

# COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss:

To either of the constables of the Town of Pepperell, in said county,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town qualified according to law to vote in state, county, district and town affairs to assemble at the NISSITISSIT MIDDLE SCHOOL, in said Town, on Monday, the 1<sup>st</sup> of May, A.D. 2017 at 7:30 PM to act on the following articles:

## ANNUAL TOWN MEETING May 1, 2017

The Annual Town Meeting was opened by the Interim Town Clerk James G. Mullen, Jr. acting as Moderator Pro Tem. At 7:30 P.M. May 1, 2017.

Mr. Mullen read the legal notice of the meeting and lead the meeting in the Pledge of Allegiance. Mr. Mullen then introduced the Town Counsel Edward J. Richardson who informed the meeting that there had been a failure to elect a Moderator at the April 24, 2017 Annual Town Election. Mr. Richardson informed the meeting that an election would have to take place in accordance with Section 3-7 c. of the Town Charter. Which is as follows:

“Section 3-7: Filling of Vacancies

c. Town Moderator-If there is a failure to elect, or if a vacancy occurs in the office of Town Moderator; the office of Town Moderator shall be filled by Town Meeting vote. The Moderator shall be elected by ballot by registered voters, as certified by the Town Clerk, present at Town Meeting, to preside at all town meetings and fulfill the duties of Town Moderator. The Term of office shall begin as soon as he/she is qualified and shall continue for the remainder of the term.”

Moderator Pro tem James G. Mullen, Jr. asked for nominations for the position of Town Moderator.

Selectman Melissa M. Tzanoudakis made a motion which was seconded to nominate Scott N. Blackburn, of 135 Jewett Street of Pepperell to the position of Town Moderator for a term of three (3) years (2017 -2020), through April 27, 2020.

Interim Town Clerk James G. Mullen, Jr. asked if there were any other nominations. Hearing none Mr. Mullen asked for a motion to close nominations.

A motion was made and seconded to close nominations

VOTED: The Town Voted YES

UNANIMOUS VOTE

The name of Scott N. Blackburn was the only name placed in nomination for Moderator  
 Ballots were handed out to the eleven people who requested them.  
 Voters wrote the name of the candidate of their choice on the ballot.  
 Mr. Mullen counted the ballots and announced the results.

Scott N. Blackburn	11
Blanks	0

Mr. Mullen swore Mr. Blackburn in and Mr. Blackburn began the Annual Town Meeting

ARTICLE 1

**ARTICLE 1 - FY2017 FREE CASH APPROPRIATIONS**

To see if the Town will vote to appropriate sums of money from Free Cash certified as of 7/1/16, or take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

Selectman Roland P. Nutter made a motion which was seconded that the Town vote to appropriate the following sums of money from Free Cash certified on 8/5/16:

VOTED: The Town Voted YES

UNANIMOUS VOTE

<u>Amount</u>	<u>To</u>	<u>Reason</u>
\$212,339.21	FY17 Gen Fund–Highway-Snow & Ice	To Cover Existing Deficit for Snow Removal Costs
\$ 22,000.00	FY17 Gen Fund-Health Insurance	To Cover Cost Increases
\$100,000.00	OPEB Trust Fund	To Fund Other Post Employment Benefits
<b>\$334,339.21</b>	<b>TOTAL FREE CASH APPROPRIATIONS</b>	

*General Fund Free Cash balance is \$1,897,247.00 less \$334,339.21 above = \$1,562,907.79*

**ARTICLE 2 - FY2017 SALE OF REAL ESTATE TRANSFER**

To see if the Town will vote to transfer a sum of money from the Receipts Reserved for Appropriation - Sale of Real Estate account, or take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

Selectman Lisa M. Ferolito made a motion which was seconded that the Town take no action on Article 2.

VOTED: The Town Voted YES

UNANIMOUS VOTE

**ARTICLE 3 - FY2017 SEWER ENTERPRISE FUND RETAINED EARNINGS APPROPRIATIONS**

To see if the Town will vote to appropriate sums of money from Sewer Enterprise Fund Retained Earnings certified as of 7/1/16, or take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

Public Works Board member Lewis L. Lunn made a motion which was seconded that the Town appropriate \$307,000.00 from Sewer Enterprise Fund Retained Earnings certified as of 7/1/16, to cover the costs in the Sewer Capital Projects Fund for the Sewer Upgrade Design Plan, which were previously authorized to be covered by borrowing under Art 8 STM 10/24/16.

VOTED: The Town Voted YES

UNANIMOUS VOTE

*Sewer Enterprise Fund Retained Earnings balance is \$1,119,659 less \$307,000 above = \$812,659*

**ARTICLE 4 - FY2017 WATER ENTERPRISE FUND RETAINED EARNINGS APPROPRIATIONS**

To see if the Town will vote to appropriate sums of money from Water Enterprise Fund Retained Earnings certified as of 7/1/16, or take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

Public Works Board Member Thomas A. Nephew made a motion which was seconded that the Town take no action on Article 4.

VOTED: The Town Voted YES

UNANIMOUS VOTE

**ARTICLE 5 - FY2017 TRANSFER STATION ENTERPRISE FUND RETAINED EARNINGS APPROPRIATIONS**

To see if the Town will vote to appropriate sums of money from Transfer Station Enterprise Fund Retained Earnings certified as of 7/1/16, or take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

Public Works Board member Thomas A. Nephew made a motion which was seconded that the Town take no action on Article 5.

VOTED: The Town Voted YES

UNANIMOUS VOTE

**ARTICLE 6 - POST-EMPLOYMENT BENEFIT TRUST FUND (MA GENERAL LAW c32B s20)**

To see if the Town will vote to accept MA General Law, Chapter 32B, Section 20 Other Post-Employment Benefits Liability Trust Fund in compliance with the State's Municipal Modernization Act signed into effect in August 2016, or take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

Chairman of the Board of Selectman Melissa M. Tzanoudakis made a motion which was seconded that the Town vote to accept MA General Law, Chapter 32B, Section 20 Other Post-Employment Benefits Liability Trust Fund in compliance with the State’s Municipal Modernization Act signed into effect in August 2016.

VOTED: The Town Voted YES

UNANIMOUS VOTE

**ARTICLE 7 – PERSONNEL BY-LAW COMPENSATION PLAN**

To see if the Town will vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, by deleting Appendices B, C, D and E of the Compensation Plan, and by inserting the text of said Appendices as follows, which reflects a Fiscal Year 2018 increase of 1.75% effective July 1, 2017.

**APPENDIX B – HOURLY RATE  
COMPENSATION PLAN**

**FISCAL 2018 (EFFECTIVE JULY 1, 2017)**

**REGULAR FULL-TIME & REGULAR PART-TIME HOURLY NON-EXEMPT EMPLOYEES**

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	14.97	15.57	16.19	16.84	17.51	18.21
2	15.85	16.49	17.15	17.83	18.55	19.29
3	17.46	18.16	18.89	19.64	20.43	21.24
4	19.18	19.95	20.74	21.57	22.44	23.34
5	21.13	21.98	22.86	23.77	24.72	25.71
6	23.24	24.17	25.14	26.14	27.19	28.27
7	25.55	26.57	27.63	28.74	29.89	31.08
8	28.11	29.24	30.41	31.62	32.89	34.20
9	30.92	32.16	33.45	34.78	36.17	37.62
10	34.02	35.38	36.79	38.26	39.79	41.38

**APPENDIX C – FISCAL YEAR SALARY  
COMPENSATION PLAN**

**FISCAL 2018 (EFFECTIVE JULY 1, 2017)**

**REGULAR FULL-TIME SALARIED EXEMPT EMPLOYEES**

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1	31,132	32,378	33,673	35,020	36,420	37,877
2	32,974	34,292	35,664	37,091	38,574	40,117
3	36,317	37,770	39,281	40,852	42,486	44,186
4	39,894	41,490	43,150	44,875	46,671	48,537
5	44,720	46,508	48,369	50,303	52,316	54,408
6	50,095	52,099	54,183	56,350	58,604	60,948
7	56,106	58,350	60,684	63,111	65,636	68,261
8	62,857	65,371	67,986	70,706	73,534	76,475
8a	66,667	69,333	72,107	74,991	77,990	81,110
9	70,328	73,141	76,067	79,109	82,274	85,565
9a	74,857	77,851	80,965	84,204	87,572	91,075
10	78,815	81,967	85,246	88,656	92,202	95,890

**APPENDIX D – HOURLY RATE  
COMPENSATION PLAN**

**FISCAL 2018 (EFFECTIVE JULY 1, 2017)**  
**SEASONAL, TEMPORARY & NON-REGULARLY SCHEDULED EMPLOYEES**

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
0	9.92	10.32	10.73	11.16	11.61	12.07
1	14.97	15.57	16.19	16.84	17.51	18.21
2	15.86	16.50	17.16	17.84	18.56	19.30
3	17.46	18.16	18.89	19.64	20.43	21.24
4	19.20	0.00	0.00	0.00	0.00	23.37
4a	20.74	0.00	0.00	0.00	0.00	0.00
5	21.12	0.00	0.00	0.00	0.00	25.71
6	23.24	0.00	0.00	0.00	0.00	28.29
7	25.55	0.00	0.00	0.00	0.00	31.10
8	28.10	0.00	0.00	0.00	0.00	34.20

**APPENDIX E – LONGEVITY**

In years 6-10 of full-time, benefit employment:	\$ 700 + \$25 x grade
In years 11-15 of full-time, benefit employment:	\$ 800 + \$30 x grade
In years 16-20 of full-time, benefit employment:	\$ 900 + \$35 x grade
In years 21-25 of full-time, benefit employment:	\$1,000 + \$40 x grade
In years 26-30 of full-time, benefit employment:	\$1,100 + \$50 x grade
In years 31-35 of full-time, benefit employment:	\$1,200 + \$60 x grade
In years 36 and after of full-time, benefit employment:	\$1,300 + \$70 x grade

*Recommended by Finance Committee 4-0-0*

Selectman Roland P. Nutter made a motion which was seconded that the Town vote to amend its Compensation Plan established pursuant to Chapter 41, Section 108A, of the Massachusetts General Laws, and Pursuant to Chapter 31 of the Code of the Town of Pepperell, by deleting Appendices B, C, D and E of the Compensation Plan, and by inserting the text of said Appendices as listed above, which reflects a Fiscal Year 2018 increase of 1.75% effective July 1, 2017.

VOTED: The Town Voted YES

UNANIMOUS VOTE

**Sharon A. Mercurio made a motion which was seconded to purchase a new ambulance not to exceed the amount of \$ 400,000.00 from Free Cash**

VOTED: The Town Voted NO

VOICE VOTE

**ARTICLE 8 - FISCAL YEAR 2018 TOWN GENERAL FUND BUDGET**

To see if the Town will vote to raise and appropriate or transfer from available funds, to defray the regular expenses of the Town for the Fiscal Year July 1, 2017 through June 30, 2018 for General Government, Public Safety, Nashoba Valley Technical High School, North Middlesex Regional School District, Public Works, Human Services, Culture & Recreation, Debt Service, Employee Benefits & Insurance, and Capital Outlay, or take any other action relative thereto.

*Recommended by Finance Committee 3-1-0*

Chairman of the Board of Selectman Melissa M. Tzanoudakis made a motion which was seconded that the Town vote to appropriate \$333,470 from Free Cash, \$50,000 from Overlay Surplus and to raise and appropriate \$24,674,204 for the purpose of funding the Town General Fund Budget for the period July 1, 2017 to June 30, 2018 in accordance with the recommendation of the Town Administrator and Board of Selectmen, with each numbered Part below to be considered a separate appropriation:

VOTED: The Town Voted YES		VOICE VOTE
Part I	General Government	\$ 1,162,265
Part II	Public Safety	\$ 2,892,140
Part III	Nashoba Valley Technical High School	\$ 1,740,502
Part IV	North Middlesex Regional School District	\$ 14,613,373
Part V	Public Works	\$ 1,228,328
Part VI	Human Services	\$ 432,525
Part VII	Culture & Recreation	\$ 522,905
Part VIII	Debt Service	\$ 157,360
Part IX	Employee Benefits & Insurance	\$ 2,072,806
Part X	Capital Outlay	\$ 235,470

**TOTAL FY2018 TOWN GENERAL FUND BUDGET \$ 25,057,674**

*General Fund Free Cash balance after Article 1 is \$1,562,907.79 less \$333,470 above = \$1,229,437.79*

**ARTICLE 9 - FISCAL YEAR 2018 SEWER ENTERPRISE FUND**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to defray the regular expenses of the Sewer Enterprise Fund, in accordance, with the provisions of MA General Law Chapter 44, Section 53F1/2 for the Fiscal Year July 1, 2017 through June 30, 2018, or take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

Public Works Board member William M. Kenison made a motion which was seconded that the Town vote to appropriate the following sums of money to operate the Sewer Enterprise Fund for the period July 1, 2017 to June 30, 2018 with \$2,287,300 appropriated from Enterprise Fund revenues and \$111,438 appropriated in the General Fund operating budget:

VOTED: The Town Voted YES

UNANIMOUS VOTE

**REVENUES**

User Charges	\$ 1,947,729
Connection Fees	\$ 150,000
Other Departmental Revenue	\$ 12,000
Retained Earnings	\$ -0-
Betterments	\$ 279,009
Investment Income	\$ 10,000

<b>TOTAL REVENUE</b>	<b>\$ 2,398,738</b>
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**EXPENSES**

**Direct**

Salary & Wages	\$ 609,615
Expenses	\$ 442,500
Capital Outlay	\$ 125,000
Debt Service	\$ 832,939
Employee Benefits & Insurance	\$ 244,246
General Liability Insurance	\$ 33,000
Reserve Fund	\$ -0-
<b>SUBTOTAL</b>	<b>\$ 2,287,300</b>

**Indirect**

Shared Employees – Town Engineer	\$ 47,686
Shared Employees – Town Administrator	\$ 11,425

Shared Employees – Town Accountant	\$ 14,309
Shared Employees – Assessors	\$ 11,882
Shared Employees – Treasurer/Collector	\$ 16,047
Shared Employees – Info System Tech	\$ 8,097
Other - Annual Audit of Town Books	\$ 1,992
<b>SUBTOTAL</b>	<b>\$ 111,438</b>

<b>TOTAL EXPENSES</b>	<b>\$ 2,398,738</b>
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**ARTICLE 10 - FISCAL YEAR 2018 WATER ENTERPRISE FUND**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to defray the regular expenses of the Water Enterprise Fund, in accordance, with the provisions of MA General Law Chapter 44, Section 53F1/2 for the Fiscal Year July 1, 2017 through June 30, 2018, or take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

Public Works Board member William M. Kenison made a motion which was seconded that the Town vote to appropriate the following sums of money to operate the Water Enterprise Fund for the period July 1, 2017 to June 30, 2018 with \$1,520,317 appropriated from Enterprise Fund revenues and \$94,375 appropriated in the General Fund operating budget:

VOTED: The Town Voted YES

UNANIMOUS VOTE

**REVENUES**

User Charges	\$ 1,459,000
Connection Fees	\$ 60,000
Other Departmental Revenue	\$ 16,000
Retained Earnings	\$ 73,692
Investment Income	\$ 6,000

<b>TOTAL REVENUE</b>	<b>\$ 1,614,692</b>
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**EXPENSES**

**Direct**

Salary & Wages	\$ 466,787
Expenses	\$ 482,200
Capital Outlay	\$ 125,000
Debt Service	\$ 268,829
Employee Benefits & Insurance	\$ 143,801
General Liability Insurance	\$ 33,700
<b>SUBTOTAL</b>	<b>\$ 1,520,317</b>

**Indirect**

Shared Employees – Town Engineer	\$ 47,686
Shared Employees – Town Administrator	\$ 11,425
Shared Employees – Town Accountant	\$ 9,642
Shared Employees – Assessors	\$ 8,008
Shared Employees – Treasurer/Collector	\$ 10,814
Shared Employees – Info System Tech	\$ 5,457
Other - Annual Audit of Town Books	\$ 1,343
<b>SUBTOTAL</b>	<b>\$ 94,375</b>

<b>TOTAL EXPENSES</b>	<b>\$ 1,614,692</b>
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Water Enterprise Fund Retained Earnings balance is \$453,604 less \$73,692 above = \$379,912

**ARTICLE 11 - FISCAL YEAR 2018 TRANSFER STATION ENTERPRISE FUND**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to defray the regular expenses of the Transfer Station Enterprise Fund, in accordance, with the provisions of MA General Law Chapter 44, Section 53F1/2 for the Fiscal Year July 1, 2017 through June 30, 2018, or take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

Public Works Board member William M. Kenison made a motion which was seconded that the Town vote to appropriate the following sums of money to operate the Transfer Station Enterprise Fund for the period July 1, 2017 to June 30, 2018 with \$303,592 appropriated from Enterprise Fund revenues and \$39,013 appropriated in the General Fund operating budget:

VOTED: The Town Voted YES

UNANIMOUS VOTE

**REVENUES**

User Charges	\$ 319,592
Other Departmental Revenue	\$ 5,700
Retained Earnings	\$ 17,088
Investment Income	\$ 225

<b>TOTAL REVENUE</b>	<b>\$ 342,605</b>
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**EXPENSES**

**Direct**

Salary & Wages	\$ 112,627
Expenses	\$ 131,450
Capital Outlay	\$ -0-
Debt Service	\$ -0-
Employee Benefits & Insurance	\$ 47,965
General Liability Insurance	\$ 11,550
<b>SUBTOTAL</b>	<b>\$ 303,592</b>

**Indirect**

Shared Employees – Town Engineer	\$ 14,182
Shared Employees – Highway Dept	\$ 14,848
Shared Employees – Town Administrator	\$ 2,948
Shared Employees – Town Accountant	\$ 2,489
Shared Employees – Assessors	\$ -0-
Shared Employees – Treasurer/Collector	\$ 2,791
Shared Employees – Info System Tech	\$ 1,408
Other - Annual Audit of Town Books	\$ 347
<b>SUBTOTAL</b>	<b>\$ 39,013</b>

<b>TOTAL EXPENSES</b>	<b>\$ 342,605</b>
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*Transfer Station Enterprise Fund Retained Earnings balance is \$100,141 less \$17,088 above = \$83,053*

**ARTICLE 12 - DEPARTMENTAL REVOLVING FUND BY-LAW/ORDINANCE G.L. c. 44, s53E1/2**

To see if the Town will vote, to amend the general by-laws/ordinances of the Town by adding a new section to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under MA General Law Chapter 44, Section 53E1/2, or take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

Chairman of the Board of Selectman Melissa M. Tzanoudakis made a motion which was seconded that the Town vote to amend the general by-laws/ordinances of the Town by adding a new section to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under MA General Law Chapter 44, Section 53E1/2:

VOTED: The Town Voted YES

UNANIMOUS VOTE

**DEPARTMENTAL REVOLVING FUNDS**

1. Purpose. This by-law/ordinance establishes and authorizes revolving funds for use by town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, s53E1/2.
2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law/ordinance without appropriation subject to the following limitations:
  - A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
  - B. No liability shall be incurred in excess of the available balance of the fund.
  - C. The total amount spent during a fiscal year shall not exceed the amount authorized by town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the selectboard and finance committee.
3. Interest. Interest earned on monies credited to a revolving fund established by this by-law/ordinance shall be credited to the general fund.
4. Procedures and Reports. Except as provided in General Laws Chapter 44, s53E1/2 and this by-law/ordinance, the laws, charter provisions, by-laws/ordinances, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of

town funds shall apply to the use of a revolving fund established and authorized by this by-law/ordinance. The town accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the town accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds. The Table establishes:

- A. Each revolving fund authorized for use by a town department, board, committee, agency or officer,
- B. The department or agency head, board, committee or officer authorized to spend from each fund,
- C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the town accountant,
- D. The expenses of the program or activity for which each fund may be used,
- E. Any restrictions or conditions on expenditures from each fund;
- F. Any reporting or other requirements that apply to each fund, and
- G. The fiscal years each fund shall operate under this by-law/ordinance.

<b>A. Revolving Fund</b>	<b>B. Authorized To Spend</b>	<b>C. Revenue Source</b>	<b>D. Use of Fund</b>	<b>E. Restrictions On Fund Expenses</b>	<b>F. Other Requirements/ Reports</b>	<b>G. Fiscal Years</b>
L.R.T.A. Van Transport	Council on Aging Director	L.R.T.A. Van Transportation Revenue	Part-time wages & Operational Expenses	Maximum allowed by Annual Town Meeting Vote	None	Fiscal Year 2018 and subsequent years
Senior Center Meals	Council on Aging Director	Donations for Meals	Part-time wages & Operational Expenses	Maximum allowed by Annual Town Meeting Vote	None	Fiscal Year 2018 and subsequent years
Recreation	Recreation Director	Revenue from Recreation Department Activities	Part-time wages & Operational Expenses	Maximum allowed by Annual Town Meeting Vote	None	Fiscal Year 2018 and subsequent years

To see if the Town will vote to accept the revolving fund reports in accordance with MA General Law Chapter 44, Section 53E1/2 or take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

Selectman Roland P. Nutter made a motion which was seconded that the Town vote to accept the following revolving fund reports in accordance with MA General Law Chapter 44, Section 53E-1/2:

VOTED: The Town Voted YES

UNANIMOUS VOTE

**COUNCIL ON AGING - L.R.T.A. VAN TRANSPORTATION REVOLVING FUND**

	Beginning Balance	Receipts	Expended	Ending Balance
FY2016	\$ 1,871.06	\$ 25,128.55	\$ (24,855.12)	\$ 2,144.49
FY2017 – 6 months	\$ 2,144.49	\$ 10,140.33	\$ (11,889.84)	\$ 394.98

**COUNCIL ON AGING - SENIOR CENTER MEALS REVOLVING FUND**

	Beginning Balance	Receipts	Expended	Ending Balance
FY2016	\$ 3,347.88	\$ 24,403.32	\$ (20,959.74)	\$ 6,791.46
FY2017 – 6 months	\$ 6,791.46	\$ 12,442.52	\$ (10,173.46)	\$ 9,060.52

**RECREATION REVOLVING FUND**

	Beginning Balance	Receipts	Expended	Ending Balance
FY2016	\$ 19,506.63	\$ 79,084.64	\$ (61,601.77)	\$ 36,989.50
FY2017 – 6 months	\$ 36,989.50	\$ 31,103.50	\$ (36,129.07)	\$ 31,963.93

**ARTICLE 14 - REVOLVING FUNDS – MGL CHAPTER 44, SECTION 53E1/2**

To see if the Town will vote, upon recommendation of the Board of Selectmen, to authorize revolving funds for certain Town departments under MA General Law Chapter 44, Section 53E1/2 for the Fiscal Year July 1, 2017 through June 30, 2018, or take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

Selectman Lisa M. Ferolito made a motion which was seconded that the Town vote to authorize the revolving funds listed below for certain Town departments under MA General Law Chapter 44, Section 53E1/2 for the period July 1, 2017 to June 30, 2018:

VOTED: The Town Voted YES

UNANIMOUS VOTE

Revolving Fund	Authorized To Spend	Revenue Source	Use of Fund	FY2018 Spending Limit

L.R.T.A. Van Transportation	Council on Aging Director	L.R.T.A. Van Transportation Revenue	Part-time wages & Operational Expenses	\$ 35,000
Senior Center Meals	Council on Aging Director	Donations for Meals	Part-time wages & Operational Expenses	\$ 25,000
Recreation	Recreation Director	Revenue from Recreation Dept. Activities	Part-time wages & Operational Expenses	\$ 80,000

**ARTICLE 15 – CODE AMENDMENT – REDUCTION OF FINANCE COMMITTEE MEMBERS FROM SEVEN (7) MEMBERS TO FIVE (5) MEMBERS**

By: Finance Committee

To determine if the Town will vote to amend Chapter 6, Article IX § 6-11 and § 6-12 of the Code of the Town of Pepperell by reducing the membership from seven (7) voters to five (5) voters and providing that the terms of three (3) of the members shall expire in one (1) year and two (2) of the members shall expire in the alternate years. Said sections to read as follows:

§ 6-11. Membership. The Finance Committee shall consist of five (5) voters of the town appointed by the Board of Selectmen. Members shall serve without compensation and shall hold no other office, elected or appointed, within the town excluding appointments to the Capital Program Committee and Personnel Board.

§ 6-12. Terms. [Amended 4-19-1988 ATM, Art. 15]

Members shall be appointed to two-year terms in such a way that three (3) appointments shall expire in one (1) year and two (2) appointments shall expire in the alternate years.

Or to take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

*2/3 VOTE REQUIRED.*

Finance Committee member John F. Ladik made a motion which was seconded that the Town vote to amend Chapter 6, Article IX § 6-11 and § 6-12 of the Code of the Town of Pepperell by reducing the membership from seven (7) voters to five (5) voters and providing that the terms of three (3) of the members shall expire in one (1) year and two (2) of the members shall expire in the alternate years. Said sections to read as printed in the official warrant of this Annual Town Meeting.

VOTED: The Town Voted                      YES 199              NO 16

Two Thirds Vote Required and Received





payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-seven and eleven hundredths percent (57.11%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any other action relative thereto.

*Recommended by Finance Committee 4-0-0*

School Committee member Lisa M. Martin made a motion which was seconded that the Town hereby approves the \$4,570,277 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of roofing, siding, HVAC and interior repairs at the Squannacook Early Childhood Center, located at 66 Brookline Road Townsend, Massachusetts, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee; that the Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-seven and eleven hundredths percent (57.11%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the approval of the District’s borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½); and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

VOTED: The Town Voted YES

UNANIMOUS VOTE

## **ARTICLE 18 – HAWTHORNE BROOK MIDDLE SCHOOL PROJECT**

By: North Middlesex Regional School District School Committee

To see if the Town will approve the \$4,109,125 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of a window, door, minor structural repairs and leaks and HVAC replacement project at Hawthorne Brook Middle School, located at 64 Brookline Road, Townsend, Massachusetts, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in



excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-seven and eleven hundredths percent (57.11%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any other action relative thereto.

*Finance Committee recommendation to be given at Town Meeting.*

School Committee Member Ann Adams made a motion which was seconded that the Town hereby approves the \$4,109,125 borrowing authorized by the North Middlesex Regional School District, for the purpose of paying costs of a window, door, minor structural repairs and leaks and HVAC replacement project at Hawthorne Brook Middle School, located at 64 Brookline Road, Townsend, Massachusetts, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty seven and eleven tenths percent (57.11%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the approval of the District's borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2 ½); and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

VOTED: The Town Voted YES

UNANAMIOUS VOTE

**ARTICLE19 – NORTH MIDDLESEX REGIONAL HIGH SCHOOL MAINTENANCE GARAGE FACILITY**

By: North Middlesex Regional School District School Committee

To see if the Town will vote to approve the borrowing by the North Middlesex Regional School District (the "District") of \$210,000 a portion of the amount originally authorized to be borrowed to pay costs of the District's High School Project (the "Project"), which amount is no longer needed to complete the Project, to pay costs of designing and renovating an existing maintenance garage facility located on the site of the Project, including the payment of all costs incidental and related thereto. The costs of this additional Project element are the sole responsibility of the District and are not eligible for reimbursement from the MSBA.

*Recommended by Finance Committee 4-0-0*

School Committee Member Anne K. Adams made a motion which was seconded that the Town hereby approves the borrowing by the North Middlesex Regional School District (the "District") of \$210,000 a portion of the amount originally authorized to be borrowed to pay costs of the District's High School Project (the "Project"), which amount is no longer needed to complete the Project, to pay costs of designing and renovating an existing maintenance garage facility located on the site of the Project, including the payment of

all costs incidental and related thereto. The costs of this additional Project element are the sole responsibility of the District and are not eligible for reimbursement from the MSBA.

VOTED: The Town Voted YES

UNANIMOUS VOTE

**ARTICLE 20 – NORTH MIDDLESEX REGIONAL HIGH SCHOOL ARTIFICIAL TURF FIELD**

By: North Middlesex Regional School District School Committee

To see if the Town will vote to approve the borrowing by the North Middlesex Regional School District (the “District”) of \$1,800,000 a portion of the amount originally authorized to be borrowed to pay costs of the District’s High School Project (the “Project”), which amount is no longer needed to complete the Project, to pay costs of designing and constructing a new artificial turf field to be located on the site of the Project, including the payment of all costs incidental and related thereto. The costs of this additional Project element are the sole responsibility of the District and are not eligible for reimbursement from the MSBA.

*Finance Committee vote 2-2-0*

School Committee Member Jonna M. Clermont made a motion which was seconded that the Town hereby approves the borrowing by the North Middlesex Regional School District (the “District”) of 1,800,000 a portion of the amount originally authorized to be borrowed to pay costs of the District’s High School Project (the “Project”), which amount is no longer needed to complete the Project, to pay costs of designing and constructing a new artificial turf field to be located on the site of the Project, including the payment of all costs incidental and related thereto. The costs of this additional Project element are the sole responsibility of the District and are not eligible for reimbursement from the MSBA.

VOTED: The Town Voted

YES 153

NO 43

(Two Thirds vote required and received)

A motion was made and seconded to dissolve the Annual Town Meeting.

VOTED: The Town Voted YES

The Annual Town Meeting Dissolved at 11:55 P.M. May 1, 2017

James G. Mullen, Jr.  
Interim Town Clerk