matching books to students, and in developing school-based libraries that support the challenging standards of the new curriculum in English Language Arts, Social Studies, the Arts, Science, and Technology. In the fall, all K-6 students will be individually assessed by their teachers with this new benchmark assessment. In addition, all K-5 teachers implemented the new mathematics curriculum using Scott Foresman's Envisions.

Hawthorne Brook and Nissitissit, the two middle schools, implemented Big Ideas, a new mathematics series aligned to the 2011 Frameworks. To support the often problematical understanding of fractions and ratios, both middle schools implemented a micro-society in each grade with its own money and exchange system. In addition, teachers and teams collaboratively developed literacy curricula for all content areas again working with teacher leaders and the National Writing Project.

North Middlesex Regional High School continued work on the NEASC accreditation process and site visit which will take place in the fall of 2013. Throughout the summer and the school year, the high school mathematics department developed its own textbook to align with the 2011 Frameworks, Integrated Mathematics Modeling I, the first of three IMM courses that will address all of the new and more challenging expectations of the new Frameworks. At the same time, teachers in all disciplines in the

high school developed curricula that align with Massachusetts exemplar curriculum units. The high school assessed the literacy expectations of all students by using its collaboratively developed school-wide academic rubrics that incorporate Common Core and 21st Century standards.

Finally, all professional educators in the district developed action plans which set student achievement and professional practice goals as they worked together to implement the new educator evaluation system. On June 28, 2012, the Board of Elementary and Secondary Education adopted new regulations for the evaluation of all Massachusetts educators. The regulations, which apply to both administrators and teachers throughout the state, are designed to promote growth and development among leaders and teachers, place student learning at the center, use multiple measures of student learning, growth, and achievement, recognize excellence in teaching and leading, set a high bar for professional teaching status, and shorten timelines for improvement. Further information is available at <http://www.doe.mass.edu/eval/>.

**Guidance**

The North Middlesex Regional High School Guidance Department assisted 273 students in graduating in June of 2012. They reached their post secondary goal in various forms, 69% went on to four-year colleges/universities, 11% to two-year colleges, 10% joined the work force and 7% went to trade school, prep school or joined the armed forces. One hundred forty-two (142) students took 182 Advanced Placement exams in 10 subject areas. Eighty percent (146 out of 182 exams) of the students received a grade of three (3) or better, which earns college credits from the colleges/universities they plan to attend.

Respectfully submitted,  
Joan Landers  
Superintendent of Schools



**NORTH MIDDLESEX REGIONAL HIGH SCHOOL**

Dear Citizens of Ashby, Pepperell, & Townsend:

The year of 2012 proved to be a very, very busy year at NM. We are happy to welcome Kate Guziejka, former Culture and Humanities Department Chair as our new Assistant Principal, replacing Mr. Kevin Higginbottom who left NM to become Principal of Reading Memorial High School. Faculty and staff at the high school have been engaged in numerous projects, all designed to help our students GROW into their potential and to provide opportunities for our students to PURSUE their goals as they ACHIEVE success.

Academically, we've experienced a lot of success. Scores on standardized tests improved as our MCAS and SAT scores were higher than both the state average and our own scores from previous years for English and Math. These increases can be attributed to our focus on assessment and our work around school-wide literacy. All teachers have been working to align their curriculum with the new National Common Core standards, resulting in major modifications to our Math program as well as the expansion of our ninth grade World Studies course. Committees of teachers have been working on developing a school-wide assessment criteria library and rubrics for use in every subject in the school which measure elements of literacy, life skills, creativity, and citizenship. In the fall, our teachers began to provide feedback to students regarding their critical reading and analytic writing as a first step in GROWING their literacy skills.

In addition to our work academically, we have also been engaged in self-reflection and evaluation as we began our New England Association of Schools and College's (NEASC) Self Study process in preparation for our decennial accreditation visit in October of 2013. As a component of this work, we administered numerous surveys. We'd like to thank all those who took the time to complete the surveys as

they have provided us with valuable information about how we can improve our school. NM remains a fully accredited high school although we are on probation for our facility and access to school resources.

We are moving forward with our Massachusetts School Building Authority’s (MSBA) Feasibility Study by hiring Heery International as our Owner’s Project Manager (OPM). Thus far, Cornerstone Land Consultants of Pepperell has been hired to complete a Site Survey of the NM campus. Additionally, we have begun the process of finding an architectural firm to become our “Designer” who will complete the Schematic Design portion of the Feasibility Study. If all goes according to plan, the MSBA will select a Designer for our project by mid-February. Once we have a Designer on board, we will begin to complete an Educational Space Template which will summarize our needs for a facility. The Designer will then develop several scenarios of how to proceed: a full renovation, an addition/renovation, a new building, or a partial new building. Complete budgets and timelines will also be developed so that the NM Building Committee can make the best, most cost effective recommendation to the towns as to how to proceed.

We continue to investigate new opportunities for our students. We are still a candidate to become an International Baccalaureate school. We have recently received notice that NM has been invited into the next phase of a grant program entitled the Massachusetts Math and Science Initiative via the Mass Insight Education Foundation. If awarded, this grant would enable the high school to increase enrollment in and the number of Advanced Placement classes. NM would receive texts, materials, and technology to support this expansion. Additionally, students would have access to weekend study sessions led by experts in the field in preparation for the AP exam in May.

Finally, as laws and regulations keep changing, we at the high school are exploring ways to increase our graduation requirements to enable our students to meet and exceed new admissions requirements set by the Massachusetts Board of Higher Education and the Massachusetts High School Program of Studies (MassCore). We are also looking for ways to use our time creatively to better deliver instruction to our students.

As always NM has much more to offer than just our college preparatory academic curriculum. Our athletic teams recently made the MIAA Sportsmanship Honor Roll as they continue to advance in their standings in the Mid-Wach League, Our music and choral programs have received numerous accolades from music organizations for their comprehensiveness. This year, NM had the second highest number of students in the state accepted to the Central District Music Festival and all-state recommendations. NM’s Marching band was awarded first place in the New England Band Director’s Association (NESBA) Season Finals and our Winter Percussion Ensemble received the Scholastic Marching “A” Championship title at NESBA’s New England Winter Percussion Finals.

Our Community Service Learning Programs continue to grow and expand as students truly recognize the value of helping others and working together as a team. At NM, numerous students volunteer countless hours on projects such as the New Orleans Service Learning trip, the Pennsylvania Service Learning trip, the American Cancer Society’s Relay for Life, *Think Pink* athletic events in support of breast cancer, the Giving Tree, MLK Day of Service, and the NM Community Garden.

Please accept our gratitude for your generous support and the numerous contributions made by members of Ashby, Pepperell, and Townsend.

Sincerely,

Christine S. Battye, Principal



## NISSITISSIT MIDDLE SCHOOL

The Nissitissit Middle School opened its doors for a tenth year to 621 children. Our enrollment has remained almost the same as last year. This beautiful facility, constructed on a 22 acre site, is designed to serve the middle school age population of Pepperell. Students in grades 5-8 have use of a state of the art facility with the capacity to serve nearly 800 students. The school has a 504 seat auditorium with a full stage that is equipped for professional productions which the local community uses for many events as well. I consider myself fortunate to work in such a beautiful school building with such a dedicated staff.

Budgetary cuts have continued to impact our middle school model. Many positions cut over these difficult years have forced us to rethink our staffing patterns and reexamine the feasibility of remaining a true middle school. Although we believe the middle school model best serves the needs of the young adolescent, it is becoming more and more difficult to adequately staff it and maintain its integrity. It is our hope that the future school budgets will include greater resources which will enable us to bring back those positions lost and reestablish the model we once had.

The mission of the Nissitissit Middle School is to recognize the unique needs of the middle school student while providing a safe and respectful learning environment that inspires the students to follow and exhibit the core values of CLICK.: Courage, Leadership, Integrity, Curiosity and Kindness. These simple yet powerful ideals will benefit students long after they leave our school. We believe these values create a strong educational environment and remain the basis for many of our school based initiatives.

The middle school is designed to support the arts. We have a band rehearsal room, general music classroom, choral rehearsal room and two well-equipped art rooms. We offer Spanish to our grade 7 and 8 students. Our Wellness curriculum along with our gymnasium and fitness room demonstrates our strong commitment to health education. As technology continues to provide increased learning opportunities for our students, we continue to support its use throughout our school. We currently have 2 computer labs and a state of the art library media center. We also have 2 portable computer labs comprised of laptops. Every classroom at Nissitissit is equipped with 2 computers, cable television, a 36 inch TV/monitor, and DVD and power point presentation capabilities. Smart Boards are also used throughout the school. As part of our science curriculum, we continue to develop our Robotics Program and due to the generosity of our PTSG, have purchased more kits. Each science classroom has 6 lab stations equipped with water, electricity and natural gas. The science lab experience for students has great potential.

The curriculum at Nissitissit reflects the standards written within the Massachusetts Curriculum Frameworks. We are committed to offering a challenging curriculum to our students. We continue to examine our student data and revise our instructional practices as needed. We are in the process of implementing new Math texts/programs with great results. Improved professional development has enabled our teachers to analyze student data in a meaningful and productive way that improves student learning.

There is also a wide range of extracurricular activities in which students can participate. These activities provide students additional opportunities to develop essential skills which will provide long term benefits as they grow and mature. Students can be involved in interscholastic sports, theater productions, intramurals and a variety of other clubs and activities throughout the year.

Parent communication remains a priority in the educational experience here at Nissitissit. The use of the Homework Zone on the internet allows parents access to student assignments, school calendar and more. Our website is updated regularly and provides parents with important dates and information. Our school newsletter is posted on our website and emailed via the ConnectEd distribution list.

As we continue to work through another financially challenging school year, the staff at Nissitissit would like to thank the North Middlesex Regional School Committee and the entire Pepperell community for their continued support. We are grateful to our PTSG for their support and for providing funding for

many items and programs which otherwise would not be possible. We thank all the parents who participate in our fundraising efforts which allow our PTSG to be so successful. We recognize the exceptional work being done within this district and we at Nissitissit will continue to provide the level of excellence our students deserve.

Sincerely,

Diane Gleason



## **VARNUM BROOK ELEMENTARY SCHOOL**

Varnum Brook Elementary School (VBES) began the 2012/2013 school year on September 4<sup>th</sup> with an enrollment of 677 students. There were two retirements of veteran teachers, Kathy Boyer and Mary Ann Hagan, and a resignation of one teacher, Monica McCann. Assistant Principal Michael Caira moved to a principal position in Ashland, Massachusetts. Eric Magnuson left his Nissitissit teaching position to become our assistant principal. Due to a district override, we were able to alleviate some of our larger class sizes by adding additional classrooms to different grade levels. For these reasons, we welcomed new staff members: Jonathan McManus as a fourth grade teacher, Kristen St. Amand as a third grade teacher, Amanda Stone as a second grade teacher, Peter Beauregard and Christine Anselmi as first grade teachers, and Gail Dellasanta as a kindergarten teacher. Jessica Law also joined our staff as an additional special education teacher.

It has been three years since Varnum Brook changed from a grade 3 to 5 school to a K to grade 4 school. We have made improvements due to the needs of students who are smaller and younger than the building was originally intended to serve. Last summer, with the help of our PTO and creativity and effort of Day Lead Custodian, David Amari, additional upgrades were made to the school playground: A new shed was installed, a large asphalt and stone area was replaced with play mulch, two grass areas were established, a small enclosed garden was developed, trees were planted, an enclosed sand area was built, and a soccer goal was installed.

The mission of Varnum Brook Elementary School is to maintain a safe and nurturing environment where children, parents, teachers, neighbors, and friends work together to foster academic success and social growth. Children become confident learners who will be prepared for the demands of the twenty-first century. The staff at VBES is dedicated and committed to fulfilling this mission and providing a quality education for all children. We are joined in this effort by the following:

PTO Our strong parent/teacher organization works cooperatively with the school and provides many opportunities for parent involvement. An active parent volunteer program is a valuable mainstay of the school. We are fortunate to have this type of partnership in Pepperell. This year's officers are: President Vicki Morehouse, Vice President Robin Eibye, Treasurer Rachel Loprinze, Secretary Michelle Panaccione, and Volunteer Chair Michelle Gallagher.

Crisis Response Team Members of the school staff, community, and police and fire departments meet to develop and review school safety guidelines, procedures, and protocol that must be in place in case of an emergency. Fire, bus evacuation, and intruder/lockdown drills are held during the year. This year's VBES Crisis Team includes administrators, Guidance Counselor Kevin Nelson, Day Lead David Amari, School Nurse Brenda Fitzpatrick, Secretary Andrea White, and teachers Bill Marcin and Carolyn Kalil.

Teacher Advisory Council A group of teachers, representing their grade level or assignment area, meet regularly with building administration to assist in maintaining strong communication and to discuss and review issues/topics, such as report cards, field trips, special events, curriculum, data collection, professional development, and school needs. Joining me and the assistant principal on this year's council

are Amy Page, Kristen Kennedy, Christina Howard, Michelle Pinkerton, Linda Boden, Deb Passios, and Bill Marcin.

School Council Teachers, parents, and a community member join the principal in the formation of the Varnum Brook Elementary School Council. Members of this year’s council are Alice Riportella, Kristen O’Connor, Linda Boden, Rachel Loprinze, Amie Ippolito, Melissa Kosman, and Pepperell Police Chief David Scott. School improvement objectives fall under ten district goal categories: Curriculum and Instruction, Professional Development, Accountability, Technology, Human Resources, Communication/Partnerships, Resource Acquisition and Management, Plant and Facilities, Image, District and School Climate, and Student Services. These objectives include:

- Every student writing for a minimum of fifteen minutes every day;
- Provide time for staff members to work in professional learning communities (PLCs);
- Continue security assessment. Begin the use of staff card system to enter the building;
- Institute a new evaluation system;
- Develop inclusion partnerships between regular and special education teachers.

The Varnum Brook Elementary School community works to maintain a strong advocacy for all children. We know that children have been entrusted to us, and we make their safety, welfare, and education our primary concern.

Respectfully submitted,

Pauline A. Cormier, Ed.D.

Principal, Varnum Brook Elementary School



## **SQUANNACOOK EARLY CHILDHOOD CENTER**

I am pleased to submit our first NMRSD preschool report. I have been overseeing the district preschool program since July of 2011. The NMRSD offers preschool programs for the towns of Ashby, Townsend, and Pepperell. The preschool program is an integrated model that follows the Massachusetts Curriculum Standards, which emphasizes a range of developmentally appropriate open-ended hands-on activities. These activities offer each child the opportunity to gain competence in skill areas, and to develop their self-esteem. All children participate in choice time, circle time, structured learning activities, snack time, outside play, music, and story time daily. The child’s daily program often includes expressive activities such as art, music, and dramatic play. Children also have numerous opportunities to work on independent decision making, group cooperation, conflict resolution, skill development, and classroom responsibility. Each child is unique and grows at a different rate. Children are treated with respect and are encouraged to learn about their world through exploration and discovery. We provide a safe and accepting environment where preschoolers have fun while being encouraged to learn cooperation/socialization skills necessary for beginning their school career.

Our district preschool serves all three towns: Ashby, Townsend and Pepperell and is located at the Squannacook Early Childhood Center at 66 Brookline Street in Townsend, Ma. We offer a variety of programs for children ages 3-5. Enrollment includes both regular education and special education students. Children attend school following the school calendar established by the NMRSD. We currently have approximately 5 classrooms with 15 staff members. Our unique program offers several different day options for our students. We have a Monday through Friday full day program, a Monday through Friday AM program, Monday through Friday PM program, and a Tuesday/Thursday AM program. Each of the programs is designed to promote a child’s emotional, social, physical, and cognitive development. Each classroom is spacious, and has its own bathroom. We also have a beautiful

playground which includes a structure, sandbox, and swings. During the winter months, the gym is used for regular exercise and playground games.

Each classroom is taught by a certified early childhood/special education teacher and a paraprofessional. Adult/child ratios are seven to one. The program has a team, which consists of early childhood/special education teachers, speech/language pathologist, an occupational therapist, and a physical therapist. A unique feature of our program is the integration of specialists/therapists into the daily routine. All staff members collectively have many years of early childhood experience. We also work with the local kindergarten staff at each of the elementary schools to ensure a smooth transition for students heading to kindergarten.

We have a small PTO that is dedicated to bringing enrichment programs to our students. October is fire safety month, and annually the Townsend Fire Dept. visits, talks about safety, and the students receive a detailed tour of the fire truck. Other opportunities have included apple picking, puppet shows, and other enrichment programs. We are located behind the Hawthorne Brook Middle School; we have had the pleasure of having middle school students create science fairs and bring them to our students. Sometimes we work along with the middle school PTO to bring programs to both schools. We have also walked to the Townsend Public Library and the police station.

If you would like more information, or would like to book an appointment to come and visit our preschool, please call us at 978-597-3085 or link onto our school website to find out more about us ([www.nmrtd.org](http://www.nmrtd.org)).

Respectfully submitted,

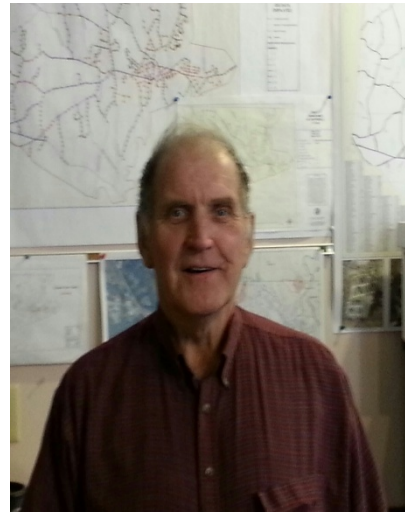
Mrs. Cromwell-Gapp, M.Ed.

. . . . .  
**DIRECTOR OF THE DEPARTMENT OF PUBLIC WORKS AND TOWN  
ENGINEER**

**Comings and Goings:** 2012 saw a significant level of personnel changes within the Pepperell DPW. Commissioner Fred Farmer chose not to seek another term on the Board of Public Works (BPW). Fred was an original member on the BPW since its creation in 2002 and worked very hard over the years to help guide this organization from its inception to the institution that it is today. Replacing Mr. Farmer as an elected official was Patrick McNabb who joined the BPW in May. A former Selectman with experience in solid waste management, Patrick hit the ground running and brought a wealth of knowledge pertaining to the operations of town government to the DPW. Paul Brinkman was appointed in June to fill another vacancy, thus giving the BPW a full complement of members. Paul's expertise in water and wastewater matters should serve the Board, the department and the citizens of Pepperell well during his tenure.

On the staff side of things, Jim Hamilton resigned from the Sewer Department in September to pursue a career with a private utility company. Water System Chief Operator Matt Walsh also resigned in September to take a position with the Acton Water District. Matt had worked for the Pepperell water department for over 10 years and was instrumental in the department becoming an award winning public water supply. In October, Cathy Knox retired after 25 years with the town. Having started her career with the Sewer Department, she became the first DPW Administrative Assistant, a position she held until her retirement. After a rigorous recruitment process, Sue Gurney, the Sewer Dept. Secretary was chosen to replace Cathy at Town Hall as the DPW Administrative Assistant. Kristine Hartwell was then hired to assume Sue's position at the sewer department. Kristine, a Pepperell native, was previously employed at the Tyngsboro Highway Department and has a good understanding of municipal and public works operations. Ed Nadeau retired as a Waste Water Treatment Plant (WWTP) Operator in late December. Ed was employed for 26 years with the town and worked his way up through the ranks to become "2<sup>nd</sup> in command" at the plant. Recruitments for

the water and sewer operators continued through December, and new hires are expected to be on board in early January of 2013.

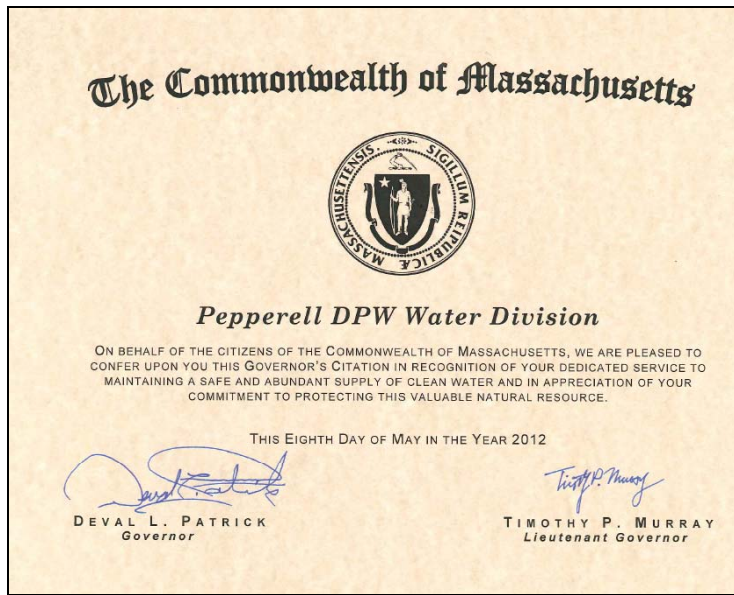
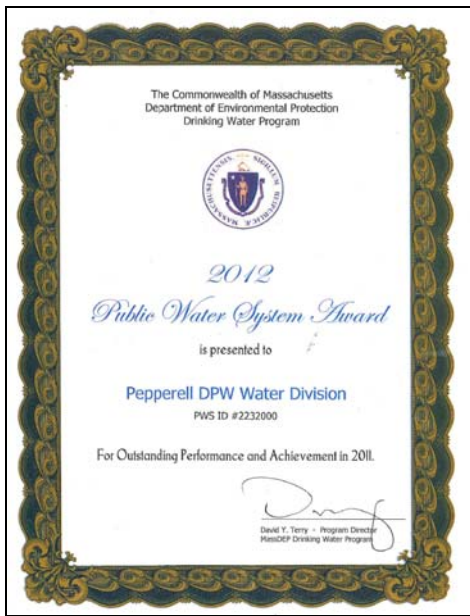


Ed Nadeau (L) retired from the Sewer Division after 26 years of service; Cathy Knox (C) retired as the DPW Admin Asst. after 25 years with the DPW, and Fred Farmer (R) resigned from the Board of Public Works after serving on it continuously since its inception in 2002.

Once again, I would like to thank all the dedicated employees of the DPW who continue to do what they can to maintain the Town's roads and sidewalks, water, sewer & drainage infrastructure, parks & cemeteries, transfer station while providing the highest levels of customer service.

**Water Division:** 2012 was a transitional year for the Water Division. The majority of the billing system and equipment was relocated to Chestnut Street, allowing for efficiencies to be gained in the meter reading and billing processes. Having the meter-reading devices, data-downloading equipment, billing software, as well as the billing staff and meter reading crews all housed in one location eliminates much of the 'running around' that was inherent with the previous process. This change also necessitated that the Water Secretary learn the entire billing software and process while simultaneously continuing to perform the normal and customary duties of the position. The installation of new meter reading devices that will facilitate remote (radio) meter readings continues. When this project is complete, the Water Division will be able to begin quarterly billing for all water accounts (and also for sewer bills as these meter readings are used to determine sewer bills as well). The Division is also researching a remote reading radio frequency (RF) technology that would allow every meter to 'report' to the office on a daily basis, thus allowing the staff to identify potential problems and notify customers in a more timely fashion. This technology would also allow for better system maintenance and upgrades by reallocating significant amounts of staff time that is currently dedicated to meter readings.

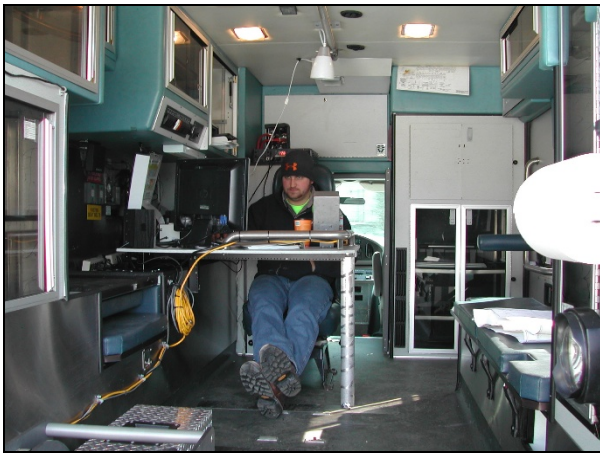
In May, the Pepperell DPW Water Division was awarded a *Public Water System Award* by Mass DEP for Outstanding Performance and Achievement in 2011. The Division also received a *Governors Citation* from the Commonwealth of Massachusetts in recognition of their dedicated service in maintaining a safe and abundant supply of drinking water, as well as for their commitment to protect and conserve this valuable natural resource. The Town of Pepperell and all our customers should be very proud of the dedicated employees in the Water Dept and join the state in recognizing their (quote from DEP) "silent, hard-working, and mostly invisible accomplishments". This was the 2<sup>nd</sup> year in a row that the Division received this honor, and it is truly a testament to the abilities and dedication of the staff.



Outstanding Achievement and Governors Citation earned by the Pepperell Water Division in recognition of dedicated performance in 2011.

The Mill St. bridge replacement project provided an opportunity to install a new 16-inch water main to replace the 100-year old 8-inch water main in Mill St. This extension connected to the new 16” main that was installed beneath the new bridge deck as part of that project. This new upgraded water main was extended from the bridge to Nashua Road as well as to the intersection of Groton St, thus addressing a couple of items recommended in the water system master plan. The water division coordinated a significant effort with the Highway Dept during the summer to relocate two hydrants on Hollis Street to facilitate the drainage upgrades required prior to the reconstruction of the road. It is planned that the drainage upgrades will have a reciprocal benefit on the water main by moving the drain lines further from the water main in several critical sections of this roadway. The Mason St. (c.1909) and Townsend St (c.1985) tanks were cleaned in September. Diving Services Inc of R.I. performed an internal and external cleaning of both tanks and this process (diving technique) was chosen because it allowed both tanks to essentially remain in constant operation and did not require the pump-to-waste of almost 2.0MG of treated water (Mason 516kG; Townsend 1.5MG) for the internal cleaning.

**Sewer Division:** The fiscal stability of this division remained a prime focus this past year. The division continues to seek out and implement cost containment and non-rate revenue enhancement strategies wherever feasible. A rate increase was also necessary to correct a structural debt problem which was related to the payment of un-bettered debt through the use of betterment funds. This situation was unsustainable over the long term and would have eventually had catastrophic consequences on the fiscal health of this enterprise fund. The staff of the sewer division expanded Pepperell’s role in maintaining the sewer collection system in Groton by performing inflow and infiltration (I/I) inspections and repairs. Key to this work was the closed circuit television (CCTV) camera that is now housed and transported in a retrofitted ambulance. This addition to the fleet allows for the safe and efficient use of the camera on busy streets and in inclement weather. This I/I work also resulted in almost \$25,000 of additional revenue to the Division.



Control panel and operation center for the CCTV unit.



Retrofitted ambulance now serves as Sewer Division CCTV mobile unit.

The Sewer Division was successful in obtaining a \$15,000 grant from the Mass Dept of Energy Resources (DOER) for an energy audit at the WWTP. The findings and recommendations of this audit will be incorporated into future capital budgets and include items such as replacing old blowers, upgrading drives to the variable frequency style, etc... An additional \$5,000 grant was awarded from the town's insurer (MIA) to be used towards the purchase of a bypass sewer pump. This equipment is vital to have on hand when making repairs to pump stations, nine of which the Division maintains in Pepperell & Groton.

Highway Division: In spite of being chronically short-staffed, the Highway Division made good efforts to upkeep the Town's public roadways in 2012. Through the use of a paving contractor, the division was able to do substantial road repairs and paving, using \$285,000 in Chapter 90 funds from the State. Streets that were resurfaced in 2012 included: East St – from Lowell Rd to Dunstable Town Line; Lowell Rd – East St to Dunstable Town Line; Brookline St – full depth reclamation and repaving from Park to Prescott, and a drag shim on Brookline from the new sewer pump station to the 'farm area'; Heald St – spot patching and shimming in various locations in preparation for the 2013 Roads Program; and Hollis St – drainage and shoulder improvements in preparation for a full reconstruction from Tucker St to Groton St. in 2013. Due to the limited funding, this project has been pieced together over the past 5 years. Responding to several Commissioner comments and resident concerns, the highway crews realigned the intersection of Shirley Street and Mason St in order to form a more distinct "I" intersection that requires outbound Shirley Street traffic to stop.

The Highway Division also addressed various drainage problems on many streets throughout town, the most impressive of which was the complete reconstruction of the inlet structure and partial replacement of the culvert under the Route 111/113 rotary. The crews also replaced approximately 100 feet of culvert that fed a drainage ditch from Lowell Road to an outfall at the Nashua River. An additional 100 feet of piping was added to allow for greater ease of future maintenance of this vital drainage channel. Another major project undertaken by the Highway Dept in 2012 was the removal and replacement of a section of the Park Street sidewalk from the fire station to Heald Street. This was a joint venture of the Highway crew and a contract paver, and the project turned out very well. As usual, beaver dams kept the highway crews busy throughout town clearing blocked culverts.



New drainage culvert, inlet structure and headwall at Rotary.



Stockpiled storm debris being processed and removed from Highway yard.

The Mill Street Bridge replacement project consumed a lot of the Highway Departments time in the spring. This was a \$3.7M “fast-track” project being built by MassDOT under their accelerated bridge program. The construction began in April 2011, and the bridge was opened to traffic on schedule during the first week of May, 2012. In addition to the water division replacing and upgrading their water main, the highway department repaired several severely damaged sections of the drainage line. These repairs were facilitated by the use of the sewer division CCTV camera which allowed the crews to pinpoint the location of the damage and avoid the need to excavate the entire drain line to uncover the problem(s). The highway division also coordinated the paving of the non-bridge deck sections of Mill Street from Groton Street to Nashua Road. Lastly, but perhaps most importantly, the Highway Superintendent convinced MassDOT to make repairs at the Hollis Street bridge. While the super structure of this bridge was in good condition, the railings were in poor shape. MassDOT crews repaired the railings and it is anticipated that they will send crews to upgrade the decking of this bridge prior to the Highway Division reconstructing Hollis Street (see section above).

As in past years, the most challenging issue for the Highway Division in 2012 was performing essential operations with a reduced level of staffing – two full time positions were eliminated in 2010. The Highway Department will, as they have done in the past, make the Town’s streets as safe for travel as possible but there is an ever-increasing amount of maintenance being deferred such as non-essential drainage repairs, roadside mowing and trimming, sidewalk repairs, painting of pavement markings, clearing of drainage basins in subdivisions, etc... All of this deferred work will come due at some point in the future, very likely with an increasing price tag.

**Parks and Cemetery:** The Town’s parks, cemeteries, and common areas once again were kept in excellent condition in 2012, which was not an easy task with the budget reductions imposed on this Division. The Division was fortunate to obtain a new 1-ton dump truck as it was due for replacement on the equipment schedule. The old dump truck was cycled back to the Highway Division as a back up plow vehicle. Athletic fields and facilities were, as always, well maintained and clean, and the cemeteries looked great, especially on Memorial Day when they are most visited. Parks and Cemetery also continued to work with the local athletic groups who contributed to some of the materials needs of the Division, such as seed and fertilizer, and this was greatly appreciated by the DPW.

**Transfer Station:** The Transfer Station is the third DPW Enterprise Fund operations (meaning they are funded by their own revenues and not by tax-based funds). This facility continued to be adversely impacted by the fluctuating market for recycled materials and increasing costs for fuel and other ancillary items. Operational costs had recently relied on the use of retained earnings as a revenue stream for several years but measures were put in place to avoid having to do this as the retained earnings fund was being depleted faster than it was replenished.

The new staff who was brought onboard in January of 2011 continue to be a tremendous asset in looking for opportunities to enhance and upgrade the operation. After the significant changes were brought about in 2011 such as the reorganization of the recycling area, the creation a well defined location for misc metals, the relocation of the construction debris bin to allow the placement of enclosed trailers that serve as storage for bales of recycled products, and the installation of one large refurbished horizontal stroke baler, the staff has

now added sales of stickers and bag tags as well as their own marketing and hauling of bulk metal. The former has reduced the burden on the office staff and the latter has not only removed a cost center, but in fact, has created an additional revenue stream. As of this writing, the facility is fully self sufficient and the retained earnings has not been tapped to augment the necessary funding. This positive cash flow position will ultimately allow for other long term capital projects such as building upgrades, better signage and enhanced recycling facilities, and the eventual replacement of hauling and baling equipment. Finally, I would like to extend our thanks to Donelan's Market and Pepperell Family Pharmacy for continuing to work with the Transfer Station with the selling of bag tags for trash disposal for the convenience of our customers.

**Town Engineer:** The Pepperell Director of Public Works also serves as the Town Engineer, which results in savings to the Town on many issues. While budgets have been constrained, the DPW staff was encouraged to seek new ways to invest in our staff and improve on operational efficiency, staff safety and on-house training. A good example of this was the Chainsaw Safety training that the Pepperell DPW coordinated and hosted at the Highway facility. The towns insurer (MIAA) sponsored the event and enlisted the services of Dan Tilton to conduct a full day seminar including a field demonstration. All Pepperell DPW employees as well as approximately 15 DPW staff from the surrounding towns attended this training. It was informative, practical and well received by all.



Dan Tilton explains to crews how to properly and safely fell a tree.



Dan Tilton demonstrating how to 'fell' a tree safely.

Another example of in-house training provided to the staff was a basic surveying seminar I conducted for the DPW crews. This was practical training that can be used for many things including the installation of drainage lines, sewer mains and structures, etc...

As outlined above, a substantial amount of time and effort went into recruitments to fill vacancies during 2012. In addition to the 6 DPW positions listed above, the town had to recruit for another IT Systems Administrator when Dale Sinclair suddenly passed away after less than a year at this position. I was involved with the selection committees that chose Dale as well as his successor, Martin Cadek. In June, the procurement of a new uniform contract for the DPW crews proved to be a tedious and financially challenging matter because the provider needed to stay within the tight financial guidelines as set forth in the union contract as well as the operating budgets. Another time consuming issue was the research and prep work for issuing a Request for Proposals (RFP) for a Photovoltaic (PV) solar project at the closed landfill on Boynton Street. This project would generate electricity that would be 'sold' back to the utility company, thus reducing the annual cost of electricity for the town. Working with the Town Administrator, I met with several firms to discuss the feasibility, consulted with other communities who were undertaking similar projects, presented and explained the project to the Board of Health, Board of Public Works, and Board of Selectmen, prepared an Article for the Fall ATM to allow the lease of the property and ultimately wrote and advertised the RFP. It is hoped that this project will prove financially viable for the Town of Pepperell and will be under construction in 2013.



Aerial image of the proposed PV Solar project site.



Typical ballasted, rack mounted solar PV panel.

Other projects of note that involved the Town Engineer and DPW Director during the year included working with the Town Administrator on the roof repairs at the town hall vault; coordinating the DPW's portion of the reorganization of the 1<sup>st</sup> floor of town hall; being appointed to the search committee in the Town of Ayer for their recruitment of a new Public Works Director; following up on FEMA and FHWA reimbursements for last years storm events; coordinating minor updates to the Geographic Information System (GIS), including an effort to launch a new web-based application that would make this important resource more easily accessible to the staff as well as allowing the public to utilize it; review and comment on matters pertaining to the Planning Board, Conservation Commission and Zoning Board of Appeals; and all of the general and customary supervisory duties in managing all the DPW divisions.

I continue to participate on the *Signs and Safety Committee* along with the Police Chief and Highway Superintendent to discuss roadway safety issues and requests for signage made by the residents. With regards to road work, the Town of Pepperell relies solely on Chapter 90 funding from the state to fund our annual road program (exclusive of normal maintenance). A survey conducted by the Massachusetts Municipal Association (MMA) this past fall indicated that there is a statewide shortfall of \$362M annually for road repairs in the state. Pepperell's own annual shortfall was estimated to be approximately \$700k, and this funding deficit will likely result in accelerated deterioration of the towns roads. This is a situation that has been brought before the BPW and others, and while everyone agrees on the need to do something, it has not been identified as a priority issue for funding.

The preparation and follow-up for the storm clean up reimbursements was also extremely tedious and time consuming this past year because, for the 1<sup>st</sup> time, the towns roads were delineated as being either Federal Aid eligible (FHWA reimbursement) or non-Federal Aid (FEMA reimbursement). Both agencies had distinct and different criteria for what was considered an allowable expense, what time period was covered, and both had vastly different filing processes. Compounding this was the fact that both of these federal agencies were still responding to a series of major storm events in MA over the past 24 months that had their staffs spread thin and significantly backlogged. The Town of Pepperell was successful in obtaining approximately \$50k from FEMA for the Halloween Storm and we are still awaiting a decision on our \$42k reimbursement request to FHWA for this same event.

As DPW Director, I worked closely with the DPW Board to coordinate their twice monthly meetings and to review the DPW bill schedules on a bi-weekly basis for the Board to approve. I will also plan to continue to participate as a member of the finance team that is comprised of staff members and the Town Administrator. As usual, I will plan on attending meetings with the Selectmen, the Finance Committee, and the public (including the Annual Spring and Fall Town Meetings) on budgets and other issues.

Respectfully Submitted

Kenneth Kalinowski, PE, Town Engineer / Director of Public Works

## **HIGHWAY SUPERINTENDENT, TRANSFER STATION SUPERINTENDENT, TREE WARDEN, AND MOTH SUPERINTENDENT**

The following is a report from my daily diary of activities at the Highway Department, Tree Warden and Moth Superintendent Report and also the Transfer Station.

Again this year a report of activities of the Forest Warden. We have been working with Forester Gary Goldrup. Gary is preparing a plan to do a selective cutting on the Town forest located off of Elm and River Rd. This timber will be cut off to allow the forest to generate new growth. This work should start sometime between February and April.

Projects for the Highway Department this past year are as follows:

Both the new sanders have been mounted on trucks for winter operations. These sanders were voted on and passed at the Special Town Meeting, Article #7, November 7, 2011 for the sum of \$36,000. These sanders were installed at the Highway Department garage and put into service for the winter of 2012.

On January 12<sup>th</sup> we had two snow storm events, first in a.m. we had 2" of snow then in the p.m. we had 4 more inches of snow. On the 13<sup>th</sup> of Jan we had a freezing drizzle putting the sanders back on the roads. Another rain event causing ice on the roads on the 18<sup>th</sup>, two more inches of snow on the 20<sup>th</sup> and 3 " more on the 22<sup>nd</sup> - ½ "of snow on Jan. 26<sup>th</sup>.

As time allows we have a patch crew out patching the pot holes this is mostly done after any rain storms.

This year two new doors were installed at the Highway Dept., this has helped with the heating of the building.

Again on March 1<sup>st</sup> we had 8.5"of now putting all the plows back on the streets. At the end of all our snow storms we plow or snow blow all the sidewalks in the center of town. On March 8<sup>th</sup> the temperature jumped up to 55 to 60 degrees. So spring time is on the way and more patching with the warmer temps.

As we do each year the town was looked over for hazard trees, we removed many trees that were dying or storm damaged.

March 14<sup>th</sup> we started to prepare for our trip around town to sweep up from the winter sanding. We were sweeping off the sidewalks on the 16<sup>th</sup> of March.

Mill St. had a repair of the paved surface from a water main installation and we accepted another nice new bridge over the Nissitissit River at Shattuck Oil.

On March 27<sup>th</sup> we started to make a trip around to clean catch basins. This is a long process to clean all the basins and is a very important part of our yearly activity.

We worked on Hollis St this year installing all new catch basins and drainage pipe. Hydrants were moved and some problems trees in the area were removed this section of road will see more work in 2013.

The John Deere road side mower was put to work the first part of April. The mowing of our road sides takes most of the summer and fall seasons.

On Lowell St. a new drainage line was installed to replace a collapsed drain line.

This year Pepperell Highway hosted a chain saw safety class for all our staff and many area towns. This class was sponsored by our insurance company MIIA Ins.

Leighton St., one new basin installed, Townsend St. at #12 & #90 complete catch basins replacements.

The Highway Dept. worked on the access road to the Treatment Plant.

April 3<sup>rd</sup> we had a heavy rain storm of 3" this rain kept the patch crew back on the streets fixing pot holes.

Once again the Highway Dept. made a trip around town to pick up all the clean-up Pepperell that many residents signed up for at the Library. This is a good thing for the town sponsored by the Boy Scouts.

Bennett St – we put a drain swale to fix a water problem.

The entire cross walks were repainted in May.

The Highway Dept. mechanic was very busy repairing all the Fire Dept. ambulances and fire trucks. All Fire Dept. vehicles get serviced and repaired at the Highway Department.

Another new basin installed on Brookline St in the area of #102 for a water problem.

The Highway Department assisted the Board of Health with hazardous material day at the Jersey Fire Station #3.

The Highway Superintendent and Town Engineer spent a day in Sterling at a pavement seminar to learn the latest pavement management.

More grading of the dirt roads, this is done each year as needed.

We had to replace the head wall and pipe at the pond at the rotary circle. This head wall collapsed and caused many problems to the drainage system. This was an added job to this department that no one saw coming. This was done in conjunction with the Conservation Commission director.

The Highway Department assisted the Water Department with hydrant replacements.

Another basin replaced at #158 Heald Street for a caved in basin not working.

This year at the Highway Department Superintendent's request Mass. DOT did many repairs to the bridge on Hollis St. (Route 111). This bridge is now in very good shape. We now have two bridge replacements within a few years and repair to this Hollis St. Bridge puts us in very good shape.

On Park Street we removed a very large maple tree that was in poor failing condition. This was also a tree that needed to be removed for the re-construction of the Park Street sidewalk. This sidewalk had a new hot top surface installed.

The Highway Department assisted the conservation Commission at the Heald Street orchard in cutting back brush.

High winds put the highway crew on the street for tree related problems with down trees and limbs with heavy rain.

We assisted the Police Department with a container placement behind the police station for storage. We repaired a drainage problem out back of the building and also made signs for the department to help them with traffic control.

On September 4<sup>th</sup> we had a private contractor reclaim and shape a section of Brookline Street with a 2" binder coarse of pavement followed his work to put this section of road back in good shape. This section had a sewer line installed and was in poor condition. Following Brookline Street we also paved Heald Street up near the pond and water tank, East St, Lowell Road (Route 113), after paving the crew was fixing up all the shoulders to back up the new pavement.

We realigned the intersection of Mason and Shirley Streets adding a stop sign and yield sign to the area.

The brush pile was ground up on October 18<sup>th</sup> and on the 25<sup>th</sup> of October we recycled the broken asphalt pile.

The year brought us a major storm Sandy, this storm kept the Highway Department very busy for many days.

The Highway Department set up the voting booths and took them down for our elections.

We are prepping for our possible first snow on November 7<sup>th</sup> and on the 8<sup>th</sup> we had 2"

Filling sand and salt sheds now and after a busy season mowing the road sides we will put the summer equipment away.

The Highway guys put up the Christmas tree at the library.

Another 1.5" of snow on December 1<sup>st</sup> and 1" on December 16<sup>th</sup> freezing rain on the 17<sup>th</sup>, 6.5" snow on December 27<sup>th</sup> 8" on the 29<sup>th</sup>. We are off to a busy winter season.

This year we hauled 926.45 tons of trash to North Andover to the burn center. We installed a used horizontal Bailer to bail recyclable products. This helps off set cost to operate the Transfer Station. More and more changes are taking place at the station.

I would like to thank the Highway and Transfer Station Department staff for all their hard work throughout the year. And a thank you to all the departments that may have assisted us.

Respectfully Submitted,

Peter J. Shattuck, Sr.  
Highway Dept.  
Transfer Station  
Tree Warden/Moth Department  
Forest and Warden  
Superintendent



**CEMETERY AND PARKS DEPARTMENT**

During the year 2012 we continued to operate the Cemetery on a twelve month basis. There were a total of 22 burials at Woodlawn and Walton Cemeteries. The total revenue from these burials was \$9,580. Of the 22 burials 14 were cremations and 8 were full burials.

This year a total of 4 lots were sold; 2 were full burial lots and 2 were cremation lots, the revenue generated from lot sales was \$1,300.

The Parks Department continues to maintain 50-plus acres of parks and recreational land. A special thanks to the Pepperell Youth Soccer League for a complete overhaul of Comiskey Field. The Parks Department thanks organizations that contributed to the seed and fertilizer monies.

I would like to thank the entire Town Hall and DPW Departments for their support and cooperation throughout 2012.

Respectfully Submitted for the Board of Public Works,

Terence K. Spaulding  
Cemetery & Parks Department Manager

## BOARD OF HEALTH

In 2012, Pepperell Board of Health (PBOH) has continued to lower our budget during these hard economic times and maintain quality service for our residents.

### Key Developments:

1. We continue to work with Mass. Department of Environmental Protection (Mass. DEP) to reduce our costs of monitoring and testing of the “Old Dump.” We are hoping this will result in a cost savings to the Town of approximately \$700.00 a year over the next 13 years.
2. We continue to work Nashoba Boards of Health (NABH) for a decrease in our assessment fee without a reduction of services provided to the town.
3. We are working on lowering our line item for Hazardous Waste by looking into other avenues for cheaper disposal of hazardous waste. We want to thank the Fire Department and Highway Department for their efforts in helping to make this day successful.
4. We are working with the School District to make Dental Hygiene, easier for everyone.

### We the NABH performed the following:

- Reviewed 60 Title 5 state mandated Septic System Inspection reports for Pepperell Board of Health (PBOH.)
- We made 150 Environmental Responses.
- We inspected 46 food establishments.
- We inspect 5 camps; annually prior to opening for compliance with State Sanitary Code, Chapter IV, 105 CMR 430.000.
- We responded to Housing and Nuisance Investigations.
- We reviewed 23 Septic System Test Applications.
- We witnessed 71 soil evaluations, deep hole tests, and percolations tests conducted by the applicant’s engineer which serve as the basis of the design of the septic system.
- We made 84 Septic System inspections and consulted with the homeowners engineer more than 100 times.
- We assessed 57 private well permits by reviewing well plans, securing well water samples, and interpreting water quality test results.
- In addition, we assisted/volunteered in the Rabies Clinic in which approximately 111 animals were immunized.

In addition, we assisted/volunteered in a Rabies Clinic in which 111 animals were immunized.

### **Nashoba Nursing Service and Hospice, Home Health**

Nashoba’s Certified Home Health Registered Nurses provide skilled services to patients in their home under physician’s order:

- Nursing Visits to Pepperell residents 1928.
- 977 Home Health Aide Visits.
- 1599 Physical Therapy Visits to residents.

### **Well Clinic and Support Groups**

- 749 visited the well clinic and support groups.
- 383 patients attended the Flu Clinics held in Pepperell.
- 338 patients whom attended the Well Adult Clinics were from Pepperell.

**Communicable Disease**

Nashoba’s Nursing Service & Environmental Health Department work together to meet the local Board of Health’s responsibilities under the law to do the following:

Investigate and control the spread of communicable diseases within Pepperell (MGL Chap. 111, Sec 6, 7 and 92-116.)

Communicable Disease Number of Cases:

- Enterovirus – 1
- Hepatitis C – 4
- Influenza – 12
- Lyme Disease – 15
- Pertussis – 2
- Salmonellosis – 2
- Streptococcus Pneumonia – 1

**Animal Inspector Did The Following:**

Our Animal Inspector responded to:

- Bats calls
- Stray animals
- Quarantine dogs and cats
- Release animals from quarantine
- Horse calls
- Barn Inspections

**Emergency Preparedness:**

PBOH had received a grant from Region II and purchased an emergency disaster trailer fully equipped and ready to respond to emergencies. We also plan for major outbreaks and disasters; although on a very limited basis.

The members of the Board of Health would like to commend their Board Secretary, Sandra Grogan and Kalene Gendron R.S. Health Agent for their diligence and hard work with the public under limited resources.

Respectfully submitted,

John Marriner, Member  
On Behalf of Board of Health Members



**VETERANS’ SERVICE OFFICER**

Veterans’ Services Officers are veterans who are officials appointed by the mayor in cities and the boards of selectmen in towns. They work under the direction of the Massachusetts Commissioner of Veterans’ Services. One Veterans’ Service Officer may serve as a District Officer for two or more contiguous communities. The Veterans’ Service Officer’s job is to counsel, advise, and assist local veterans and their dependents in whatever way he can. Duties encompass but are not limited to dispensing state-sponsored veterans’ benefits and assisting veterans and their dependents or survivors in obtaining federal benefits or entitlements for which they may be eligible; disbursing monetary and medical benefits and act as the veterans’ burial agent for his municipality or district and arrange for proper interment of deceased veterans. The Veterans’ Service Officer provides assistance in the areas of housing, employment, medical and educational needs, and alcohol/drug rehabilitation. The Veterans’ Services Officer also coordinates

with local hospitals, nursing homes and eldercare facilities to insure that veterans or widows are receiving proper treatment and all entitlements. The Veterans' Service Officer is expected to be an active participant with local, state, and federal human services agencies to ensure that maximum effort is placed on veteran-related problems and needs.

The Veterans' Service Officer holds office hours on Wednesday from 1 PM until 4 PM. The Veterans' Service Officer can be contacted at 978-433-0342. Also, appointments can be made for the convenience of the applicant applying for veteran's benefits.

Each case is serviced with utmost discretion. Individual cases are confidential and not open to the public. Approximately 200 Veterans are assisted each year in Pepperell. Approximately \$106,840 was given to local veterans for assistance.

Goals for 2013

- Contact veterans and provide the necessary information on benefits.
- Continue to use all available means to disseminate veteran's information to the public.
- Continue to support the Army covenant.

Respectfully submitted,

Joseph J. Mazzola  
Veterans Service Officer



**VETERANS' GRAVE OFFICER**

There was an addition of (14) Veterans interred as follows at the Pepperell cemeteries during the year of 2012: Woodlawn = 9, Walton = 0, Pepperell Association = 4, and St Joseph's = 1.

**TOTAL INTERMENTS BY WARS**

<b>War</b>	<b>Walton</b>	<b>Woodlawn</b>	<b>Pepperell Association</b>	<b>St. Joseph's</b>	<b>Total</b>
Revolutionary	27	0	0	0	27
War of 1812	0	1	0	0	1
Civil War	13	9	10	5	37
Spanish-Am.	0	2	1	7	10
World War I	1	44	33	39	117
World War II	9	151	55	88	303
Korean War	2	29	9	9	49
Vietnam	1	16	3	6	26
Persian Gulf	0	0	0	1	1
Non-War	0	7	3	3	13
<b>Total</b>	<b>53</b>	<b>259</b>	<b>114</b>	<b>158</b>	<b>584</b>

Respectfully Submitted,

Terence K. Spaulding  
Veterans' Grave Officer

## COUNCIL ON AGING

Mission Statement: *The Pepperell Council on Aging is dedicated to providing services and programs for the senior citizens in the town of Pepperell that will promote independence, dignity and well being.*

The Council on Aging Board meets the first Monday of each month at 5:15 PM at the Pepperell Senior Center, located at 37 Nashua Road. This meeting is open to the public. Board members serving during 2012 were: Chairperson Cathy Forrest, Vice Chairperson Nancy Harris, Secretary Virginia Malouin, Jerrilyn Bozicas, Sandra Dube, Barry Fuller and Dianne Kazanjian.

The Senior Center is open Monday through Friday from 9-3 , and Wednesday 9 - 6 It provides a gathering place where seniors enjoy social, recreational, health and educational activities. Regular activities include Aerobics, Bingo, Cards, Computer Training, Arts and Crafts, Dance, Lunches, Men's Group, Movies, Painting, Singing, Strength Training and Yoga. Programs are designed for residents over 60 but there is no age qualification to utilize them. A monthly newsletter, which provides up to date information is mailed to Pepperell residents 62 and older and on line [www.town.pepperell.ma.us/coa](http://www.town.pepperell.ma.us/coa)

There are also monthly special events such as holiday parties, breakfasts, and entertainment. Over 21,000 units of individual activity, and 5,000 meals were served in 2012. Over 3,000 units of fitness and over 12,000 units of social activities were documented.

The Council on Aging provides a variety of services to the residents of Pepperell including; fuel assistance, grief and Alzheimer's support groups, health benefit counseling, friendly visitors, AARP tax preparation, File of Life, congregate and home delivered meals. Over 6,000 meals were prepared and served to home bound residents this year. Health and Wellness Clinics through the Nashoba Associated Boards of Health include blood pressure checks, hearing screenings and Influenza Clinics. We offer ongoing education provided by a variety of professionals on medical and other issues. A monthly Cable TV program, Senior Talk, includes an interview with one of these professionals.

The Outreach Coordinator makes referrals for services, home visits to shut-ins, as well as providing updated information for seniors. Over 3,000 outreach support contacts were documented at the Center in 2012. As the only social service agency operated by the town, we work closely with the Veteran's Agent, Fire and Police Departments, Sheriff's Department and Housing Authority as well as outside agencies including Nashoba Nursing, Montachusett Home Care, Montachusett Opportunity Council, the Lowell Transit Authority and the Central Mass Area Agency on Aging

The Council on Aging oversees the Senior Property Tax Work-off Program. This program enables low income homeowners 60 years old and over to work in a Town Department in exchange for a maximum \$1000 real estate tax credit. Eleven seniors participated in this program and assisted several departments in Town including the Town Clerk, Town Accountant, Board of Health, Selectmen's Office, Library, DPW, COA and the Water/Sewer Department.

The Senior Center has over 130 volunteers who together have worked over 8,500 hours. Without our incredible volunteers we would not be able to provide the services we do. Local service organizations, such as Our Lady of Grace Church, Pepperell Christian Fellowship, Lions Club, and Rotary Club, as well as many local businesses volunteer their time at the Center, cooking meals or presenting programs .The Friends of the Pepperell Seniors has been vital in supplying equipment and ongoing support.

Several non-profit groups and other town departments continue to utilize the building after hours. The Senior Center has been designated as a temporary Emergency Shelter, and was used by residents of all ages during the October snow storm.

We are grateful for the community's ongoing support of the Council on Aging and appreciate your donations and volunteer work.

Respectfully Submitted,

Marcia Zaniboni, COA Director

## CULTURAL COUNCIL

In Massachusetts, public funding for the arts, humanities and interpretive sciences is provided through a central state agency, the Massachusetts Cultural Council (MCC), and through a network of local cultural councils that serve every city and town in the Commonwealth. The Pepperell Cultural Council (PCC) is one of over 335 local and regional councils representing all 351 cities and towns in the state.

The mission of the MCC is *to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities.*

The MCC receives an annual appropriation from the Massachusetts Legislature and funds from the National Endowment for the Arts, the Wallace Foundation, and other sources. One of the ways in which it dispenses funds is through distributions to local cultural councils, which then grant funds to individuals, schools and organizations in their own communities. For the 2013 fiscal year, the Pepperell Cultural Council was allocated \$3,870.00 from the MCC. An additional \$232.50 was raised during the Pepperell Fourth of July celebration by the sales of water and other cold beverages. The council was able to award grants for 16 programs in 2013. Programs and events funded in whole or in part this cycle includes:

- Pepperell Council on Aging - *Cinco de Mayo Celebration; Musical Tribute to the Beatles; Hear That Whistle Blow*
- Lawrence Library - *Science Magic with the Boston Museum of Science; New England Stone Walls; Toe Jam Puppet Band; Having Fun with Fossils and Dinosaurs*
- The Pepperell Historical Society - *Traditional Folk Music Concert by Yankee Notions*
- Nissitissit Middle School - *Shakespeare Now! Performance of "A Midsummer Night's Dream"*
- Project Graduation - *Performance by magician David Hall*
- Pepperell Business Association - *PBA Summer Concert Series*
- Hands on History - *The American Revolutionary War(reenactment and traveling museum)*

Announcements of grant application deadlines are made in the form of press releases to area newspapers. In the fall, the Council meets to review and vote on the applications. After the funds are granted, the list of grant recipients, along with the program or event to take place, is posted at the Lawrence Library and Town Hall and is run as a press release in local newspapers. A Calendar of Events is prepared for distribution to the community. The Pepperell Cultural Council maintains a "streamlined" status. All members are required to complete an online orientation program. We are continuing our effort to recruit additional member volunteers. Currently the council membership is at a critically low number. Failure to meet the required minimum members jeopardizes continued funding and can lead forfeiture of this money being used on the local level. With only a total of around 5 hours a year commitment, the biggest obstacle to recruitment is lack of awareness.

To date the Council has held three meetings for Fiscal Year 2013. This year the council is developed and distributed a new questionnaire that we hope will assist the committee in assessing the desires and needs of the community. All grantees are given exit surveys to be distributed to the audience. This assessment will assist us in evaluating the individual performances and events, and better serve the community. The questionnaire is also posted on the town web site under the Cultural Council page. The council has also continued to work on developing a website (PepperellCultural.com) and Facebook page to better inform and engage Pepperell residents.

Lindsey Black, Chair, Grants Administrator  
Sharon Tetreault, Treasurer  
Duggan, Member

Mariea Eckstein, Secretary  
Lynn Black, Publicist  
Katie Kimball, Member



## HISTORICAL COMMISSION

Pepperell Historical Commission has responsibility for the preservation, protection, and development of the Town's historical assets and seeks to identify and promote the town's historical resources. In 2012, the Commission welcomed the addition of a new member, Tony Saboliauskas, bringing the current membership to five members. The Commission meets bi-monthly and continued work on several ongoing projects while completing new initiatives on behalf of the Town of Pepperell.



The Commission's web pages on the Town's web site were restructured to accommodate the growing number of historical entries that are being scanned, photographed and transcribed. Several entries were added to the Archives section including a Business History of Pepperell, a publication on Historic Main Street, old Town Meeting records pertaining to the death of Reverend Emerson and a section on the history of the Pepperell Town Seal. The Commission added more historic landmarks to the web site; the Prudence Wright Overlook, Sartelle's Saw Mill, Burkinshaw Knife Factory, the Penstock and more. Revolutionary War and Civil War content was added. Google Analytics was installed on our web pages to allow us to track how the public is using the site, such as specific pages that are visited, the length of time on a page, browser types, etc. This will help us to understand our audience better to achieve the best user experiences and most valuable content.

We continued to evaluate the historic records within Town departments including interviews with the Treasurer's Office and the Planning Board. Our goal is to identify information and needs and to evaluate areas of content to preserve and share with the public through digitization and other similar methods. A Commission member attended a Digitization Workshop offered by Digital Commonwealth, a statewide collaboration for digital projects, as we seek to enhance our ability to preserve historical assets and deliver content online. The Cemetery Preservation Workshop attended last year continues to benefit our efforts in transcribing and cataloging the headstones in the Walton Cemetery. Our increased effectiveness as a result of educating our membership, spurred our formal request to the Town for a small yearly budget to cover training and development. Unfortunately, due to the financial challenges facing the Town, the request was not approved; however, the Commission will make a second request in the coming year in hopes that the financial climate will have improved.

The Living History project preserves our past through recording oral histories and sharing images and experiences. A public session was offered on Native American culture sponsored by the Historical Society. North Middlesex Savings Bank became a sponsor on the Living History project and provided a donation to Pepperell Community Media (PCM) for the purchase of video production equipment to print colored inserts on video cases and print content directly on DVDs. Six videos were professionally packaged then distributed to presenters and the Senior Center. The video series was also archived at the Lawrence Library and presented to the Board of Selectmen.

The Historical Commission recommended that the new Mill Street bridge be named “Veterans Bridge” and to plan an event commemorating the bridge opening and recognizing all veterans. The Commission drove this initiative initially with the State then locally through a Home Rule Petition requiring the Board of Selectmen’s approval to forever name the bridge. Pepperell VFW Post 3291 worked with the Commission and jointly we provided a patriotic, memorable event on Veterans Day that included a ceremonial ribbon cutting, several guest speakers and many moments of heartfelt thanks to our nation’s Veterans, active military and their families.

Several residents and neighbors from nearby towns donated Pepperell items to the Commission. We developed a procedure and forms for recording donations to ensure accountability and to maintain transparent procedures that were open for public inspection. The Commission records the description and terms of the donation and logs the recipients of the donations, such as the Historical Society, Lawrence Library or the Historical Commission.



The Farrar Flagpole is located in front of the Farrar Homestead near the former home of Colonel Prescott and the wooden pole was degrading due to age. Research showed that a trust fund, under the control of the Board of Selectmen, was put in place in 1919 by Edmund P. Farrar to provide for the care and maintenance of the flagpole. The Commission developed a plan to restore the flagpole which was approved by the Board of Selectmen. Volunteers from the Historical Commission and Charter Communications provided the labor at no cost to the town or taxpayers. Charter donated the use of a large truck with an extendable bucket to complete the work safely and within the budget available. The wooden pole was reinforced, the metal hardware was refurbished and all components were primed and painted ensuring that the flagpole would last long into the future.

The Commission strongly supports adding the Colonel Prescott Homestead to the National Register of Historic Places. There is a prescribed process that needs to be followed in order to be accepted. Documentation needs to include specifics about the exterior and interior of the home and also the historical significance of the home and Colonel Prescott. Once we have the homeowner’s agreement in place we have the ability to move forward on this initiative. We hope to progress this initiative in the coming year.

The Covered Bridge Committee and the Commission worked together to develop a proposal to erect a historic sign at Railroad Square to recognize Pepperell as the home of Colonel Prescott, Prudence Wright and the Covered Bridge. Funding is done for the sign and the Board of Selectmen endorsed the proposal. The location for the sign is owned by the Mass Department of Conservation & Recreation (DCR), who has jurisdiction for twenty feet on either side of the Rail Trail. We didn’t hear back from DCR in time for installation in the fall of 2012 and we’re planning on installing in the spring of 2013, pending timely approvals from the State.

The Commission’s web page contains the entry from early town records, of a flag of liberty flown in 1774 in open defiance of the King. Research was conducted and many towns were contacted to determine if a similar act was ever documented during that timeframe or before. Pepperell’s 1774 flag

could perhaps be one of the first American flags flown by a district or a public community as an act of defiance and unity. After researching flags of the era, such as the design and purpose of the Sons of Liberty flag, the Commission developed a preliminary, hypothetical concept of what Pepperell’s first flag may have looked like, also modeling it after the description in the old records at Town Hall. The Commission’s opinions met with spirited discussion by parties interested and knowledgeable in the history of flags. We plan on continuing our research and look forward to working with our colleagues to develop the flag concept further and to expand upon the dialogue and momentum we have started.

Our sincere thanks go out to everyone that has helped in the work of the Commission in 2012, including various Town departments, groups and organizations throughout the community and the caring individuals and businesses who generously gave time or funds for the sake of history. Thank you to those who donated personal items of historical significance to Pepperell. We acknowledge your desire to preserve our past and to keep these assets and artifacts within the Town of Pepperell for the use and enjoyment of future generations.

Respectfully submitted,  
Pepperell Historical Commission

. . . . .  
**LAWRENCE LIBRARY**  
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Two thousand twelve (2012) was a year of modest progress. For the first time in three years, existing staff hours were fully funded (no furlough week, and we are down only 1 staff position); the hours of operation are back to 43 hours per week.

In February one of the two hot water heaters cracked, leaking water overnight throughout two-thirds of the lower level. The water damage was extensive in all rooms except the Children’s Room, requiring months of clean up and renovation. Thankfully all but the replacement of the hot water heaters was covered by insurance. We also received a generous donation of 40 storage containers from Sterlite Corporation of Townsend which allows us to store supplies safely in water proof units. The Toddler Room received a wall cabinet from Mark Allen Cabinetry of Brookline, NH, which was designed to match the lower salvaged cabinet. Additionally, they worked with one of their partners, Keystone Carvings of Hudson, NH, who donated a beautiful marble countertop and sink for the lower cabinet.



For library staff, the biggest change in 2012 was the migration by CW/MARS (the Central/Western consortium) to a new online catalog and circulation system, *Evergreen*. *Evergreen* is an open-source library system that was developed in 2006 by the [Georgia Public Library Service](#) and has since been adopted by more than 1,000 libraries worldwide. The new software helps library patrons find access to items owned by other libraries and helps library staff manage, catalog, and circulate those materials. As with all new systems, there were “bugs” that needed to be worked out while the system continues to be refined.

In June, “Miss Jo Anne”, our Youth Services Librarian, retired and in August, Katrina ‘Kat’ Lewin joined us filling Jo Anne’s position. Franek Kiluk joined us as the new part-time custodian in November. Both new staff members have already contributed greatly - Kat in children/teen programming and Franek in the maintenance of the library.

This year the library checked out 128,971 items, resulting in a 13% increase in circulation. Interlibrary loan items borrowed and requested increased by 51%! Total interlibrary items borrowed and loaned was 23,583. The library website usage (2,235,050 hits) remains strong as reflected by the increased usage of the online databases, web page hits, room-booking software, event calendar program registration, museum pass bookings, and the summer reading module. The foot traffic for the year was over 84,000 with an average of 352 library users per day (up 7%).



It was another busy year for adult, teen and children's programming with the library offering 360 special events/programs. The Summer Reading Program theme for 2012 was *Dream Big READ @ Your Library*. Our overall summer reading numbers were also up with 205 participants. The Pepperell Cultural Council grants allowed us to offer Bubbleology, the World of Owls, and Animal Adventures. We continued utilizing the online software which allowed readers to share their thoughts about the books they read with other readers in their age group.

A few of the special event/program highlights for the year:

- For children - in addition to regularly scheduled Storytime, Toddler Time, Baby Lapsit, Pajama Storytimes, and Stories on the Lawn we offered Star Gazing, R.E.A.D to Ralphie, Bubble Blast, Nocturnal Animals, Saturday Movies, Lego Clubs, and more.
- For teens - monthly Teen Knitting, Scrapbooking, Zombie Day, Jewelry Club, Tie-Dye, and more.
- For adults - monthly: Tech Talks workshops using free OpenSource Software; Learn to Play Bridge classes; All Ages Knitting; Digital Download & E-reader classes with Tina; Book, Job & Resume workshops; Train Week @ the Library; and much more.



The library provided meeting space for 121 non-profit programs/events. Some of the community groups were ARC, International Folk Dancing, Democrat town committee, Destination Imagination, Friends of Pepperell, Brownie and Boys /Girls Scout meetings, PACH, Conservation Commission, Creative Thinking Group, Bereavement Support Group, Town Department Head Meetings, Pepperell Garden Club, Pepperell Army Community Covenant, and the Cable Committee.



Artist/photographer exhibits in the Art Gallery included: Art Ferrier, Albine Vernot-Gaud, Squanicook Colonial Quilt Guild, Steve St. Lawrence, the Pepperell Siding Model Railroad Club popular *Train Week*, Pepperell Student Art Show, Susan Carpenter, and Ken Hartlage. We also hosted two new events - the first annual Art in Bloom sponsored jointly by the Pepperell Garden Club and the Friends of the Library, and *On My Own Time*, a celebration of creativity and

community which showcased art work and hobbies of town employees.

Thanks to the funding provided by Friends of the Lawrence Library we continued this year to offer two music events each month: *Live @ Lawrence Library* and an *Open Mic* night (the Pepperell Cultural Council funded a Jazz music event). The performers for Live @ Lawrence Library were: Air Traffic Controller, Midnight Judges, Daniel Bennett Jazz Trio, Russell Hill Band, 2 AM Hotel Blues, ADT Express, Ken Fields Trio, An Evening of Chamber Music with students from North



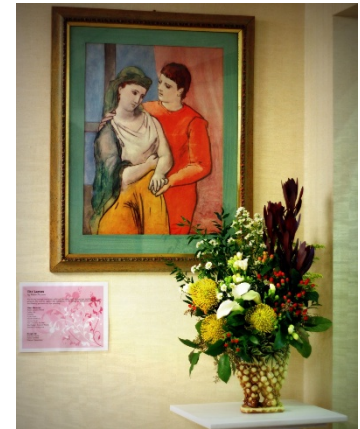
Middlesex Regional High School, Joe Clark, Rubber Soul, Mary Ann’s Folly, and the Goodlie Company.

The Friends of the Library thankfully provided their much needed continued support. The Friends’ annual fundraisers this year included the weekend book sale in March and the ever popular OctoberFest, which provided once again a wonderful sampling of wines, beers, assorted foods, piano music, and art raffle by Nita Casey. These events plus membership made possible the \$10,000 donation for the purchase of children’s books and programs. The Friends continued to fund all museum passes (a total of 12 museums); sponsored the refreshments for the artist gallery receptions, music events and Art in Bloom; contributed funds to help expand programming; continue to fund the electronic newsletter the library creates each month, coordinated numerous holiday craft programs; and funded/organized the annual Holiday Tree Lighting (this year over 500 attended the tree lighting). Their dedication, contributions, and support are much needed and always greatly appreciated!



The Lawrence Library continues the use of three of the most popular Internet social media tools with a presence on Facebook, Twitter, and Flickr. Once again the library website had over 2 million web hits with an average of 250 ‘virtual’ visitors a day. The library additionally mailed a town-wide newsletter to reach residents who may not be on our monthly email newsletter or know about our online event calendar.

In the coming year, the library will work to meet the continuing budget challenges to comply with the state certification. Our goal is to fully restore the funding to our budget needed to meet the state minimum funding requirements. For fiscal year 2014, if the library is level funded (0%) we will fall short of the state minimum requirement by \$22,500. The library is still awaiting word on the accreditation status for fiscal year 2013, which was applied for this past fall.



With the help of Pepperell resident and photographer Ken Hartlage, who has begun to photograph the Shattuck bird collection, we hope in 2013 to have the collection digitized so each bird could be viewed on the library website. Also in 2013, the Lawrence Library will become a ‘beta site’ for the exciting new state wide e-book platform, which will greatly expand the selection of e-book titles.

On behalf of staff, Library Board of Trustees, and Friends of the Library, thank you Pepperell for your support. If you don’t have a library card, stop by for one – it’s **FREE** and a great way to help stretch your budget! We hope to see you soon.

**Did You Know? The library offers free WiFi 24/7, resume help, and e-reader classes, plus, for a nominal fee, fax service, color and black and white copying/printing and document scanning.**

Respectfully Submitted,

Debra Spratt, Director  
For the Library Board of Trustees

### 2012 Statistics

<b>Patron Count</b>	7,372	1% increase	<b>Library Programs</b>	360	24% decrease
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<b>Item Count</b>	58,028	> 1% increase	<b>Program Attendance</b>	8,366	3% increase
<b>Items Checked Out</b>	128,971	13% increase	<b>Non-Library Room Use</b>	135	17 % decrease*
<b>Foot Traffic</b>	83,869	352 avg/day 7% increase	<b>Volunteer Hours</b>	900	0 % increase
<b>Web Hits</b>	2,235,050	15% decrease	<b>PC usage</b>	7,258	7 % increase

\* The decrease in programming was due to the two-month staff shortage/interim without a Youth Services Librarian, and additionally we were unable to use the meeting and toddler rooms for library programming during the water damage cleanup and renovations. The renovations also meant fewer non-library events/meetings could be booked.

What's your library worth to you? Massachusetts Library Association has an online Library Service Calculator (<http://www.masslib.org/value-new/calculator.html>), which lets you determine the value of services/savings your library provides to you.

**The estimated total dollar value of services rendered for one year for Pepperell patrons is \$1,322,857. This total was calculated using only borrowed materials (books, audio books and music, DVDs, magazines and newspapers). This total does not include services provided such as programming, computer and WiFi usage, online databases, and reference assistance. Try this calculator and see what you'll save in just one month.**



**Hours of Operation:**

**Tuesday – Thursday            10am to 8pm**  
**Friday                                10am to 5pm**  
**Saturday\*                        10am to 4pm**  
**Sunday & Monday            Closed**

**Summer Hours (July 1 – Labor Day Weekend)**  
**As above except closed Saturdays**

Photography by Tina McEvoy, Assistant Director

## RECREATION COMMISSION

The Pepperell Recreation Commission manages the Sis McGrath Community Center and offers a comprehensive Recreation Program for the Town of Pepperell. The Community Center, located at 4 Hollis Street, is a public, affordable resource for the residents of Pepperell and surrounding communities to hold meetings, rent space for private parties, and host a wide variety of community events. Always busy, the Community Center is the site of many showers, birthday parties, and school dances. Pepperell residents and Pepperell-based non-profit groups receive a discount to rent the Community Center.

The Recreation Commission is supportive of many community organizations, and hosts meetings for Boy Scouts, Girls Scouts, and many other non-profit groups.

### *Program Highlights*

Our Recreation Programs offer a variety of courses for all ages and interests, such as Fitness Programs, Arts & Crafts, Babysitting Preparation courses, horseback riding lessons, and School Vacation Sports Camp. For those who like to travel, we offer several day and overnight trips and tours. Join us to watch the Red Sox play (and win!) in Toronto, or see the Lion King on Broadway. Visit our website at [www.pepperell-mass.com/recreation/](http://www.pepperell-mass.com/recreation/) for a complete Program Guide.

The Winter Ski Program continues to be successful with bus loads of children participating in Friday night skiing and snowboarding at Wachusett Mountain. The Commission extends our thanks to Jim Pantano and the many volunteers who continue to run this program very efficiently.

Summer Playground is a six-week summer program which continues to be very popular, with over one hundred children attending on any given day. We are very thankful to our staff who helped make it another great season.

The annual Easter Egg Hunt, which is usually held the week before Easter, continues to be a very well-attended event that fosters a strong sense of community spirit.

The Commissioners would like to thank our Facilities Manager and Program Director Stacey Drahusz, for her continued excellent management of the Recreation programs and Community Center. Her work and dedication in bringing Recreation Programs and Facilities to the people of Pepperell is greatly appreciated.

Thank you to the residents of Pepperell for your support of the Recreation Department. As always, we welcome your ideas and input for program offerings. Please contact us at [recreation@town.pepperell.ma.us](mailto:recreation@town.pepperell.ma.us) with questions or ideas. We look forward to another great year of providing Recreation opportunities to the Town of Pepperell!

Respectfully Submitted,

Leigh Ann Colvin  
Commission Chairwoman

Timothy Doyle  
Treasurer

Terrence Dineen  
Secretary

## **AGRICULTURAL ADVISORY BOARD**

As in previous years, the Pepperell Agricultural Advisory Board concentrated their efforts on the Pepperell Farmers' Market. In 2011, we trialed a June market (as opposed to beginning in July) and found that plenty of farmers/vendors had product available for our customers. In 2012, we decided to have two June markets, and found analogous success. Contrary to former years, we held a market during the July 4<sup>th</sup> celebration, and although traffic slowed down due to the parade, that day's market was successful. Some special market events this year included a performance by the Nissitissit Middle School Select Choir, Farm Animal Day with pumpkin painting, and gift certificate and t-shirt raffles for our supporters. We had performances by local musicians every week.



## **COVERED BRIDGE COMMITTEE**

The Covered Bridge Committee is responsible for preserving and promoting the history and natural resources at the site of the Covered Bridge in Pepperell. The Prudence Wright Overlook next to the bridge is managed by the Committee and located on land owned by the Massachusetts Division of Fisheries & Wildlife (F&W) and licensed to the Town of Pepperell. The conditions of the License direct the Town to create a natural wildlife habitat and the terms for development and maintenance of the property are defined in the License. In 2012, the Committee added a new member, Martin Gardner, bringing the current membership to five members.

The web site [pepperellcoveredbridge.org](http://pepperellcoveredbridge.org) and the Committee's Facebook page continue to be actively used to promote the history and activities related to the bridge and the Overlook. Both of these high visibility web sites have been used to advertise various events in Pepperell, drawing attention from the local region and piquing the interest of people across the country.

The Overlook project has now been underway for two years. In 2012, the Committee placed aged granite boulders along the driveway at the Overlook to reduce damage to the landscaping from vehicles and to provide protection to the public. The boulders were donated by The Colonial Stoneyard of Groton. The plaque on the donor's monument was damaged during the winter of 2011 and was replaced. New Hampshire granite is being used on many of the elements in the Overlook to give the area a rustic, cohesive appearance.

In the late spring, Fisheries & Wildlife identified Lorna Levi, as our liaison with F&W. Lorna is a long-term Pepperell resident and local expert in native plants. Decision making on issues relating to native plants was delegated to Lorna and she provided us with valuable information while working hands on with us at the Overlook. Extremely tall weeds were pulled by hand to reduce some of the tallest growth blocking the historic monuments and artifacts. Lorna also transplanted some established, hardy, flower species from her own garden into the Overlook.

Several pounds of fresh, native wildflower and native grass seed were planted in the fall of the previous year and a heavy concentration of flower seed was also planted in a large, central bed and fertilized with organic mulch. The results in 2012 were disappointing as the area produced very little flower growth and an abundance of tall weeds and clover. Unlike the previous year, the oxeye daisy, which is well suited for the location, was almost non-existent in the Overlook. Very little new wildflower seed germinated and much of the existing wildflower plants did not reseed or grow again. The Department of Public Works Wastewater Treatment Plant donated more organic mulch which was spread randomly and improved the growing conditions. During the late spring and early summer the Overlook was mostly tall weeds and the humid dry weather resulted in dry, brittle plants throughout the area. Escapes Landscaping of Pepperell continued to work with the Committee to mow

areas where permitted and weed around existing trees and shrubs. This marginally improved the look of the area but the public continued to voice their dissatisfaction with the overgrown appearance of the Overlook.

The clover thrived in the Overlook and while it threw pretty flowers for a short period of time, it matured to dry, brittle brush, leading to concerns about potential fire in the area. Ticks that live in tall unrestrained growth were also a concern. The Committee contacted the Pepperell Fire Department who agreed that there were concerns at the site and Fisheries & Wildlife provided the okay to mow the area one time. The Committee removed the cut brush, then provided deep root watering for the plants and the Outlook produced an unexpected, healthy display of new wildflowers.

The license with Fisheries & Wildlife is due to be renewed in June of 2013 and F&W has indicated that changes can be made to the license upon renewal, if they approve of such changes. The Committee has requested that discussions start early in 2013 to review the successes and challenges that existed over the last three years. We are looking forward to working together to develop common goals for a successful project, expanding upon what we have learned so far and considering the realities of the location of the land.



Col. Prescott Statue, Boston

The Covered Bridge Committee and the Historical Commission worked together to develop a plan and jointly raised funds for a historic sign for Railroad Square. A smaller-sized sign created in a style appropriate for the 1700s was designed as a means of promoting the bridge, Overlook, Prudence Wright and Colonel Prescott. The Board of Selectmen endorsed the sign and the proposal awaits approval from the Mass Department of Conservation & Recreation (MassDCR), who own the land where the sign will be located. MassDCR has jurisdiction for twenty feet on each side of the Nashua River Rail Trail.

The Committee continued to manage the engraved brick program and a



new installation of bricks was completed at the information kiosk in the Overlook. The Pepperell Covered Bridge and the brick program continued to be promoted through the newspaper, internet, flyers, and on Channel 15. Due to the success of this 2012 installation, the group decided to continue sales and plan another installation for 2013. Information about ordering bricks can be found on [pepperellcoveredbridge.org](http://pepperellcoveredbridge.org).

The platforms of existing bricks were further reinforced with fresh loam and an application of native seed. Brick platforms were weeded weekly to reduce unsightly, damaging growth between the bricks. When the brick program ends, the platforms will be permanently sealed, until then; stone dust is used to facilitate the

removal of a blank brick and the placement of an engraved brick in its place. Funds were also raised through sales of the Bridge Grand Opening DVD, magnets, and products made from salvaged wood from the Chester Waterous Bridge.

Thank you to the individuals and groups in Town that offer support on our initiatives including the Historical Commission, Lawrence Library and the Town Clerk's Office. We appreciate the loam and mulch that was donated by the DPW, the boulders that were donated by The Colonial Stoneyard and Lorna Levi's expert assistance. We want to recognize Escapes who continued to donate a portion of their services to develop and maintain the Overlook. Thank you to all the citizens who purchased bricks. Your generosity helps to make the Overlook project possible.

Respectfully submitted,  
Pepperell Covered Bridge Committee

**2012 MEMBERSHIP**

Diane Cronin, Chair  
Maureen Desveaux, Secretary

5k Road Race

David Babin II, Member  
Erica McLellan, Member  
Martin Gardner, Member

<b>FINANCIALS - COVERED BRIDGE COMMITTEE</b>	
Total 2012 Revenue	\$ 1,562.90
Total 2012 Expenditures	\$ 1,947.40
Funds Balance	\$ 3,230.59

## TOWN CLERK

The Pepperell Town Clerk's Office held six elections during 2012 (results below): the Presidential Primary in March, the Annual Town Election in April, and two Proposition 2 ½ override referenda in June and again in August, the Massachusetts State Primary in September, and the Presidential Election in November. Pepperell used its electronic, optical scan voter machines for the multi-contest Elections. However, the Town Clerk's Office was able to save approximately \$4,000 by using our older manual crank ballot boxes in June and August. Thank you to dedicated election workers for agreeing to manual count of those ballots.

The Town Clerk also ran a seventh election in conjunction with the September State Primary. While the registered voters of Pepperell were casting their ballots for future Representatives and Senators, the Varnum Brook Elementary School 4<sup>th</sup> graders voted in a binding election to choose the shape of the Town of Pepperell's 2013 dog license! After days of campaigning with posters and discussions, the students voted for their favorite of four possible choices. The winner by 14 votes was the shape of a dog's head, marking the first time Pepperell has ever used that shape tag! Thanks to the 4<sup>th</sup> graders for their enthusiasm and seriousness with this important election! And thank you to Principle Cormier, her staff, and all the 4<sup>th</sup> grade teachers for their help in making the election so successful and enjoyable!

Pepperell held its Annual Town Meeting on the first Monday in May, as required by the Code of the Town of Pepperell. There were also three Special Town Meetings held over four nights. The usual spring Special Town Meeting took place on the same evening as the Annual Town Meeting. A second Special Town Meeting was held in August to authorize a supplemental appropriation for the North Middlesex Regional School District contingent on a town-wide referendum, held subsequently on August 29. The fall Special Town Meeting was held over two nights, having to be adjourned on the original evening of October 29 due to hurricane Sandy. The meeting was completed on November 8.

The Town Clerk posts all municipal government meeting notices on the Town of Pepperell website at [www.town.pepperell.ma.us/notices.html](http://www.town.pepperell.ma.us/notices.html). Past meeting minutes for the majority of boards and committees, as well as town meeting results and other documents, are also available online in addition to the files in the Office of the Town Clerk.

As with online property and excise tax payments that can be processed through the town website at [www.town.pepperell.ma.us](http://www.town.pepperell.ma.us), residents now order dog licenses, vital records, and other Town Clerk services online through the Town's partnership with UniPay.

Jeffrey W. Sauer  
Pepperell Town Clerk

## Town of Pepperell Statistics:

**Population:** 12,108 (January 1, 2011 local census)

**Land area:** 22.9 Square miles

**Elevation:** 244 Feet above mean sea level

**Districts:** Third Congressional  
Fifth Councilor  
First Middlesex Senatorial  
First Middlesex Representative

### **Vital Records: (Births, Deaths, and Marriages recorded in Pepperell during 2011)**

Births:	65
Deaths:	62
Marriages:	49

Late returns could change the final totals of Pepperell resident births and deaths. Please note that the above birth statistics **do not include** Pepperell residents who gave birth to their children in New Hampshire, since those records are no longer forwarded to Pepperell.

**2012 Dog Licenses:**

1,637	Dog Licenses
12	Kennel Licenses (4 dogs)
4	Kennel Licenses (10 dogs)
2	Kennel License (20 dogs)

2012 dog licenses expire March 31, 2013. A grace period is given until May 31<sup>st</sup> to allow residents to obtain rabies vaccinations for their dog(s). M.G.L Section 81-12 states that failure to license your dog will result in a \$25.00 violation fee. This fine will be added to the licensing fee.

Male or Female:	\$15.00
Spayed or Neutered:	\$10.00

State law requires proof of rabies vaccination for licensing. Pepperell Veterinary Hospital, in conjunction with the Pepperell Board of Health, will hold a rabies clinic on the first Saturday in April, this year on April 6, 2013.

### 2012 Business Certificates:

43	New business certificates during 2011
438	Total active business certificates in Pepperell (as of 1/1/2013)

Filing for a Business Certificate: Businesses in Pepperell must file for a Business Certificate, as required under Massachusetts General Laws, Chapter 110, Section 5. Business certificates cost \$40 and valid for four (4) years after which time they must be renewed. Violations shall be subject to a fine of not more than three hundred (\$300.00) for each month during which such violation continues.

The following are required to file for a business certificate:

1. Any person or person conducting a business under any title other than the complete real name of the owner.
2. Any corporation doing business in a name other than the corporate name.

When applying for a business certificates, all persons to be named on the certificate must be present to sign the certificate, which is then notarized or certified by the Town Clerk. Should you have any questions about business certificates or the requirements for obtaining a business certificate in Pepperell, please contact the Town Clerk's office at 978-433-0339.

**2013 Election Schedule:**

**Annual Town Election, Tuesday, April 30, 2013**

**(This date was changed to coincide with the Special State Primary)**

*Last day to register is April 10, 2013*

**Special State Primary, Tuesday, April 30, 2013**

*Last day to register is April 10, 2013*

**Annual Town Meeting, Monday, May 6, 2013**

*Last day to register is April 10, 2013*

**State Election, Tuesday, June 25, 2013**

*Last day to register is June 5, 2013*

**Registered voters:**

	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Totals</b>
<b>Conservative</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Democrat</b>	<b>563</b>	<b>530</b>	<b>538</b>	<b>1631</b>
<b>Green Party</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>Green-Rainbow</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>4</b>
<b>Libertarian</b>	<b>15</b>	<b>11</b>	<b>9</b>	<b>35</b>
<b>Pirate</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>Reform</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>
<b>Republican</b>	<b>482</b>	<b>498</b>	<b>474</b>	<b>1454</b>
<b>Unenrolled</b>	<b>1640</b>	<b>1666</b>	<b>1607</b>	<b>4913</b>
<b>Working Families</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>Totals</b>	<b>2704</b>	<b>2710</b>	<b>2630</b>	<b>8044</b>

# Massachusetts Presidential Primary

Pepperell, Massachusetts

Varnum Brook School Gymnasium

March 6, 2012

Democratic Party

Vote for One

<b>Presidential Preference</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Barack Obama	45	40	44	<b>129</b>
No Preference	9	7	9	<b>25</b>
<i>Write-ins</i>				
Scattered	2	2	2	<b>6</b>
Blanks	3	2	2	<b>7</b>
<b>Totals</b>	<b>59</b>	<b>51</b>	<b>57</b>	<b>167</b>

Vote for One

<b>State Committee Man</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Curtis J. LeMay	46	39	50	<b>135</b>
<i>Write-ins</i>				
Scattered	0	0	0	<b>0</b>
Blanks	13	12	7	<b>32</b>
<b>Totals</b>	<b>59</b>	<b>51</b>	<b>57</b>	<b>167</b>

Vote for One

<b>State Committee Woman</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Jennifer L. Mieth	47	43	50	<b>140</b>
<i>Write-ins</i>				
Scattered	0	0	0	<b>0</b>
Blanks	12	8	7	<b>27</b>
<b>Totals</b>	<b>59</b>	<b>51</b>	<b>57</b>	<b>167</b>

Vote for up to 35

<b>Town Committee</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Thomas J. McGrath	36	41	44	<b>121</b>
Virginia E. Wellwood	34	36	41	<b>111</b>
Alice M. Peck	35	35	40	<b>110</b>
Judith A. Nolan	33	36	38	<b>107</b>
Nannene Gowdy	31	35	37	<b>103</b>
Carl Schilling	33	34	36	<b>103</b>
Carol J. Hasse	32	35	38	<b>105</b>
Christine E. Morrissey	39	37	40	<b>116</b>
Diane P. Temple	30	36	38	<b>104</b>

Kenneth R. English, Jr.	35	37	38	<b>110</b>
Adeline P. Scholefield	33	37	39	<b>109</b>
Scott P. Scholefield	33	37	37	<b>107</b>
Deborah K. Cohen	32	35	39	<b>106</b>
Susan A, Edwards	35	35	40	<b>110</b>
Carl M. Derry	30	36	36	<b>102</b>
Michael J. Recco	37	38	37	<b>112</b>
Taryn G. Recco	35	37	37	<b>109</b>
Charlotte C. Bennett	37	37	41	<b>115</b>
<i>Write-ins</i>				
<i>James Morrissey</i>	3	1	2	<b>6</b>
Scattered	0	0	1	<b>1</b>
Blanks	1452	1130	1296	<b>3878</b>
<b>Totals</b>	<b>2065</b>	<b>1785</b>	<b>1995</b>	<b>5845</b>

### Republican Party

#### Vote for One

<b>Presidential Preference</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Ron Paul	51	50	49	<b>150</b>
Mitt Romney	261	291	264	<b>816</b>
Rick Perry	1	0	0	<b>1</b>
Rick Santorum	47	55	48	<b>150</b>
Jon Huntsman	2	3	4	<b>9</b>
Michele Bachman	0	0	0	<b>0</b>
Newt Gingrich	22	16	15	<b>53</b>
No Preference	0	2	1	<b>3</b>
<i>Write-ins</i>				
Scattered	0	1	2	<b>3</b>
Blanks	0	1	1	<b>2</b>
<b>Totals</b>	<b>384</b>	<b>419</b>	<b>384</b>	<b>1187</b>

#### Vote for One

<b>State Committee Man</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Richard R. Green	295	307	277	<b>879</b>
<i>Write-ins</i>				
Scattered	2	2	1	<b>5</b>
Blanks	87	110	106	<b>303</b>
<b>Totals</b>	<b>384</b>	<b>419</b>	<b>384</b>	<b>1187</b>

Vote for **One**

<b>State Committee Woman</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Susan S. Slade	235	221	210	<b>666</b>
Georjann A. McGaha	87	115	102	<b>304</b>
<i>Write-ins</i>				
Scattered	1	0	1	<b>2</b>
Blanks	61	83	71	<b>215</b>
<b>Totals</b>	<b>384</b>	<b>419</b>	<b>384</b>	<b>1187</b>

Vote for **up to 35**

<b>Town Committee</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Richard R. Green	213	238	206	<b>657</b>
Jennifer L. Ruch	196	223	208	<b>627</b>
Merle R. Green, Jr.	190	240	205	<b>635</b>
Jennifer R. Gavrichev	193	217	209	<b>619</b>
Michael L. Green	199	242	213	<b>654</b>
Joseph R. Ampolo	187	212	195	<b>594</b>
Jonna M. Clermont	205	227	211	<b>643</b>
Steven W. Lamb	187	216	201	<b>604</b>
Nathan S. Lamb	192	212	200	<b>604</b>
P. Derek TenBroeck, Jr.	211	244	232	<b>687</b>
Kimberly C. Green	191	233	208	<b>632</b>
Walter J. Dwyer	191	222	204	<b>617</b>
Alfred T. Buckley, Sr.	214	231	214	<b>659</b>
Andrew S. Crampton	189	233	203	<b>625</b>
Michael J. Leary	205	221	204	<b>630</b>
<i>Write-ins</i>				
<i>Dorothy Marriner</i>	0	4	1	<b>5</b>
Scattered	2	5	2	<b>9</b>
Blanks	10475	11248	10324	<b>32047</b>
<b>Totals</b>	<b>13440</b>	<b>14668</b>	<b>13440</b>	<b>41548</b>

**Green-Rainbow Party**

Vote for **One**

<b>Presidential Preference</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Kent Mesplay	0	0	0	<b>0</b>
Jill Stein	0	0	0	<b>0</b>
Harley Mikkelson	0	0	0	<b>0</b>
No Preference	0	0	0	<b>0</b>
<i>Write-ins</i>				
Scattered	0	0	0	<b>0</b>
Blanks	0	0	0	<b>0</b>
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b><u>Ballots cast</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Absentee ballots	7	16	15	<b>38</b>
Ballots cast at polling place	436	453	426	<b>1315</b>
Total Ballots cast	443	469	441	<b>1353</b>
<b><u>Registrered Voters</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Total registered voters	2608	2664	2549	<b>7821</b>
Voter participation percentage	16.99%	17.61%	17.30%	17.30%

**TRUE COPY ATTEST:**

**Jeffrey W. Sauer**  
**PEPPERELL TOWN CLERK**

# 2012 Annual Town Election

## Pepperell, Massachusetts

### Varnum Brook School Gymnasium

### April 23, 2012

Vote for **One**

<b>Board of Assessors</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Joe E. Kaiser	129	156	152	<b>437</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	1	2	1	<b>4</b>
Blanks	62	28	45	<b>135</b>
<b>Totals</b>	<b>192</b>	<b>186</b>	<b>198</b>	<b>576</b>

Vote for **One**

<b>Board of Health</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
John S. Marriner	138	150	149	<b>437</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	0	2	2	<b>4</b>
Blanks	54	34	47	<b>135</b>
<b>Totals</b>	<b>192</b>	<b>186</b>	<b>198</b>	<b>576</b>

Vote for **One**

<b>Housing Authority</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
James R. Trieby	131	154	152	<b>437</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	0	0	0	<b>0</b>
Blanks	61	32	46	<b>139</b>
<b>Totals</b>	<b>192</b>	<b>186</b>	<b>198</b>	<b>576</b>

Vote for **Two**

<b>Board of Library Trustees</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Mary E. Campano	139	150	150	<b>439</b>
Molly Kimball	135	150	151	<b>436</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	2	0	0	<b>2</b>
Blanks	108	72	95	<b>275</b>
<b>Totals</b>	<b>384</b>	<b>372</b>	<b>396</b>	<b>1152</b>

Vote for **One**

<b>Planning Board</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Albert W. Patenaude, Jr.	142	139	154	<b>435</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	0	0	1	<b>1</b>
Blanks	50	47	43	<b>140</b>
<b>Totals</b>	<b>192</b>	<b>186</b>	<b>198</b>	<b>576</b>

Vote for **One**

<b>Board of Public Works</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<i>Write-ins</i>				<b>0</b>
Patrick McNabb	4	8	6	<b>18</b>
John Lynch	5	3	8	<b>16</b>
William McPartland	2	1	3	<b>6</b>
Brendan McNabb	0	0	5	<b>5</b>
				<b>0</b>
Scattered	8	7	7	<b>22</b>
Blanks	173	167	169	<b>509</b>
<b>Totals</b>	<b>192</b>	<b>186</b>	<b>198</b>	<b>576</b>

Vote for **One**

<b>Recreation Commission (1 yr.)</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Leigh Ann Colvin	123	140	142	<b>405</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	2	2	1	<b>5</b>
Blanks	67	44	55	<b>166</b>
<b>Totals</b>	<b>192</b>	<b>186</b>	<b>198</b>	<b>576</b>

Vote for **One**

<b>Recreation Commission (2 yrs.)</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Terrence W. Dineen	131	145	145	<b>421</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	0	1	0	<b>1</b>
Blanks	61	40	53	<b>154</b>
<b>Totals</b>	<b>192</b>	<b>186</b>	<b>198</b>	<b>576</b>

Vote for **One**

<b>Recreation Commission (3 yrs.)</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Timothy C. Doyle	133	140	140	<b>413</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	1	0	0	<b>1</b>
Blanks	58	46	58	<b>162</b>
<b>Totals</b>	<b>192</b>	<b>186</b>	<b>198</b>	<b>576</b>

Vote for **One**

<b>Board of Selectmen</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Michael L. Green	141	143	154	<b>438</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	1	3	2	<b>6</b>
Blanks	50	40	42	<b>132</b>
<b>Totals</b>	<b>192</b>	<b>186</b>	<b>198</b>	<b>576</b>

Vote for **One**

<b>Treasurer/Tax Collector</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Michael L. Hartnett	145	158	165	<b>468</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	1	0	1	<b>2</b>
Blanks	46	28	32	<b>106</b>
<b>Totals</b>	<b>192</b>	<b>186</b>	<b>198</b>	<b>576</b>

Vote for **One**

<b>Tree Warden</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Peter J. Shattuck, Sr.	137	143	155	<b>435</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	1	2	2	<b>5</b>
Blanks	54	41	41	<b>136</b>
<b>Totals</b>	<b>192</b>	<b>186</b>	<b>198</b>	<b>576</b>

Vote for **Two**

<b>NMRSD Committee</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Jonna M. Clermont	116	118	119	<b>353</b>
<i>Write-ins</i>				<b>0</b>
Schuyler B. Minckler	93	67	85	<b>245</b>
Anne K. Adams	35	45	56	<b>136</b>
				<b>0</b>
Scattered	1	1	2	<b>4</b>
Blanks	139	141	134	<b>414</b>
<b>Totals</b>	<b>384</b>	<b>372</b>	<b>396</b>	<b>1152</b>

Vote for **One**

<b>Question #1 Charter Comm</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Yes	119	125	123	<b>367</b>
No	52	48	46	<b>146</b>
Blanks	21	13	29	<b>63</b>
<b>Totals</b>	<b>192</b>	<b>186</b>	<b>198</b>	<b>576</b>

Vote for **Nine**

<b>Charter Commissioner</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Douglas R. Adams	93	108	119	<b>320</b>
Caroline D. Ahdab	95	100	117	<b>312</b>
Judy N. Dalton	98	107	125	<b>330</b>
Christopher F. DeSimone	94	105	119	<b>318</b>
Lisa M. Ferolito	96	105	125	<b>326</b>
Michael L. Hartnett	108	117	126	<b>351</b>
Joseph A. Sergi	96	99	119	<b>314</b>
Peter J. Shattuck, Sr.	107	104	120	<b>331</b>
Marcia A. Zaniboni	101	106	114	<b>321</b>
<i>Write-ins</i>				<b>0</b>
Sharon Mercurio	0	2	5	<b>7</b>
				<b>0</b>
Scattered	3	5	4	<b>12</b>
Blanks	837	716	689	<b>2242</b>
<b>Totals</b>	<b>1728</b>	<b>1674</b>	<b>1782</b>	<b>5184</b>

Vote for **One**

<b>Question #2 Ambulance</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Yes	114	119	110	<b>343</b>
No	66	57	68	<b>191</b>
Blanks	12	10	20	<b>42</b>
<b>Totals</b>	<b>192</b>	<b>186</b>	<b>198</b>	<b>576</b>

<b><u>Ballots cast</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Absentee ballots	5	3	3	11
Ballots cast at polling place	187	183	195	565
Total Ballots cast	192	186	198	576
<b><u>Registrered Voters</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Total registered voters	2628	2674	2566	7868
Voter participation percentage	7.31%	6.96%	7.72%	7.32%

**TRUE COPY ATTEST:**

**Jeffrey W. Sauer**  
**PEPPERELL TOWN CLERK**

**2012 Annual Town Meeting  
& Special Town Meeting  
Pepperell, Massachusetts  
Nissitissit Middle School Auditorium  
May 7, 2011**

*The Annual Town Meeting was called to order at 7:33 p.m. by Scott N. Blackburn, Moderator.*

*Pledge of Allegiance was said.*

*The Town Clerk, Jeffrey Sauer, read the notice of the posting of the warrant.*

*Registrars checking voters in were Jane Eshleman, Patricia Sergi, and Heather Zacharakis.*

*Counters were Michael Hartnett, Derek TenBroeck, and Pen Burnham.*

*The Moderator announced that a quorum was present.*

**COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

**GREETINGS:**

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 7<sup>th</sup> of May, A.D. 2012 at 7:30 PM to act on the following articles:

**ANNUAL TOWN MEETING  
May 7, 2012**

*At 7:36pm, Town Moderator, Scott Blackburn, entertained a motion to leave Annual Town Meeting and enter Special Town Meeting, The motion was made by and seconded.*

*The motion to enter Special Town Meeting passed by unanimous voice vote.*

**COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

**GREETINGS:**

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 7<sup>th</sup> of May, A.D. 2012 at 7:35 PM to act on the following articles:

**SPECIAL TOWN MEETING**  
**May 7, 2012**

**ARTICLE 1**

By: Board of Fire Engineers

**PAGERS AND EMS JACKETS**

To see if the Town will vote to raise and appropriate, appropriate from available funds or borrow a sum not to exceed \$2,286 for the purchase of pagers and EMS jackets for the Fire Department, this appropriation equals 5% of a grant from Homeland Security; said appropriation to be under the control of the Board of Fire Engineers, or take any other action relative thereto.

*This amount will fund the 5% match needed to secure the Homeland Security grant for these items. Recommended by Finance Committee.*

*Motion made by Toby Tyler, Board of Fire Engineers, as follows and seconded:*

*I move that the Town vote to appropriate from free cash the sum of \$2,286 for the purchase of pagers and EMS jackets for the Fire Department, this appropriation equals 5% of a grant from Homeland Security; said appropriation to be under the control of the Board of Fire Engineers.*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

**ARTICLE 2**

By: Board of Selectmen

**SUPPLEMENTAL APPROPRIATION – VETERANS’ BENEFITS**

To see what sum the Town will vote to raise and appropriate or appropriate from available funds for the purpose of paying Veterans’ benefits for FY 2012; or take any other action relative thereto.

*Benefits paid to eligible veterans continue to increase. This amount will cover benefits for the remainder of FY 2012. These funds are reimbursed through the State at the rate of 75%. Recommended by Finance Committee.*

*Motion made by Joseph A. Sergi, Selectman, as follows and seconded:*

*I move that the Town vote to appropriate from free cash the sum of \$14,000 for the purpose of paying Veterans’ benefits for FY 2012*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 13<sup>th</sup> day of April, A.D. 2012.

---

Michael L. Green, Chairman

---

Joseph A. Sergi, Clerk

---

Stephen C. Themelis

PEPPERELL BOARD OF SELECTMEN

---

CONSTABLE OF PEPPERELL

*Following the completion of the Special Town Meeting at 7:39pm, Town Moderator, Scott Blackburn, entertained a motion to adjourn Special Town Meeting and return to Annual Town Meeting. The motion was made and seconded. The motion passed by unanimous voice vote.*

**ANNUAL TOWN MEETING  
May 7, 2012**

**ARTICLE 1  
TOWN OFFICERS AND COMMITTEES**

To choose all Town Officers and Committees for the ensuing year (July 1, 2012 - June 30, 2013) not required to be elected by ballot.

*Recommended by Finance Committee.*

*Motion made by Michael L. Green, Selectman, as follows and seconded:*

*I move that the Town vote to choose all Town Officers and Committees for the ensuing year (July 1, 2012 - June 30, 2013) not required to be elected by ballot.*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

**ARTICLE 2  
ELECTED OFFICIALS COMPENSATION**

To see if the Town will vote to fix the salary and compensation of Elected Officers of the Town for the Fiscal Year July 1, 2012 - June 30, 2013, as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended; or take any other action relative thereto.

Salaries of the Elected Officers are included in the Departmental Appropriations.

<b>Elected Official</b>	<b>Voted Salaries 7/1/11-6/30/12</b>	<b>Requested Salaries 7/1/12-6/30/13</b>	<b>Recommended Salaries 7/1/12-6/30/13</b>
<u>Town Clerk</u> Range \$50,814* - 61,818	\$ 51,992	54,954	\$ 54,954
<u>Treasurer/Tax Collector</u> Range \$63,711*- 79,072	\$ 77,010	\$ 77,010	\$ 77,010

\* Shall be the pay for anyone who is not the incumbent officeholder as of 7/1/12 and who is appointed or elected during the fiscal year. The above salary recommendations to become effective under the dates specified above.

*Recommended by Finance Committee.*

*Motion made by Joseph A. Sergi, Selectman, as follows and seconded:*

*I move that the Town vote to fix the salary and compensation of Elected Officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal Year July 1, 2012 - June 30, 2013 as set forth in the official Town Warrant of the Annual Town Meeting.*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

**ARTICLE 3  
COMPENSATION PLAN**

To see if the Town will vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, for the Fiscal Year July 1, 2012 through June 30, 2013, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as follows:

APPENDIX B  
COMPENSATION PLAN  
FISCAL 2013 (EFFECTIVE JULY 1, 2012)  
REGULAR FULL-TIME AND REGULAR PART-TIME HOURLY EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	13.55	14.09	14.65	15.24	15.85	16.49
2	14.37	14.94	15.53	16.16	16.81	17.48
3	15.81	16.45	17.11	17.78	18.50	19.24
4	17.38	18.08	18.80	19.56	20.33	21.15
5	19.13	19.90	20.69	21.52	22.38	23.28
6	21.04	21.88	22.76	23.67	24.62	25.60
7	23.14	24.07	25.03	26.14	27.07	28.16
8	25.47	26.49	27.55	28.65	29.80	30.98
9	28.01	29.14	30.29	31.51	32.77	34.08
10	30.79	32.02	33.31	34.63	36.02	37.47

APPENDIX C  
COMPENSATION PLAN  
FISCAL 2013 (EFFECTIVE JULY 1, 2012)  
REGULAR FULL-TIME AND REGULAR PART-TIME SALARIED EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	13.55	14.09	14.65	15.24	15.85	16.49
2	14.37	14.94	15.53	16.16	16.81	17.48
3	15.81	16.45	17.11	17.78	18.50	19.24
4	17.38	18.08	18.80	19.56	20.33	21.15
5	19.47	20.25	21.06	21.90	22.78	23.69
6	21.82	22.69	23.60	24.54	25.52	26.54
7	24.43	25.40	26.42	27.47	28.58	29.72
8	27.37	28.46	29.59	30.78	32.01	33.30
9	30.63	31.85	33.14	34.45	35.83	37.27
10	34.32	35.68	37.12	38.60	40.14	41.75

APPENDIX D  
COMPENSATION PLAN

FISCAL 2013 (EFFECTIVE JULY 1, 2012)

SEASONAL, TEMPORARY & NON-REGULARLY SCHEDULED EMPLOYEES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
0	8.99	9.35	9.72	10.11	10.51	10.93
1	13.55	14.09	14.65	15.24	15.85	16.50
2	14.37	14.94	15.54	16.16	16.81	17.47
3	15.81	16.45	17.10	17.78	18.49	19.23
4	17.39	0.00	0.00	0.00	0.00	21.15
5	19.12	0.00	0.00	0.00	0.00	23.26
6	21.04	0.00	0.00	0.00	0.00	25.60
7	23.14	0.00	0.00	0.00	0.00	28.16
8	25.46	0.00	0.00	0.00	0.00	30.98

**Special Rates:** Special Police Officer: Step 1 from Patrolmen's Contract  
 Detention Room Monitor: C3-1  
 Entry Level Playground Assistants/Dispatcher Trainees - \$1.00 less than Grade 0 Step 1

*The changes to the compensation schedules listed in this article reflects a 2% Cost of Living Adjustment for all By-law employees. This group of employees received no cost of living increase for four years until FY 2012 when they received a 1% increase. This schedule was approved by the Personnel Board and is included within the budgets of each department. Recommended by Finance Committee.*

*Motion made by Judith Dalton, Personnel Board, as follows and seconded:*

*I move that the Town vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, for the Fiscal Year July 1, 2012 through June 30, 2013, by deleting Appendices B, C and D of the Compensation Plan, and by inserting the text of said Appendices as printed in the warrant for this Town Meeting.*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

**ARTICLE 4  
BUDGETS**

To determine the specific sums the Town will vote to raise and appropriate or appropriate from available funds, to defray the regular expenses of the Town for the Fiscal Year July 1, 2012 through June 30, 2013 for General Government; Public Safety; Education; Public Works and Facilities; Human Services; Culture and Recreation; Debt Service; Employee Benefits and Insurance; Ambulance Fund; Sewer Enterprise Fund; Water Enterprise Fund; and Transfer Station Fund, or take any other action relative thereto. The following budgets are for the fiscal year covering the twelve-month period July 1, 2012 through June 30, 2013:

*The general fund expenditures for FY 2013 represent an increase of \$25,057 (.3%) above FY 2012 budgets. Recommended by Finance Committee.*

<u>Group</u>		<u>2010</u> <u>Actual</u>	<u>2011</u> <u>Actual</u>	<u>2012 YTD</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013 BUDGET</u> <u>SUBMISSION</u>
	<b>SELECTMEN</b>					
12200	Dues	0	0	41	20	0
12200	Memberships	1,301	1,342	1,301	1,350	1,400
	<b>Total Expenditure</b>	<b>1,301</b>	<b>1,342</b>	<b>1,342</b>	<b>1,370</b>	<b>1,400</b>
	<b>TOWN ADMINISTRATOR</b>					
12900	Salaries - Appointed	96,908	93,999	47,652	94,940	<b>96,840</b>
12900	WAGES, HOURLY	35,691	47,205	23,915	47,660	<b>48,423</b>
12900	LONGEVITY	875	859	438	875	875
12900	Advertising, Legal Notices	870	435	193	500	300
12900	OFFICE SUPPLIES	0	0	64	500	400
12900	Supplies	283	326	0	0	0
12900	TOWN ADMINISTRATOR Meetings	0	0	324	500	1,650
12900	Dues	137	200	236	200	0
	<b>Total Expenditure</b>	<b>134,764</b>	<b>143,024</b>	<b>72,822</b>	<b>145,175</b>	<b>148,488</b>
	<b>FINCOM</b>					
13100	WAGES, HOURLY	0	300	300	300	300
13200	Reserve Fund Appropriation	0	0	0	80,000	75,000
	<b>Total Expenditure</b>	<b>0</b>	<b>300</b>	<b>300</b>	<b>80,300</b>	<b>75,300</b>
	<b>ACCOUNTING</b>					
13500	Salaries - Appointed	39,908	64,150	36,638	73,000	<b>74,460</b>
13500	WAGES, HOURLY	35,367	33,860	16,904	34,199	<b>34,900</b>
13500	LONGEVITY	1,819	472	223	446	475
13500	PROF ASSOCIATION CERTIFICAT	1,000	615	0	1,200	1,500
13500	Consulting Services	2,031	7,401	16,086	2,000	22,550
13500	Auditing Services	21,386	35,159	7,925	20,125	22,125
13500	Forms	16	35	0	100	100
13500	Supplies	44	210	115	50	250
13500	Meetings	0	343	0	0	0
13500	Dues	70	80	0	75	100
	<b>Total Expenditure</b>	<b>101,641</b>	<b>142,325</b>	<b>77,891</b>	<b>131,195</b>	<b>156,460</b>
	<b>ASSESSORS</b>					
14100	Salaries - Appointed	67,484	75,233	27,732	53,783	<b>60,097</b>
14100	WAGES, HOURLY	18,022	13,859	9,385	18,830	<b>20,272</b>
14100	LONGEVITY	2,902	1,935	0	0	0
14100	Book Binding	187	122	0	200	200
14100	Property Valuation	17,146	25,854	7,450	24,725	24,725
14100	Supplies	0	399	0	500	500
14100	Mileage	180	0	0	300	150
14100	ASSESSORS Conferences	0	0	545	2,550	750
	<b>Total Expenditure</b>	<b>105,921</b>	<b>117,402</b>	<b>45,112</b>	<b>100,888</b>	<b>106,694</b>
	<b>GIS</b>					
14200	Prof & Tech - Misc Other	3,500	2,475	375	5,500	6,500
	<b>Total Expenditure</b>	<b>3,500</b>	<b>2,475</b>	<b>375</b>	<b>5,500</b>	<b>6,500</b>

<u>Group</u>		<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 YTD Actual</u>	<u>2012 Budget</u>	<u>2013 BUDGET SUBMISSION</u>
	<b>TREASURER/COLLECTOR</b>					
14500	Salaries - Elected	60,639	76,247	38,731	77,010	<b>77,010</b>
14500	WAGES, HOURLY	56,992	57,746	29,331	60,209	<b>63,883</b>
14500	LONGEVITY	500	500	42	500	<b>870</b>
14500	Advertising, Legal Notices	401	0	0	250	250
14500	Data Processing	7,750	7,750	7,750	7,990	7,990
14500	Banking Services	2,500	2,400	0	750	6,800
14500	Stationery	1,287	516	0	700	0
14500	Forms	1,407	1,074	723	600	0
14500	Supplies	1,631	2,072	478	2,700	3,148
14500	Conferences	0	800	0	275	510
14500	Conference Registration	0	0	95	100	0
14500	Dues	135	135	90	135	0
14500	Premium Bond	1,174	1,025	200	1,100	1,100
	<b>Total Expenditure</b>	<b>134,416</b>	<b>150,265</b>	<b>77,440</b>	<b>152,319</b>	<b>161,561</b>
	<b>LEGAL</b>					
15100	Town Counsel Fees	17,418	11,983	6,113	15,000	15,000
15100	Consulting Services	16,267	26,234	12,943	10,000	10,000
15100	Registry of Deeds	425	0	0	1,000	0
	<b>Total Expenditure</b>	<b>34,110</b>	<b>38,217</b>	<b>19,056</b>	<b>26,000</b>	<b>25,000</b>
	<b>PERSONNEL BOARD</b>					
15200	Medical/Random Drug Testing	344	606	97	1,000	500
15200	Advertising, Legal Notices	905	455	105	1,000	500
15200	Consulting Services	(10)	14	0	0	0
15200	Forms	297	117	0	150	150
15200	Dues	250	150	150	150	150
	<b>Total Expenditure</b>	<b>1,786</b>	<b>1,342</b>	<b>352</b>	<b>2,300</b>	<b>1,300</b>
	<b>INFO SYSTEMS</b>					
15500	Salaries - Appointed	48,571	59,106	27,255	61,957	<b>59,479</b>
15500	R&M-Data Processing Equipment	1,823	4,220	3,795	2,000	3,500
15500	R&L-Communications Equipment	105	420	105	0	700
15500	Consulting Services	333	1,951	262	800	1,000
15500	Data Processing	6,180	20,419	1,904	22,610	4,060
15500	Supplies	70	42	26	0	0
15500	Data Processing	1,730	1,582	2,139	1,951	
	<b>Total Expenditure</b>	<b>58,812</b>	<b>87,740</b>	<b>35,486</b>	<b>89,318</b>	<b>68,739</b>
	<b>CENTRAL TELECOM</b>					
15700	R&M-Communications Equipment	3,678	4,275	0	5,481	5,600
15700	Telephone	29,740	28,679	18,396	28,031	28,000
	<b>Total Expenditure</b>	<b>33,418</b>	<b>32,954</b>	<b>18,396</b>	<b>33,512</b>	<b>33,600</b>
	<b>TAX TITLE</b>					
15800	Legal, Tax Title	690	3,240	0	2,500	5,000
15800	Land Court Costs	0	1,142	0	1,000	1,500
15800	Registry of Deeds	1,587	115	75	1,000	2,500
	<b>Total Expenditure</b>	<b>2,277</b>	<b>4,497</b>	<b>75</b>	<b>4,500</b>	<b>9,000</b>

<u>Group</u>		<u>2010</u> <u>Actual</u>	<u>2011</u> <u>Actual</u>	<u>2012 YTD</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013 BUDGET</u> <u>SUBMISSION</u>
	<b>POSTAGE</b>					
15900	Postage	19,126	18,093	5,497	17,940	20,000
15900	Postage Meter Rental	7,236	7,342	3,682	7,236	7,236
15900	Permit Renewal	185	370	0	450	450
15900	Supplies	218	69	358	250	250
	<b>Total Expenditure</b>	<b>26,765</b>	<b>25,874</b>	<b>9,537</b>	<b>25,876</b>	<b>27,936</b>
	<b>TOWN CLERK</b>					
16100	Salaries - Elected	59,474	49,507	26,095	51,992	<b>54,954</b>
16100	WAGES, HOURLY	30,261	30,727	15,152	30,797	<b>31,405</b>
16100	LONGEVITY	700	558	278	601	638
16100	R&M-Office Equipment	0	71	0	0	0
16100	Book Binding	0	0	0	200	200
16100	Advertising, Legal Notices	220	186	0	400	400
16100	Data Processing	735	353	0	0	0
16100	Printing	0	350	0	0	0
16100	Prof & Tech - Misc Other	0	100	0	0	0
16100	Supplies	149	45	78	359	359
16100	Dog Licenses	261	267	231	270	270
16100	Mileage	0	95	0	100	100
16100	Meetings	30	60	30	0	0
16100	Conferences	0	950	0	660	810
16100	Conference Registration	0	50	0	0	0
16100	Dues	175	125	25	125	0
16100	Premium Bond	200	100	100	200	200
	<b>Total Expenditure</b>	<b>92,205</b>	<b>83,544</b>	<b>41,989</b>	<b>85,704</b>	<b>89,336</b>
	<b>ELECTIONS</b>					
16200	FEES - ELECTION WORKERS	6,652	8,431	41	6,000	6,000
16200	R&M-Office Equipment	525	600	0	600	600
16200	Public Safety-Police Details	1,499	2,713	0	1,800	1,800
16200	Prof & Tech - Misc Other	988	3,408	0	3,500	3,500
16200	POSTAGE	10	19	0	0	0
16200	Forms	148	1,177	674	1,500	0
16200	Supplies	192	56	0	250	1,750
16200	Refreshments	271	305	0	300	300
	<b>Total Expenditure</b>	<b>10,285</b>	<b>16,709</b>	<b>715</b>	<b>13,950</b>	<b>13,950</b>
	<b>REGISTRATION</b>					
16300	Salaries - Appointed	1,846	2,240	1,145	2,290	2,290
16300	Printing	2,077	1,541	0	2,600	2,000
16300	Postage	1,808	2,106	1,723	2,106	2,100
16300	Forms	0	180	0	0	0
16300	Supplies	27	0	0	584	584
	<b>Total Expenditure</b>	<b>5,758</b>	<b>6,067</b>	<b>2,868</b>	<b>7,580</b>	<b>6,974</b>
	<b>CONSERVATION</b>					
17100	WAGES, HOURLY	33,867	33,795	16,945	34,682	<b>35,375</b>
17100	LONGEVITY	506	0	0	0	0
	<b>Total Expenditure</b>	<b>34,373</b>	<b>33,795</b>	<b>16,945</b>	<b>34,682</b>	<b>35,375</b>

<u>Group</u>		<u>2010</u> <u>Actual</u>	<u>2011</u> <u>Actual</u>	<u>2012 YTD</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013 BUDGET</u> <u>SUBMISSION</u>
	<b>PLANNING</b>					
17500	WAGES, HOURLY	36,570	36,584	18,651	37,510	<b>39,566</b>
17500	Advertising, Legal Notices	660	275	0	350	350
17500	Supplies	500	385	171	350	350
17500	N.M.C.O.G.	2,895	2,895	2,895	2,895	3,058
	<b>Total Expenditure</b>	<b>40,625</b>	<b>40,139</b>	<b>21,717</b>	<b>41,105</b>	<b>43,324</b>
	<b>APPEALS</b>					
17600	WAGES, HOURLY	8,797	8,997	5,058	9,093	<b>9,186</b>
17600	Supplies	382	250	0	250	250
	<b>Total Expenditure</b>	<b>9,179</b>	<b>9,247</b>	<b>5,058</b>	<b>9,343</b>	<b>9,436</b>
	<b>TOWN HALL</b>					
19200	WAGES, HOURLY	39,186	39,394	19,780	40,382	<b>41,173</b>
19200	OVERTIME	4,738	2,491	2,142	2,500	2,500
19200	LONGEVITY	920	920	460	920	1,050
19200	Electricity-Building	9,955	12,749	5,817	9,500	9,300
19200	NATURAL GAS - HEATING	0	6,461	723	8,000	8,000
19200	Oil-Heating	9,587	0	0	0	0
19200	Town Water	150	271	92	275	275
19200	Town Sewer	268	389	161	350	350
19200	R&M-Building & Grounds	1,185	4,597	65	3,000	4,400
19200	R&M-Office Equipment	0	0	490	500	0
19200	R&M-Firefighting Equipment	50	50	0	100	0
19200	R&M-Heating/Air Cond Equipment	490	1,535	508	1,218	0
19200	R&L-Office Equipment	7,194	7,202	3,191	7,103	8,853
19200	Solid Waste Disposal	1,383	800	400	1,400	1,400
19200	Prof & Tech - Misc Other	127	7,106	219	300	300
19200	Photocopy	1,519	1,732	1,109	2,400	2,400
19200	BLDG REP & MAINT SUP	0	0	0	600	2,500
19200	Hardware	0	371	0	0	0
19200	Paint	76	0	145	0	0
19200	Other Bldg Repair & Maint	74	1,087	26	0	0
19200	CUSTODIAL & HOUSEKEEP	0	0	0	1,916	0
19200	Other Custodial	1,877	506	808	0	0
19200	Miscellaneous Other	673	401	347	0	0
19200	Mileage	32	234	0	125	125
19200	CONFERENCES	0	125	0	0	0
19200	Subscriptions	2,446	1,000	0	0	0
	<b>Total Expenditure</b>	<b>81,930</b>	<b>89,421</b>	<b>36,483</b>	<b>80,589</b>	<b>82,626</b>
	<b>POLICE</b>					
21100	Salaries - Appointed	125,430	110,000	55,211	110,000	<b>114,000</b>
21100	WAGES, HOURLY	953,425	910,808	484,960	993,717	<b>1,003,223</b>
21100	OVERTIME	254,801	234,484	135,019	250,000	<b>248,200</b>
21100	EDUCATIONAL INCENTIVE	65,416	44,821	46,157	47,398	<b>43,774</b>
21100	LONGEVITY	17,317	15,167	7,250	14,500	<b>12,950</b>
21100	UNIFORM ALLOWANCE	14,764	14,128	9,829	20,250	21,000
21100	Electricity-Building	27,797	28,008	13,895	25,000	27,500
21100	Natural Gas-Heating	12,139	14,991	2,219	15,000	15,000
21100	Town Water	505	243	460	900	900
21100	Town Sewer	511	846	0	0	0
21100	R&M-Building & Grounds	544	7,835	6,525	5,872	7,500

<u>Group</u>		<u>2010</u> <u>Actual</u>	<u>2011</u> <u>Actual</u>	<u>2012 YTD</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013 BUDGET</u> <u>SUBMISSION</u>
21100	R&M-Vehicles	845	2,728	6,065	16,500	16,500
21100	R&M-Office Equipment	0	0	0	0	0
21100	R&M-Communications Equipment	640	600	0	0	0
21100	R&M-Data Processing Equipment	14,091	15,420	16,848	16,240	17,005
21100	R&M-Other Police Equipment	448	866	625	2,050	2,050
21100	R&M-Heating/Air Cond Equipment	1,490	767	136	0	0
21100	R&M - Vehicle 1	3,467	2,615	0	0	0
21100	R&M - Vehicle 2	1,722	2,468	0	0	0
21100	R&M - Vehicle 3	1,078	1,864	0	0	0
21100	R&M - Vehicle 4	3,809	1,485	0	0	0
21100	R&L-Communications Equipment	4,812	5,343	3,391	6,100	6,100
21100	R&L-Office Equipment	1,091	1,464	198	0	0
21100	Snow Removal	3,015	4,010	1,775	3,000	3,000
21100	Solid Waste Disposal	2,754	2,497	1,015	2,698	2,698
21100	Miscellaneous Other	1,092	280	0	0	0
21100	Medical/Random Drug Testing	115	287	0	0	0
21100	Advertising, Legal Notices	284	513	0	0	0
21100	Printing	0	685	0	0	0
21100	Prof & Tech - Misc Other	0	0	0	0	0
21100	Training	2,180	2,192	756	2,000	2,000
21100	Testing	0	4,879	597	750	750
21100	Telephone	0	0	0	0	0
21100	Postage	374	570	386	500	500
21100	VACS Ticket Processing	487	382	25	300	300
21100	Gasoline	35,715	44,777	18,216	39,150	42,000
21100	Paper	241	156	0	1,100	0
21100	Stationery	358	71	0	0	0
21100	Forms	357	95	0	0	0
21100	Supplies	924	2,233	615	1,100	2,200
21100	Data Processing	6,027	125	1,011	5,100	5,100
21100	Cleaning	0	0	0	0	0
21100	Other Custodial	2,083	2,613	380	1,900	1,900
21100	Tires and Tubes	2,277	2,755	0	0	0
21100	Batteries & Anti-Freeze	0	0	0	0	0
21100	Parts & Accessories	842	379	0	0	0
21100	Food Service	162	128	85	150	150
21100	Training	189	1,444	0	0	0
21100	Photographic	6	85	0	0	0
21100	Ammunition	1,786	3,186	0	2,600	3,000
21100	Communications	0	0	0	0	0
21100	Uniforms	0	0	211	1,000	1,000
21100	Uniform Accessories	0	1,321	0	0	0
21100	Miscellaneous Other	2,456	1,617	5,334	4,950	4,950
21100	Meetings	0	0	1,241	5,100	5,100
21100	Conferences	0	0	0	0	0
21100	Conference Registration	0	60	60	0	0
21100	Tuition	370	1,940	10	0	0
21100	Dues	6,515	6,015	8,125	7,650	8,500
21100	Subscriptions	1,752	1,077	0	0	0
21100	Public Building Inspection	0	0	0	0	0
21100	ADDIT EQUIP-DEPARTMENTAL	0	6,275	0	0	0
21100	REPL EQUIP-DEPARTMENTAL	0	2,582	44	8,000	8,000
	<b>Total Expenditure</b>	<b>1,578,503</b>	<b>1,512,180</b>	<b>828,674</b>	<b>1,610,575</b>	<b>1,626,850</b>

<u>Group</u>		<u>2010</u> <u>Actual</u>	<u>2011</u> <u>Actual</u>	<u>2012 YTD</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013 BUDGET</u> <u>SUBMISSION</u>
	<b>FIRE</b>					
22100	Salaries - Appointed	63,880	66,760	34,891	68,556	<b>73,677</b>
22100	WAGES, HOURLY	101,013	100,854	57,470	95,234	<b>96,150</b>
22100	OVERTIME	1,061	1,617	201	1,500	<b>1,500</b>
22100	LONGEVITY	144	168	84	168	<b>168</b>
22100	Electricity-Building	5,621	5,166	1,940	7,000	7,100
22100	Natural Gas-Heating	6,925	7,266	1,174	8,000	8,100
22100	Town Water	210	243	402	1,250	1,250
22100	Town Sewer	1,079	1,086	283	0	0
22100	R&M-Building & Grounds	5,391	1,610	4,371	7,915	10,050
22100	R&M-Vehicles	395	2,676	3,350	6,950	12,300
22100	R&M-Office Equipment	0	0	0	0	0
22100	R&M-Communications Equipment	495	0	0	0	0
22100	Vehicle Inspection	673	1,012	0	0	0
22100	R&M-Firefighting Equipment	4,090	2,138	0	0	0
22100	R&M-Cascade System	0	897	0	0	0
22100	R&M-Heating/Air Cond Equipment	0	0	0	0	0
22100	R&L-Communications Equipment	385	455	105	500	500
22100	R&L-Minor Outside	70	70	70	70	0
22100	Solid Waste Disposal	150	150	75	150	0
22100	Miscellaneous Other	12	4,333	0	2,622	2,625
22100	Medical/Random Drug Testing	441	1,370	393	800	800
22100	Advertising, Legal Notices	0	0	0	0	0
22100	Printing	0	338	0	0	0
22100	Prof & Tech - Misc Other	3,776	1,750	2,400	1,500	1,500
22100	Training	176	198	0	500	500
22100	Gasoline	2,581	2,286	932	1,900	1,900
22100	Diesel Fuel	4,224	6,467	3,544	3,750	3,750
22100	Forms	16	0	0	0	0
22100	Supplies	760	863	842	350	400
22100	Hardware	812	585	429	1,280	0
22100	Paint	106	262	0	0	0
22100	Cleaning	0	242	0	0	0
22100	Motor Oil & Grease	510	500	0	0	0
22100	Tires and Tubes	213	0	0	0	0
22100	Batteries & Anti-Freeze	263	276	0	0	0
22100	Parts & Accessories	9,588	3,077	4,647	5,293	0
22100	Refreshments	231	508	70	0	0
22100	Training	0	87	0	0	0
22100	Firefighting Supplies	5,912	4,397	4,725	10,465	10,500
22100	Firefighting Chemicals	0	0	0	0	0
22100	Photographic	0	0	0	0	0
22100	Communications	345	636	0	0	0
22100	Uniforms	505	394	100	1,021	1,050
22100	Recognition Awards	92	130	50	0	0
22100	Uniform Accessories	470	32	0	0	0
22100	Miscellaneous Other	249	145	2	75	100
22100	Mileage	2	0	0	0	0
22100	Meetings	20	417	25	250	0
22100	Conference Registration	0	0	0	0	0
22100	Dues	588	825	575	0	0
22100	Subscriptions	900	925	0	0	0
22100	Memberships	720	359	1,609	2,400	2,700
22100	REPL EQUIP-DEPARTMENTAL	4,930	4,945	0	5,000	5,000
	<b>Total Expenditure</b>	<b>230,024</b>	<b>228,515</b>	<b>124,759</b>	<b>234,499</b>	<b>241,620</b>

<u>Group</u>		<u>2010</u> <u>Actual</u>	<u>2011</u> <u>Actual</u>	<u>2012 YTD</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013 BUDGET</u> <u>SUBMISSION</u>
	<b>AMBULANCE</b>					
23100	Salaries - Appointed	0	990	412	1,100	1,100
23100	WAGES, HOURLY	176,562	175,487	99,169	191,100	196,905
23100	OVERTIME	4,273	6,991	6,184	11,200	11,200
23100	LONGEVITY	745	563	293	1,200	1,200
23100	R&M-Communications Equipment	775	580	0	3,900	3,900
23100	R&M-Ambulance Equipment	1,006	932	1,885	2,200	2,200
23100	R&M - Vehicle 1	372	571	0	0	0
23100	R&M - Vehicle 2	6,930	1,423	0	0	0
23100	R&L-Minor Outside	70	264	198	770	1,300
23100	R&L-Minor Inside	286	296	0	0	0
23100	Solid Waste Disposal	200	200	200	400	400
23100	Miscellaneous Other	16	0	0	250	250
23100	Medical/Random Drug Testing	831	529	197	685	700
23100	Advertising, Legal Notices	0	0	0	200	200
23100	Data Processing	2,025	4,525	2,600	2,895	2,895
23100	Training	0	(575)	660	800	800
23100	LICENSE RENEWALS	300	0	0	0	0
23100	Telephone	381	329	0	0	0
23100	License Renewals	2,443	2,072	645	3,400	3,500
23100	Gasoline	589	752	428	1,000	1,000
23100	Diesel Fuel	4,900	8,003	3,281	5,600	5,600
23100	Stationery	0	0	0	0	0
23100	Forms	34	298	0	0	0
23100	Supplies	1,055	1,330	1,009	1,050	1,200
23100	Hardware	54	229	225	555	0
23100	Cleaning	285	10	0	0	0
23100	Motor Oil & Grease	381	0	0	0	0
23100	Tires and Tubes	174	0	0	0	0
23100	Batteries & Anti-Freeze	98	205	0	0	0
23100	Parts & Accessories	1,421	2,400	2,119	3,467	3,500
23100	Refreshments	17	237	0	0	0
23100	Ambulance Supplies	13,487	15,920	7,859	16,253	16,450
23100	Oxygen	2,191	1,698	0	0	0
23100	Training	0	0	0	0	0
23100	Communications	0	732	0	0	0
23100	Uniforms	4,287	2,402	2,175	5,725	5,800
23100	Recognition Awards	50	0	0	0	0
23100	Miscellaneous Other	0	55	0	0	0
23100	Mileage	0	0	0	0	0
23100	AMBULANCE SERVICE Meetings	0	0	0	150	0
23100	Conferences	0	0	0	0	0
23100	Tuition	3,670	1,840	125	2,800	3,100
23100	Dues	1,111	1,033	0	0	0
23100	Subscriptions	42	40	0	0	0
23100	Memberships	218	0	524	1,685	6,800
23100	REPL EQUIP-DEPARTMENTAL	0	137	0	0	0
	<b>Total Expenditure</b>	<b>231,279</b>	<b>232,498</b>	<b>130,188</b>	<b>258,385</b>	<b>270,000</b>

<u>Group</u>		<u>2010</u> <u>Actual</u>	<u>2011</u> <u>Actual</u>	<u>2012 YTD</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013 BUDGET</u> <u>SUBMISSION</u>
	<b><i>BUILDING DEPT</i></b>					
24100	Salaries - Appointed	41,066	41,023	20,634	41,477	<b>42,252</b>
24100	WAGES, HOURLY	21,950	20,108	9,889	21,703	<b>22,554</b>
24100	LONGEVITY	624	694	347	694	694
24100	INSPECTION FEES	85	200	0	262	<b>200</b>
24100	Forms	535	332	0	495	900
24100	Supplies	418	513	18	434	0
24100	Mileage	1,104	972	446	900	900
24100	Conference Registration	270	335	0	400	770
24100	Tuition	10	0	0	200	0
24100	Dues	100	100	35	170	0
	<b>Total Expenditure</b>	<b>66,162</b>	<b>64,277</b>	<b>31,369</b>	<b>66,735</b>	<b>68,063</b>
	<b><i>GAS INSPECTOR</i></b>					
24200	Salaries - Appointed	2,160	2,160	1,080	2,300	<b>2,346</b>
24200	INSPECTION FEES	4,537	4,536	1,677	4,775	4,775
24200	Supplies	40	0	0	0	0
24200	Mileage	190	191	0	100	100
24200	Conference Registration	215	175	0	300	300
24200	Dues	175	25	0	0	0
	<b>Total Expenditure</b>	<b>7,317</b>	<b>7,087</b>	<b>2,757</b>	<b>7,475</b>	<b>7,521</b>
	<b><i>PLUMBING INSPECTOR</i></b>					
24300	Salaries - Appointed	2,160	2,160	1,080	2,240	<b>2,285</b>
24300	INSPECTION FEES	5,649	5,613	1,253	5,900	5,900
24300	Mileage	135	109	0	110	110
24300	Conference Registration	200	225	0	225	225
	<b>Total Expenditure</b>	<b>8,144</b>	<b>8,107</b>	<b>2,333</b>	<b>8,475</b>	<b>8,520</b>
	<b><i>SEALER - WEIGHTS/MEASURES</i></b>					
24400	Salaries - Appointed	4,500	4,500	2,250	4,500	<b>4,590</b>
24400	Forms	0	0	0	75	75
24400	Mileage	5	10	27	100	100
24400	Conferences	10	15	0	0	0
	<b>Total Expenditure</b>	<b>4,515</b>	<b>4,525</b>	<b>2,277</b>	<b>4,675</b>	<b>4,765</b>
	<b><i>WIRING INSPECTOR</i></b>					
24500	Salaries - Appointed	1,080	1,080	450	1,200	<b>1,327</b>
24500	INSPECTION FEES	10,395	9,730	5,725	11,150	11,150
24500	WIRING INSPECTOR Supplies	0	0	0	275	150
24500	Books,Town Departments	0	74	0	0	0
24500	Mileage	0	54	0	100	100
24500	CONFERENCE REGISTRATION	0	175	0	0	125
	<b>Total Expenditure</b>	<b>11,475</b>	<b>11,113</b>	<b>6,175</b>	<b>12,725</b>	<b>12,852</b>

<u>Group</u>		<u>2010</u> <u>Actual</u>	<u>2011</u> <u>Actual</u>	<u>2012 YTD</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013 BUDGET</u> <u>SUBMISSION</u>
	<b>COMMUNICATIONS</b>					
25100	Salaries - Appointed	60,239	60,374	30,543	60,845	<b>62,056</b>
25100	WAGES, HOURLY	175,263	172,842	83,653	206,066	<b>217,611</b>
25100	OVERTIME	31,852	48,599	20,961	36,096	<b>30,000</b>
25100	LONGEVITY	1,695	1,695	1,198	2,270	<b>2,270</b>
25100	Electricity-Building	1,261	1,307	430	1,900	1,700
25100	R&M-Building & Grounds	0	0	0	0	835
25100	R&M-Office Equipment	577	492	0	1,485	585
25100	R&M-Communications Equipment	2,238	2,689	119	2,405	2,000
25100	R&M-Data Processing Equipment	490	0	0	0	8,900
25100	R&L-Minor Outside	0	110	0	0	0
25100	Data Processing	1,074	1,535	747	1,750	0
25100	Supplies	458	1,161	203	1,475	950
25100	Data Processing	439	0	0	0	0
25100	Hardware	582	127	0	0	0
25100	Other Custodial	95	0	0	0	0
25100	Communications	763	1,333	0	1,315	1,315
25100	Dues	150	167	92	480	480
25100	Subscriptions	83	83	0	0	0
	<b>Total Expenditure</b>	<b>277,259</b>	<b>292,514</b>	<b>137,946</b>	<b>316,087</b>	<b>328,702</b>
	<b>EMERGENCY MGMT</b>					
29100	R&M-Building & Grounds	0	0	0	150	150
29100	R&M-Vehicles	182	81	0	500	500
29100	R&M-Communications Equipment	0	0	0	0	0
29100	Data Processing	4,792	2,386	407	0	0
29100	Telephone	373	373	158	400	400
29100	Gasoline	71	97	101	150	150
29100	Paint	0	0	0	0	0
29100	Batteries & Anti-Freeze	0	447	0	0	0
29100	Parts & Accessories	0	57	0	0	0
29100	Training	0	2,300	0	2,100	2,100
29100	Ammunition	3,377	2,707	0	1,700	1,700
29100	Communications	0	54	0	300	300
29100	Uniforms	635	1,805	1,490	2,300	2,300
29100	Recognition Awards	131	70	0	0	0
29100	Uniform Accessories	0	0	0	0	0
	<b>Total Expenditure</b>	<b>9,561</b>	<b>10,377</b>	<b>2,156</b>	<b>7,600</b>	<b>7,600</b>
	<b>ANIMAL CONTROL</b>					
29200	WAGES, HOURLY	22,166	22,757	12,171	22,985	<b>22,584</b>
29200	Electricity-Building	303	(180)	145	27	150
29200	R&M-Vehicles	270	507	151	625	600
29200	Prof & Tech - Misc Other	0	0	0	100	50
29200	Veterinarian Services	3,130	2,864	1,120	3,000	3,000
29200	Gasoline	490	980	394	600	600
29200	Propane	0	0	8	0	0
29200	Supplies	0	20	20	200	250
29200	Hardware	0	0	0	0	0
29200	Other Bldg Repair & Maint	0	0	0	117	0
29200	Parts & Accessories	0	0	34	0	0
29200	Kennel	1,815	2,144	1,497	2,100	2,100
	<b>Total Expenditure</b>	<b>28,174</b>	<b>29,092</b>	<b>15,540</b>	<b>29,754</b>	<b>29,334</b>

<u>Group</u>		<u>2010</u> <u>Actual</u>	<u>2011</u> <u>Actual</u>	<u>2012 YTD</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013 BUDGET</u> <u>SUBMISSION</u>
	<b>TRAFFIC SAFETY</b>					
29300	R&M-Traffic Controls	5,194	900	0	1,000	1,010
29300	Safety & Traffic Signs	2,314	3,100	1,043	3,000	3,030
	<b>Total Expenditure</b>	<b>7,508</b>	<b>4,000</b>	<b>1,043</b>	<b>4,000</b>	<b>4,040</b>
	<b>FOREST WARDEN</b>					
29400	REPL EQUIP-DEPARTMENTAL	0	2,000	0	2,000	2,000
	<b>Total Expenditure</b>	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>
	<b>CONSTABLES</b>					
29600	Prof & Tech - Misc Other	0	650	0	350	350
	<b>Total Expenditure</b>	<b>0</b>	<b>650</b>	<b>0</b>	<b>350</b>	<b>350</b>
	<b>ENGINEER</b>					
41100	Salaries - Appointed	43,587	41,125	45,169	43,988	<b>44,868</b>
41100	WAGES, HOURLY	4,246	3,540	23,915	3,628	<b>3,701</b>
41100	LONGEVITY	110	110	38	110	110
41100	R&M-Vehicles	0	0	0	150	100
41100	Gasoline	136	30	100	125	175
41100	Stationery	68	61	0	0	0
41100	Forms	0	49	0	0	0
41100	Supplies	190	223	0	100	100
41100	Motor Oil & Grease	0	0	0	0	0
41100	Books,Town Departments	0	0	0	0	0
41100	Misc Other Public Works	54	174	0	427	231
41100	Registry of Deeds	400	243	0	275	250
41100	Mileage	74	83	37	0	0
41100	Meetings	50	0	20	300	475
41100	Dues	377	85	0	175	0
	<b>Total Expenditure</b>	<b>49,292</b>	<b>45,723</b>	<b>69,279</b>	<b>49,278</b>	<b>50,010</b>
	<b>HIGHWAY</b>					
42200	Salaries - Appointed	67,971	67,682	38,294	68,650	<b>70,023</b>
42200	WAGES, HOURLY	365,756	378,134	190,071	<b>369,350</b>	<b>374,890</b>
42200	OVERTIME	46,593	60,044	18,042	<b>13,000</b>	13,000
42200	LONGEVITY	7,866	7,796	4,773	7,950	7,950
42200	Electricity-Building	6,719	6,513	2,428	5,000	5,000
42200	Natural Gas-Heating	889	1,263	228	1,000	1,000
42200	Town Water	511	365	48	375	375
42200	Town Sewer	382	241	82	500	500
42200	R&M-Building & Grounds	6,937	5,224	1,314	0	0
42200	R&M-Vehicles	1,729	1,165	1,355	<b>10,000</b>	12,300
42200	R&M-Communications Equipment	1,733	536	0	2,700	2,700
42200	Vehicle Inspection	1,973	1,600	29	0	0
42200	Street Paving & Marking	16,567	21,219	12,896	28,000	25,000
42200	R&M-Data Processing Equipment	0	487	0	0	0
42200	R&L-Const,Snow,Lawn Equipment	1,675	2,700	0	0	3,000
42200	R&L-Communications Equipment	680	706	207	0	0
42200	R&L-Minor Inside	2,995	2,947	1,873	0	0
42200	R&L-Office Equipment	1,198	1,213	341	0	1,200
42200	Stump Grinding Service	430	3,990	3,750	4,250	4,250
42200	Medical/Random Drug Testing	235	428	668	500	800
42200	Advertising, Legal Notices	0	189	0	0	0

<u>Group</u>		<b>2010</b>	<b>2011</b>	<b>2012 YTD</b>	<b>2012</b>	<b>2013 BUDGET</b>
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>SUBMISSION</u>
42200	Public Safety-Police Details	1,556	2,489	1,850	0	0
42200	Prof & Tech - Misc Other	3,545	2,664	1,800	0	5,345
42200	Asphalt Recycling	17,500	12,500	18,066	25,000	25,000
42200	License Renewals	210	300	0	0	1,000
42200	Postage	19	123	0	0	0
42200	Animal & Pest Control	150	200	0	0	1,000
42200	Gasoline	7,166	9,133	3,394	<b>5,000</b>	5,000
42200	Diesel Fuel	22,003	37,958	10,531	<b>5,000</b>	5,000
42200	Forms	16	17	0	0	0
42200	Supplies	562	441	264	7,150	7,150
42200	Hardware	1,982	1,281	508	0	0
42200	Other Bldg Repair & Maint	790	1,734	0	9,500	9,500
42200	Other Custodial	0	620	0	0	0
42200	Motor Oil & Grease	4,820	4,097	0	0	0
42200	Tires and Tubes	4,189	4,009	0	0	0
42200	Batteries & Anti-Freeze	373	890	0	0	0
42200	Tools for Repair	270	0	175	0	0
42200	Parts & Accessories	36,349	44,526	13,592	<b>35,000</b>	35,000
42200	Public Works Supplies	0	0	2,021	<b>15,000</b>	15,000
42200	Gravel & Stone	12,430	11,429	0	0	2,000
42200	Bituminous Concrete	7,556	7,739	5,615	7,500	7,500
42200	Pipe and Fittings	4,801	9,225	1,400	0	0
42200	Welding	683	662	277	0	0
42200	Catch Basins and Manholes	4,958	3,009	5,843	0	0
42200	Cold Patch	8,630	3,380	1,250	0	0
42200	Environmental Supplies	0	0	150	0	0
42200	Curbing & Guardrails	1,400	0	0	0	8,317
42200	<b>SNOW &amp; ICE</b>	<b>3,713</b>	<b>7,855</b>	<b>52,741</b>	<b>200,000</b>	<b>180,000</b>
42200	Misc Other Public Works	15,534	17,197	5,930	<b>15,000</b>	15,000
42200	Uniforms	2,095	3,065	1,413	2,200	2,200
42200	Miscellaneous Other	962	20	0	0	0
42200	Dues	60	0	0	0	0
	<b>Total Expenditure</b>	<b>697,161</b>	<b>751,005</b>	<b>403,219</b>	<b>837,625</b>	<b>846,000</b>
	<b>STREET LIGHTS</b>					
42400	Electricity-Street Lights	43,997	40,145	18,769	44,000	44,000
	<b>Total Expenditure</b>	<b>43,997</b>	<b>40,145</b>	<b>18,769</b>	<b>44,000</b>	<b>44,000</b>
	<b>TREE CARE</b>					
42700	Tree Experts	11,000	10,630	4,400	10,107	10,107
42700	Parts & Accessories	453	173	171	461	461
42700	Equipment Repair Parts	400	96	0	335	335
42700	Dues	50	50	0	50	50
	<b>Total Expenditure</b>	<b>11,903</b>	<b>10,949</b>	<b>4,571</b>	<b>10,953</b>	<b>10,953</b>
	<b>CEMETERY</b>					
49100	WAGES, HOURLY	31,047	28,098	27,754	31,525	<b>31,872</b>
49100	OVERTIME	2,753	1,494	503	2,925	<b>2,925</b>
49100	LONGEVITY	270	270	135	270	<b>270</b>
	<b>Total Expenditure</b>	<b>34,070</b>	<b>29,862</b>	<b>28,392</b>	<b>34,720</b>	<b>35,067</b>

<u>Group</u>		<u>2010</u> <u>Actual</u>	<u>2011</u> <u>Actual</u>	<u>2012 YTD</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013 BUDGET</u> <u>SUBMISSION</u>
	<b>BOARD of HEALTH</b>					
51100	WAGES, HOURLY	16,883	17,185	8,923	17,862	<b>22,685</b>
51100	Advertising, Legal Notices	0	228	0	300	0
51100	Consulting Services	54,000	54,000	40,500	54,000	36,500
51100	Printing	0	75	0	0	0
51100	Veterinarian Services	100	242	0	250	1,000
51100	Waste/Hazardous Waste Disposal	4,928	4,800	0	8,500	8,500
51100	Postage	0	0	0	0	0
51100	GASOLINE	0	38	0	0	0
51100	Paper	84	89	0	0	0
51100	Supplies	265	288	35	625	925
51100	Miscellaneous Other	1,149	43	0	0	0
51100	Mileage	0	23	0	0	0
51100	Conference Registration	0	0	0	325	325
51100	Memberships	100	100	100	0	0
	<b>Total Expenditure</b>	<b>77,509</b>	<b>77,111</b>	<b>49,558</b>	<b>81,862</b>	<b>69,935</b>
	<b>COUNCIL ON AGING</b>					
54100	Salaries - Appointed	57,921	58,022	28,223	56,723	<b>60,952</b>
54100	WAGES, HOURLY	58,731	52,346	31,678	59,796	<b>64,601</b>
54100	LONGEVITY	0	0	0	0	0
54100	Electricity-Building	7,403	8,179	4,623	9,097	8,000
54100	Natural Gas-Heating	5,507	6,685	1,324	8,000	7,000
54100	Town Water	239	196	112	400	200
54100	Town Sewer	335	423	210	550	400
54100	R&M-Building & Grounds	10,580	7,391	659	7,800	7,000
54100	R&M-Office Equipment	1,876	219	170	500	250
54100	COUNCIL ON AGING R&L-Const, Snc	3,256	5,654	380	0	0
54100	Solid Waste Disposal	1,585	1,403	870	1,500	1,500
54100	Miscellaneous Other	31	685	10	0	0
54100	Data Processing	2,529	2,308	826	2,600	2,500
54100	Home Care Services	575	575	0	825	600
54100	Meals Programs	1,250	1,250	0	1,500	1,300
54100	Postage	0	0	694	0	0
54100	PERMIT RENEWAL	0	0	0	0	0
54100	Programs	5,179	5,139	3,266	6,669	5,000
54100	Supplies	1,598	(4)	1,058	1,478	1,500
54100	Other Custodial	756	437	414	0	0
54100	Refreshments	6,685	8,346	4,607	8,450	7,500
54100	Paper goods	0	0	0	0	0
54100	Program Supplies	336	1,071	85	0	0
54100	Firefighting Supplies	549	50	187	0	175
54100	Miscellaneous Other	0	549	0	0	0
54100	Mileage	2,810	2,746	1,442	3,100	2,800
54100	Meetings	0	10	0	0	0
54100	Conferences	210	364	0	1,025	1,025
54100	Conference Registration	112	460	740	0	0
54100	Dues	208	0	396	0	0
54100	Memberships	0	158	0	0	0
	<b>Total Expenditure</b>	<b>170,261</b>	<b>164,662</b>	<b>81,974</b>	<b>170,013</b>	<b>172,303</b>

<u>Group</u>		<b>2010</b>	<b>2011</b>	<b>2012 YTD</b>	<b>2012</b>	<b>2013 BUDGET</b>
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>SUBMISSION</u>
	<b>VETERANS BENEFITS</b>					
54300	Salaries - Appointed	6,750	6,750	3,375	6,750	6,960
54300	Supplies	35	67	0	100	100
54300	Meetings	136	204	0	500	550
54300	Dues	0	0	0	50	0
54300	Veterans' Benefits	28,176	38,237	43,859	66,299	75,000
	<b>Total Expenditure</b>	<b>35,097</b>	<b>45,258</b>	<b>47,234</b>	<b>73,699</b>	<b>82,610</b>
	<b>LIBRARY</b>					
61100	Salaries - Appointed	164,168	168,975	86,422	174,516	<b>183,694</b>
61100	WAGES, HOURLY	118,906	112,217	55,796	117,676	<b>123,163</b>
61100	LONGEVITY	1,672	1,672	877	1,872	1,872
61100	Electricity-Building	12,762	13,196	6,883	13,100	13,100
61100	Oil-Heating	9,944	14,392	2,113	12,045	12,045
61100	Town Water	333	246	395	785	785
61100	Town Sewer	712	323	0	0	0
61100	R&M-Building & Grounds	22,775	17,217	10,873	20,755	20,755
61100	R&M-Office Equipment	900	688	437	900	900
61100	Book Binding	153	0	0	0	0
61100	R&M-Custodial Equipment	53	100	0	0	0
61100	R&M-Data Processing Equipment	200	180	0	0	0
61100	R&M-Firefighting Equipment	150	210	375	0	0
61100	R&M-Heating/Air Cond Equipment	1,482	1,706	0	0	0
61100	Advertising, Legal Notices	0	0	0	0	0
61100	Data Processing	26,225	27,000	20,602	25,000	25,237
61100	Telephone	312	312	312	0	0
61100	Postage	700	453	0	0	0
61100	Programs	10	0	(44)	0	0
61100	OFFICE SUPPLIES	0	0	787	2,850	2,850
61100	Paper	377	320	98	0	0
61100	Forms	32	17	0	0	0
61100	Photocopy	362	0	0	0	0
61100	Supplies	1,746	1,944	1,512	0	0
61100	Data Processing	880	685	30	0	0
61100	Book Processing Supplies	1,911	2,013	692	2,350	2,350
61100	Hardware	110	79	0	0	0
61100	Paint	201	220	0	0	0
61100	Other Bldg Repair & Maint	1,025	996	37	0	0
61100	Cleaning	507	448	0	0	0
61100	Other Custodial	386	304	0	0	0
61100	Books, Lawrence Library	31,541	25,515	17,666	25,459	25,459
61100	Children's Room	7,200	3,564	3,212	3,564	3,564
61100	Magazines/Newspapers	6,741	6,474	5,026	6,600	6,600
61100	DVD's	3,800	3,422	1,713	3,556	3,556
61100	Audio Cassettes	9,815	9,800	6,144	9,800	9,800
61100	Audio - Compact Discs	1,175	1,200	449	1,200	1,000
61100	Mileage	1,202	1,107	481	1,000	1,000
61100	Multimedia	50	20	95	0	340
61100	Memberships	550	390	180	633	633
61100	ADDIT EQUIP-COMPUTER	1,800	900	0	900	900
61100	EXEMPTION FUNDING	818	0	0	0	0
	<b>Total Expenditure</b>	<b>433,686</b>	<b>418,305</b>	<b>223,163</b>	<b>424,561</b>	<b>439,603</b>

<u>Group</u>		<u>2010</u> <u>Actual</u>	<u>2011</u> <u>Actual</u>	<u>2012 YTD</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013 BUDGET</u> <u>SUBMISSION</u>
	<b>SUMMER PLAYGROUND</b>					
63100	WAGES, HOURLY	5,000	3,000	18,031	3,000	3,000
	<b>Total Expenditure</b>	<b>5,000</b>	<b>3,000</b>	<b>18,031</b>	<b>3,000</b>	<b>3,000</b>
	<b>COMMUNITY CENTER</b>					
63200	WAGES, HOURLY	20,654	16,423	8,022	17,346	<b>18,582</b>
63200	Electricity-Building	4,293	3,826	1,996	3,225	<b>3,300</b>
63200	Oil-Heating	1,124	2,664	0	2,238	<b>2,500</b>
63200	Town Water	101	143	62	184	<b>200</b>
63200	Town Sewer	219	297	122	341	<b>350</b>
63200	R&M-Building & Grounds	846	737	0	1,000	<b>2,500</b>
63200	R&M-Firefighting Equipment	50	0	0	100	<b>100</b>
63200	R&M-Heating/Air Cond Equipment	234	369	540	250	<b>0</b>
63200	Custodial	1,380	1,087	1,480	300	<b>0</b>
63200	Solid Waste Disposal	770	660	280	1,400	<b>1,100</b>
63200	Supplies	21	791	76	23	<b>50</b>
63200	Paint	0	0	0	240	<b>0</b>
63200	Other Bldg Repair & Maint	771	0	231	337	<b>0</b>
63200	Cleaning	23	44	0	235	<b>0</b>
	<b>Total Expenditure</b>	<b>30,486</b>	<b>27,041</b>	<b>12,809</b>	<b>27,219</b>	<b>28,682</b>
	<b>PARKS</b>					
65100	WAGES, HOURLY	58,915	54,326	18,116	58,831	55,831
65100	LONGEVITY	405	405	203	405	405
65100	Electricity-Building	1,400	1,557	869	2,540	2,540
65100	Town Water	185	243	158	200	200
65100	R&M-Building & Grounds	0	0	145	638	300
65100	R&M-Vehicles	0	0	50	675	250
65100	R&L-Communications Equipment	40	0	0	500	300
65100	Solid Waste Disposal	2,950	1,700	850	1,700	1,700
65100	Training	0	0	0	300	300
65100	License Renewals	60	0	60	0	0
65100	Gasoline	2,143	2,639	1,044	2,100	2,100
65100	Diesel Fuel	1,384	1,114	1,036	2,100	2,100
65100	Stationery	70	0	0	0	0
65100	Supplies	60	0	228	200	0
65100	Hardware	364	329	115	0	0
65100	Tools	479	227	68	0	200
65100	Equipment Repair Parts & Acces	979	1,262	198	1,870	3,556
65100	Other Groundskeeping	228	313	18	0	3,000
65100	Motor Oil & Grease	169	57	74	0	0
65100	Tires and Tubes	427	142	101	0	0
65100	Uniforms	271	308	235	250	250
	<b>Total Expenditure</b>	<b>70,529</b>	<b>64,622</b>	<b>23,568</b>	<b>72,309</b>	<b>73,032</b>
	<b>MEMORIAL DAY</b>					
69200	Expenses, Memorial Day	0	3,000	0	3,000	3,000
	<b>Total Expenditure</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>

<u>Group</u>			<u>2010</u> <u>Actual</u>	<u>2011</u> <u>Actual</u>	<u>2012 YTD</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2013 BUDGET</u> <u>SUBMISSION</u>
<b>DEBT SERVICE</b>							
<b>GENERAL - II</b>							
71700		Principal Long Term Debt	84,000	84,000	0	84,000	64,000
71700		Interest Long Term Debt	40,048	36,688	16,664	33,328	29,884
		<b>Total Expenditure</b>	<b>124,048</b>	<b>120,688</b>	<b>16,664</b>	<b>117,328</b>	<b>93,884</b>
<b>BELMONT SPRINGS</b>							
71800		Principal Long Term Debt	42,000	42,000	0	42,000	42,000
71800		Interest Long Term Debt	24,066	22,649	10,616	21,231	19,814
		<b>Total Expenditure</b>	<b>66,066</b>	<b>64,649</b>	<b>10,616</b>	<b>63,231</b>	<b>61,814</b>
<b>GENERAL III</b>							
71900		DEBT-GENERAL OBLIGAT Principal	201,000	201,000	198,000	198,000	114,000
71900		DEBT-GENERAL OBLIGAT Interest L	26,885	18,845	7,413	10,865	4,625
		<b>Total Expenditure</b>	<b>227,885</b>	<b>219,845</b>	<b>205,413</b>	<b>208,865</b>	<b>118,625</b>
<b>SHORT TERM INTEREST</b>							
75200		INTEREST ON SHORT-TE Interest Lc	0	0	0	0	0
75200		INTEREST ON TEMPORARY LOANS	0	600	0	1,000	73,335
		<b>Total Expenditure</b>	<b>0</b>	<b>600</b>	<b>0</b>	<b>1,000</b>	<b>73,335</b>
<b>BENEFITS</b>							
91100		COUNTY RETIREMENT ASSESSME	549,480	548,026	778,181	606,250	652,031
91300		UNEMPLOYMENT INSURANCE	30,284	6,604	813	12,000	12,000
91400		HEALTH INSURANCE	608,577	668,039	442,616	810,000	737,861
91500		LIFE INSURANCE	1,687	1,673	1,098	2,000	2,000
91600		SOCIAL SECURITY-F.I.C.A.	39,179	38,071	23,745	55,000	55,550
		<b>Total Expenditure</b>	<b>1,229,207</b>	<b>1,262,413</b>	<b>1,246,453</b>	<b>1,485,250</b>	<b>1,459,442</b>
<b>GENERAL INSURANCE</b>							
94500		Package Policy	77,689	75,596	77,139	85,000	82,500
94500		Workman's Compensation	22,089	5,634	13,857	27,000	19,000
94500		Special Coverages	46,390	47,731	47,385	50,750	50,750
94500		Deductibles	699	0	500	5,000	2,500
		<b>Total Expenditure</b>	<b>146,867</b>	<b>128,961</b>	<b>138,881</b>	<b>167,750</b>	<b>154,750</b>
		<b>TOTAL GF EXPENSES</b>	<b>6,826,051</b>	<b>6,911,453</b>	<b>4,367,770</b>	<b>7,510,204</b>	<b>7,535,261</b>
<b>EDUCATION</b>							
31100		Nashoba Tech	1,009,165	1,079,074	495,582	991,163	1,108,278
32100		North Middlesex Regional	10,198,708	10,216,117	5,216,858	10,433,715	10,740,000
		<b>Total Expenditure</b>	<b>11,207,873</b>	<b>11,295,191</b>	<b>5,712,440</b>	<b>11,424,878</b>	<b>11,848,278</b>

## **PRELIMINARY MOTION:**

*Motion made by Michael L. Green, Selectman, as follows and seconded:*

*I move that Article 4 be divided into separate parts One through Eleven, excluding Part Twelve, for the purpose of voting on motions under this article.*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

*Town Administrator, John Moak, gave a slide presentation outlining the current state of Town finances.*

## **PART I: GENERAL GOVERNMENT**

*Motion made by Joseph A. Sergi, Selectman, as follows and seconded:*

*I move that all items in Part I of Article 4 totaling \$1,102,999 providing funds for the period July 1, 2012 to June 30, 2013 be raised and appropriated, as printed in the Finance Committee Report, for “General Government” in accordance with the recommendation of the Finance Committee.*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

## **PART II: PUBLIC SAFETY**

*Motion made by Stephen C. Themelis, Selectman, as follows and seconded:*

*I move that all items in Part II of Article 4 totaling \$2,342,217 providing funds for the period July 1, 2012 to June 30, 2013 be raised and appropriated for “Public Safety” in accordance with the recommendation of the Finance Committee.*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

## **PART III: PUBLIC WORKS**

*Motion made by Gregory J. Rice, Board of Public Works, as follows and seconded:*

*I move that all items in Part III of Article 4 totaling \$1,059,062 providing funds for the period July 1, 2012 to June 30, 2013 be raised and appropriated for “Public Works” in accordance with the recommendation of the Finance Committee.*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

## **PART IV: HUMAN SERVICES**

*Motion made by Phillip D. Durno, Board of Health, as follows and seconded:*

*I move that all items in Part IV of Article 4 totaling \$324,848 providing funds for the period July 1, 2012 to June 30, 2013 be raised and appropriated for “Human Services” in accordance with the recommendation of the Finance Committee.*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

## **PART V: CULTURE AND RECREATION**

*Motion made by Charles P. Burnham, Library Trustee, as follows and seconded:*

*I move that all items in Part V of Article 4 totaling \$474,285 providing funds for the period July 1, 2012 to June 30, 2013 be raised and appropriated for “Culture and Recreation” in accordance with the recommendation of the Finance Committee*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

**PART VI: DEBT SERVICE**

*Motion made by Michael L. Hartnett, Treasurer/Collector, as follows and seconded:*

*I move that all items in Part VI of Article 4 totaling \$347,658 providing funds for the period July 1, 2012 to June 30, 2013 be raised and appropriated for “Debt Service” in accordance with the recommendation of the Finance Committee.*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

**PART VII: EMPLOYEE BENEFITS & INS.**

*Motion made by Michael L. Hartnett, Treasurer/Collector, as follows and seconded:*

*I move that all items in Part VII of Article 4 totaling \$1,614,192 providing funds for the period July 1, 2012 to June 30, 2013 be appropriated for “Employee Benefits and Insurance” in accordance with the recommendation of the Finance Committee as follows:*

\$1,385,192	Raise and appropriate
\$ 94,000	Appropriate from Retirement Fund
\$ 60,000	Appropriate from Overlay Surplus
\$ 75,000	Appropriate from Free Cash

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

**PART VIII: AMBULANCE FUND**

*Motion made by Toby Tyler, Board of Fire Engineers, as follows and seconded:*

*I move that all items in Part VIII of Article 4 totaling \$270,000 providing funds for the period July 1, 2012 to June 30, 2013 be raised and appropriated for “Ambulance Fund” in accordance with the recommendation of the Finance Committee.*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

**PART IX: SEWER ENTERPRISE FUND**

*Motion made by John Dee, Board of Public Works, as follows and seconded:*

*I move that all items in Part IX of Article 4 totaling \$2,138,267 providing funds for the period July 1, 2012 to June 30, 2013 be appropriated from Sewer Enterprise Revenue and/or Betterment Fund for “Sewer Enterprise Fund” in accordance with the recommendation of the Finance Committee.*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

**PART X: WATER ENTERPRISE FUND**

*Motion made by John Dee, Board of Public Works, as follows and seconded:*

*I move that all items in Part X of Article 4 totaling \$1,542,668 providing funds for the period July 1, 2012 to June 30, 2013 be appropriated from Water Enterprise Revenue for “Water Enterprise Fund” in accordance with the recommendation of the Finance Committee as follows:*

\$1,509,613	Appropriate from Water Enterprise Revenue
\$ 33,055	Appropriate from Special Revenue Fund – Sale of Town Buildings, Canal Street

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

**PART XI: TRANSFER STATION ENTERPRISE FUND**

*Motion made by John Dee, Board of Public Works, as follows and seconded:*

*I move that all items in Part XI of Article 4 totaling \$349,763 providing funds for the period July 1, 2012 to June 30, 2013 be appropriated from Transfer Station Revenue for “Transfer Station Enterprise Fund” in accordance with the recommendation of the Finance Committee.*

*Motion required a majority and passed by unanimous voice vote. **Motion Carried***

**ARTICLE 5**

**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT ASSESSMENT**

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury, such sums that may be necessary to defray the charges and expenses of the Town for Fiscal Year 2013 pursuant to a detailed budget totaling \$10,740,000 or take any other action in relation thereto.

*Recommended by Finance Committee.*

*Motion made by Arnold Silva, NMRSD School Committee, as follows and seconded:*

*I move that the Town will vote to raise and appropriate, borrow, or transfer from available funds in the treasury, such sums that may be necessary to defray the charges and expenses of the Town for Fiscal Year 2013 pursuant to a detailed budget totaling \$10,740,000.*

*Motion required a majority and passed by majority voice vote. **Motion Carried***

**ARTICLE 6**

**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT ASSESSMENT – SUPPLEMENTAL APPROPRIATION**

To see if the Town will vote to raise and appropriate the sum of \$1,691,653 to supplement the appropriation made under Article 5 for the North Middlesex Regional School District budget, with said appropriation contingent upon the passage of a Proposition two and one-half override vote pursuant to the provisions of Section 21C of Chapter 59 of the Massachusetts General Laws at a special election to be held no later than ninety (90) days after the date of appropriation, or take any other action in relation thereto.

*Not recommended by Finance Committee.*

*Motion made by Arnold Silva, NMRSD School Committee, as follows and seconded:*

*I move that the Town vote to raise and appropriate the sum of \$1,691,653 to supplement the appropriation made under Article 5 for the North Middlesex Regional School District budget, with said appropriation contingent upon the passage of a Proposition two and one-half override vote pursuant to the provisions of Section 21C of Chapter 59 of the Massachusetts General Laws at a special election to be held no later than ninety (90) days after the date of appropriation, or take any other action in relation thereto.*

*Michael Landino moved to call the question. Voice vote on motion to call the question inconclusive.*

*Standing vote: Yeas 341 Nays 4 **Motion Carried***

*Motion on Article 6 required a majority.*

*Standing vote: Yeas 297 Nays 10 **Motion Carried***

## **ARTICLE 7**

By: North Middlesex Regional School District Committee

### **FEASIBILITY STUDY – HIGH SCHOOL**

To see if the Town will approve the borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of conducting a feasibility study to examine the possible construction of a new high school, expected to be located at 19 Main Street, Townsend, or the possible remodeling and rehabilitation of the current high school, also located at 19 Main Street, Townsend, including the payment of all costs incidental and related thereto (the “Study”), and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Study costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Study shall be as set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA.

*Recommended by Finance Committee.*

*Motion made by Arnold Silva, NMRSD School Committee, as follows and seconded:*

*I move that the Town approve the borrowing of \$940,000 authorized by the North Middlesex Regional School District, for the purpose of paying costs of conducting a feasibility study to examine the possible construction of a new high school, expected to be located at 19 Main Street, Townsend, or the possible remodeling and rehabilitation of the current high school, also located at 19 Main Street, Townsend, including the payment of all costs incidental and related thereto (the “Study”), and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Study costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Study shall be as set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA.*

*Motion required a majority.*

**Standing vote: Yeas 323      Nays 3**

**Motion Carried**

## **ARTICLE 8**

### **NASHOBA VALLEY TECHNICAL HIGH SCHOOL ASSESSMENT**

To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of \$1,108,278 for the purpose of providing funds for the Town’s apportioned share of the Nashoba Valley Technical High School operating budget and debt service for the fiscal year July 1, 2012 through June 30, 2013, as most recently certified to the Town by the District Treasurer, and by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or by not appropriating this sum, explicitly disapprove the certified budget; or take any other action relative thereto.

*Recommended by Finance Committee.*

*Motion made by Alfred T. Buckley, Sr., Nashoba Valley Technical High School School Committee, as follows and seconded:*

*I move that the Town vote to raise and appropriate the sum of \$1,108,278 for the purpose of providing funds for the Town’s apportioned share of the Nashoba Valley Technical High School operating budget and debt*

*service for the fiscal year July 1, 2012 through June 30, 2013, as most recently certified to the Town by the District Treasurer, and by virtue of appropriating this sum, approve the certified budget for the said fiscal year, or by not voting to appropriate the sum, explicitly disapprove the certified budget.*

*Motion required a majority and passed by unanimous voice vote.*

*Motion Carried*

## **ARTICLE 9**

By: Nashoba Valley Technical High School Committee

### **AMENDMENT OF DISTRICT AGREEMENT TO ADD THE TOWN OF AYER**

To see if the town will vote to accept the proposal of the Regional District School Committee passed on October 11, 2011 to amend the agreement establishing the Nashoba Valley Technical School District as amended (a) by providing for the admission to the district of the Town of Ayer as a vote to accept the agreement as amended; (b) by providing that members of the Committee shall be appointed by an appointing committee in each in each town consisting of the moderator, selectmen and local school committee members; (c) by providing that membership on the committee shall be as follows: Chelmsford - 3 members, Groton – 1 member, Littleton - 1 member, Westford – 2 members, Pepperell – 3 members, Shirley – 1 members, Townsend – 2 member, Ayer – 1 member (if Ayer joins the district); (d) by providing that each member town will have an alternate member to the committee who can serve in the absence or disability of a member from the town involved; (e) by providing that the admission of a new town or towns to the District shall result in the reapportionment accordingly of capital costs of the District represented by bonds or notes of the District then outstanding and of interest thereon; (f) by providing that the capital costs of any subsequent capital improvements of the district shall be apportioned among all the member towns on the basis of their respective pupil enrollments in the district school; (g) by providing that in each case where the apportionment of capital costs is to be based on pupil enrollments in the district school, each member town shall be deemed to have an enrollment of at least five pupils; (h) by conforming the dates on which payments to the district by the member towns are due to a July 1 - June 30 fiscal year; and (i) by making technical changes incidental to the foregoing amendments. (Such amendment will not become effective until the amendment is accepted by two-thirds of the member towns, approved by the Town of Ayer and upon the authorization of the Commissioner of Elementary and Secondary Education). Copies of the agreement as amended and proposed to be amended, as described in this Article, are available at the office of the town clerk.

*Recommended by Finance Committee.*

*Motion made by Alfred T. Buckley, Sr., Nashoba Valley Technical High School School Committee, as follows and seconded:*

*I move that the Town accept the proposal of the Regional District School Committee passed on October 11, 2011, to amend the agreement establishing the Nashoba Valley Technical High School District as amended.*

*Motion required a majority and passed by unanimous voice vote.*

*Motion Carried*

## **ARTICLE 10**

By: Police Department

### **POLICE CRUISERS**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$72,000 for the purpose of purchasing and equipping two (2) new police cruisers, along with any related expenses, said appropriation to be under control of the Chief of Police, and to authorize the disposal of used police vehicle(s) by trade, transfer, or sale; or take any other action relative thereto.

*This amount allows the police department to replace two vehicles with the appropriate equipment. It is planned to retain the two used vehicles, one replacement for the auxiliary police and one to replace the*

engineering department's 1999 Crown Victoria, thus lesser trade-in on these purchases. Recommended by Finance Committee.

*Motion made by Michael L. Green, Selectman, as follows and seconded:*

*I move that the town vote to appropriate from free cash the sum of \$72,000 for the purpose of purchasing and equipping two (2) new police cruisers, along with any related expenses, said appropriation to be under control of the Chief of Police, and to authorize the disposal of used police vehicle(s) by trade, transfer, or sale.*

*Motion required a majority and passed by majority voice vote.*

***Motion Carried***

## **ARTICLE 11**

By: Police Department

### **POLICE REPLACEMENT EQUIPMENT**

To see if the town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$12,000 for the purchase of bullet resistant armor ("bulletproof" vests) and any similar equipment or other related expenses, this appropriation to be under the control of the Chief of Police; or take any other action relative thereto.

*This purchase is to meet the requirements of the union contract. Upon purchase the department will apply for a federal grant that may reimburse the town for these purchases. Recommended by Finance Committee.*

*Motion made by Joseph A. Sergi, Selectman, as follows and seconded:*

*I move that the town vote to appropriate from free cash the sum of \$12,000 for the purchase of bullet resistant armor ("bulletproof" vests) and any similar equipment or other related expenses, this appropriation to be under the control of the Chief of Police.*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

## **ARTICLE 12**

By: Library Trustees

### **BOOK FINE MONEY**

To see if the Town would vote to raise and appropriate or appropriate from available funds, the sum of \$4,535 for the purchase of books or other library supplies; including the payment of costs incidental and related thereto; said appropriation to be under the control of the library Board of Trustees; or take any other action relative thereto.

*The Library Board of Trustees is requesting the money received from library overdue fines be appropriated to purchase additional books for the library. Not recommended by Finance Committee.*

*Motion made by Charles P. Burnham, Library Trustee, as follows and seconded:*

*I move that the Town vote to raise and appropriate the sum of \$4,535 for the purchase of books or other library supplies; including the payment of costs incidental and related thereto; said appropriation to be under the control of the library Board of Trustees.*

*Motion required a majority and passed by majority voice vote.*

***Motion Carried***

## **ARTICLE 13**

By: Board of Fire Engineers

### **AMBULANCE RADIOS**

To see if the town will vote to raise and appropriate, appropriate from available funds, or borrow the sum of \$13,000 for the purchase of radios and any other related costs incidental thereto, said appropriation to be under the control of the Board of Fire Engineers; or take any other action relative thereto.

*The Board of Fire Engineers has requested new radios and pagers for ambulance and fire fighters; the allotted funds for the spring town meeting has required that we request only the ambulance radios, the pagers for the ambulance staff is part of a grant with a 5% match that was previously requested from Free Cash during the Special Town Meeting. Recommended by Finance Committee.*

*Motion made by Toby Tyler, Board of Fire Engineers, as follows and seconded:*

*I move that the Town vote to appropriate from free cash the sum of \$13,000 for the purchase of radios and any other related costs incidental thereto, said appropriation to be under the control of the Board of Fire Engineers.*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

#### **ARTICLE 14**

By: Board of Public Works

#### **NEW MOWER - PARKS DIVISION**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$8,000 for the purchase of a new mower for the Parks Division, including any other expenses related thereto; said appropriation to be under the control of the Board of Public Works; or take any other action relative thereto.

*This article is for funding to replace the 2006 John Deere “Z-steer” mower for the Parks Dept. This mower is one of two large diesel mowers used for maintaining Town-owned playing surfaces, and these units are typically rotated out of service on a staggered 4-year schedule. A similar mower unit was replaced in 2010, but at a lesser purchase price that resulted from a higher residual trade-in value for the 4-year-old machine it replaced. The current mower is 6-years old and thus has a lower trade-in value. The current State Bid List cost for the replacement mower is \$14k and the estimated trade-in value of the existing unit is \$6k. Recommended by Finance Committee.*

*Motion made by Lewis Lunn, Board of Public Works, as follows and seconded:*

*I move that the Town vote to appropriate from free cash the sum of \$8,000 for the purchase of a new mower for the Parks Division, including any other expenses related thereto; said appropriation to be under the control of the Board of Public Works.*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

#### **ARTICLE 15**

By: Board of Selectmen

#### **TOWN HALL OFFICE SECURITY**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$8,000 for the purpose of making repairs and/or renovations to the Town Hall to provide for adequate security, including any other expenses related thereto; said appropriation to be under the control of the Town Administrator; or take any other action relative thereto.

*This amount allows the town to address a number of items in the Treasurer’s office area and to install a secure overnight drop off slot for payments after hours. Recommended by Finance Committee.*

*Motion made by Stephen C. Themelis, Selectman, as follows and seconded:*

*I move that the Town vote to appropriate from free cash the sum of \$8,000 for the purpose of making repairs and/or renovations to the Town Hall to provide for adequate security, including any other expenses related thereto; said appropriation to be under the control of the Town Administrator.*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

## **ARTICLE 16**

By: Department of Public Works

### **CHAPTER 90 FUNDING**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$417,096 for resurfacing and related expenses on eligible roads, said funds having been approved for 100% reimbursement by the Commonwealth under the provisions of Section 34(2)(a) of MGL Ch. 90, said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*The Chapter 90 funding is the sole means of funding for major road repairs in the Town of Pepperell All proposed highway projects must be pre-approved by MassDOT and are 100% reimbursable. Recommended by Finance Committee.*

***Motion made by Gregory J. Rice, Board of Public Works, as follows and seconded:***

*I move that the Town vote to appropriate from available funds the sum of \$417,096 for resurfacing and related expenses on eligible roads, said funds having been approved for 100% reimbursement by the Commonwealth under the provisions of Section 34(2)(a) of MGL Ch. 90, said appropriation to be under the control of the Highway Superintendent.*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

## **ARTICLE 17**

By: Planning Board

### **ZONING AMENDMENT**

To see if the Town will vote to change the Zoning District of parcels 23-157, 23-164, 23-165, 23-166, 23-167, 23-172, 23-173, & 23-174 from Urban Residence to Commercial, and to further amend the Official Zoning Map and its written addendum to reflect this change, or take any other action thereon.

Purpose: The addition of these parcels into the Commercial Zoning District will allow for a continuous path of Commercial Zoning from the Railroad Square area to the rotary along the southerly side of Main Street. Recommended by the Planning Board.

***Motion made by Richard McHugh, Planning Board, as follows and seconded:***

*I move that the Town vote to change the Zoning District of parcels 23-157, 23-164, 23-165, 23-166, 23-167, 23-172, 23-173, & 23-174 from Urban Residence to Commercial, and to further amend the Official Zoning Map and its written addendum to reflect this change.*

***Mr. McHugh read the Planning Board report previously filed with the Town Clerk.***

***Motion required a 2/3rds majority. Voice vote inconclusive.***

***Standing vote: Yeas 240      Nays 17***

***Motion Carried***

**ARTICLE 18**

By: Planning Board

**ZONING AMENDMENT**

To see if the Town will vote to amend the Protective Zoning Bylaw by deleting 10% in Section 8171 and replacing it with 15%, or take any other action thereon.

Purpose: This amendment will correct a mistake in the Bylaw regarding impervious areas in the water protection zones making it consistent with Item #32 in the Use Regulations Section 8130. Recommended by the Planning Board.

*Motion made by Richard McHugh, Planning Board, as follows and seconded:*

*I move that the Town vote to amend the Protective Zoning Bylaw by deleting 10% in Section 8171 and replacing it with 15%.*

*Mr. McHugh read the Planning Board report previously filed with the Town Clerk.*

*Motion required a 2/3rds majority. Voice vote inconclusive.*

**Standing vote: Yeas 206      Nays 25**

**Motion Carried**

**ARTICLE 19**

By: Planning Board

**ZONING AMENDMENT**

To see if the Town will vote to amend the Protective Zoning Bylaw by deleting in its entirety item 1 of Section B of APPENDIX A and replacing with the following:

*Use of land for the primary purpose of commercial agriculture, aquaculture, silviculture, horticulture, floriculture, or viticulture on a parcel of more than five acres or more or parcels of two acres or more if the sale of products produced from the such activities on the parcel generates annually at least \$1,000 per acre based on gross sales dollars in an area not zoned for such activity.*

Or take any other action relative thereto.

Purpose: In accordance with Section 3 of Chapter 40A of the MGL the agricultural exemptions were revised to include 2 acre or more parcels as described and this change needs to be added to the current table of uses. Recommended by the Planning Board.

*Motion made by Richard McHugh, Planning Board, as follows and seconded:*

*I move that the Town vote to amend the Protective Zoning Bylaw by deleting in its entirety item 1 of Section B of APPENDIX A and replacing with the following:*

*Use of land for the primary purpose of commercial agriculture, aquaculture, silviculture, horticulture, floriculture, or viticulture on a parcel of more than five acres or more or parcels of two acres or more if the sale of products produced from the such activities on the parcel generates annually at least \$1,000 per acre based on gross sales dollars in an area not zoned for such activity.*

*Mr. McHugh read the Planning Board report previously filed with the Town Clerk.*

*Motion required a 2/3rds majority and passed by unanimous voice vote.*

***Motion Carried***

**ARTICLE 20**

By: Board of Selectmen

**ZONING AMENDMENT**

To see if the Town will vote to change the Zoning District of parcels 23-147, 23-148, 23-149, 23-150, & 20-48 from Town Residence to Commercial, and to further amend the Official Zoning Map and its written addendum to reflect this change, or take any other action relative thereto.

Purpose: In July, 2013 the bonding obligation for the Peter Fitzpatrick School will be complete and if the school department does not continue to use the facility, the town must maintain the existing structures or find suitable use for the buildings and/or land. Rezoning from residential to commercial will allow for more flexibility in the potential uses for this property. Recommended by the Planning Board.

*Motion made by Michael L. Green, Selectman, as follows and seconded:*

*I move that the Town vote to change the Zoning District of parcels 23-147, 23-148, 23-149, 23-150, & 20-48 from Town Residence to Commercial, and to further amend the Official Zoning Map and its written addendum to reflect this change.*

*Mr. McHugh read the report of the Planning Board filed with the Town Clerk.*

*Motion to call the question made and seconded. Passed by unanimous voice vote.*

*Motion required a 2/3rds majority.*

***Standing vote: Yeas 47      Nays 176***

***Motion Defeated***

**ARTICLE 21**

By: Department of Public Works

**MT. LEBANON STREET/TOWNSEND STREET INTERSECTION CONSTRUCTION**

To see what sum the Town will vote to raise and appropriate or appropriate from available funds for the purpose of making improvements to the Mt. Lebanon Street/Townsend Street intersection, including any other costs incidental and related thereto; said appropriation to be under the control of the Highway Superintendent.

*Improvements to the intersection of Mt. Lebanon St. and Townsend St. have been discussed for many years. Limited sight lines, difficult turning movements and relatively high speeds all conspire to make this a less than optimal intersection. Realignment of Mt. Lebanon St. to better square the approach angle would require re-grading of the existing banking. This re-grading would necessitate the acquisition of a permanent grading easement from the abutting property owner. This article seeks to provide funding to offset the costs for the survey work associated with the grading plan and preparation of an easement plan suitable for recording at the Registry of Deeds. The funding would also allow for mitigation measures for impacts to the abutting property. The construction cost for the realignment of the roadway would be borne by the Highway Dept. operating budget. No recommendation by Finance Committee.*

*Motion made by Gregory J. Rice, Board of Public Works, as follows and seconded:*

*I move that the Town vote to take no action on Article 21.*

*Motion required a majority and passed by majority voice vote.*

***Motion Carried***

*Motion to adjourn made and seconded at 11:03pm.*

***Motion Carried***

And you will serve this warrant by posting a true and attested copy of same, in said Town, seven days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 13th day of April, A.D. 2012.

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Michael L. Green, Chairman

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Joseph A. Sergi, Clerk

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Stephen C. Themelis

PEPPERELL BOARD OF SELECTMEN

---

CONSTABLE OF PEPPERELL

# Special Town Election

## Proposition 2 ½ Override Referendum

### Pepperell, Massachusetts

### Varnum Brook School Gymnasium

### June 21, 2012

The Town of Pepperell held a Special Town Election under Mass. General Laws Chapter 59, § 21C to determine:

**Shall the Town of Pepperell be allowed to assess an additional \$1,691,653 in real estate and personal property taxes for the purposes of funding a supplemental appropriation for the North Middlesex Regional School District budget for the fiscal year beginning July first, two thousand and twelve?**

Yes \_\_\_\_\_ No \_\_\_\_\_

Vote for **One**

<b>School Budget Referendum</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Yes	206	260	225	<b>691</b>
No	311	406	438	<b>1155</b>
				<b>0</b>
				<b>0</b>
<b>Totals</b>	<b>517</b>	<b>666</b>	<b>663</b>	<b>1846</b>

<b><u>Ballots cast</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Absentee ballots	14	18	18	<b>50</b>
Ballots cast at polling place	503	648	645	<b>1796</b>
Total Ballots cast	517	666	663	<b>1846</b>

<b><u>Registered Voters</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Total registered voters	2616	2665	2559	<b>7840</b>
Voter participation percentage	19.76%	24.99%	25.91%	23.55%

**TRUE COPY ATTEST:**

**Jeffrey W. Sauer**  
**PEPPERELL TOWN CLERK**

**2012 Special Town Meeting**  
**Pepperell, Massachusetts**  
**Nissitissit Middle School Auditorium**  
**August 13, 2012**

***Special Town Meeting***  
***Monday, August 13, 2012***

*Town Moderator, Scott Blackburn, called the Meeting to order at 7:14pm.  
The Meeting said the Pledge of Allegiance*

*Mr. Blackburn thanked the Registrars - Jani Eshleman, Patty Sergi, and Heather Zacharakis - for checking in voters and Michael Hartnett, Ron Karr, and Greg Rice, who will be the counters should a standing vote count be required.*

*Town Clerk, Jeffrey Sauer, read the notice of posting.*

*The Moderator announced that a quorum was present.*

*The Moderator announced that representatives from the North Middlesex Regional School District would be offering a short presentation regarding the current school district budget.*

**COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

**GREETINGS:**

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, August 13, 2012 at 7:00 PM to act on the following articles:

**SPECIAL TOWN MEETING**

**ARTICLE 1**

**NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT ASSESSMENT – SUPPLEMENTAL APPROPRIATION**

To see if the Town will vote to raise and appropriate the sum of \$375,158 to supplement the appropriation made under Article 5 of the May 7, 2012 Annual Town Meeting for the North Middlesex Regional School District budget, with said appropriation contingent upon the passage of a Proposition two and one-half override vote pursuant to the provisions of Section 21C of Chapter 59 of the Massachusetts General Laws at a special election to be held no later than ninety (90) days after the date of appropriation, or take any other action in relation thereto.

*Motion made by Arnold Silva, NMRSD School Committee, as follows and seconded:*

*I move that the Town vote to raise and appropriate the sum of \$375,158 to supplement the appropriation made under Article 5 of the May 7, 2012 Annual Town Meeting for the North Middlesex Regional School District budget, with said appropriation contingent upon the passage of a Proposition two and one-half override vote pursuant to the provisions of Section 21C of Chapter 59 of the Massachusetts General Laws at a special election to be held no later than ninety (90) days after the date of appropriation.*

*Following an informal comment suggesting calling the question, the Moderator entertained a motion from the floor to move the question.*

*Motion to move the question required a majority and passed by a majority: unanimous minus one audible no.*

*Motion on Article 1 required a majority.*

*Standing vote: Yeas 198      Nays 12*

***Motion Carried***

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 23<sup>rd</sup> day of July, A.D. 2012.

---

Joseph A. Sergi, Chairman

---

Stephen C. Themelis, Clerk

---

Michael L. Green

PEPPERELL BOARD OF SELECTMEN

---

CONSTABLE OF PEPPERELL

*The Moderator entertained a motion from the floor to adjourn, which passed by unanimous voice vote.*

*The Meeting was adjourned at 8:43pm.*

**Special Town Election**  
**Proposition 2 ½ Override Referendum**  
**Pepperell, Massachusetts**  
**Varnum Brook School Gymnasium**  
**August 29, 2012**

The Town of Pepperell held a Special Town Election under Mass. General Laws Chapter 59, § 21C to determine:

**Shall the Town of Pepperell be allowed to assess an additional \$375,158 in real estate and personal property taxes for the purposes of funding a supplemental appropriation for the North Middlesex Regional School District budget for the fiscal year beginning July first, two thousand and twelve?**

Yes \_\_\_\_\_ No \_\_\_\_\_

Vote for **One**

<b>School Budget Referendum</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Yes	571	601	530	<b>1702</b>
No	379	464	563	<b>1406</b>
				<b>0</b>
				<b>0</b>
<b>Totals</b>	950	1065	1093	<b>3108</b>

<b><u>Ballots cast</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Absentee ballots	22	35	25	<b>82</b>
Ballots cast at polling place	928	1030	1068	<b>3026</b>
Total Ballots cast	950	1065	1093	<b>3108</b>

<b><u>Registered Voters</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Total registered voters	2646	2661	2585	<b>7892</b>
Voter participation percentage	35.90%	40.02%	42.28%	39.38%

**TRUE COPY ATTEST:**

**Jeffrey W. Sauer**  
**PEPPERELL TOWN CLERK**

**2012 State Primary**  
**Pepperell, Massachusetts**  
**Varnum Brook School Gymnasium**  
**September 6, 2012**

**Democratic Party**

**Vote for One**

<b>Senator in Congress</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Elizabeth A. Warren	51	72	57	<b>180</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered	0	1	3	<b>4</b>
Blanks	9	0	4	<b>13</b>
<b>Totals</b>	<b>60</b>	<b>73</b>	<b>64</b>	<b>197</b>

**Vote for One**

<b>Representative in Congress</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Nicola S. Tsongas	56	70	62	<b>188</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered	0	0	0	<b>0</b>
Blanks	4	3	2	<b>9</b>
<b>Totals</b>	<b>60</b>	<b>73</b>	<b>64</b>	<b>197</b>

**Vote for One**

<b>Councillor</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Donald Bumiller	9	12	15	<b>36</b>
Eileen R. Duff	25	34	31	<b>90</b>
David W. Eppley	8	10	5	<b>23</b>
George T. O'Brine	8	2	6	<b>16</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered	0	0	0	<b>0</b>
Blanks	10	15	7	<b>32</b>
<b>Totals</b>	<b>60</b>	<b>73</b>	<b>64</b>	<b>197</b>

Vote for One

<b>Senator in General Court</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Eileen M. Donohue	52	67	61	<b>180</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered	0	0	0	<b>0</b>
Blanks	8	6	3	<b>17</b>
<b>Totals</b>	<b>60</b>	<b>73</b>	<b>64</b>	<b>197</b>

Vote for One

<b>Representative in General Court</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered	0	0	1	<b>1</b>
Blanks	60	73	63	<b>196</b>
<b>Totals</b>	<b>60</b>	<b>73</b>	<b>64</b>	<b>197</b>

Vote for One

<b>Clerk of Courts</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Michael A. Sullivan	51	61	56	<b>168</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered	0	0	0	<b>0</b>
Blanks	9	12	8	<b>29</b>
<b>Totals</b>	<b>60</b>	<b>73</b>	<b>64</b>	<b>197</b>

Vote for One

<b>Register of Deeds</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Robert B. Antonelli	19	13	19	<b>51</b>
Frank J. Ciano	3	5	3	<b>11</b>
Thomas B. Concannon, Jr.	4	5	5	<b>14</b>
Maria C. Curatone	13	23	14	<b>50</b>
Tiziano Doto	2	4	0	<b>6</b>
Maryann H. Heuston	10	7	18	<b>35</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered	0	0	0	<b>0</b>
Blanks	9	16	5	<b>30</b>
<b>Totals</b>	<b>60</b>	<b>73</b>	<b>64</b>	<b>197</b>

Vote for One

<b>Sheriff</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Peter J. Koutoujian	52	62	57	171
<i>Write-ins</i>				
				0
Scattered	0	0	0	0
Blanks	8	11	7	26
<b>Totals</b>	60	73	64	197

**Republican Party**

Vote for **One**

<b>Senator in Congress</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Scott P. Brown	129	145	123	397
<i>Write-ins</i>				
				0
Scattered	0	0	0	0
Blanks	1	2	3	6
<b>Totals</b>	130	147	126	403

Vote for **One**

<b>Representative in Congress</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Jonathan A. Golnik	79	99	78	256
Thomas J.M. Weaver	44	43	41	128
<i>Write-ins</i>				
				0
Scattered	0	0	0	0
Blanks	7	5	7	19
<b>Totals</b>	130	147	126	403

Vote for **One**

<b>Councillor</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Maura L.P. Ciardiello	103	118	110	331
<i>Write-ins</i>				
				0
Scattered	0	0	0	0
Blanks	27	29	16	72
<b>Totals</b>	130	147	126	403

Vote for One

<b>Senator in General Court</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
James J. Buba	110	125	110	<b>345</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered	0	0	0	<b>0</b>
Blanks	20	22	16	<b>58</b>
<b>Totals</b>	<b>130</b>	<b>147</b>	<b>126</b>	<b>403</b>

Vote for One

<b>Representative in General Court</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Sheila C. Harrington	121	133	117	<b>371</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered	0	0	1	<b>1</b>
Blanks	9	14	8	<b>31</b>
<b>Totals</b>	<b>130</b>	<b>147</b>	<b>126</b>	<b>403</b>

Vote for One

<b>Clerk of Courts</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered	0	3	3	<b>6</b>
Blanks	130	144	123	<b>397</b>
<b>Totals</b>	<b>130</b>	<b>147</b>	<b>126</b>	<b>403</b>

Vote for One

<b>Register of Deeds</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered	0	3	2	<b>5</b>
Blanks	130	144	124	<b>398</b>
<b>Totals</b>	<b>130</b>	<b>147</b>	<b>126</b>	<b>403</b>

Vote for One

<b>Sheriff</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered	0	3	4	<b>7</b>
Blanks	130	144	122	<b>396</b>
<b>Totals</b>	<b>130</b>	<b>147</b>	<b>126</b>	<b>403</b>

## Green-Rainbow Party

### Vote for One

<b>Senator in Congress</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered				<b>0</b>
Blanks				<b>0</b>
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Vote for One

<b>Representative in Congress</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered				<b>0</b>
Blanks				<b>0</b>
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Vote for One

<b>Councillor</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered				<b>0</b>
Blanks				<b>0</b>
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Vote for One

<b>Senator in General Court</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Blanks	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Vote for One

<b>Representative in General Court</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered				<b>0</b>
Blanks				<b>0</b>
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Vote for One

<b>Clerk of Courts</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered				<b>0</b>
Blanks				<b>0</b>
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Vote for One

<b>Register of Deeds</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered				<b>0</b>
Blanks				<b>0</b>
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Vote for One

<b>Sheriff</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
<i>Write-ins</i>				
				<b>0</b>
Scattered				<b>0</b>
Blanks				<b>0</b>
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b><u>Ballots cast</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Absentee ballots	10	13	16	<b>39</b>
Ballots cast at polling place	180	207	174	<b>561</b>
Total Ballots cast	190	220	190	<b>600</b>

<b><u>Registered Voters</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Total registered voters	2658	2683	2601	<b>7942</b>
Voter participation percentage	7.15%	8.20%	7.30%	7.55%

**TRUE COPY ATTEST:**

**Jeffrey W. Sauer**  
**PEPPERELL TOWN CLERK**

# 2012 Special Town Meeting

Pepperell, Massachusetts

Nissitissit Middle School Auditorium

October 29, 2012

*Special Town Meeting*

*Monday, October 29, 2012*

*Town Moderator, Scott Blackburn, called the Meeting to order at 7:30pm.*

*A quorum was not present due to Hurricane Sandy.*

*A motion was made by Town Clerk, Jeffrey Sauer: "I move to adjourn this Special Town Meeting and reconvene at 7:30pm on Thursday, November 8, 2012 at the Nissitissit Middle School."*

*Motion required a majority and passed by unanimous voice vote.*

***Motion Carried***

***The Meeting was adjourned at 7:31pm***

***Special Town Meeting***

***(Adjourned Session: Thursday, November 8, 2012)***

*Town Moderator, Scott Blackburn, called to reconvene the Meeting at 7:34pm.*

*The Meeting said the Pledge of Allegiance.*

*Town Clerk, Jeffrey Sauer, read the notice of posting.*

*Mr. Blackburn thanked the Registrars - Jani Eshleman, Patty Sergi, and Heather Zacharakis - for checking in voters..*

*The Moderator announced that a quorum was present.*

## COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 29<sup>th</sup> of October, A.D. 2012 at 7:30 PM to act on the following articles:

## ARTICLE 1

By: Police Department

### **POLICE CRUISER**

To see if the Town will vote to raise and appropriate, appropriate from available funds, or borrow a sum not to exceed \$36,000 for the purpose of purchasing and equipping one (1) police cruiser, along with any related equipment and expenses, this appropriation to be under the control of the Chief of Police, and to allow for the disposal of a used police vehicle by trade, transfer or sale; or take any other action relative thereto.

*The police department's cruiser purchasing schedule calls for the purchase of seven vehicles every three years in a "2-2-3" per year rotation. For 2012, we were scheduled to purchase three vehicles. At the 2012 ATM, we only received funding for two vehicles. The vehicle we wanted to replace this past spring and would now like to replace currently has over 111,000 miles and its maintenance costs have seen a sharp increase. We recently implemented a new vehicle rotation for the patrol officers, rotating three cruisers to cover two sectors, in an effort to decrease maintenance cost and purchase less vehicles over time. Delaying this STM purchase will mean the above high mileage cruiser will have to remain in service for at least another full calendar year. Recommended by Finance Committee.*

Motion made by Joseph A. Sergi, Selectman, and seconded.

*"I move that the Town vote to appropriate from available funds a sum not to exceed \$36,000 for the purpose of purchasing and equipping one (1) police cruiser, including any related expenses, said appropriation to be under the control of the Chief of Police, and, further, to authorize disposal of a used police vehicle by trade, transfer, or sale."*

Motion required a majority vote.

Voice vote – unanimous

**Motion Carried**

## ARTICLE 2

By: Board of Public Works – Highway Division

### **GENERATOR FOR HIGHWAY GARAGE**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$19,500 for the purchase and installation of a generator at the Highway Department garage; said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*The Highway Dept does not have any auxiliary back up power source for the Operations Center on Lowell Road. Loss of power eliminates all heat, lights, use of power equipment and loss of the electric garage door openers. Being a first-responder organization charged with public safety, the Highway Dept needs to be able to staff the facility, deploy equipment, and perform repairs as needed. The proposed 25kW, 3-phase, natural-gas-fired generator will allow for all of the above operations. In addition to the generator itself, the proposal includes all ancillary gear, labor and plumbing necessary for a complete installation. Recommended by Finance Committee.*

Motion made by John F. Dee, III, Board of Public Works, and seconded.

*"I move that the Town vote to appropriate from available funds the sum of \$19,500 for the purchase and installation of a generator at the Highway Department garage; said appropriation to be under the control of the Highway Superintendent."*

Motion required a majority vote.

Voice vote – unanimous

**Motion Carried**

**ARTICLE 3**

By: Board of Public Works – Highway Division

**BRUSH CHIPPER FOR HIGHWAY DEPARTMENT**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$47,560 for the purchase of a new or good used brush chipper for the Highway Department; said appropriation to be under the control of the Highway Superintendent; or take any other action relative thereto.

*The Highway Department currently employs an extremely labor-intensive method for clearing and disposing of brush from the public right of way. The brush is manually loaded and then trucked back to the Highway Garage where it is stockpiled until it is ultimately chipped and disposed of by a 3rd party vendor. The acquisition of a commercial-grade chipper will allow for far more cost-effective disposal of brush. Recommended by Finance Committee.*

Motion made by John F. Dee, III, Board of Public Works, and seconded.

*“I move that the Town vote to appropriate from available funds the sum of \$47,560 for the purchase of a new or good used brush chipper for the Highway Department; said appropriation to be under the control of the Highway Superintendent.”*

Motion required a majority vote.

Voice vote – unanimous

**Motion Carried**

**ARTICLE 4**

By: Board of Selectmen

**TOWN HALL AND PUBLIC SAFETY COMPLEX – BUILDING MAINTENANCE**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$4,500 for Town Hall Building Maintenance; said appropriation to be under the control of the Town Administrator; or take any other action relative thereto.

*These funds will be used to repair and clean carpet in both buildings. Additionally there are other minor repairs related to the flooring and entrances that need to be addressed. Recommended by Finance Committee.*

Motion made by Stephen C. Themelis, Selectman, and seconded.

*“I move that the Town vote to raise and appropriate the sum of \$4,500 for Town Hall Building Maintenance; said appropriation to be under the control of the Town Administrator.”*

Motion required a majority vote.

Voice vote – unanimous

**Motion Carried**

**ARTICLE 5**

By: Board of Selectmen

**VETERANS TAX WORK-OFF PROGRAM**

To see if the Town will vote to accept the provisions of MGL Chapter 59, §5N, relative to a Veterans Tax Work-Off Program, and to allow an approved representative, for persons physically unable, to provide such services to the city or town; or take any other action relative thereto.

*Mass General Law Chapter 59, §5N allows veterans to participate in the Tax Work-Off Program similar to our Senior Tax Work-Off Program. This legislation also allows veterans who are physically unable to provide services for this program to request approval for a representative to provide these services. Recommended by Finance Committee.*

Motion made by Michael L. Green, Selectman, and seconded.

*“I move that the Town vote to accept the provisions of MGL Chapter 59, §5N, relative to a Veterans Tax Work-Off Program, and to allow an approved representative, for persons physically unable, to provide such services to the city or town.”*

Motion required a majority vote.

Voice vote – unanimous

**Motion Carried**

## **ARTICLE 6**

By: Council on Aging

### **SENIOR TAX WORK-OFF PROGRAM AMENDMENT**

To see if the Town will vote to amend the Senior Tax Work-off Program in accordance with Chapter 59, §5K by allowing an approved representative, for persons physically unable, to provide such services to the city or town; or take any other action relative thereto.

*Mass General Law Chapter 59, §5K allows seniors who are physically unable to provide services for the Senior Tax Work-Off Program to request approval for a representative to provide these services. Recommended by Finance Committee.*

Motion made by Marcia A. Zaniboni, Council on Aging Director, and seconded.

*“I move that the Town vote to amend the Senior Tax Work-off Program in accordance with Chapter 59, §5K by allowing an approved representative, for persons physically unable, to provide such services to the city or town.”*

Motion required a majority vote.

Voice vote – unanimous

**Motion Carried**

## **ARTICLE 7**

By: Board of Selectmen

### **SUPPLEMENTAL APPROPRIATION – ASSESSORS’ OVERLAY ACCOUNT**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$9,000 to supplement the Assessors’ Overlay Account to fund tax work-off programs for seniors and veterans; or take any other action relative thereto.

*These funds will be raised and appropriated from additional new growth funds. The additional funds are being requested to increase the Tax Work-Off Program funding from \$6,000 to \$15,000. These funds will be for the Senior and Veterans programs. Recommended by Finance Committee.*

Motion made by Joseph A. Sergi, Selectman, and seconded.

*“I move that the Town vote to raise and appropriate the sum of \$9,000 to supplement the Assessors’ Overlay Account to fund tax work-off programs for seniors and veterans.”*

Motion required a majority vote.

Voice vote – unanimous

**Motion Carried**

## ARTICLE 8

By: Board of Selectmen

### UNPAID BILLS PRIOR FISCAL YEAR

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$1,939.70 to pay two outstanding invoices, from National Grid for street lighting, and from Grainger for the purchase of an air circulator, both from a prior fiscal year; said appropriation to be under the control of the Town Administrator, or take any other action relative thereto.

*This article is presented to pay two bills from a previous year: \$193.50 for an equipment purchase for communications which was not paid in FY 2011, and \$1,746.20 for an outstanding bill from National Grid for electricity for street lights. We have been working on this account for more than two years and have determined that we owe this amount from previous years. This will bring the bill to a current balance; this has been an identifiable amount during these two years of investigating the overdue balance. Recommended by Finance Committee.*

Motion made by Stephen C. Themelis, Selectman, and seconded.

*“I move that the Town vote to raise and appropriate the sum of \$1,939.70 to pay two outstanding invoices, from National Grid for street lighting, and from Grainger for the purchase of an air circulator, both from a prior fiscal year; said appropriation to be under the control of the Town Administrator.”*

Motion required a 9/10<sup>th</sup> majority vote.

Voice vote – unanimous

**Motion Carried**

## ARTICLE 9

By: Board of Selectmen

### TOWN HALL REPAIRS

To see if the Town will vote to raise and appropriate or appropriate from available funds a sum not to exceed \$40,000 for the repair of the roof of the Town Hall vault area, including any other expenses related thereto; said appropriation to be under the control of the Town Administrator; or take any other action relative thereto.

*A leak in the roof of the vault area on the lower level of town hall was detected in mid summer. Professional roofing companies were solicited to look at this problem. The roof repair is standard work, but the complication arises because the concrete handicapped ramp leading to the main floor is constructed on this roof and must be removed to allow for the roof repair. A new ramp with more options for future repairs will be installed in this location. Recommended by Finance Committee.*

Motion made by Michael L. Green, Selectman, and seconded.

*“I move that the Town vote to appropriate from the Free Cash a sum not to exceed \$40,000 for the repair of the roof of the Town Hall vault area, including any other expenses related thereto; said appropriation to be under the control of the Town Administrator.”*

Motion required a majority vote.

Voice vote – unanimous

**Motion Carried**

**ARTICLE 10**

By: Board of Selectmen

**Tax Increment Financing (TIF)**

To see if the Town will vote to:

(a) approve a Tax Increment Financing (TIF) Agreement and certified project application submitted by Masy Systems, Inc. and JALE, LLC for a portion of the parcel located at 10 Lomar Park Drive, shown as Lot 64, Parcels 1 through 9 on Pepperell Assessors' Map 16, said parcel being the Town of Pepperell's Economic Opportunity Area known as Lomar (1).

The vote of the Town will allow JALE, LLC and Masy Systems, Inc. to receive a tax exemption on the incremental increase in value of their portion of the property for a period of twenty (20) years, commencing in the fiscal year 2014 and ending in the fiscal year 2033. The incremental increase in value created by the project is through rehabilitation of the existing condominium units and construction of a bio-repository within those condominium units. The exemption schedule is as follows:

FY14 Year 1	90% exemption of the increment
FY15 Year 2	90% exemption of the increment
FY16 Year 3	90% exemption of the increment
FY17 Year 4	90% exemption of the increment
FY18 Year 5	90% exemption of the increment
FY19 Year 6	75% exemption of the increment
FY20 Year 7	75% exemption of the increment
FY21 Year 8	75% exemption of the increment
FY22 Year 9	75% exemption of the increment
FY23 Year 10	75% exemption of the increment
FY24 Year 11	50% exemption of the increment
FY25 Year 12	50% exemption of the increment
FY26 Year 13	50% exemption of the increment
FY27 Year 14	50% exemption of the increment
FY28 Year 15	50% exemption of the increment
FY29 Year 16	10% exemption of the increment
FY30 Year 17	10% exemption of the increment
FY31 Year 18	10% exemption of the increment
FY32 Year 19	10% exemption of the increment
FY33 Year 20	10% exemption of the increment

This approval confirms that:

- a) The project will not overburden the Town's infrastructure and utilities that service the Economic Opportunity Area;
- b) The project will increase employment opportunities for the region and residents of Pepperell by a minimum of 7 full-time positions within two years of the commencement of the TIF; and
- c) That the Town requests the project be designated as a Certified Project for the term of years outlined within the TIF Agreement.

or take any action relative thereto.

*A positive vote on this article will provide an incentive for an existing Pepperell business to expand its activities – including increasing its complement of employees. Recommended by Finance Committee.*

Motion made by Joseph A. Sergi, Selectman, and seconded.

*“I move that the Town vote to approve the Tax Increment Financing agreement entered into by Masy Systems, Inc.; Jale LLC; and the Board of Selectmen, limited to real property tax incentives as described in the warrant for this Town Meeting with the following amendment: The project will increase employment opportunities for the region and residents of Pepperell by a minimum of 13 full-time positions within five years of the commencement of the TIF.”*

Motion required a majority vote.

Voice vote – majority in favor

**Motion Carried**

## **ARTICLE 11**

**By: Board of Selectmen**

### **LANDFILL LEASE**

To see if the Town will vote to authorize the Board of Selectmen to lease land known as “town landfill” and shown on Assessor’s Maps as Map 3, Parcel 35, 66 Boynton Street, for the express purpose of solar voltaic energy production for a term not to exceed thirty (30) years; or take any other action relative thereto.

*The town is preparing a proposal to solicit vendors to install solar panels on the landfill property on Boynton Street. This proposal will request applicants to present a number of options to reimburse the town for use of this land through numerous programs available under the Green Communities Act of 2008. Each of the options requires a long term lease for the use of the landfill. A vendor has not yet been selected because we have delayed the proposal process until we have permission from the town to secure the required long term lease. Recommended by Finance Committee.*

Motion made by Stephen C. Themelis, Selectman, and seconded.

*“I move that the Town vote to authorize the Board of Selectmen to lease land known as “town landfill” and shown on Assessor’s Maps as Map 3, Parcel 35, 66 Boynton Street, for the express purpose of solar photo voltaic or PV energy production for a term not to exceed thirty (30) years.”*

Motion required a majority vote.

Voice vote – unanimous

**Motion Carried**

## **ARTICLE 12**

**By: Board of Fire Engineers**

### **Fire Department Clothing**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$17,000 to replace used and damaged turnout gear for ten (10) firefighters; said appropriation to be under the control of the Board of Fire Engineers; or take any other action relative thereto.

*This article will fund the replacement of 10 sets of gear purchased in August 2007. The gear is worn out and needs replacement to keep our Firefighters safe. The current gear does not meet NFPA 1500 standard. Recommended by Finance Committee.*

Motion made by Toby Tyler, Fire Chief, and seconded.

*“I move that the Town vote to appropriate from available funds the sum of \$17,000 to replace used and damaged turnout gear for ten (10) firefighters; said appropriation to be under the control of the Board of Fire Engineers.”*

Motion required a majority vote.

Voice vote – unanimous

**Motion Carried**

**ARTICLE 13**

**By: Board of Selectmen  
Treasurer Staffing**

To see if the Town will vote to raise and appropriate or appropriate from available funds the sum of \$5,820. for the purpose of adding additional staffing hours to the Treasurer’s Office Operation: said appropriation shall be under the control of the town Treasurer; or take any other action relative thereto.

*Due to less experienced staffing, coupled with a conversion and transition to new proprietary software in August 2012 and additionally again in January 2013, the Treasurer-Collector considers these temporary additional staffing hours as extremely necessary. In addition, during this transition period, these hours will also be utilized to temporarily alleviate the ongoing staffing shortage that occurred back in 2009 when office staffing was cut over 20%. The Treasurer-Collector has indicated that approximately \$2,500 will be turned back to the General Fund from the 2013 budget as a result of a positive variance realized in the expected purchase of budgeted bank lock box services. In addition, the FY2014 budget will be directly reduced further by \$8,000 as a result of reduced negotiated pricing with the new software vendors. Recommended by Finance Committee.*

**Motion made by Joseph A. Sergi, Selectman, and seconded.**

*“I move that the Town vote to raise and appropriate the sum of \$5,820 for the purpose of adding additional staffing hours to the Treasurer’s Office Operation: said appropriation shall be under the control of the town Treasurer.”*

**Motion required a majority vote.**

**Voice vote – unanimous**

**Motion Carried**

***The Meeting was adjourned at 8:27pm***

And you will serve this warrant by posting a true and attested copy of same, in said Town, fourteen days prior to the time of said meeting. Hereof fail not and make due return of your doings herein to the Town Clerk on or before the time appointed for said meeting. Given under our hands this 12<sup>th</sup> day of October, A.D. 2012.

\_\_\_\_\_  
Joseph A. Sergi, Chairman

\_\_\_\_\_  
Stephen C. Themelis, Clerk

\_\_\_\_\_  
Michael L. Green  
**PEPPERELL BOARD OF SELECTMEN**

\_\_\_\_\_  
CONSTABLE OF PEPPERELL

# 2012 Presidential Election

## Pepperell, Massachusetts

### Varnum Brook School Gymnasium

### November 6, 2012

#### Vote for **One**

<b>Electors of President &amp; Vice Pres.</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Johnson and Gray	24	35	32	<b>91</b>
Obama and Biden	950	1037	949	<b>2936</b>
Romney and Ryan	1157	1152	1117	<b>3426</b>
Stein and Honkala	7	12	11	<b>30</b>
<i>Write-ins</i>				<b>0</b>
<i>Ron Paul</i>	2	4	4	<b>10</b>
Scattered	5	2	1	<b>8</b>
Blanks	13	6	8	<b>27</b>
<b>Totals</b>	<b>2158</b>	<b>2248</b>	<b>2122</b>	<b>6528</b>

#### Vote for **One**

<b>Senator in Congress</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Scott P. Brown	1404	1339	1332	<b>4075</b>
Elizabeth A. Warren	743	893	781	<b>2417</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered				<b>0</b>
Blanks	11	16	9	<b>36</b>
<b>Totals</b>	<b>2158</b>	<b>2248</b>	<b>2122</b>	<b>6528</b>

#### Vote for **One**

<b>Representative in Congress</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Nicola S. Tsongas	1165	1208	1117	<b>3490</b>
Jonathan A. Golnik	909	963	926	<b>2798</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	1	0	0	<b>1</b>
Blanks	83	77	79	<b>239</b>
<b>Totals</b>	<b>2158</b>	<b>2248</b>	<b>2122</b>	<b>6528</b>

Vote for **One**

<b>Councillor</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Maura L.P. Ciardiello	1031	1034	968	<b>3033</b>
Eileen R. Duff	888	916	868	<b>2672</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	1	1	2	<b>4</b>
Blanks	238	297	284	<b>819</b>
<b>Totals</b>	<b>2158</b>	<b>2248</b>	<b>2122</b>	<b>6528</b>

Vote for **One**

<b>Senator in General Court</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Eileen M. Donohue	1077	1111	1046	<b>3234</b>
James J. Buba	902	930	880	<b>2712</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	1	1	3	<b>5</b>
Blanks	178	206	193	<b>577</b>
<b>Totals</b>	<b>2158</b>	<b>2248</b>	<b>2122</b>	<b>6528</b>

Vote for **One**

<b>Representative in General Court</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Sheila C. Harrington	1689	1705	1640	<b>5034</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	16	12	14	<b>42</b>
Blanks	453	531	468	<b>1452</b>
<b>Totals</b>	<b>2158</b>	<b>2248</b>	<b>2122</b>	<b>6528</b>

Vote for **One**

<b>Clerk of Courts</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Michael A. Sullivan	1527	1505	1480	<b>4512</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	14	15	17	<b>46</b>
Blanks	617	728	625	<b>1970</b>
<b>Totals</b>	<b>2158</b>	<b>2248</b>	<b>2122</b>	<b>6528</b>

Vote for **One**

<b>Register of Deeds</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Maria C. Curatone	1507	1488	1455	<b>4450</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	13	16	16	<b>45</b>
Blanks	638	744	651	<b>2033</b>
<b>Totals</b>	<b>2158</b>	<b>2248</b>	<b>2122</b>	<b>6528</b>

Vote for **One**

<b>Sheriff</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Peter J. Koutoujian	1161	1114	1103	<b>3378</b>
Ernesto M. Petrone	586	612	580	<b>1778</b>
<i>Write-ins</i>				<b>0</b>
				<b>0</b>
Scattered	5	1	5	<b>11</b>
Blanks	406	521	434	<b>1361</b>
<b>Totals</b>	<b>2158</b>	<b>2248</b>	<b>2122</b>	<b>6528</b>

Vote for **One**

<b>Question #1 "Right to Repair"</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Yes	1708	1756	1710	<b>5174</b>
No	250	295	251	<b>796</b>
Blanks	200	197	161	<b>558</b>
<b>Totals</b>	<b>2158</b>	<b>2248</b>	<b>2122</b>	<b>6528</b>

Vote for **One**

<b>Question #2 "Death with Dignity"</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Yes	989	1155	1129	<b>3273</b>
No	1110	1029	929	<b>3068</b>
Blanks	59	64	64	<b>187</b>
<b>Totals</b>	<b>2158</b>	<b>2248</b>	<b>2122</b>	<b>6528</b>

Vote for **One**

<b>Question #3 "Medical Marijuana"</b>	<b>Prec. 1</b>	<b>Prec. 2</b>	<b>Prec. 3</b>	<b>Totals</b>
Yes	1292	1404	1332	<b>4028</b>
No	806	781	720	<b>2307</b>
Blanks	60	63	70	<b>193</b>
<b>Totals</b>	<b>2158</b>	<b>2248</b>	<b>2122</b>	<b>6528</b>

<b><u>Ballots cast</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Absentee ballots	124	190	167	<b>481</b>
Ballots cast at polling place	2034	2058	1955	<b>6047</b>
Total Ballots cast	2158	2248	2122	<b>6528</b>
<b><u>Registered Voters</u></b>	<b><u>Prec. 1</u></b>	<b><u>Prec. 2</u></b>	<b><u>Prec. 3</u></b>	<b><u>Totals</u></b>
Total registered voters	2758	2763	2685	<b>8206</b>
Voter participation percentage	78.25%	81.36%	79.03%	79.55%

**TRUE COPY ATTEST:**

**Jeffrey W. Sauer**  
**PEPPERELL TOWN CLERK**

**TOWN ACCOUNTANT**

TOWN OF PEPPERELL, MASSACHUSETTS  
 COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
 June 30, 2012

ASSETS	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPES	FIDUCIARY FUND TYPES	ACCOUNT GROUPS	TOTAL
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE	TRUST AND AGENCY	LONG-TERM DEBT GROUP	June 30, 2012
Cash and Investments	2,239,959	582,315	146,606	3,771,481	191,332		6,931,693
Investments, at cost					1,259,194		1,259,194
Receivables:							
Property Taxes	525,229						525,229
Allowance Abate/Exemp	(243,112)						(243,112)
Deferred Taxes	42,602						42,602
Tax Liens	351,417			41,105			392,522
Excises	135,423						135,423
User Charges				706,946			706,946
Utility Liens				44,890			44,890
Other				50,205			50,205
Betterments				1,070,484			1,070,484
Committed Interest				20,788			20,788
Deferred Betterments				4,532			4,532
Departmental		389,267					389,267
Tax Foreclosures	30,911						30,911
Amounts for be Provided for							
Payment of Bonds						1,960,000	1,960,000
Fixed Assets							
Long-term Obligations				33,265,178			33,265,178
<b>TOTAL ASSETS</b>	<b>3,082,429</b>	<b>971,582</b>	<b>146,606</b>	<b>38,975,609</b>	<b>1,450,526</b>	<b>1,960,000</b>	<b>46,586,752</b>
=====							
<b>LIABILITIES &amp; FUND EQUITY</b>							
=====							
Liabilities:							
Warrants Payable	293,120	20,533	6,038	125,041	41,416		486,148
Due to Com of Ma-Fish/Firearms					28		28
Payroll Withholdings	51,663				(1,203)		50,460
Due to Other Governments				2,598	8,603		11,201
Uncashed Checks					22,483		22,483
Notes Payable			447,000	9,125,277			9,572,277
Bonds Payable				3,262,000		1,960,000	5,222,000
<b>LIABILITIES &amp; FUND EQUITY</b>							
=====							
Liabilities:							
Deferred Revenue:							
Property Taxes	324,718						324,718
Intergovernmental							0
Taxes in Litigation							0
Tax Liens	351,417						351,417
Other Receivables	135,424	389,267		1,938,950			2,463,641
Tax Foreclosures	30,911						30,911
<b>Total Liabilities</b>	<b>1,187,253</b>	<b>409,800</b>	<b>453,038</b>	<b>14,453,866</b>	<b>71,327</b>	<b>1,960,000</b>	<b>18,535,284</b>
=====							
Fund Equity:							
Invested in Capital Asset-Net				20,877,902			20,877,902
Retained Earnings:							
Undesignated				617,273			617,273
Reserve for Expense (R/E)				180,395			180,395
Fund Balances:							
Designated for Capital			(306,432)	95,767			(210,665)
Reserved for Pmt on Debt				1,756,562			1,756,562
Reserved for Encumbrances	74,205	491,357		925,599	153,858		1,645,019
Reserved for Endowments							0
Reserved for Expenditures	333,780			68,245	1,225,376		1,627,401
Reserved Unprovided Abate							0
Unreserved:							
Undesignated	1,487,191	70,426			(35)		1,557,582
<b>Total Fund Equity</b>	<b>1,895,176</b>	<b>561,783</b>	<b>(306,432)</b>	<b>24,521,743</b>	<b>1,379,199</b>	<b>0</b>	<b>28,051,469</b>
=====							
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$3,082,429</b>	<b>\$971,583</b>	<b>\$146,606</b>	<b>38,975,609</b>	<b>\$1,450,526</b>	<b>\$1,960,000</b>	<b>46,586,753</b>
=====							

TOWN OF PEPPERELL  
 COMBINING BALANCE SHEET - ALL CAPITAL PROJECT FUNDS  
 JUNE 30, 2012

	SENIOR CENTER	LANDFILL CLOSURE	TOWN HALL IMPROVEMENT	DEPARTMENTAL EQUIPMENT FD	JUNE 30, 2012
<b>ASSETS</b> =====					
Cash	\$2,240	\$30,326	\$4,082	\$109,958	\$146,606
Investments, at cost					
Due from Com Mass					
Amounts for be Provided for					
Payment of Notes					
Payment of Bonds					
Long-term Obligations					
<b>TOTAL ASSETS</b>	<b>2,240</b>	<b>30,326</b>	<b>4,082</b>	<b>109,958</b>	<b>146,606</b>
=====					
<b>LIABILITIES AND FUND EQUITY</b> =====					
<b>Liabilities:</b>					
Warrants Payable		4,190	1,333	515	6,038
Notes Payable				447,000	447,000
Deferred Revenue - Other Receivables					
<b>Total Liabilities</b>	<b>0</b>	<b>4,190</b>	<b>1,333</b>	<b>447,515</b>	<b>453,038</b>
=====					
<b>Fund Equity:</b>					
<b>Fund Balances:</b>					
Reserved for Encumbrances	2,240	26,136	2,749	(337,557)	(306,432)
Reserved for Expenditures					
Reserved for Deficeits					
<b>Unreserved:</b>					
Undesignated					
<b>Total Fund Equity</b>	<b>2,240</b>	<b>26,136</b>	<b>2,749</b>	<b>(337,557)</b>	<b>(306,432)</b>
=====					
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$2,240</b>	<b>\$30,326</b>	<b>\$4,082</b>	<b>\$109,958</b>	<b>\$146,606</b>
=====					

**TOWN OF PEPPERELL  
COMBINING BALANCE SHEET - ALL SPECIAL REVENUE FUNDS  
JUNE 30, 2012**

	SPECIAL REVENUE	AMBULANCE FUND	TOTAL JUNE 30, 2012
<b>ASSETS</b> =====			
Cash	\$534,573	\$47,742	\$582,315
Investments, at cost			
Receivables:			
Departmental		\$389,267	\$389,267
Due from Other Governments			
<b>TOTAL ASSETS</b>	<b>\$534,573</b>	<b>\$437,009</b>	<b>\$971,582</b>
=====			
<b>LIABILITIES AND FUND EQUITY</b> =====			
<b>Liabilities:</b>			
Warrants Payable	\$15,493	\$5,040	\$20,533
Accrued Payroll			
Notes Payable			
Deferred Revenue - Other Receivables		\$389,267	\$389,267
<b>Total Liabilities</b>	<b>\$15,493</b>	<b>\$394,307</b>	<b>\$409,800</b>
<b>Fund Equity:</b>			
<b>Fund Balances:</b>			
Reserved for Encumbrances	\$451,295	\$40,062	\$491,357
Reserved for Expenditures			
<b>Unreserved:</b>			
Undesignated	\$67,786	\$2,640	\$70,426
<b>Total Fund Equity</b>	<b>\$519,081</b>	<b>\$42,702</b>	<b>\$561,783</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>			
	<b>\$534,573</b>	<b>\$437,009</b>	<b>\$971,583</b>
=====			

TOWN OF PEPPERELL, MASSACHUSETTS  
COMBINING BALANCE SHEET - ENTERPRISE FUND  
FOR THE YEAR ENDED JUNE 30, 2012

	SEWER FUND	BETTERMENT FUND	JUNE 30, 2012
<b>ASSETS</b> =====			
Cash	\$719,255	\$1,756,562	\$2,475,817
Investments, at cost			
Receivables:			
User Charges	376,166		376,166
Tax Liens	20,130		20,130
Utility Liens	25,266		25,266
Other	42,520		42,520
Betterments		1,070,484	1,070,484
Committed Interest		20,788	20,788
Deferred Betterments		4,532	4,532
Allowance for Uncollectible Receivables			
Due from Other Governments			
Fixed Assets	20,678,722		20,678,722
<b>TOTAL ASSETS</b>	<b>21,862,059</b>	<b>2,852,366</b>	<b>24,714,425</b>
=====			
<b>LIABILITIES AND FUND EQUITY</b> =====			
Liabilities:			
Warrants Payable	26,858		26,858
Accrued Payroll			
Notes Payable			
Bonds Payable	9,125,277		9,125,277
Deferred Revenue - Other Receivables	464,082	1,095,804	1,559,886
<b>Total Liabilities</b>	<b>9,616,217</b>	<b>1,095,804</b>	<b>10,712,021</b>
Fund Equity:			
Invested in Net Asset-Net Related	11,553,445		11,553,445
Retained Earnings:			
Undesignated	98,097		98,097
Receipts Reserved for Appropriation			
Fund Balances:			
Designated for Capital Purposes			
Reserved for Pmt on Debt		1,756,562	1,756,562
Reserved for Encumbrances	594,300		594,300
Reserved for Expenditures			
<b>Total Fund Equity</b>	<b>12,245,842</b>	<b>1,756,562</b>	<b>14,002,404</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$21,862,059</b>	<b>\$2,852,366</b>	<b>\$24,714,425</b>
=====			
	0	0	0

TOWN OF PEPPERELL, MASSACHUSETTS  
COMBINING BALANCE SHEET - ENTERPRISE FUND  
FOR THE YEAR ENDED JUNE 30, 2012

	SEWER FUND	WATER FUND	TRANSFER STATION FUND	TOTAL JUNE 30, 2012
<b>ASSETS</b>				
=====				
Cash	\$2,475,817	\$1,177,580	\$118,084	\$3,771,481
Investments, at cost				
Receivables:				
User Charges	\$376,166	330,780		\$706,946
Tax Liens	\$20,130	20,975		\$41,105
Utility Liens	\$25,266	19,624		\$44,890
Other	\$42,520	7,685		\$50,205
Betterments	\$1,070,484			\$1,070,484
Committed Interest	\$20,788			\$20,788
Deferred Betterments	\$4,532			\$4,532
Allowance for Uncollectible Receivables				
Due from Other Governments				
Fixed Assets	\$20,678,722	11,818,030	768,426	\$33,265,178
	-----	-----	-----	-----
<b>TOTAL ASSETS</b>	<b>24,714,425</b>	<b>13,374,674</b>	<b>886,510</b>	<b>38,975,609</b>
=====				
<b>LIABILITIES AND FUND EQUITY</b>				
=====				
Liabilities:				
Warrants Payable	26,858	78,664	19,519	125,041
Accrued Payroll		0	0	
Due to Com of Ma - Sales Tax		2,598		2,598
Notes Payable	9,125,277	0		9,125,277
Bonds Payable		3,262,000		3,262,000
Deferred Revenue - Other Receivables	1,559,886	379,064		1,938,950
	-----	-----	-----	-----
<b>Total Liabilities</b>	<b>10,712,021</b>	<b>3,722,326</b>	<b>19,519</b>	<b>14,453,866</b>
-----				
Fund Equity:				
Invested in Net Asset - Net Related	11,553,445	8,556,030	768,427	20,877,902
Retained Earnings:				
Undesignated	98,097	422,186	96,990	617,273
Reserved for Expense (R/E)		180,395		180,395
Fund Balances:				
Designated for Capital Purposes		95,767		95,767
Reserved for Pmt of Debt	1,756,562			1,756,562
Reserved for Encumbrances	594,300	329,725	1,574	925,599
Reserved for Expenditure		68,245		68,245
	-----	-----	-----	-----
<b>Total Fund Equity</b>	<b>14,002,404</b>	<b>9,652,348</b>	<b>866,991</b>	<b>24,521,743</b>
-----				
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$24,714,425</b>	<b>\$13,374,674</b>	<b>\$886,510</b>	<b>\$38,975,609</b>
=====				
	0	0	0	0

TOWN OF PEPPERELL, MASSACHUSETTS  
COMBINING BALANCE SHEET - ALL TRUST AND AGENCY FUNDS  
JUNE 30, 2012

EXHIBIT 13

	NON-EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	OTHER TRUSTS	AGENCY	JUNE 30, 2012
<b>ASSETS</b> =====					
Cash	\$481	\$276	\$2,978	\$187,597	\$191,332
Investments, at cost	\$279,992	\$180,387	\$798,815		\$1,259,194
<b>TOTAL ASSETS</b> =====	<b>\$280,473</b>	<b>\$180,663</b>	<b>\$801,793</b>	<b>\$187,597</b>	<b>\$1,450,526</b>
<b>LIABILITIES AND FUND EQUITY</b> =====					
<b>Liabilities:</b>					
Warrants Payable	(\$519)	\$2,740	\$35,367	\$3,828	\$41,416
Accrued Payroll					
Unclaimed Items - Uncashed Checks				\$22,483	\$22,483
Excess on Sales - Land of Low Value					
Due to Police Officers - Off-Duty Work Details				\$9,321 (\$718)	\$9,321 (\$718)
Due to Com of Ma - Fisheries&Wildlife				\$28	\$28
Due to Com of Ma - Firearms Records				(\$1,203)	(\$1,203)
<b>TOTAL LIABILITIES</b> -----	<b>(\$519)</b>	<b>\$2,740</b>	<b>\$35,367</b>	<b>\$33,739</b>	<b>\$71,327</b>
<b>Fund Equity:</b>					
<b>Fund Balances:</b>					
Reserved for Endowments					
Reserve for Pr Yr Expenditures	\$280,992	\$177,958	\$766,426		\$1,225,376
Reserved for Expenditures				\$153,858	\$153,858
<b>Unreserved:</b>					
Designated					
Undesignated		(\$35)			(\$35)
<b>TOTAL FUND EQUITY</b> -----	<b>\$280,992</b>	<b>\$177,923</b>	<b>\$766,426</b>	<b>\$153,858</b>	<b>\$1,379,199</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b> =====	<b>\$280,473</b>	<b>\$180,663</b>	<b>\$801,793</b>	<b>\$187,597</b>	<b>\$1,450,526</b>

# Transfer Station Retained Earnings

Pepperell - 6/30/2012

	<b>Cash</b>		<b>\$118,084</b>
less:			
	Warrants Payable	\$19,519	
	Encumbrances	\$1,574	
	Expenditures	<u>\$0</u>	
		<u>\$21,093</u>	
	<b>Total</b>		<b>\$96,991</b>

	<b>Retained Earnings</b>		<b>\$96,991</b>
less:			
	Accts Rec. (Net)	<u>\$0</u>	
	<b>Total</b>		<b>\$96,991</b>

Fixed Assets	\$768,427
Asset Investment	(\$768,427)

# Water Retained Earnings

Pepperell - 6/30/2012

	<b>Cash</b>		<b>\$1,177,580</b>
less:			
	Warrants Payable	\$78,664	
	Encumbrances	\$329,725	
	Expenditures	\$68,245	
	Due to: MA	\$2,598	
	Note Payable	\$0	
	Res. For Capital	\$95,767	
	<b>Res for Exp (R/E)</b>	<b>\$180,395</b>	
		<u>\$755,394</u>	
	<b>Total</b>		<b>\$422,186</b>
	<b>Retained Earnings</b>		<b>\$422,186</b>
less:			
	Accts Rec. (Net)	<u>\$0</u>	
	<b>Total</b>		<b>\$422,186</b>
	Fixed Assets	\$11,818,030	
	Asset Investment	(\$8,556,030)	
	Bond Payable	<u>(\$3,262,000)</u>	
		(\$11,818,030)	

# Sewer Retained Earnings

Pepperell - 6/30/2012

	<b>Cash</b>		<b>\$2,475,817</b>
less:			
	Warrants Payable	\$26,858	
	Encumbrances	\$594,300	
	Expenditures	\$0	
	Due to: MA	\$0	
	Note Payable	\$0	
	Res. For Debt	<u>\$1,756,562</u>	
			<u>\$2,377,720</u>
	<b>Total</b>		<b>\$98,097</b>
	<b>Retained Earnings</b>		<b>\$98,097</b>
less:			
	Accts Rec. (Net)		<u>\$0</u>
	<b>Total</b>		<b>\$98,097</b>
	Fixed Assets	\$20,678,722	
	Asset Investment	(\$11,553,445)	
	Bond Payable	<u>(\$9,125,277)</u>	
		<u>(\$20,678,722)</u>	

## CITIZEN ACTIVITY APPLICATION FORM

If you are interested in serving on a Town Committee, please fill out this form and mail to the Board of Selectmen, Town Hall, One Main Street, Pepperell, MA 01463. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

<b>NAME:</b> _____	<b>DATE:</b> _____
<b>ADDRESS:</b> _____	<b>PRECINCT:</b> _____
<b>TELEPHONE: HOME:</b> _____	<b>WORK:</b> _____
<b>E-MAIL:</b> _____	
<b>PRESENT BUSINESS INTEREST OR OCCUPATION:</b> _____	
<b>EXPERIENCE OR SPECIAL SKILLS: VOLUNTEER, SOCIAL SERVICE, BUSINESS (INCLUDE PREVIOUS TOWN EXPERIENCE, IF ANY):</b> _____ _____ _____	
<b>AREA(S) WHERE YOU WOULD BE INTERESTED IN SERVING:</b> _____ _____ _____	
<b>TIME AVAILABILITY:</b> _____	<b>NUMBER OF HOURS:</b> _____ Weekly _____ Monthly
<b>COMMENTS:</b> _____ _____ _____ _____	

## **APPOINTED COMMITTEES**

Agricultural Advisory Board  
Affordable Housing Committee  
Board of Fire Engineers  
Board of Public Works (2)  
Cable TV Advisory Committee  
Capital Program Committee  
Conservation Commission  
Council on Aging  
Covered Bridge Committee  
Cultural Council  
Disabilities Commission  
Economic Development Advisory Committee  
Election Workers  
Emergency Management  
Finance Committee  
Fire Department  
GIS Committee  
Historical Commission  
Information Systems Technology Committee  
Nashoba Valley Technical High School Committee  
Pepperell Auxiliary Police Department  
Personnel Board  
Planning Board (Associate Member)  
Zoning Board of Appeals

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# TELEPHONE DIRECTORY

## Town Offices

ACCOUNTANT .....	433-0320
AMBULANCE SERVICE, 59 Main Street Emergencies only .....	911
Business Calls .....	433-0303
ASSESSORS .....	433-0322
BOARD OF APPEALS .....	433-0333
CEMETERY DEPARTMENT, Heald Street. ....	433-0323
COMMUNICATIONS CENTER, 59 Main Street .....	433-2737
COMMUNITY CENTER, Rotary .....	433-0324
CONSERVATION COMMISSION .....	433-0325
COUNCIL ON AGING, Nashua Road.....	433-0326
DOG OFFICER. ....	433-0340
DEPARTMENT OF PUBLIC WORKS .....	433-0327
EMERGENCY MANAGEMENT .....	433-2737
ENGINEER.....	433-0327
FIRE DEPARTMENT- 59 Main St., Emergencies Only .....	911
Business Calls .....	433-2113
HEALTH BOARD.....	433-0328
HIGHWAY DEPARTMENT, 45 Lowell Road. ....	433-5735
HOUSING AUTHORITY, 4 Foster Street.....	433-9882
INSPECTION DEPARTMENT. ....	433-0329
LIBRARY, 15 Main Street .....	433-0330
Children's Library.....	433-0332
PLANNING BOARD .....	433-0336
POLICE DEPARTMENT - 59 Main Street, Emergencies Only .....	911
Business Calls .....	433-2424
RECREATION COMMISSION.....	433-0324
SELECTMEN .....	433-0333
TAX COLLECTOR/TREASURER .....	433-0337
TOWN CLERK .....	433-0339
TRANSFER STATION, Boynton Street.....	433-0343
VETERANS AGENT. ....	433-0342
WASTEWATER TREATMENT PLANT, 47 Nashua Road. ....	433-9859
WATER DEPARTMENT, 46 Chestnut Street.....	433-5591

### Schools

NASHOBA VALLEY TECHNICAL HIGH SCHOOL.....	692-4711
NISSITISSIT MIDDLE SCHOOL .....	433-0114
NO. MIDDLESEX REG. SCHOOL DISTRICT SUPERINTENDENT'S OFFICE .....	597-8713
NORTH MIDDLESEX REGIONAL HIGH SCHOOL .....	597-8721
VARNUM BROOK SCHOOL.....	433-6722