

Subject: 2022 PGP: New Proposal from Pepperell Historical Commission!
Date: Thursday, November 18, 2021 at 11:16:03 AM Eastern Standard Time
From: Freedom's Way NHA
To: grants@freedomsway.org
Attachments: PGP-2022_Budget-Template-Historic-Buildings-Suirvey.xlsx

Project Title	Historic Building Survey
Town/Community Name	PEPPERELL
Full Legal Name of Applicant Organization	Pepperell Historical Commission
Is the applicant organization the legal entity carrying out the activities or is it serving as a fiscal agent only?	Applicant organization is responsible for project implementation.
Applicant's Federal Employer Identification Number	04-6001265
Mailing Address	1 Main St. PEPPERELL, Massachusetts 01463 United States Map It
Street Address	United States Map It
Primary Project Contact - Name	Ronald Karr
Primary Project Contact - Title	Chair
Primary Project Contact - Daytime Phone	(978) 433-8166
Primary Project Contact - Email	RKarr@town.pepperell.ma.us
Congressional Legislative District of Project	<ul style="list-style-type: none"> Massachusetts 3rd District
Terms and Conditions	<ul style="list-style-type: none"> I have read and understand the terms and conditions of the Freedom's Way Partnership Grant Program as outlined in the Partnership Grant Program Guidelines and I am authorized to submit this funding request for the organization named on the application.
Amount Requested from Freedom's Way	

\$5,000.00

Amount of Applicant's Match

~~-\$5,000.00~~ \$10,924.56 per revised budget proposal 12/2/2021

Sources of Matching Funds

Volunteer labor plus town employees, including the Town Planner.

Project Categories

Historic Preservation

Project Relevance

Only a minority of structures eligible for inclusion in the Massachusetts Historical Commission's MACRIS database appear to have been surveyed. This omission creates a misleading view of what historical resources the town has and where in town they are located. This recently was highlighted when consultants hired to help prepare the latest revision of the town's master plan relied on the MACRIS database to assess the town's historical resources. Surveying is the first step to listing properties on the National Register of Historical Places.

Project Overview

We seek to conduct a detailed comprehensive survey of the town's historical buildings. According to an internal survey the historical commission conducted in 2019, the Pepperell Assessors listed 845 structures believed to have been built prior to 1940. At the same time, only 352 of these were listed in the MACRIS database, many of these in the town's one and only National Register district. Obviously, the number increases significantly if a later date is employed, especially after 1955.

Methodology

Our intention is to use these funds to hire a consultant qualified in historic preservation to help design and plan our project. This would include deciding which streets or types of buildings to prioritize, We would also be looking for advice on the best way to recruit and utilize volunteer help with the project, as well as a realistic assessment of how long the process might take, particularly if we can obtain additional professional help. We would also need help in preparing a realistic budget for the overall project.

Timetable

As soon as the funding is approved we will attempt to hire the person and begin the process. For this initial phase of the project we would hope by the end of six months to have a clear design for organizing the project going forward, including a proposed budget and timeline.

Sustainability: How will your project continue after funds are expended?

Once we've developed a realistic plan, we will be seeking a combination of paid and volunteer labor to implement the project, including possible CPA funds (the town meeting authorized consideration of the CPA at the 2022 town election next spring) and public and private grants.

Project Coordination

The Historical Commission will supervise and coordinate activities, with assistance from Jennifer Gingras, the Pepperell Town Planner.

Grants Management

Ronald Karr, chair Pepperell Historical Commission, 978 433-8166, RKarr@town.pepperell.ma.us

Jennifer Gingras, Pepperell Town Planner, 978 433-0336, JGingras@town.pepperell.ma.us

Do you have all of the required permits and property owner permissions, if applicable?

Not applicable.

Project Budget

- [PGP-2022_Budget-Template-Historic-Buildings-Suirvey.xlsx](#)

Proposed Project Budget

Organization: Pepperell Historical Commission

Project Title: Historic Buildings Survey

Line Item	Item Description	Grant Funds Requested	Applicant Proposed Match (2:1 minimum)		Total Project Cost
			Applicant Proposed Cash Match	Applicant Proposed In-Kind Match	
1	Initial Planning and Organization				\$0.00
2	Consultant	5,000.00			\$5,000.00
3	Staff Time (Town Planner) \$35.55/hr x 2 hr/week x 12 weeks			853.20	\$853.20
4	Volunteer Time (4 volunteers x 6 hrs/week x 12 weeks x \$34.97/hr)			10,071.36	\$10,071.36
5					\$0.00
6					\$0.00
7					\$0.00
8					\$0.00
9					\$0.00
10					\$0.00
11					\$0.00
12					\$0.00
13					\$0.00
14					\$0.00
15					\$0.00
16					\$0.00
17					\$0.00
18					\$0.00
19					\$0.00
20					\$0.00
21					\$0.00
22					\$0.00
23					\$0.00
24					\$0.00
25					\$0.00
TOTALS		\$5,000.00	\$0.00	\$10,924.56	\$15,924.56
			Total Match	\$10,924.56	

· Please note the minimum and maximum grant award, included in the Program Guidelines, for the category you are applying for.

- See Partnership Grant Program Guidelines for complete information about eligible costs and matching funds.
 - All grant funds AND match funds must be spent on the scope of work you have defined in this budget.
 - Applicant match (cash and in-kind), must come from non-federal sources such as corporate, institutional, state, municipal or individual donations to provide direct funding for the proposed project or to provide in-kind services.
 - Federal funds cannot be used as match for this grant.
 - Funds already spent toward the project prior to a grant award cannot count as match, and cannot be paid from grant funds.
 - Grant funds must be matched at least two-to-one.
 - On the next tab is a sample for guidance in completing your budget. Your budget must be specific to your project. Do not simply duplicate the line items in the sample for your budget.
- Please Note: The current rate for one hour of a volunteer's time is \$34.97 (Source: Independent Sector, April 2021)