

Town of Pepperell One Day Alcohol License Application



MGL, CHAPTER 138, SECTION 14: The Local Licensing Authorities may issue special licenses for the sale of Wine and Malt Beverages to any enterprise; however, Special License for the sale of All Alcoholic Beverages may ONLY be issued to Non-Profit Organizations (proof of non-profit status is required). Special one day licensees must purchase alcoholic beverages from a licensed supplier. Special licensees cannot purchase alcoholic beverages from a package store and cannot accept donations of alcoholic beverages from anyone.

Type of License requested: { } CHARITY / CHARITY PARTNER WINE () WINE/MALT ONLY
() ALL ALCOHOL (non-profit only, submit proof of status)

Applications must be received 75 or more days before the event to allow time for processing.

Name of Applicant(s) and/or Organization Applying (name to appear on license):

Address: _____

Cell: _____ **Email:** _____

Name of Event: _____

Event Date/Time: _____ **Rain Date/Time:** _____

Event Location (name and address): _____

(Please attach proof of permission to use this facility (if applicable))

() Indoors () Outdoors # of Persons Expected: _____ Age Restricted: _____

Outdoor events must provide a drawing of the service area and indicate how the area will be secured.

REQUIRED DOCUMENTS TO SUBMIT WITH APPLICATION:

- Full permit fee payment by cash or check. Additional costs for a police detail, if required, must be received before permit will be issued.
- Invitation / flyer / letter of explanation regarding event.
- Proof of charitable or non-profit status, identification of community based organization.
- Proof of permission to use facility where event is being held including statement of approval given for sale/service of alcohol and the occupancy number for location.
- Sketch of location including service perimeter and security details (outdoor events)
- Identification of organization or individuals who will serve, sell, deliver, and/or dispense alcoholic beverages with proof of a current Training and Intervention Procedures for Servers (TIPS) program.
- Liability Insurance listing the Town of Pepperell as additionally insured with minimal limits of \$1 million per person/occurrence and \$2 million in the aggregate.

TOWN OF PEPPERELL LIABILITY DISCLAIMER FOR SPECIAL ONE-DAY LICENSE

By exercising the privileges of this Special One-Day License in serving persons with alcoholic beverages, the Licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this Special One-Day License will be deemed to be acknowledgement that you are aware of this potential liability.

You are encouraged to discuss the risks associated with exercising your privileges of this Special Once-Day License and the appropriate precautions to avoid injuries, damage and liability to others with your legal advisor.

The Town of Pepperell and the Board of Selectmen acting as the Local Licensing Authority shall not be liable to the Licensee to others if injury or damage shall result from the exercise of this Special One-Day License.

By signing this form, the Applicant acknowledges that he/she understands and will comply with all applicable liquor regulations set forth by the Alcoholic Beverages Control Commission (ABCC) and the Local Licensing Authority (BOS) of the Town of Pepperell.

Signature of Applicant: _____

Date: _____

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Applicant Check-list

- You are a **Charity organized under MGL Chapter 180** and registered with the Office of the Massachusetts Attorney General and have received approval from the ABCC to hold a Charity Wine Pouring License, or,
- You are a **Charity as cited above working with a holder of an existing pouring license** issued under MGL 138, Section 12. Both the Charity and the Section 12 license holder must apply jointly to the ABCC for a Charity Partner Wine Pouring and the One Day license from the Local Licensing Authority, or,
- You are a **community based group or local non-profit**
- You have not received permission for more than 12 such permits in the preceding 12 months, nor desire permits for more than three consecutive days.
- You do not have a pending application for an on premise or off-premise license before the Board of Selectmen
- Permission to use location provided (if Town property, issuance of license includes use of property)
- Diagram / map of service area and security points
- Property location / service area(s) may need sign-off for traffic / security /safety from:
 - Approval of Police Department/Chief
 - Police Detail Required: { } YES { } NO
- Provide a Complete Application
- Pay Fee of \$ _____ including estimated cost of Police Detail if required
- Provide liability insurance naming the Town of Pepperell as additionally insured with limits not less than \$1 million per person/occurrence and \$2 million in an umbrella coverage policy.
- Proof of TIPS certification for all service personnel.
- Must buy from Commonwealth of Massachusetts Authorized Vendor