



Town of Pepperell

Board of Health

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DATE: 1/19/2021

TO: Mr. Andrew MacLean, Town Administrator & Board of Selectman

FROM: Pepperell Board of Health

SUBJECT: FY22 Budget – PBOH Narrative

Please see the attached FY22 budget submittal on behalf of the members of the Pepperell Board of Health (PBOH). The budget is on track to be slightly higher than last year due to anticipated increase with our Consulting Service Agency; Nashoba Associated Boards of Health (NABH). NABH doesn't meet until January 2021 and we should have a final bottom number by then, we are anticipating a nominal 5% increase from last year. Our revenue of approximately \$2400.00, through permit monies, etc. will likely cover this increase. The PBOH has reviewed the Pepperell Select Board Priorities 2021 and Master Plan and will align ourselves as we deem appropriate. The PBOH has such far reaching and broad collaboration our ability to work with all Departments will be seamless.

BUDGET ITEMS

51113 Assistant to the Board of Health – Currently, this position is not staffed and we have been utilizing a town hall employee. Administrative staffing of the office is requested to remain at 19 hours a week. This along with the use of NABH's staff allows enough time to complete duties and allows for adequate availability to the public.

51113 Animal Inspector – The hours worked for the animal inspector vary from year to year. It depends on the calls regarding rabies control, as well as in urban wildlife. Funding must be available to carry out these mandated duties. Barn inspections and their related duties are a given by Section 7 of Chapter 129 of MGL.

52306 Advertising & Legal - The BOH is required to enforce state codes, make recommendations to adopt relevant regulations as they pertain various duties of the BOH, for example attend court, hold public hearings and send registered mail.

54425 Office Supplies – The BOH requires envelopes, papers, pens and other relevant office materials to ensure the day to day functions are carried out, for example regular mailings, postage and ink for the copier machine.

52321 Veterinarian Services – These services are required when the animal inspector determines the need for examination which could require testing, quarantine measures and potential euthanizing costs. We see this as a fluctuating line item due to nature of the unpredictability of domestic and wild animal issues.

57711 Mileage – The BOH staff requires mileage to support conference attendance and to the Animal Inspector to conduct her site inspections.

57714 Conferences – This allows the Board to keep apprised and educated about important topics and changes as they pertain to BOH matters.

57733 Memberships – Massachusetts Association of Health Boards – This is a key association that allows the BOH to attend trainings at a discounted rate and support local public health

52307 Nashoba Associated Boards of Health (NABH) – This contract allows the PBOH to fulfill all of our obligations to protect public health in a timely, cost efficient manner and it allows us to keep labor costs down. Our partnership with Nashoba continues to prove the funds are well spent.

49240 Landfill – The landfill was capped as part of an effort to preserve multiple decades of dumping and we are required to monitor and test the landfill until 2027, as mandated by MA DEP. Annually, we are billed a contract amount to monitor and test the landfill, items such as soil, groundwater, surface water and gas are item routinely tested. The landfill is currently under contract with Tighe & Bond until 2023, with the option to renew annually until 2027. The annual cost has increased slightly due to inflation, and the cost for required testing. In turn, the cost of the hazardous disposal has decreased by half, with helps with the landfill requirement.

52325 Hazardous Waste Disposal – Through a coordinated vote with the Board of Selectman, the Town of Pepperell entered in contract with Mass Toss (MT,) this allows for more convenient Hazardous Waste disposal, approximately 20 times per year.

Kind regards,



Margie LaFleur, Chairwoman

Phil Durno, Member

Renee D'Argento, Member